CITY OF CAPITOLA
CAPITOLA CALIFORNIA 95010
420 CAPITOLA AVENUE
TELEPHONE 831-475-7300
FAX 831-464-8659

MEMORIAL PROGRAM APPLICATION (09/15/16)

The process can take up to 3 months to complete

☐ Memorial Park Bench $1,026

☐ Grand Ave. Plaque $770

Applicant:

Name: _____

Address: _____

Phone: (H)_____ (W)_____

1st Choice Location: _____

2nd Choice Location: _____

DESIRED MEMORIAL INSCRIPTION: _____

_____

_____

_____

The City will maintain Memorial Benches and Plaques for the life of the bench or plaque. The City will determine when it is no longer reasonable to maintain a Memorial Bench or Plaque. Upon such determination, the customer will be notified by mail and at that time the customer may elect to pay to replace the bench or plaque. If the plaque or bench is damaged, the customer will be notified by mail and at that time the customer may elect to pay to replace the bench or plaque If after a reasonable attempt to contact the customer fails, the City may dispose of the plaque and the Memorial Plaque or Bench location may become available.

_____
Applicant Acknowledgement

PLEASE MAKE CHECK PAYABLE TO: CITY OF CAPITOLA

Staff Use Only:

Location: ☐ Acceptable

☐ Not Acceptable

Comments: _____

_____

Staff ACTION: ☐ APPROVED DATE: _____

☐ NOT APPROVED_____

WORK ORDER: ☐ ISSUE DATE: _____

☐ COMPLETED DATE: _____

_____

GRAND AVE PLAQUE FORMAT EXAMPLES

3”X8” BRONZE

<u>27 characters only per line, max 4 lines.</u>

Thomas W. Smith
1928 - 2010
Your Love Made Us a Family
Love, Your Eight Children

1959 In Memory of 2012
John C. Kinstler Jr.
Forever in our hearts
We will miss you Crazy John

MEMORIAL BENCH FORMAT EXAMPLES

2”x8” Bronze

<u>27 characters only per line, max 3 lines.</u>

Thomas W. Smith
1928 - 2010
Love, Your Eight Children

1959 In Memory of 2012
John C. Kinstler Jr.
Forever in our hearts