



CITY OF CAPITOLA
PLANNING DEPARTMENT

TEMPORARY SIGN & BANNER PERMIT APPLICATION

INSTRUCTIONS: Fill out completely and return to Planning Department. Attach a drawing or photo with dimensions of the proposed sign or banner.

Permit Requirements – Municipal Code Section 17.57

1. No more than two businesses may display a temporary sign or banner at any one time in a shopping center pertaining to the same event.
2. No business may display a temporary sign or banner greater than thirty square feet.
3. No business may display a temporary sign or banner for more than thirty days in any calendar year.
4. Temporary signs and banners are allowed only in conjunction with special sales or events. Special promotions do not include advertising individual products and services or the process of products and services.

Project Address _____ APN# _____

Dates of Display _____

Dimensions of Sign
or Banner _____

Property Owner _____ Phone No. _____

Applicant
(If other than owner) _____ Phone No. _____

I hereby certify that I will comply with all provisions of Section 17 of the Municipal Code of the City of Capitola, and do hereby declare that the facts given on this application are true and correct to the best of my knowledge.

Property Owner Signature: _____ Date: _____

Applicant Signature: _____ Date: _____

STAFF USE ONLY

APPLICATION# _____

Temporary Sign or Banner + 5% Information Technology Fee See current fee schedule for most up-to-date fees

Planning Department Approval: _____ Date: _____