

# PROFESSIONS & PERSONAL SERVICE

## BUSINESS LICENSE TAX CALCULATION WORKSHEET

THE LICENSE TAX IS BASED ON THE NUMBER OF PERSONS PRACTICING THEIR PROFESSION OR OCCUPATION AND ON THE NUMBER OF EMPLOYEES OF THE BUSINESS.

**NEW Applications Only:** (Current Businesses pay 100% annual rate)

**Tax will be pro-rated based on the quarter in which business operations started, as follows:**

|                         |   |
|-------------------------|---|
| 1/01 thru 3/31 = 100%   | Tax is 100% of total annual tax (not pro-rated) |
| 4/01 thru 6/30 = 75%    | Tax pro-rated to 75% of the total annual tax    |
| 7/01 thru 9/30 = 50%    | Tax pro-rated to 50% of the total annual tax    |
| 10/ 01 thru 12/31 = 25% | Tax pro-rated to 25% of the total annual tax    |

### Number of Owners and Professionals:

(Professional is a person practicing his/her profession or occupation)

\_\_\_\_\_ x \$50.00 = \$ \_\_\_\_\_  
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### Number of employees:

(Include both full and part-time employees employed as support staff, administrative assistants, clerical staff, front office/desk, etc.)

\_\_\_\_\_ x \$ 2.50 = \$ \_\_\_\_\_  
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Tax Due = \$ \_\_\_\_\_ x \_\_\_\_\_ % = \$ \_\_\_\_\_  
Pro-rate %

NEW applications only - Application fee \$35.00 \$ \_\_\_\_\_

**TOTAL AMOUNT DUE** \$ \_\_\_\_\_

I have completed each section of this application and understand that if any sections are incomplete, it may delay the issuance of the License. In addition, I understand that any change in ownership will void this License and require a new application.

Under penalty of perjury, I declare that I am authorized to submit this application and that to the best of my knowledge and belief, all information in this Business License application is true and correct for the tax year stated, in compliance with the provisions of the City of Capitola's Business License ordinance.

\_\_\_\_\_  
Signature of applicant or agent

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date