

# City of Capitola Agenda

Mayor: Sam Storey  
Vice Mayor: Dennis Norton  
Council Members: Ed Bottorff  
Stephanie Harlan  
Michael Termini  
Treasurer: Christine McBroom



## CAPITOLA CITY COUNCIL REGULAR MEETING

THURSDAY, FEBRUARY 13, 2014

CITY HALL COUNCIL CHAMBERS  
420 CAPITOLA AVENUE, CAPITOLA, CA 95010

### CLOSED SESSION – 6:30 PM CITY MANAGER’S OFFICE

*An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the City Council's Open Session Meeting.*

#### **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Govt. Code §54956.9)**

Schroedel et al. v. the City of Capitola  
[Santa Cruz Superior Court Case No. CV 175684]

#### **LIABILITY CLAIMS (Govt. Code §54956.95)**

Claimant: John R. Coniglio, Esq. for Jane Doe (Minor)  
Agency claimed against: City of Capitola

**REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM**

*All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.*

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council Members Stephanie Harlan, Dennis Norton, Ed Bottorff, Michael Termini and Mayor Sam Storey

**2. PRESENTATIONS**

- A. Capitola Local Government Academy Graduation.
- B. Introduction of Assistant Planner, Ryan Safty.

**3. REPORT ON CLOSED SESSION**

**4. ADDITIONAL MATERIALS**

*Additional information submitted to the City Council after distribution of the agenda packet.*

**5. ADDITIONS AND DELETIONS TO AGENDA**

**6. PUBLIC COMMENTS**

*Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.*

**7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS**

*City Council Members/City Treasurer/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration.*

**8. BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS**

- A. Consider appointments to the Library Ad Hoc Committee.  
RECOMMENDED ACTION:  
Make appointments.
- B. Consider a nomination to the Santa Cruz County Hazardous Materials Advisory Commission.  
RECOMMENDED ACTION:  
Nominate Public Works Director Jesberg.
- C. Receive the Mayor's appointment(s) to the Architectural and Site Review Committee.  
RECOMMENDED ACTION:  
Mayor makes appointment(s).

**CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, February 13, 2014**

**9. CONSENT CALENDAR**

*All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.*

*Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.*

- A. Consider approving the Regular City Council Minutes of the meeting held on January 23, 2014.  
RECOMMENDED ACTION:  
Approve Minutes.
- B. Receive Planning Commission Action Minutes for the Regular Meeting of February 6, 2014.  
RECOMMENDED ACTION:  
Receive Minutes.
- C. Consider denying liability claim of John R. Coniglio, Esq. for Jane Doe (Minor) for an undetermined amount and forward to the City's liability insurance carrier.  
RECOMMENDED ACTION:  
Deny liability claim.
- D. Consider an Ordinance amending Chapter 10.36.055 of the Capitola Municipal Code amending parking meter Zone B [2nd Reading]; and adopt a Resolution authorizing submittal of amendments to the Local Coastal Program to the Coastal Commission.  
RECOMMENDED ACTION:  
Adopt Ordinance and Resolution.
- E. Receive Quarterly Financial Reports – Second Quarter Budget Report and First Quarter Sales Tax Report.  
RECOMMENDED ACTION:  
Receive Reports.
- F. Consider a Resolution repealing Resolution No. 3708 and approving a new Hourly/Seasonal Pay Schedule.  
RECOMMENDED ACTION:  
Adopt Resolution and approve a new Hourly/Seasonal Pay Schedule.

**10. GENERAL GOVERNMENT / PUBLIC HEARINGS**

*General Government items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.*

- A. Presentation by Kim Adamson, Soquel Creek Water District General Manager, regarding local water issues.  
RECOMMENDED ACTION:  
Receive presentation.

## CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, February 13, 2014

- B. Consider an Ordinance amending Section 10.04.010 and adding Section 10.32.030 to the Capitola Municipal Code pertaining to Vehicles and Traffic [1st Reading].  
RECOMMENDED ACTION:  
Introduce Ordinance.
- C. Consider McGregor Park Sponsorship Program.  
RECOMMENDED ACTION:  
Approve Program.
- D. Consider a Resolution amending the Fiscal Year 2013-2014 Capitola Fee Schedule to incorporate the 2013-2014 Animal Services Authority Fee Schedule, Green Energy Incentive fees, and Village Sidewalk Signs fees.  
RECOMMENDED ACTION:  
Adopt Resolution.
- E. Consider a Resolution allowing the City of Capitola to accept ownership of quit claims of two small parcels pending approval from the Successor Agency, Oversight Board, and the California Department of Finance.  
RECOMMENDED ACTION:  
Adopt Resolution.

### 11. ADJOURNMENT

Adjourn to the Special Budget Study Session of the City Council on Thursday, February 20, 2014, at 7:00 PM, in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

**Note:** Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes "final." Please be advised that in most instances the decision become "final" upon the City Council's announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

**Notice regarding City Council:** The Capitola City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

**Agenda and Agenda Packet Materials:** The City Council Agenda and the complete agenda packet are available on the Internet at the City's website: [www.cityofcapitola.org](http://www.cityofcapitola.org). Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola.

**Agenda Document Review:** The complete agenda packet is available at City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, on the Monday prior to the Thursday meeting. Need more information? Contact the City Clerk's office at 831-475-7300.

**Agenda Materials Distributed after Distribution of the Agenda Packet:** Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

**Americans with Disabilities Act:** Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted

## **CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, February 13, 2014**

listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

**Televised Meetings:** City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be replayed at 12:00 Noon on the Saturday following the meetings on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website at [www.cityofcapitola.org](http://www.cityofcapitola.org) by clicking on the Home Page link "**View Capitola Meeting Live On-Line.**" Archived meetings can be viewed from the website at anytime.

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## CITY COUNCIL AGENDA REPORT

MEETING OF JANUARY 23, 2014

FROM: CITY CLERK'S OFFICE

SUBJECT: APPOINTMENTS TO THE LIBRARY AD HOC COMMITTEE

**RECOMMENDED ACTION:** That the City Council considers appointments to the Library Ad Hoc Committee.

**BACKGROUND:** The City's Library Ad-Hoc Committee (Committee) was formed in 2010, to help select a site and design for a Capitola Branch Library. The Committee consisted of seven members, including two Council Members and one appointee by each Council Member. Since the dissolution of the Redevelopment Agency (RDA), the Library Project has been put on hold and the Committee has not met since 2011. The project may be re-initiated this year, as funding from the (former) RDA becomes available. At the December 12, 2013, City Council meeting the Council approved the re-establish the Committee and directed staff to initiate recruitment.

**DISCUSSION:** Staff initiated recruitment on December 17, 2013, with an application deadline date of January 31, 2014. In addition, staff contacted the former Committee members to find out if they wanted to re-apply to the Committee. At the deadline date staff received an interest from the following individuals (applications attached):

- Barbara Gorson (former member)
- Dave Kraemer
- Gayle Ortiz (former member)
- Lisa Steingrube (former member)

**FISCAL IMPACT:** None

**ATTACHMENT:**

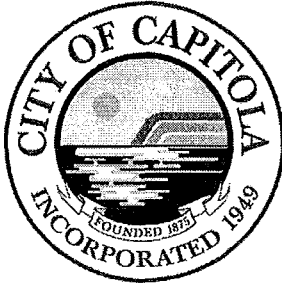
1. Recruitment Notice
2. Applications
3. Former Committee Roster

Report Prepared By: Susan Sneddon, CMC  
City Clerk

Reviewed and Forwarded  
By City Manager:

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**CITY OF CAPITOLA**  
420 Capitola Avenue  
Capitola, CA 95010  
(831) 475-7300  
FAX (831) 479-8879

## **APPLICATIONS FOR APPOINTMENT TO:**

### **Capitola Library Ad Hoc Committee**

**NOTICE IS HEREBY GIVEN** that the Capitola Library Ad Hoc Committee is being re-established. The City Council is seeking applications from persons who are interested in reviewing the various aspects of a new, permanent Capitola Branch Library, and discussion of other civic uses or accommodations for the proposed structure, outdoor space use and suggestions, potential funding sources, and scheduling. The committee will provide recommendations to the City Council for consideration. The first meeting of the committee will be determined through a notification process, once the final committee composition is made. Specific questions regarding the committee can be directed to Liz Nichols, Executive Assistant to the City Manager, at (831) 475-7300, Ext. 226, or by email at [lnichols@ci.capitola.ca.us](mailto:lnichols@ci.capitola.ca.us). The first meeting of the committee will be determined through a notification process, once the final committee composition is made.

It is anticipated that the City Council will make the appointments at their Regular Meeting of the City Council to be held on Thursday, February 13, 2014.

#### **Application Deadline: Friday, January 31, 2014**

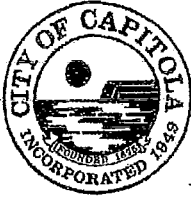
Applications may be obtained at Capitola City Hall, 420 Capitola Avenue, or by calling (831) 475-7300 and requesting an application be sent to you. In addition, a notice with an application form is available on the City's website (for printing) at [www.cityofcapitola.org](http://www.cityofcapitola.org) under "What's New" and then "View All News".

I, Susan Sneddon, City Clerk of the City of Capitola, California, hereby certify that the above Notice was posted on December 17, 2013.

Dated: December 17, 2013

Susan Sneddon  
City Clerk

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CITY OF CAPITOLA  
420 CAPITOLA AVENUE  
CAPITOLA CALIFORNIA 95010  
TELEPHONE/ TDD 831 475-7300  
FAX 831 479-8879

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**CAPITOLA REDEVELOPMENT AGENCY**

**APPLICATION FOR SERVICE**

CITY OF CAPITOLA

on the Library Ad Hoc Committee

PLEASE TYPE OR PRINT

**NAME OF APPLICANT:** Barbara Gorson  
**RESIDENCE ADDRESS:** 617 Riverview Drive  
Capitola Ca. 95010

**MAILING ADDRESS:**  
*(If Different)*

**EMAIL ADDRESS:** gorson@pacbell.net

**TELEPHONE NO.:** (DAYS) 831-464-6717 (EVES) same

**EMPLOYMENT:** Retired

**DESCRIBE YOUR EXPERIENCE AND INTEREST IN SERVING ON THE LIBRARY AD HOC COMMITTEE** *(Use additional page if necessary and/or attach resume)*

See Attached

DATE: 12/2/09

*(Signature of Applicant)*

*Mail or Deliver Application to:  
Capitola City Hall, Attn: Pam Greeninger, RDA Secretary  
420 Capitola Avenue, Capitola, CA 95010*

An application can also be obtained on the city's website at:  
<http://www.ci.capitola.ca.us>

Barbara Gorson

Library Ad Hoc Committee Application

I am very interested in being appointed to the Library Ad Hoc Committee. I believe that my background and experience, my perspective as a Capitola resident and passionate library patron, as well as my work with the Joint Powers Library Board will add value to this committee.

A summary of my background:

I have been a Capitola resident for 11 years. I have an MBA and worked for many years at Intel Corporation in various Finance and HR management positions. After retiring from Intel in 2000, I went to San Jose State University and obtained my Masters in Library and Information Science. I have not worked as a traditional librarian, but have done contract work and consulting in the field of information science, specifically the organization of digital information. I am currently in my second term as citizen member on the Library Board, serving as Board Chair, with two more years remaining, at which time I will term limit out. I certainly plan to remain active with the Library System in volunteer roles after that. I keep up with what is going on in the library world through professional contacts, organizations and publications, and believe I have a very good understanding of the trends and issues facing public libraries. I am very well grounded in the values and ethics of public libraries and am current on the various resources available for gathering information about public libraries.

I have been involved with the Capitola Library Informal Committee (CLIC) and would like to continue to be involved in planning for our new library. I have time and energy to focus on the Ad Hoc committee and anyone who has worked with me on various projects or committees will attest that I am a "doer", ready to take on tasks, do research, etc.

I believe we have a wonderful opportunity in Capitola to create a library that is central to our community and showcases what we are all about. I know that Capitola is a unique and wonderful place and our Library will be a place we can all be proud of. For me, public libraries represent what is best about our country and the more people who have access to libraries, the better off we as a community (Capitola, Santa Cruz County, California and the US) will be. I would like to see our Capitola Branch as the jewel of the whole system.

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CITY OF CAPITOLA

# CITY of CAPITOLA BOARDS AND COMMISSIONS APPLICATION

Citizens are encouraged to serve on the various City Boards, Committees, and Commissions. Appointments are made at a public City Council meeting.

Application for:

- Art & Cultural Commission  
*[Artist; Arts Professional; At Large Member]*  
*Please underline category above.*
- Finance Advisory Committee  
*[Business Representative; At Large Member]*  
*Please underline category above.*
- Historical Museum Board
- Architect & Site Committee  
*[Architect; Landscape Architect; Historian]*  
*Please underline category above.*
- Traffic & Parking Commission  
*[Village Resident; Village Business Owner; At Large Member]*  
*Please underline category above.*
- Planning Commission
- Other Committee LIBRARY HOV COMMITTEE

Name: KRAEMER DAVE G.  
Last First M.I.

Telephone: 831 566 2723  
Home Business Cell

E-mail Address: DAVID\_KRAEMER2001@yahoo.com

Physical Address of Residence: 413 PINE ST

Mailing Address: CAPITOLA CALIFORNIA 95010

Business Address: \_\_\_\_\_

Occupation: RETIRED

Are you a resident of the City of Capitola? Yes  No

Describe your qualifications and interest in serving on this Board/Commission/Committee:

I AM A REGULAR LIBRARY PATRON WITH SPECIAL INTEREST IN LITERACY FOR OUR ADULTS AND CHILDREN. I HAVE PARTICIPATED IN AND MANAGED MANY INDUSTRY PROJECTS AND WHILE NONE RESULTED IN A NEW FACILITY I AM KEENLY AWARE OF CAPITOLA'S COMMITMENT TO BUILD A LIBRARY AND I HAVE INTEREST IN SUPPORTING THAT COMMITMENT.

**Please Note:** Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

12-20-13  
Date

David G. Kraemer  
Signature of Applicant

Mail or Deliver Application to:  
Capitola City Hall  
Attn: City Clerk

420 Capitola Avenue, Capitola, CA 95010

For questions please call the City Clerk at (831) 475-7300

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CITY OF CAPITOLA



# CITY of CAPITOLA BOARDS AND COMMISSIONS APPLICATION

Citizens are encouraged to serve on the various City Boards, Committees, and Commissions. Appointments are made at a public City Council meeting.

Application for:

- Art & Cultural Commission  
[Artist; Arts Professional; At Large Member]  
*Please underline category above.*
- Finance Advisory Committee  
[Business Representative; At Large Member]  
*Please underline category above.*
- Historical Museum Board
- Architect & Site Committee  
[Architect; Landscape Architect; Historian]  
*Please underline category above.*
- Traffic & Parking Commission  
[Village Resident; Village Business Owner; At Large Member]  
*Please underline category above.*
- Planning Commission
- Other Committee LIBRARY AD HOC COMMITTEE

Name: Ortiz Gayle T  
Last First M.I.

Telephone: 416-7016 - -  
Home Business Cell

E-mail Address: gayle@capitola.com

Physical Address of Residence: 517 RIVERVIEW DR CAPITOLA

Mailing Address: Same

Business Address: 504 BAY AVE CAPITOLA

Occupation: Bakery owner

Are you a resident of the City of Capitola?  Yes  No

Describe your qualifications and interest in serving on this Board/Commission/Committee: \_\_\_\_\_

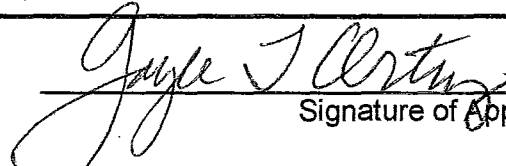
I was on the original AD HOC committee. Have  
Served on the County LIBRARY BOARD.

(Use additional paper, if necessary)

**Please Note:** Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

1/30/2014

Date



Signature of Applicant

**Mail or Deliver Application to:  
Capitola City Hall  
Attn: City Clerk**

**420 Capitola Avenue, Capitola, CA 95010**

For questions please call the City Clerk at (831) 475-7300



CITY OF CAPITOLA  
420 CAPITOLA AVENUE  
CAPITOLA CALIFORNIA 95010  
TELEPHONE/ TDD 831 475-7300  
FAX 831 479-8879

**CAPITOLA REDEVELOPMENT AGENCY**

**APPLICATION FOR SERVICE**

**on the Library Ad Hoc Committee**

RECEIVED  
JAN 19 2010  
CITY OF CAPITOLA

PLEASE TYPE OR PRINT

**NAME OF APPLICANT:** Lisa Steingrube

**RESIDENCE ADDRESS:** 701 Monterey Ave  
California 95010

**MAILING ADDRESS:** Same  
*(If Different)*

**EMAIL ADDRESS:** Lsteiny51@Charter.net

**TELEPHONE NO.:** (DAYS) 332-7920 (EVES) 462-2577

**EMPLOYMENT:** high school teacher

**DESCRIBE YOUR EXPERIENCE AND INTEREST IN SERVING ON THE LIBRARY AD HOC COMMITTEE (Use additional page if necessary and/or attach resume)**

Reading is my passion, so of course I love libraries!  
As we become a more "electronic" society we need  
to not lose sight of the importance of a library and  
the value of reading.

I rallied and worked on a committee many years  
ago when the Capitola branch was just a dream.  
I use the library voraciously and would love to  
be a part of the planning for the new Capitola branch.

**DATE:** 1-16-10

Lisa Steingrube  
*(Signature of Applicant)*

**Mail or Deliver Application to:**  
**Capitola City Hall, Attn: Pam Greeninger, RDA Secretary**  
**420 Capitola Avenue, Capitola, CA 95010**

**An application can also be obtained on the city's website at:**  
**<http://www.ci.capitola.ca.us>**



**City of Capitola**

420 Capitola Avenue  
 Capitola, CA 95010  
 (831) 475-7300  
 FAX (831) 479-8879

**CITY OF CAPITOLA  
 Redevelopment Agency**

**CURRENT  
 LIBRARY AD HOC COMMITTEE MEMBERS**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE/EMAIL ADDRESS</u>
Arnone, Michael (Norton's Appointee)	3370 Samuel Place Santa Cruz, CA 95062	462-4988 <a href="mailto:rknown1@hotmail.com">rknown1@hotmail.com</a>
Gorson, Barbara (Storey's Appointee)	617 Riverview Drive Capitola, CA 95010	464-6717 <a href="mailto:gorson@pacbell.net">gorson@pacbell.net</a>
Gualtieri, Tony (Nicol's Appointee)	502 Grand Avenue Capitola, CA 95010	475-2217 <a href="mailto:tkcapitola@sbcglobal.net">tkcapitola@sbcglobal.net</a>
Healy, Mary (Nicol's Appointee)	2192 Francesco Circle Capitola, CA 95010	477-1931 <a href="mailto:msmith4755@sbcglobal.net">msmith4755@sbcglobal.net</a>
Hofacre, John (Termini's Appointee)	1375 49 <sup>th</sup> Avenue Capitola, CA 95010	464-2399/295-2468 <a href="mailto:jbbhofacre@sbcglobal.net">jbbhofacre@sbcglobal.net</a>
Norton, Dennis (Successor Agency Representative)	712 Capitola Avenue #C Capitola, CA 95010	476-2616 <a href="mailto:dnortondesigns@msn.com">dnortondesigns@msn.com</a>
Ortiz, Gayle (Harlan's Appointee)	517 Riverview Drive Capitola, CA 95010	476-7016 <a href="mailto:gayle@gocapitola.com">gayle@gocapitola.com</a>
Steingrube, Lisa (Storey's Appointee)	701 Monterey Avenue Capitola, CA 95010	462-2577/332-7920 <a href="mailto:lisasteingrube@gmail.com">lisasteingrube@gmail.com</a>
Termini, Michael (Successor Agency Representative)	503 Oak Drive Capitola, CA 95010	476-6206 <a href="mailto:michael@triadelectric.com">michael@triadelectric.com</a>
VACANT (Harlan's Appointee)	Capitola, CA 95010	

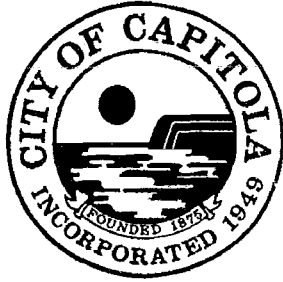
*(The Director's name in parenthesis is the member who made appointment.)*

**STAFF REPRESENTATIVE:**

Katie Cattan, Senior Planner  
 (831) 475-7300, Ext. 256  
[kcattan@ci.capitola.ca.us](mailto:kcattan@ci.capitola.ca.us)

Revised: 7/13 md

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## CITY COUNCIL AGENDA REPORT

MEETING OF JANUARY 23, 2014

FROM: CITY CLERK'S OFFICE

SUBJECT: APPOINTMENT TO THE SANTA CRUZ COUNTY HAZARDOUS MATERIALS  
ADVISORY COMMISSION

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**RECOMMENDED ACTION:** Consider nominating Public Works Director Jesberg to be the City's representative on the Santa Cruz County Hazardous Materials Advisory Commission.

**BACKGROUND:** On September 5, 2013, Gene Benson resigned as the City's representative on the Santa Cruz County Hazardous Materials Advisory Commission (Commission). On September 9, 2013, staff initiated recruitment to fill the vacancy, however no applications were received. At the December 12, 2013, City Council meeting there was Council consensus to continue advertising for the vacancy through January 2014.

**DISCUSSION:** Since no applications have been received staff is recommending that the City Council nominate a staff member to fill the vacancy with a term ending April 2015. Based on the Commission's responsibilities, Public Works Director Jesberg would be a logical choice for nomination. The cities of Santa Cruz, Watsonville, and Scotts Valley have appointed staff members as City representatives on this Commission. The meetings occur on the fourth Wednesday of every other month at 9:00 a.m., and are held at Central Fire Protection District's Administration Office located on 17th Avenue in Santa Cruz. The Santa Cruz County Board of Supervisors makes the appointment to serve on the Commission.

**FISCAL IMPACT:** None

**ATTACHMENT:**

1. Recruitment Notice

Report Prepared By: Susan Sneddon, CMC  
City Clerk

Reviewed and Forwarded  
By City Manager:

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CITY OF CAPITOLA  
 420 Capitola Avenue  
 Capitola, CA 95010  
 (831) 475-7300  
 FAX (831) 479-8879

**APPLICATIONS FOR APPOINTMENT TO:**

**Capitola Representative to the County of Santa Cruz  
 Hazardous Materials Advisory Commission**

**NOTICE IS HEREBY GIVEN**, pursuant to Government Code Section 54974, that recruitment has commenced to fill one (1) City of Capitola Representative vacancy of an unexpired term ending April 2015, on the County of Santa Cruz Hazardous Materials Advisory Commission (Commission).

The Commission is empowered to advise the Santa Cruz County Board of Supervisors on the initial and continuous implementation of the County's Hazardous Materials Ordinance (Chapter 7.100). This includes effective methods of providing the public with information on all other matters pertaining to the use, transportation, handling and storage of hazardous materials affecting the County.

The Commission meets 6 times per year on the 4<sup>th</sup> Wednesday of every other month at 9:00 a.m. Meetings are held at Central Fire District Headquarters, 930 17<sup>th</sup> Avenue, Santa Cruz. Specific questions regarding commissioner duties or other information about the Commission can be directed to Hazardous Materials Program Manager Tim Fillmore at 831-454-2761.

Upon review of applications received, the City Council will nominate someone to be its representative on the Commission. The appointment will be made by the Chair of the County of Santa Cruz Board of Supervisors.

**Application Deadline: Ongoing until filled.**

Applications may be obtained at Capitola City Hall, 420 Capitola Avenue, or by calling (831) 475-7300 and requesting an application be sent to you. In addition, a notice and application form is available on the City's website (for printing) at <http://www.cityofcapitola.org/general/page/serve-city-board-committee-or-commission>.

I, Michele Deiter, Records Coordinator of the City of Capitola, California, hereby certify that the above Notice was posted on September 9, 2013.

Dated: September 9, 2013

Michele Deiter, CMC  
 Records Coordinator

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## CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 13, 2014

FROM: CITY CLERK'S OFFICE

SUBJECT: ARCHITECTURAL AND SITE REVIEW COMMITTEE APPOINTMENT(S)

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**RECOMMENDED ACTION:** Receive the Mayor's appointment(s) for landscape architect(s) to serve on the City's Architectural and Site Review Committee

**BACKGROUND:** The City received a resignation letter from Susan Suddjian who served as the landscape architect on the Architectural and Site Review Committee for the last several years. The Mayor makes appointments to the Architectural and Site Review Committee.

**DISCUSSION:** The Architectural and Site Review Committee is made up of professionals and staff who review development applications and make design recommendations to the Planning Commission. Section 17.63.020 of the Capitola Municipal Code states "the architect, historian and landscape architect members of the Architectural and Site Review Committee shall be appointed by the Mayor; however, a majority of the City Council may remove the architect, historian or landscape architect." The members of the Committee include an architect, landscape architect, building official, community development director or designated planning staff, public works director, and historian. There is no requirement for these professionals to live within the City of Capitola.

**FISCAL IMPACT:** None

**ATTACHMENT:**

1. Ellen Cooper Application
2. Craig Waltz Application

Report Prepared By: Susan Sneddon, CMC  
City Clerk

Reviewed and Forwarded  
By City Manager: 

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RECEIVED

JAN 07 2014

CITY OF CAPITOLA

**CITY of CAPITOLA  
BOARDS AND COMMISSIONS APPLICATION**

Citizens are encouraged to serve on the various City Boards, Committees, and Commissions. Appointments are made at a public City Council meeting.

Application for:

- Art & Cultural Commission  
*[Artist; Arts Professional; At Large Member]*  
*Please underline category above.*
- Finance Advisory Committee  
*[Business Representative; At Large Member]*  
*Please underline category above.*
- Historical Museum Board
- Architect & Site Committee  
*[Architect; Landscape Architect; Historian]*  
*Please underline category above.*
- Traffic & Parking Commission  
*[Village Resident; Village Business Owner; At Large Member]*  
*Please underline category above.*
- Planning Commission
- Other Committee \_\_\_\_\_

Name: COOPER ELLEN

Telephone: 831-426-6845 SAME

Home Business Cell

E-mail Address: ecooper@baymoon.com

Physical Address of Residence: 612 WINDSOR STREET

Mailing Address: SAME

Business Address: SAME

Occupation: LANDSCAPE ARCHITECT & CERTIFIED ARBORIST

Are you a resident of the City of Capitola? Yes  No

Describe your qualifications and interest in serving on this Board/Commission/Committee:  
I WAS ABLE TO BE INVOLVED WITH MANY PROJECTS  
IN CAPITOLA OVER THE YEARS. I AM PASSIONATE  
ABOUT DESIGN & I LOVE THE COMMUNITY.  
THANK YOU

(Use additional paper, if necessary)

**Please Note:** Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

1.4.14  
Date

Ellen Cooper  
Signature of Applicant

Mail or Deliver Application to:  
 Capitola City Hall  
 Attn: City Clerk  
 420 Capitola Avenue, Capitola, CA 95010  
 For questions please call the City Clerk at (831) 475-7300

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## Item #: 8.C. Attach 2.pdf

Describe your qualifications and interest in serving on this Board/Commission/Committee:

I graduated from California Polytechnic State University in 2004 with Bachelors in Landscape Architecture and a Minor in Art. I grew up in Soquel/Capitola, attended New Brighton Middle School, Soquel High School before departing for college. I moved back to Santa Cruz after college and a brief stint of traveling and now live in little beach cottage I bought on the west side of Santa Cruz.

I have been practicing Landscape Architecture and Civil Engineering since my first summer of college. I was a Land Surveyor in Santa Cruz during my summer months of college from 1999 to 2004. My first "real" job after college was as an Engineering Technician/ Land Surveyor at Whitson Engineers in Monterey. After two years of engineering in Monterey, I got a job as a Project Manager/Designer with a unique Landscape Architectural firm in Santa Cruz under Zachary Wormhoudt of Wormhoudt, Inc.

We are a fully operational Landscape Architectural firm with a specialty in action sports facility design. After 8 exciting years with Wormhoudt, Inc. we recently have been acquired by a larger company based out of Los Angeles which has expanded our project base globally.

We are designing Landscapes, poured-in-place skate parks, dirt bike parks, pump tracks, free-ride parks, etc, for municipalities all over the world which include a long list of celebrity residence projects, Xgames, etc. We have no shortage of unique and exciting projects that challenge us in many unique ways to say the least.

The international projects ironically are drawing my attention locally. I want to see our town become more interesting with educated architectural and landscape architectural design intentions. Santa Cruz as a whole is such a unique and historically important location that it needs to be accompanied by proper design principals and aesthetics. The soul of Capitola is also very important to keep intact through barrages of development, expansions, and inevitable change. I would love to make time and be a part of a Committee that looks deeply into projects from the past and the future and assist in making educated design decisions that dramatically affect our way of life in Santa Cruz's Capitola.

Sincerely,

Craig Waltz

waltz.craig@gmail.com

831-419-3362



## CITY COUNCIL AGENDA REPORT

### MEETING OF FEBRUARY 13, 2014

FROM: OFFICE OF THE CITY CLERK

SUBJECT: MINUTES OF THE JANUARY 23, 2014, REGULAR CITY COUNCIL  
MEETING

---

**RECOMMENDED ACTION:** Approve the subject minutes as submitted.

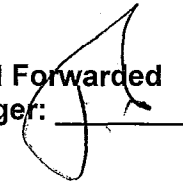
**DISCUSSION:** Attached for City Council review and approval are the minutes of the subject meeting.

**ATTACHMENTS:**

1. January 23, 2014, Regular City Council Meeting.

Report Prepared By: Susan Sneddon, CMC  
City Clerk

Reviewed and Forwarded  
By City Manager: \_\_\_\_\_



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**CAPITOLA CITY COUNCIL  
REGULAR MEETING ACTION SUMMARY  
THURSDAY, JANUARY 23, 2014 - 7:00 PM**

**CLOSED SESSION – 6:30 PM  
CITY MANAGER’S OFFICE**

**CALL TO ORDER**

Mayor Storey called the meeting to order at 6:30 PM. He announced the item to be discussed in Closed Session, as follows:

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Govt. Code §54956.9)**

1. Schroedel et al. v. the City of Capitola  
[Santa Cruz Superior Court Case No. CV 175684]

Mayor Storey noted that there was no one in the audience; therefore, the City Council recessed at 6:35 p.m. to the Closed Session in the City Manager’s Office.

**REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM**

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council Members Stephanie Harlan, Dennis Norton, Ed Bottorff, Michael Termini, and Mayor Sam Storey.

City Treasurer Kym DeWitt was present.

**2. PRESENTATIONS**

- A. Introduction of MariaElena De La Garza, the new Community Action Board of Santa Cruz County Executive Director. [150-40]

Cynthia Finley, City’s representative to the Community Action Board of Santa Cruz County (CAB), introduced MariaElena De La Garza.

MariaElena De La Garza, CAB Executive Director, presented highlights of CAB programs.

- B. Capitola Local Government Academy Graduation.

Mayor Storey presented certificates of completion to the following Capitola Local Government Academy graduates:

- TJ Welch
- Nathan Cross
- Tori DelFavero
- David Kraemer
- Barry Kane

The following graduates were not present, therefore will receive their certificates of completion at the February 13, 2014, City Council Meeting: (1) Jeanette Cisneros; (2) Laurie Hill; and (3) Loretta Ferris.

12475 CAPITOLA CITY COUNCIL MINUTES – Thursday, January 23, 2014

3. REPORT ON CLOSED SESSION [520-25]

City Attorney Barisone stated that City Council received a status report regarding the following existing litigation: Schroedel et al. v. the City of Capitola; there was no reportable action.

4. ADDITIONAL MATERIALS

Mayor Storey reported on additional material received.

5. ADDITIONS AND DELETIONS TO AGENDA

Mayor Storey requested that Item #10.D. be discussed following Item #10.B.

**ACTION** Motion made by Council Member Termini, seconded by Mayor Storey, to approve moving Item #10.D. following Item #10.B. The motion was passed unanimously.

6. PUBLIC COMMENTS

Raymon Cancino, Community Bridges CEO, thanked the City Council for supporting Community Bridges.

Myles Corcoran, Conflict Resolution Center of Santa Cruz County Board Directors (Board) President, thanked the City Council for the City's continued support.

Jim Howes, Assistant Board Director, shared some cases that the Conflict Resolution Center of Santa Cruz County Board Directors has dealt with.

Maggie Ivy, Santa Cruz County Conference and Visitor's Council (Visitor's Council) CEO, presented the new project calendar for the Visitor's Council.

7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

Council Member Harlan requested that Public Works staff have the town looking "sharp" for the upcoming spring break.

8. BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS

A. City Council appointments to the Oversight Board for the Capitola Successor Agency. [110-10/780-50]

**ACTION** Mayor Storey appointed Council Member Termini to continue serving as the City's Representative on the Oversight Board to the City's Successor Agency; and Senior Planner Catton to serve on the Board as a member representing the employees of the former Redevelopment Agency. There was City Council concurrence.

9. CONSENT CALENDAR

A. Consider approving the City Council Minutes of the Regular City Council Meeting held on January 9, 2014.

B. Receive Planning Commission Action Minutes for the Regular Meeting of January 16, 2014. [740-50]

C. Adopt Ordinance No. 990 amending Chapter 2.08 of the Capitola Municipal Code regarding the City Manager; and Ordinance No. 991 amending Chapter 2.16 of the Capitola Municipal Code regarding the Planning Department [2nd Reading]. [570-10]

D. Receive the California Public Employees Retirement System Annual Actuarial Valuation Reports as of June 30, 2012. [630-10]

E. Receive the Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2013. [310-20]



## CAPITOLA CITY COUNCIL MINUTES – Thursday, January 23, 2014 12476

**ACTION** Motion made by Council Member Norton seconded by Council Member Harlan, to approve the following Consent Calendar items: 9.A.; 9.B.; 9.C.; 9.D.; and 9.E. The motion was passed unanimously.

**10. GENERAL GOVERNMENT / PUBLIC HEARINGS**

- A. Consider a closure date and a contract with Open Streets of Santa Cruz County for the Esplanade closure to vehicle traffic. [490-75/500-10 A/C: Open Streets of Santa Cruz County]

Saskia Lucas, Open Streets of Santa Cruz County Founder/Director, presented the concept of the proposed Capitola Open Streets event.

**ACTION** Motion made by Council Member Termini, seconded by Council Member Norton, to approve the Esplanade closure to be held on May 4, 2014, and approve a contract with Open Streets of Santa Cruz County for the Esplanade closure event; and allow free parking in the upper and lower Pacific Cove Parking lots on the day of the event. The motion was passed unanimously.

- B. Review of the single use plastic and carryout bag fee. [930-30]

Laura Kasa, Save our Shores, spoke on the success of eliminating the use of single-use plastic bags, and requiring retail merchants to charge a fee for paper bags. She stated that Save our Shores conducted a survey and found that 89% of shoppers surveyed are using reusable bags. She encouraged the City Council to consider revisiting Ordinance No. 977 (Chapter 8.07 of the Capitola Municipal Code) to incorporate a customer charge for thicker plastic bags which some retailers are currently providing to customers free of charge.

Carin Hanna, local business owner, stated that many Village businesses donate the \$0.25 bag fee to Save Our Shores.

There was City Council concurrence for staff to investigate retailers using 4.0 mil plastic bags, to ascertain what the City of Watsonville decides about retailers distributing 4.0 mil plastic bags, and report back to the Council.

**ACTION** Motion made by Council Member Norton, seconded by Council Member Harlan, to approve continuing the fee for paper bags at \$0.25 per paper bag distributed at the point of sale as required in Section 8.07.030(D) of the Capitola Municipal Code. The motion was passed unanimously.

- C. Consider amendments to Chapter 10.36.055 of the Capitola Municipal Code amending parking meter Zone B [1st Reading]. [470-30]

**ACTION** Motion made by Council Member Norton, seconded by Council Member Bottorff, to approve the first reading of the Ordinance amending Chapter 10.36.055 of the Capitola Municipal Code amending parking meter Zone B. The motion was passed unanimously.

- D. Consider new applications for the Community Based Health and Human Services Program for Fiscal Year 2014/2015. [330-30]

**ACTION** Motion made by Council Member Termini, seconded by Council Member Norton, to allow new agencies or organizations to apply for the existing Community Based Health and Human Services Providers Program for Fiscal Year 2014-2015; and to designate Council Member Termini and Mayor Storey to an ad hoc committee to review the process and the applications received. The motion was passed unanimously.

12477 CAPITOLA CITY COUNCIL MINUTES – Thursday, January 23, 2014

Council Member Harlan stated that, due to a conflict of interest, she will recuse herself from participating on Item 10.E. regarding the Fiscal Year 2013/2014 Clares Street Traffic Calming Project because she resides within 500 feet of the subject property. She left the dias.

- E. Consider authorizing an amended engineering contract with Harris & Associates in the amount not to exceed \$78,000 for the Fiscal Year 2013/2014 Clares Street Traffic Calming Project. [940-40/500-10 A/C: Harris & Associates]

**ACTION** Motion made by Council Member Termini, seconded by Council Member Bottorff, to authorize amending the engineering contract with Harris & Associates in the amount not to exceed \$78,000 for the Fiscal Year 2013/2014 Clares Street Traffic Calming Project. The motion carried with the following vote: **AYES:** Council Members Norton, Bottorff, Termini, and Mayor Storey. **NOES:** None. **ABSENT:** None. **ABSTAIN:** Council Member Harlan.

Council Member Harlan returned to the dias.

11. **ADJOURNMENT**

Mayor Storey adjourned the meeting at 8:35 p.m. to the next Regular Meeting of the City Council on Thursday, February 13, 2013, at 7:00 PM, in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

\_\_\_\_\_  
Sam Storey, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk



**ACTION SUMMARY MINUTES  
CAPITOLA PLANNING COMMISSION  
THURSDAY, FEBRUARY 6, 2014  
7 P.M. CITY COUNCIL CHAMBERS**

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Commissioners: Ron Graves, Gayle Ortiz, Mick Routh, Linda Smith and TJ Welch

**2. ORAL COMMUNICATIONS**

- A. Additions and Deletions to Agenda
- B. Public Comments
- C. Commission Comments
- D. Staff Comments

**3. APPROVAL OF MINUTES**

- A. January 16, 2014, Draft Planning Commission Minutes

**ACTION: Approved 4-0, 1 ABSTENTION**

**4. CONSENT CALENDAR**

- A. **1440 41st Avenue #13-182 APN: 034-111-50**  
Design Permit application for an exterior remodel of the existing Verizon Wireless storefront located at 1440 41st Avenue in the CC (Community Commercial) Zoning District.  
Environmental Determination: Categorical Exemption  
Owner: Richard Starr  
Representative: Donald Graham, filed: 12/30/2013

**ACTION: APPROVED 5-0**

- B. **4200 Auto Plaza Drive #13-020 APN: 034-141-30 and 31**  
Amendment to Design Permit, Conditional Use Permit, and Sign Program as part of a project to demolish an existing car dealership building and construct a new car dealership building, including a service building, carwash, and parking lot improvements in the CC (Community Commercial) Zoning District.  
Environmental Determination: Categorical Exemption  
Property Owner: Charles Canfield, filed 1/24/2014  
Representative: Bob Fischer

**ACTION: APPROVED 5-0**

**5. PUBLIC HEARINGS**

**A. 1550 McGregor Drive #13-174 APN: 036-341-02**

Design Permit, Tree Permit, and Coastal Development Permit for a public park (skate, dog, and children's park) in the PF/VS (public facilities/visitor serving) zoning district.

This project requires a Coastal Development Permit which is appealable to the California Coastal Commission after all possible appeals are exhausted through the City.

Environmental Determination: Categorical Exemption

Owner: City of Capitola

Representative: Steve Jesberg

**ACTION: CONTINUED TO THE MARCH 6, 2014, PLANNING COMMISSION MEETING**

**6. DIRECTOR'S REPORT**

**7. COMMISSION COMMUNICATIONS**

**8. ADJOURNMENT**

Adjourned at 7:46 p.m. to the next Planning Commission meeting Thursday, March 6, 2014, at 7 p.m., in the Capitola City Council Chambers, 420 Capitola Ave., Capitola, California.



## CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 13, 2014

FROM: CITY MANAGER'S DEPARTMENT

SUBJECT: LIABILITY CLAIM

---

**RECOMMENDED ACTION:** Deny liability claim and forward to the City's liability insurance carrier.

**DISCUSSION:**

The following claimant has filed a liability claim against the City of Capitola:

1. John R. Coniglio, Esq. for Jane Doe (Minor); undetermined amount

**ATTACHMENTS:** None

Report Prepared By: Liz Nichols  
Executive Assistant to the City Manager

Reviewed and Forwarded  
by City Manager: 

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# CITY COUNCIL AGENDA REPORT

## MEETING OF FEBRUARY 13, 2014

FROM: DEPARTMENT OF PUBLIC WORKS

SUBJECT: CONSIDER AN AMENDMENT TO CHAPTER 10.36.055 OF THE CAPITOLA MUNICIPAL CODE AMENDING PARKING METER ZONE B, AND ADOPT A RESOLUTION AUTHORIZING THE SUBMISSION OF A LOCAL COASTAL PLAN AMENDMENT TO THE CALIFORNIA COASTAL COMMISSION

---

**RECOMMENDED ACTION:** Adopt the proposed Ordinance amending Chapter 10.36.055 of the Capitola Municipal Code regarding amendments to Parking Meter Zone B to include the lower Pacific Cove Parking Lot [2<sup>nd</sup> Reading], and adopt a Resolution authorizing the City Manager to submit this Ordinance amendment to the California Coastal Commission for a Local Coastal Plan Amendment.

**BACKGROUND:** The draft Ordinance amending Chapter 10.36.055 is being presented for a second reading. The attached draft Resolution will begin the process of incorporating this Ordinance amendment into the City's Local Coastal Plan.

**DISCUSSION:** The City Council approved the first reading of this Ordinance at the Council meeting held on January 23, 2014.

The proposed Ordinance is before the City Council for the second reading and final adoption. If adopted, the Ordinances will take effect in thirty (30) days.

**FISCAL IMPACT:** None

**ATTACHMENTS:**

1. Draft Ordinance amending Chapter 10.36.055
2. Draft Resolution

Report Prepared By: Steven Jesberg  
Public Works Director

Reviewed and Forwarded  
By City Manager: 

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ORDINANCE NO. \_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CAPITOLA  
AMENDING CHAPTER 10.36.055 OF THE CAPITOLA MUNICIPAL CODE  
AMENDING PARKING METER ZONE B**

BE IT ORDAINED BY THE CITY OF CAPITOLA OF THE CITY OF CAPITOLA  
AS FOLLOWS:

Section 1. Chapter 10.36.055(A)(3) of the Capitola Municipal Code is hereby amended  
to read as follows:

3. Parking Meter Zone B. The city-owned parking lots adjacent to, and directly to  
the north and east of Capitola city hall, APN 35-141-33 located at 426 Capitola Avenue,  
as depicted on the map attached hereto as Exhibit "B" found on file in the office of the  
city clerk, shall constitute Parking Meter Zone B. The city public works director, acting in  
the director's capacity as superintendent of streets, is hereby authorized to install  
parking meters in all public parking spaces located in zone B and to place appropriate  
signage in zone B relative to said metered parking. Parking meters will operate in zone B  
each day of the week from the hours of eight a.m. to eight p.m. The city council, by  
resolution or minute order, may designate days when said parking meters will not  
operate.

Section 2. This Ordinance shall be in force and take effect thirty (30) days after final  
adoption.

This Ordinance was introduced on the 23<sup>rd</sup> day of January, 2014, and was passed and  
adopted by the City Council of the City of Capitola on the 13<sup>th</sup> day of February, 2014, by  
the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

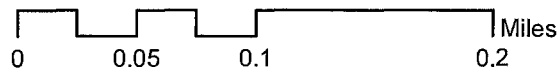
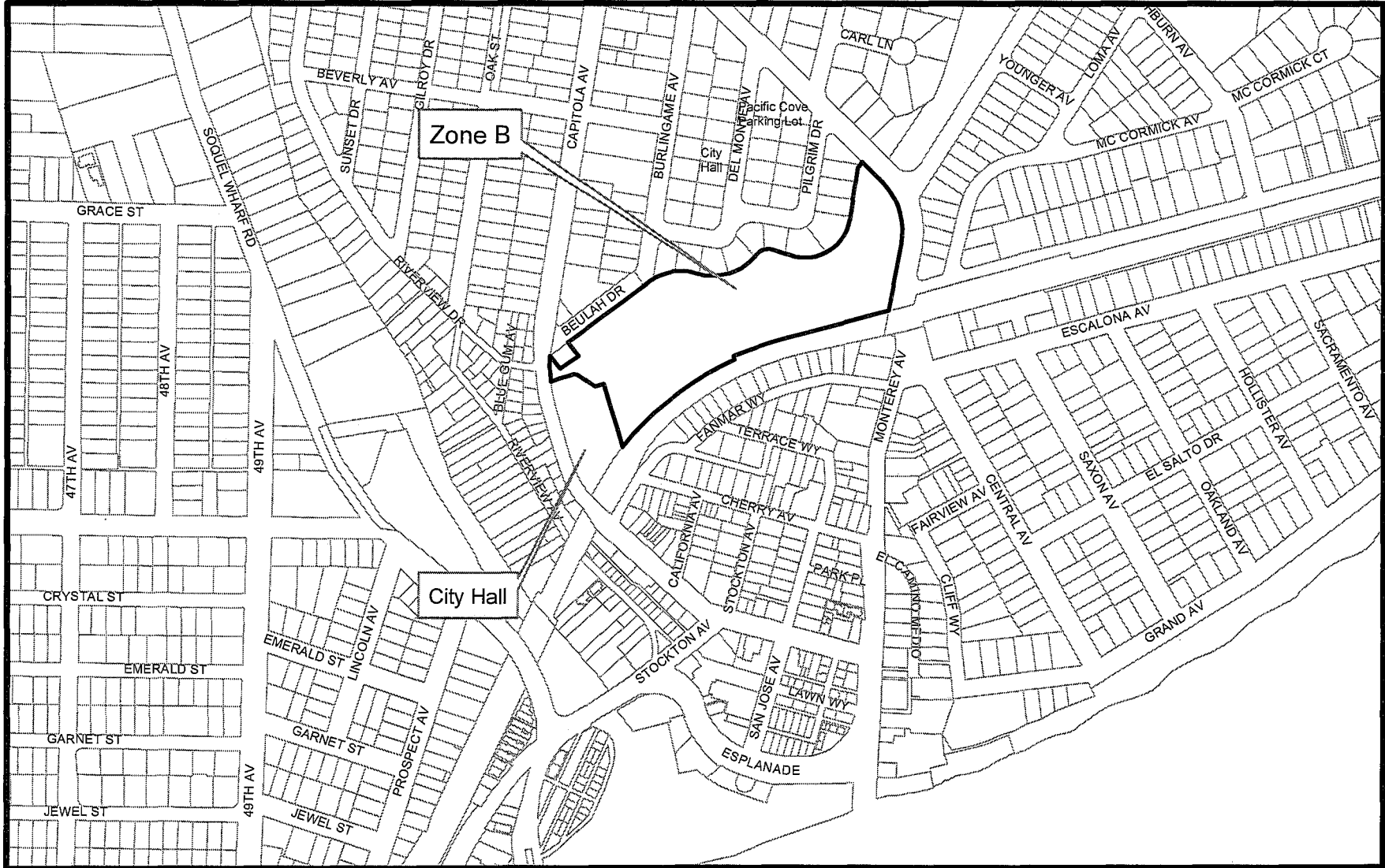
\_\_\_\_\_  
Sam Storey, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk

# City of Capitola Parking Meter Zone B

Exhibit B



January 2014

## RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA  
AUTHORIZING SUBMITTAL TO THE CALIFORNIA COASTAL COMMISSION FOR THE  
CERTIFICATION OF AN AMENDMENT TO THE LOCAL COASTAL PROGRAM  
AMENDING CHAPTER 10.36.055 OF THE CAPITOLA MUNICIPAL CODE  
AMENDING PARKING METER ZONE B**

**WHEREAS**, the City of Capitola's Local Coastal Program (LCP) was certified by the California Coastal Commission in December of 1981 and has since been amended from time to time; and

**WHEREAS**, the City of Capitola's General Plan was adopted on September 29, 1989, and has been amended from time to time; and

**WHEREAS**, the Capitola City Council conducted a duly noticed public hearing on January 23, 2014, and at this meeting the City Council passed the proposed Ordinance to a second reading, and on February 13, 2014, adopted Ordinance No. 992, an Ordinance of the City Council of the City of Capitola amending Section 10.36.055(A)(3) to expand Parking Meter Zone B to include the newly constructed parking lot behind City Hall and as depicted in Exhibit B to the Ordinance; and

**WHEREAS**, the City Council made the following findings and found this Local Coastal Program amendment exempt from CEQA pursuant to CEQA Guidelines 15273:

1. The expansion of Parking Meter Zone B will enable the City to collect existing parking fees for the purpose of obtaining funds necessary to maintain the equipment and public improvements within the zone.
2. The parking fees will be used to cover operating expenses including employee expenses for operations within the zone.

**WHEREAS**, the construction of the new parking lot and the use of parking meters to collect fees therein, were considered as part of an Initial Study prepared by the City of Capitola and based on this Initial Study the following finding were made:

**FINDINGS:** The City of Capitola has reviewed the proposed project and has determined, based on the Initial Study, that the Project will have no or less-than-significant impacts on the environment. Consequently, adoption of a Negative Declaration is appropriate. An Environmental Impact Report is not required pursuant to the *California Environmental Quality Act of 1970 (CEQA)*. This environmental review process was conducted and Initial Study was prepared in accordance with the *State CEQA Guidelines*.

The Negative Declaration and these findings were certified by the Capitola Planning Commission on March 7, 2013, and upheld by the Capitola City Council on March 28, 2013.

**WHEREAS**, Public Notice was provided as required under Coastal Act 30514 et seq.

**Item #: 9.D. Attach 2.pdf**

RESOLUTION NO. \_\_\_\_

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, by the City Council of the City of Capitola.

1. These Coastal Commission LCP Amendments are Categorically Exempt and in conformance with the environmental review requirements under CEQA Sections 15273;
2. These Coastal Commission LCP Amendments are consistent with the adopted Local Coastal Land Use Plan and the Coastal Act;
3. These Coastal Commission LCP Amendments, as drafted, will secure the purposes of the Zoning Ordinance, General Plan, and Local Coastal Program;
4. The City of Capitola intends to carry out this amendment to its LCP in a manner fully consistent with the California Coastal Act.

**BE IT FURTHER RESOLVED** by the City Council of the City of Capitola that these Coastal Commission LCP Amendments are hereby adopted and are in full conformity with the City of Capitola Local Coastal Program, General Plan, and provisions of the California Coastal Act.

**BE IT FURTHER RESOLVED**, that the City Manager or his designee is directed to submit the said Coastal Commission LCP Amendments to the California Coastal Commission for its review and certification. If the Coastal Commission approves the amendment package, it will take effect automatically upon Coastal Commission approval. If the Coastal Commission modifies the amendment package, only the modifications will require formal action by the City of Capitola.

**I HEREBY CERTIFY** that the above and foregoing resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 13<sup>th</sup> day of February, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Sam Storey, Mayor

ATTEST:

\_\_\_\_\_  
Susan Sneddon, City Clerk

CMC



# CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 13, 2013

FROM: FINANCE DEPARTMENT

SUBJECT: QUARTERLY FINANCIAL REPORTS – SECOND QUARTER BUDGET REPORT  
AND FIRST QUARTER SALES TAX REPORT

---

**RECOMMENDED ACTION:** Receive the Second Quarter Budget Report and First Quarter Sales Tax Report.

**BACKGROUND:** The City's quarterly reports are typically posted to the City's website in the last week of the month for the preceding quarter. These reports are also placed on the City Council agenda for informational purposes.

**DISCUSSION:** The attached quarterly reports contain information for the following dates:

- Second Quarter Budget Report: October 1 to December 31, 2013.
- First Quarter Sales Tax Report: July 1 to September 30, 2013.

The Second Quarter sales tax report reflects revenues earned for the period listed above. Sales tax information for the quarter ended December 31, 2013, will not be available until March 2014.

Detailed information on both subjects can be found in the attached documents.

**FISCAL IMPACT:** This action is administrative and should not result in a financial impact.

**ATTACHMENTS:**

1. Second Quarter Budget Report
2. First Quarter Sales Tax Report

Report Prepared By: Tori Hannah  
Finance Director

Reviewed and Forwarded  
by City Manager: 

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## Budget Report Second Quarter – FY13/14

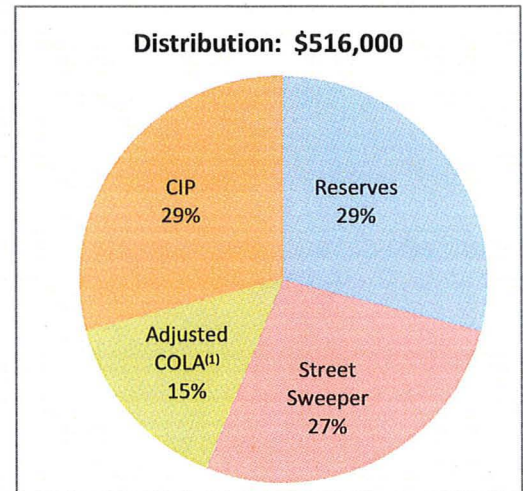
### Overview:

This report summarizes the City's overall financial position for the current fiscal year through December 2013. Except as noted below, revenue and operating expenditure trends are generally on target with annual projections.

### News and Information:

#### **Allocation of General Fund Balance**

In Fiscal Year 2012-2013, the final operating revenues exceeded expenditures by approximately \$650,000. This operating increase resulted in a year-end fund balance of \$746,000. This surplus was primarily driven by employee staffing and efficiency improvements that resulted in \$400,000 in salary and contract savings; and a \$240,000 increase in sales and transient occupancy tax (TOT) performance. At the December 12, 2013 City Council meeting, \$516,000 of the year-end fund balance was distributed in accordance with the adjacent chart, while \$200,000 was retained to assist with minor fluctuations and unanticipated expenditures.



#### **Banking Services**

The City recently issued a Request for Proposal (RFP) for banking services. After a panel reviewed proposals and presentations from eight banks, the City awarded a three-year contract to Wells Fargo Bank. The City is anticipated to save approximately \$10,200 in merchant card processing fees. As part of the initial Business Process Review the City will be reviewing the potential of accepting credit cards at City Hall collection counters.

### General Fund:

The fiscal year is 50% complete. The General Fund revenues are 43% of the annual projections, while expenditures are at 46%. While it may appear that revenues aren't performing as projected, this pattern is consistent with prior years and the timing of key revenue receipts. In FY 13/14, increased performance in core revenues and the addition of two partial quarters of Measure O receipts have increased revenues by \$827,000 over the prior year. The City's expenditures are fairly consistent with the number of payrolls processed through December 31, 2013; while the amount of transfers reflect 50% of the Measure O and fund balance commitments to reserves and CIP. Additional details are providing in the remaining sections.

General Fund	Budgetary Comparison			Annual Comparison Prior Year
	Amended Budget	YTD Transactions	Percent	
Beginning Fund Balance	\$ 746,000			
Revenues	13,834,396	\$ 5,973,705	43%	\$ 5,146,772
Expenditures	13,101,142	6,080,112	46%	5,583,824
Other Financing Uses - Transfers to Reserves/CIP	1,254,000	627,000	50%	
FY13/14 Operating Difference	\$ (520,746)	\$ (733,407)		\$ (437,052)
Estimated Ending Fund Balance	\$ 225,254			

Item #: 9.E. Attach 1.pdf

Key Revenues:

Revenue	Budgetary Comparison			Annual Comparison
	Amended Budget	YTD Transactions	% Used / Rec'd	Prior Year
<b>Taxes:</b>				
Property Taxes	\$ 1,681,900	\$ 883,109	53%	\$ 849,198
Sales and Use Tax	7,096,000	2,657,615	37%	2,053,730
Document Transfer Tax	-	21,012	-	31,741
Business License Tax	280,000	75,099	27%	35,690
Franchise Tax	479,200	112,297	23%	110,592
TOT Tax	984,300	660,270	67%	557,816
<b>Subtotal - Taxes</b>	<b>\$ 10,521,400</b>	<b>\$ 4,409,403</b>	<b>42%</b>	<b>\$ 3,638,766</b>
<b>Other:</b>				
Licenses and permits	\$ 224,600	\$ 114,758	51%	\$ 123,330
Intergovernmental revenues	287,496	37,798	13%	81,824
Charges for services	1,980,400	1,034,514	52%	935,456
Fines and forfeitures	707,500	315,976	45%	306,296
Use of money & property	36,800	10,732	29%	12,457
Other revenues	76,200	50,524	66%	48,643
Other financing sources	-	-	0%	-
Extraordinary Items	-	-	0%	-
<b>Subtotal - Other Revenues</b>	<b>3,312,996</b>	<b>1,564,302</b>	<b>47%</b>	<b>1,508,006</b>
<b>Total Revenues</b>	<b>\$ 13,834,396</b>	<b>\$ 5,973,705</b>	<b>43%</b>	<b>\$ 5,146,772</b>

**Taxes:**

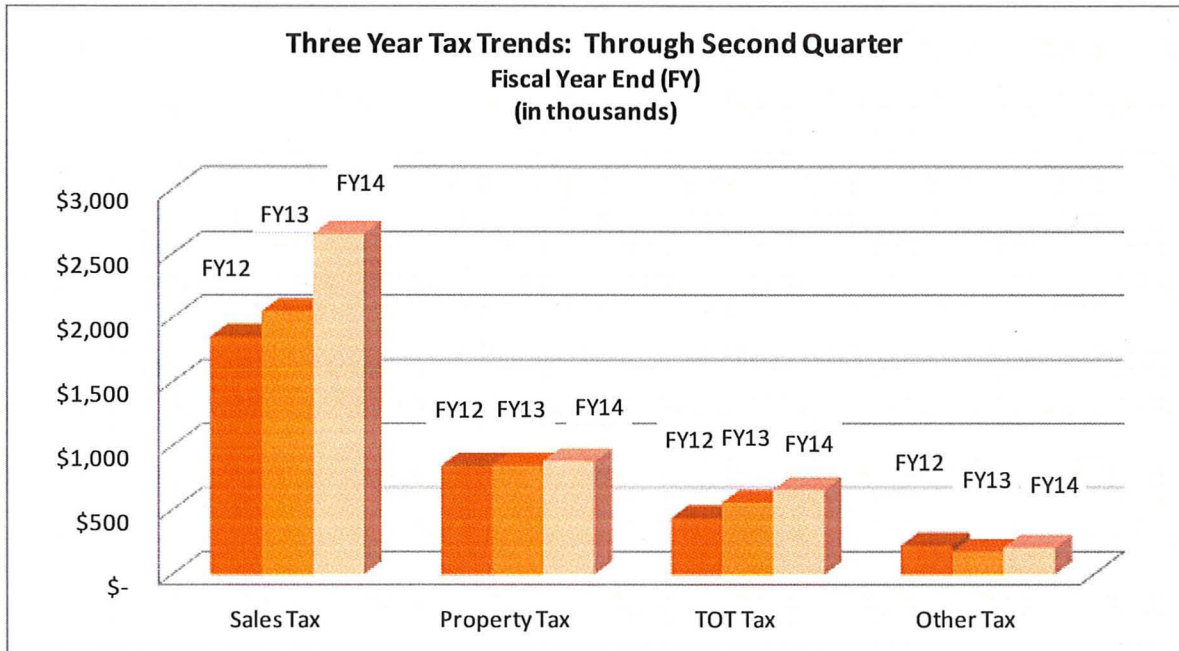
The City receives sales, franchise, and business license taxes on alternate schedules. Due to the timing of revenue receipts only 42% of revenues were received in the first two quarters of FY 13/14. The 42% excludes a portion of the second quarter sales tax receipts and a large portion of business license and franchise tax revenues. Sales tax receipts are approximately \$600,000 greater than the prior year. Approximately \$326,000 can be attributed to Measure O receipts, \$164,000 related to a greater than typical Triple Flip true-up; and \$113,000 due to general economic improvement. TOT year to date revenues are approximately \$102,000 or 18% greater than the prior year. This increase is primarily due to significant increases in the performance of two hotels and general economic improvement.

**Charges for Services** – An increase in recreation fees and the timing of classes resulted in a revenue growth of \$45,000. Due to the seasonality of major recreational programs, it may be difficult to project whether this trend will continue until the Fourth Quarter. Additional factors include a \$29,000 increase in parking meter revenues that could be attributed to increased tourism due to warm weather and/or general economic improvement; and \$30,000 in Community Development Planning fees related to a large environmental impact review project.

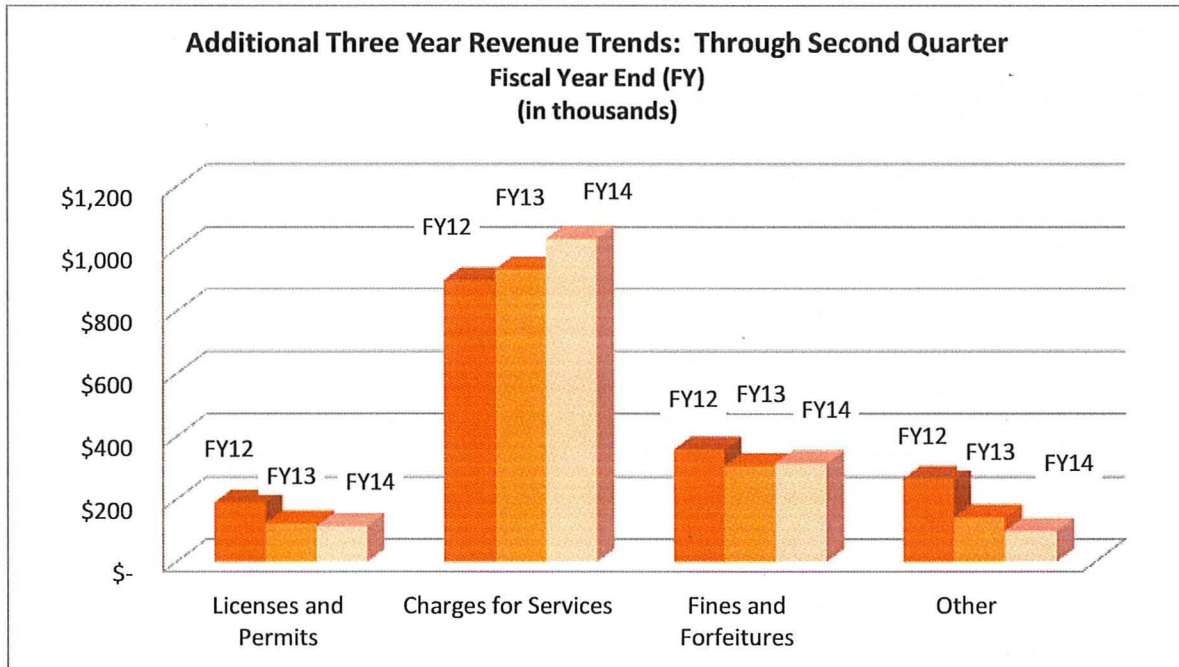
**Other** – Intergovernmental Revenues related to grant funding are included in this category. The budgetary and annual comparative differences are primarily the result of the timing of grant billings and receipts.



A chart providing three-year tax trend information is provided for reference:



Additional three-year revenue trend information is presented below:



Item #: 9.E. Attach 1.pdf

Expenditures:

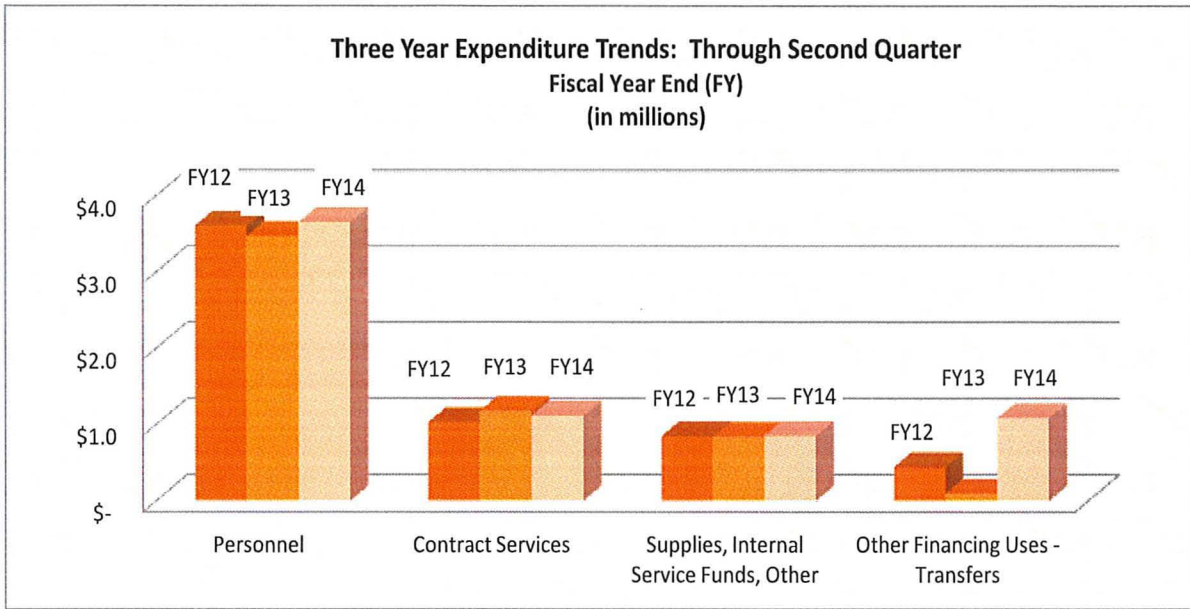
Expenditures by Category	Budgetary Comparison			Annual Comparison
	Amended Budget	YTD Transactions	% Used/ Rec'd	Prior Year
Personnel	\$ 7,883,470	\$ 3,656,318	46%	3,468,510
Contract Services	2,529,267	1,113,787	44%	1,180,810
Training & Memberships	74,315	33,708	45%	40,545
Supplies	523,952	242,448	46%	198,503
Grants and Subsidies	254,270	126,670	50%	128,733
Capital Outlay	27,531	2,358	9%	-
Internal Service Fund Charges	892,925	446,463	50%	470,187
Other Financing Uses	2,169,412	1,085,360	50%	96,538
<b>Fund Totals: General Fund</b>	<b>\$ 14,355,142</b>	<b>\$ 6,707,112</b>	<b>47%</b>	<b>\$ 5,583,824</b>

Expenditures By Department	Budgetary Comparison			Annual Comparison
	Amended Budget	YTD Transactions	% Used/ Rec'd	Prior Year
City Council	\$ 118,245	\$ 53,171	45%	\$ 58,067
City Manager	810,785	387,019	48%	382,322
Personnel	210,867	75,887	36%	79,420
City Attorney	195,000	79,000	41%	119,614
Finance	776,466	333,700	43%	324,355
Community Grants	254,270	126,670	50%	128,733
Public Safety	5,911,671	2,773,290	47%	2,709,003
Public Works	2,264,130	1,060,351	47%	911,211
Community Development & Building	707,739	275,797	39%	268,809
Culture and Leisure	936,557	456,867	49%	505,751
Transfers	2,169,412	1,085,360	50%	96,538
<b>Expenditure Totals</b>	<b>\$ 14,355,142</b>	<b>\$ 6,707,112</b>	<b>47%</b>	<b>\$ 5,583,824</b>

All expenditures are relatively consistent with the budget and prior year expenditures, with the exception of personnel expenditures and transfers. The increase in expenditures is primarily due to prior year staffing vacancies in several positions; and the FY 13/14 addition of a Measure O funded Maintenance Worker. While 48% of the payperiods have elapsed, only 46% of Personnel costs have been expended. This difference is primarily due to vacant positions that were filled at a rate lower than the budgeted amount and a 2.2% cost of living increase that is scheduled to occur in January.

Transfers have significantly risen due to \$627,000 in Measure O transfers to the CIP and Reserves; a \$160,000 contribution to the Equipment and Information Technology Funds; and \$120,000 related to Pension Obligation Bonds. In the prior year, the General Fund's share of Pension Obligation debt service costs was offset by a one-time credit related to the closure of the PERS internal service fund.

Three year expenditure trend information by category is presented in the following chart.



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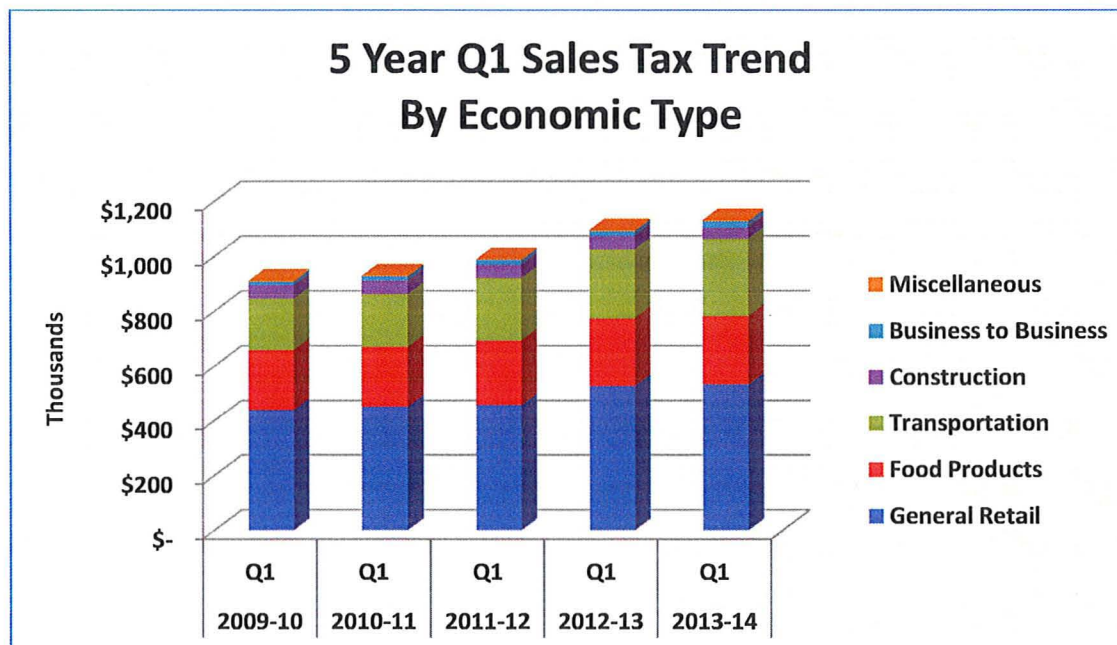


## Sales Tax Report First Quarter - Fiscal Year 13/14

The FY 13/14 first quarter sales tax revenues exceeded the prior first quarter by \$484,685. This 27.9% increase was due to the addition of \$251,779 in Measure O receipts, general economic improvement; and continued growth in auto sales, retail purchases, and food and dining receipts. If Measure O receipts are excluded, the City observed a \$232,906, or 13.4% increase in overall sales tax revenues. The Q1 In Lieu increase of \$164,398 or 28.4% was anticipated; however the results aren't typical or projected to continue.

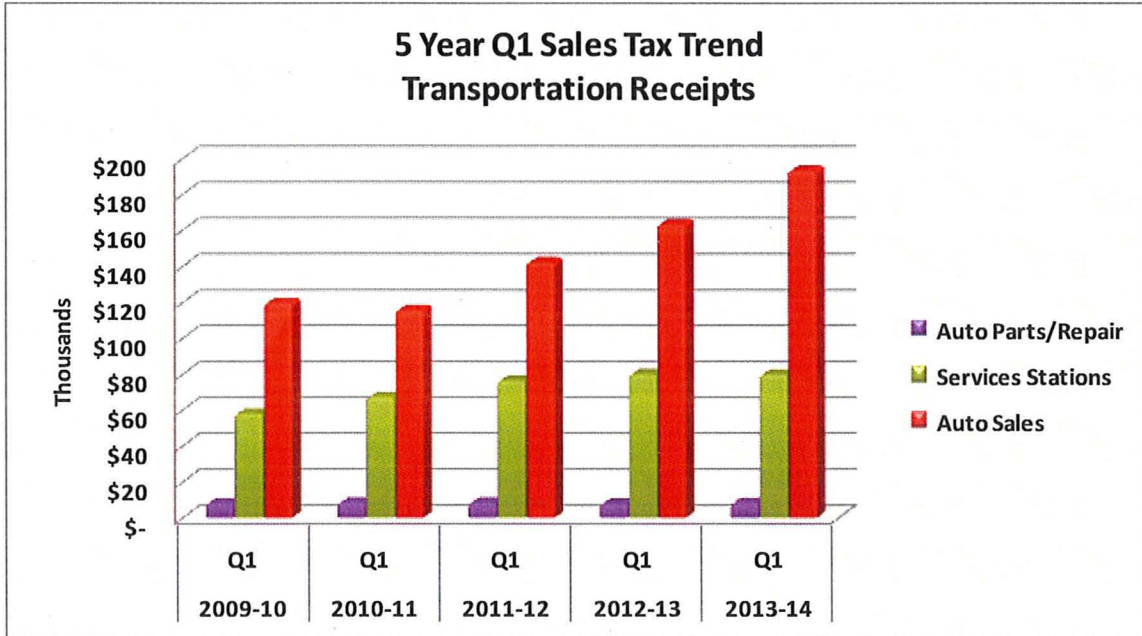
Q1 2013-14 Results					
	2012-13 Actual	2013-14 Actual	2013-14 Budget	2013-14 Actual vs. 2012-13 Actual	2013-14 Actual vs. 2013-14 Budget
Bradley-Burns (3/4%)	\$ 909,273	\$ 969,130	\$ 936,500	6.6%	3.5%
In Lieu	\$ 578,743	\$ 743,141	\$ 757,000	28.4%	-1.8%
<b>Total Bradley-Burns</b>	<b>\$ 1,488,016</b>	<b>\$ 1,712,271</b>	<b>\$ 1,693,500</b>	<b>15.1%</b>	<b>1.1%</b>
Measure D (1/4%)	\$ 251,114	\$ 259,765	\$ 258,650	3.4%	0.4%
Measure O (1/4%)	\$ -	\$ 251,779	\$ 258,650	-	-2.7%
<b>Total Add-On</b>	<b>\$ 251,114</b>	<b>\$ 511,544</b>	<b>\$ 517,300</b>	<b>103.7%</b>	<b>-1.1%</b>
<b>Total</b>	<b>\$ 1,739,130</b>	<b>\$ 2,223,815</b>	<b>\$ 2,210,800</b>	<b>27.9%</b>	<b>0.6%</b>
Excluding Measure O	\$ 1,739,130	\$ 1,972,036	\$ 1,952,150	13.4%	1.0%

The Q1 sales tax trends by economic type indicate a steady rise in most categories. The top three gains are ranked in the following order: Transportation, General Retail, and Food Products. In FY 13/14, the City's Transportation receipts equaled \$282,358, prior to late payment calculations; and State and County pool adjustments. This is within \$77,116 of the 10-year high of \$359,474 in FY 06/07. These receipts, which include auto sales, increased by 51.1% over the five-year period. General retail and food products also showed five-year increases of 21.4% and 13.1%, respectively. Gains in the three remaining categories have been steady, but nominal. The chart below illustrates the five-year sales tax trend by economic type.

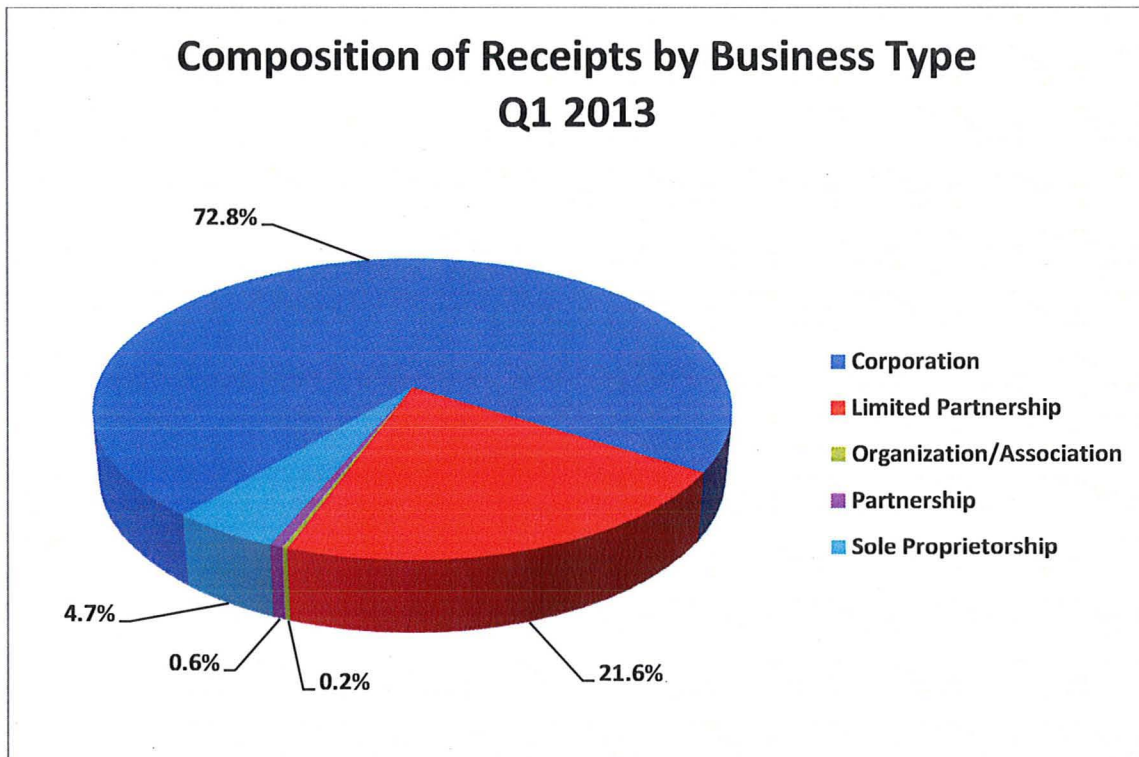


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A closer look at transportation trends reveals that auto sales are the main factor for gains within this category. A review of five-year economic trends indicate that Q1 13/14 auto sales are at their highest levels since Q1 09/10. The Q1 09/10, sales tax for auto sales has increased at an average of \$18,430 per year, while transportation as a whole has increased by an average of \$23,890 per year. These improvements have occurred primarily as a result of a major tent sale in 2011/2012, as well as improved sales from the major car dealerships in Capitola in 2013/14. If current trends continue, transportation sales tax receipts could reach the high 2006/07 levels in 2016/17.



The following pie chart shows sales tax receipts by business type for the City of Capitola for Q1 13/14. Corporations and limited partnerships dominate the business landscape, collecting 94.4% of all sales tax receipts within City limits.





## CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 13, 2014

FROM: CITY MANAGERS OFFICE

SUBJECT: APPROVING A NEW HOURLY AND SEASONAL PAY SCHEDULE

**RECOMMENDED ACTION:** Adopt a Resolution repealing Resolution No. 3708 and approving a New Hourly/Seasonal Pay Schedule.

**BACKGROUND:** The Hourly and Seasonal Employees are primarily employed by the Recreation Department, but also includes lifeguards, Reserve Officers and Annuitant Officers. Seasonal and Hourly employees work part-time on a seasonal basis, not year round and are not considered regular employees. Although positions may be listed on the schedule, it does not necessarily mean they are funded. These positions are not represented by any labor union and are not subject to any existing memorandum of understanding. For this reason any wage increases are done by separate Council action.

**DISCUSSION:** Generally, the Hourly/Seasonal Employee Pay Schedule, with the exception of the Reserve Officer and the Retired Annuitant Officer, (Attachment 1; Exhibit A) is increased in coordination with any wage increase the Association of Capitola Employees (ACE)/General Government employees may receive. The officer positions are automatically adjusted in coordination with the regular Police Officer salary schedule.

The pay schedule was last adjusted in January of 2009. Since that time, the California State minimum wage has increased and will outpace the City's schedule on July 1, 2014. In order to meet the minimum wage requirement, the schedule for all listed positions with the exception of the Police Reserve and the Police Annuitant Officer, will be adjusted by a 7% increase to all salaries and the salary steps will be reduced from five to four. This will raise the lowest step to the minimum wage of \$9.00/per hour and will maintain the established classification/compensation system and prevents compaction between the different positions.

In addition, the schedule needs to be updated to reflect changes that have been made over the years to various jobs. Staff is recommending removing the following positions from the schedule: Aquatics Coordinator, Aquatics Instructor, Aquatics Assistant Instructor, Lifeguard and Senior Lifeguard. The City no longer provides an aquatics program and the Lifeguard and Senior Lifeguard are now contracted out to a third party.

**FISCAL IMPACT:** The fiscal impact for a 7% wage increase effective March 2014 (four months) will be \$5,900, for Fiscal Year 2013/2014. The increase will be incorporated into the mid-year adjustment. The annual impact in Fiscal Year 2014/2015 will be up to \$17,500.

**ATTACHMENT:**

1. Draft Resolution
2. Resolution No. 3708

Report Prepared By: Lisa Murphy  
Administrative Services Director

Reviewed and Forwarded  
By City Manager: 

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RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA  
REPEALING RESOLUTION NO. 3708  
AND APPROVING NEW HOURLY/SEASONAL  
EMPLOYEE PAY SCHEDULES  
EFFECTIVE THE FIRST FULL PAY PERIOD IN MARCH 2014**

WHEREAS, the City Council periodically reviews the compensation rates for Hourly and Seasonal employment positions; and

WHEREAS, the positions are hourly and are not represented by any labor union and are not subject to any existing memorandum of understanding; and

WHEREAS, the Seasonal/Hourly Pay Schedule was last amended by Resolution No. 3708 on June 26, 2008 which provided an increase of 4% in 2008 and an additional 3% in 2009; and

WHEREAS, the classification of Reserve Police Officer and Annuitant Officer have a set salary for those positions and are automatically adjusted and are not subject to the proposed increase; and

WHEREAS, in order to meet the requirements of the California State Minimum Wage Law, the salaries for all those positions listed with the exception of Reserve and Annuitant Officers, shall be increased by 7%.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAPITOLA HEREBY RESOLVES AS FOLLOWS:

1. Resolution No. 3708 is repealed in its entirety.
2. The Hourly/Seasonal and Reserve Police Officers and Annuitant Officer Employee Pay Schedule, attached hereto as Exhibit A, is effective the first full pay period of March 2014.
3. The City Manager is authorized to hire persons to fill these positions within the limitations set forth on the attached schedule and budget.

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Capitola on the 13th day of February 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Sam Storey, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk

EXHIBIT A

HOURLY/SEASONAL  
SCHEDULE – EFFECTIVE THE FIRST FULL PAY PERIOD MARCH 2014

Experience-previous seasons or equivalent

POSITION	0	1	2	3
Camp Capitola Coordinator	\$ 15.32	\$ 16.08	\$ 16.88	\$ 17.72
Camp Capitola Jr. Leader Coordinator	\$ 12.97	\$ 13.61	\$ 14.29	\$ 15.00
Camp Capitola Leader	\$ 10.60	\$ 11.13	\$ 11.70	\$ 12.28
Camp Capitola Assistant Leader	\$ 9.00	\$ 9.45	\$ 9.92	\$ 10.41
Clerical Intern	\$ 9.00	\$ 9.45	\$ 9.92	\$ 10.41
Jr. Lifeguard Coordinator	\$ 16.50	\$ 17.32	\$ 18.18	\$ 19.09
Jr. Lifeguard Instructor	\$ 11.76	\$ 12.36	\$ 12.98	\$ 13.63
Jr. Lifeguard Assistant Instructor	\$ 9.00	\$ 9.45	\$ 9.92	\$ 10.41
Recreation Facility Assistant	\$ 11.76	\$ 12.36	\$ 12.98	\$ 13.63
Seasonal Maintenance	\$ 11.76	\$ 12.36	\$ 12.98	\$ 13.63
Sports Scorekeeper	\$ 11.76	\$ 12.36	\$ 12.98	\$ 13.63

POSITION

Retired Annuitant Officer

Salary will be equivalent to the position for which the individual is working in as per the CALPERS regulations. However, retired Capitola Police Officers who apply and are accepted as Annuitant Officers will be paid an hourly wage consistent with Step F of the Police Officer salary range.

Reserve Officer Level I

Automatically adjusts to 20% below the Police Officer Pay Scale

Reserve Officer Level II

Automatically adjusts to 20% below the Level I Reserve Officer Pay Scale

**COPY**

**RESOLUTION NO. 3708**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA  
REPEALING RESOLUTION NOS. 3291, 3601, AND 3621  
AND APPROVING NEW HOURLY/SEASONAL AND RESERVE POLICE  
OFFICERS AND ANNUITANT OFFICER EMPLOYEE PAY SCHEDULES  
EFFECTIVE JULY 1, 2008**

WHEREAS, the City Council periodically reviews the compensation rates for Hourly and Seasonal employment positions; and

WHEREAS, Resolution No. 3601 was adopted on December 14, 2006, approving a pay schedule for Hourly and Seasonal employees effective December 31, 2006, to reflect the 3% increase the ACE/General Government Unions received at that time; and

WHEREAS, the ACE/General Government Unions received a 4% cost of living adjustment in January 2008 and will be receiving a 3% increase in January 2009; and

WHEREAS, the Hourly/Seasonal employee positions shall receive a 4% cost of living adjustment effective the first full pay period in July 2008 and an additional 3% increase effective the first full pay period in January 2009; and

WHEREAS, Resolution No. 3291 adopted June 26, 2003, created the classification of Reserve Police Officer and Annuitant Officer and set the salary for those positions; and

WHEREAS, Resolution No. 3621 adopted March 22, 2007, amended the salary schedule established for Level I and Level II Reserve Police Officer and Annuitant Officer; and

WHEREAS, it is the desire of the City Council to consolidate the Hourly/Seasonal Employee Pay Schedule and the Reserve Police Officers and Annuitant Officer Pay Schedules into one resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAPITOLA HEREBY RESOLVES AS FOLLOWS:

1. Resolution Nos. 3291, 3601 and 3621 are repealed in their entirety.
2. The Hourly/Seasonal and Reserve Police Officers and Annuitant Officer Employee Pay Schedule, attached hereto as Exhibit A, is effective July 1, 2008.
3. The City Manager is authorized to hire persons to fill these positions within the limitations set forth on the attached schedule.

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RESOLUTION NO. 3708

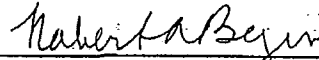
I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Capitola on the 26<sup>th</sup> day of June 2008, by the following vote:

AYES: Council Members Storey, Termini, and Vice Mayor Begun

NOES: Council Member Graves

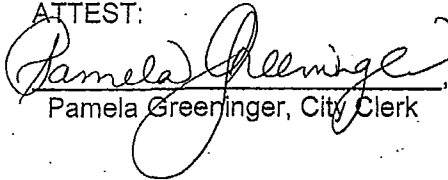
ABSENT: Mayor Nicol

ABSTAIN: None



Vice Mayor Robert "Bob" Begun

ATTEST:



Pamela Greeninger, City Clerk CMC



# CITY COUNCIL AGENDA REPORT

## MEETING OF JANUARY 23, 2014

FROM: CITY MANAGER'S OFFICE  
SUBJECT: PRESENTATION BY THE SOQUEL CREEK WATER DISTRICT REGARDING LOCAL WATER ISSUES

**RECOMMENDED ACTION:** Receive presentation.

**BACKGROUND/DISCUSSION:** Soquel Creek Water District (District) provides water to over 37,000 residents within Aptos, La Selva Beach, Opal Cliffs, Rio Del Mar, Seascape, Soquel, and portions of the City of Capitola. The entire water supply for the District is groundwater from the Soquel-Aptos Groundwater Basin that is shared resource with over 1,000 other pumpers. One hundred percent of the District's water supply is pumped out of the basin that is cumulatively being pumped at higher levels than can be naturally replenished by rain.

The District is detecting seawater intrusion at its coastal monitoring/detection wells. Once seawater reaches our drinking water wells or those used by others, it makes the water supply unusable. To prevent this seawater from moving inland, the District needs to reduce its overall groundwater pumping by 35 percent for at least 20 years to allow the basin to fill up again. Soquel Creek Water District has been evaluating a joint Seawater Desalination Project with the City of Santa Cruz since 2007, but is also exploring back-up options since the City of Santa Cruz put the Project on-hold in August 2013. Since September, the District has been holding one meeting a month to learn more about various water supply options. The intent of these meetings is to shortlist a back up option or options to further evaluate.

The District is also actively working on reducing water use within our service area. Customers served by the District use about 70 gallons per person per day (gppd) which is less than half of the statewide average. By 2030, the District plans to continue its conservation efforts to achieve an additional overall savings of 15%. With the 2014 drought conditions and the uncertainty of securing a supplemental water supply in the near future, the District is currently working on accelerating demand reductions with initiating mandatory water rationing measures in 2014. This will be further discussed by the District Board of Directors at their April 1, 2014 meeting.

**FISCAL IMPACT:** None.

**ATTACHMENTS:** None

Report Prepared By: Susan Sneddon, CMC  
City Clerk

Reviewed and Forwarded  
By City Manager: 

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## CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 13, 2014

FROM: POLICE DEPARTMENT

SUBJECT: ORDINANCE AMENDING SECTION 10.04.010 AND ADDING SECTION 10.32.030 TO THE CAPITOLA MUNICIPAL CODE PERTAINING TO VEHICLES AND TRAFFIC

**RECOMMENDED ACTION:** Introduce an Ordinance amending 10.04.0110, and adding Section 10.32.030 pertaining to Vehicles and Traffic

**BACKGROUND:** The Police Department continuously explores opportunities to increase traffic safety in our community. Ensuring the safe movement and interaction of vehicles, pedestrians and bicycles on our city streets is a high priority. Medians are designed to create safe distances between opposing lanes of traffic and act as a buffer zone for pedestrians as they cross a street. Medians and street fixtures are not safe locations for pedestrians to remain due to the inherent risk of vehicular contact from at least two directions.

The City has had few incidents of motorists striking individuals in medians or roundabouts; however the inherent danger and risk of this incident occurring does exist. There have been 9 cases since 2012 of drivers crashing into traffic signs and traffic cameras on medians and other right-of-way locations in the City which demonstrates the danger posed by individuals remaining on traffic medians (of all types) and roundabouts. Currently, there is no California Vehicle Code Section related to the public remaining on median strips or roundabouts.

**DISCUSSION:** In order to ensure the safety of pedestrians and motorists, staff recommends the City Council add Section 10.32.030 to the Capitola Municipal Code pertaining to pedestrian safety, and amend Section 10.04.010 to add the relevant definitions. This ordinance would prohibit individuals from remaining on medians and roundabouts within a street, roadway or highway located in the City, except for the purpose of safely crossing the street. This section would not apply to authorized public officers or employees, employees of a public utility, or a contracted company to perform certain functions when necessary to enter upon a median strip or roundabout in the performance of their assigned work.

**FISCAL IMPACT:** None

**ATTACHMENTS:**

1. Proposed Ordinance

Report Prepared By: Rudy Escalante  
Chief of Police

Reviewed and Forwarded  
By City Manager

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ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF CAPITOLA  
AMENDING SECTION 10.04.010 AND ADDING SECTION 10.32.030 TO THE  
CAPITOLA MUNICIPAL CODE PERTAINING TO MEDIAN STRIPS AND  
ROUNDAABOUTS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAPITOLA AS FOLLOWS:

Section 1. Section 10.04.010 is hereby amended to the Capitola Municipal Code to read as follows:

10.04.010 Definitions.

The following words and phrases when used in this title shall for the purpose of this title have the meanings respectively ascribed to them in this section:

U. "Median strip" means a strip of ground dividing a street, roadway or highway into lanes according to the direction of travel which may be raised, non-landscaped, paved, planted, or otherwise landscaped.

V. "Roundabout" means a piece of ground located within the intersection of two or more streets, roadways or highways around which vehicular traffic streams for the purpose of continuing through the intersection or moving from one of the intersection's streets onto another of the intersection's streets, which may be raised circular shaped, non-landscaped, paved, planted, or otherwise landscaped.

Section 12. Section 10.32.030 is hereby added to the Capitola Municipal Code to read as follows:

**"Section 10.32.030. Remaining on median strips and entering roundabouts.**

A. Purpose. The City Council finds that when pedestrians remain on public medians in the City for purposes other than the purpose of assisting pedestrians to safely cross the street, including using the medians for, among other purposes, disorderly conduct, solicitation of money, solicitation of prostitution, consumption of alcoholic beverages, or other unlawful activity, they obstruct traffic and distract drivers, thereby threatening both their own safety and the safety of the community. The City Council further finds that roundabouts are not intended to assist pedestrians or to serve any other purpose other than that described in subsection (b) and that they therefore represent a potential hazard to pedestrians who enter onto them. This regulation is therefore necessary to protect the public health, safety, and welfare.

B. Definitions. ~~For the purposes of this section, "remain" means using a median for a purpose other than assistance in crossing the street including the purposes of disorderly conduct, solicitation of money, solicitation of prostitution, consumption of alcoholic beverages, or other activity for which they were not intended, or entering upon a roundabout for any purpose. For purposes of this section, "median strip" means a strip of ground dividing a street, roadway or highway into lanes according to the direction of travel which may be raised, non-landscaped, paved, planted, or otherwise landscaped. A "roundabout" means a piece of ground located within the intersection of two or more streets, roadways~~

**Item #: 10.B. Attach 1.pdf**

ORDINANCE NO. \_\_\_\_\_

~~or highways around which vehicular traffic streams for the purpose of continuing through the intersection or moving from one of the intersection's streets onto another of the intersection's streets, which may be raised circular shaped, non-landscaped, paved, planted, or otherwise landscaped.~~

C. Remaining on Medians prohibited. It is unlawful for any individual to remain on a median within a street, roadway or highway located in the city. This section shall not apply to public employees, employees of public utilities or employees of public contractors when it is necessary for them to be upon a median strip in connection with their employment duties.

D. Entering a Roundabout is prohibited. It is unlawful for any individual to enter onto a roundabout within a street, roadway or highway located in the city for any purpose. This section shall not apply to public employees, employees of public utilities or employees of public contractors when it is necessary for them to be upon a roundabout in connection with their employment duties.

E. Subsequent Offense Within Six Months. Any person who violates this section and who within six months after receiving such a citation for that violation again violates this section, is guilty of a misdemeanor. A person is cited for a violation when he or she is issued and signs an infraction or misdemeanor citation, or when he or she is arrested and booked, or when a complaint is filed and the person is notified of the filing of such a complaint.

Section 23. This Ordinance shall take effect and be in full force thirty (30) days after its final adoption.

This Ordinance was introduced on the 13<sup>th</sup> day of February, 2014, and was passed and adopted by the City Council of the City of Capitola on the \_\_\_\_\_ day of \_\_\_\_\_, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

\_\_\_\_\_  
Sam Storey, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk



## CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 13, 2014

FROM: CITY MANAGER'S DEPARTMENT

SUBJECT: MCGREGOR PARK DONATION AND SPONSORSHIP PROGRAM

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**RECOMMENDED ACTION:** Approve McGregor Park Donation and Sponsorship Program.

**BACKGROUND:** The City Council recently authorized the multi-use, temporary recreational park at the City-owned McGregor Drive property. Funding for the park infrastructure has been allocated by the City Council for fencing, parking, water service, restrooms, path ways, landscaping, and asphalt. Funding for the accessories for each element of the park is expected to be obtained through donations and sponsorships.

**DISCUSSION:** There are three components to McGregor Park; a bike park, skate park and a dog park. Each element of the park, excluding the infrastructure, is planned to be funded through the support of donations and sponsorships. Each element of the park obviously will vary widely in cost; therefore staff is proposing different sponsorship programs for each element.

### SKATE PARK

- **\$50,000 – Platinum:** Naming rights to the skate park at McGregor, permanent stand alone sign at the entrance to the skate park with donor name and logo. The acknowledgment sign will be relocated if the park is relocated. The donor name and logo on the City's website for seven years, listed in the City newsletter and City TV scroll.
- **\$15,000 – Gold:** Permanent sign at the entrance to the skate park with the donor name and logo (listed with other donors). The sign will be relocated if the park is relocated within seven years. A fence sign, the donor name and logo on the City's website for seven years, listed in the City newsletter and City TV scroll.
- **\$10,000 – Silver:** Permanent, individual sign on the fence surrounding the skate park with the donor name and logo, listed on the City's website, and recognition in City newsletter and City TV scroll. The sign will be relocated if the park is relocated within seven years.
- **\$5,000 – Bronze:** Park bench with a bronze plaque.
- **Maintenance Sponsorship: \$3,000 Annually.** Sponsor will have a 4' x 4' fence sign with name and logo.

### BIKE PARK

- **\$25,000 – Platinum:** Naming rights to the bike park at McGregor, permanent stand alone sign at the entrance to the bike park with donor name and logo. The acknowledgment sign will be relocated if the park is relocated. The donor name and logo on the City's website for seven years, listed in the City newsletter and City TV scroll.
- **\$10,000 – Gold:** Permanent sign at the entrance to the bike park with the donor name and logo (listed with other donors). The sign will be relocated if the park is relocated within seven years. A fence sign, the donor name and logo on the City's website for seven years, listed in the City newsletter and City TV scroll.

## Item #: 10.C. Staff Report.pdf

AGENDA STAFF REPORT FEBRUARY 13, 2014

### MCGREGOR PARK DONATION & SPONSORSHIP PROGRAM

- **\$5,000 – Silver:** Permanent, individual sign on the fence surrounding the bike park with the donor name and logo, listed on the City's website, and recognition in City newsletter and City TV scroll. The sign will be relocated if the park is relocated within seven years.
- **\$3,000 – Bronze:** Park bench with a bronze plaque.
- **Maintenance Sponsorship: \$2,000 annually.** Sponsor will have a 4' x 4' fence sign with name and logo.

### DOG PARK

- **\$10,000 – Platinum:** Naming rights to the dog park at McGregor, permanent stand alone sign at the entrance to the dog park with donor name and logo. The acknowledgment sign will be relocated if the park is relocated. The donor name and logo on the City's website for seven years, listed in the City newsletter and City TV scroll.
- **\$5,000 – Gold:** Permanent sign at the entrance to the dog park with the donor name and logo (listed with other donors). The sign will be relocated if the park is relocated within seven years. A fence sign, the donor name and logo on the City's website for seven years, listed in the City newsletter and City TV scroll.
- **\$3,000 – Bronze:** Park bench with a bronze plaque.
- **Maintenance Sponsorship: \$1,000 annually.** Sponsor will have a 4' X 4' fence sign with name and logo.

**FISCAL IMPACT:** Unknown

**ATTACHMENT:** None

**Report Prepared By:** Lisa G. Murphy  
Administrative Services Director

**Reviewed and Forwarded  
By City Manager:** 



## CITY COUNCIL AGENDA REPORT

MEETING OF JANUARY 23, 2014

FROM: CITY CLERK'S OFFICE

SUBJECT: PUBLIC HEARING TO CONSIDER A RESOLUTION AMENDING THE CITY'S FEE SCHEDULE FOR FISCAL YEAR 2013/2014 TO INCORPORATE THE ANIMAL SERVICES AUTHORITY FEES, GREEN ENERGY INCENTIVE PERMIT FEES, AND VILLAGE SIDEWALK SIGNS ADMINISTRATIVE PERMIT FEES

**RECOMMENDED ACTION:** That the City Council conducts the noticed public hearing on amending the Capitola Fiscal Year 2013/2014 Fee Schedule (FY 13/14 Fee Schedule), and adopt the proposed Resolution amending the FY 13/14 Fee Schedule to incorporate Animal Services Authority fees, Green Energy Incentive Permit Fees, and the Village Sidewalk Signs Administrative Permit Fees to become effective immediately.

**BACKGROUND:** The City Council adopted Resolution No. 3964 on September 12, 2013, approving the FY 13/14 Fee Schedule. At the October 24, 2013, City Council meeting, the Council voted to reduce the Village Sidewalk Sign Permits by fifty percent. At the January 9, 2014, City Council meeting, the Council directed staff to draft a Resolution amending the FY 13/14 Fee Schedule to incorporate the 2013-2014 Animal Services Authority Fees. In addition, at the same City Council meeting the Council adopted the Green Energy Incentive Program which includes free permitting of rooftop solar systems, solar water heaters, and electric vehicle charging stations.

**DISCUSSION:** As a result of the City Council's direction at the January 9, 2014, City Council meeting, staff has amended the Animal Services Fee Schedule to replace Exhibit B of Resolution No. 3964. In addition, staff recommends that the FY 13/14 Community Development Fee Schedule also include a new Green Energy Incentive Permit Fee at "no cost" to encourage more residents to install rooftop solar photovoltaic systems, solar water heaters, and electric vehicle charging stations; and to include a new Village Sidewalk Sign Administrative Permit Fee and the Village Sidewalk Sign Encroachment Permit as follows:

<u>Green Energy Incentive Program Fees</u>	\$ 0.00
<u>Village Sidewalk Sign Administrative Permit</u> (\$60.50 for the permit plus \$3.03 for an IT fee)	\$63.53
<u>Village Sidewalk Sign Encroachment Permit</u>	\$35.00

**FISCAL IMPACT:** The fee reductions associated with the Green Energy Incentive Program is anticipated to result in a revenue loss of approximately \$1,500 - \$2,500 per year. Adjusting the fees for the Sidewalk Signs and Animal Services Authority is not anticipated to result in a net fiscal impact to the City.

**ATTACHMENTS:**

1. Resolution 3964 adopting the City Fee Schedule for Fiscal Year 2013/2014;
2. Draft Resolution (Exhibit B - Animal Services Fee Schedule);
3. Public Hearing Notice.

Report Prepared By: Susan Sneddon, CMC  
City Clerk

Reviewed and Forwarded  
By City Manager: 

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## RESOLUTION NO. 3964

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA REPEALING  
RESOLUTION NO. 3935 AND AMENDING THE CITY'S FEE SCHEDULE FOR  
FISCAL YEAR 2013/2014**

**WHEREAS**, the Government Code of the State of California, Section 66018 requires local agencies to notice and hold at least one open and public meeting prior to levying a new fee or increasing an existing fee; and

**WHEREAS**, the City Council of the City of Capitola has held a duly noticed public hearing on September 12, 2013, to consider increases to existing fees charged for various City services; and

**WHEREAS**, this fee schedule sets forth the City's cost recovery fee programs, which includes minimum deposits against which staff costs, adjusted for overhead, are assessed; and

**WHEREAS**, the City Council adopted Resolution No. 3285 on May 22, 2003, stating that all flat fees, with the exception of those established by law, shall be adjusted annually by the Consumer Price Index (CPI) for the San Francisco, Oakland, San Jose area, which was 2.4% for April 2013; and

**WHEREAS**, the City Council discussed CPI increases in conjunction with Proposition 26, and the deferral of the Fiscal Year 2013/2014 CPI increase that would be in accordance with Resolution No. 3285, to provide for a periodic review of the fee calculations; and

**WHEREAS**, the "Business License – Disability Access and Education Fee" waiver of \$1.00 has been extended; and

**WHEREAS**, the following fees have been updated to reflect administrative adjustments;

- Deletion of the "Mobile Home Park Administrative Service Fee" to be consistent with the 2011 elimination of rent control; and
- Addition of the "Private Tennis Lessons Fee" to reflect the existing practice of recovering 75% of the activity fee; and
- Deletion of the "Pacific Cove Lot Permit Fee" to be consistent with resolutions 3715 and 3733; and
- Merging "Police Reports" with "Police – Copies of Reports" to avoid duplication; and

**WHEREAS**, the City of Capitola has made available to the public the required data pursuant to Government Code Section 66018 for at least ten days prior to adoption of a revised fee schedule.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Capitola does hereby resolve as follows:

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RESOLUTION NO. 3964

1. The "Business License – Disability Access and Education Fee" of \$1.00 shall be waived; and
2. The following administrative adjustments shall be set forth in the City's fee schedule;
  - The "Mobile Home Park Administrative Service Fee" shall be deleted to be consistent with the elimination of rent control in 2011; and
  - The "Private Tennis Lessons Fee" of 75% of the activity fee shall be added to be consistent with existing practices; and
  - The "Pacific Cove Lot Permit Fee" shall be deleted to be consistent with resolutions 3715 and 3733; and
  - "Police Reports" shall be merged into the category of "Police - Copies of Reports" to avoid duplication; and

**BE IT FURTHER RESOLVED** that the City of Capitola Fee Schedule for Various City Services as identified in Exhibit A, and the Animal Services Fees identified in Exhibit B attached hereto are hereby approved to become effective on September 13, 2013.

**I HEREBY CERTIFY** that the above and foregoing resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 12<sup>th</sup> day of September, 2013, by the following vote:

AYES: Council Members Storey, Bottorff, Termini, and Mayor Harlan  
NOES: None  
ABSENT: None  
ABSTAIN: Council Member Norton

  
Stephanie Harlan, Mayor

ATTEST:

  
Susan Sneddon, City Clerk



**EXHIBIT A**

**FEE SCHEDULE FOR FISCAL YEAR 2013-2014: EFFECTIVE SEPTEMBER 12, 2013**

<b>CITY OF CAPITOLA FEE SCHEDULE FOR VARIOUS SERVICES</b>	
<b>Description</b>	<b>Current Fees</b>
<b>MISCELLANEOUS FEES</b>	
Bingo Permit (Municipal Code § 5.16.190) can change by resolution	\$60
Capitola Municipal Code	\$597
Capitola Municipal Code Supplement Service (Per year)	\$179
Copies:	
1 – 5 copies	\$0
6 or more copies (Per copy)	\$0.25 / page
Gov't Code § 81008 (Political Reform Act) statements/reports (Per copy)	\$0.10 / page
DVD's / Cassette Tapes (Per tape)	\$27
Entertainment Permit Application Fee	\$35
Single Event Permit	\$35
Minor Entertainment Permit	\$146
Regular Entertainment Permit	\$548
Pet Shops and Kennel License Fee (Municipal Code § 5.20.020) set only by ordinance	\$20
Returned Check Fee	\$35
Business License Overpayment Refund Fee (resolution 3532, ord 871)	(Set to by Council in 2011) 0
Business License Late Payment Penalty Admin. Fee (Reso. 3532)	\$35 + 10% each month late
Business License Application Fee (Reso. 3532)	\$35
Business License - Disability Access and Education Fee (State)	Council Approved Waiver - This Year
Temporary, Publicly Attended Activities, Application Fee (Municipal Code § 9.36.040)	\$31
Public Art (Total Building Valuation \$250,000 or more) (Municipal Code Chapter 2.58)	2% of TBV or 1% in lieu to City
Notice of Intent to Circulate Initiative Petition (Elections Code § 9103(b))	\$200
Bandstand Rental Fee	\$210 / 4 hrs or \$630 all day / deposit \$1,500

RESO NO. 3964  
**7955**

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**EXHIBIT A**

<b>Notary Service Fees (State Code)</b>	
Acknowledgment or proof of a deed, or other instrument, to include the seal and writing of the certificate	\$10 / signature
Administering an oath or affirmation to one person and executing the jurat, including the seal	\$10 / signature
<b>CITY ATTORNEY DEPARTMENT FEES</b>	
Whenever any City permit or approval requires the preparation of a deed, contract, or other formal legal instrument by the City Attorney, an hourly fee shall be charged.	Cost + 17%
<b>HISTORICAL MUSEUM FEES</b>	
Research Fee - 1/2 hour minimum charge	Cost
Print of an electronically available Photograph in Collection	\$7
Digital Copies of Collection Items	\$17
Scan High Resolution Tiff File of any collection item for a customer	\$21
<b>COMMUNITY DEVELOPMENT DEPARTMENT FEES</b>	
<b>BUILDING FEES</b>	
The cost of a "combination building permit" and its associated plan check shall be 1.5 times the amounts shown in Table 1-A. A "combination building permit" is defined as a permit for a scope of construction work regulated by two or more of the model codes. The model codes are the building code, the plumbing code, the mechanical code and the electrical code.	
The cost of a "building permit" and its associated plan check shall be the amounts shown in Table 1-A. A "building permit" is defined as a permit for a scope of construction work regulated solely by a single model code. The model codes are the building code, the plumbing code, the mechanical code and the electrical code.	

**EXHIBIT A**

<b>TABLE 1-A</b>	<b>FEEs</b>
Total Valuation	
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof.
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1000.00 or fraction thereof.
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof.
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof.
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof.
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof.
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00 or fraction thereof.
Greywater System Permit	
Electric Vehicle Charging Permits ( <i>* Note: These fees were added to the fee schedule for FY2011-12, but will be waived for the first year.</i> )	
<b>a. Level I (120 volts)</b>	\$100
<b>b. Level II (208-240 volts)</b>	\$150
<b>c. Level III (480 volts)</b>	\$200
Research Fee - 1/2 hour minimum charge	Cost
Information Technology Fee (Resolution No. 3786 adopted 11/12/09)	5% of Permit Fee

## EXHIBIT A

<b>PLANNING FEES</b>	
<b><u>Administration/Documents</u></b>	
Public Notice (without newspaper published notice)	\$173
Public Notice (with newspaper published notice)	\$376
Application Withdrawal (prior to public hearing) Amount of refund	40% Refund of the unused portion of deposit
Request for Continuance by Applicant (2nd and each after)	\$147
Extra Meetings Fee (each ZA/CPC >2; CC >1)	Cost
Staff Billing Rate	Cost
Records Search/Special Report--Minor	\$84 / hour minimum 1/2 hour
Records Search/Special Report--Major	Cost
General Plan with Map	\$60
General Plan Map Alone	\$10
General Plan Maintenance Fee	Total Building Valuation X 0.6%
Zoning Ordinance with Map	\$36
Zoning Map alone	\$10
Development Application Intake Fee	\$510 / Application
Preliminary Review Fee	\$210
Conceptual Review Fee	\$1,500 deposit
<b><u>Architectural and Site Review Committee</u></b>	
Residential-New or >= 50% addition/remodel	Cost; \$3,500 min. deposit
Residential-New <50% Addition/Remodel	Cost; \$3,000 min. deposit
Commercial New, Addition or Exterior Remodel	Cost; \$5,500 min. deposit
Floodplain Elevation/Certification Review	Cost + 17%
Geologic/Engineering Report Review	Cost + 17%
Archaeological Survey Report Review	Cost + 17%
Biotic Report review	Cost + 17%
Traffic Report Review	Cost + 17%
Architectural Historian Report Review	Cost + 17%
NOTE: Third party review costs to be required as necessary	
Temporary Signs and Banner Permits	\$36
Signs (staff approval) per permit application	\$121
Signs (CPC approval) per permit application	Cost; \$500 min deposit

**EXHIBIT A**

Master Sign Program CPC approval	Cost; \$3,000 min deposit
Fence Permit (Staff approval)	\$41
Fence Permit (CPC approval)	Cost; \$750 min deposit
<b>Code Compliance</b>	
All code compliance fees and costs	Double Application Fees Minimum statutory fees and fines plus any staff costs and any contract costs incurred + 17%
<b>Use Permits</b>	
Home Occupation Use Permit	\$266
Mobile home Park Change of Use or Closure	Cost
Condo Conversion	Cost
CUP for Significant Alteration of Historic Feature	Cost; \$2,000 min. deposit
Transient Rental Occupancy Use Permit	Cost; \$1,500 min. deposit
Master Conditional Use Permit --CPC approval	Cost; \$3,500 min. deposit
Tenant Use Permit (MCUP)--Staff approval	\$73
Conditional Use Permit--ZA/Staff approval	Cost; \$2,000 min. deposit
Conditional Use Permit--CPC approval	Cost; \$3,000 min. deposit
CV/CN Outdoor Display Merchandise	\$210
Temporary Uses	\$76
Commercial Sidewalk/Parking Lot Sale Permit	\$72
<b>Variances</b>	
Single Family Residences (each)	Cost; \$2,000 min. deposit
Flood Ordinance Variance	Cost; \$2,000 min. deposit
All Other (each)	Cost; \$2,500 min. deposit
<b>Coastal Permits</b>	
All	Cost; \$1,500 min. deposit
Coastal Permit Exclusion	\$84

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## EXHIBIT A

<b><u>Environmental Review Fees</u></b>	
CEQA Exemption Determination	\$106
Initial Study (ND/EIR Determination)	Cost; \$2,000 min deposit
Negative Declaration (and Mitigated ND)	Cost; \$2,000 min deposit
EIR Processing	Cost; + 17% of consultant; \$10,000 min deposit
Mitigation Monitoring Program	Cost + 17%
NEPA Compliance	Cost + 17%
<b><u>General Plan Amendment</u></b>	
General Plan Amendment (map and/or text)	Cost; \$5,000 min. deposit
<b><u>Local Coastal Plan Amendment</u></b>	
Local Coastal Plan Amendment	Cost; \$5,000 min. deposit
Local Coastal Plan Amendment if also paying for General Plan Amendment or rezoning	see General Plan Amendment
<b><u>Rezoning</u></b>	
Zoning Ordinance Amendment (map and/or text)	Cost; \$5,000 min. deposit
<b><u>Planned Developments</u></b>	
PD Preliminary Development Plan Approval	Cost; \$3,500 min. deposit
PD Rezoning Fee	Cost; \$5,000 min. deposit
<b><u>Subdivisions</u></b>	
Certificate of Compliance	Cost; \$1,500 min. deposit
Boundary Line Adjustment/Merger/Reversion	Cost; \$1,500 min. deposit
Parcel Map (4 Parcels or Less)	Cost; \$2,000 min. deposit
Tentative Map (5 parcels or more)	Cost; \$5,000 min. deposit
Final Map	Cost; \$3,000 min. deposit
Subdivision Modification	Cost; \$3,500 min. deposit

**EXHIBIT A**

<b><u>Historic Structures</u></b>		
Applicant Request for Historic Feature Removal		Cost; \$3,000 min. deposit
Conditional Use Permit for Significant Alteration of Historic Feature		Cost; \$2,000 min. deposit
<b><u>Affordable Housing In-Lieu Fees</u></b>		
For Sale Housing Developments of two to six units (Municipal Code Chapter 18.02/Reso. 3473) :		
All Units		\$10 per sq. ft.
For Sale Housing Developments of Seven or more units		
#Units	#Units Built	
7	1	\$0
8-13	1	Total # units minus 7 @ \$10 per avg. sq. ft. per unit
14	2	\$0
15-20	2	Total # units minus 14 @ \$10 per avg. sq. ft. per unit
21	3	\$0
22-27	3	Total # units minus 21 @ \$10 per avg. sq. ft. per unit
28	4	\$0
Rental Multi-Family		\$6 per sq. ft.
One Unit:		
New SF Unit		\$2.50 per sq. ft.
Demolish/Re-build		\$2.50 per sq. ft.
Addition/Remodel adding 50% or more square ft.		\$2.50 per sq. ft.
(note: Sq. Ft. calculations to exclude garages and decks)		

## EXHIBIT A

<b><u>Other Planning Fees</u></b>	
Street Abandonment	\$1,333
Annexation	Costs+ overhead / \$3,000 min. deposit
Appeals-by other than city official	\$142
Appeals of coastal permits	\$0
Development Agreement	Cost; \$5,000 min. deposit
Research Fee - 1/2 hour minimum charge	Cost
Specific Plan	Cost; \$5,000 min. deposit
Time Extension	50% of Orig. Fee
Encroachment Agreement Private Improvements (CPC)	\$415
Green Building Educational Resource Fund Fee (Municipal Code 17.10.080)	Fee equals .0025 times the overall building permit valuation of the project.
Information Technology Fee (Resolution No. 3786 adopted 11/12/09)	5% of Permit Fee
<b><u>Building Plan Check/Final Inspection Fees</u></b>	
Planning Plan Check & Final Inspection	20% of Building Permit Fee
Repeat Planning Final Inspections	\$120
Building Permit Zoning Consistency Review	\$72
Structural Review of Engineering Plans	Cost + 17%
Advanced Plan Review	Cost + 17%
<b><u>Tree Removal</u></b>	
Tree Removal--any tree subject to ordinance--staff approval	\$120
Tree Removal--any tree subject to ordinance--CPC hearing	Cost; \$1,000 min deposit
Tree Removal -- 3 or more trees on a property	257 + hrly cost for staff beyond 3 hrs.
Tree/Landscape Installation/Maintenance Agreement	\$120
<b><u>Major Development Projects Fee</u></b>	
Projects with Building Valuation of \$2,000,000 +	Cost; \$5,000 min. deposit



**EXHIBIT A**

<b>POLICE DEPARTMENT FEES</b>	
Special Event Permit	\$56
Amplified Sound Permit (Municipal Code 9.12.040)	\$28
DUI Cost Recovery Fee (Res. 3533)	Not to exceed \$12,000
Copies of reports: Crime Reports, Special Reports, etc. (Regardless of number of pages)	\$24
Copies of: Citations, Code sections, Ordinances, etc.	\$6
Bicycle Licenses (New)	\$10
Bicycle Licenses (Renewal)	\$7
Citation Sign-Offs	\$14
Photographs	\$18 + administration fees
VIN verifications	\$14
Video or cassette Tapes	\$50 1st Hour (Minimum) + \$25 / hour
Local Fire Arm dealers (set by state)	
New application	\$325
Renewal	\$100
Second Dealers License (set by state)	
Application	\$300
Renewal	\$300
Taxi Fee per application	\$56
Civil Subpoena (per case) (set by state)	\$150
Parking Permits (separate action by the Council)	
Neighborhoods per year (Resolution No. 3733)	\$25
Village Preferential Permit (Resolution No. 3733)	\$50 per year
Village Employer/Employee Permit (Resolution No. 3733)	\$50 per year
Morning Village Parking Permit (Resolution No. 3715)	\$50 per year
Concealed Weapon Permits (set by state)	
Application	
Standard	\$340
Judicial	\$357
Employment	\$323

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**7963**  
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## EXHIBIT A

<i>Renewal</i>	
Standard	\$42
Judicial	\$59
Employment	\$25
Firearm Surrender Fees (set by state law)	
1-5 guns	\$0
6+guns	\$0
Vehicle Storage per day	\$24
Administrative fee to release Impounded / Stored Vehicle	\$119
Surf School Permit Fee ( Resolution No. 3695)	\$52
<b><u>Animal Services Fees</u></b>	
See Exhibit B "Animal Services Fees"	
<b>PUBLIC WORKS DEPARTMENT FEES</b>	
Encroachment Permits	
Non-Construction Items (includes materials storage within right-of-way road and sidewalk closures)	\$59
Construction Items	
\$0 to \$1,500 of valuation	\$85
\$1,500 to \$50,000 valuation	\$86 + 5% of value over \$1,501
over \$50,000 valuation	\$2500 + 3% of value over \$50,001
Utility Fees	
Connection/Minor & Local Roads	\$290
Arterial Road Connections: Inspection estimation	\$110 per hour
All other projects: Inspection estimation	\$110 per hour
Blanket Permits (repair and maintenance of existing facilities)	\$890
Private Improvement Permits/Encroachment Agreement	
Applications for Minor Permits	\$60
Applications for Major Permits	\$356
Memorial Bench	\$1,212
Memorial Plaque (wharf)	\$580

**EXHIBIT A**

Memorial Plaque (Grand Ave)	\$580
Memorial Plaque (tree)	360 + Cost of tree
Memorial Picnic Table	\$1,526
Seasonal Boat Storage Permits	
Seasonal Permit	\$125 per month
Short Term Permit	\$10 per day
Research Fee - 1/2 hour minimum charge	Cost
Information Technology Fee (Resolution No. 3796 adopted 11/12/09)	5% of Permit Fee
<b>GOVERNMENT ACCESS CHANNEL FEES</b>	
Preprogramming or live coverage hourly rate	Cost
City Scroll	\$28 / hr; min 1 hour
<b>PARKS AND RECREATION FEES</b>	
<u>All fees are evaluated annually to determine if they are competitive with other recreation programs in Santa Cruz County</u>	
<b>Classes</b>	
Negotiated Instructor Activity Fee (Instructor receives 65% of this fee, Department retains 35%)	Negotiated
Registration Fee - Resident (Capitola Residents Only)	\$16 per class
-Department retains this fee	
Non-Resident (Anyone residing outside of the City)	\$14 per class
-Department retains this fee	
Senior Discount	10%

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**7965**

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## EXHIBIT A

<u>Sports</u>	
<u>League Fees</u>	Costs + 30% admin fee
League fees will change depending upon number and type of leagues offered, number of games per league, number of officials, amount of equipment needed, field/site prep and maintenance, and whether or not playoffs & awards are offered. Fees are calculated based on direct costs + 30% admin fee.	
<u>Junior Guards</u>	
5 weeks resident/non resident	\$242 / \$275
4 weeks resident/non resident	\$192 / \$220
<u>Camp Capitola</u>	
All day 2 week session, resident/non resident	\$238 / \$262
1/2 day resident/non resident	\$135 / \$152
All day 3 week session, resident/non resident	\$353-\$389
1/2 day resident/non resident	\$184 / \$201
Extended Care--daily resident/non resident	\$8.00
Extended Care--weekly resident/non resident	\$35
Transportation fee to Jr. Guards (1st Session / 2nd Session)	\$54 / \$42
<u>Private Tennis Lessons</u>	75% of Activity Fee
<u>Facility Rentals</u>	
Softball & Soccer fields hourly rental; non profit youth groups/other non profit & Cap residents/all others	\$13 / \$25 / \$33
Gym hourly rental; non profit youth groups/other non profits & Cap residents/all others	\$19/ \$32/ \$43
Jade Street Community Center	
Rooms A&B hourly rent	\$42
Room C hourly rent	\$58
Kitchen hourly rent	\$21
Entire Center hourly rent	\$150
Non profit discount of Jade Street Facility rents	25%
Field Prep and/or additional staffing required to prepare for or supervise the Sports rentals only	\$13 / hr

**EXHIBIT A**

Notes:	
Costs mean staff costs adjusted for benefits, department overhead, and City overhead as calculated by the City Manager. Costs can also mean direct cost of a consultant. When consultant costs are included 17% of such costs will be charged to cover staff time for contract management. <i>Staff costs do not accrue during an appeal unless appeal is made by applicant.</i>	
Deposits are stated as minimums. Actual deposits depend on the evaluation by staff of an individual project or application. The City Manager may lower minimum deposits if the application or project justifies a lower deposit. When an application involves multiple minimum fees the highest minimum fee applies.	

Annual Notification  
Home Builders Association of Northern California  
675 North First St. #620, San Jose, CA 95112  
Publish in Santa Cruz Sentinel

**EXHIBIT B**

**City of Capitola Fee Schedule September 12, 2013**

<b>Adoption Fees</b>		<b>Animal Services Fees</b>	
Dogs	\$ 110	<b>License Fee</b>	
Cats	\$ 90	Altered	\$20
Rabbits	\$ 50	Unaltered	\$50
Rodents	\$ 10	Late Penalty	\$15
Small Caged birds	\$ 20	Failure to License	\$50
Exotic birds	\$ 75	Sr. Citizen (65+ for lifetime of altered dog)	\$20
Small Livestock	\$ 75	Unaltered Certificate	\$100 (one time, renewal if owner moves)
Large Livestock	\$ 100	<b>Quarantine Fees</b>	
Horse	\$ 250	Home	\$75
Chicken/Rooster	\$ 10	Protective Custody	\$30 + daily board fees
<b>Impound Fees</b>		<b>Altered</b>	<b>Unaltered <sup>(1)</sup></b>
Cat	First Impound	\$30	\$30 + Penalty \$35
	Second Impound	\$50	\$50 + Penalty \$50
	Third Impound	\$75	\$75 + Penalty \$100
	Fourth/Subsequent	\$75	\$75 + Penalty \$100
Dog	First Impound	\$60	\$60 + Penalty \$35
	Second Impound	\$115	\$115 + Penalty \$50
	Third Impound	\$195	\$195 + Penalty \$100
	Fourth/Subsequent	\$225	\$225 + Penalty \$100
Livestock	First Impound	\$100	
	Second/Subsequent	\$125	
<b>Board Fees (per day)</b>		<b>Animal Control Officers Services</b> \$75 / hour	
Cats	\$18	<b>Field Return of Owned Animal</b> \$45 / hour	
Dogs	\$23-\$30 <sup>(2)</sup>		
Small Livestock	\$20		
Emergency Boarding	\$40		

<sup>(2)</sup> Varies based on weight

**EXHIBIT B**

**City of Capitola Fee Schedule September 12, 2013**

<b>Adoption Fees</b>		<u>Animal Services Fees</u>	
Dogs	\$ 110	<u>License Fee</u>	
Cats	\$ 90	Altered	\$20
Rabbits	\$ 50	Unaltered	\$50
Rodents	\$ 10	Late Penalty	\$15
Small Caged birds	\$ 20	Failure to License	\$50
Exotic birds	\$ 75	Sr. Citizen (65+ for lifetime of altered dog)	\$20
Small Livestock	\$ 75	Unaltered Certificate	\$100 (one time, renewal if owner moves)
Large Livestock	\$ 100	<b>Quarantine Fees</b>	
Horse	\$ 250	Home	\$75
Chicken/Rooster	\$ 10	Protective Custody	\$30 + daily board fees
<b>Impound Fees</b>		Altered	Unaltered <sup>(1)</sup>
Cat	First Impound	\$30	\$30 + Penalty \$35
	Second Impound	\$50	\$50 + Penalty \$50
	Third Impound	\$75	\$75 + Penalty \$100
	Fourth/Subsequent	\$75	\$75 + Penalty \$100
Dog	First Impound	\$60	\$60 + Penalty \$35
	Second Impound	\$115	\$115 + Penalty \$50
	Third Impound	\$195	\$195 + Penalty \$100
	Fourth/Subsequent	\$225	\$225 + Penalty \$100
Livestock	First Impound	\$100	
	Second/Subsequent	\$125	
<b>Board Fees (per day)</b>		<u>Animal Control Officers Services</u> \$75 / hour	
Cats	\$18	<u>Field Return of Owned Animal</u> \$45 / hour	
Dogs	\$23-\$30 <sup>(2)</sup>		
Small Livestock	\$20		
Emergency Boarding	\$40		
<sup>(2)</sup> Varies based on weight			

Item #: 10.D. Attach 1.pdf  
 RESO NO. 3964  
 7969

**EXHIBIT B**

**Miscellaneous Service Fees**

Microchip	\$ 15
Dog/Cat trap rental	n/c
Dog Humane Trap Deposit	\$ 250
Cat Humane Trap Deposit	\$ 55
Pick Up animal in a trap	\$ 50
Pick Up of Owned Animal	\$ 50
Owner Surrender of Animal	\$ 25
Owner Requested Euthanasia	\$30 + Removal
Refund Processing Fee	\$ 30
Returned Check Fee	\$ 30

**Protective Custody Fees**

Owner Arrest	1st \$50 / 2nd \$75 / 3rd \$95
Confiscate/Humane	1st \$50 / 2nd \$75 / 3rd \$95
Emergency	\$25

**Disposal of Dead Animals**

Up to 19 lbs	\$50
20-60	\$66
60 +	\$70

<sup>(1)</sup> Unaltered animal penalty fee provided under Calif. Food and Agriculture Code Section 31751.7



RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA  
AMENDING THE CITY OF CAPITOLA FISCAL YEAR 2013/2014 FEE SCHEDULE TO  
AMEND ANIMAL SERVICES CITY FEES, ADD NEW FEES FOR  
GREEN ENERGY INCENTIVE PERMITS, AND VILLAGE SIDEWALK SIGN PERMITS  
TO BECOME EFFECTIVE IMMEDIATELY**

**WHEREAS**, the Government Code of the State of California, Section 66016(a) requires local agencies to notice and hold at least one open and public meeting prior to levying a new development project fee or increasing an existing development project fee; and

**WHEREAS**, the City Council of the City of Capitola has held a duly noticed public hearing on February 13, 2014, to consider amendments to the Animal Services Fees, as well as the new fees specified in Section 2 of this Resolution; and

**WHEREAS**, the City Council adopted Resolution No. 3964 on September 12, 2013, repealing Resolution No. 3935 and amending the City's Fee Schedule for Fiscal Year 2013/2014; and

**WHEREAS**, new fees for Green Energy Incentive Permits and Village Sidewalk Sign Permits shall be added to the City's fee schedule; and

**WHEREAS**, the City of Capitola has made available to the public the required data pursuant to Government Code Section 66016(a) for at least ten days prior to adoption of an amended fee schedule.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Capitola does hereby resolve as follows:

- Section 1. Animal Services Fees (Exhibit B) amendment; and
- Section 2. Under "Community Development Department Fees" there shall be added:
 

Green Energy Incentive Program Fees	\$ 0.00
Village Sidewalk Sign Administrative Permit Fee	\$63.53
(\$60.50 for the permit plus \$3.03 for an IT fee)	
Village Sidewalk Sign Encroachment Permit Fee	\$35.00

**BE IT FURTHER RESOLVED** that the following fees become effective immediately: (1) Animal Services Fees identified in Exhibit B attached hereto; (2) Green Energy Incentive Permits Fee set at zero (\$0.00); (3) Village Sidewalk Sign Administrative Permit Fee set at \$63.53; and (4) Village Sidewalk Sign Encroachment Permit Fee set at \$35.

**I HEREBY CERTIFY** that the above and foregoing Resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 13<sup>th</sup> day of February, 2013, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

\_\_\_\_\_  
Sam Storey, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk

**City of Capitola  
2013-2014 Animal Services Authority Fees**

**EXHIBIT B**

**Adoption Fees**

Dogs	
Puppies 1-6 mos	\$195
Adults 7 mo - 6 yrs	\$130
Sr. Adults 6 yrs+	\$60

Cats	
Kittens 2-6 mo	\$120
Adults 7 mo-6 yrs	\$100
Sr. Adults 6 yrs+	\$55

Rabbits	\$50
Rodents	\$25
Small Caged Birds	\$25
Exotic Bird (i.e., Parrots)	\$75
Small Livestock, Goats	\$75
Large Livestock, Cows	\$100
Horse	\$250
Chicken/Rooster	\$10

Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable.

Cat	\$20
Dog	\$25

Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for only adoptable animals.

Adoption fee for rescue/non-profit agencies for Rabbits is \$20.

Adoption fee for rescue/non-profit agencies includes a microchip.

**Impound Fees**

Cat	Altered	*Unaltered
First Impound	\$30	\$30 + Penalty \$35
Second Impound	\$50	\$50 + Penalty \$50
Third Impound	\$75	\$75 + Penalty \$100
Fourth/Subsequent	\$75	\$75 + Penalty \$100

Dog	Altered	*Unaltered
First Impound	\$75	\$75 + Penalty \$35
Second Impound	\$115	\$115 + Penalty \$50
Third Impound	\$195	\$195 + Penalty \$100
Fourth/Subsequent	\$225	\$225 + Penalty \$100

\*Unaltered animal penalty fee provide under California Food and Agriculture Code Section 30804.7 and 31751.7

Livestock	
Large: First Impound	\$200
Second/Subsequent	\$250
Small: First Impound	\$75
Second/Subsequent	\$125
A.C. Officer Services	\$75/hour (min. 2 hours after hours)

**Board Fees - Daily**

Cats	\$20
Dogs	\$25
Other	\$25

**License Fees - Dogs**

Altered - one year	\$29
Unaltered - one year	\$100 with Unaltered Animal Certificate
Late Penalty	\$15
Senior Citizen (65+) - one year, altered, one dog	\$20
Potentially dangerous/vicious dog - one year	\$200
Unaltered Animal Certificate - one time	\$250
Exemption from Unaltered Animal Certificate	\$15 plus license fee

**License Fees - Cats**

Unaltered Animal Certificate - one time	\$250
Late Penalty	\$15
Failure to license - if impounded	\$30
Feral Cat Colony Registration Fee	\$20

**Quarantine Fees**

Home Quarantine (Field Check)	\$75
Shelter Quarantine	\$50 plus board fees

**Service Fees**

Microchip	\$25
Dog/Cat Trap Rental	\$10
Dog Humane Trap Deposit	\$255
Cat Humane Trap Deposit	\$70
Pick-up Animal in a Trap	\$75
Pick-up of Owned Animal	\$75
Use of Livestock Trailer	\$100/\$150 (1st/2nd time)

**Medical Fees**

Medical groom	\$45
Medical nail trim	\$15
Medication dispensed	\$20
Vet procedure	\$25
Rabies	\$14
Medical bath	\$20
Wound prep	\$35

**Owner Surrender of Animal**

Dog	\$50
Cat	\$35
Rabbit	\$25
Exotic	\$55
(snake, lizard, bird, turtle)	\$15-\$35
Small Rodents	\$10-\$25
Large Livestock	\$100
Small Livestock	\$75
Large Exotic	\$55

**Protective Custody Fee**

Owner Arrest	\$75/hour (min. 2 hrs after hrs)
Confiscate/Humane	\$75/hour (min. 2 hrs after hrs)
Emergency Hospital	\$25

Owner Requested Euthanasia	\$50 plus disposal
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Disposal of dead animal	\$30, up to 19 lbs
" " "	\$40, 20-69 lbs
" " "	\$55, 70-99 lbs
" " "	\$70, 100 lbs and up

Refund Processing Fee	\$25
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Animal Control Officer Services	\$75/hr
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Field Return of Owned Animal	\$75 unaltered penalty fee if applicable
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**Spay/Neuter Fees for Impounded Animals**

<b>Cats</b>	
Neuter	\$55
Spay	\$80

<b>Dogs</b>	
Neuter 30 lbs/under	\$100
Neuter 50 lbs/under	\$110
Neuter 75 lbs/under	\$120
Neuter 99 lbs/under	\$130
Neuter +100 lbs.	\$150
Spay 30 lbs/under	\$100
Spay 50 lbs/under	\$120
Spay 75 lbs/under	\$130
Spay 99 lbs/under	\$160
Spay +100 lbs	\$190

**Planned Pethood Spay/Neuter Fees**

Dogs	\$100
Cats	\$50
Rabbit	\$75
"Fix-a-Pit" Program	\$50

Animals over 100 lbs, in heat, pregnant or cryptochild add \$20

<b>Fees for Additional Required Services</b>	
Microchip	\$25
License	\$29
Rabies	\$10
Late drop-off fee	\$20
Blood panel	\$55

**ONE STOP Fees with Purchase of License**

Rabies	\$10
Microchip	\$25

Nuisance Abatement Appeals Fee (County)	\$75
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Non-Sufficient Funds Check Fee	\$40
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Puppy Training Deposits	\$100-\$200
Training Room Rental Fees	\$22

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CITY OF CAPITOLA

SPACE FOR COURT CLERK'S FILING STAMP

# Proof of Publication

(2015.5 C.C.P.)

STATE OF CALIFORNIA]

SS

Public Notice

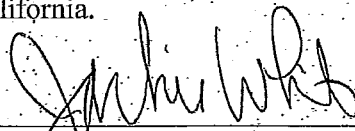
COUNTY OF SANTA CRUZ]

I, THE UNDERSIGNED, DECLARE:


That I am over the age of eighteen and not interested in the herein-referenced matter; that I am now, and at all times embraced in the publication herein mentioned was, a principal employee of the printer of the Santa Cruz Sentinel, a daily newspaper printed, published and circulated in the said county and adjudged a, newspaper of general circulation by the Superior Court of California in and for the County of Santa Cruz, under Proceeding No. 25794; that the advertisement (of which the annexed is a true printed copy) was published in the above-named newspaper on the following dates, to wit: **January 13, 21, 2014.**

I DECLARE under penalty of perjury that, the foregoing is true and correct to the best of my knowledge.

This 21st day of **January, 2014**, at Santa Cruz, California.



JACKIE WHITE



**NOTICE OF PUBLIC HEARING**  
**BEFORE THE CAPITOLA CITY COUNCIL**  
**TO INCORPORATE THE FOLLOWING FEES TO**  
**THE CITY OF CAPITOLA FISCAL YEAR 2013-2014**  
**FEE SCHEDULE FOR CITY SERVICES:**

- ANIMAL SERVICES AUTHORITY FEES
- GREEN ENERGY INCENTIVE FEES
- VILLAGE SIDEWALK SIGNS FEES

**NOTICE IS HEREBY GIVEN** that a Public Hearing will be held before the City Council of the City of Capitola on Thursday, February 13, 2014, at the hour of 7:00 P.M. in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California, to consider amending the Fiscal Year 2013-2014 Capitola Fee Schedule to incorporate Animal Services Authority Fees, Green Energy Incentive Fees, and Village Sidewalk Signs Fees.

Interested persons are invited to attend and be heard at the Public Hearing. Testimony may be presented in person or submitted in written form prior to the hearing and made a part of the hearing record.

If you require special assistance in order to attend the meeting, including needs addressed by the Americans with Disabilities Act, please notify the City at least 3 days prior to the meeting by calling (831) 475-7300.

Further information on this subject may be obtained from the Office of the City Clerk, 420 Capitola Avenue, Capitola, CA 95010.

CITY OF CAPITOLA  
 Susan Sneddon, City Clerk  
 1/13, 21

5071933

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# CITY COUNCIL AGENDA REPORT

## MEETING OF FEBRUARY 13, 2014

FROM: FINANCE DEPARTMENT

SUBJECT: ACCEPT QUIT CLAIMS OF TWO MINOR PARCELS FROM THE CAPITOLA SUCCESSOR AGENCY

**RECOMMENDED ACTION:** Consider a Resolution accepting the quit claims of two small parcels retained by the Capitola Successor Agency to the former Redevelopment Agency (RDA).

**BACKGROUND:** Assembly Bill 1484 (AB1484) requires Successor Agencies to report disposition of land held by former redevelopment agencies through a Long Range Property Management Plan (LRPMP). On November 19, 2013, the Oversight Board approved and forwarded the Successor Agency's Long Range Property Management Plan to the Department of Finance. During the review process, two small parcels were identified as properties owned by the former Redevelopment Agency (Attachments 1 and 2). The Department of Finance (DOF) is requiring the Successor Agency to submit a revised LRPMP with the proposed disposition of the two parcels. Staff is recommending that the properties be quit claimed and accepted by the City of Capitola as roadway and sidewalk.

**DISCUSSION:** The updated Long Range Property Management Plan includes the following two parcels that were deeded to the former Redevelopment Agency:

- Parcel 034-261-41  
In 1986, a 5,271 square foot parcel along Axford Road near the Sommerfeld Avenue turn was deeded to the Capitola RDA as part of negotiations between the City, County, and Brown Ranch properties. The property was acquired for the purposes of widening Axford Road.
- Parcel 034-601-07  
The City partnered with Habitat for Humanity for the development of six low income dwellings at 38<sup>th</sup> Avenue and Brommer Street. The RDA acquired the land and a CDBG grant was used to help with infrastructure improvement costs. As the property was subdivided, a 653 square foot parcel on 38<sup>th</sup> Avenue was excluded from the the six newly created parcels. This remaining parcel was retained as property of the Capitola RDA.

Both of these parcels contain roadway and sidewalk improvements that are maintained by the City.

The attached Resolution will allow the City of Capitola to accept ownership of these parcels pending approval from the Successor Agency, Oversight Board, and the California Department of Finance.

**FISCAL IMPACT:** There is no fiscal impact on the Successor Agency or the City of Capitola.

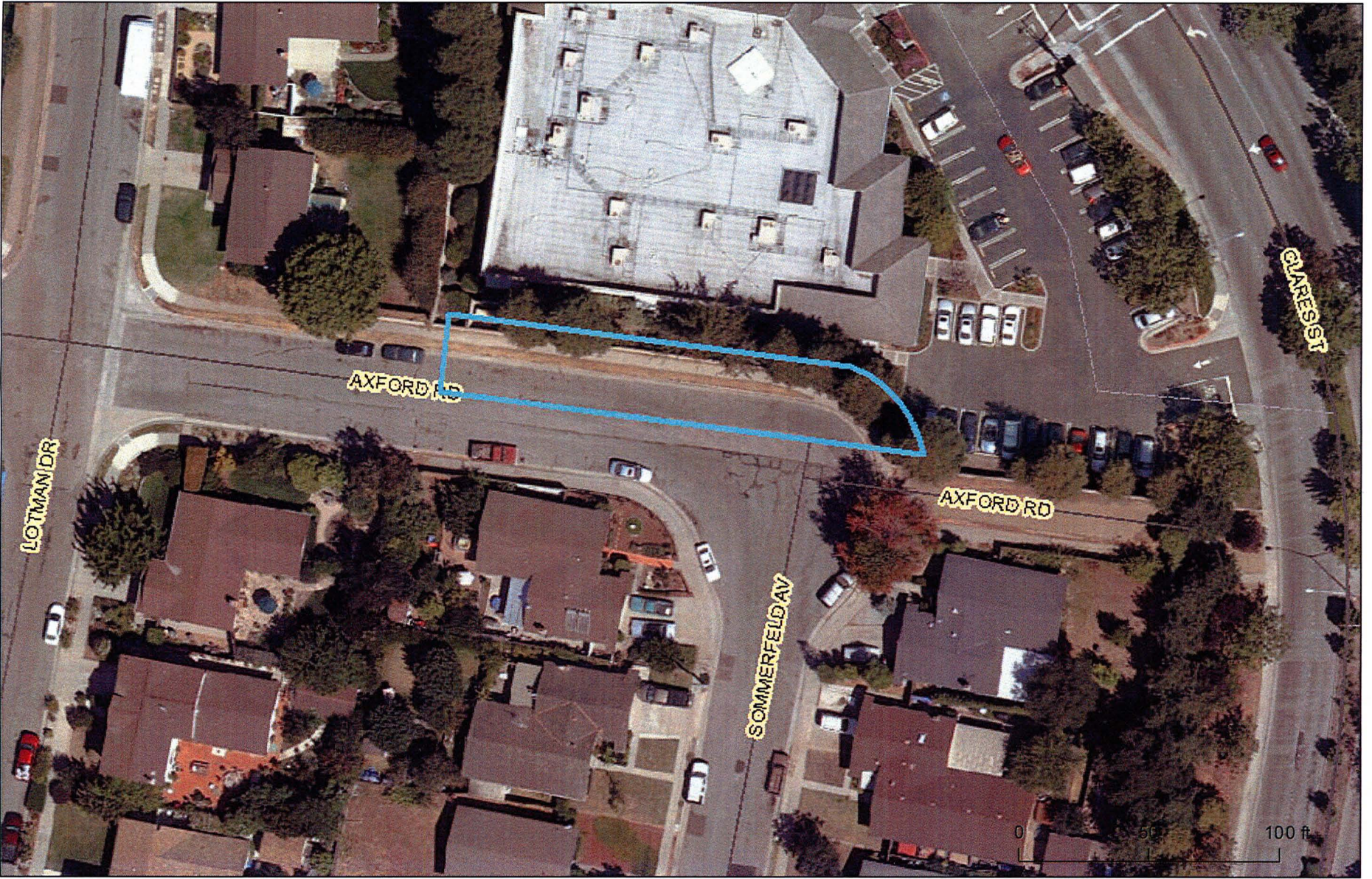
**ATTACHMENTS:**

1. Parcel Map: 034-261-41
2. Parcel Map: 034-601-07
3. Long Range Property Management Plan
4. Draft Resolution

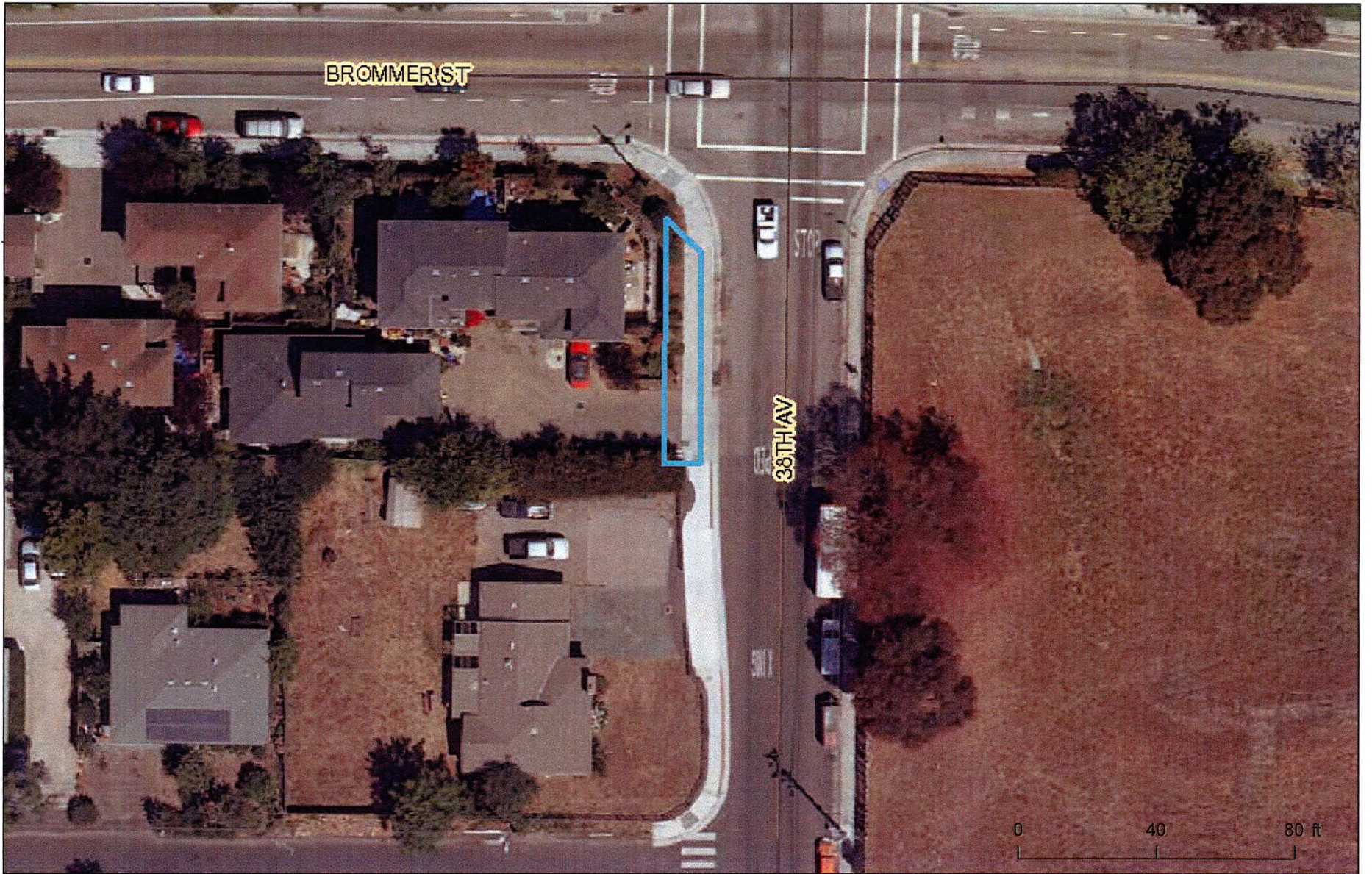
Report Prepared By: Tori Hannah  
Finance Director

Reviewed and Forwarded  
by City Manager: 

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Successor Agency: City of Capitola as the Successor Agency to the former Capitola Redevelopment Agency  
 County: Santa Cruz

LONG RANGE PROPERTY MANAGEMENT PLAN: PROPERTY INVENTORY DATA

No.	Property Type	HSC 34191.5 (c)(2)		HSC 34191.5 (c)(1)(A)			Value Basis	Date of Estimated Current Value	SALE OF PROPERTY		HSC 34191.5 (c)(1)(B)	HSC 34191.5 (c)(1)(C)			HSC 34191.5 (c)(1)(D)	HSC 34191.5 (c)(1)(E)		HSC 34191.5 (c)(1)(F)	HSC 34191.5 (c)(1)(G)		HSC 34191.5 (c)(1)(H)	
		Permissible Use	Permissible Use Detail	Acquisition Date	Value at Time of Purchase	Estimated Current Value			Proposed Sale Value	Proposed Sale Date	Purpose for which property was acquired	Address	APN #	Lot Size	Current Zoning	Estimate of Current Parcel Value	Estimate of Income/Revenue	Contractual requirements for use of income/revenue	History of environmental contamination, studies, and/or remediation, and designation as a brownfield site	Description of property's potential for transit oriented development		History of previous development proposals and activity
1	Roadway/Walkway	Other	Roadway and sidewalk uses	1986	-	-	Market	02/13/14		Quit claim to City 02/27/2014	Road widening	Axford Road, Capitola, CA (parcel # only, no address)	034-261-41	5,271 sq ft	CC - Community Commercial	-	-	0	n/a	n/a	n/a	n/a
2	Roadway/Walkway	Other	Roadway and sidewalk uses	1996	-	-	Market	02/13/14		Quit claim to City 02/27/2014	Road improvements	38th Avenue, Capitola, CA (parcel # only, no address)	034-601-07	653 sq ft	PD - Planned Development	-	-	0	n/a	n/a	n/a	n/a

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RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY OF CAPITOLA ACCEPTING QUIT CLAIMING TWO MINOR PARCELS TO THE CITY OF CAPITOLA**

**WHEREAS**, in 1986 and 1996, the Capitola Redevelopment Agency ("RDA") acquired two minor parcels, APN # 034-261-41 and APN # 034-601-07, as part of road and sidewalk enhancements, as depicted in Exhibits A and B; and

**WHEREAS**, these are integrally associated with City of Capitola street and sidewalk infrastructure and maintenance; and

**WHEREAS**, parcels, APN # 034-261-41 and APN # 034-601-07, are estimated to have no value; and

**WHEREAS**, on December 29, 2011, the California Supreme Court delivered its decision in *California Redevelopment Association v. Matosantos*, finding ABxI 26 (the "Dissolution Act") largely constitutional; and

**WHEREAS**, under the Dissolution Act and the California Supreme Court's decision in *California Redevelopment Association v. Matosantos*, all California redevelopment agencies, including the Redevelopment Agency, were dissolved on February 1, 2012; and

**WHEREAS**, in recognition of Health & Safety Code Section 34167.5, the Successor Agency and the City hereby acknowledge that the two identified properties are assets of the Successor Agency; and

**WHEREAS**, Health and Safety Code Section 34177(e) requires the Successor Agency to dispose of properties of the Redevelopment Agency as directed by the Oversight Board;

**NOW, THEREFORE, BE IT RESOLVED** by the City of Capitola as follows:

Section 1. Recitals. The foregoing recitals are true and correct, and are hereby incorporated by reference.

Section 2. Conveyance and Consideration. The City of Capitola hereby accepts quit claim title of the two above named parcels from the Successor Agency for no consideration; with the City responsible to monitor and maintain as part of City infrastructure.

Section 4. Method of Conveyance. Quit claims evidencing the transfer of the properties are to be recorded to the City in the Official Records of Santa Cruz County, California as approved by all governing bodies.

Section 6. Effective Date. This Resolution shall take effect upon approval by the City of Capitola, the Successor Agency, the Oversight Board, and the California State Department of Finance, and following that approval, at the time and in the manner prescribed in Health & Safety Code Section 34179(h).

PASSED AND ADOPTED on the 13th day of February, 2014 by the City of Capitola with the following vote, to wit:

AYES:

NOES:

ABSENT:

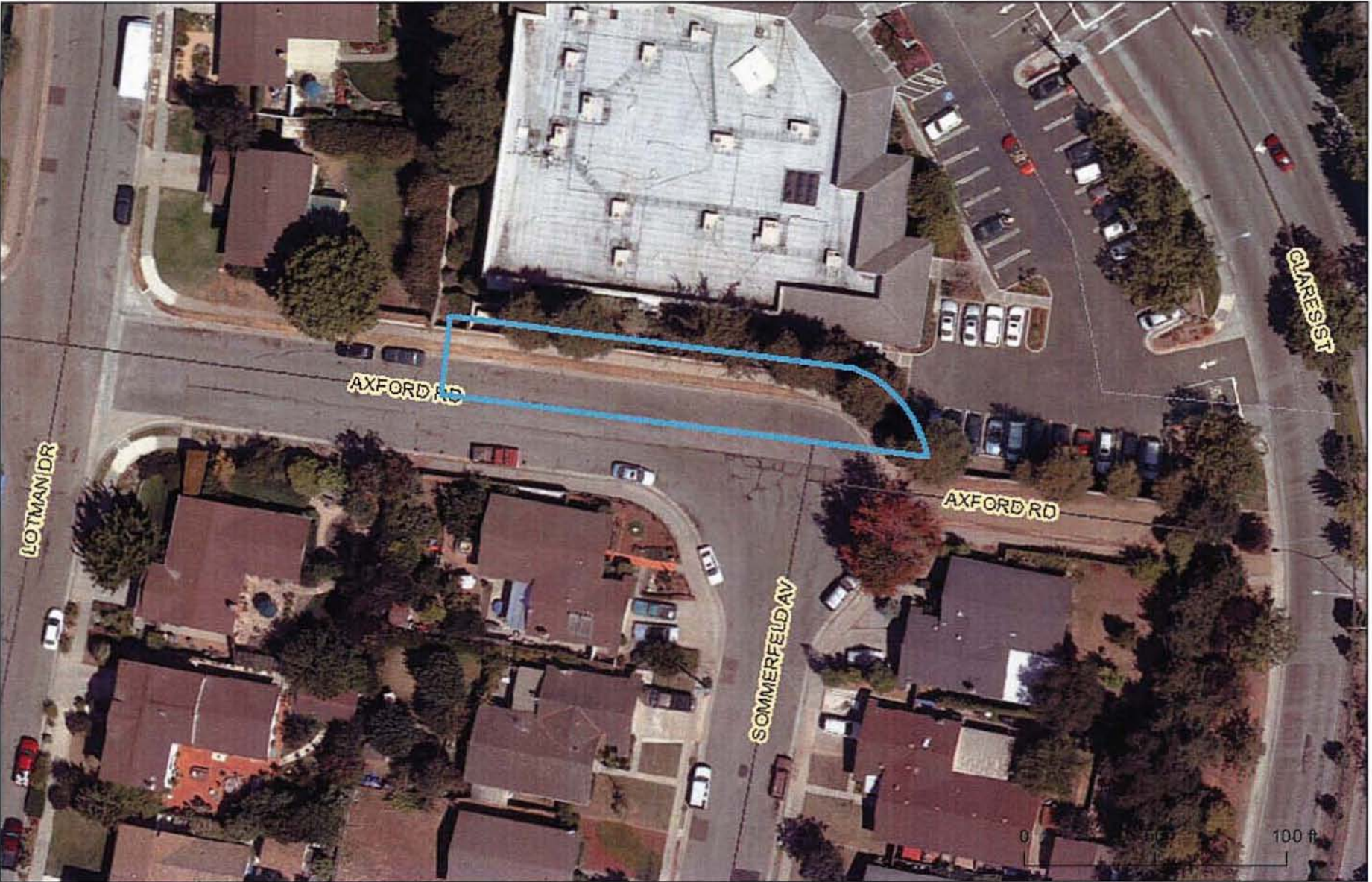
ABSTAIN:

\_\_\_\_\_  
Sam Storey, Mayor

ATTEST \_\_\_\_\_  
Susan Sneddon, City Clerk

January 29, 2014

034-261-41

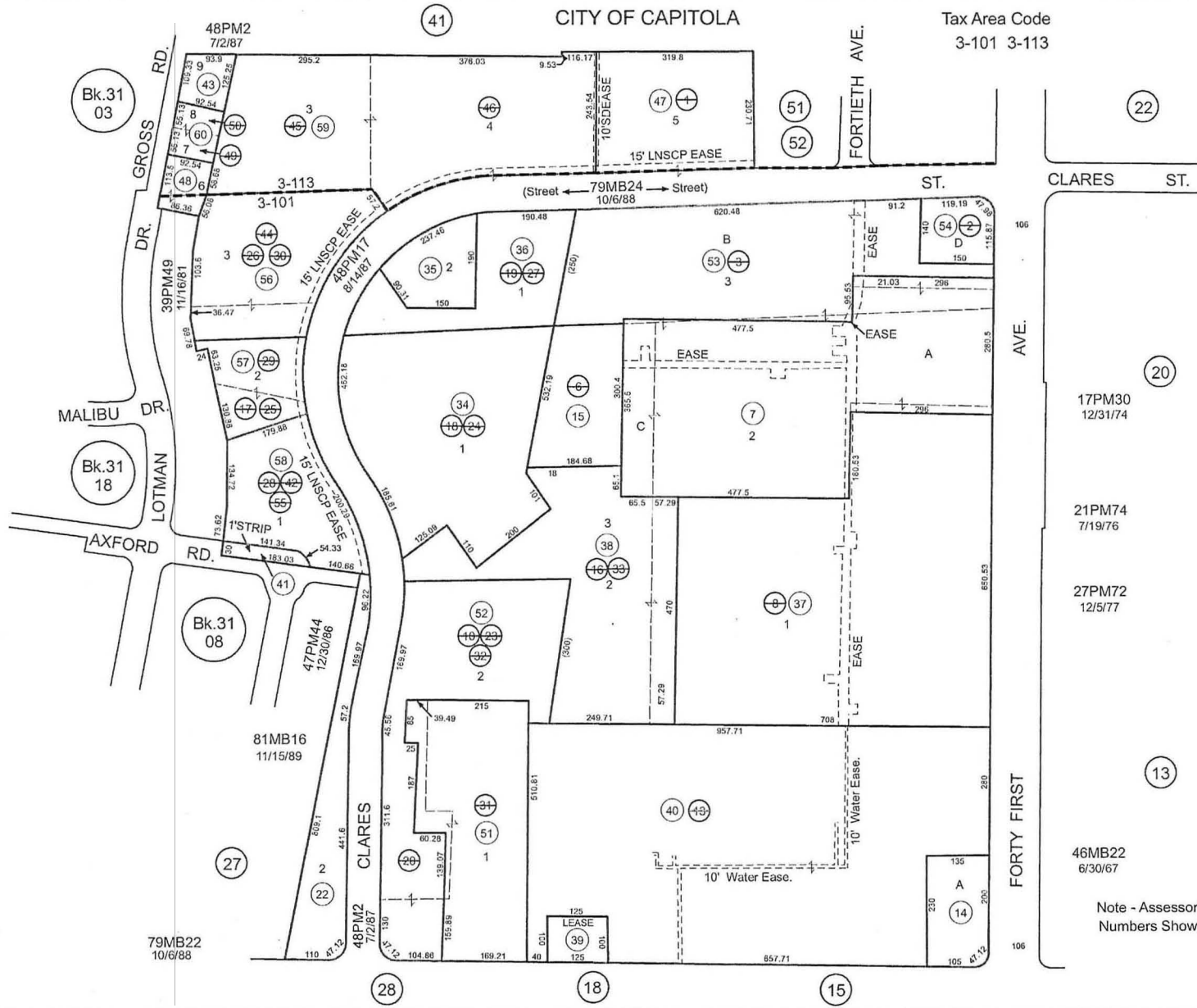


**FOR TAX PURPOSES ONLY**

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Electronically Received 3/2/08 vfp  
 Rev. 12/11/98 CG (cc: AFN 1-54)  
 Rev. 4/16/07 mm (changed page refs.)  
 Rev. 2/17/05 LJO (Spatial Adjustment)



Tax Area Code  
3-101 3-113

34-26

CLARES ST.

AVE.

FORTY FIRST

Note - Assessor's Parcel & Block Numbers Shown in Circles.

Assessor's Map No. 34-26  
City of Capitola



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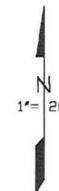
CITY OF CAPITOLA

Tax Area Code  
3-102

34-60

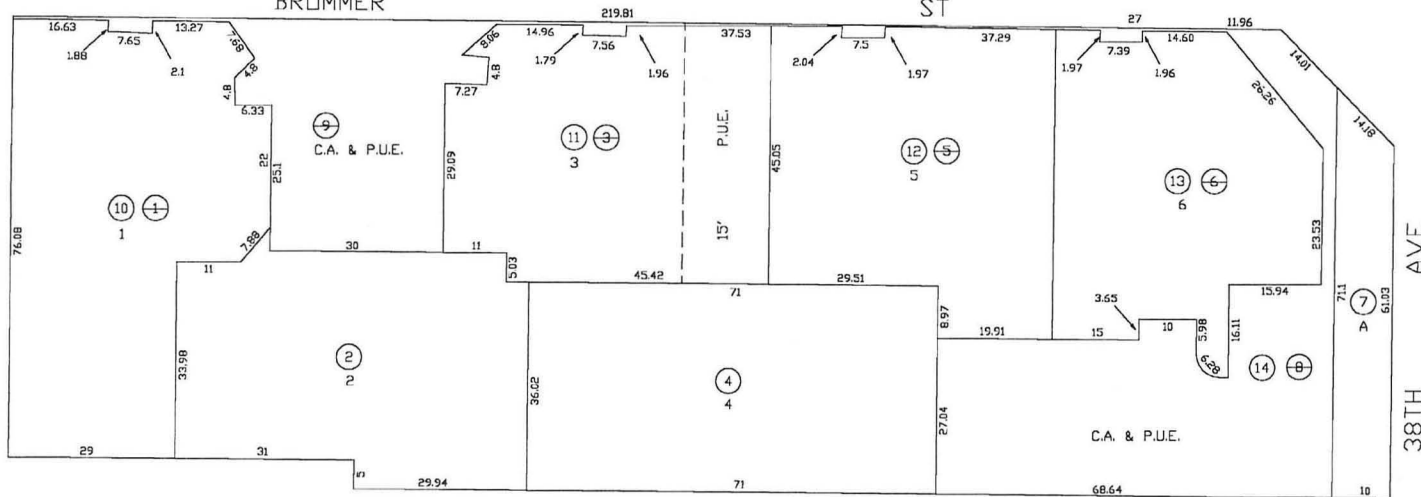
Andy Kriege Corner Tr 1401  
94MB18 7\13\98

(18)



BROMMER

ST



Bk.31  
12

Bk.31  
12

(16)

Note - Assessor's Parcel & Block  
Numbers Shown in Circles.

Assessor's Map No. 34-60  
City of Capitola  
County of Santa Cruz, Calif.

Electronically drawn 11/11/98  
Rev 11/17/98  
Rev 4/17/01  
Rev 6/29/02  
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