

# City of Capitola Agenda

Mayor: Sam Storey  
Vice Mayor: Dennis Norton  
Council Members: Ed Bottorff  
Stephanie Harlan  
Michael Termini  
Treasurer: Christine McBroom



**REVISED**

## **CAPITOLA CITY COUNCIL REGULAR MEETING**

**THURSDAY, JULY 24, 2014**

**CITY HALL COUNCIL CHAMBERS  
420 CAPITOLA AVENUE, CAPITOLA, CA 95010**

### **CLOSED SESSION – 6:00 PM CITY MANAGER’S OFFICE**

*An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the City Council's Open Session Meeting.*

#### **CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Govt. Code § 54956.8)**

Property: 420 Capitola Avenue, Capitola, CA (City of Capitola, Owner)  
City Negotiator: City Manager  
Negotiating Parties: Moss Beach Associates, LLC  
Under Negotiation: Real Property Sale

#### **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

**Significant exposure to litigation pursuant to subdivision (b) of Govt. Code §54956.9**

One potential case: Monarch Cove Development Application / Environmental Impact Report

**REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM**

*All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.*

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council Members Stephanie Harlan, Dennis Norton, Ed Bottorff, Michael Termini, and Mayor Sam Storey

**2. REPORT ON CLOSED SESSION**

**3. ADDITIONAL MATERIALS**

*Additional information submitted to the City Council after distribution of the agenda packet.*

A. 8.A.

DETAILS:

Email from Michelle Tucker.

**4. ADDITIONS AND DELETIONS TO AGENDA**

**5. PUBLIC COMMENTS**

*Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.*

**6. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS**

*City Council Members/City Treasurer/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration.*

**7. CONSENT CALENDAR**

*All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.*

*Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.*

A. Consider approving the June 26, 2014, and the July 10, 2014, Regular City Council Meeting Minutes.

RECOMMENDED ACTION:

Approve Minutes.

B. Receive Planning Commission Action Minutes for the Regular Meeting of July 17, 2014.

RECOMMENDED ACTION:

Receive Minutes.

## CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, July 24, 2014

- C. Approval of City Check Register Reports dated June 20, 2014; June 27, 2014; July 3, 2014; and July 11, 2014.  
RECOMMENDED ACTION:  
Approve the City Check Register Reports.
- D. Consider approving the Final Report to close out the Sustainable Communities Planning Grant (Proposition 84) for the sustainability component of the General Plan Update.  
RECOMMENDED ACTION:  
Approve Final Report.

### 8. GENERAL GOVERNMENT / PUBLIC HEARINGS

*General Government items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.*

- A. Receive report on the McGregor Park Project construction bids.  
RECOMMENDED ACTION:  
Direct staff to negotiate with the low bidder to reduce the construction cost.
- B. Consider a Resolution pertaining to the November 4, 2014, General Municipal Election by selecting one of the following recommended actions:  
RECOMMENDED ACTION:  
(1) Adopt a Resolution calling for a General Municipal Election, and requesting the Santa Cruz County Elections Department to consolidate a General Municipal Election on Tuesday, November 4, 2014.  
OR  
(2) Adopt a Resolution calling for a General Municipal Election for the submission to the voters of a local ballot measure to make the Office of the City Treasurer appointed, and requesting the Santa Cruz County Elections Department to consolidate a General Municipal Election on November 4, 2014.
- C. Consider a request from Lifestyle Escapes for a Special Event Permit for the Surfers Path 10K/5K Run Walk Race in Capitola on Sunday, November 9, 2014.  
RECOMMENDED ACTION:  
Consider request and provide direction.

### 9. ADJOURNMENT

Adjourn to the next Regular Meeting of the City Council on Thursday, August 14, 2014, at 7:00 PM, in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

**Note:** Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes "final." Please be advised that in most instances the decision become "final" upon the City Council's announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

## **CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, July 24, 2014**

**Notice regarding City Council:** The Capitola City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

**Agenda and Agenda Packet Materials:** The City Council Agenda and the complete Agenda Packet are available for review on the City's website: [www.cityofcapitola.org](http://www.cityofcapitola.org) and at Capitola City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, on the Monday prior to the Thursday meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk's office at 831-475-7300.

**Agenda Materials Distributed after Distribution of the Agenda Packet:** Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

**Americans with Disabilities Act:** Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

**Televised Meetings:** City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website at [www.cityofcapitola.org](http://www.cityofcapitola.org) by clicking on the Home Page link "**Meeting Video**". Archived meetings can be viewed from the website at anytime.

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**From:** Michelle Tucker [mtucker@CIFAC.ORG]  
**Sent:** Thursday, July 24, 2014 10:06 AM  
**To:** Goldstein, Jamie  
**Cc:** Jesberg, Steve; City Council  
**Subject:** [?? Probable Spam] City Council Agenda Item 8A. Receive report on the McGregor Park Project construction bids.

RE: Item 8A: MCGREGOR PARK PROJECT  
REPORT OF CONSTRUCTION BIDS

Good morning,

I am a field representative with the Construction Industry Force Account Council (CIFAC). CIFAC is a non-profit organization that works to ensure that state and local agencies comply with the California Public Contract Code and are available as a resource. We are supported by and represent the construction industry.

While reviewing the upcoming City Council agenda, I noticed an item regarding the acceptance of bids for the McGregor Park Project. The staff report indicates that the bids came in significantly above the Engineer's Estimate and that the low bid contractor has offered to work with the City to reduce costs and possibly donate/volunteer a portion of the work.

I understand that the City feels the need to reduce the cost of the project, as the low bid exceeded the Engineer's Estimate on the project. I have a few concerns that I would like to share with you. Firstly, the City may NOT negotiate with the contractor until after the contract is awarded. The City may then choose to value engineer (See PCC section below) and/or issue deductive change orders as they feel necessary. Negotiations prior to award are out of compliance with the Public Contract Code and provide an unfair advantage to the contractor.

7101. The state or any other public entity in any public works contract awarded to the lowest bidder, may provide for the payment of extra compensation to the contractor for the cost reduction changes in the plans and specifications for the project made pursuant to a proposal submitted by the contractor. The extra compensation to the contractor shall be 50 percent of the net savings in construction costs as determined by the public entity. For projects under the supervision of the Department of Transportation or local or regional transportation entities, the extra compensation to the contractor shall be 60 percent of the net savings, if the cost reduction changes significantly reduce or avoid traffic congestion during construction of the project, in the opinion of the public entity. The contractor may not be required to perform the changes contained in an eligible change proposal submitted in compliance with the provisions of the contract unless the proposal was accepted by the public entity.

Also, I would like to caution the you on the "volunteer/donated labor" on the project. The contractor cannot perform work on the project and also donate/volunteer on the same project. Please see the Labor Code section below:

(C) An individual shall not be considered a volunteer if the person is otherwise employed for compensation at any time (i) in the construction, alteration, demolition, installation, repair, or maintenance work on the same project, or (ii) by a contractor, other than a corporation qualified under Section 501(c)(3) of the Internal

### **Item #: 3.A. Additonal Material.pdf**

Revenue Code as a tax-exempt organization, that receives payment to perform construction, alteration, demolition, installation, repair, or maintenance work on the same project.

In my opinion, the cleanest and safest way to proceed would be to reject the bids, revise your plans and spec's and rebid the project. This way it provides a transparent, objective and fair process for all bidders. This is my recommendation. If the City chooses to award the contract for the low bid amount, negotiations must take place after award.

I would appreciate a response as to how the City intend on proceeding with this project.

Thank you,

Michelle Tucker, CIFAC Rep  
[mtucker@cifac.org](mailto:mtucker@cifac.org)  
(209) 532-2942  
19815 Rough and Ready Trail  
Sonora, CA 95370



## CITY COUNCIL AGENDA REPORT

### MEETING OF JULY 24, 2014

FROM: OFFICE OF THE CITY CLERK

SUBJECT: MINUTES OF THE JUNE 26, 2014, AND THE JULY 10, 2014, REGULAR  
COUNCIL MEETING MINUTES

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**RECOMMENDED ACTION:** Approve the subject minutes as submitted.

**DISCUSSION:** Attached for City Council review and approval are the minutes of the subject meeting.

**ATTACHMENTS:**

1. June 26, 2014, Regular Meeting Minutes
2. July 10, 2014, Regular Meeting Minutes

Report Prepared By: Susan Sneddon, CMC  
City Clerk

Reviewed and Forwarded  
By City Manager: 

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**CAPITOLA CITY COUNCIL  
REGULAR MEETING MINUTES  
THURSDAY, JUNE 26, 2014**

**CLOSED SESSION – 6:30 PM  
CITY MANAGER’S OFFICE**

Mayor Storey called the meeting to order at 6:30 PM. He announced the item to be discussed in Closed Session, as follows:

**CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION [Govt. Code §54956.9(A)]**

Rae Ellen Leonard vs. the City of Capitola et al. [United States District Case #C13-3714]

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR [Govt. Code § 54956.8]**

Property: New Brighton Middle School Gymnasium (City of Capitola, Owner)  
City Negotiator: City Manager  
Negotiating Parties: City of Capitola; Soquel Union Elementary School District  
Under Negotiation: Real Property Sale

Mayor Storey noted that there was no one in the audience; therefore, the City Council recessed at 6:35 p.m. to the Closed Session in the City Manager's Office.

**REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM**

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council Members Stephanie Harlan, Dennis Norton, Ed Bottorff, Michael Termini, and Mayor Sam Storey

**2. PRESENTATIONS**

A. Presentation of a Certificate of Appreciation to Cynthia "Fin" Finley for her service as the City of Capitola's representative on the Community Action Board. [120-40]

Certificate received.

B. Proclamation honoring Amateur Radio Week - June 23 thru June 28, 2014. [120-40]

Suellene Petersen, Public Information Coordinator Amateur Radio Relay League Pacific Division and Santa Clara Valley Section Santa Cruz County Amateur Radio Club President, received the proclamation.

Bob Wiser, Watsonville amateur radio operator, commented on amateur radio events held in the county.

**3. REPORT ON CLOSED SESSION**

City Attorney Condotti stated that the City Council received a status report regarding Rae Ellen Leonard vs. the City of Capitola et al.; there was no reportable action. Mr. Condotti stated that the Council discussed with the City Attorney and the City Manager the ongoing discussions regarding the New Brighton Middle School Gymnasium lease negotiations; Council provided direction; there was no reportable action.

**CAPITOLA CITY COUNCIL MEETING MINUTES - Thursday, June 26, 2014**

4. **ADDITIONAL MATERIALS** (none provided)
5. **ADDITIONS AND DELETIONS TO AGENDA** (none provided)
6. **PUBLIC COMMENTS**

Darrel Johnson, Seniors Council of Santa Cruz and San Benito Counties Board Member, thanked the City Council for their support.

Peter Wilk, 305 Fanmar, stated concerns regarding the Planning Commission's process in reviewing applicant plans for residential units.

Sammy Roy, Depot Hill resident, requested that the City Council approve a sound amplification permit to allow live music for the 25th anniversary of the July 4th Depot Hill Party.

Stan Kitner, 603 Escalona Drive, stated that he is opposed to the planned July 4th Depot Hill Party because it is no longer a neighborhood event, and he is also opposed to the proposed Monarch Cove Expansion Project. He requested that the City reconsider the Monarch Cove Inn conditional use permit.

The following Depot Hill residents stated concerns regarding the proposed Monarch Cove Expansion Project.

- Vicki Malandra, 118 Saxon Avenue.
- Don Mocciam 114 Central Avenue, stated concerns with the Monarch Cove Draft Environmental Impact Report, and the potential traffic impact of the proposed major expansion of Monarch Cove Inn.
- Lester Loops, 308 Grand Avenue, stated concerns regarding potential traffic impacts if the proposed major expansion of the Monarch Cove Inn is approved.
- Tracy Armanino, 706 Escalona Drive.

7. **CITY COUNCIL / CITY TREASURER / STAFF COMMENTS**

City Clerk Sneddon stated that Santa Cruz County Elections Department will conducting the Candidate Information Night on Monday June 30th at 6 p.m. in the Council Chambers.

City Treasurer McBroom stated that at the next City Council meeting she will be reporting the Finance Advisory Committee's recommendation regarding a possible measure to change the City Treasurer position from elected to appointed.

Police Chief Escalante stated that the amplification permit for the July 4<sup>th</sup> Depot Hill Party has a condition that allows the Police Department to either suspend or revoke the permit if the event becomes problematic.

8. **BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS**

- A. Consider an Appointment to the Community Action Board of Santa Cruz County, Inc. [150-40]

**ACTION**      **Motion made by Council Member Termini, seconded by Council Member Harlan, to appoint Kristen Petersen to the Community Action Board of Santa Cruz County, Inc. The motion was passed unanimously.**

- B. Consider an appointment of an Alternate Representative to the Santa Cruz County Library Joint Powers Board. [230-10]

## CAPITOLA CITY COUNCIL MINUTES – Thursday, June 26, 2014

**ACTION** Motion made by Council Member Termini, seconded by Council Member Bottorff, to appoint Council Member Norton as the Alternate Representative to the Santa Cruz County Library Joint Powers Board. The motion was passed unanimously.

**9. CONSENT CALENDAR**

- A. Consider approving the May 29, 2014, and the June 4, 2014, Special Budget Session Minutes; and the June 12, 2014, Regular City Council Meeting Minutes.
- B. Approval of City Check Register Reports dated May 16, 2014; May 23, 2014; May 30, 2014; June 6, 2014; and June 13, 2014. [300-10]

**ACTION** Motion made by Council Member Harlan, seconded by Council Member Termini, to approve Consent Calendar Items 9.A. and 9.B. The motion was passed unanimously.

**10. GENERAL GOVERNMENT / PUBLIC HEARINGS**

- A. Consider a Resolution adopting the City's General Plan Update, and a Resolution certifying the Final Environmental Impact Report, adopting the Mitigation Monitoring and Reporting Program and Statement of Overriding Considerations. [740-40]

David Early, PlaceWorks, stated that he is available to receive any comments or questions.

Ed Newman, General Plan Advisory Committee (GPAC) Chair, stated that he supports the proposed increase of the Floor Area Ratios (FAR) for commercial and mixed use development. He suggested that the City provide a postmortem analysis of what went right/wrong with the development of the General Plan Update for future reference.

Mary Gourlay, Barry Swenson Builder, spoke on the FAR issue for the proposed hotel development on the former Capitola Village theater site.

Planning Commissioner Graves, stated that prior to going to the City Council for approval the Planning Commission approved the FAR in a split three to two vote.

Jacques Bertrand, local resident, stated that the protection of the Village is contingent upon residents' interests.

Planning Commissioner Smith stated that the Planning Commission unanimously recommended for both the Final Environmental Impact Report and the Draft General Plan Update to go to the City Council for approval.

**ACTION** Motion by Council Member Termini, second by Bottorff, to accept the Planning Commission's recommendation on the Floor Area Ratios (FAR) with the following conditions: (1) To revise the "Increased FAR Allowance" from 1.5 to 2.0 in the Community Commercial land use designation along 41st Avenue, south of Capitola Road; (2) To allow the "Increased FAR Allowance" provision on the east side of 41st Avenue, provided that any project requesting increased FAR observe a minimum 100-foot setback from adjacent residential properties. The motion carried with the following vote: **AYES:** Council Members Norton, Termini, and Bottorff. **NOES:** Council Member Harlan and Mayor Storey. **ABSENT:** None.

Motion by Council Member Norton, second by Bottorff, to adopt Resolution No. 3994 for the following: (1) Certifying the Final Environmental Impact Report for the City of Capitola General Plan Update; (2) Adoption of the associated Environmental Impact Findings, Statement of Overriding Considerations, and the Mitigation Monitoring Reporting Program; (3) Adoption of Resolution No. 3995 to adopt the General Plan Update. The motion carried unanimously.

Mayor Storey stated that, due to a conflict of interest, he will recuse himself from participating in Item 10.B. regarding a Resolution to Levy of Capitola Village and Wharf Business Improvement Area Assessments for Fiscal Year 2014/2015 because his business is located within the Capitola Village and Wharf Business Improvement Area. He left the dais.

- B. Consider a Resolution to Levy of Capitola Village and Wharf Business Improvement Area (CVWBIA) Assessments for Fiscal Year 2014/2015. [140-05]

Carin Hanna, Capitola CVWBIA Secretary stated she is were available for questions or comments.

Gary Wetsel, CVWBIA Chairperson, remarked that the Village sidewalk cleaning is the responsibility of the merchants, and the CVWBIA will work with the City to accomplish it.

City Manager Goldstein stated that staff has received positive responses after reaching out to business property owners regarding cleaning the sidewalks. He noted that the City purchased new pressure washer for sidewalk spot cleaning.

**ACTION**

**Motion made by Council Member Termini, seconded by Council Member Harlan, to adopt Resolution No. 3996 to Levy of Capitola Village and Wharf Business Improvement Area (CVWBIA) Assessments for Fiscal Year 2014/2015. The motion carried with the following roll call vote: AYES: Council Members Norton, Bottorff, Termini, and Council Member Harlan. NOES: None. ABSENT: None. ABSTAIN: Mayor Storey.**

**11. ADJOURNMENT**

Mayor Storey adjourned the meeting at 9:35 p.m. to the next Regular Meeting of the City Council to be held on Thursday, July 10, 2014, at 7:00 p.m., in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

\_\_\_\_\_  
Sam Storey, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk

**CAPITOLA CITY COUNCIL  
REGULAR MEETING MINUTES  
THURSDAY, JULY 10, 2014**

**CLOSED SESSION – 6:30 PM  
CITY MANAGER’S OFFICE**

**CALL TO ORDER**

Mayor Storey called the meeting to order at 6:30 PM. He announced the items to be discussed in Closed Session, as follows:

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Govt. Code §54956.9(A)]**

Rae Ellen Leonard vs. the City of Capitola et al. [United States District, Case #C13-3714]

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION [Govt. Code §54957]**

City Council's Performance Evaluation of the City Manager.

Mayor Storey noted that there was no one in the audience; therefore, the City Council recessed at 6:32 p.m. to the Closed Session in the City Manager's Office.

**REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM**

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council Members Stephanie Harlan, Ed Bottorff, and Mayor Sam Storey.

City Treasurer Christine McBroom was present.

Council Members Dennis Norton and Michael Termini were absent.

**2. REPORT ON CLOSED SESSION**

City Attorney Condotti stated that the City Council received a status report regarding Rae Ellen Leonard vs. the City of Capitola et al.; there was no reportable action. Mr. Condotti stated that the Council discussed the performance evaluation of the City Manager; there was no reportable action.

**3. ADDITIONAL MATERIALS (None provided)**

**4. ADDITIONS AND DELETIONS TO AGENDA (None provided)**

**5. PUBLIC COMMENTS (None provided)**

**6. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS**

City Clerk Sneddon stated that the City Council candidate nomination period opens July 14<sup>th</sup>.

Administrative Services Director Murphy announced that the Monte Foundation will have a fireworks show in the Capitola Village on October 12, 2014.

City Treasurer McBroom stated that at the upcoming July 15, 2014, Finance Advisory meeting the topic regarding whether the City should place a measure on the November 4, 2014, General Municipal Election ballot asking the voters if the City Treasurer position should be changed from elected to appointed. A recommendation will be provided to the City Council at the July 24, 2014, City Council meeting.

**CAPITOLA CITY COUNCIL MEETING MINUTES - Thursday, July 10, 2014**

Council Member Harlan stated that Frank Perry, Director of the Capitola Historical Museum, will be the guest speaker at the July 15<sup>th</sup> Capitola-Soquel Chamber of Commerce networking lunch to be held at the Shadowbrook Restaurant.

**7. CONSENT CALENDAR**

- A. Consider approving a three year sole source contract with D.W. Alley & Associates for fish and wildlife monitoring of Soquel Creek, and authorize the City Manager to execute the agreement. [450-10/500-10 A/C: D.W. Alley & Associates]

**ACTION**

**Motion made by Council Member Bottorff, seconded by Council Member Harlan, to approve a three year sole source contract with D.W. Alley & Associates for fish and wildlife monitoring of Soquel Creek, and authorize the City Manager to execute the agreement. The motion carried with the following vote: AYES: Council Members Bottorff, Harlan, and Mayor Storey. NOES: None. ABSENT: Council Members Norton and Termini.**

**8. GENERAL GOVERNMENT / PUBLIC HEARINGS**

- A. Receive the Public Opinion Survey results and the Finance Advisory Committee's recommendation in regards to the appointment or election of the City Treasurer. [160-50]

Gene Bregman, Gene Bregman and Associates, provided a summary of the results of a survey of 240 voters in the City. The survey included questions regarding City services, library needs/usage, the City Treasurer position, and storm water runoff. Following are some of the results of the survey:

- City Services: 58 percent of the voters surveyed were positive on the City's financial management; 74 percent of those with contact with the City in the past year found the staff to be very courteous and helpful.
- Library Needs/Usage: Among those surveyed that visited local libraries in the past year – 75 percent had visited the Capitola branch most often. The number one reason for visiting the Capitola branch was because it is close to where they live; the number two reason was that it is convenient.
- Storm Water Pollution Issues: 61 percent were very familiar or somewhat familiar with the runoff, drainage, and pollution issues affecting creeks and the Monterey Bay; and 39 percent not aware
- City Treasurer Position: 44 percent were in favor of appointing the City Treasurer; 41 percent were opposed.
- Possible Transient Occupancy Tax Increase: 74 percent in favor, or possibly in favor, of an increase; 19 percent probably or definitely opposed to an increase; 8% had no opinion.

Sandy Erickson, local resident, stated that the Capitola voter survey questions appeared to be written in favor of having an appointed City Treasurer.

Kathi Howard, local resident, stated that she is opposed to an appointed City Treasurer.

## CAPITOLA CITY COUNCIL MINUTES – Thursday, July 10, 2014

Motion by Council Member Bottorff to (1) refer the library polling results to the City's Library Ad Hoc Committee for review; (2) to receive the Finance Advisory Committee's recommendation regarding the City Treasurer position; and (3) direct staff regarding preparing documents for July 24, 2014, City Council meeting to consider local ballot measures regarding changing the Office of the City Treasurer to be appointed, and to consider a Transient Occupancy Tax increase on the City's November 4, 2014 General Municipal Election ballot. The motion failed for lack of a second motion.

Motion by Council Member Harlan to (1) refer the library polling results to the Library Ad Hoc Committee for review; and (2) to continue the discussion of the City Treasurer position until the July 24, 2014, City Council meeting, when the City Council receives the Finance Advisory Committee's recommendation. The motion failed for lack of a second motion.

Nathan Cross, local resident, suggested that the City Council proceed with directing staff to prepare documents for the local ballot measures regarding the Office of the City Treasurer and a Transient Occupancy Tax so that the entire City Council can make the decision necessary to move forward at the July 24, 2014, City Council meeting.

The following action occurred after Council discussion regarding Council Member Bottorff's motion listed above:

**ACTION**

**Council Member Bottorff amended the motion, seconded by Mayor Storey, (1) to refer the library polling results to Library Ad Hoc Committee for review; (2) receive the Finance Advisory Committee's recommendation regarding the City Treasurer position at the July 24, 2014, City Council meeting; and (3) direct staff to prepare documents for July 24, 2014, City Council meeting for a local ballot measure to make the Office of the City Treasurer appointed. The motion carried with the following vote: AYES: Council Members Bottorff and Mayor Storey. NOES: Council Member Harlan. ABSENT: Council Members Norton and Termini.**

**9. ADJOURNMENT**

Mayor Storey adjourned the meeting at 8:26 p.m. to the next Regular Meeting of the City Council on Thursday, July 24, 2014 at 7:00 PM, in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

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Sam Storey, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk

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**ACTION SUMMARY MINUTES  
CAPITOLA PLANNING COMMISSION  
THURSDAY, JULY 17, 2014  
7 P.M. CITY COUNCIL CHAMBERS**

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Commissioners: Ron Graves, Mick Routh, Linda Smith and TJ Welch and Chairperson Gayle Ortiz

**2. ORAL COMMUNICATIONS**

- A. Additions and Deletions to Agenda
- B. Public Comments
- C. Commission Comments
- D. Staff Comments

**3. APPROVAL OF MINUTES**

- A. June 5, 2014, Draft Planning Commission Minutes

**ACTION: Approved 4-0, 1 abstention (Ortiz)**

**4. CONSENT CALENDAR**

- A. **528 Capitola Avenue #14-094 APN: 035-094-29**

Sign Permit for a new wall sign to be located at the Dignity Health Medical Group located at 528 Capitola Avenue on a parcel that is located within two zoning districts including CN (Commercial Neighborhood) and R-1 (Single-Family Residential) Zoning District.

This project is in the Coastal Zone, but does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Harold LaFont

Representative: Bob Deschamps (Pro Signs Inc.), filed: 6/17/14

**ACTION: Approved 5-0**

- B. **2000 Wharf Road and Parcel Adjacent to 809 Bay Avenue #14-096  
APNs: 035-021-42; 035-371-01; and 035-371-02**

Coastal Development Permit application and Tree Removal Permit for the Soquel Pump Station Force Main Replacement project. The project runs on either side of and under Soquel Creek from property adjacent to Peery Park through the Rispin property to Clares Street.

This project is in the Coastal Zone and requires a Coastal Development Permit, which is appealable to the California Coastal Commission after all possible appeals are exhausted through the City.

Environmental Determination: Mitigated Negative Declaration

Applicant: Santa Cruz County Sanitation District

Property Owners: Santa Cruz County Sanitation District and City of Capitola

Representative: Rachel Lather, filed: 06/17/14

**ACTION: Pulled from Consent. Approved 5-0**

**5. PUBLIC HEARINGS**

**A. 1440 41st Avenue #14-075 APN: 0034-111-50**

Amendment to Master Sign Program (Four Starr Center) to allow an additional Verizon sign on the building located at 1440 41st Avenue in the CC (Community Commercial) zoning district.

This project is in the Coastal Zone, but does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Richard Starr

Representative: Chris Merrell (Northwest Signs), filed: 5/20/14

**ACTION: Approved 3-2**

**B. 1649 41st Avenue #14-076 APN: 304-151-09**

Sign Permit for new monument sign with LED lettering at the Shell Gas Station, located in the CC (Community Commercial) Zoning District.

This project is not in the Coastal Zone and does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Peninsula Petroleum LLC

Representative: Hillary McClurg, filed 5/21/14

**ACTION: Approved 5-0**

**6. DIRECTOR'S REPORT**

**7. COMMISSION COMMUNICATIONS**

**8. ADJOURNMENT**

Adjourned at 8:32 p.m. to the next Planning Commission meeting Thursday, August 7, 2014, at 7 p.m., in the Capitola City Council Chambers, 420 Capitola Ave., Capitola, California.



**CITY COUNCIL  
AGENDA REPORT  
MEETING OF JULY 24, 2014**

FROM: FINANCE DEPARTMENT

SUBJECT: CITY CHECK REGISTER REPORT

**RECOMMENDED ACTION:** Approve the attached Check Register Reports for June 20, June 27, July 3, and July 11, 2014.

**DISCUSSION:** Check Registers are attached for:

Date	Starting Check #	Ending Check #	Total Checks/EFT	Amount
6/20/14	77647	77686	40	\$40,215.96
6/27/14	77687	77715	29	\$46,579.79
7/3/14	77716	77804	86	\$85,272.22
7/3/14	5002 (SA)	5004	3	\$518,600.00
7/11/14	77805	77884	80	\$731,342.62

The check register of June 13, 2014 ended with check #77646.

Following is a list of checks issued for more than \$10,000.00, and a brief description of the expenditure:

Check	Issued to:	Dept.	Purpose	Amount
77687	Atchison, Barisone etal	CM	May 2014 Legal Services	\$16,194.93
5002	Capitola City Treasurer	FIN	Successor Agcy Admin Allow	\$75,000.00
5003	Castle Mobile Estates	CDD	RPTTG Funding	\$18,600.00
5004	SCC Auditor-Controller	CM	Library Trust Payment	\$425,000.00
77862	PG&E	PW	Monthly Elec	\$15,346.78
77872	SCC Auditor-Controller	PD	Citation Surcharges, May2014	\$14,626.00
77880	Wells Fargo Bank	FIN	Pension Oblig Bond Payment	\$616,368.75

**ATTACHMENTS:**

1. Check Register for June 20, 2014
2. Check Register for June 27, 2014
3. Check Register for July 3, 2014
4. Check Register for July 11, 2014

Report Prepared By: Linda Benko  
Accounts Payable Clerk

Reviewed and Forwarded  
by City Manager: 

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The following checks issued on 6/20/14 have been reviewed and authorized for distribution by the City Manager:


General Account checks 77647 to 77686 for a total of \$40,215.96

As of 6/20/14 the unaudited cash balance is \$4,481,897

**CASH POSITION - CITY OF CAPITOLA 6/20/14**

	<u>Net Balance</u>
General Fund	\$ 2,491,095
Contingency Reserve Fund	\$ 1,461,155
Worker's Comp. Ins. Fund	\$ 218,003
Self Insurance Liability Fund	\$ 154,359
Stores Fund	\$ 2,244
Information Technology Fund	\$ 87,189
Equipment Replacement	\$ 1,159
Compensated Absences Fund	\$ 66,694
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 4,481,897</u>

The Emergency Reserve Fund balance is \$697,963.54 (not included above).

  
 \_\_\_\_\_  
 Jamie Goldstein, City Manager

6/20/14  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Christine McBroom, City Treasurer

7/11/14  
 \_\_\_\_\_  
 Date

## City Checks Issued 06/20/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77647	06/20/2014 Invoice 2014-00000670	Open			BEYERS, FRED C	\$429.00
			Date	Description	Amount	
			06/13/2014	Softball Umpire May 19 to June13	\$429.00	
77648	06/20/2014 Invoice 3140	Open			CADILLAC DESIGNS INC.	\$193.54
			Date	Description	Amount	
			06/12/2014	shuttle parking sign	\$193.54	
77649	06/20/2014 Invoice 3607661-0001	Open			CRESCO EQUIPMENT	\$9,257.50
			Date	Description	Amount	
			06/04/2014	seasonal lagoon/beach grading	\$9,257.50	
77650	06/20/2014 Invoice 060094-May14	Open			CRYSTAL SPRINGS	\$293.25
			Date	Description	Amount	
			05/30/2014	May 2014 Drinking Water	\$293.25	
77651	06/20/2014 Invoice 20140616	Open			FELLOWS, LESLIE	\$890.00
			Date	Description	Amount	
			06/16/2014	June 15 Art & Music at the Beach	\$890.00	
77652	06/20/2014 Invoice 14-974708 14-975458	Open			FLYERS ENERGY, LLC	\$3,067.19
			Date	Description	Amount	
			06/05/2014	130 Gal Diesel	\$499.03	
			06/09/2014	630 Gal Ethanol	\$2,568.16	
77653	06/20/2014 Invoice 2014-00000683	Open			GENE BREGMAN &	\$6,000.00
			Date	Description	Amount	
			06/19/2014	Initial Payment	\$6,000.00	
77654	06/20/2014 Invoice 108182	Open			Geo. H. Wilson, Inc.	\$187.50
			Date	Description	Amount	
			06/10/2014	Work on PD heater	\$187.50	
77655	06/20/2014 Invoice 83750 37936 32991 97941 5715768 0438291 0586206 0203943 0218107 5931977 0553842 0251561	Open			HOME DEPOT CREDIT	\$564.45
			Date	Description	Amount	
			05/15/2014	Tools	\$56.84	
			05/14/2014	Misc.	\$40.52	
			05/15/2014	Batteries	\$87.46	
			05/20/2014	Rakes - beach	\$43.17	
			05/22/2014	Tools	\$42.44	
			05/24/2014	Graffiti supplies	\$56.30	
			05/27/2014	Fence post driver	\$65.87	
			05/30/2014	Misc.	\$12.86	
			06/02/2014	Hose	\$10.79	
			06/03/2014	Misc.	\$78.47	
			05/19/2014	Misc.	\$68.45	
			06/09/2014	Screws	\$1.28	
77656	06/20/2014 Invoice 41816706 41316815	Open			MEDCO SUPPLY CO.	\$509.99
			Date	Description	Amount	
			06/17/2014	Supplies	\$387.37	
			06/17/2014	Supplies	\$122.62	

## City Checks Issued 06/20/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77657	06/20/2014	Open			ORCHARD SUPPLY	\$92.28
	Invoice		Date	Description	Amount	
	6009-6129392		06/04/2014	Shop Tools, Fleet	\$77.70	
	6120848		06/10/2014	Screws	\$14.58	
77658	06/20/2014	Open			PITNEY BOWES INC.	\$279.91
	Invoice		Date	Description	Amount	
	314707		06/17/2014	postage meter supplies	\$133.09	
	495769		05/16/2014	postage meter rental	\$146.82	
77659	06/20/2014	Open			PODS ENTERPRISES INC.	\$167.48
	Invoice		Date	Description	Amount	
	050-394480		06/12/2014	container 704b50 Jun 20-July 20	\$167.48	
77660	06/20/2014	Open			RAY ALLEN	\$106.96
	Invoice		Date	Description	Amount	
	303786		05/04/2014	Dog decals	\$106.96	
77661	06/20/2014	Open			REED, DANIEL, H.	\$374.00
	Invoice		Date	Description	Amount	
	2014-00000671		06/13/2014	Softball Umpire May 19 to June13	\$374.00	
77662	06/20/2014	Open			SANTA CRUZ	\$155.00
	Invoice		Date	Description	Amount	
	1-12035		05/31/2014	New Employee Physical Expense	\$155.00	
77663	06/20/2014	Open			SANTA CRUZ SENTINEL	\$484.00
	Invoice		Date	Description	Amount	
	3508065-May14		05/31/2014	Employment ads & advertising	\$484.00	
77664	06/20/2014	Open			SOQUEL CREEK ANIMAL	\$748.08
	Invoice		Date	Description	Amount	
	31383		06/10/2014	Maverick new K-9 Farotte	\$748.08	
77665	06/20/2014	Open			TASHNICK, BILL	\$99.00
	Invoice		Date	Description	Amount	
	2014-00000672		06/13/2014	Softball Umpire May 19 to June13	\$99.00	
77666	06/20/2014	Open			UNITED PARCEL SERVICE	\$18.79
	Invoice		Date	Description	Amount	
	954791234		06/07/2014	Shipping-PD	\$18.79	
77667	06/20/2014	Open			WELLS FARGO BANK	\$4,148.20
	Invoice		Date	Description	Amount	
	4749-May2014		06/03/2014	May 2014 Credit Card Charges	\$4,148.20	
				Fund 1300 SLESF		
				Fund 2211 IT		
77668	06/20/2014	Open			WHEELER, MARK, S	\$43.29
	Invoice		Date	Description	Amount	
	20140618		06/19/2014	Bike Helmet	\$43.29	
				Fund 2213 Self Ins.		

## City Checks Issued 06/20/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77669	06/20/2014 Invoice 6023	Open	Date 06/11/2014	Description repairs on Esplanade (Mr. Kebob) Fund 1310 Gas Tax	WHITLOW CONCRETE, Amount \$1,000.00	\$1,000.00
77670	06/20/2014 Invoice 2014-00000678	Open	Date 06/17/2014	Description Camp refund	Cart, Damon Amount \$262.00	\$262.00
77671	06/20/2014 Invoice 14-023	Open	Date 06/19/2014	Description 1601 41st Avenue	Cinelux Theaters - Paul Amount \$4,398.00	\$4,398.00
77672	06/20/2014 Invoice 2014-00000676	Open	Date 06/11/2014	Description Cite #13134642	Courtney, Elli Amount \$96.00	\$96.00
77673	06/20/2014 Invoice 2014-00000677	Open	Date 06/12/2014	Description Paper for pay stations	Datamax O'Neil Amount \$275.85	\$275.85
77674	06/20/2014 Invoice 2014-00000679	Open	Date 06/17/2014	Description JG refund	Furlanic, Christine Amount \$154.00	\$154.00
77675	06/20/2014 Invoice 14-045	Open	Date 06/19/2014	Description 712 Rosedale	Heitzler, Greg Amount \$2,058.00	\$2,058.00
77676	06/20/2014 Invoice 14-023 Prkg Stdy	Open	Date 06/19/2014	Description Refunds from Planning Dept	King's Plaza Shopping Amount \$60.20	\$60.20
77677	06/20/2014 Invoice 2014-00000622	Open	Date 06/17/2014	Description Jr. Guard transfer	Kroeker, Britney Amount \$55.00	\$55.00
77678	06/20/2014 Invoice 2014-00000674	Open	Date 06/17/2014	Description Camp refund	Parham, Lindsay Amount \$127.00	\$127.00
77679	06/20/2014 Invoice 14-017	Open	Date 06/19/2014	Description 1649 41st Avenue	Peninsula Petroleum, LLC Amount \$498.00	\$498.00
77680	06/20/2014 Invoice 14-050	Open	Date 06/19/2014	Description Refunds from Planning Dept	Quail and Thistle Tea Room Amount \$858.00	\$858.00
77681	06/20/2014 Invoice 2014-00000621	Open	Date 06/17/2014	Description Jr. Guard refund	Raynak, Melissa Amount \$170.00	\$170.00



**City Checks Issued 06/20/2014**

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77682	06/20/2014 Invoice 20140615b	Open			Riviera, Pablo	\$200.00
			Date	Description		Amount
			06/15/2014	Art at the Beach Artist		\$200.00
77683	06/20/2014 Invoice 2014-00000680	Open			Sexton, Debra	\$259.00
			Date	Description		Amount
			06/17/2014	JG refund		\$259.00
77684	06/20/2014 Invoice 20140615a	Open			Simon, Vivian	\$200.00
			Date	Description		Amount
			06/15/2014	Art at the Beach Artist		\$200.00
77685	06/20/2014 Invoice 2014-00000673	Open			Strubing, Shaena	\$137.50
			Date	Description		Amount
			06/17/2014	JG refund		\$137.50
77686	06/20/2014 Invoice 14-035	Open			Useldinger, Kurt	\$1,298.00
			Date	Description		Amount
			06/19/2014	121 Cabrillo Street		\$1,298.00

AP Check Totals:

Count 40

TOTAL \$40,215.96

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The following checks issued on 6/27/14 have been reviewed and authorized for distribution by the City Manager:

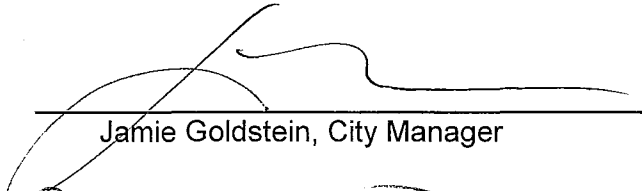
General Account checks 77687 to 77715 for a total of \$46,579.79  
 Payroll AP checks 3747 to 3754 for a total of \$11,496.19

As of 6/27/14 the unaudited cash balance is \$4,581,570

**CASH POSITION - CITY OF CAPITOLA 6/27/14**

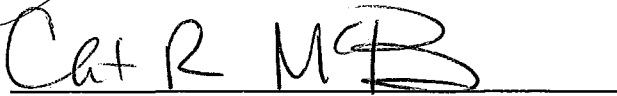
	<u>Net Balance</u>
General Fund	\$ 2,590,863
Contingency Reserve Fund	\$ 1,461,155
Worker's Comp. Ins. Fund	\$ 218,003
Self Insurance Liability Fund	\$ 154,359
Stores Fund	\$ 2,179
Information Technology Fund	\$ 87,159
Equipment Replacement	\$ 1,159
Compensated Absences Fund	\$ 66,694
<b>TOTAL UNASSIGNED GENERAL FUNDS</b>	<b>\$ 4,581,570</b>

The Emergency Reserve Fund balance is \$697,963.54 (not included above).

  
 \_\_\_\_\_  
 Jamie Goldstein, City Manager

6/27/14

\_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Christine McBroom, City Treasurer

7/11/2014  
 \_\_\_\_\_  
 Date

## City Checks Issued 6/27/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77687	06/27/2014 Invoice May2014	Open	Date 05/31/2014	Description May 2014 Legal Services	ATCHISON, BARISONE, & CONDOTTI	\$16,194.93 Amount \$16,194.93
77688	06/27/2014 Invoice 3220May-Jun 2014	Open	Date 06/06/2014	Description May 7 - June 6 CC Charges Fund 1000, Gen Fund=\$2301.95 Fund 1320, PEG=-\$970.00 Fund 2211, IT=\$29.95	BANK OF AMERICA	\$1,361.90 Amount \$1,361.90
77689	06/27/2014 Invoice 2631 2628	Open	Date 05/29/2014 05/29/2014	Description Uniform Expense, Explorer Martin-PD Uniform Expense, Blankenship-PD	CALIFORNIA COAST UNIFORM CO	\$342.24 Amount \$168.35 \$173.89
77690	06/27/2014 Invoice 1473519	Open	Date 06/03/2014	Description Cleaning supplies	CLEAN SOURCE	\$1,845.60 Amount \$1,845.60
77691	06/27/2014 Invoice 6/17/14 2014-00000686	Open	Date 06/17/2014 06/24/2014	Description Torch run JG supplies	CVS PHARMACY INC.	\$210.71 Amount \$12.33 \$198.38
77692	06/27/2014 Invoice CASAT25497	Open	Date 06/03/2014	Description Bolts for flume	FASTENAL COMPANY	\$33.61 Amount \$33.61
77693	06/27/2014 Invoice 14-977434 14-977433	Open	Date 06/13/2014 06/13/2014	Description 175 Gal Diesel 384 Gal Ethanol	FLYERS ENERGY, LLC	\$2,258.83 Amount \$673.70 \$1,585.13
77694	06/27/2014 Invoice 20140601	Open	Date 06/01/2014	Description May 2014 Consulting Services, Draft EIR	FREITAS & FREITAS, INC.	\$4,080.00 Amount \$4,080.00
77695	06/27/2014 Invoice 20140614MG	Open	Date 06/18/2014	Description Reimburse Training Travel Expenses - PD	GONZALEZ, MARK	\$545.18 Amount \$545.18
77696	06/27/2014 Invoice 549373	Open	Date 06/12/2014	Description Seat Repair PW Unit992	JOE'S UPHOLSTERY	\$460.31 Amount \$460.31
77697	06/27/2014 Invoice 5686037	Open	Date 04/30/2014	Description Parking Analysis, Wine Tyme	KIMLEY-HORN AND ASSOCIATES, INC	\$1,340.00 Amount \$1,340.00

## City Checks Issued 6/27/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77698	06/27/2014	Open			LOOMIS	\$808.95
	Invoice		Date	Description		Amount
	11436031		05/31/2014	armored car		\$808.95
77699	06/27/2014	Open			MID-COUNTY AUTO SUPPLY	\$103.89
	Invoice		Date	Description		Amount
	383473		05/30/2014	Auto parts		\$39.94
	383177		05/28/2014	Auto parts, fleet		\$16.31
	383393		05/29/2014	Auto parts, PD072		\$47.64
77700	06/27/2014	Open			NORTH BAY FORD	\$9,083.29
	Invoice		Date	Description		Amount
	242067		06/02/2014	Gasket, PD 072		\$45.68
	242059		06/04/2014	Fuel Tube, PD 072		\$42.89
	FOCS291000		06/06/2014	New transmission, PD 081		\$3,611.84
	FOCS290846		06/11/2014	Replace Engine Assy, CSO-II		\$5,236.31
	242264		06/12/2014	Indicator Assy, PW 992		\$146.57
77701	06/27/2014	Open			O'Reilly Auto Parts	\$1,147.72
	Invoice		Date	Description		Amount
	2763-429895		06/11/2014	Brakes, PD 082		\$439.59
	2763-429957		06/11/2014	Brakes		\$708.13
77702	06/27/2014	Open			ORCHARD SUPPLY HARDWARE	\$241.66
	Invoice		Date	Description		Amount
	9873945		06/13/2014	Cleaning supplies		\$46.18
	4791685		06/14/2014	Washers		\$7.59
	6122188		06/16/2014	Tool box		\$10.86
	6122220		06/16/2014	Pipe		\$10.53
	6125615		06/18/2014	Clamps		\$21.43
	3522644		06/18/2014	Misc. - Hope Services		\$57.06
	4797994		06/19/2014	Gloves		\$15.20
	4797995		06/19/2014	Misc.		\$72.81
77703	06/27/2014	Open			OUTDOOR WORLD	\$99.92
	Invoice		Date	Description		Amount
	1078939		06/24/2014	JG supplies		\$99.92
77704	06/27/2014	Open			PALACE ART & OFFICE SUPPLIES	\$267.29
	Invoice		Date	Description		Amount
	267332		06/03/2014	Office supplies, Fund 1000, Gen Fund		\$201.21
	269708-0		06/19/2014	Office Supplies-Fund 2210, Stores		\$66.08
77705	06/27/2014	Open			PHOENIX GROUP INFORMATION SYS	\$1,404.78
	Invoice		Date	Description		Amount
	052014920		06/20/2014	14/15 FY 50% software purchase		\$1,404.78
77706	06/27/2014	Open			SCC HEALTH SERVICES	\$624.00
	Invoice		Date	Description		Amount
	July 2013		06/12/2014	Dominican July 2013 blood alcohol tests		\$104.00
	6/17/14		06/18/2014	Blood alcohol tests Dominican Aug-Nov 2014		\$520.00

## City Checks Issued 6/27/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount	
77707	06/27/2014 Invoice 20140614	Open	Date 06/18/2014	Description Reimburse Training Expenses - PD	SLOMA, CLIFF	\$503.60	
77708	06/27/2014 Invoice 954791244	Open	Date 06/14/2014	Description Shipping	UNITED PARCEL SERVICE	\$36.14	
77709	06/27/2014 Invoice 5233	Open	Date 05/07/2014	Description FY13/14 Homeless Action Partnership Share	UNITED WAY OF SCC	\$202.00	
77710	06/27/2014 Invoice 11224	Open	Date 05/30/2014	Description Generator, DUI Trailer	WATTS ON	\$110.00	
77711	06/27/2014 Invoice 2014-00000689	Open	Date 06/13/2014	Description 14-007 Tree Deposit Refund	Chris Carson & Elizabeth Sterns	\$500.00	
77712	06/27/2014 Invoice 2014-00000684	Open	Date 06/12/2014	Description Art at the Beach Artist	Fourgo, Laurent	\$400.00	
77713	06/27/2014 Invoice 2014-00000688	Open	Date 06/24/2014	Description Refund	Howley, Peter	\$12.00	
77714	06/27/2014 Invoice 2014-00000690	Open	Date 06/01/2014	Description 14-049 Deposit Refund	It's Wine Tyme	\$2,070.00	
77715	06/27/2014 Invoice 2014-00000681	Open	Date 06/18/2014	Description Gonzalez SLI POST	Sheraton Gateway Los Angeles Hotel	\$291.24	
General Acct Check Totals:				Count	29	TOTAL	\$46,579.79

WELLS FARGO - Payroll Account A/P

*Employee Funded*

3747	06/27/2014 Invoice 2014-00000705	Open	Date 06/27/2014	Description POA LTD - POA Long Term Disability	CALIF LAW ENFORCEMENT ASSOC	\$514.50
3748	06/27/2014 Invoice 2014-00000706	Open	Date 06/27/2014	Description POA DUES - POA Dues	CAPITOLA PEACE OFFICERS ASSOC	\$1,667.25
3749	06/27/2014 Invoice 2014-00000707	Open	Date 06/27/2014	Description 457 CATCH - 457 Catch-Up	ICMA RETIREMENT TRUST 457	\$4,349.16

**City Checks Issued 6/27/14**

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount	
3750	06/27/2014	Open			LIUNA PENSION FUND	\$686.40	
	Invoice		Date	Description		Amount	
	2014-00000708		06/27/2014	LIUNA - LIUNA Pension Dues		\$686.40	
3751	06/27/2014	Open			STATE DISBURSEMENT UNIT	\$864.00	
	Invoice		Date	Description		Amount	
	2014-00000709		06/27/2014	GARNISHMENT - Garnishment		\$864.00	
3752	06/27/2014	Open			UNITED WAY OF SSC	\$75.00	
	Invoice		Date	Description		Amount	
	2014-00000710		06/27/2014	UNITED WAY - United Way Contribution		\$75.00	
3753	06/27/2014	Open			UPEC LIUNA LOCAL 792	\$1,162.00	
	Invoice		Date	Description		Amount	
	2014-00000711		06/27/2014	UPEC - UPEC Dues		\$1,162.00	
3754	06/27/2014	Open			US Bank Institutional Trust-Western Reg	\$2,177.88	
	Invoice		Date	Description		Amount	
	2014-00000712		06/27/2014	PARS - PARS		\$2,177.88	
Payroll Check Totals:				Count	8	TOTAL	\$11,496.19
GRAND TOTAL A/P CHECKS						<b><u>\$58,075.98</u></b>	

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The following checks issued on 7/3/14 have been reviewed and authorized for distribution by the City Manager:


General Account checks 77716 to 77804 & two EFTs for a total of \$117,725.52  
 Successor Agency checks 5002-5004 for \$518,600.00  
 Payroll AP checks 3755 to 3756 & and EFT for a total of \$65,087.38

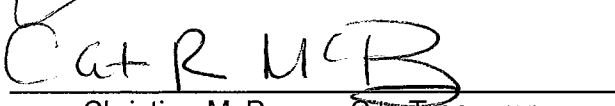
As of 7/3/14 the unaudited cash balance is \$3,963,772

**CASH POSITION - CITY OF CAPITOLA 7/3/14**

	<u>Net Balance</u>
General Fund	\$ 1,986,311
Contingency Reserve Fund	\$ 1,461,155
Worker's Comp. Ins. Fund	\$ 218,003
Self Insurance Liability Fund	\$ 154,758
Stores Fund	\$ (221)
Information Technology Fund	\$ 84,761
Equipment Replacement	\$ (7,689)
Compensated Absences Fund	\$ 66,694
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 3,963,772</u>

The Emergency Reserve Fund balance is \$697,963.54 (not included above).

  
 \_\_\_\_\_  
 Jamie Goldstein, City Manager

  
 \_\_\_\_\_  
 Christine McBroom, City Treasurer

\_\_\_\_\_  
 7/3/14  
 Date

\_\_\_\_\_  
 7/11/2014  
 Date

## City Checks Issued 7/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77716	06/30/2014 Invoice	Voided	Incorrect Amount Date	06/30/2014 Description	SANTA CRUZ COUNTY CLERK	\$0.00
	EIR Fee		06/30/2014	EIR Fish & Game Fee		\$3,319.75
77717	06/30/2014 Invoice	Voided	Incorrect Amount Date	07/01/2014 Description	SANTA CRUZ COUNTY CLERK	\$0.00
	F&G EIR Fee		06/30/2014	EIR Fee for Fish & Game		\$3,119.75
77718	06/30/2014 Invoice	Open	Date	Description	SANTA CRUZ COUNTY CLERK	\$3,079.75
	EIR-F&G		06/30/2014	Fish & Game Fee, EIR Fund 1313, Gen Plan Update		\$3,079.75
77719	07/03/2014 Invoice	Open	Date	Description	ADAMS, BECKY	\$265.20
	2014-00000716		06/30/2014	Instructor Payment Summer 1 (Partial)		\$265.20
77720	07/03/2014 Invoice	Open	Date	Description	ALLEY, DONALD	\$3,611.40
	614-04a		06/21/2014	Soquel Lagoon Monitoring 5/28-6/21/14		\$257.53
	614-04b		06/21/2014	Soquel Lagoon Monitoring 5/28-6/21/14		\$3,353.87
77721	07/03/2014 Invoice	Open	Date	Description	ALLSAFE LOCK COMPANY	\$8.66
	46086		06/17/2014	Lock Lubricant		\$8.66
77722	07/03/2014 Invoice	Open	Date	Description	AUTOMATION TEST ASSOCIATES	\$25.00
	41222		06/22/2014	Wharf Meter Reading, Jun2014 Fund 1311, Wharf Fund		\$25.00
77723	07/03/2014 Invoice	Open	Date	Description	B & B SMALL ENGINE REPAIR	\$188.11
	308893		06/26/2014	Stihl hedger		\$188.11
77724	07/03/2014 Invoice	Open	Date	Description	CADILLAC DESIGNS INC.	\$215.00
	3142		06/30/2014	4th of July signs		\$215.00
77725	07/03/2014 Invoice	Open	Date	Description	CALIF BUILDING STANDARDS COMMI:	\$1,046.70
	Q3 CY2012		06/20/2014	Building Permit Pass Thru Fees, Q3 2012		\$201.60
	Q4 CY2012		06/20/2014	Building Permit Pass Thru Fees, Q4 2012		\$96.30
	Q1CY2013		06/20/2014	Building Permit Pass Thru Fees, Q1 2013		\$177.30
	Q2CY2013		06/20/2014	Building Permit Pass Thru Fees, Q2 2013		\$178.20
	Q3CY2013		06/20/2014	Building Permit Pass Thru Fees, Q3 2013		\$188.10
	Q1CY2014		06/20/2014	Building Permit Pass Thru Fees, Q1 2014		\$205.20
77726	07/03/2014 Invoice	Open	Date	Description	CALIFORNIA COAST UNIFORM CO	\$818.52
	2659		06/06/2014	Keane		\$19.58
	2655		06/06/2014	M. Gonzalez		\$48.94
	2654		06/06/2014	Keane		\$431.63
	2644		06/04/2014	Kimura		\$71.72
	2643		06/04/2014	Farotte		\$246.65

## City Checks Issued 7/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77727	07/03/2014 Invoice 37152	Open	Date 06/11/2014	Description Sump Pump	CAPITOLA PUMP COMPANY INC.	\$459.64
77728	07/03/2014 Invoice 20140709	Open	Date 07/01/2014	Description Wed Twilight Band, 7/9/14	CARUTH, DON	\$1,000.00
77729	07/03/2014 Invoice Jun2014Stmt	Open	Date 07/01/2014	Description Internet Access Fund 2211, IT	Charter Communications	\$2,207.97
77730	07/03/2014 Invoice 1C4577-R	Open	Date 05/30/2014	Description Village Striping Retention Fund 1310, Gas Tax	CHRISP COMPANY	\$469.48
77731	07/03/2014 Invoice 1482129	Open	Date 06/17/2014	Description Cleaning supplies	CLEAN SOURCE	\$1,683.03
77732	07/03/2014 Invoice EHAP-May2014	Open	Date 06/23/2014	Description Emerg Housing Assist Program, May 2014 Fund 5552, Cap Hsg Successor	COMMUNITY ACTION BOARD OF SCC	\$2,053.88
77733	07/03/2014 Invoice 6972	Open	Date 06/05/2014	Description coffee maker, PD	CVS PHARMACY INC.	\$53.82
77734	07/03/2014 Invoice 2014	Open	Date 07/02/2014	Description 2014 EPA ID Number Verification	DEPT OF TOXIC SUBSTANCES CONTROL	\$150.00
77735	07/03/2014 Invoice 8139324 8139325 8253387 8261579 8269645 8284071	Open	Date 06/05/2014 06/05/2014 06/24/2014 06/25/2014 06/26/2014 06/27/2014	Description Irrigation supplies Irrigation supplies Weed block - B&V II Weed block - B&V II Weed block - B&V II Misc.	EWING IRRIGATION	\$1,222.72
77736	07/03/2014 Invoice CASAT25569	Open	Date 06/05/2014	Description Capitola Wharf Project	FASTENAL COMPANY	\$25.57
77737	07/03/2014 Invoice 20140630	Open	Date 06/30/2014	Description Art at the Beach Coord, JUN 2014	FELLOWS, LESLIE	\$725.00

## City Checks Issued 7/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77738	07/03/2014	Open			FERGUSON ENTERPRISES, INC.	\$314.48
	Invoice		Date	Description		Amount
	3018349		06/13/2014	Plumbing supplies		\$205.14
	3044978		06/13/2014	Plumbing supplies		\$109.34
77739	07/03/2014	Open			FIRST ALARM	\$216.69
	Invoice		Date	Description		Amount
	741409		06/30/2014	July 1-Sept 30 2014		\$216.69
77740	07/03/2014	Open			FLYERS ENERGY, LLC	\$2,561.74
	Invoice		Date	Description		Amount
	14-80064		06/20/2014	500 Gal Ethanol		\$2,100.02
	14-980065		06/20/2014	115 Gal Diesel		\$461.72
77741	07/03/2014	Open			FOX, HELENA	\$429.00
	Invoice		Date	Description		Amount
	2014-00000718		06/30/2014	Instructor Payment Summer 1 (Partial)		\$429.00
77742	07/03/2014	Open			GEDDES, SESE EGAN	\$88.40
	Invoice		Date	Description		Amount
	2014-00000717		06/30/2014	Instructor Payment Summer 1 (Partial)		\$88.40
77743	07/03/2014	Open			Geo. H. Wilson, Inc.	\$285.00
	Invoice		Date	Description		Amount
	108290		06/23/2014	Quarterly maintenance CPD		\$285.00
77744	07/03/2014	Open			GLOBAL ENVIRONMENTAL PRODUCT	\$1,286.48
	Invoice		Date	Description		Amount
	620386		06/10/2014	Sweeper brooms		\$1,286.48
				Fund 1310, Gas Tax		
77745	07/03/2014	Open			HOME DEPOT CREDIT SERVICES	\$442.30
	Invoice		Date	Description		Amount
	0544379		06/10/2014	Misc.		\$19.51
	6968-0000507772		06/25/2014	Misc.		\$34.17
	W280693556		06/30/2014	PEO refrigerator		\$388.62
77746	07/03/2014	Open			HUB INTERNATIONAL OF CA INS SER'	\$107.40
	Invoice		Date	Description		Amount
	June 2014		06/30/2014	Insurance for renters of CC		\$107.40
77747	07/03/2014	Open			IRAO, BEN	\$221.83
	Invoice		Date	Description		Amount
	136877466		06/17/2014	Equipment to hold something on Irao's chair		\$133.88
	1274672		06/30/2014	Ben Irao hat		\$87.95
77748	07/03/2014	Open			KAPLAN, RONALD	\$400.00
	Invoice		Date	Description		Amount
	20140720		07/01/2014	Art at the Beach Artist, 7/20/14		\$400.00
77749	07/03/2014	Open			KBA Docusys	\$30.69
	Invoice		Date	Description		Amount
	272611		07/02/2014	Copier Contract C12683-01, IR1750		\$30.69

## City Checks Issued 7/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77750	07/03/2014	Open			LABORMAX STAFFING	\$3,770.48
	Invoice		Date	Description		Amount
	26-35953		06/27/2014	Supplemental Labor, Public Works		\$1,885.24
	26-35676		06/20/2014	Supplemental Labor, Public Works		\$1,885.24
77751	07/03/2014	Open			LAURA MALLON/SINGING WOOD MARIMBA	\$400.00
	Invoice		Date	Description		Amount
	20140706		07/01/2014	Art at the Beach Artist, 7/6/14		\$400.00
77752	07/03/2014	Open			LEAL, VALERIE	\$1,000.00
	Invoice		Date	Description		Amount
	20140630		07/01/2014	Wed Twilight Band, 7/30/14		\$1,000.00
77753	07/03/2014	Open			LLOYD'S TIRE SERVICE INC.	\$350.85
	Invoice		Date	Description		Amount
	265636		06/06/2014	Tires		\$350.85
77754	07/03/2014	Open			MAC LAUGHLIN, DAWN	\$586.30
	Invoice		Date	Description		Amount
	2014-00000719		06/30/2014	Instructor Payment Summer 1 (Partial)		\$586.30
77755	07/03/2014	Open			MARRUJO, SANDY	\$254.80
	Invoice		Date	Description		Amount
	2014-00000720		06/30/2014	Instructor Payment Summer 1 (Partial)		\$254.80
77756	07/03/2014	Open			MATTERN, MARK	\$260.00
	Invoice		Date	Description		Amount
	2014-00000721		06/30/2014	Instructor Payment Summer 1 (Partial)		\$260.00
77757	07/03/2014	Open			MCLAUGHLIN, MARY	\$906.10
	Invoice		Date	Description		Amount
	2014-00000722		06/30/2014	Instructor Payment Summer 1 (Partial)		\$906.10
77758	07/03/2014	Open			MID-COUNTY AUTO SUPPLY	\$182.60
	Invoice		Date	Description		Amount
	384537		06/09/2014	Auto Parts, Fleet		\$14.69
	384349		06/06/2014	Auto Parts, Black Impala		\$15.10
	384578		06/06/2014	Auto Parts, PD061		\$69.55
	384359		06/06/2014	Auto parts, Sweeper		\$6.52
	384344		06/06/2014	auto parts, PD Vehicles		\$22.62
	384076		06/04/2014	Sweeper Parts		\$6.46
	384077		06/04/2014	Sweeper Parts		\$37.80
	384187		06/05/2014	Auto Parts, PW F-250		\$9.86
77759	07/03/2014	Open			MILES, MITCHELL	\$400.00
	Invoice		Date	Description		Amount
	20140817		07/01/2014	Art at the Beach Artist, 8/17/14		\$400.00
77760	07/03/2014	Open			MISSION PRINTERS	\$93.66
	Invoice		Date	Description		Amount
	48577		06/04/2014	Business Cards, Grindy & Jesberg Fund 2210, Stores		\$93.66

## City Checks Issued 7/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77761	07/03/2014	Open			Montano Plumbing, Inc.	\$557.06
	Invoice		Date	Description		Amount
	23933		06/29/2014	Esplanade shower repair		\$557.06
77762	07/03/2014	Open			MORRISON, ED	\$2,500.00
	Invoice		Date	Description		Amount
	24		06/30/2014	Public Works Inspections FY 13/14		\$2,500.00
77763	07/03/2014	Open			NORTH BAY FORD	\$635.65
	Invoice		Date	Description		Amount
	242336		06/17/2014	Auto Parts, PD091		\$348.67
	F0CS291605		06/20/2014	Auto Parts, PD CSO-II		\$286.98
77764	07/03/2014	Voided	Incorrect Customer	07/03/2014	ORCHARD SUPPLY HARDWARE	\$0.00
	Invoice		Date	Description		Amount
	6013-1352511		06/04/2014	Beach signs		\$132.32
	6007-3525285		06/05/2014	Trash cans		\$117.41
	6009-3529876		06/06/2014	Drain cleaner		\$26.08
	6011-4798049		06/09/2014	Misc.		\$4.87
	6005-7113934		06/19/2014	Mortar mix		\$2.93
	6010-3374457		06/23/2014	New evidence room		\$8.69
	6007-1358916		06/24/2014	Smoke alarms new evidence room		\$49.99
	6013-9877311		06/25/2014	Shop Supplies		\$77.63
	6011-3520569		06/19/2014	Supplies for handrail project		\$36.40
	6008-3374034		06/18/2014	Auto Parts		\$13.03
	6005-3524615		06/24/2014	Park Ave Handrail Project		\$18.99
77765	07/03/2014	Open			PACIFIC MONARCH	\$7,825.00
	Invoice		Date	Description		Amount
	43567-43568		06/30/2014	Jr Guard Buses for competition		\$7,825.00
77766	07/03/2014	Open			PALACE ART & OFFICE SUPPLIES	\$316.22
	Invoice		Date	Description		Amount
	268513		06/11/2014	Office Supplies, City Hall		\$104.87
	268836		06/13/2014	Office Supplies, City hall		\$163.31
	269724		06/20/2014	OfficeSupplies, City Hall		\$139.19
	C269724		06/25/2014	Return office supplies		(\$91.15)
				Fund 2210, Stores		
77767	07/03/2014	Open			PITNEY BOWES INC.	\$2,020.99
	Invoice		Date	Description		Amount
	2014-05		06/19/2014	May Postage Meter Reload City Hall		\$2,020.99
				Fund 2210, Stores		
77768	07/03/2014	Open			ROYE, SAMUEL	\$1,000.00
	Invoice		Date	Description		Amount
	20140716		07/01/2014	Wed Twilight Band, 7/16/14		\$1,000.00
77769	07/03/2014	Open			RUSSO dba CLASSY CATS	\$1,400.00
	Invoice		Date	Description		Amount
	20140723		07/01/2014	Wed Twilight Band, 7/23/14		\$1,400.00
77770	07/03/2014	Open			SAMBADA	\$1,400.00
	Invoice		Date	Description		Amount
	20140702		07/01/2014	Wed Twilight Band, 7/2/14		\$1,400.00

## City Checks Issued 7/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77771	07/03/2014	Open			SANTA CLARA COUNTY SHERIFF	\$455.00
	Invoice		Date	Description		Amount
	1800042919		06/12/2014	May 2014 Range service		\$455.00
77772	07/03/2014	Open			SANTA CRUZ MUNICIPAL UTILITIES	\$566.00
	Invoice		Date	Description		Amount
	Jun2014		06/17/2014	WATER BILLS FOR STREET MEDIANS		\$566.00
77773	07/03/2014	Open			SHARPS SOLUTIONS LLC	\$75.00
	Invoice		Date	Description		Amount
	SS15822		06/12/2014	Sharps Disposal		\$75.00
77774	07/03/2014	Open			SOQUEL CREEK ANIMAL HOSPITAL	\$625.73
	Invoice		Date	Description		Amount
	27572		08/09/2013	K=9 Expense, Rukus		\$93.08
	31509		06/23/2014	K-9 Expense, Maverick		\$392.65
	31516		06/23/2014	K-9 Expense, Maverick		\$140.00
77775	07/03/2014	Open			SOQUEL CREEK WATER DISTRICT	\$9,351.97
	Invoice		Date	Description		Amount
	2015-00000002		06/06/2014	Semi-Monthly Water Usage		\$6,358.98
	2015-00000003		06/11/2014	Semi-monthly water use		\$2,992.99
				Fund 1000, Gen Fund=\$8817.63		
				Fund 1311, Wharf Fund=\$534.34		
77776	07/03/2014	Open			SPRINT	\$3,071.26
	Invoice		Date	Description		Amount
	974855313-150		06/06/2014	City Cell Phone Service		\$3,071.26
77777	07/03/2014	Open			STAPLES	\$228.30
	Invoice		Date	Description		Amount
	1092121731		06/19/2014	Toner Cartridges		\$228.30
				Fund 2211, IT		
77778	07/03/2014	Open			T & T PAVEMENT MARKINGS	\$2,745.63
	Invoice		Date	Description		Amount
	2014406		06/06/2014	Sign posts		\$2,745.63
				Fund 1310, Gas Tax		
77779	07/03/2014	Open			TARGET SPECIALTY PRODUCTS	\$409.72
	Invoice		Date	Description		Amount
	1672768		06/20/2014	Roundup		\$409.72
77780	07/03/2014	Open			TROUTNER dba THE PRIMADONS	\$400.00
	Invoice		Date	Description		Amount
	20140803		07/01/2014	Art at the Beach Artist, 8/3/14		\$400.00
77781	07/03/2014	Open			UNITED PARCEL SERVICE	\$17.22
	Invoice		Date	Description		Amount
	954791254		06/21/2014	Shipping		\$17.22
77782	07/03/2014	Open			UNITED STATES POSTAL SERVICE	\$994.41
	Invoice		Date	Description		Amount
	Jul2014		06/27/2014	Spring Newsletter Postage		\$994.41

## City Checks Issued 7/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77783	07/03/2014	Open			US BANCORP EQUIPMENT FINANCE	\$179.45
	Invoice		Date	Description		Amount
	256171455		06/21/2014	Contract 500-0332356-000, IR1750		\$98.97
	256171679		06/23/2014	Contract 500-0296803-000 IR2525		\$80.48
				Fund 1000, Gen Fund=\$98.97		
				Fund 2211, IT=\$80.48		
77784	07/03/2014	Open			WIRELESS US LC	\$7,255.00
	Invoice		Date	Description		Amount
	2785		05/15/2014	PD Radios		\$7,255.00
				Fund 1300, SLESF		
77785	07/03/2014	Open			ZUMAR INDUSTRIES INC.	\$925.02
	Invoice		Date	Description		Amount
	152894		06/10/2014	B&V Parking & dog signs		\$925.02
				Fund 1310, Gas Tax		
77786	07/03/2014	Open			Anderson, Megan	\$144.00
	Invoice		Date	Description		Amount
	2014-00000692		06/27/2014	Camp Jr. Leader payments Session 1		\$144.00
77787	07/03/2014	Open			Bennett, Jason	\$48.00
	Invoice		Date	Description		Amount
	2014-00000693		06/27/2014	Camp Jr. Leader payments Session 1		\$48.00
77788	07/03/2014	Open			Bien, George	\$80.00
	Invoice		Date	Description		Amount
	2014-00000694		06/27/2014	Camp Jr. Leader payments Session 1		\$80.00
77789	07/03/2014	Open			Cabrales, Cynthia	\$88.00
	Invoice		Date	Description		Amount
	2014-00000695		06/27/2014	Camp Jr. Leader payments Session 1		\$88.00
77790	07/03/2014	Open			Carson, Lindsay	\$80.00
	Invoice		Date	Description		Amount
	2014-00000696		06/27/2014	Camp Jr. Leader payments Session 1		\$80.00
77791	07/03/2014	Open			Cornwell, Shae	\$88.00
	Invoice		Date	Description		Amount
	2014-00000697		06/27/2014	Camp Jr. Leader payments Session 1		\$88.00
77792	07/03/2014	Open			Doherty, Aaron	\$337.00
	Invoice		Date	Description		Amount
	2014-00000715		06/30/2014	Camp refund		\$337.00
77793	07/03/2014	Open			Gaytan, Allison	\$88.00
	Invoice		Date	Description		Amount
	2014-00000698		06/27/2014	Camp Jr. Leader payments Session 1		\$88.00
77794	07/03/2014	Open			Graham, Donald	\$2,040.00
	Invoice		Date	Description		Amount
	2014-2386		06/26/2014	Refund Planner Cost Recovery Fee		\$2,040.00



# City Checks Issued 7/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77795	07/03/2014 Invoice 2014-00000699	Open	Date 06/27/2014	Description Camp Jr. Leader payments Session 1	Helms, Dylan	\$160.00 \$160.00
77796	07/03/2014 Invoice 2014-00000700	Open	Date 06/27/2014	Description Camp Jr. Leader payments Session 1	Homer, Daniel	\$40.00 \$40.00
77797	07/03/2014 Invoice 2014-00000701	Open	Date 06/27/2014	Description Camp Jr. Leader payments Session 1	Horton, Madeline	\$160.00 \$160.00
77798	07/03/2014 Invoice 2014-00000702	Open	Date 06/27/2014	Description Camp Jr. Leader payments Session 1	Pedrotti, Nathan	\$72.00 \$72.00
77799	07/03/2014 Invoice 2014-00000723	Open	Date 06/30/2014	Description Parking tickets	Roye, Sammy	\$42.00 \$42.00
77800	07/03/2014 Invoice 2002001-002	Open	Date 06/30/2014	Description Class refund	Salata, Barbara	\$86.00 \$86.00
77801	07/03/2014 Invoice 2014-00000703	Open	Date 06/27/2014	Description Camp Jr. Leader payments Session 1	Wason, Emma	\$72.00 \$72.00
77802	07/03/2014 Invoice 2014-00000704	Open	Date 06/27/2014	Description Camp Jr. Leader payments Session 1	Wilson, Natalie	\$128.00 \$128.00
77803	07/03/2014 Invoice 14992	Open	Date 06/11/2014	Description Recycling Receptacles	KEYSTONE RIDGE DESIGNS, INC.	\$2,178.00 \$2,178.00
77804	07/03/2014 Invoice 6013-1352511 6007-3525285 6009-3529876 6011-4798049 6005-7113934 6010-3374457 6007-1358916 6013-9877311 6011-3520569 6008-3374034 6005-3524615	Open	Date 06/04/2014 06/05/2014 06/06/2014 06/09/2014 06/19/2014 06/23/2014 06/24/2014 06/25/2014 06/19/2014 06/18/2014 06/24/2014	Description Beach signs Trash cans Drain cleaner Misc. Mortar mix New evidence room Smoke alarms new evidence room Shop Supplies Supplies for handrail project Auto Parts Park Ave Handrail Project	ORCHARD SUPPLY HARDWARE	\$488.34 \$132.32 \$117.41 \$26.08 \$4.87 \$2.93 \$8.69 \$49.99 \$77.63 \$36.40 \$13.03 \$18.99
Check Totals:			Count	86	TOTAL	\$85,272.22

# City Checks Issued 7/3/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
<u>EFT</u>						
2	06/30/2014	Open			EMPLOYMENT DEVELOPMENT DEPT	\$6,508.35
	Invoice		Date	Description		Amount
	2014-00000713		06/30/2014	STATE Income Tax		\$6,508.35
3	06/30/2014	Open			INTERNAL REVENUE SERVICE	\$25,944.95
	Invoice		Date	Description		Amount
	2014-00000714		06/30/2014	FED Income Tax & Medicare		\$25,944.95
EFT Totals:			Count	2	TOTAL	\$32,453.30
Main City Totals						\$117,725.52

## SA - Successor Agency

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
5002	07/03/2014	Open			CAPITOLA CITY TREASURER	\$75,000.00
	Invoice		Date	Description		Amount
	ROPS14-15A		07/02/2014	Successor Agcy Admin Allowance Fund 5501, RPTTF		\$75,000.00
5003	07/03/2014	Open			CASTLE MOBILE ESTATES	\$18,600.00
	Invoice		Date	Description		Amount
	ROPS14-15A		07/02/2014	RPTTG Funding Fund 5501, RPTTF		\$18,600.00
5004	07/03/2014	Open			SANTA CRUZ COUNTY AUDITOR-CON	\$425,000.00
	Invoice		Date	Description		Amount
	ROPS14-15A		07/02/2014	Capitola Library Trust Payment Fund 5501, RPTTF		\$425,000.00
Check Totals:			Count	3	TOTAL	\$518,600.00

## WELLS FARGO - Payroll Account

*Employee Funded*

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
3755	07/03/2014	Open			THE HARTFORD -PRIORITY ACCOUNT	\$1,908.12
	Invoice		Date	Description		Amount
	6794779-6		06/25/2014	Jul 2014 Life/LTD Ins		\$1,908.12
3756	07/03/2014	Open			US Bank Institutional Trust-Western Reg	\$40.52
	Invoice		Date	Description		Amount
	PARS6-27-14		06/27/2014	Add'l PARS for Rec OT Payroll		\$40.52
444	07/02/2014	Open			CalPERS Health Insurance	\$63,138.74
	Invoice		Date	Description		Amount
	2015-00000005		06/15/2014	GROUP HEALTH-Jul2014		\$63,138.74
Check/EFT Totals:			Count	3	TOTAL	\$65,087.38
WELLS - Payroll Totals						

The following checks issued on 7/11/14 have been reviewed and authorized for distribution by the City Manager:


General Account checks 77805 to 77884 for a total of \$731,342.62  
 Payroll AP checks 3806 to 3809 for a total of \$9,648.42

As of 7/11/14 the unaudited cash balance is \$3,804,795

**CASH POSITION - CITY OF CAPITOLA 7/11/14**

	<u>Net Balance</u>
General Fund	\$ 1,831,439
Contingency Reserve Fund	\$ 1,461,155
Worker's Comp. Ins. Fund	\$ 218,003
Self Insurance Liability Fund	\$ 151,028
Stores Fund	\$ (498)
Information Technology Fund	\$ 84,663
Equipment Replacement	\$ (7,689)
Compensated Absences Fund	\$ 66,694
<b>TOTAL UNASSIGNED GENERAL FUNDS</b>	<b>\$ 3,804,795</b>

The Emergency Reserve Fund balance is \$697,963.54 (not included above).

  
 \_\_\_\_\_  
 Tori Hannah, Finance Director

7/11/14  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Christine McBroom, City Treasurer

7/11/2014  
 \_\_\_\_\_  
 Date

## City Checks Issued 7/11/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
WELLS FARGO - Main Acct						
77805	07/11/2014	Open			A TOOL SHED	\$330.00
	Invoice		Date	Description		Amount
	973409-5		07/05/2014	Light towers - 4th of July		\$330.00
77806	07/11/2014	Open			ADVANTAGE CREDIT INC.	\$10.00
	Invoice		Date	Description		Amount
	187846		06/30/2014	Credit Report, VIP Altman		\$10.00
77807	07/11/2014	Open			ALLIANT INSURANCE SERVICES	\$3,730.00
	Invoice		Date	Description		Amount
	233597		06/20/2014	Equipment Floater, Public Entity Physical I Fund 2213, Self Ins Liability		\$3,730.00
77808	07/11/2014	Open			ALLSAFE LOCK COMPANY	\$8.66
	Invoice		Date	Description		Amount
	46214		07/03/2014	keys to lock box-PD		\$8.66
77809	07/11/2014	Open			ARMA International	\$175.00
	Invoice		Date	Description		Amount
	365135		07/08/2014	Membership Renewal, Deiter		\$175.00
77810	07/11/2014	Open			ASSOC OF MONTEREY BAY AREA GOV'TS	\$3,281.00
	Invoice		Date	Description		Amount
	3367		07/01/2014	FY14/15 Membership		\$3,281.00
77811	07/11/2014	Open			AT&T/CALNET 2	\$1,665.87
	Invoice		Date	Description		Amount
	5485161		06/13/2014	City Phone Service & T-1 Lines		\$1,665.87
77812	07/11/2014	Open			BARRETT, SHARON	\$128.70
	Invoice		Date	Description		Amount
	2015-00000007		07/07/2014	Instructor Payments Summer 1		\$128.70
77813	07/11/2014	Open			BETZ, SHERRI	\$3,926.00
	Invoice		Date	Description		Amount
	2015-00000008		07/07/2014	Instructor Payments Summer 1		\$3,926.00
77814	07/11/2014	Open			BIG CREEK LUMBER	\$66.53
	Invoice		Date	Description		Amount
	224028		06/16/2014	Wood for plaques Fund 1311, Wharf Fund		\$66.53
77815	07/11/2014	Open			BOWMAN & WILLIAMS, INC.	\$3,648.75
	Invoice		Date	Description		Amount
	8384		06/03/2014	Professional Services 5/1-5/31/14		\$1,616.25
	8383		06/03/2014	Esplanade Sidewalk 5/1-5/31/14		\$1,800.00
	8372		06/03/2014	Stockton Avenue & The Esplanade Fund 1000, Gen Fund=\$1800.00 Fund 1200, CIP=\$232.50 Fund 1421, Pac Cove=\$1616.25		\$232.50
77816	07/11/2014	Open			CA DEPARTMENT OF JUSTICE	\$64.00
	Invoice		Date	Description		Amount
	140069-042021		06/30/2014	Fingerprinting Appts, Jun 2014		\$64.00

## City Checks Issued 7/11/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77817	07/11/2014	Open			CALE AMERICA INC.	\$1,148.70
	Invoice		Date	Description		Amount
	132980		07/02/2014	Active meters June		\$1,829.00
	Cr on Acct		07/09/2014	Credit for inv paid twice		(\$680.30)
77818	07/11/2014	Open			CALIFORNIA BUILDING OFFICIALS	\$555.00
	Invoice		Date	Description		Amount
	Oct2014		06/27/2014	Training, Wheeler		\$555.00
77819	07/11/2014	Open			CALIFORNIA COAST UNIFORM CO	\$242.18
	Invoice		Date	Description		Amount
	2691		06/17/2014	Uniform Expense, Keane-PD		\$141.21
	2692		06/17/2014	Uniform Expense, M. Martin Explorer		\$100.97
77820	07/11/2014	Open			CALIFORNIA POLICE CHIEFS ASSOC.	\$524.00
	Invoice		Date	Description		Amount
	1822-FY14-15		07/02/2014	Membership, July 1 thru June 2015 Held		\$125.00
	378-FY14-15		07/02/2014	Membership, CPCA dues-Escalante		\$399.00
77821	07/11/2014	Open			CALPELRA	\$995.00
	Invoice		Date	Description		Amount
	Nov14		06/12/2014	Training Conf Registration, Murphy		\$995.00
77822	07/11/2014	Open			CHARLEBOIS, FREDERIC	\$7,741.23
	Invoice		Date	Description		Amount
	2015-00000019		07/07/2014	Instructor Payments Summer 1		\$7,741.23
77823	07/11/2014	Open			CLEAN BUILDING MAINTENANCE	\$8,660.60
	Invoice		Date	Description		Amount
	12707		06/12/2014	May 2014 Cleaning Service		\$4,330.30
	12840		06/30/2014	Jun2014 Cleaning Services		\$4,330.30
				Fund 1000, Gen Fund=\$8225.60		
				Fund 1311, Wharf Fund=\$435.00		
77824	07/11/2014	Open			CLEAN SOURCE	\$160.28
	Invoice		Date	Description		Amount
	1482129-01		06/20/2014	Cleaning supplies		\$37.45
	1482274		07/01/2014	Cleaning supplies		\$122.83
77825	07/11/2014	Open			CODE PUBLISHING COMPANY INC.	\$75.00
	Invoice		Date	Description		Amount
	46835		06/16/2014	Municipal Code		\$75.00
77826	07/11/2014	Open			COMMUNICATION SERVICE CORP.	\$5,057.60
	Invoice		Date	Description		Amount
	214243		06/30/2014	Recording system for the interrogation room		\$2,516.00
	214242		06/30/2014	Network cable for interrogation room		\$2,541.60
				Fund 1300, SLESF		
77827	07/11/2014	Open			COMMUNITY TELEVISION OF SCC	\$700.00
	Invoice		Date	Description		Amount
	2077		06/11/2014	Meeting Broadcasts		\$700.00
				Fund 1320, PEG		

## City Checks Issued 7/11/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77828	07/11/2014	Open			CRUZIO THE INTERNET STORE INC.	\$39.95
	Invoice		Date	Description		Amount
	28750-98		07/02/2014	Website Hosting, Jul-Aug14 Fund 1313, Gen Plan Update		\$39.95
77829	07/11/2014	Open			CVS PHARMACY INC.	\$25.98
	Invoice		Date	Description		Amount
	2086		07/07/2014	Coffee-PD		\$25.98
77830	07/11/2014	Open			D & G SANITATION	\$512.25
	Invoice		Date	Description		Amount
	213394		06/30/2014	Portable toilets		\$512.25
77831	07/11/2014	Open			DEITER, MICHELE	\$473.85
	Invoice		Date	Description		Amount
	5351768		07/08/2014	Nat'l Notary Materials, Deiter		\$473.85
77832	07/11/2014	Open			DYNAMIC PRESS	\$36.54
	Invoice		Date	Description		Amount
	14218		07/02/2014	On line Job Application graphics & layout		\$36.54
77833	07/11/2014	Open			EWING IRRIGATION	\$97.21
	Invoice		Date	Description		Amount
	8175757		06/11/2014	Irrigation repair		\$14.79
	8183805		06/12/2014	Irrigation supplies		\$40.38
	8183807		06/12/2014	Irrigation supplies		\$27.68
	8183806		06/12/2014	Pipes		\$14.36
77834	07/11/2014	Open			FELLOWS, LESLIE	\$250.00
	Invoice		Date	Description		Amount
	20140707		07/07/2014	Coordinator, Art & Music at the Beach		\$250.00
77835	07/11/2014	Open			FITZGERALD, AIMEE	\$214.50
	Invoice		Date	Description		Amount
	2015-00000010		07/07/2014	Instructor Payments Summer 1		\$214.50
77836	07/11/2014	Open			FLYERS ENERGY, LLC	\$2,848.84
	Invoice		Date	Description		Amount
	14-982912		06/30/2014	503 Gal Ethanol		\$2,164.43
	14-982921		06/27/2014	170 Gal Diesel		\$684.41
77837	07/11/2014	Open			FOJACO, HANYA	\$443.30
	Invoice		Date	Description		Amount
	2015-00000011		07/07/2014	Instructor Payments Summer 1		\$443.30
77838	07/11/2014	Open			FRANCA, CLAUDIO	\$193.70
	Invoice		Date	Description		Amount
	2015-00000012		07/07/2014	Instructor Payments Summer 1		\$193.70
77839	07/11/2014	Open			GRAHAM-GARCIA, BARBARA	\$250.00
	Invoice		Date	Description		Amount
	173		06/16/2014	Ergonomic Assessment, Grindy-Finance		\$250.00

## City Checks Issued 7/11/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77840	07/11/2014	Open			GRANITE ROCK COMPANY	\$334.56
	Invoice		Date	Description		Amount
	833850		06/21/2014	Boulders - B&V II		\$241.82
	835317		06/30/2014	Boulders - B&V II		\$257.79
	835419		06/30/2014	Boulders - B&V II		\$140.88
	Credit		06/06/2014	Credit on Account		(\$305.93)
77841	07/11/2014	Open			GREENOCRACY INC.	\$387.50
	Invoice		Date	Description		Amount
	10-02		07/07/2014	Survey Results		\$387.50
77842	07/11/2014	Open			HARRELL, ADRIENNE	\$456.30
	Invoice		Date	Description		Amount
	2015-00000013		07/07/2014	Instructor Payments Summer 1		\$456.30
77843	07/11/2014	Open			HO KUK MU SUL CORPORATION	\$103.35
	Invoice		Date	Description		Amount
	2015-00000009		07/07/2014	Instructor Payments Summer 1		\$103.35
77844	07/11/2014	Open			HOME DEPOT CREDIT SERVICES	\$112.53
	Invoice		Date	Description		Amount
	0263921		06/11/2014	Backback sprayer		\$112.53
77845	07/11/2014	Open			HOSE SHOP	\$258.78
	Invoice		Date	Description		Amount
	368357		06/16/2014	Auto Parts, John Deere Loader		\$258.78
77846	07/11/2014	Open			HOWELLS, NANCY	\$123.50
	Invoice		Date	Description		Amount
	2015-00000014		07/07/2014	Instructor Payments Summer 1		\$123.50
77847	07/11/2014	Open			INK, BRUCE	\$397.80
	Invoice		Date	Description		Amount
	2015-00000015		07/07/2014	Instructor Payments Summer 1		\$397.80
77848	07/11/2014	Open			JIM CLARK BACKFLOW	\$110.00
	Invoice		Date	Description		Amount
	62814		07/03/2014	Backflow tests		\$110.00
77849	07/11/2014	Open			JUNKER, LAUREN	\$1,275.30
	Invoice		Date	Description		Amount
	2015-00000021		07/07/2014	Summer 2 Instructor Payment		\$1,275.30
77850	07/11/2014	Open			KAPLAN, PHIL	\$468.00
	Invoice		Date	Description		Amount
	2015-00000016		07/07/2014	Instructor Payments Summer 1		\$468.00
77851	07/11/2014	Open			KBA Docusys	\$115.54
	Invoice		Date	Description		Amount
	260715		05/02/2014	Contract C12437-01, Copier Expense Fund 2211, IT		\$115.54

## City Checks Issued 7/11/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77852	07/11/2014	Open			KING'S CLEANERS	\$706.00
	Invoice		Date	Description		Amount
	6/16/14		06/16/2014	PD Uniform Cleaning		\$706.00
77853	07/11/2014	Open			KRAFT, MARC	\$228.80
	Invoice		Date	Description		Amount
	2015-00000017		07/07/2014	Instructor Payments Summer 1		\$228.80
77854	07/11/2014	Open			LEAGUE OF CALIFORNIA CITIES	\$150.00
	Invoice		Date	Description		Amount
	100477		01/31/2014	Local Roads and Streets Needs Assessme		\$150.00
77855	07/11/2014	Open			LLOYD'S TIRE SERVICE INC.	\$70.60
	Invoice		Date	Description		Amount
	266009		06/13/2014	Tires, PD vehicles		\$70.60
77856	07/11/2014	Open			MBS BUSINESS SYSTEMS	\$786.20
	Invoice		Date	Description		Amount
	210973		06/19/2014	Copier Maint, Acct 4754242, KonicaC452		\$786.20
77857	07/11/2014	Open			MID-COUNTY AUTO SUPPLY	\$22.44
	Invoice		Date	Description		Amount
	384930		06/11/2014	Shop Tools, Fleet		\$22.44
77858	07/11/2014	Open			MITCHELL, JEANI	\$253.50
	Invoice		Date	Description		Amount
	2015-00000018		07/07/2014	Instructor Payments Summer 1		\$253.50
77859	07/11/2014	Open			MV TRANSPORTATION, INC.	\$8,432.35
	Invoice		Date	Description		Amount
	54209		06/05/2014	Beach Shuttle FY 13/14		\$2,892.85
	54499		07/02/2014	Beach Shuttle FY 13/14		\$5,539.50
77860	07/11/2014	Open			NORTH BAY FORD	\$70.67
	Invoice		Date	Description		Amount
	242324		06/16/2014	Window Switch, PD071		\$70.67
77861	07/11/2014	Open			ORCHARD SUPPLY HARDWARE	\$513.06
	Invoice		Date	Description		Amount
	6007-4798994		06/25/2014	Bandstand pullies, ropes, and supplies		\$141.77
	6013-7117599		06/26/2014	Misc.		\$8.66
	6009-1594919		06/27/2014	Trash cans - events		\$167.30
	6011-7892241		06/27/2014	Misc.		\$5.21
	6007-1599507		06/28/2014	Misc.		\$21.50
	6008-8194648		06/26/2014	Shop Tools		\$60.81
	6011-9873006		06/30/2014	Clamps/signs		\$18.18
	516		06/09/2014	Swivels, pulleys, bolts, hooks		\$71.60
	3140		06/11/2014	Bungees		\$18.03



## City Checks Issued 7/11/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77862	07/11/2014	Open			PACIFIC GAS & ELECTRIC	\$15,346.78
	Invoice		Date	Description		Amount
	Jun2014		06/15/2014	Monthly Elec		\$15,346.78
				Fund 1000, Gen Fund=\$5734.72		
				Fund 1300, SLESF=\$155.16		
				Fund 1310, Gas Tax=\$6989.05		
				Fund 1311, Wharf Fund=\$2467.85		
77863	07/11/2014	Open			PACIFIC VETERINARY SPECIALISTS II	\$504.30
	Invoice		Date	Description		Amount
	340874		06/14/2014	K-9 Expense, Maverick		\$504.30
77864	07/11/2014	Open			PALACE ART & OFFICE SUPPLIES	\$516.16
	Invoice		Date	Description		Amount
	9043469		06/27/2014	Museum Storage Boxes		\$98.42
	269735		06/23/2014	Name Plate, Mayor		\$11.96
	269905		06/23/2014	Copyholder		\$68.78
	270796		06/30/2014	Paper		\$93.31
	268708		06/12/2014	New evidence storage		\$243.69
				Fund 1000, Gen Fund-\$203.69		
				Fund 1300, SLESF=\$243.69		
				Fund 2210, Stores=\$68.78		
77865	07/11/2014	Open			PERRY, FRANK	\$75.72
	Invoice		Date	Description		Amount
	Jun2014		06/27/2014	Reimb Museum Display Expenses		\$75.72
77866	07/11/2014	Open			PITNEY BOWES INC.	\$208.80
	Invoice		Date	Description		Amount
	457904		07/02/2014	Postage Meter Rental, Apr-Jun 2014		\$208.80
				Fund 2210, Stores		
77867	07/11/2014	Open			PODS ENTERPRISES INC.	\$140.07
	Invoice		Date	Description		Amount
	050-393122		06/03/2014	remove POD 629b50		\$140.07
77868	07/11/2014	Open			PREFERRED BENEFIT INSURANCE AI	\$9,060.02
	Invoice		Date	Description		Amount
	EIA11560		07/01/2014	June 2014 Dental & Vision Claims		\$9,060.02
77869	07/11/2014	Open			S&S WORLDWIDE	\$130.48
	Invoice		Date	Description		Amount
	8164596		06/24/2014	Camp Supplies		\$130.48
77870	07/11/2014	Open			SAN LORENZO/ProBUILD COMPANY	\$161.54
	Invoice		Date	Description		Amount
	55-42691		06/13/2014	Memorial plaque supplies		\$69.78
	56-26460		06/27/2014	Plants		\$19.53
	55-47715		07/02/2014	Round posts		\$102.91
	Acct534-001		05/01/2014	Credit on Acct, 1/6/14, ref 400-0000001		(\$30.68)
				Fund 1000, Gen Fund=\$91.76		
				Fund 1311, Wharf Fund=\$69.78		

## City Checks Issued 7/11/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77871	07/11/2014 Invoice 200626	Open	Date 06/18/2014	Description Auto Parts, Fleet	SANTA CRUZ AUTO PARTS INC.	\$60.87
77872	07/11/2014 Invoice May2014	Open	Date 07/01/2014	Description Citation Surcharges, May 2014	SCC AUDITOR-CONTROLLER	\$14,626.00
77873	07/11/2014 Invoice July 2014 June 2014	Open	Date 07/02/2014 6/3/2014	Description July 2014 scan open query June Open query scan	SCC INFORMATION SERVICES	\$1,043.98
77874	07/11/2014 Invoice 4060757	Open	Date 06/25/2014	Description Three Irrigation Control Packages	SOIL CONTROL LAB	\$327.00
77875	07/11/2014 Invoice 974855313-151	Open	Date 06/29/2014	Description City Cell Phone Service Fund 1000, Gen Fund=\$3048.86 Fund 1300, SLESF=\$2133.70	SPRINT	\$5,182.56
77876	07/11/2014 Invoice 61403	Open	Date 06/27/2014	Description Historic Resources Consultant	STRELOW CONSULTING	\$260.00
77877	07/11/2014 Invoice 14266 13997	Open	Date 06/16/2014 06/03/2014	Description Uniform Expense, Sandretti Uniform Expense, Irao	SUMMIT UNIFORM CORP	\$217.51
77878	07/11/2014 Invoice 7152014	Open	Date 07/08/2014	Description enrollment for regionals participants	UNITED STATES LIFESAVING ASSOC	\$750.00
77879	07/11/2014 Invoice 2015-00000020	Open	Date 07/07/2014	Description Instructor Payments Summer 1, Fiscal 13/	WEINSTEIN, JOHANNA	\$700.70
77880	07/11/2014 Invoice FY14-15POB	Open	Date 07/08/2014	Description Pension Obligation Bond Payment, FY14/1 Fund 1410, POB	WELLS FARGO BANK	\$616,368.75
77881	07/11/2014 Invoice 2014-00000685	Open	Date 06/13/2014	Description Paper for parking	Datamax O'neil	\$1,860.38
77882	07/11/2014 Invoice 14139609	Open	Date 07/07/2014	Description Refund cite 14139609	Steele, Susan	\$36.00

# City Checks Issued 7/11/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
77883	07/11/2014	Open			Tripp, Lisa	\$10.00
	Invoice		Date	Description		Amount
	14139016		07/02/2014	Refund cite 14139016		\$10.00
77884	07/11/2014	Open			Turner, Adrienne	\$98.00
	Invoice		Date	Description		Amount
	2002008-002		07/07/2014	JG refund		\$98.00
Check Totals:				Count	80	TOTAL \$731,342.62

*(Employee Deductions)*

WELLS FARGO - Payroll Acct Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
3806	07/11/2014	Open			CAPITOLA PEACE OFFICERS ASSOC.	\$1,670.25
	Invoice		Date	Description		Amount
	2015-00000027		07/10/2014	POA DUES -Employee Funded		\$1,670.25
3807	07/11/2014	Open			ICMA RETIREMENT TRUST 457	\$4,349.16
	Invoice		Date	Description		Amount
	2015-00000028		07/10/2014	Retirement Plan Contr-Employee funded		\$4,349.16
3808	07/11/2014	Open			STATE DISBURSEMENT UNIT	\$1,080.46
	Invoice		Date	Description		Amount
	2015-00000029		07/10/2014	GARNISHMENT - Garnishment		\$1,080.46
3809	07/11/2014	Open			US Bank Institutional Trust-Western Reg	\$2,548.55
	Invoice		Date	Description		Amount
	2015-00000030		07/10/2014	Retirement Plan Contr-Employee Funded		\$2,548.55
Check Totals:				Count	4	TOTAL \$9,648.42
<b>TOTAL CASH EXPENDITURE</b>				<b>COUNT</b>	<b>84</b>	<b>\$740,991.04</b>

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# CITY COUNCIL AGENDA REPORT

## MEETING OF JULY 24, 2014

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: FINAL REPORT FOR PROPOSITION 84 GRANT TO FUND ENVIRONMENTAL SUSTAINABILITY ASPECTS OF THE GENERAL PLAN

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**RECOMMENDED ACTION:** Staff recommends the City Council accept the Final Report (Attachment 1) for the Proposition 84 Sustainable Communities Grant and direct staff to submit it to the Strategic Growth Council.

**BACKGROUND:** In 2010, the City received a \$100,000 Planning Grant from the Strategic Growth Council, funded by Proposition 84, for sustainability aspects of the General Plan Update. The City is about to close out this grant.

**DISCUSSION:** The City Council adopted the General Plan Update at their June 26, 2014 meeting. This grant was used to support sustainability principles as part of the General Plan, and the adopted General Plan has Environmental Sustainability as an overall policy goal, which is addressed throughout the document.

The attached Final Report for the grant outlines the sustainability measures in the General Plan Update, and identifies the ways in which these measures are in cooperation with the area's regional sustainability planning document, which is the Association of Monterey Bay Area Governments (AMBAG's) "Moving Forward Monterey Bay 2035: Metropolitan Transportation Plan/Sustainable Communities Strategy", adopted by AMBAG in June 2014.

**FISCAL IMPACT:** This grant covered \$100,000 of the General Plan Update budget.

**ATTACHMENTS:**

1. Final Report for Proposition 84 Grant

Report Prepared By: Carolyn Flynn  
Grants Coordinator

Reviewed and Forwarded  
By City Manager: 

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CITY OF CAPITOLA  
 “GENERAL PLAN UPDATE WITH SUSTAINABILITY FOCUS”  
 SUSTAINABLE COMMUNITIES GRANT (Prop 84)

FINAL REPORT  
 July 2014

(a) *How and the extent the grant project has achieved the goals and sustainability objectives outlined in the regional planning documents (e.g., Sustainable Community Strategies) applicable to their local jurisdiction. Highlight the specific measures in the grant-funded project that reflect the regional plan objectives.*

**REGIONAL PLANNING DOCUMENT:** The Association of Monterey Bay Area Governments (AMBAG) is the MPO (Metropolitan Planning Organization) for the Monterey Bay Area. The primary regional planning document which addresses sustainability for the Monterey Bay Region is “**Moving Forward Monterey Bay 2035: Metropolitan Transportation Plan/Sustainable Communities Strategy**”, which was adopted by AMBAG in June 2014. Excerpts of this Plan are included as Exhibit 1.

The **Goals and Policies of Moving Forward Monterey Bay** are outlined below (p. 1-12 attached).

**Access and Mobility** – Provide convenient, accessible, and reliable travel options while maximizing productivity for all people and goods in the region.

**Economic Vitality** – Raise the region’s standard of living by enhancing the performance of the transportation system.

**Environment** – Promote environmental sustainability and protect the natural environment.

**Healthy Communities** – Protect the health of our residents; foster efficient development patterns that optimize travel, housing, and employment choices and encourage active transportation.

**Social Equity** – Provide an equitable level of transportation services to all segments of the population.

**System Preservation and Safety** – Preserve and ensure a sustainable and safe regional transportation system.

**Moving Forward Monterey Bay 2035** includes the region’s Sustainable Communities Strategy (Chapter 4), as required under AB 375. Exhibit 1 includes Moving Forward Monterey Bay 2035, Table 4-3, “Implementation Strategies”, which addresses specific regional strategies for sustainability in the areas of Economic Development, Land Use and Environment, Legislative, Technical Assistance/Education, Transportation.

**CAPITOLA GENERAL PLAN:** The Capitola General Plan was adopted by the City Council on June 24, 2014. Please see resolution in Exhibit 2. This Grant funded Sustainability measures in the General Plan. The adopted General Plan is included with this Final Report. Measures in the General Plan which support the

## Item #: 7.D. Attach 1.pdf

goals and strategies in Moving Forward Monterey Bay include overall policy goals which are listed below, followed by General Plan in-depth policies.

**Sustainability Policy Goals** in the Capitola General Plan include:

- **Guiding Principle:** *“Embrace environmental sustainability as a foundation for Capitola’s way of life,”* of the entire long-range General Plan (p. GP-2)
- **Land Use Policy Goal 3:** *“Promote sustainable land use patterns that encourage transportation alternatives and reduce greenhouse gas emissions.”* With eight supporting Land Use policies. (p. LU-21 to LU-22)
- **Open Space and Conservation Element** includes a baseline inventory of greenhouse gas emissions, including Travel on Local Roads, Commercial/Industrial, Residential, Travel on State Highways, Waste Generation (p. OSC-5)
- **Open Space and Conservation Element** addresses: *Air Quality, Renewable Energy Sources and Energy Conservation, Biological Resources, Water Quality and Conservation, Food Production, Waste Reduction.* (p. OSC-6-13)
- **Open Space and Conservation Element Policy Goal 1:** *“Promote sustainability as a foundation of Capitola’s way of life.”* With six supporting policies. (p. OSC-15)
- **Open Space and Conservation Element Policy Goal 2:** *“Reduce GHG emissions in Capitola as called for by Capitola’s Climate Action Plan.”* With five supporting policies. (p. OSC-16)
- **Open Space and Conservation Element Policy Goal 3:** *“Support atmospheric conditions that are clean and healthful, provide maximum visibility, and meet air quality standards.”* With eight supporting policies. (p. OSC-17)
- **Open Space and Conservation Element Policy Goal 4:** *“Promote increased use of renewable energy sources and alternative fuels.”* With six supporting policies. (p. OSC-18)
- **Open Space and Conservation Element Policy Goal 5:** *“Promote building techniques that increase energy efficiency and reduce consumption of natural resources.”* With six supporting policies. (p. OSC-19)
- **Open Space and Conservation Element Policy Goal 6:** *“Protect natural habitat and other biological resources.”* With eight supporting policies. (p. OSC-21)
- **Open Space and Conservation Element Policy Goal 7:** *“Preserve and enhance Capitola’s creeks and wetlands.”* With three supporting policies. (p. OSC-22)
- **Mobility Element Policy Goal 1:** *“Provide a balanced multi-modal transportation system that enhances mobility in a sustainable manner.”* With four supporting policies. (p. MO-15)
- **Mobility Element Policy Goal 2:** *“Provide for “Complete Streets” that serve all modes of transportation, including vehicles, public transit, bicyclists and pedestrians.”* With two supporting policies. (p. MO-16)
- **Mobility Element Policy Goal 8:** *“Provide a complete network of bikeways and bicycle facilities in Capitola.”* With six supporting policies. (p. MO-25)
- **Mobility Element Policy Goal 9:** *“Provide high quality pedestrian facilities that support walking and the enjoyment of the outdoors in Capitola.”* With three supporting policies. (p. MO-26)
- **Economic Development Element Goal 3:** *“Expand and promote environmentally sustainable jobs and businesses in Capitola.”* With eight supporting policies. (p. ED-11)



**(b) The progress to date on the goals measured by the indicators outlined in the grant application. The indicators can include process goals, such as numbers of meetings or the extent of outreach efforts, as well as specific metrics such as reduced VMT or additional miles of bike lanes. For any indicators that cannot be measured at the time the annual report is due, the report should include a statement as to why a particular indicator is not yet measurable, and a schedule indicating the time at which the indicator will be measurable, including benchmarks which will be completed by that time.**

The City of Capitola's Sustainable Communities Grant application included a broad range of indicators that could ultimately result from implementation of the sustainability aspects of the General Plan. Due to the long-term emphasis of the General Plan, some of these indicators are long-term measures that are not yet measurable. However, most of these indicators have progress. These are summarized in the attached Exhibit 3.

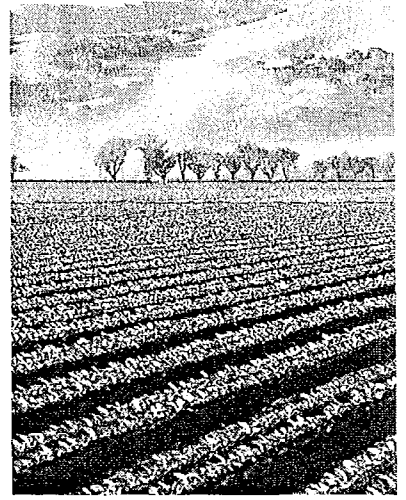
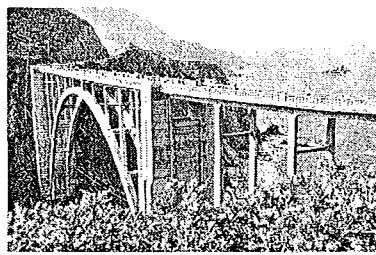
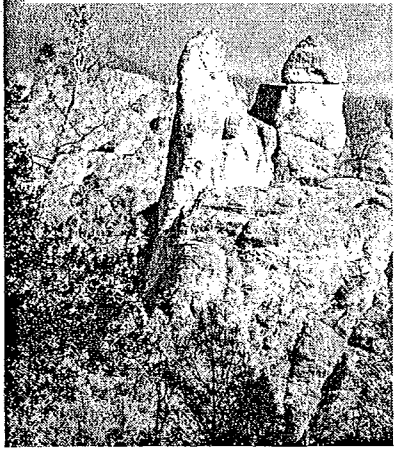
**(c) What are the issues/barriers that may have arisen to make it difficult to implement the regional sustainability goals at the local level? Indicate a plan to overcome those barriers.**

There is broad support within Capitola for sustainability goals in the Capitola General Plan. However, there are also barriers to implementation.

1) Capitola is a small town of less than 10,000 people, and only two square miles. Many of the issues are regional in nature, such as the transportation network. The majority of vehicle trips through Capitola originate in other jurisdictions. The plan to address this is Capitola's commitment to working closely with AMBAG to develop and partner with regional governing agencies on regional blueprints, plans and joint actions.

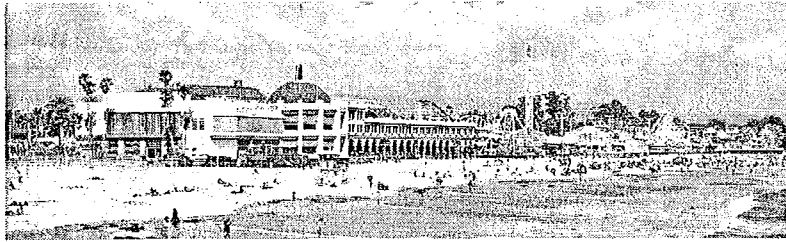
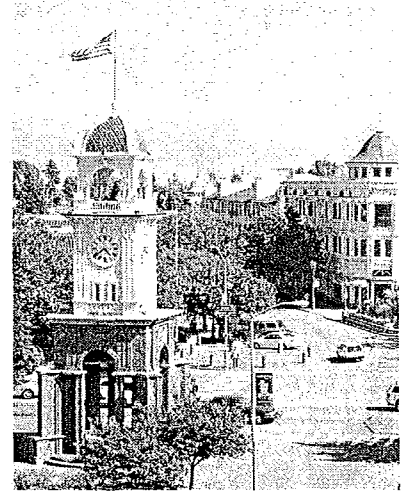
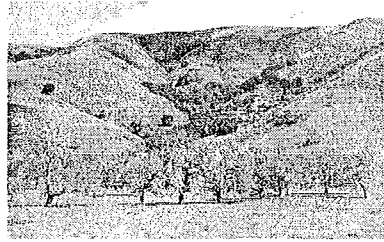
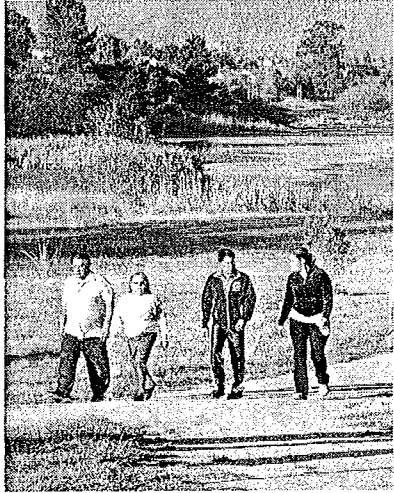
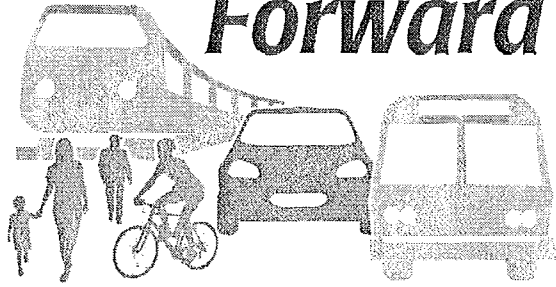
2) There are limited local resources for implementing sustainability policies, particularly after the dissolution of Redevelopment Agencies and the recent recession. The plan to address financial issues is to continue to leverage limited local funds with state and federal funds, prudent financial management, sound local economic development, and a recently-adopted ¼ cent local sales tax measure.

3) Despite general consensus on sustainability, in specific situations it can be challenging for individuals to go forward with smart growth and intensification of uses. The plan to address this issue is to work closely with community members on the issues of sustainability, and to ensure that proposals for smart growth and intensification of uses are located in suitable areas, and with adequate public outreach and education about the long-range goals of City sustainability policies.



# Monterey Bay 2035 *Moving Forward*

Sustainability  
Mobility  
Accessibility  
Economy  
Social Equity



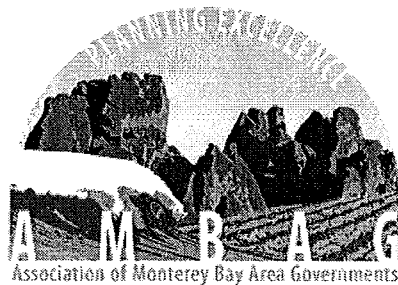
# 2035 Metropolitan Transportation Plan / Sustainable Communities Strategy

Final  
June 2014



# Moving Forward Monterey Bay 2035

June 2014



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## Acknowledgements

Many individuals aided in the preparation of the 2035 Metropolitan Transportation Plan (MTP). In particular, the cooperation and involvement of members of various regional committees and working groups are acknowledged.

## Committees & Working Groups

MTP/SCS Executive Steering Committee  
 MTP/RTP Staff Working Group  
 AMBAG Planning Directors Forum  
 AMBAG Regional Advisory Committee  
 SB+COG Technical Advisory Committee  
 SCCRTC Interagency Technical Advisory Committee  
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## Item #: 7.D. Attach 1.pdf

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# Table of Contents

<b>Executive Summary .....</b>	<b>ES-1</b>
Introduction .....	ES-3
Our Vision .....	ES-3
Goals & Policies .....	ES-4
Transportation Investments .....	ES-4
Financial Plan .....	ES-7
Sustainable Communities Strategy.....	ES-7
Performance Measures.....	ES-7
Public Participation .....	ES-7
<b>Vision .....</b>	<b>1-1</b>
Setting.....	1-3
A Sustainable Future.....	1-4
Goals & Policies .....	1-12
Plan Overview.....	1-12
<b>Transportation Investments.....</b>	<b>2-1</b>
Introduction .....	2-3
Existing System .....	2-3
Strategic System Expansion.....	2-4
Goods Movement .....	2-20
Transportation Management Programs .....	2-23
Future Transportation Technologies .....	2-25
<b>Financial Plan.....</b>	<b>3-1</b>
Introduction .....	3-3
Revenue & Expenditure Categories.....	3-3
Revenue Constrained Scenario .....	3-12
Unconstrained Projects.....	3-12

<b>Sustainable Communities Strategy.....</b>	<b>4-1</b>
Introduction .....	4-3
Creating the 2035 MTP/SCS .....	4-5
Overall Land Use Pattern.....	4-56
Economic Development .....	4-58
Transportation System and Programs .....	4-66
Public Health.....	4-70
Energy and Alternative Fuels .....	4-70
Climate Change and Adaptation .....	4-73
Resource Areas, Farmland, and Mitigation.....	4-75
Accommodating the Region’s Housing Needs .....	4-80
Meeting GHG Targets.....	4-82
California Environmental Quality Act (CEQA) Streamlining .....	4-84
Implementation Strategies .....	4-86
<b>Performance Measures.....</b>	<b>5-1</b>
Introduction .....	5-3
Performance Outcomes .....	5-3
Environmental Justice and Title VI .....	5-8
<b>Public Participation .....</b>	<b>6-1</b>
Introduction .....	6-3
Public Participation Plan .....	6-3
Engaging the Community.....	6-3
Engaging Local Jurisdictions .....	6-7
Coordinating with Partner Agencies.....	6-8
<b>Glossary.....</b>	<b>7-1</b>
Glossary .....	7-3



## Goals & Policies

AMBAG began developing the 2035 MTP/SCS when the Board of Directors adopted the following goals and policy objectives:

- *Access and Mobility* – Provide convenient, accessible, and reliable travel options while maximizing productivity for all people and goods in the region.
- *Economic Vitality* – Raise the region’s standard of living by enhancing the performance of the transportation system.
- *Environment* – Promote environmental sustainability and protect the natural environment.
- *Healthy Communities* – Protect the health of our residents; foster efficient development patterns that optimize travel, housing, and employment choices and encourage active transportation.
- *Social Equity* – Provide an equitable level of transportation services to all segments of the population.
- *System Preservation and Safety* – Preserve and ensure a sustainable and safe regional transportation system.

This framework of goals and policy objectives was used to guide the development of the 2035 MTP/SCS. Performance measures were established to evaluate how well the 2035 MTP/SCS performs in each of these areas.

## Plan Overview

The 2035 MTP/SCS is a living document that must be updated to reflect the most current information and conditions and remain relevant and useful. Updating the Plan requires an examination of the progress the region is making, not just in terms of delivering projects, but also in terms of meeting the region’s vision, goals, and objectives. The 2035 MTP/SCS complies with the Clean Air Act and the region is in attainment for air quality conformity.

## Coordination

AMBAG is the federally designated metropolitan planning organization (MPO) for the counties of Monterey, San Benito, and Santa Cruz. As the MPO, AMBAG develops the 2035 MTP/SCS and updates it every four years through a bottom-up process involving numerous stakeholders. Transportation investments in the Monterey Bay Area that receive state and federal funds or require federal approvals must be consistent with the MTP/SCS and included in AMBAG’s Metropolitan Transportation Improvement Program (MTIP). The MTIP is a four-year program and represents the near-term commitments of the 2035 MTP/SCS.

The development of the 2035 MTP/SCS has required a greater level of collaboration than past plans. AMBAG worked closely with stakeholders to develop a growth forecast, a multimodal transportation network, a land use pattern, and strategies based on reasonably available revenues.

AMBAG developed the 2035 MTP/SCS in close coordination with its three regional transportation planning agencies (RTPAs). Each of the three counties in the Monterey Bay Area has a RTPA responsible for countywide transportation planning and implementation - the Transportation Agency for Monterey County, the Santa Cruz County Regional Transportation Commission and the San Benito County Council of Governments. AMBAG also worked in close coordination with the region’s transit operators, local jurisdictions, Caltrans, the Monterey Bay Area Unified Air Pollution Control District, state and federal resource agencies, local agency formation commissions, and other special purpose public agencies.

## Scenario Development and Evaluation

To evaluate various combinations of transportation and land use strategies that could lead to achieving the GHG targets established by CARB for the tri-county region, AMBAG developed and evaluated scenarios that included various land use assumptions and transportation system

**Table 4-3: Implementation Strategies**

Strategy	Responsible Party
<b>Economic Development</b>	
Encourage infill housing by working with local jurisdictions to update municipal policies, such as reduced fees tax credits or exemptions, graduated density bonuses, and reduced parking requirements for redevelopment, affordable housing, or mixed use in Opportunity Areas.	AMBAG; local jurisdictions
A taskforce should be created to understand and address the economic development and transportation needs of rural areas. The following topic areas are suggested areas to be further explored by the task force: 1) Land Use and Conservation: policies and plans that shape rural areas; 2) The Infrastructure of Agriculture: transportation challenges to the production process; 3) Economic Opportunities: new ways to grow revenue and support better access to jobs; 4) Forest Management: building up economic and environmental value; and 5) Regulations: navigating federal and state environmental guidelines. Once the task force is convened the scope, responsibilities, and role of the group will be further defined.	AMBAG; economic development agencies and non-profits; local jurisdictions
Conduct research on economic sectors in the region to identify and understand high value industry sectors and "clusters" and work with other public agencies and private entities to provide policy and regulatory support for those sectors.	AMBAG; economic development agencies and non-profits; local jurisdictions
Compile and coordinate research and development that supports the green economy which can then be used to attract small, private businesses that would not otherwise be able to afford extensive research and development costs.	AMBAG; economic development agencies and non-profits
Provide a forum to coordinate the various economic development efforts by both the private and public sector throughout the region in order to maximize desirable economic development on a regional level.	AMBAG; economic development agencies and non-profits
Research ways to encourage vocational training facilities to educate the existing workforce for middle income jobs as well as leverage existing educational institutions to attract more middle income jobs.	AMBAG; local jurisdictions
Work with the Planning Directors Forum to further define and evaluate Opportunity Areas as areas for transit oriented development, as well as educate jurisdictions on the definition of transit priority project (TPP) areas per SB 375 to take advantage of CEQA streamlining benefits.	AMBAG; local jurisdictions
Stay abreast of new local initiatives, such as economic development plans, in order to more fully integrate transportation planning efforts with economic development issues and opportunities in urban and rural areas.	AMBAG
Support the reduction of impact fees and costs to developers for projects that will result in a net increase of jobs within enterprise zones or areas with a low jobs-housing ratio. Explore the economic impact of implementing an impact fee program that would incorporate multimodal projects and reductions for infill in parts of the region that do not currently have one.	AMBAG; RTPAs

Table 4-3: Implementation Strategies (continued)

Strategy	Responsible Party
<b>Land Use &amp; Environment</b>	
Prioritize corridor investment projects along high quality transit corridors that serve multiple modes of travel in the development of the Metropolitan Transportation Plan and Regional Transportation Plans. Supportive investments include enhancements for high quality transit, technology deployment, bicycle and pedestrian improvements, and safer intersections.	AMBAG; RTPAs; local jurisdictions
Support mitigation efforts that reduce the impact transportation and land use projects have on open space and farmland by providing readily available data on natural resources and prime farmland to public agencies, exploring a mitigation bank program and participating in resource management planning activities.	AMBAG; RTPAs
Continue to work with local jurisdictions on long range land use planning by refining the land use typologies for the region and better defining opportunity areas.	AMBAG; local jurisdictions
Prioritize projects for funding that are consistent with the Sustainable Communities Strategy goals and/or that have complete streets elements per the adopted Sustainable Communities Strategy and Regional Complete Streets Guidelines in order to encourage use of active transportation options for short trips and improve quality of life.	RTPAs; local jurisdictions
Invest in safe bicycle and pedestrian routes that improve connectivity and access to common destinations, such as connections between residential areas and schools, employment centers, neighborhood shopping, and transit stops and stations, supporting efforts throughout the region to improve connectivity and realize public health benefits from these investments.	RTPAs; local jurisdictions
<b>Legislative</b>	
Work with State and Federal agencies to provide new and reformed transportation funding methods and sources to implement the Sustainable Communities Strategy that are stable, predictable, flexible, adjustable, and adequate in the whole to operate and expand the system.	AMBAG; RTPAs
Support the following legislative agenda: 1) Reinstate tax increment financing and redevelopment for areas identified as Sustainable Communities Investment Areas; 2) Collaborate with other mid to small size regions to ensure that reporting and performance measure requirements do not exceed reasonably available staffing and financial resources; and 3) work with legislatures to reduce the voter threshold from two-thirds to 55 percent for passing transportation related tax measures.	AMBAG; RTPAs

Table 4-3: Implementation Strategies (continued)

Strategy	Responsible Party
<b>Technical Assistance/Education</b>	
Continue to improve the Bicycle Model tool and LiveMaps as well as make available other data products that will help to assist local jurisdictions in the development of bicycle networks that have better connectivity and meet the origin and destination needs of the community.	AMBAG
Continue to provide forums for regional dialogue regarding local plans and projects so that localities can leverage each other's work for more coordinated regional planning efforts.	AMBAG; RTPAs
Develop educational and demonstration materials for General Plan updates that helps jurisdictions to easily and readily incorporate concepts and goals from the Sustainable Communities Strategy into their General Plan. Coordinate these materials with Climate Action Plan concepts and goals to ensure consistent and mutually supportive strategies are developed to reduce greenhouse gases.	AMBAG; local jurisdictions
Keep apprised of federal and state program funding cycles and specific funding opportunities, advise local agencies about them in a timely way, and help to zero in on projects that fit program requirements and are far enough along in delivery to maximize chances for success at bringing federal or state discretionary funds into the region.	AMBAG; RTPAs
Seek grant funding to develop a regional economic modeling tool that helps to identify and address the reasons for the jobs/housing imbalance in the region as well as simulate the effects of various kinds of economic development strategies.	AMBAG
Educate and provide resource material to local jurisdiction elected officials and the public about the economic benefits of sustainable development to both the public and private sector.	AMBAG; local jurisdictions; RTPAs
Provide grant technical support as well as letters of support to jurisdictions and public agencies looking to implement projects that are consistent with the Sustainable Communities Strategy.	AMBAG
Work with the Office of Planning and Research (OPR) to educate local jurisdictions about new CEQA options and analysis requirements including streamlining in SB 375, SB 743, and potential future legislation that includes CEQA incentives.	OPR; AMBAG; local jurisdictions
Increase public perception of the value, benefits, and use of transit, vanpool, and rideshare services, via activities such as the 511 website, image and product-specific advertising, promotion of new and restructured services, the guaranteed ride home program, outreach for special events, and education for those unfamiliar with alternative modes, including transit services and bicycle facilities, with both access and safety education.	RTPAs; transit agencies

Table 4-3: Implementation Strategies (continued)

Strategy	Responsible Party
<b>Transportation</b>	
Facilitate local jurisdiction adoption and implementation of a complete streets policy by recommending adoption of the region's guidelines. Encourage local jurisdictions to implement design principles consistent with the regional complete streets guidelines whenever completing local streets and road projects. Initiate a technical assistance program to help local agencies develop street designs or implement complete streets that are sensitive to their surroundings and context.	AMBAG; RTPAs; local jurisdictions
Encourage and support Caltrans in seeking traffic management and safety improvements along with highway rehabilitation projects from the State Highway Operations and Protection Program. Ensure that both urban and rural needs are targeted.	AMBAG; RTPAs; Caltrans
Take steps to improve safety and security at crosswalks, transit stops, and along main access routes to transit, including rural areas, with higher priority for low income, minority, and high crime areas.	RTPAs; local jurisdictions
Collaborate with jurisdictions and employers to provide local community shuttles or circulators that serve transit oriented development, high quality transit stops and neighborhood commercial centers providing an incentive for residents and employees to make trips on transit.	AMBAG; local jurisdictions; large regional employers; transit agencies
Continue to identify and promote projects that transition freight from trucks to rail, such as an intermodal station in the Salinas Valley.	AMBAG and TAMC in coordination with regional freight stakeholders
Continue to study the impacts of freight and goods movements on major arterials and corridors and support projects that increase freight mobility through and within the region.	AMBAG
Continue to plan for and provide infrastructure for electric vehicles using the region's PEV Readiness Plan, while also planning for and considering evolving transport methods from driverless cars to informal ridesharing networks.	AMBAG
Continue to seek funding to support the regional vanpool program and market vanpooling throughout the region.	AMBAG
Continue the region's commitment to transportation demand management programs as a strategy for safety education and promotion of alternative travel modes for all types of trips. Market transportation demand management strategies towards tourists so that once people arrive to the Monterey Bay Area they have resources to get out of their cars.	RTPAs
Support work-based programs that encourage emission reduction strategies and incentivize active transportation commuting or ride-share modes.	AMBAG; RTPAs
Work with Caltrans to incorporate multimodal design into highway projects such that transit can be accommodated on the highway and pedestrian and bicyclists connectivity is enhanced for access over the highway.	RTPAs; Caltrans; transit agencies; local jurisdictions
Increase rural and low income minority communities' transportation mobility by supporting greater coordination of rural transportation services, providing solutions to bridge the distance between trip origins or destinations and transit, as well as developing cost-effective programs that attract more riders, including expanded rural vanpools and increased local transit service.	AMBAG; RTPAs; transit agencies

**Table 4-3: Implementation Strategies (continued)**

Strategy	Responsible Party
<b>Transportation</b>	
Support projects that improve mobility and accessibility for seniors and people with disabilities.	AMBAG; RTPAs; transit agencies
Encourage the use of traffic operational strategies and intelligent transportation systems to improve traffic flow that will provide lower-cost alternatives to road expansion.	AMBAG; RTPAs; local jurisdictions
Work with local cities, as well as regional, state and national organizations to find alternative funding sources for improving access to open space including national parks in the region.	AMBAG; RTPAs; local jurisdictions
Work with the Regional Storm Water Management Program staff to learn more about new post-construction storm water management requirements and incorporate best practices for storm water management into project design and future regional planning efforts.	AMBAG; Regional Storm Water Management Program; RTPAs; local jurisdictions
Work with the Monterey Airport staff and partner agencies to secure funding to update the Airports Economic Impact Study.	AMBAG; RTPAs; local airports
Provide training opportunities for local jurisdictions on transportation system management strategies and collaborate with local jurisdictions to update the intelligent transportation systems architecture.	FHWA; AMBAG

# 4 Sustainable Communities Strategy



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## Introduction

The word “sustainable” is used in many contexts. In the case of this Plan it refers to the mandates arising from Senate Bill (SB) 375 to develop a Sustainable Communities Strategy. At the heart of SB 375 is the requirement to coordinate transportation investments with land use patterns such that the region makes informed decisions about where to invest the region’s limited resources and simultaneously reduces greenhouse gases by providing more direct access to destinations as well as by providing alternative transportation options. This Plan is required to analyze where people are going and how they want to get there in order to build a transportation network that addresses the mobility and accessibility needs of the region. One strategy included in this Plan to achieve this is more focused growth in high quality transit corridors. Another strategy in the Plan is to provide more travel choices as well as a safe and efficient transportation system with improved access to jobs and education for the region’s residents. Additionally, the 2035 MTP/SCS supports job creation through economic development, ensures the region’s economic competitiveness through strategic investments in freight, and improves environmental outcomes for the region’s residents by 2035.

The passage of SB 375 directs AMBAG to consider future land use patterns in conducting its long range transportation planning. The mandates of SB 375 provide the region with a renewed opportunity for integrated planning for the future. The purpose of SB 375 is to implement the state’s greenhouse gas (GHG) emissions reduction goals for cars and light trucks. This law requires the California Air Resources Board (CARB) to determine per capita GHG emission reduction targets for each metropolitan planning organization (MPO) in the state at two points in the future—2020 and 2035.

In accordance with Government Code Section 65080(b)(2)(B)(vii), the 2035 MTP/SCS achieves GHG emission reductions of three percent per capita in 2020 and a nearly six percent per capita in 2035, surpassing CARB’s reduction targets of zero and five percent for the same years.

Under SB 375, AMBAG and California’s 17 other MPOs must address GHG reduction as part of a broader “Sustainable Communities Strategy,” or SCS. Transportation strategies contained in this MTP such as managing transportation demand and making certain transportation system improvements, are major components of the SCS. However, the SCS also focuses on the land use growth pattern for the region, because geographical relationships between land uses—including density, diversity, and intensity—help determine the need for travel. Therefore, AMBAG’s SCS includes not only projections regarding the transportation network, but land use as well.

Specifically, SB 375 calls for the preparation of an SCS that “sets forth a forecasted development pattern for the region, which, when integrated

## Assembly Bill (AB) 32 and Senate Bill (SB) 375

California has a number of regulations regarding greenhouse gases (GHGs) and they are often confused with each other. In particular SB 375 is confused with AB 32. The major difference is AB 32 reduces GHGs from all sectors, whereas SB 375 is only concerned with transportation, specifically passenger vehicles.

California's major initiative for reducing GHG emissions is outlined in AB 32, the "California Global Warming Solutions Act of 2006," signed into law in 2006. AB 32 codifies the statewide goal of reducing GHG emissions to 1990 levels by 2020 (essentially a 15 percent reduction below 2005 emission levels) and requires CARB to prepare a Scoping Plan that outlines the main state strategies for reducing GHGs to meet the 2020 deadline. In addition, AB 32 requires CARB to adopt regulations to require reporting and verification of statewide GHG emissions.

Senate Bill (SB) 375, signed in August 2008, enhances the state's ability to reach AB 32 goals by aligning transportation planning and funding, land use planning and state housing mandates at the regional level in order to reduce VMT and transportation-related GHG emissions. As mandated by CARB, AMBAG must reduce per capita GHG emissions from passenger vehicles in order to meet the SB 375 target. For the AMBAG region, the targets set by CARB are not to exceed 2005 per capita levels of GHGs by 2020 and to reduce GHG emissions by 5 percent per capita from 2005 levels by 2035.

with the transportation network, and other transportation measures and policies, will reduce the greenhouse gas emissions from automobiles and light trucks to achieve, if there is a feasible way to do so, the greenhouse gas emission reduction targets approved by the state Air Resources Board." [CGC Section 65080(b)(2)(B)(vii)].

In summary, under SB 375, an SCS must:

- Identify existing and future land use patterns;
- Identify transportation needs and the planned transportation network;
- Consider statutory housing goals and objectives;
- Identify areas to accommodate long term housing needs;
- Identify areas to accommodate 8 year housing needs;
- Consider resource areas and farmland; and
- Comply with federal law for developing an MTP.

These requirements, as outlined in California Government Code Section 65080(b)(2)(B), do not mean that the SCS creates a mandate for land use policies at the local level. In fact, SB 375 specifically states that the SCS cannot dictate local general plan policies (see Government Code Section 65080(b)(2)(J)). Rather, the SCS is intended to provide a regional policy foundation that local governments may build upon as they choose, which includes quantitative growth projections for each city and county in the region. In addition, some projects consistent with the SCS may be eligible for a streamlined environmental review process.

The key difference between past and current regional planning efforts is a sharper focus on reducing GHG emissions from cars and light trucks. For these vehicles, the state has developed a three-tiered approach to reducing GHG emissions. In addition to the regional land use policies and transportation investments contained in the 2035 MTP/SCS, the state has enacted laws to increase vehicle fuel efficiency and to increase the use of

alternative, lower carbon transportation fuels. AMBAG and other regional stakeholders are supporting infrastructure planning for alternative fuels and zero emissions vehicles, which is addressed later in this chapter.

## California Transportation Plan

Senate Bill 391 of 2009 requires the California Department of Transportation to prepare the California Transportation Plan, a long range transportation plan, by December 2015. This system must reduce GHG emissions to 1990 levels from current levels by 2020, and 80 percent below the 1990 levels by 2050 as described by AB 32 and Executive Order S-03-05 respectively. The upcoming California Transportation Plan 2040 will demonstrate how major metropolitan areas, rural areas, and state agencies can coordinate planning efforts to achieve critical statewide goals. SB 375 addresses the regional GHG emissions from the transportation sector and SB 391 addresses the statewide GHG emissions from the transportation sector, both in support of AB 32.

## Creating the 2035 MTP/SCS

The 2035 MTP/SCS contains ambitious goals to meet the region's challenges and are informed by the policies identified in Chapter 1. In recent years, AMBAG and its local jurisdictions have laid the groundwork for the 2035 MTP/SCS by engaging in a variety of efforts to plan for more sustainable communities such as the Blueprint – "Envisioning the Monterey Bay." Building on this foundation, AMBAG's first step in developing the SCS was to coordinate with its local and regional partners in both information gathering and strategy development to create a realistic and implementable 2035 MTP/SCS. AMBAG also engaged the public and regional stakeholders to determine their priorities of the region. This "bottom-up" approach has included local jurisdictions, the three regional transportation planning agencies (RTPAs), transit operators, Caltrans, Monterey Bay Unified Air Pollution Control District, and a wide array of community stakeholders.

## Regional Transportation Planning Agencies

As the agencies statutorily responsible for the implementation of transportation projects in their respective counties, AMBAG's three RTPAs – the Transportation Agency for Monterey County, the Santa Cruz County Regional Transportation Commission and the San Benito County Council of Governments – have a critical role in the development of the 2035 MTP/SCS. Early in the development process, the RTPAs worked closely with AMBAG to identify key priorities for consideration in the 2035 MTP/SCS's scenario planning process. The RTPAs remained actively involved throughout the entire scenario planning process, offering meaningful input as AMBAG decision-makers considered the various policy alternatives. Given the new requirements of SB 375, it will be critical for the RTPAs to embrace the concept of integrating transportation planning with land use planning for this region to develop a truly sustainable 2035 MTP/SCS.



## Land Use & Transportation Connection

### Scenario Planning

Scenario planning is a planning method that analyzes a series of potential futures. In developing the Sustainable Communities Strategy, it is used to evaluate potential combinations of land use patterns and transportation investment. The resulting scenarios were analyzed and evaluated in context of the 2035 MTP/SCS goals and performance measures.

Prior to creating the initial set of scenarios, a series of workshops were held to understand and gauge the public's preference with respect to land use and transportation issues and priorities. A web-based survey tool and a phone survey were also used to allow broader participation and input. Based on this input five scenarios were designed to explore and clearly convey the impacts of where and how the tri-county region grows over the next 25 years. On the land use side the alternatives explored whether growth should be focused within existing developed areas or dispersed. Scenarios also varied the style/design of neighborhoods. On the transportation side the scenarios varied the types of transportation investments in a manner that was consistent with the land use theme for that given scenario.

The initial five scenarios were built to be very discrete from one another in order to get a clear picture of the effects any given scenario would have on the performance measures. None of the initial scenarios were intended to be the final preferred scenario. Rather they were constructed to be starkly different in order to highlight how a particular style of growth could or could not meet the region's needs and preferences.

These five initial scenarios were presented to the public at a series of workshops as well as to staff and elected officials at each respective jurisdiction. Based on feedback, they were then consolidated down to two hybrid scenarios. After vetting the hybrids through partner agencies and local jurisdictions a final preferred scenario was prepared and incorporated into the 2035 MTP/SCS.

AMBAG used relevant data and information gathered from local governments and the RTPAs - the Transportation Agency for Monterey County, the Santa Cruz County Regional Transportation Commission and the San Benito County Council of Governments - to develop scenarios using a process that engaged the entire region in envisioning a more sustainable future. For each of these scenarios, it is assumed that the AMBAG Regional Growth Forecast (three county total) is a constraint (fixed upper limit) to the amount of total development in the region. Additionally, the hybrid and final preferred scenario restricted the majority of growth to the Spheres of Influence of any given city. Some growth is accounted for in unincorporated Community Plan Areas (Monterey County), Urban Service Areas (Santa Cruz County) or New Community Study Areas (San Benito County). All growth is consistent with General Plans and was based on direction from jurisdiction planning staff. Detailed documentation of the development of the scenarios can be found in Appendices E and F.

### Regional Growth Forecast

The 2035 MTP/SCS depends on an accurate and credible forecast for future growth in population, housing, and employment as a basis for determining the region's infrastructure needs. Beginning in spring 2012, AMBAG conducted a series of one-on-one meetings with 18 cities and three counties to receive local input on the regional population, housing, and employment growth forecast for the 2035 MTP/SCS.

Over the last two years, the Regional Growth Forecast has been updated to reflect the 2010 Census, data from the California Employment Development Department and InfoUSA, as well as population and household data from the California Department of Finance. Ongoing discussions with local jurisdictions led to refinement of the forecast figures, which resulted in AMBAG's ability to obtain a consensus on the Regional Growth Forecast to serve as the foundation for the 2035 MTP/SCS. Figures 4-1 through 4-9 highlight the region's population, employment, and household growth through 2035. Detailed information on the Regional Growth Forecast can be found in Appendix A.

8210

## RESOLUTION NO. 3995

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA  
ADOPTING THE CITY'S GENERAL PLAN UPDATE

**WHEREAS**, The City of Capitola recognizes the need for a General Plan to guide future growth and development within the City; and

**WHEREAS**, Section 65300 et. Seq. of the Government Code of the State of California requires a comprehensive General Plan for the physical development of the City; and

**WHEREAS**, the City Council has provided direction for updating the General Plan for the City of Capitola and assigned City staff and a General Plan Advisory Committee (GPAC) with the task of coordinating the planning process and integrating various comments from stakeholder and interested members of the public; and

**WHEREAS**, the process to update the City's General Plan was initiated in 2010, and involved extensive community involvement; and

**WHEREAS**, the GPAC endorsed the General Plan Update on November 12, 2013; and

**WHEREAS**, the Planning Commission recommended adoption of the General Plan Update on April 3, 2014; and

**WHEREAS**, the City Council provided the required notification and conducted public hearings on May 8, 2014 and June 26, 2014, considered all testimony and proposed modifications received in the process, and made necessary revisions to the Final Draft General Plan Update; and

**WHEREAS**, the City Council finds:

1. The City Council reviewed and considered the information in the Final Environmental Impact Report prior to acting on the General Plan Update, and has certified the Final Environmental Impact Report.
2. The General Plan Update has been prepared consistent with the requirements of State law:
  - The General Plan Update is a comprehensive long-term plan for the physical development of the City, containing the mandatory elements of land use, circulation (mobility), conservation, open space, noise, and safety as they are contained in the chapters of the General Plan Update. The City's Housing Element is prepared as a separate volume to the General Plan as it requires updates every eight years in accordance with State law. The City's current Housing Element was updated and adopted on February 11, 2010, (and adopted by Housing and Community Development on April 6, 2010) and covers the years 2007 to 2014.
  - The General Plan Update also includes an optional Economic Development Element as allowed by State law.
  - The General Plan Update is internally consistent in that all elements have been concurrently updated.

8211

RESOLUTION NO. 3995

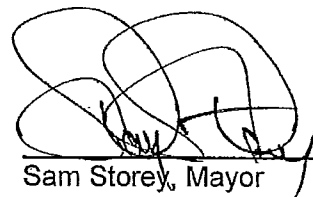
- The General Plan balances various interests in arriving at its particular content and form.
- The public hearing process has been conducted as required by State law.
- Proposed studies and actions recommended within the General Plan Update are desirable and will be pursued in accordance with priorities established by the City Council during its annual budgetary process. However, budget limitations may limit the City's ability to fulfill all of the proposed actions and studies included in the General Plan Update. Failure to carry out any specific study or action as suggested will not invalidate the General Plan Update as its adequacy is achieved through policies and land use designations which are not dependent on future studies or actions.
- The annual review of the General Plan as required by Section 65400(b) of the Government Code will serve as the principal mechanism to monitor mitigation effects of General Plan policies and actions.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Capitola that the General Plan Update is hereby adopted.


**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City Council of the City of Capitola hereby rescinds the superseded General Plan, adopted by Resolution No. 3087. The 2007-2014 Housing Element of the General Plan is not rescinded and remains in effect as part of the General Plan Update.

I **HEREBY CERTIFY** that the above and foregoing Resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 26th day of June, 2014, by the following vote:

AYES: Council Members Harlan, Norton, Bottorff, Termini, and Mayor Storey  
NOES: None  
ABSENT: None  
ABSTAIN: None



Sam Storey, Mayor

ATTEST:  CMC  
Susan Sneddon, City Clerk

**CITY OF CAPITOLA SUSTAINABLE COMMUNITIES GRANT  
 "Sustainability in General Plan Update"  
 Indicators & Outcomes-Status June 2014**

*The primary measure of progress for this grant was the adoption on June 26, 2014 by the Capitola City Council of the Capitola General Plan with sustainability as a key theme. Please see attached Resolution. In addition, the city's grant application included a range of indicators that will result from implementation of the General Plan. Some of these indicators are long-term, and not yet measurable. However, many indicators have progress or continued implementation, see below.*

Program Objectives	Program Indicators	Desired Outcomes	Status
<b>Improve Air and Water Quality</b>	Surface Water Particulates	Decrease	Active City implementation of Storm Water Management Program to decrease surface particulates
	Air emissions and particulate runoff as measured indirectly by: Time looking for village parking	Decrease	Public Works Dept. reviewing Parking Management Program for Capitola Village
	Air emissions and particulate runoff as measured indirectly by: Number of Parking Places Within 1200 feet to village	Increase	225 new parking spaces were completed at the Beach and Village Parking Lot #2, in Capitola Village on May 4, 2014.
	Air emissions and particulate runoff as measured indirectly through reduced vehicle use by: Square Feet of Sidewalks and Pedestrian Pathways	Increase	City is currently widening sidewalks in Capitola Village
	Soquel Creek Water and Beach/Bay contaminants	Monitor/Alert	Ongoing monitoring
	Soquel Creek Water Contaminants	Monitor/Alert	Ongoing monitoring
	Air emissions and particulate runoff as measured indirectly by: Shuttle Ridership	Increase	City shuttle to Capitola Beach had 15,928 riders in 2013, from May to September. This number has been generally maintained.
<b>Promote Public Health</b>	People who are fit as measured indirectly by: People participating in recreation programs	Increase	Capitola has an active recreation program, with 6,623 enrollments 2014, in a City of 10,000 residents
	People who are fit as measured indirectly by: Active Recreation programs	Maintain/Increase	Capitola offers 374 Recreation classes, Junior Lifeguards, Sports Leagues (softball, soccer and futsal), and Open Gvm.
	People who are fit as measured indirectly by: People engaged in beach use	Increase	Summer 2013 beach use was very crowded; this trend is continuing this year, with a very busy Memorial Day weekend.

**CITY OF CAPITOLA SUSTAINABLE COMMUNITIES GRANT**  
**"Sustainability in General Plan Update"**  
**Indicators & Outcomes-Status June 2014**

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Program Objectives	Program Indicators	Desired Outcomes	Status
	Healthy People as measured indirectly by: arrests related to public drinking	Decrease	<i>Public drinking is prohibited on the Capitola Wharf and Capitola Beach.</i>
	Beach and Park Square Footage available to the public	Maintain/Increase	<i>Beach square footage has been maintained; City has added MacGregor Park (1.3 acres) and is actively pursuing adding Rispin Park (3 acres)</i>
	People who are fit as measured indirectly by: Linear Feet of Pedestrian and Bicycle Travellways	Increase	<i>This has been maintained.</i>
<b>Promote Equity</b>	Staff hours contributed to homeless programs and other social equity activities	Maintain/Increase	<i>This has been maintained.</i>
	Dollars Contributed to Social Equity Programs	Maintain	<i>This has been maintained.</i>
<b>Increase Affordable Housing</b>	Parcels Designated for Multiple Residential	Increase	<i>General Plan states that Multiple Housing can be developed on 41st Ave &amp; Commercial zoning Increased since 2011 – Turner Lane BMR unit (2) Increased – Capitola Beach Villas (8) &amp; Pearson Court (1) City applied for FTHB grant from CDBG April 2014</i>
	Housing Units available under affordability standards	Increase	
	Inclusionary Housing Units	Increase	
	First Time Home Buyers	Increase	
<b>Promote Infill and Compact Development</b>	Housing Density Bonuse Units Approved	Increase	<i>No new units No new units General Plan encourages mixed uses on 41st Ave &amp; commercial areas This has been maintained.</i>
	Secondary Dwelling Units	Increase	
	Square Footage of Mixed Use	Increase	
	Square Footage in Commercially Zoned Areas	Increase	
<b>Revitalize Urban and Community Centers</b>	Square Footage of Rehabilitated or Reconstructed Library	Increase	<i>City actively working on new Library plans This has been maintained. 225 new parking spaces were completed at the Beach and Village Parking Lot #2, in Capitola Village on May 4, 2014.</i>
	Library Hours	Increase	
	Increase access as indirectly measured by: Number of Parking Places Within 5 Minute walk to village	Increase	



**CITY OF CAPITOLA SUSTAINABLE COMMUNITIES GRANT**  
**"Sustainability in General Plan Update"**  
**Indicators & Outcomes-Status June 2014**

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Program Objectives	Program Indicators	Desired Outcomes	Status
<b>Protect Natural Resources and Ag Lands</b>	Designation of Archaeological and Paleontological Areas	Identify and Complete	City uses a map of known archeological sites. Development near sites have conditions requiring a full study if anything is unearthed.
	Urban Canopy	Preserve/Increase	Replaced 5 sick pine trees with new trees at City Hall. City adopted tree ordinance requiring any tree taken out to be replaced by two trees.
	Non Native Trees	Decrease	City urges replacement trees to be native.
	Prevent Bluff and Cliff Erosion: Surface Area Erosion By Storms	Decrease	
	Steelhead Smolt	Increase	Monitor annually, follow Fisheries Biologist's recommendation to monitor healthy habitat
	Tide Water Goby	Increase	Monitor annually, follow Fisheries Biologist's recommendation to monitor healthy habitat
	As measured indirectly by: Styrofoam trash	Decrease	City partners with Save Our Shores for multiple beach and Soquel Creek clean-ups every year. City adopted styrofoam ban ordinance.
As measured indirectly by: Cigarette Litter	Decrease	City installed signage and waste disposal cans in Village. City partners with Save Our Shores for multiple beach and Soquel Creek clean-ups every year.	
As measured indirectly by: Plastic Bag Litter	Decrease	City adopted plastic bag ordinance.	
<b>Reduce Automobile Usage and Fuel Consumption</b>	Number of Parking Places Within 8 Minute Walk to Village	Increase	225 new parking spaces were completed at the Pacific Cove lower lot in Capitola Village on May 4, 2014.
	Linear Feet of Pedestrian and Bicycle Travel ways	Increase	This has been maintained.
	Shuttle Ridership	Increase	City shuttle to Capitola Beach had 15,928 riders in 2013, from May to September. This number has been generally maintained.
	Traffic Signal Delays	Decrease	City has procured funding to design a roundabout for Bay Ave & Cap Ave
	Vehicle Miles Travelled	Decrease	City continues to work with regional agencies & partners on VMT

**CITY OF CAPITOLA SUSTAINABLE COMMUNITIES GRANT  
"Sustainability in General Plan Update"  
Indicators & Outcomes-Status June 2014**

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Program Objectives	Program Indicators	Desired Outcomes	Status
<b>Improve Infrastructure Systems</b>	Pavement Condition Index	Increase	<i>City increasing \$400K per year to pavement projects beginning FY 13/14. This has been maintained. This has been increased.</i>
	Linear Feet of Pedestrian and Bicycle Travel ways	Increase	
	Parking Spaces	Increase	
<b>Promote Water Conservation</b>	Water consumption as measured by installation of low flow facilities	Increase	<i>City requires low flow facilities on new development, all city buildings have low flow facilities</i>
<b>Promote Energy Efficiency and Conservation</b>	Promote Energy Management Technology	Increase	<i>City has energy audits on all City buildings and makes improvements. City adopted Green Building requirements for new development</i>
	Develop Green Development Opportunities and standards	Increase	
<b>Strengthen the Economy</b>	Identify and Implement Economic Development Strategies	Increase	<i>The City has just added an Economic Development Element to its General Plan Update. City staff regularly attends Chamber meetings in order to work in coordination. Increased Village Parking, see below. 225 new parking spaces were completed at the Beach and Village Parking Lot #2, in Capitola Village on May 4, 2014.</i>
	Develop Relationship with Chamber of Commerce to Implement Economic Development Strategies	Implement	
	Visitor Serving Uses	Increase	
	Number of Parking Places Within 8 Minute Walk to Village	Increase	



## CITY COUNCIL AGENDA REPORT

MEETING OF JULY 24, 2014

FROM: DEPARTMENT OF PUBLIC WORKS  
SUBJECT: MCGREGOR PARK PROJECT  
REPORT OF CONSTRUCTION BIDS

**RECOMMENDED ACTION:** Receive report and direct staff to negotiate with the low bidder, Earthworks Paving, on ways to lower the final cost of construction and return to Council on August 14, 2014, and to include the skate park pad option in the final project.

**BACKGROUND:** On July 16, 2014 the City received seven bids for the construction of the McGregor Park Project. This project will complete the grading, fencing, landscaping, parking lot improvements, and related features of the park on the McGregor property. This project does not include construction of any of the feature elements which are skate park ramps, dog park, and bike park. These bid results are summarized below; the construction estimate was \$135,000.

Contactor	Base Bid	Skate Park Pad Option	Total Project
Earthworks Paving	\$171,362	\$35,640.00	\$207,002.00
Monterey Peninsula Engineering	\$243,205	\$54,672.00	\$297,877.00
CRW Industries	\$297,420.01	\$38,170.32	\$355,590.33
Guerra Construction Group	\$335,182.50	\$36,200.00	\$371,382.50
Caleb Paving Inc.	\$336,612	\$44,528.00	\$381,140.00
QLM Inc.	\$339,671.20	\$47,898.40	\$387,569.60
Don Chapin Company	\$378,175	\$66,440.00	\$444,615.00

A detailed tabulation of the bids received is included as Attachment 1.

**DISCUSSION:** The project bids are significantly over the construction estimate and budget. The low bidder, Earthworks Paving, has indicated a willingness to both value engineer some of the items to reduce costs and also possibly donate a portion of the work. Staff recommends that the City Council accept the bid results, and authorize staff to work with Earthworks to lower the costs of the project. Further, based on previous direction from the Council, the skate park pad was to be considered as an optional item depending on interest in funding skate ramps by private parties. The City recently entered into an agreement with the Monte Foundation for a fireworks show with the proceeds designated for the skate park. Based on this action, staff recommends the skate park pad be included in the final project.

**FISCAL IMPACT:** \$165,000 has been allocated to this project. Of this, \$18,500 has been expended for a property survey, plan development and permitting. The remaining balance is \$146,500. While staff is confident that we can effectively reduce the project costs from the amount bid, it is likely that additional funding will be required to complete the project.

**ATTACHMENTS:** Bid Results

Report Prepared By: Steven Jesberg  
Public Works Director

Reviewed and Forwarded  
By City Manager: 

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**Bid Results**

**Project: McGregor Park**

**Bid Opening Date:**

**16-Jul-14**

Item	Description	Unit	Quantity	Opinion of Probable Cost		Earthworks		
				Unit Price	Total	Unit Price	Total	
<b>Base Bid Items</b>								
1	Mobilization	Lump Sum	1	\$ 2,000	\$ 2,000	\$ 1,000.00	\$ 1,000.00	
2	Clearing and Grubbing	Lump Sum	1	\$ 2,000	\$ 2,000	\$ 1,400.00	\$ 1,400.00	
3	Tree Removal	Lump Sum	1	\$ 5,000	\$ 5,000	\$ 2,500.00	\$ 2,500.00	
4	Grading	Lump Sum	1	\$ 2,500	\$ 2,500	\$ 4,200.00	\$ 4,200.00	
5	Hot Mix Asphalt (Type A) ADA spaces & AC Dyke only	Tons	8	\$ 160	\$ 1,280	\$ 765.00	\$ 6,120.00	
6	Aggregate Base	Tons	650	\$ 50	\$ 32,500	\$ 33.50	\$ 21,775.00	
7	Decomposed Granite	Tons	40	\$ 40	\$ 1,600	\$ 380.00	\$ 15,200.00	
8	Concrete Wheel Stops	Each	30	\$ 100	\$ 3,000	\$ 45.00	\$ 1,350.00	
9	Percolation Basins Drinking Fountains	C.Y.	6	\$ 50	\$ 300	\$ 300.00	\$ 1,800.00	
10	Split Rail Fence	L.F.	840	\$ 15	\$ 12,600	\$ 23.50	\$ 19,740.00	
11	Wood and Wire Fence	L.F.	645	\$ 12	\$ 7,740	\$ 37.00	\$ 23,865.00	
12	Relocation of Parking Lot Gate	Lump Sum	1	\$ 1,000	\$ 1,000	\$ 2,800.00	\$ 2,800.00	
13	Removable Bollards	Each	2	\$ 1,000	\$ 2,000	\$ 770.00	\$ 1,540.00	
14	LED Solar light	Each	5	\$ 1,200	\$ 6,000	\$ 4,015.00	\$ 20,075.00	
15	Benches	Each	2	\$ 900	\$ 1,800	\$ 1,175.00	\$ 2,350.00	
16	Dog Clean-up Station	Each	2	\$ 325	\$ 650	\$ 325.00	\$ 650.00	
17	Trash Receptacle	Each	3	\$ 800	\$ 2,400	\$ 268.00	\$ 804.00	
18	Recycling Receptable	Each	3	\$ 800	\$ 2,400	\$ 268.00	\$ 804.00	
19	Bike Rack	Each	3	\$ 400	\$ 1,200	\$ 825.00	\$ 2,475.00	
20	Drinking Fountain	Each	2	\$ 3,000	\$ 6,000	\$ 7,900.00	\$ 15,800.00	
21	Game Table	Each	1	\$ 1,500	\$ 1,500	\$ 2,100.00	\$ 2,100.00	
22	Landscaping and Irrigation	Lump Sum	1	\$ 12,770	\$ 12,770	\$ 22,150.00	\$ 22,150.00	
23	Parking Stall Designations	Lump Sum	1	\$ 5,000	\$ 5,000	\$ 864.00	\$ 864.00	
					<b>Total Base Bid</b>	<b>\$ 113,240</b>	<b>Total Base Bid</b>	<b>\$ 171,362.00</b>
<b>Bid Items Optiona A (Skatepark)</b>								
24	Hot Mix Asphalt	Tons	72	\$ 160	\$ 11,520	\$ 195.00	\$ 14,040.00	
25	Chain Link Fence	L.F.	440	\$ 16	\$ 7,040	\$ 28.00	\$ 12,320.00	
26	Percolation Basin	C.Y.	64	\$ 50	\$ 3,200	\$ 145.00	\$ 9,280.00	
					<b>Total Option A</b>	<b>\$ 21,760</b>	<b>Total Option A</b>	<b>\$ 35,640.00</b>
					<b>All Items</b>	<b>\$ 135,000</b>	<b>All Items</b>	<b>\$ 207,002.00</b>

Item #: 8.A. Attach 1.pdf

Monterey Peninsula Engineering		CRW Industries, Inc		Guerra Construction Group	
Unit Price	Total	Unit Price	Total	Unit Price	Total
\$ 12,000.00	\$ 12,000.00	\$ 44,400.00	\$ 44,400.00	\$ 15,000.00	\$ 15,000.00
\$ 4,600.00	\$ 4,600.00	\$ 30,800.00	\$ 30,800.00	\$ 57,000.00	\$ 57,000.00
\$ 3,800.00	\$ 3,800.00	\$ 7,000.00	\$ 7,000.00	\$ 6,000.00	\$ 6,000.00
\$ 21,000.00	\$ 21,000.00	\$ 47,480.00	\$ 47,480.00	\$ 60,000.00	\$ 60,000.00
\$ 490.00	\$ 3,920.00	\$ 709.50	\$ 5,676.00	\$ 600.00	\$ 4,800.00
\$ 34.00	\$ 22,100.00	\$ 13.20	\$ 8,580.00	\$ 45.00	\$ 29,250.00
\$ 575.00	\$ 23,000.00	\$ 578.00	\$ 23,120.00	\$ 250.00	\$ 10,000.00
\$ 44.00	\$ 1,320.00	\$ 9.00	\$ 270.00	\$ 50.00	\$ 1,500.00
\$ 400.00	\$ 2,400.00	\$ 217.00	\$ 1,302.00	\$ 400.00	\$ 2,400.00
\$ 25.00	\$ 21,000.00	\$ 35.00	\$ 29,400.00	\$ 26.00	\$ 21,840.00
\$ 47.00	\$ 30,315.00	\$ 36.00	\$ 23,220.00	\$ 46.50	\$ 29,992.50
\$ 1,800.00	\$ 1,800.00	\$ 1,200.00	\$ 1,200.00	\$ 2,000.00	\$ 2,000.00
\$ 2,000.00	\$ 4,000.00	\$ 1,650.00	\$ 3,300.00	\$ 1,000.00	\$ 2,000.00
\$ 4,400.00	\$ 22,000.00	\$ 2,415.20	\$ 12,076.00	\$ 3,600.00	\$ 18,000.00
\$ 2,400.00	\$ 4,800.00	\$ 1,386.50	\$ 2,773.00	\$ 2,100.00	\$ 4,200.00
\$ 1,000.00	\$ 2,000.00	\$ 600.00	\$ 1,200.00	\$ 800.00	\$ 1,600.00
\$ 500.00	\$ 1,500.00	\$ 255.00	\$ 765.00	\$ 850.00	\$ 2,550.00
\$ 500.00	\$ 1,500.00	\$ 255.00	\$ 765.00	\$ 850.00	\$ 2,550.00
\$ 900.00	\$ 2,700.00	\$ 613.67	\$ 1,841.01	\$ 1,300.00	\$ 3,900.00
\$ 9,000.00	\$ 18,000.00	\$ 6,773.50	\$ 13,547.00	\$ 8,000.00	\$ 16,000.00
\$ 1,900.00	\$ 1,900.00	\$ 1,505.00	\$ 1,505.00	\$ 2,200.00	\$ 2,200.00
\$ 37,000.00	\$ 37,000.00	\$ 34,000.00	\$ 34,000.00	\$ 40,000.00	\$ 40,000.00
\$ 550.00	\$ 550.00	\$ 3,200.00	\$ 3,200.00	\$ 2,400.00	\$ 2,400.00
<b>Total Base Bid</b>	<b>\$ 243,205.00</b>	<b>Total Base Bid</b>	<b>\$ 297,420.01</b>	<b>Total Base Bid</b>	<b>\$ 335,182.50</b>
\$ 390.00	\$ 28,080.00	\$ 206.25	\$ 14,850.00	\$ 200.00	\$ 14,400.00
\$ 44.00	\$ 19,360.00	\$ 30.00	\$ 13,200.00	\$ 35.00	\$ 15,400.00
\$ 113.00	\$ 7,232.00	\$ 158.13	\$ 10,120.32	\$ 100.00	\$ 6,400.00
Total Option A	\$ 54,672.00	Total Option A	\$ 38,170.32	Total Option A	\$ 36,200.00
<b>All Items</b>	<b>\$ 297,877.00</b>	<b>All Items</b>	<b>\$ 335,590.33</b>	<b>All Items</b>	<b>\$ 371,382.50</b>

Galeb Paving, Inc.		QLM, Inc.		Don Chaping Company	
Unit Price	Total	Unit Price	Total	Unit Price	Total
\$ 73,299.00	\$ 73,299.00	\$ 33,996.90	\$ 33,996.90	\$ 8,000.00	\$ 8,000.00
\$ 3,818.00	\$ 3,818.00	\$ 9,600.90	\$ 9,600.90	\$ 15,000.00	\$ 15,000.00
\$ 8,188.00	\$ 8,188.00	\$ 8,971.90	\$ 8,971.90	\$ 4,000.00	\$ 4,000.00
\$ 44,833.00	\$ 44,833.00	\$ 17,737.50	\$ 17,737.50	\$ 35,000.00	\$ 35,000.00
\$ 868.00	\$ 6,944.00	\$ 911.70	\$ 7,293.60	\$ 900.00	\$ 7,200.00
\$ 38.00	\$ 24,700.00	\$ 49.40	\$ 32,110.00	\$ 100.00	\$ 65,000.00
\$ 302.00	\$ 12,080.00	\$ 332.60	\$ 13,304.00	\$ 600.00	\$ 24,000.00
\$ 50.00	\$ 1,500.00	\$ 60.10	\$ 1,803.00	\$ 100.00	\$ 3,000.00
\$ 345.50	\$ 2,073.00	\$ 1,239.90	\$ 7,439.40	\$ 200.00	\$ 1,200.00
\$ 23.00	\$ 19,320.00	\$ 27.20	\$ 22,848.00	\$ 70.00	\$ 58,800.00
\$ 42.80	\$ 27,606.00	\$ 53.80	\$ 34,701.00	\$ 55.00	\$ 35,475.00
\$ 1,921.00	\$ 1,921.00	\$ 504.70	\$ 504.70	\$ 6,000.00	\$ 6,000.00
\$ 2,725.00	\$ 5,450.00	\$ 1,148.10	\$ 2,296.20	\$ 1,500.00	\$ 3,000.00
\$ 4,015.00	\$ 20,075.00	\$ 3,224.70	\$ 16,123.50	\$ 5,000.00	\$ 25,000.00
\$ 1,984.50	\$ 3,969.00	\$ 1,873.20	\$ 3,746.40	\$ 2,500.00	\$ 5,000.00
\$ 1,003.00	\$ 2,006.00	\$ 836.70	\$ 1,673.40	\$ 1,000.00	\$ 2,000.00
\$ 614.00	\$ 1,842.00	\$ 534.00	\$ 1,602.00	\$ 1,000.00	\$ 3,000.00
\$ 614.00	\$ 1,842.00	\$ 368.30	\$ 1,104.90	\$ 1,000.00	\$ 3,000.00
\$ 994.00	\$ 2,982.00	\$ 1,083.60	\$ 3,250.80	\$ 1,500.00	\$ 4,500.00
\$ 9,694.50	\$ 19,389.00	\$ 8,170.20	\$ 16,340.40	\$ 10,000.00	\$ 20,000.00
\$ 2,624.00	\$ 2,624.00	\$ 2,199.40	\$ 2,199.40	\$ 4,000.00	\$ 4,000.00
\$ 48,601.00	\$ 48,601.00	\$ 100,367.50	\$ 100,367.50	\$ 42,000.00	\$ 42,000.00
\$ 1,550.00	\$ 1,550.00	\$ 655.80	\$ 655.80	\$ 4,000.00	\$ 4,000.00
<b>Total Base Bid</b>	<b>\$ 336,612.00</b>	<b>Total Base Bid</b>	<b>\$ 339,671.20</b>	<b>Total Base Bid</b>	<b>\$ 378,175.00</b>
\$ 238.00	\$ 17,136.00	\$ 247.20	\$ 17,798.40	\$ 500.00	\$ 36,000.00
\$ 40.00	\$ 17,600.00	\$ 47.10	\$ 20,724.00	\$ 43.00	\$ 18,920.00
\$ 153.00	\$ 9,792.00	\$ 146.50	\$ 9,376.00	\$ 180.00	\$ 11,520.00
Total Option A	\$ 44,528.00	Total Option A	\$ 47,898.40	Total Option A	\$ 66,440.00
<b>All Items</b>	<b>\$ 381,140.00</b>	<b>All Items</b>	<b>\$ 387,569.60</b>	<b>All Items</b>	<b>\$ 444,615.00</b>

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## CITY COUNCIL AGENDA REPORT

MEETING OF JULY 24, 2012

FROM: CITY MANAGER'S DEPARTMENT  
SUBJECT: CONSIDER A RESOLUTION PERTAINING TO THE NOVEMBER 4, 2014,  
GENERAL MUNICIPAL ELECTION

### **RECOMMENDED ACTION:**

1. Adopt a Resolution (Attachment 1) calling for a General Municipal Election, and requesting the Santa Cruz County Elections Department to consolidate a General Municipal Election.  
OR
2. Adopt a Resolution (Attachment 2) calling for a General Municipal Election for the submission to the voters of a local ballot measure to make the Office of the City Treasurer appointed, and requesting the Santa Cruz County Elections Department to consolidate a General Municipal Election.

### **BACKGROUND:**

Following the July 2013, resignation of the elected Treasurer City Staff was directed to provide information regarding how many other cities have elected City Treasurers, and to review the advantages and disadvantages of an elected versus appointed Treasurer. The results of that survey, which were presented to City Council in September, 2013, showed that 65% of California cities have appointed Treasurers and 35% have elected Treasurers. The overall trend indicates that cities have shifted from elected Treasurers to appointed Treasurers due to the increased complexity in government financial management, the high level of oversight by external auditors, and financial reporting requirements.

Pursuant to Government Code § 36508 the City Council may submit to the electors the question whether the Treasurer shall be appointed by the City Council.

Following the September meeting, the City Council asked the Financial Advisory Committee to study the Treasurer position and to provide a recommendation to the City Council. In addition, in an effort to help gauge the likelihood a ballot measure to change the position would be passed by voters, the City conducted a public opinion survey of 240 residents.

The results of that survey were presented to City Council on July 10, 2014. Overall the results showed respondents were nearly split regarding whether or not to change the Treasurer to an appointed position, with 32% in favor and 36% opposed before arguments were read, and 44% in favor and 41% opposed after arguments. However, among likely voters, the level of support falls with those opposed leading by 7% before arguments and 1% after arguments.

The Finance Advisory Committee (FAC) met several times over the last year to review options and on July 15, 2014, the FAC voted to recommend that the City not put a ballot measure regarding the Treasurer on the November ballot. In that same motion, the FAC offered to play a larger role in recruiting and vetting future candidates for the Treasurer position.

## Item #: 8.B. Staff Report.pdf

JULY 24, 2014 AGENDA REPORT  
NOVEMBER 4, 2014, GENERAL MUNICIPAL ELECTION

### DISCUSSION:

The final deadline for the City Council to request consolidation of a local election for candidates and/or measures to file the request with the County Elections Department is August 8th.

There are two draft Resolutions before City Council, only one of which may be adopted. The first Resolution calls a General Municipal Election and requests consolidation with the general election (Attachment 1). The second Resolution (Attachment 2) takes the same actions as the first, but also calls for a local ballot measure to make the Office of the City Treasurer appointed.

If the second Resolution is adopted, which includes a local ballot measure regarding the Office of the City Treasurer, the City Clerk will prepare a timeline for submitting the impartial analysis, arguments for and against, and rebuttals to the arguments. This information, as well as a Resolution authorizing certain council members to file written arguments for or against the City ballot measure will be brought back to the Council at a regular City Council meeting in timely fashion.

**FISCAL IMPACT:** No fiscal impacts

### ATTACHMENTS

1. Draft Resolution calling for a General Municipal Election and requesting consolidation;
2. Draft Resolution calling for a General Municipal Election and requesting consolidation, and submission of a local ballot measure to make the Office of the City Treasurer appointed.

Report Prepared By: Susan Sneddon, City Clerk

Reviewed and Forwarded  
By City Manager: 

## RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION OF THE GENERAL MUNICIPAL ELECTION IN THE CITY OF CAPITOLA ON TUESDAY, NOVEMBER 4, 2014**

**WHEREAS**, pursuant to Elections Code Section 10002, the governing body of any city may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city relating to the conduct of an election; and

**WHEREAS**, the resolution of the governing body of the city or district shall specify the services requested; and

**WHEREAS**, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

**WHEREAS**, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

**WHEREAS**, pursuant to Elections Code Section 10400, such election for cities may be either completely or partially consolidated; and

**WHEREAS**, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot acknowledging that the consolidation election will be held and conducted in the manner prescribed in Section 10418. Upon such request, the Board of Supervisors may order the consolidation; and

**WHEREAS**, pursuant to Elections Code Section 10418, if consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

**WHEREAS**, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

**WHEREAS**, various district, county, state and other political subdivision elections may be or have been called to be held on November 4, 2014.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the governing body of the City of Capitola hereby orders an election be called and consolidated with any and all elections also called to be held on November 4, 2014 insofar as said elections are to be held in the same territory or in a territory that is in part the same as the territory of the City of Capitola, and request the Board of Supervisors of the County of Santa Cruz to order such consolidation under Elections Code Sections 10401, 10403, and 10418.

**BE IT FURTHER RESOLVED AND ORDERED** that said governing body hereby requests the Board of Supervisors to permit the Santa Cruz County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

**BE IT FURTHER RESOLVED AND ORDERED** that the Santa Cruz County Elections Department conduct the election for the following offices at the November 4, 2014, election:

<u>SEATS OPEN</u>	<u>OFFICE</u>	<u>TERM</u>
Stephanie Harlan	Council Member	4 Years
Sam Storey (termed out)	Council Member	4 Years
Michael Termini	Council Member	4 Years

**BE IT FURTHER RESOLVED AND ORDERED** that the City Clerk of the City of Capitola is hereby ordered and directed to cause said proposed ordinance and notice of election to be published in accordance with the provisions of the California State Elections Code.

**I HEREBY CERTIFY** that the above and foregoing resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 24<sup>th</sup> day of July, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Sam Storey, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk

## RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION OF THE GENERAL MUNICIPAL ELECTION IN THE CITY OF CAPITOLA ON TUESDAY, NOVEMBER 4, 2014; AND REQUESTING SUBMISSION TO THE VOTERS OF A LOCAL BALLOT MEASURE TO MAKE THE OFFICE OF THE CITY TREASURER APPOINTED**

**WHEREAS**, pursuant to Elections Code Section 10002, the governing body of any city may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city relating to the conduct of an election; and

**WHEREAS**, the resolution of the governing body of the city or district shall specify the services requested; and

**WHEREAS**, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

**WHEREAS**, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

**WHEREAS**, pursuant to Elections Code Section 10400, such election for cities may be either completely or partially consolidated; and

**WHEREAS**, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot acknowledging that the consolidation election will be held and conducted in the manner prescribed in Section 10418. Upon such request, the Board of Supervisors may order the consolidation; and

**WHEREAS**, pursuant to Elections Code Section 10418, if consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

**WHEREAS**, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

**WHEREAS**, various district, county, state and other political subdivision elections may be or have been called to be held on November 4, 2014.

**Item #: 8.B. Attach 2.pdf**  
**RESOLUTION NO. \_\_\_\_\_**

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the governing body of the City of Capitola hereby orders an election be called and consolidated with any and all elections also called to be held on November 4, 2014 insofar as said elections are to be held in the same territory or in a territory that is in part the same as the territory of the City of Capitola, and request the Board of Supervisors of the County of Santa Cruz to order such consolidation under Elections Code Sections 10401, 10403, and 10418.

**BE IT FURTHER RESOLVED AND ORDERED** that said governing body hereby requests the Board of Supervisors to permit the Santa Cruz County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

**BE IT FURTHER RESOLVED AND ORDERED** that the Santa Cruz County Elections Department conduct the election for the following offices at the November 4, 2014, election:

<u>SEATS OPEN</u>	<u>OFFICE</u>	<u>TERM</u>
Stephanie Harlan	Council Member	4 Years
Sam Storey (termed out)	Council Member	4 Years
Michael Termini	Council Member	4 Years

**BE IT FURTHER RESOLVED AND ORDERED** that the Santa Cruz County Elections Department shall conduct the election for the following measure to be voted on at the November 4, 2014, election:

Shall the office of the City Treasurer be appointive?	Yes	
	No	

Santa Cruz County Elections Department is requested to: [Check one of the following]

- Print the attached measure text exactly as filed or indicated on the filed document in the Voter's Information Pamphlet section of the Sample Ballot for the November 4, 2014 election. Cost of printing and distribution of the measure text will be paid for by the city/district, attached hereto as Exhibit "A".
- Not to print the measure text in the Voter's Information Pamphlet of the Sample Ballot but send a copy to voters upon request at the cost of said city/district.

**BE IT FURTHER RESOLVED AND ORDERED** that the City Clerk of the City of Capitola is hereby ordered and directed to cause said proposed ordinance and notice of election to be published in accordance with the provisions of the California State Elections Code.

**I HEREBY CERTIFY** that the above and foregoing resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 24<sup>th</sup> day of July, 2014, by the following vote:

AYES:  
 NOES:  
 ABSENT:  
 ABSTAIN:

\_\_\_\_\_  
 Sam Storey, Mayor

ATTEST:

\_\_\_\_\_, CMC  
 Susan Sneddon, City Clerk

RESOLUTION NO. \_\_\_\_\_

EXHIBIT A

Measure to be voted on: November 4, 2014

DRAFT ORDINANCE NO. \_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CAPITOLA AMENDING CHAPTER 2.04 OF THE CAPITOLA MUNICIPAL CODE REGARDING THE POSITION OF THE CITY TREASURER

THE PEOPLE OF THE CITY OF CAPITOLA, CALIFORNIA, DO ORDAIN AS FOLLOWS:

WHEREAS, it is the purpose of this Ordinance to amend the City of Capitola Municipal Code Chapter 2.04 entitled Administration and Personnel, to establish the positions of the City Treasurer as appointed; and

WHEREAS, this ordinance shall be known as the City of Capitola City Treasurer Appointment. The City of Capitola hereinafter shall be called "City". This ordinance shall be applicable in the incorporated territory of the City.

WHEREAS, California Government Code Section 34856 states that when the offices of City Treasurer is made appointive, appointments to such offices shall be made by the City Council unless the City Council vests such appointing power in the City Manager by Ordinance; and

WHEREAS, this ordinance is adopted to achieve the following, among other purposes, and directs the provisions hereof be interpreted in order to accomplish those purposes:

NOW, THEREFORE BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAPITOLA AS FOLLOWS

SECTION 1. Chapter 2.04 is hereby amended to read as follows:

"CHAPTER 2.04" ADMINISTRATION, AND PERSONNEL

- Sections:
- 2.04.010 Categories
- 2.04.015 Term limits for elected officials
- 2.04.350 Office created
- 2.04.355 Appointment
- 2.04.360 Powers and duties

2.04.010 Categories

The governmental forces of the city shall be organized into the following categories.

A. Elective. The elective offices of the city are: the city council members and city treasurer.

2.04.015 Term limits for elected officials

City council members and city treasurers shall serve a maximum of two elected terms consecutively. Upon completion of a second consecutive elected term, the term-limited city council member or city treasurer shall be eligible to seek re-election to the city council or city treasurer's office for a term commencing no earlier than two years after the

**Item #: 8.B. Attach 2.pdf**  
**RESOLUTION NO. \_\_\_\_\_**

second consecutive term has been completed. Nothing herein shall be construed to limit the city council's discretion to appoint an individual to fill a city council seat or ~~city treasurer's office~~ which has been vacated due to resignation, death, disqualification or other cause

**2.04.350 Office created**

The office of city treasurer is created pursuant to Government Code Sections ~~41000~~ 41001 through 41007

**2.04.355 Appointment**

The city treasurer shall be appointed by the city council. The city treasurer shall serve at the pleasure of the city council.

SECTION 2. It is the purpose of this Ordinance to amend the City of Capitola Municipal Code Section 2.04 of the Chapter entitled Administration and Personnel, to establish the positions of the City Treasurer as appointed by the City Council; and

SECTION 3. This Ordinance shall take effect and be in full force thirty (30) days after its final adoption by the City Council.

This ordinance was introduced on the \_\_\_\_\_ day of \_\_\_\_\_, 2014, and was passed and adopted by the City Council of the City of Capitola on the \_\_\_\_\_ day of \_\_\_\_\_, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

\_\_\_\_\_  
Sam Storey, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk





## CITY COUNCIL AGENDA REPORT

MEETING OF JULY 24, 2014

FROM: POLICE DEPARTMENT

SUBJECT: CONSIDER A REQUEST FROM LIFESTYLE ESCAPES FOR A SPECIAL EVENT PERMIT FOR THE SURFERS PATH 10K/5K RUN WALK RACE IN CAPITOLA ON SUNDAY, NOVEMBER 9, 2014.

**RECOMMENDED ACTION:** Consider request and provide direction.

**BACKGROUND:** The Surfers Path 10K/5K run walk race is a new proposed event for the City of Capitola. If approved, the race will start at 41<sup>st</sup> Avenue and Portola Drive, proceed south on 41<sup>st</sup> Avenue, go right on East Cliff Drive in the County of Santa Cruz, and then circle back and conclude down Cliff Drive into the City of Capitola. Upon entering Capitola from Opal Cliff Drive, the participants will run down Cliff Drive to Stockton Avenue and turn right onto Esplanade Avenue. The proposed finish line is Esplanade Avenue at San Jose Avenue. Stockton Avenue will need to be closed as racers will be running across the Stockton Avenue Bridge and it is anticipated that spectators will be present. The event is promoted by the owner of Lifestyle Escapes, Tom Bradley. They have successfully operated the Capitola Half Marathon in the City since 2012 without significant issues. The race will start at 8:00 a.m. and it is anticipated that all roads in the City will be open by 11:00 a.m.

**DISCUSSION:** Event organizers anticipate approximately 1000 participants. The applicant has requested eight 10 X 10 canopies be placed on the beach against the sea wall for the dispersal of food and t-shirts for race participants. This time of year is when the beach openings are blocked in the winter due to high waves. If the event is approved, staff would recommend moving the canopies to Esplanade Park. There will be no selling of items at the conclusion of the race and access points to the beach will not be blocked. Organizers plan to donate 10% of their gross profit to local sports teams and organizations. Organizers of this event are requesting additional trash receptacles and disposal by Public Works.

Race participants will be encouraged to park at the Capitola Mall and will be asked to walk to the start area. Participants will be encouraged to use public and private transportation at the finish line. There will be a PA system and pre-recorded music at the finish line along with medical aid. Event promoters have secured verbal approval from the County of Santa Cruz. There is no alcohol or live entertainment associated with the event. Event organizers will contract with the Police Department for traffic control assistance in the City of Capitola.

Cliff Drive, Stockton Avenue, the Esplanade, and the 100 block of San Jose Avenue will be posted as no parking zones 72 hours before the event and local merchants and residents will receive a flyer noticing them of the event, restricted parking, and traffic delays at least 10 days before the event. Monterey Avenue and Capitola Avenue will remain open during the event. Lifestyle Escapes will secure liability insurance for this event in compliance with the City's standard coverage requirements. The existing public restrooms will not be sufficient enough for the amount of anticipated spectators and race participants. Staff recommends that the organizer provide janitorial staff to clean and restock the restrooms. Race staff will follow the runners to clean up any debris or trash from the event.

## Item #: 8.C. Staff Report.pdf

7-24-14 AGENDA REPORT: Surfers Path 10K/5K Race

The special event permit also serves as a permit for the encroachment permit with the following conditions:

- Encroachment permit has been applied for;
- A certificate of insurance indemnifying the City of Capitola has been requested;
- Traffic control for the event will be provided by law enforcement;
- Hours of operation have been clearly established;
- The Fire Marshal will review and approve the event;
- Public Works will hang banner as requested;
- Abide by all Capitola Municipal Codes.

In February 2002, the City Council approved Resolution No. 3202, adopting a Special Event Permit Program and Fee Schedule. The purpose of the program was to provide regulations and guidelines for Special Events occurring within the City limits and to recover costs associated with those events.

Special Events are divided into two categories: General Special Events and Minor Special Events. General Special Events are those with more than 200 attendees or notable impacts to City services or a particular neighborhood, and Minor Special Events are events with less than 200 persons and limited impacts.

In 2013, the Police Department issued a total of 21 Special Event Permits. There were 10 General Special Events and 11 Minor Special Events. During 2014, we added two new General Special Events to our event calendar: Open Streets Capitola in May, and the Fireworks Show in October. Both of these events require the closures of vehicle traffic to the Esplanade. Residents, business owners, and staff have expressed concern about the impacts of "event fatigue" our current and additional events are creating. While the proposed event occurs outside our "peak season" it will require a partial closure to vehicle traffic to Esplanade Avenue during the morning hours.

**FISCAL IMPACT:** The fiscal impact of this event to the City of Capitola will be offset by the applicant. Public Works will provide barricades for the road closures, additional trash receptacles, and receptacle removal. City staff will place and remove additional barricades and traffic cones as needed, post the parking meters and perform all clean up after the event.

The fees are as follows: Special event permit \$56; encroachment permit \$62; banner permit \$36; and amplified sound permit \$28. Total permit fees: \$182. Personnel costs are as follows: Three Police Officers at \$79/hour for four hours each, \$948; two Maintenance Worker II's at \$43/hour for eight hours each, \$688; and one Maintenance Superintendent at \$59/hour for six hours, \$354.

Fees:	\$ 182
Personnel:	<u>\$1,990</u>
<b>Total:</b>	<b>\$2,172</b>

### **ATTACHMENTS**

1. Special Event Permit Application
2. Maps of the event

Report Prepared By: Rudy Escalante  
Chief of Police

Reviewed and Forwarded  
By City Manager: 

**SPONSORING ORGANIZATION AND APPLICANT INFORMATION**

- Event Name: SURFERS PATH 10K/5K
- Event Description: RUN/WALK
- Event Purpose: Promote the City of Capitola, SC County, Health & FITNESS
- Sponsor: Lifestyle Escapes
- Sponsor's Address: P.O. Box 1503  
Capitola CA street 95010  
city state zip code
- Sponsoring Organization's Phone: (831) 477-0965
- FAX Number: (831) 477-0964 E-Mail Address: tom@lifestyleescapes.com
- Contact Person's Name: TOM BRADLEY
- Business Phone: (831) 477-0965 Cellular Phone: (831) 257-9283
- FAX Number: (831) 477-0964 E-Mail Address: tom@lifestyleescapes.com

Will you be using a professional Special Event Organizer? If yes, please include all foregoing information about the organizer on a separate sheet of paper and attach to your application.

**EVENT INFORMATION**

- Type of event:  Run  Festival  Parade  Sale  Motion Picture  Block Party
- Other (specify) \_\_\_\_\_
- Event Location: Capitola Village - maps attached
- Event Dates: 11/9/14 Anticipated Attendance: 1000
- Web Site Information: www.runsurferspath.com E-Mail Address: info@lifestyleescapes.com
- Will the public be invited?  Yes  No

Actual hours open to the public or "advertised" event hours:

- Date: 11/9/14 Time: 8:00  AM  PM to 11:00  AM  PM
- Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM
- Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM
- Has this event taken place before?  Yes  No Any changes to this event?  Yes  No
- If yes, what changes? \_\_\_\_\_
- If yes, please attach a copy of your last permit for this event, if available.
- Will this event be promoted, advertised or marketed in any manner?  Yes  No
- Will there be live media coverage during your event?  Yes  No
- If yes, please explain: Local media will be invited to cover the event.

- Are admission, entry or vendor participant fees required?  Yes  No
- If yes, explain: Public admission fees: \$ 0 per person  
 Participant entry fees: \$ 40/30 per person  
 Vendor fees: \$ 0 per booth  
 Number of vendors: 1 - POST RACE FOOD GIVEN AWAY.  
 How many vendors are for profit? \_\_\_\_\_  
 How many vendors are nonprofit? \_\_\_\_\_

*10% OF GROSS IS  
DONATED TO LOCAL SPORTS  
TEAMS & ORGANIZATIONS*

- \$ 40K Total estimated gross receipts, including tickets, product and sponsorship sales from this event. Explain how this amount was computed. Indicate amount per item.  
 \$ \_\_\_\_\_ Admission fees  
 \$ \_\_\_\_\_ Product fees  
 \$ \_\_\_\_\_ Sponsorship  
 \$ \_\_\_\_\_ Participant entry fees  
 \$ \_\_\_\_\_ Other (Please specify): \_\_\_\_\_
- \$ 30K Total estimated expenses for this event.  
 \$ \_\_\_\_\_ Advertising  
 \$ \_\_\_\_\_ Wages, salaries  
 \$ \_\_\_\_\_ City services (police, fire, street closures)  
 \$ \_\_\_\_\_ Insurance  
 \$ \_\_\_\_\_ Business license fee  
 \$ \_\_\_\_\_ Other (Please specify): \_\_\_\_\_

- Is the organization a "tax exempt, nonprofit" organization? Yes  No
- \$ 10K Projected amount of revenue the Sponsoring Organization(s) will receive as a result of this event.
- Specify the organization(s) to receive funding: LIFESTYLE ESCAPES

- City sponsorship requested?  Yes  No If yes, please describe: \_\_\_\_\_

**OVERALL EVENT DESCRIPTION**

- Will a staging/setup/assembly location be required?  Yes  No
- If yes, begin day/date: 11/9/14 Start time: 5:00  AM  PM
- Location: ESPLANADE AND BEACH.
- Description of the scope of the setup/assembly work (Attach additional pages and drawings as needed): FINISH LINE ON ESPANADE. POST FOOD & T-SHIRTS ON BEACH.

- If yes, dismantle day date: 11/9/14 Completion time: 11:00  AM /  PM
- List the street(s) requiring closure as a result of this event. Include street names, day, date and time of closing and the time of reopening: \_\_\_\_\_

CLIFF DRIVE / STOCKTON AVE  
ESPANADE  
MONTEREY AVE TO CAPITOLA AVE.  
SAN JOSE AVE

City of Capitola to conduct street closures as needed (cost to be specified)

- List street(s) requiring the posting of "No Parking" signs. Indicate days, dates, and times needed and an explanation of necessity for "No Parking" zone: \_\_\_\_\_

CLIFF DRIVE  
ESPANADE  
SAN JOSE AVE

NOTE: "No Parking" signs will be posted twenty-four hours in advance of required days, dates and time. Cost for the posting of "No Parking" signs will be specified upon review of the application by City staff.

**OVERALL EVENT DESCRIPTION (continued)**

- Attach a diagram (please try to make diagram reasonably to scale), showing the overall layout and setup locations. Using the letters below, indicate the site for these on your diagram.

- A Alcoholic and nonalcoholic concession
- B First-aid facilities
- C Tables and chairs
- D Fencing, barriers and/or barricades
- E Generator locations and/or sources of electricity
- F Canopies or tent locations
- G Booths, exhibits, displays or enclosures
- H Scaffolding, bleachers, platforms, stages, grandstands, related structures
- I Vehicles and/or trailers
- J Trash containers or dumpsters
- K Non-food vendor locations
- L Food concession and/or food preparation areas
- M Portable toilet locations

Item #: 8.C. Attach 1.pdf

N Other related event components not covered above (describe separately)

- Please describe how food will be served at the event: POST RACE FOOD DISTRIBUTED  
AFTER FINISH - FRUIT, SPORT BALLS, BAGELS
- Will food be cooked in the event area?  Yes  No
- If yes, specify method:  Gas  Electric  Charcoal  Other (specify):  
\_\_\_\_\_
- Does the event involve the sale or use of alcoholic beverages?  Yes  No
- If yes, please describe: \_\_\_\_\_
- If alcohol is to be sold, how will the alcohol sales be regulated? \_\_\_\_\_

Please attach a copy of your ABC license.

- Will there be items or services sold at the event?  Yes  No
- If yes, please describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Do the vendors have City of Capitola business licenses?  Yes  No

**OVERALL EVENT DESCRIPTION (continued)**

Portable and/or permanent toilet facilities: *Public Restrooms will be sufficient.*

- Number of portable toilets: \_\_\_\_\_ (Recommended: 1 for every 250 people)
- Number of ADA-accessible toilets: \_\_\_\_\_ (Recommended: 10% of total toilets)

(NOTE: Unless the Applicant can substantiate the availability of both accessible and non-accessible toilet facilities in the immediate area of the site, the above is required. Portable toilet facilities must be in place 24 hours in advance, cleaned and sanitized daily during the event, and must be removed by 8:00 a.m. the next business day following the event. Location sites for portable toilets must be pre-approved prior to installation.)

- Number of trash receptacles: 6
- Number of dumpsters with lids: 1 4 yrd. (Recommended 1 per 400 people)
- Number of recycling containers: 4 (Voluntary)
- Describe the plan for cleanup and removal of waste and garbage during and after the event:

*RECEPTACLES DISTRIBUTED AROUND VENUE/FOOD AREA.  
 DUMPED AS NECESSARY INTO DUMPSTER. COURSE AND  
 STATION TRASH BROUGHT TO DUMPSTER. COURSE AND VENUE  
 CLEANED FOLLOWING LAST RUNNERS AND PRIOR TO LEAVING  
 FINISH VENUE.  
 Will likely contract with the City for RECEPTACLES,  
 DUMPSTER AND DISPOSAL.*

(Note: It is the event organizer’s responsibility to dispose of waste and garbage daily throughout the term of the event, unless otherwise contracted with City staff, which will require a fee. Immediately upon conclusion of the event, the venue must be returned to a clean condition. Street sweeping can be arranged with City crews for an additional fee.)

**PARKING PLAN – SHUTTLE PLAN – MITIGATION OF IMPACT**

- Please provide a detailed description or diagram that indicates the proposed parking plan and/or shuttle plan for the event. Include a description of the parking plan/shuttle plan for the disabled.

THE RACE STARTS ON 41<sup>ST</sup> AVE. PARTICIPANTS WILL BE ENCOURAGED  
TO PARK AT THE CAPITOLA MALL. MALL PARKING IS .6 MILES TO THE  
START AND .7 MILES FROM THE FINISH IN CAPITOLA VILLAGE.

- Describe plan to notify those residents, businesses, churches, etc. that will be impacted by this event.

WE WILL NOTIFY AS INSTRUCTED. VISIT & NOTIFY  
VILLAGE BUSINESSES AND VITARE BUSINESSES. RESIDENT  
NOTIFICATIONS THREE WEEKS AND THREE DAYS PRIOR TO THE EVENT.

- Does this event involve a moving route of any kind along streets or sidewalks?

Yes  No

- If yes, highlight your proposed route on a map, indicating the directions of travel, and provide a written narrative to explain your route and its impact.

- ATTACHED.

- Does this event involve a fixed venue site?  Yes  No FINISH LINE

- If yes, highlight the site on the enclosed map, showing all the streets impacted by the event.

ATTACHED.



## SAFETY - SECURITY

- Is there a professional security organization to handle security for this event?  Yes  No
- If yes, please name security company: \_\_\_\_\_
- If no, do you wish to contract police services from the Capitola Police Dept.?  Yes  No (See fee schedule) *TRAFFIC CONTROL*
- Security company's address: \_\_\_\_\_  

street

\_\_\_\_\_

city
state
zip code
- Security Director's name: \_\_\_\_\_
- Security Director's phone number: ( \_\_ ) \_\_\_\_\_
- Security company's state license number: \_\_\_\_\_
- Security company's business license number: \_\_\_\_\_
- Security company's insurance carrier: \_\_\_\_\_ City or privately secured?
- On-site contact person (security supervisor): \_\_\_\_\_
- Any searches prior to entering?      Yes  No
- Bottle and can check?                      Yes  No
- Metal detectors?                                Yes  No
- How many security guards at each entrance? \_\_\_\_\_

**Parking Lot Patrol (Private Security):**

- Security company: \_\_\_\_\_
- Contact person (security supervisor): \_\_\_\_\_
- Number of security guards patrolling the parking lot: \_\_\_\_\_

**Lighting:**

- If this is an evening event, please state how the event and surrounding areas will be illuminated to ensure the safety of the participants and spectators.

\_\_\_\_\_

\_\_\_\_\_

**Medical:**

- Indicate what arrangements have been made for providing first-aid staffing:  
*THERE WILL BE AN AMBULANCE W/ PARAMEDIC ALS STAFF AT THE FINISH LINE. STAFF COMMUNICATIONS AT AID STATIONS AND ALONG COURSE. STAFF AT FINISH AREA THROUGHOUT EVENT. FIRE NOTIFIED.*

**ENTERTAINMENT – ATTRACTION – RELATED EVENT ACTIVITIES**

- Is there any musical entertainment or amplified sound related to your event?  
 Yes    No
- If yes, what kind: PA. MUSIC AND ANNOUNCEMENTS AT FINISH LINE.
- Contact person's name: Tom Bradley Phone number: (831) 257-9283
- Contact person's address: \_\_\_\_\_  
street
- \_\_\_\_\_ city \_\_\_\_\_ state \_\_\_\_\_ zip code
- Number of stages: 0 Number of bands: 0
- Type of music: SURF THEMED Sound amplification?  Yes    No
- If yes, start time: 8:00  AM /  PM Finish time: 10:00  AM /  PM
- Have you applied for a sound permit?  Yes    No (Refer to city ordinance 9.12.040)
- Will sound checks be conducted prior to the event?  Yes    No
- If yes, do you wish to have the city provide the checks?  Yes    No
- Describe sound equipment that will be used: PA - two speakers
- Will fireworks, rockets or other pyrotechnics be used?  Yes    No
- If yes, name and phone number of pyrotechnic company: \_\_\_\_\_  
\_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_
- Describe (indicate dates, times and locations for launching and fallout areas):  
\_\_\_\_\_  
\_\_\_\_\_
- Has a permit been issued?  Yes    No
- Will there be any type of open flames used?  Yes    No
- If yes, please describe: \_\_\_\_\_
- Will any signs, banners, decorations or special lighting be used?  Yes    No
- If yes, please describe: \_\_\_\_\_  
(Refer to city ordinance chapter 17.57)

**INSURANCE REQUIREMENTS**

**INSURANCE**

Applicant must provide insurance at the following minimal limits: \$1,000,000 (one million) combined single limit. (Two million for the annual Art and Wine Festival). This Certificate of Insurance must name the City as an additional insured throughout the event duration, including setup and breakdown. The Certificate of Insurance, including limits of insurance, must be received by the Special Events Coordinator by \_\_\_\_\_ to finalize this permit.

**HOLD HARMLESS**

The Applicant will, at its sole expense, provide the City with evidence of insurance for general liability and Worker's Compensation benefits for accidents or injuries that occur or are sustained in connection with the special event which is the subject of this permit application and contract. The Applicant agrees on behalf of itself and on behalf of its agents and employees that the Applicant will not make a claim against, sue, attach the property of, or prosecute the City or any of the City's agencies, employees, contractors or agents for injury or damages resulting from negligence or other acts, however caused, which might be asserted against the City in connection with actions taken by the City or the City's employees or agents in connection with this Special Event Permit. In addition, Applicant, on behalf of itself and its agents and employees, as well as its successors and assigns, hereby releases, discharges and holds the City harmless from, and indemnifies the City against, all actions, claims or demands Applicant, or Applicant's employees, agents, successors or assigns, or any third person now has or may hereafter have for personal injury or property damage resulting from the actions of the Applicant, the Applicant's employees or agents, or any other person under the control of the Applicant, taken pursuant to this Special Event Permit whether said actions are characterized as negligent or intentional.

Applicant Signature: Thomas D Bransley

**ADVANCED CANCELLATION NOTICE REQUIRED**

If this event is cancelled, notify the Special Events Coordinator at (831) 475-4242.

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief, that I have read, understand and agree to abide by the rules and regulations governing the special event under Capitola Municipal Code, and that I understand that this applications is made subject to the rules and regulations established by the City Council and/or the City Manager or the City Manager's designee. I agree to comply with all permit conditions and with all other requirements of the City, County, state and federal governments and any other applicable entity that may pertain to the use of the event premises and the conduct of the event. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization and, therefore, agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Capitola.

Name of Applicant (print): Thomas D Bransley

Title: RACE DIRECTOR



Signature of Applicant: Thomas D Bransley Date: 6/25/14

**Submit to Capitola PD**

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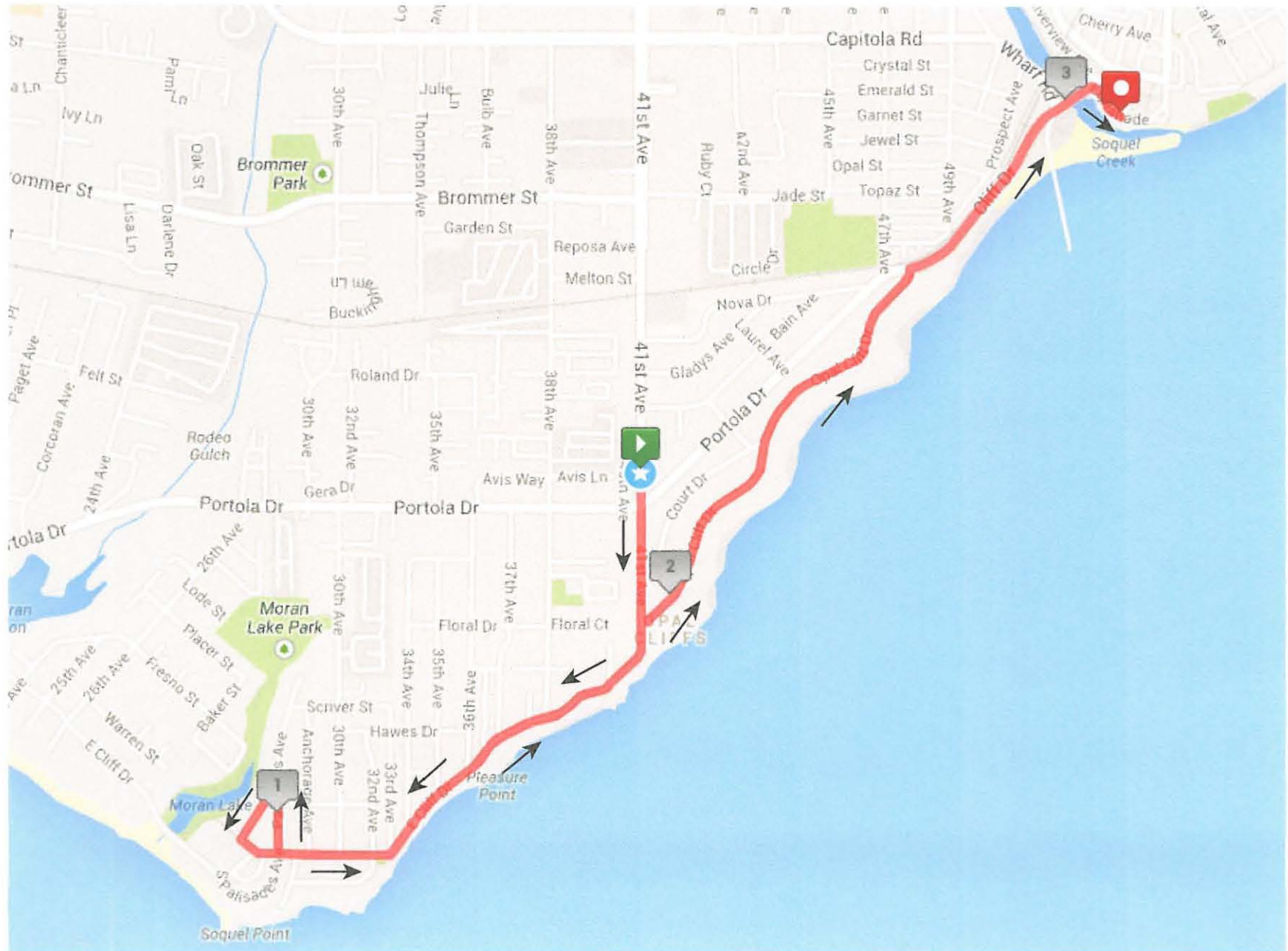
# Surfer's Path 10k/5k



10k   
5k 



# Surfer's Path 5k



# Surfer's Path 10k/5k

# Capitola Portion





# Surfer's Path 10k/5k

# Finish Area



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