

City of Capitola Agenda

Mayor: Dennis Norton
Vice Mayor: Ed Bottorff
Council Members: Jacques Bertrand
Stephanie Harlan
Michael Termini
Treasurer: Christine McBroom



REVISED

CAPITOLA CITY COUNCIL REGULAR MEETING

THURSDAY, JANUARY 22, 2015

**CITY HALL COUNCIL CHAMBERS
420 CAPITOLA AVENUE, CAPITOLA, CA 95010**

**CLOSED SESSION – 6:15 PM
CITY MANAGER’S OFFICE**

An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the City Council's Open Session Meeting.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Govt. Code §54956.9)

Schroedel et al. v. the City of Capitola
[Santa Cruz Superior Court Case No. CV 175684]

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Govt. Code § 54956.8)

Property: 2091 Wharf Road, APN 034-241-05, Capitola, CA
City Negotiator: Jamie Goldstein, City Manager
Negotiating Parties: Joseph K. and Debbie A. Genge
Under Negotiation: Terms for potential purchase of property by City

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM

All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Members Stephanie Harlan, Ed Bottorff, Jacques Bertrand, Michael Termini, and Mayor Dennis Norton

2. PRESENTATIONS

A. Oath of Office Ceremony for Standby City Council Member Nathan Cross.

3. REPORT ON CLOSED SESSION

4. ADDITIONAL MATERIALS

Additional information submitted to the City Council after distribution of the agenda packet.

A. Closed Session.

DETAILS:

Public communication.

B. 8.A.

DETAILS:

Revised Finance Advisory Committee (FAC) roster.

Capitola-Soquel letter of recommendation for the FAC Business Representative.

Email from Bruce Arthur.

C. 10.B.

DETAILS:

Public communications.

D. 10.C.

DETAILS:

Public communications.

E. 10.D.

DETAILS:

Public communications.

5. ADDITIONS AND DELETIONS TO AGENDA

CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, January 22, 2015

6. PUBLIC COMMENTS

Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

City Council Members/City Treasurer/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration.

8. BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS

- A. Review City Council appointments/reappointments to the City's Commission on the Environment, Finance Advisory Committee, Planning Commission, and the Traffic and Parking Commission.
RECOMMENDED ACTION:
Council determination regarding appointments.

9. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.

Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

- A. Receive the January 15, 2015, Regular Planning Commission Meeting Action Minutes.
RECOMMENDED ACTION:
Receive Minutes.
- B. Receive the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2014, and the Housing Successor of the City of Capitola Addendum to the Annual Progress Report.
DETAILS:
Receive Reports.
- C. Approval of City Check Register Reports dated December 5, 2014; December 12, 2014; December 19, 2014; January 2, 2015; and January 9, 2015.
RECOMMENDED ACTION:
Approve the City Check Register Reports.

CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, January 22, 2015

10. GENERAL GOVERNMENT / PUBLIC HEARINGS

General Government items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A. Receive an update on the Five-Year Measure O Plan.
RECOMMENDED ACTION:
Receive report.
- B. Consider the Ad-Hoc Library Committee's recommendation to select the current library site as the location for a new, future library.
RECOMMENDED ACTION:
Select a site, and direct staff to focus library planning efforts at the selected site.
- C. Consider authorizing staff to initiate public process to develop options to construct a new public park, a parking structure, new civic facilities, and a hotel on 420 Capitola Avenue and the Pacific Cove sites.
RECOMMENDED ACTION:
Discuss and provide direction.
- D. Review results of the Safe Routes to School Survey.
RECOMMENDED ACTION:
Receive report.

11. ADJOURNMENT

Adjourn to the next Special **Workshop** Meeting of the City Council on Thursday, January 29, 2015, at 6:00 PM, in the City Hall **Community Room**, 420 Capitola Avenue, Capitola, California.

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes "final." Please be advised that in most instances the decision become "final" upon the City Council's announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

Notice regarding City Council: The Capitola City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City's website: www.cityofcapitola.org and at Capitola City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, on the Monday prior to the Thursday meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk's office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, January 22, 2015

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website at www.cityofcapitola.org by clicking on the Home Page link "**Meeting Video**". Archived meetings can be viewed from the website at anytime.

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Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: Closed Session Property Negotiations

From: Susan Westman <susan@bestwestman.com>
Sent: Tuesday, January 20, 2015 5:55 PM
To: City Council
Subject: Closed Session Property Negotiations

JAN 21 2015
CITY OF CAPITOLA
CITY CLERK

Dear City Council,

I noticed that the Council will be having a Closed Session discussion regarding the parcel located next to our existing library site. As you know, I am very much in favor of Capitola's new library being built on the existing library site. While the exact size of our new library has not yet been determined, the adjoining parcel could play an important part in the ultimate development of a new library. This parcel could also benefit the use of the Rispin Mansion property.

Personally I think the City of Capitola would benefit from owning this particular parcel. It is large enough that you might not ultimately need the entire site but those questions would be answered later. Timing is never perfect when it comes to opportunities to buy land in Capitola. Don't let this one slip through your fingers.

Susan Westman

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City of Capitola
 420 Capitola Avenue
 Capitola, CA 95010
 Phone (831) 475-7300
 FAX (831) 479-8879

REVISED
Finance Advisory Committee
Current Members

NAME	APPOINTEE	ADDRESS/PHONE NUMBER/EMAIL	DATE APPOINTED	TERM EXPIRES
Michael Termini	Mayor Norton or appointment	503 Oak Drive Capitola, CA 95010 (C) 831-476-6206 michael@triadelectric.com	12/9/04 1/18/07 12/9/10 12/8/11 1/10/13 1/9/14 1/8/15	12/31/14 12/31/15
Jacques Bertrand	Vice Mayor Bottorff's appointment	601 Monterey Avenue Capitola, CA 95010 (C) 831-476-5160 jbertrand@ci.capitola.ca.us	1/8/15	12/31/15
Christine McBroom, Treasurer *	City Treasurer	627 Gilroy Drive Capitola, CA 95010 (W) 831-476-7300 (C) 831-247-7285 cmcbroom@lanaifinancialsolutions.com	7/23/09 12/9/10 1/10/13 9/12/13	(Bus Rep) (Bus Rep) (Bus Rep) 12/31/16
_____	Council Member Norton's appointee			12/31/15

Finance Advisory Committee Current Members

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NAME	APPOINTEE	ADDRESS/PHONE NUMBER/EMAIL	DATE APPOINTED	TERM EXPIRES
Will O'Sullivan	Council Member Harlan's appointee	201 Cortez Street Capitola, CA 95010 (H) 831-476-3231 wocrs@hotmail.com	11/22/11 1/10/13 12/12/13 1/8/15	12/31/14 12/31/15
Gary Snelson	Council Member Bertrand's Bottorff's appointee	1605 38th Avenue Capitola, CA 95010 (H) 831-476-8298 (C) 909-223-9164 PapaGary@Baymoon.com	1/10/13 12/12/13 1/8/15	12/31/14 12/31/15
_____	Business Representative			12/31/15

*Christine McBroom has been on the FAC since July 2009. She was the Business Representative until she was appointed as Acting City Treasurer on 9/12/13. She was the FAC Vice Chair at the 11/29/11 FAC meeting (must have been shortly after Bob Begun passed), and Chair starting 12/20/11. Ms. McBroom has been the FAC Chair from 2012 to current.

Staff Representative:

Tori Hannah, Finance Director
831-475-7300 ext. 2224
thannah@ci.capitola.ca.us

Revised: 1/20/15 ss



capitola soquel
CHAMBER of COMMERCE

716-G Capitola Avenue
Capitola, CA 95010
Phone: (831) 475-6522
Fax: (831) 475-6530

January 21, 2015

**City of Capitola
Su Snedden
420 Capitola Avenue
Capitola, Ca. 95010**

Hello Su:

The Capitola-Soquel Chamber of Commerce would like to appoint Sondi Carcello to serve on the City Finance Committee for 2015.

Sondi Carcello is the owner of It's Wine Tyme at 312 Capitola Avenue and is also a Capitola Resident. Sondi serves on the Capitola-Soquel Chamber of Commerce Board of Directors.

Attached to this letter is Sondi's application to serve on the City Finance Committee.

Please contact me if you need further information.

Thank you!



**Toni Castro
Chief Executive Officer**



CITY of CAPITOLA

BOARDS AND COMMISSIONS APPLICATION

Citizens are encouraged to serve on the various City Boards, Committees, and Commissions. Appointments are made at a public City Council meeting.

Application for:

- | | |
|--|--|
| <input type="checkbox"/> Art & Cultural Commission
<i>[Artist; Arts Professional; At Large Member]</i>
<i>Please underline category above.</i> | <input type="checkbox"/> Architect & Site Committee
<i>[Architect; Landscape Architect; Historian]</i>
<i>Please underline category above.</i> |
| <input checked="" type="checkbox"/> Finance Advisory Committee
<i>[Business Representative; At Large Member]</i>
<i>Please underline category above.</i> | <input type="checkbox"/> Traffic & Parking Commission
<i>[Village Resident; Village Business Owner; At Large Member]</i>
<i>Please underline category above.</i> |
| <input type="checkbox"/> Historical Museum Board | <input type="checkbox"/> Planning Commission |
| | <input type="checkbox"/> Other Committee _____ |

Name: Carcello Sondi S.
Last First M.I.

Telephone: (925) 876-9147 (831) 477-4455
Home Business Cell

E-mail Address: solbmi@yahoo/Sondiaanditswintyme@yahoo

Physical Address of Residence: 321 B Ave Capitola, Ca 95010

Mailing Address: same

Business Address: 312 Capitola Ave Ca 95010

Occupation: Business owner (It's Wine Tyme)

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee:
Capitola Business owner & Resident
interest in the needs of 'my' community

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

1/22/15
Date

Sondi
Signature of Applicant

Mail or Deliver Application to:
Capitola City Hall
Attn: City Clerk
420 Capitola Avenue, Capitola, CA 95010

For questions please call the City Clerk at (831) 475-7300

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: (no subject)

From: Capcouncil@aol.com <Capcouncil@aol.com>

Sent: Wednesday, January 21, 2015 11:45 AM

To: Sneddon, Su (ssneddon@ci.capitola.ca.us); Deiter, Michele (MDeiter@ci.capitola.ca.us)

Cc: Norton, Dennis (dnortondesigns@msn.com); Harlan, Stephanie (sharlan@ci.capitola.ca.us)

Subject: (no subject)

Everyone,

I know I asked to be considered for reappointment to the Commission on the Environment. I have reevaluated my commitment to that body, and would like to remove my name for consideration. Sorry for such a late change of mind.

Bruce Arthur

JAN 21 2015
CITY OF CAPITOLA
CITY CLERK

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Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: Library Location Agenda Item 10B

From: Gorson <gorson@pacbell.net>
Sent: Wednesday, January 21, 2015 9:16 AM
To: City Council
Subject: Library Location Agenda Item 10B

JAN 21 2015
CITY OF CAPITOLA
CITY CLERK

Hello, I am reiterating my strong support for selecting the current library site as the location for the future library branch. The ad hoc committee spent quite a bit of time reviewing alternative and pros and cons and ended up unanimously supporting the current location in our Oct 21st meeting.

Location is a critically important criteria in selecting a library site. Our current location has already proven its success based on its high usage. It is near errand and commute routes and there is ample free parking. It is close to high density housing and has the very popular tot lot. Additionally, the RDA funding can be used on this site without the restrictions of the alternate site.

The alternative site has too many negatives associated with it and is not as convenient to access (especially in the summertime). Getting from the library to 41st street (or vice versa) to run errands is not optimal given traffic through the village. Ample free parking will be problematic and free parking was one of the criteria mentioned by a vast majority of Capitola residents on the library poll conducted last year.

Please support the current library site.

Barbara Gorson

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Fridy, Linda (lfridy@ci.capitola.ca.us)
Subject: RE: Form submission from: Contact Us

--CONTACT INFORMATION--

Full Name: bill gray
Email: graybil@gmail.com
Phone Number: 5099919292

JAN 22 2015
CITY OF CAPITOLA
CITY CLERK

Question/Comment:

Feedback on upcoming "vision" session for village: I do not believe that the village needs a new library building.- most peoples's library is their lap top. The demographics of Capitola just don't argue for that kind of investment. The only use we have made of the library in many years is to check out movies. Tell me, why in the days of Netflix and Redbox, should the City subsidize middle class residents re. their movie habits? If you want to do a cultural thing for the community, do something across the street with the Riblett Mansion. And, if you want to purchase a piece of property, do the unfinished home on Capitola Road/Wharf Road, and get the blight off the entrance to the Village!

As to moving City Hall, I agree it should be done - not for the flood control reasons you advance, but simply because you have run out of space.. As to an 80 room hotel, that seems VASTLY over built. I would be happy to help the City in fulfilling the desires above

Bill Gray
1440 Prospect Ave. .

Sneddon, Su (ssneddon@ci.capitola.ca.us)

From: mmkinstler@aol.com
Sent: Monday, January 19, 2015 6:07 PM
To: City Council
Subject: Library site

I think the current library location is an excellent location for the library. Let's just get on with it. By the way I am a public librarian so I have lots of experience with public libraries.

Margaret Kinstler
323 Riverview Avenue
831-476-1340 or 831-566-3294

JAN 20 2015
CITY OF CAPITOLA
CITY CLERK

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: Agenda Items 10 B & 10 C, 1-22-15

From: Julie Lambert <osu.julie@gmail.com>
Date: January 22, 2015 at 1:48:32 PM PST
To: citycouncil@ci.capitola.ca.us
Subject: Agenda Items 10 B & 10 C, 1-22-15

JAN 22 2015
CITY OF CAPITOLA
CITY CLERK

Dear Council members -

10 B: I am a County resident who frequently uses the Capitola Branch Library, primarily because of the ease of getting to/from the current location. I would not use this branch were it to be moved to a new Civic Center structure closer to the Village because of the traffic congestion in that area of town. I urge you to select the current library site as the location for the new branch, as has been the plan all along, and to remove the library from the Civic Center scope of work.

10 C: Please remove the library from the scope of work for this project. The current location of the Capitola Branch makes it accessible to both City residents and County residents such as myself. In addition, I would question developing the 420 Capitola Ave/Pacific Cove site for a Civic Center due to concerns about traffic, soils, and safety, and would urge you to consider a different location that would be less costly to develop and more accessible to your constituency.

Sincerely,

Julie Lambert
osu.julie@gmail.com
Aptos, CA

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: library site and city hall plans

From: GAYLE T ORTIZ <gayle@gocapitola.com>
Sent: Tuesday, January 20, 2015 5:07 PM
To: City Council
Subject: library site and city hall plans

JAN 21 2015
CITY OF CAPITOLA
CITY CLERK

Dear council members,

I would like to reiterate my support of keeping the library in it's current location. I believe this site has the support of the majority of citizens in Capitola and with it's close proximity to 41st Ave. will be useful to us economically as most people combine their shopping and errands.

I am not in favor of pursuing a large city hall complex at this time. It will surely cost well over the \$13M estimate, probably double, and is not needed. We have many other worthy projects that need attending to in our community. The wharf, a new library, streets...have you driven on Clares Rd. lately?

I don't believe the infrastructure of the Capitola Avenue/Riverview Terrace area can withstand that kind of parking and traffic. Here on Riverview we are already heavily impacted by village and beach parking and traffic.

Thanks for listening,

Gayle Ortiz

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: permanent library location

From: cpeacethrutoch@charter.net <cpeacethrutoch@charter.net>
Sent: Wednesday, January 21, 2015 11:18 AM
To: City Council
Subject: permanent library location

Hello,
I'm a long time (30 +) years resident of our sweet Capitola.
I really urge you to vote on keeping our library on clares where it is for a permanent location.
It's got great parking for cars, great location for walking on both sides of the river and the children's playground so cute for the small ones to have , nestled in to a nice quiet , easy access spot.

I use the library system regularly and love where it is now .

It's really a perfect location for all of Capitola and the rest of santa cruz county residents as well.

Thank you for taking my vote in consideration for keeping it where it is .

Caryl Smith
Grace St.
Capitola, Ca.

JAN 21 2015
CITY OF CAPITOLA
CITY CLERK

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: Site for the new library

From: Patricia Snyder <pattysnyder26@gmail.com>
Sent: Tuesday, January 20, 2015 5:17 PM
To: City Council
Subject: Site for the new library

JAN 21 2015
CITY OF CAPITOLA
CITY CLERK

Dear Council Members and Mayor Norton,

I encourage you to approve the recommended action by the Ad Hoc Library Committee to situate the new Capitola library at the current site on Wharf Road. The committee has done its due diligent. It has been meeting and discussing this issue for years and has compiled a well-thought out recommendation. When the Council gives its approval, it will send the message to all concerned, especially the residents of Capitola, that delaying this project is not acceptable.

Sincerely,
Patricia Snyder

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: Library location

From: Mary Tavella <tavella@sbcglobal.net>
Sent: Thursday, January 22, 2015 9:12 AM
To: City Council
Cc: Gorson, Barbara (gorson@pacbell.net)
Subject: Library location

JAN 22 2015
CITY OF CAPITOLA
CITY CLERK

We want to go on record that we strongly support the development of the new library at its current location on Wharf Road. The current location provides easy access from both Wharf Rd & Clare's. The purchase of the additional property contiguous to the existing library will provide additional parking & generous space for a new larger building.

We welcome any questions that you as our city leaders may have. Please feel free to call us.

Best,
Ernie & Mary Tavella
615 Riverview Drive
831 464-3830

Sent from my iPhone

Sneddon, Su (ssneddon@ci.capitola.ca.us)

From: Nels Westman [nels@bestwestman.com]
Sent: Monday, January 19, 2015 4:17 PM
To: City Council
Subject: Agenda Item 10B. Library Location

JAN 20 2015
CITY OF CAPITOLA
CITY CLERK

Dear City Council,

I think the current location on Wharf Road is the perfect location for the new Capitola Library. The "PRO's" for this location are very strong. Particularly important is that there is no reason why planning and construction on this site cannot move smoothly and expeditiously forward to meet the necessary deadlines for the dedicated funds the City has on hand. In the process you will enjoy broad support throughout the Capitola community and beyond.

Put a check mark in this box, approve this location and savor the prospect of being able to say, "We got this done!"

Thank you.

Nels Westman

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: Capitola Library Location

From: Julie Williams <careyjulie@sbcglobal.net>
Sent: Tuesday, January 20, 2015 10:21 PM
To: City Council
Subject: Capitola Library Location

JAN 21 2015
CITY OF CAPITOLA
CITY CLERK

Dear City Council

Carey & Julie Williams here and we would like to make our voice count by telling you how much we enjoy the Capitola village library and hope that you will decide to keep it at it's present location. We can easily walk to it from our home on Riverview Drive, across the creek footbridge, and up to Wharf Road, OR we can drive and find easy parking right there beside the library.

Hopefully you won't consider moving it to a location where parking and the new building with proposed city hall/library are both a big question.....
As it is, parking in the village is very difficult and to add a busy library to this crowded mix would impact everyone who thinks about using it.

The Capitola neighborhoods love the library and none of us can imagine a more perfect spot for it than where it is right now. Many of us look forward to helping with the development of this new Capitola Gem.

Sincerely,
Julie and Carey Williams

Sent from my iPhone

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: Against the Proposed Civic Center, Selling Property to Accommodate a Hotel, Building a Parking Structure

From: Carol Arao <carol.arao@att.net>

Sent: Thursday, January 22, 2015 11:29 AM

To: City Council

Subject: Against the Proposed Civic Center, Selling Property to Accommodate a Hotel, Building a Parking Structure

Thursday, January 22, 2015

Mayor Dennis Norton and
City Council Members
CITY OF CAPITOLA
420 Capitola Avenue
Capitola, CA 95010

JAN 22 2015
CITY OF CAPITOLA
CITY CLERK

Dear Mayor Norton and City Council Members:

Re: Proposed Hotel, Proposed Civic Center, Parking Structure, etc.

As a city resident, I was dismayed that the City would even consider the Lawlor/French, LLC proposal. The whole deal appeared biased showing favoritism toward a particular builder. Was a bidding process utilized?

Suggestion: Might the City consider doing a survey of the residents of Capitola which could be printed in the City of Capitola's Capitola Currents about what the residents might want?

Questions of concern:

1. Where is the money coming from to pay for these ambitious, costly proposals?
2. If there is a flood plain issue, shouldn't the City consider the infrastructure needs of the City first?

References on Infrastructure issues:

American Society of Civil Engineers, "Save America's Infrastructure"
<http://blogs.asce.org/category/save-americas-infrastructure/>

League of California Cities, "California's Crumbling Infrastructure Challenge"
<http://www.cacities.org/Resources-Documents/Policy-Advocacy-Section/Legislative-Resources/Presentations-Publications-Papers/California-s-Crumbling-Infrastructure-Challenge-Fa>

State of California, Dept. of Finance, "2015-16 Five-Year Infrastructure Plan"
http://www.dof.ca.gov/documents/2015-16_5_Year%20Plan-WEB.pdf

Item #: 4.D. 10.C. Additional Materials.pdf

U.S. White House blog article, "Encouraging the Private Sector to Invest in America's Infrastructure" (January 16, 2015)

<http://www.whitehouse.gov/blog/2015/01/16/encouraging-private-sector-invest-americas-infrastructure>

3. Does the City really need a multi-level parking structure? I am concerned about public safety and crime when parking in such structures.

4. Will Capitola Village still remain small and quaint?

I am AGAINST the City selling City Property for the purpose of allowing a private builder to build a hotel where the present City Hall is located.

At this time, I am AGAINST the City building a new Civic Center.

I am AGAINST having a multi-level parking structure built. I like the temporary parking lot for overflow parking ... why not keep it? Parking structures are unsightly as well as an attractive nuisance for the wrong element.

I believe that the City should follow the traditional bidding process. No way should the City have even considered entering into an "exclusive" agreement with Lawlor/French, LLC. Save the \$25K that was to be used to update the cost estimates and put that money into public safety where it is needed now.

There is nothing wrong with the current City Hall location. There are other parts of the City where developers can build a hotel that will not cause traffic issues and other problems.

Why do people from out of town visit Capitola Village?—They visit because it is a small and quaint seaside town. Over development in a small area can be an eyesore. Because the Capitola Village area is so small, the only way to squeeze more into it is to build up.

Thank you very much for taking time out of your very busy schedules to read my e-mail.

I have been a resident of Capitola since 1990.

Sincerely,
Carol L. Arao
935 Balboa Avenue, Unit A
Capitola, CA 95010
(831) 464-1105

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Fridy, Linda (lfridy@ci.capitola.ca.us)
Subject: RE: Form submission from: Contact Us

JAN 22 2015

CITY OF CAPITOLA
CITY CLERK

--CONTACT INFORMATION--

Full Name: bill gray
Email: graybil@gmail.com
Phone Number: 5099919292

Question/Comment:

Feedback on upcoming "vision" session for village: I do not believe that the village needs a new library building.- most peoples's library is their lap top. The demographics of Capitola just don't argue for that kind of investment. The only use we have made of the library in many years is to check out movies. Tell me, why in the days of Netflix and Redbox, should the City subsidize middle class residents re. their movie habits? If you want to do a cultural thing for the community, do something across the street with the Riblett Mansion. And, if you want to purchase a piece of property, do the unfinished home on Capitola Road/Wharf Road, and get the blight off the entrance to the Village!

As to moving City Hall, I agree it should be done - not for the flood control reasons you advance, but simply because you have run out of space.. As to an 80 room hotel, that seems VASTLY over built. I would be happy to help the City in fulfilling the desires above

Bill Gray
1440 Prospect Ave. .

Sneddon, Su (ssneddon@ci.capitola.ca.us)

From: mmkinstler@aol.com
Sent: Monday, January 19, 2015 8:45 AM
To: City Council
Subject: Civic Center and parking structure and library

JAN 20 2015

CITY OF CAPITOLA
CITY CLERK

Dear Capitola City Council members,

I am writing to voice my opposition to idea of creating a new Civic Center in Capitola and the building of a new parking structure at this time. As a member of the Parking and Traffic Commission, it seems to me that Capitola ought to wait a few years in order to assess the ability of the two current parking lots to meet its parking needs and to alleviate tourist parking in the neighborhoods. I do not think Capitola residents are interested in the expense of a new City Hall nor a 4 story parking structure. I do not believe City Hall or the Police Station need to be moved. The one time flooding of the police station was an anomaly and I doubt it would happen again. As the owner of a house on the Soquel Creek (since 1960), a block from the ocean, I have been a witness to many floodings from the ocean and none of them came anywhere near City Hall. I feel that City Hall is fine where it is and that our small city does not need a new civic center. Perhaps we ought to devote ourselves to repaving the streets and putting the utilities underground instead.

I also think the new library ought to be built on the current site of the library.

Margaret Kinstler
323 Riverview Avenue
Capitola
476-1340, 566-3294

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: Agenda Items 10 B & 10 C, 1-22-15

From: Julie Lambert <osu.julie@gmail.com>
Date: January 22, 2015 at 1:48:32 PM PST
To: citycouncil@ci.capitola.ca.us
Subject: Agenda Items 10 B & 10 C, 1-22-15

JAN 22 2015
CITY OF CAPITOLA
CITY CLERK

Dear Council members -

10 B: I am a County resident who frequently uses the Capitola Branch Library, primarily because of the ease of getting to/from the current location. I would not use this branch were it to be moved to a new Civic Center structure closer to the Village because of the traffic congestion in that area of town. I urge you to select the current library site as the location for the new branch, as has been the plan all along, and to remove the library from the Civic Center scope of work.

10 C: Please remove the library from the scope of work for this project. The current location of the Capitola Branch makes it accessible to both City residents and County residents such as myself. In addition, I would question developing the 420 Capitola Ave/Pacific Cove site for a Civic Center due to concerns about traffic, soils, and safety, and would urge you to consider a different location that would be less costly to develop and more accessible to your constituency.

Sincerely,

Julie Lambert
osu.julie@gmail.com
Aptos, CA

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: library site and city hall plans

From: GAYLE T ORTIZ <gayle@gocapitola.com>
Sent: Tuesday, January 20, 2015 5:07 PM
To: City Council
Subject: library site and city hall plans

JAN 21 2015
CITY OF CAPITOLA
CITY CLERK

Dear council members,

I would like to reiterate my support of keeping the library in it's current location. I believe this site has the support of the majority of citizens in Capitola and with it's close proximity to 41st Ave. will be useful to us economically as most people combine their shopping and errands.

I am not in favor of pursuing a large city hall complex at this time. It will surely cost well over the \$13M estimate, probably double, and is not needed. We have many other worthy projects that need attending to in our community. The wharf, a new library, streets...have you driven on Clares Rd. lately?

I don't believe the infrastructure of the Capitola Avenue/Riverview Terrace area can withstand that kind of parking and traffic. Here on Riverview we are already heavily impacted by village and beach parking and traffic.

Thanks for listening,

Gayle Ortiz

1/21/2015

JAN 22 2015

CITY OF CAPITOLA
CITY CLERK

Mayor and Council Members

Once again, the specter of an ill advised redevelopment proposal for the current city hall site has raised its ugly head.

A part of this proposal, the need to relocate city hall, appears to be predicated on two ideas; (1) the mechanical failure of a culvert pipe above city hall, the resulting inundation of the police department, and blaming the disaster on the flood plain location; and (2) the necessity to find a funding mechanism that will support the construction of a parking structure and development of a park. The damage to the police department was not a result of city hall being located on the extreme edge of the Soquel Creek flood plain. In fact, the waters from the broken pipe were actually draining back into the creek? To risk negatively changing forever the unique and special character of the Village with an 80 unit hotel to fund a parking structure is so misguided it will never garner community support.

The other misleading argument about this proposal is that it is following the guidelines of the General Plan. There is nothing in the General Plan that mentions an 80 unit hotel on the current city hall site.

While I, and likely most Capitola residents, have no strong objections to the lower Pacific Cove park concept, there has not been an overwhelming demand from the community for a park in this location. Many residents believe the parking structure is a \$20 million waste of money, especially since the net gain in parking spaces over the current Pacific Cove configuration is minimal. Just imagine if we left things as they are, and took that \$20 million and applied it to things the community really needs, like beach restrooms near the foot of the wharf, repairing the wharf, repairing our deteriorating streets, perhaps even adding a second story on the police department for essential emergency services out of the floodplain.

I can assure you this community will not support a hotel development on the city hall site. It is one of those issues that will galvanize the residents to oppose it. I have already heard talk of petitions to require the council to put the hotel proposal on the ballot if the council eventually proceeds with it. And, if you know this community, then you know the hotel proposal will never survive the ballot box.

Finally, the timeline for public input and education about this proposal is far too short for a development with such huge costs and potential impacts on the character of our community. It is nearly the end of January and the timeline is calling for only two public workshops and city council determination to proceed in April. There has to be a greater

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effort on behalf of the city to make the community aware of the proposal. You know as well as I that workshops are poorly attended and always by the same community members.

I urge you kill the hotel concept now, and if you decide to proceed with the park/parking structure concept, seek an alternative funding method.

Respectfully,

Mick Routh

Sneddon, Su (ssneddon@ci.capitola.ca.us)

From: Nels Westman [nels@bestwestman.com]
Sent: Monday, January 19, 2015 4:08 PM
To: City Council
Subject: Agenda Item 10C.

JAN 20 2015
CITY OF CAPITOLA
CITY CLERK

Dear City Council,

You all know that from the git-go I have been adamantly opposed to the construction of a \$30-40 million city Hall complex in PacCove and the sale and development of an 80 room hotel on the current city hall site. Nothing's changed for me.

That being said it is encouraging to see that the City has finally decided at least begin a forthcoming, honest and transparent process to engage its citizens in exploring the need, feasibility and advisability of such a project. A thorough and well-informed exchange of information is important.

This public process is desperately needed because, quite frankly, the public is not on board. The staff report starts off with the statement that this proposal is consistent with adopted General Plan goals. Yet at every step in the public process including GPAC's work and Pacific Cove workshops, the overwhelming public input was NOT to build a new city hall on parcel 4 of Pacific Cove and NOT to sell the current city hall site for private development. Despite the citizens' overwhelming rejection of these goals, the staff insisted on including them in the final General Plan which the City Council inexplicably approved.

While we are encouraged that there will be a public process we are shocked to see the abbreviated process that staff is proposing: a couple of emails and postcards, a scrolled notice, two workshops over the next two months then a final decision by the Council in April. Sadly, we know how these colored-dot workshops are cynically manipulated and that typically precious little information is released to the public in advance these meetings. Staff must think we are complete idiots to see this as nothing more than the cynical continuation of the secretive, under-the-radar process employed to date in advancing this city hall project to date.

SLOW DOWN. This is the biggest proposed public works project in the City's history. The price tag will clearly be in the \$35-40 million range. This is the largest sale of City assets ever contemplated. The land use and neighborhood impact implications alone are staggering. The costs are clearly going to be huge yet virtually no information has been made available. The financing mechanisms are likewise unknown to the public. How can the staff and Council not think that the citizens would not want to be informed about this in order to have an informed opinion about this project? How can the Council weigh such a decision without having a well thought out and complete picture of the options and alternatives?

Well, I think I can answer those questions. No council member that I have voted for would vote for such a staff driven proposal in the face of overwhelming opposition of its citizens. No council member that I have voted for would approve spending \$30-40 million on a new city hall without first having a thorough cost/benefit analysis and exploration of all its options.

This process should easily take nine months to a year. It should start with a comprehensive, written report from the city describing the full scope of the project, preliminary design elements, preliminary estimates of costs, proposed financing mechanisms and revenue streams, hotel size and design parameters, hotel parking requirements and estimated sale proceeds. This should be accompanied by the release of all relevant documents and information to the public. The process should include numerous meetings starting with smaller stakeholder-style meetings such as used with the zoning ordinance revisions and building to community wide town hall

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meetings. This expanded schedule of meetings will give all interested parties more opportunities to question and participate while accommodating long scheduled travel and personal commitments. The timeline should include adequate intervals between meetings and reports for citizens to study, discuss and ask questions about staff's emerging proposal.

Please direct that the outreach program have a longer timeline and far more opportunities for a good exchange of information between staff and the public. What do you have to lose by taking this public process slowly and doing a proper job of it? Please don't tell me staff has another secret deadline to ram this through without telling us why.

Please do not allocate any funding for more consultants. There is surely a large body of useful information that we can work with for preliminary discussions. For example, at this point we know a parking structure is in the \$12 to \$18 million range. That's good enough right now. Don't throw another \$25,000 at this until we have a better idea of where we are going.

Thank you.

Nels Westman

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: Agenda Item

From: Susan Westman <susan@bestwestman.com>

Sent: Tuesday, January 20, 2015 5:41 PM

To: City Council

Subject: Agenda Item

JAN 21 2015
CITY OF CAPITOLA
CITY CLERK

Dear Council Members,

First I would like to thank the Staff and Council Members for starting a public process to discuss the proposal to build an 80 room hotel on Capitola Avenue, building a new city hall/police facility and a parking structure. This is the largest project the City has ever contemplated and deserves to be thoroughly understood by the community before the Council decides whether or not to move forward.

From first hand experience I know the City can do a more effective outreach effort on this proposed city hall project than was recently done during the General Plan Update process. Yet the public outreach process proposed in the staff report sounds sadly similar. The workshop approach used for the General Plan failed to attract broad public participation and attendees generally came away frustrated by the awkward format and the perception that the staff and consultants did not listen to them. It has a negative connotation in many peoples' minds. The City can and should do better this time.

The timeline for the public process needs to be considerably longer – 9 to 12 months. This is necessary to allow for expanded meeting opportunities so that all interested parties have an ample chance to participate as the work product emerges. There then can also be intervals between releases of information to allow citizens to read and absorb information, discuss it and, if necessary, ask questions and get clarification. This is difficult to do when information is only released to the public shortly before the meetings.

There is broad ignorance in the community about what is being proposed. To some this may appear as an intentional policy on the City's part. Regardless, it is now a serious problem that needs to be overcome.

I would suggest that staff prepare a DRAFT description of their proposal. Among other things this could include:

What is being proposed

Why it is being proposed

Main design elements

Preliminary cost estimates

How it will be paid for

Details of sale of current city hall site and any other city owned parcels

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Preliminary hotel development plans, required parking plan and revenue streams to City

About two weeks after lease of this draft, start a series of focus group meetings with staff and key community leaders and stakeholders. The idea is to have an informal and more nimble dialogue in smaller groups that will both educate citizens while providing staff with feedback to expand, clarify or modify aspects of the draft to make it a better, more easily understood document. Staff should have a much better sense as to what the main public concerns are about the proposal and should be better prepared with accurate answers. Areas of agreement and disagreement will be better identified. Parallel conversations could be had with the Planning Commission and the Traffic & Parking Commission.

After these focus groups are complete, the FINAL proposal can be prepared and rolled out to the public and media. This would be followed in due course by a series of 2 or 3 town hall style gatherings in Council Chambers for staff to field comments and questions from the public. A structured format for speaking will insure everyone has an opportunity to speak or ask questions while a time limit will keep the meeting moving along. A record kept of all oral and written communications will be kept for future reference. Be sure all materials are made available to the public well in advance of the meeting date.

It could be helpful for all participants to be open to exploring alternative options such as building a parking structure without a new city hall or remodeling city hall where it is to raise the police department above the flood plain. Such alternatives could be included in the report back to the City Council.

At that point a comprehensive report would be made to the City Council. If authorization for additional research or consultant's appears necessary, it could be made at this point.

Finally, the Council would decide whether to proceed with the project.

Thank you for considering my comments.

Susan Westman

Deiter, Michele (MDeiter@ci.capitola.ca.us)

To: Sneddon, Su (ssneddon@ci.capitola.ca.us)
Subject: RE: Item 10 D: Safe Routes to Schools Report

From: Amelia Conlen <director@peoplepowersc.org>
Date: January 21, 2015 at 2:14:15 PM PST
To: <citycouncil@ci.capitola.ca.us>
Cc: "Ward, Andrew" <andrew.ward@plantronics.com>, Kostelec Daniel <dnlkostelec@yahoo.com>, steve piercy <web@stevepiercy.com>
Subject: Item 10 D: Safe Routes to Schools Report

JAN 21 2015
CITY OF CAPITOLA
CITY CLERK

Hello Council members,

In reviewing the Safe Routes to Schools Survey recommended bicycle facilities near New Brighton Middle School, I am concerned that bike lanes on Monterey/Kennedy are not included. These streets are the most direct route to school for many students, and will also serve as a route to the future McGregor Bike Park. Based on preliminary measurements, bike lanes can be installed on these streets with minimal parking removal.

Please consider adding bike lanes on Monterey and Kennedy to future project lists and prioritize them for funding.

Best,

--

Amelia Conlen, Director
People Power of Santa Cruz County
703 Pacific Avenue
Santa Cruz, CA 95060
(831) 425-0665
director@peoplepowersc.org
<http://www.peoplepowersc.org/>

People Power promotes bicycling in Santa Cruz County through advocacy, education and community building.

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CITY COUNCIL AGENDA REPORT

MEETING OF JANUARY 22, 2015

FROM: CITY CLERK'S OFFICE

SUBJECT: REVIEW CITY COUNCIL APPOINTMENTS/REAPPOINTMENTS TO THE CITY'S COMMISSION ON THE ENVIRONMENT, FINANCE ADVISORY COMMITTEE, PLANNING COMMISSION, AND TRAFFIC AND PARKING COMMISSION

RECOMMENDED ACTION: To make appointment(s)/reappointment(s) to the City's Commission on the Environment, Finance Advisory Committee, Planning Commission, and the Traffic and Parking Commission.

BACKGROUND: At the January 8, 2015, City Council meeting appointments/reappointments were made to various City internal advisory bodies. There remains various appointments/reappointments for the City's Commission and the Environment, Finance Advisory Committee, Planning Commission, and the Traffic and Parking Commission.

DISCUSSION: Attached is a worksheet showing membership on City internal advisory bodies [Attachment 1]. Also attached is the draft "2015 Capitola Board, Commission & Committee Appointment List" [Attachment 2]. It is important to note that individual Council Member appointments can be made without an application from the person they wish to appoint. Communication was made with the current members to see if they would be interested in continuing to serve.

CITY BOARDS, COMMISSIONS AND COMMITTEES REQUIRING ACTION: The following City internal advisory bodies requiring appointments or reappointments:

Commission on the Environment (COE): The purpose of the COE is to provide advice and recommendations to the City Council on policy matters relating to the sustenance and benefit of the City of Capitola environmental assets, but limited to topics that are not under the jurisdictions of existing committees or commissions. The COE is comprised of five members, consisting of one City Council member and one appointee from each of the remaining four City Council members. Terms for the COE are for one year.

The following COE members were appointed/reappointed at the January 8, 2015, City Council meeting:

1. Jacques Bertrand (City Council Representative)
2. Amie Forest (Council Member Termini's Appointee)
3. Peter Wilk (Council Member Bottorff's Appointee)

The following appointments/reappointments are needed for the COE:

1. Mayor Norton's appointee
2. Council Member Harlan's appointee

The following incumbents have requested to be considered for re-appointment:

1. Bruce Arthur (Storey's appointment)
2. Kristin Sullivan (Harlan's appointment)

The following new application was received to fill the vacancies [Attachment 3 - Application and Roster]:

1. Tyson Stottrup

Finance Advisory Committee (FAC): The purpose of the FAC is to provide financial and budget alternatives to the City Council; financial and budget advice to the City Manager; to conduct financial studies on the request of the City Council or City Manager; and to review the budget and financial reports of Capitola. The Capitola Chamber of Commerce is recommending Sondi Carcello for appointment to fill the FAC Business Representative vacancy. The Chamber's letter of recommendation and Ms. Carcello's application will be provided to the City Council as additional material on Tuesday, January 20th. FAC recruitment was conducted from September 26, 2014, through November 24, 2014. Terms for this Committee are for two years.

The FAC is comprised of the following six member types:

- (1) Mayor or his appointee
- (1) Vice Mayor or Mayor's appointee
- (1) City Treasurer
- (3) Three Council Members appointees
- (1) Business Representative

The following FAC members were appointed/reappointed at the January 8, 2015, City Council meeting:

1. Michael Termini (Mayor's appointee)
2. Jacques Bertrand (Vice Mayor's appointee)
3. Will O'Sullivan (Council Member Harlan's appointee)
4. Gary Snelson (Council Member Bertrand's appointee)

Mayor Norton's appointee and the Business Representative appointment to the FAC will occur at the January 22, 2015, Council meeting.

The following incumbents have requested to be considered for reappointment:

1. Nathan Cross (Incumbent)

The following new applications were received to fill the vacancies [Attachment 4 - Applications and Roster]:

1. Peter Wilk
2. Sandra Erickson

Planning Commission: Pursuant to Municipal Code §2.12.020, "...each Council Member may appoint one Planning Commission member. Except as provided in this chapter, the term of any Commissioner so appointed shall terminate fourteen days after the canvassing of the next Regular Election of Council Members." Recruitment for the Planning Commission was conducted from September 25, 2014, through November 24, 2014.

The following Planning Commissioners were appointed/reappointed at the January 8, 2015, City Council meeting:

1. Ron Graves (Council Member Harlan's appointee)
2. Linda Smith (Council Member Termini's appointee)
3. Edward Newman (Council Member Bertrand's appointee)
4. Troy "TJ" Welch (Council Member Bottorff's appointee)

Mayor Norton's appointee to the Planning Commission will occur at the January 22, 2015, Council meeting.

The following incumbent has requested to be considered for re-appointment:

1. Gayle Ortiz (Norton's appointment)

The following new applications have been received from the following Capitola residents for Council consideration [Attachment 5 - Applications and Roster]:

1. Laurie Hill
2. Gregory Lyons
3. Patrick Rooney
4. Peter Wilk

Traffic and Parking Commission: The purpose of the Commission is to develop short, medium, and long-term plans for City Council consideration that address traffic and parking demands in the Village by considering citywide traffic and parking improvements developed in various studies and reports provided to the City Council. Membership consists of two Village Residents, two Village Business Owners, and one appointee from each of the City Council Members, and one Planning Commission representative. It is required that Commissioners are City residents. Terms for this Commission are for two years.

The following Commissioners were appointed/reappointed at the January 8, 2015, City Council meeting:

1. Nels Westman (Termini's appointee)
2. Ron Burke (Norton's appointee)
3. Molly Ording (Bertrand's appointee)
4. Mike Lee (Bottorff's appointee)
5. Margaret Kinstler (Village Resident)
6. James Steven Ross (Village Resident)
7. Carin Hanna (Village Business Owner)
8. Gary Wetsel (Village Business Owner)
9. Ron Graves (Planning Commission Representative)

Council Member Harlan's appointment to this Commission will occur at the January 22, 2015, Council meeting.

The following applications were received for appointments to this Commission [Attachment 6 - Applications and Roster]:

1. Vicki Muse (Incumbent)
2. Peter Wilk

ATTACHMENTS:

1. Draft 2015 internal advisory bodies appointment worksheet;
2. 2015 Capitola Board, Commission and Committee appointment list;
3. COE roster and applications;
4. FAC roster and applications;
5. Planning Commission roster and applications;
6. Traffic and Parking Commission roster and applications.

Report Prepared By: Susan Sneddon, CMC
City Clerk

Reviewed and Forwarded
By City Manager: 

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REVIEW RE-APPOINTMENTS/APPOINTMENTS/NOMINATIONS TO CITY INTERNAL ADVISORY BODIES

Commission on the Environment	
Jacques Bertrand (Council Rep)	
Vacancy - Norton's appointee	
Amie Forest (Termini's appointee)	
Elizabeth Russell (Bottorff's appointee)	
Vacancy - Harlan's appointee	
Peter Wilk (Bottorff's appointee)	
	Applicants:
	Bruce Arthur (Incumbent)
	Kristin Sullivan (Incumbent)
	Peter Wilk
	Tyson Stottrup
	Mayor Norton and Council Member Harlan to reappoint member, make a new appointment, or direct staff to continue to seek applications for their appointment.
Finance Advisory Committee	
Michael Termini (Mayor's appointee)	
Jacques Bertrand (Vice Mayor's appointee)	
Christine McBroom (City Treasurer)	
Vacancy - Norton's appointee	
Will O'Sullivan (Harlan's appointee)	
Gary Snelson (Bertrand's appointee)	
Sondi Carcello - Business Rep	
	Applicants:
	Nathan Cross (Incumbent)
	Peter Wilk
	Sandra Erickson
	Sondi Carcello - Business Rep Nominee
	Mayor Norton to reappoint, make a new appointment, or direct staff to continue to seek applications for their appointment; Appointment of Business Representative.

REVIEW RE-APPOINTMENTS/APPOINTMENTS/NOMINATIONS TO CITY INTERNAL ADVISORY BODIES CONT.

Planning Commission	
Ron Graves (Harlan's appointee)	
Troy (TJ) Welch (Bottorff's appointee)	
Vacancy - Norton's appointee	
Edward Newman (Bertrand's appointee)	
Linda Smith (Termini's appointee)	
	Mayor Norton to reappoint, make a new appointment, or direct staff to continue to seek applications for their appointment.
	Applicants:
	Gayle Ortiz (Incumbent)
	Mick Routh (incumbent)
	Laurie Hill
	Gregory Lyons
	Patrick Rooney
	Peter Wilk
Traffic & Parking Commission	
Margaret Kinstler (Village Resident)	
James Steven Ross (Village Resident)	
Carin Hanna (Village Business Owner)	
Gary Wetsel (Village Business Owner)	
Ron Burke (Norton's appointee)	
Mike Lee (Bottorff's appointee)	
Molly Ording (Bertrand's appointee)	
Vacancy - Harlan's appointee	
Nels Westman (Termini's appointee)	
Ron Graves (Planning Commission Rep)	
	Applicants:
	Vicki Muse (Incumbent)
	Peter Wilk
	Council Member Harlan to reappoint member, make a new appointment, or direct staff to continue to seek applications for their appointment.

**2015 CAPITOLA BOARD, COMMISSION & COMMITTEE
APPOINTMENT LIST**

Name of Board/Commission/ Committee – Meeting Information	Members	Appointee By and/or Representation
<p>Architectural and Site Review Committee ▲ ■ Staff: Katie Cattan, Senior Planner Steve Jesberg, Public Works Dir Brian Van Son , Building Official</p> <p><i>Meets: 2nd & 4th Wednesday of each month at 3:30 p.m. in the City Hall Council Chambers</i></p> <p><i>Mayoral Appointment</i></p>	<ul style="list-style-type: none"> • Frank Phanton • Craig Waltz • Carolyn Swift • Daniel Townsend • Daniel Gomez 	<ul style="list-style-type: none"> • Architect • Landscape Architect • Historian • Architect (<i>Alternate</i>) • Architect (<i>Alternate</i>)
<p>Art & Cultural Commission ▲ Staff: Kelly Sue Barreto, Administrative Assistant Larry Laurent, Assistant to the City Manager</p> <p><i>Meets: 2nd Tuesday of each month at 6:30 p.m. in the City Hall Council Chambers</i></p> <p><i>Council Appointment</i></p>	<ul style="list-style-type: none"> • Michael Termini • Linda Smith • Kim Hogan • Roy Johnson • Nathan Cross • Joan Davisson • Stephanie Gelman • Laurie Hill • David Kraemer • Joyce Murphy • Jenny Shelton • James Wallace 	<ul style="list-style-type: none"> • Council Representative • Planning Commission Representative • Artist • Arts Professional • At Large Member • At Large Member • At Large Member • At Large Member • At Large Member • At Large Member • At Large Member • At Large Member
<p>Commission on the Environment Staff: Rich Grunow, Community Development Director</p> <p><i>Meets: A minimum of 4 times a year as needed on the 4th Tuesday of a month at 6:00 p.m. in the City Hall Council Chambers</i></p> <p><i>Council Appointment</i></p>	<ul style="list-style-type: none"> • _____ (<i>TBD</i>) • Amie Forest • _____ (<i>TBD</i>) • Peter Wilk • Jacques Bertrand 	<ul style="list-style-type: none"> • Norton Appointee • Termini Appointee • Harlan Appointee • Bottorff Appointee • Council Representative
<p>Finance Advisory Committee Staff: Tori Hannah, Finance Director</p> <p><i>Meets: 3rd Tuesday of every other month at 6:00 p.m. in the City Hall Council Chambers</i></p> <p><i>Council Appointment</i></p>	<ul style="list-style-type: none"> • Michael Termini • Jacques Bertrand • Christine McBroom • _____ (<i>TBD</i>) • _____ (<i>TBD</i>) • Will O'Sullivan • Gary Snelson 	<ul style="list-style-type: none"> • Mayor Appointee • Vice Mayor • City Treasurer • Norton Appointee • Business Representative • Harlan Appointee • Bottorff's Appointee

Item #: 8.A. Attach 2.pdf

2015 CAPITOLA BOARD, COMMISSION & COMMITTEE APPOINTMENT LIST

Name of Board/Commission/ Committee – Meeting Information	Members	Appointee By and/or Representation
<p>Historical Museum Board Staff: Frank Perry, Museum Curator</p> <p><u>Meets:</u> 1st Tuesday of each month at 5:30 p.m. in the Museum</p> <p>Council Appointment</p>	<ul style="list-style-type: none"> • Alistair "Bob" Anderson • Stephanie Kirby • Niels Kisling • David Shoaf • Linda Smith • Carolyn Swift (interim appoint) • Gordon van Zuiden (leave of absence) • Vacancy 	<p>All appointments to the Historical Museum Board are at large.</p>
<p>Planning Commission ▲ ■ Staff: Katie Cattan, Senior Planner</p> <p><u>Meets:</u> 1st Thursday of each month at 7:00 p.m. in the City Hall Council Chambers</p> <p>Council Appointment</p>	<ul style="list-style-type: none"> • Ron Graves • _____ (TBD) • Edward Newman • Linda Smith • Troy "TJ" Welch 	<ul style="list-style-type: none"> • Harlan Appointee • Norton Appointee • Bertrand Appointee • Termini Appointee • Bottorff Appointee
<p>Traffic & Parking Commission Staff: Steve Jesberg, Public Works Director</p> <p><u>Meets:</u> 2nd Wednesday of every other month at 6:30 p.m. in the City Hall Council Chambers</p> <p>Council Appointment</p>	<ul style="list-style-type: none"> • Margaret Kinstler • James Ross • Carin Hanna • Gary Wetsel • Linda Hanson • _____ (TBD) • Mike Lee • Molly Ording • Nels Westman • Ron Graves 	<ul style="list-style-type: none"> • Village Resident • Village Resident • Village Business Owner • Village Business Owner • Norton Appointee • Harlan Appointee • Bottorff Appointee • Bertrand Appointee • Termini Appointee • Planning Commission Representative
<p>Wharf Working Group Staff: Steve Jesberg, Public Works Director</p> <p><u>Meets:</u> As needed on the 4th Tuesday of a month at 12 p.m. in the Wharf House Restaurant</p>	<ul style="list-style-type: none"> • Dennis Norton • Michael Termini • Jamie Goldstein • John and Sally Ealy • Willie Case 	<ul style="list-style-type: none"> • Council Representative • Council Representative • City Manager • Capitola Boat & Bait • Wharf House Restaurant

▲ = Members are required to File Statements of Economic Interest, Form 700

■ = Members are required to complete AB 1234 Ethics Training

Revised: 1/14/15 ss



CITY of CAPITOLA BOARDS AND COMMISSIONS APPLICATION

Citizens are encouraged to serve on the various City Boards, Committees, and Commissions. Appointments are made at a public City Council meeting.

Application for:

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Historical Museum Board
- Architect & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Planning Commission
- Other Committee Capitola Commission on the Environment

Name: Stottrop tuson d
Last First M.I.

Telephone: [Redacted] [Redacted] [Redacted]
Home Business Cell

E-mail Address: [Redacted]

Physical Address of Residence: [Redacted]

Mailing Address: [Redacted]

Business Address: [Redacted]

Occupation: [Redacted]

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee
[Redacted]

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

[Redacted] _____
Date

Signature of Applicant

Mail or Deliver Application to:
Capitola City Hall
Attn: City Clerk
420 Capitola Avenue, Capitola, CA 95010
For questions please call the City Clerk at (831) 475-7300

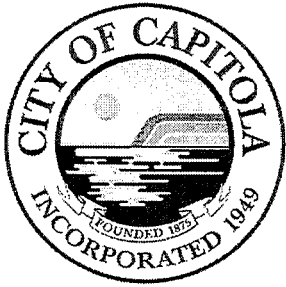
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[REDACTED]

[REDACTED]

tyson stottcup

[REDACTED]



City of Capitola
 420 Capitola Avenue
 Capitola, CA 95010
 Phone (831) 475-7300
 FAX (831) 479-8879

**COMMISSION ON THE ENVIRONMENT
 CURRENT MEMBERS**

NAME	APPOINTEE	ADDRESS & PHONE NUMBER & EMAIL	DATE APPOINTED	TERM EXPIRES
Jacques Bertrand	Council Rep	601 Monterey Avenue Capitola, CA 95010 (C) 831-247-6199 jbertrand@ci.capitola.ca.us	1/8/15	12/31/2015
_____	Norton's appointee (TBD)			12/31/2015
_____	Harlan appointee (TBD)			12/31/2015
Amie Forest	Termini Appointee	516 Oak Drive Capitola, CA 95010 (C) 831-331-3218 amie.forest@gmail.com	12/12/13 1/8/15	12/31/2014 12/31/2015
Peter Wilk	Bottorff Appointee	305 Fanmar Capitola, CA 95010 (C) 510-378-2769 petergwilk@gmail.com	1/8/15	12/31/15

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- | | |
|--|--|
| <input type="checkbox"/> Art & Cultural Commission
<i>[Artist; Arts Professional; At Large Member]</i>
<u>Please underline category above.</u> | <input type="checkbox"/> Architect & Site Committee
<i>[Architect; Landscape Architect; Historian]</i>
<u>Please underline category above.</u> |
| <input checked="" type="checkbox"/> Finance Advisory Committee
<i>[Business Representative; At Large Member]</i>
<u>Please underline category above.</u> | <input type="checkbox"/> Traffic & Parking Commission
<i>[Village Resident; Village Business Owner; At Large Member]</i>
<u>Please underline category above.</u> |
| <input type="checkbox"/> Historical Museum Board | <input type="checkbox"/> Planning Commission |
| | <input type="checkbox"/> Other Committee _____ |

Name: Wilk Peter G
Last First M.I.

Telephone: (510) 378 2769 _____
Home Business Cell

E-mail Address: petergwilk@gmail.com

Physical Address of Residence: 305 Fanmar Way

Mailing Address: 2036 Gordon Ave, Menlo Park, Ca 94025

Business Address: _____

Occupation: Chief Avionics Engineer

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee: _____
old resume attached

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

11/2/14

 Date

Peter Wilk

 Signature of Applicant

Mail or Deliver Application to:
 Capitola City Hall
 Attn: City Clerk
 420 Capitola Avenue, Capitola, CA 95010
 For questions please call the City Clerk at (831) 475-7300

Peter Wilk

40564 Ambar Pl.
Fremont, Ca, 94539

Wilk@CSD.com
(510) 226-7282 (home)
(408) 776-4515 (work)

OBJECTIVE

Seeking a position in engineering management, program management or project engineering. Prefer electronics projects or Military/Aerospace programs.

ACCOMPLISHMENTS

PRATT & WHITNEY, SPACE PROPULSION.

- **1999-present.** Engineering Manager, Avionics and Controls.
Responsible for a 88% increase in business during management tenure. Increased staff from 17 to 32 heads. Avionics has been a separate product center accounting for 15% of total sales at the Pratt & Whitney San Jose site.

Line manager for a staff of engineers, technicians and draftspersons. Projects are mostly mechatronics systems. Experts on TVC (thrust vector control), electric propulsion and rocket components with strict military and space requirements. Demonstrated success on THAAD, GMD, Titan boosters, IUS, Standard Missile, Delta III & IV and Minuteman programs.

Responsible for product development from proposal stage through design, qualification, manufacture, acceptance test and launch support. Complete budget and schedule responsibility. Directed IR&D efforts. Created methods and procedures to capture design for manufacturability, lessons learned, standardized costing and engineering skills development.

Recreated tooling group to design and maintain special test consoles, test electronics, tooling fixtures and manufacturing aids for manufacture and test of the Avionics product line.

Acted as integration manager for incorporation of Space Power Inc. into the Pratt & Whitney family at San Jose. Served as member of the Aerojet acquisition due diligence team. Assigned as technical manager for electric propulsion (hall effect thruster) programs.

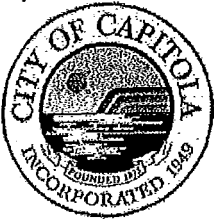
- **1990-1999.** Supervisor, Avionics Electronics.
Supervised a staff of 10 while concurrently designing and managing the Titan IVA Flow Control Valve upgrade. Standardized production methods by implementing the MSI process. Technical lead for all Titan 34D and Titan IVA booster electrical components.
- **1983-1990.** Chief Electrical Design Engineer, IUS and Block IV Standard Missile TVC programs.
Served as technical manager for Parker Hannifin TVC subcontract. Modified IUS control system for use on TOS program for OSC/NASA. Technical lead for Space Shuttle Aft Frame Tilt Actuator (AFTA) control system. Investigated 1984 flight failure of the IUS Techroll joint and implemented corrective action design enhancements.
- **1978-1983.** Electrical Design Engineer.
Redesigned and qualified IUS control system upgrades. Designed and built test equipment for nozzle vector testing and controller low power testing. EMC design and test.

SKILLS

Analog and digital design. Brushed and brushless motor drive. Closed loop servo systems. Batteries. Filter design. Circuit board layout. Configuration management. Quality control systems. EMI/EMC. Electronics piece part screening.

EDUCATION

- BSEE. UCLA. 1977
- MBA. University of Santa Clara. 1991



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DEC 16 2014

CITY OF CAPITOLA

CITY of CAPITOLA

BOARDS AND COMMISSIONS APPLICATION

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Application for:

- | | |
|---|---|
| <input type="checkbox"/> Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
<i>Please underline category above.</i> | <input type="checkbox"/> Architect & Site Committee
[Architect; Landscape Architect; Historian]
<i>Please underline category above.</i> |
| <input checked="" type="checkbox"/> Finance Advisory Committee
[Business Representative; At Large Member]
<i>Please underline category above.</i> | <input type="checkbox"/> Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
<i>Please underline category above.</i> |
| <input type="checkbox"/> Historical Museum Board | <input type="checkbox"/> Planning Commission |
| | <input type="checkbox"/> Other Committee _____ |

Name: ERICKSON SANDRA D.
Last First M.I.

Telephone: 475-3369 566-0891
Home Business Cell

E-mail Address: serickson06@yahoo.com

Physical Address of Residence: 117 Cabrillo St Capitola, CA 95010

Mailing Address: Same

Business Address: _____

Occupation: Certified Registered Nurse Anesthetist

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee: _____

30+ Years management experience in health care

6 yr. CA BOARD of Registered Nursing - 6 as president.

Retired Colonel USAFR 29 yrs.

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

14 Dec 2014

Date

Sandra D Erickson

Signature of Applicant

Mail or Deliver Application to:

Capitola City Hall

Attn: City Clerk

420 Capitola Avenue, Capitola, CA 95010

For questions please call the City Clerk at (831) 475-7300



City of Capitola
 420 Capitola Avenue
 Capitola, CA 95010
 Phone (831) 475-7300
 FAX (831) 479-8879

Finance Advisory Committee Current Members

NAME	APPOINTEE	ADDRESS/PHONE NUMBER/EMAIL	DATE APPOINTED	TERM EXPIRES
Michael Termini	Mayor Norton or appointment	503 Oak Drive Capitola, CA 95010 (C) 831-476-6206 michael@triadelectric.com	12/9/04 1/18/07 12/9/10 12/8/11 1/10/13 1/9/14 1/8/15	12/31/14 12/31/15
Jacques Bertrand	Vice Mayor Bottorff's appointment	601 Monterey Avenue Capitola, CA 95010 (C) 831-476-5160 jbertrand@ci.capitola.ca.us	1/8/15	12/31/15
Christine McBroom, Treasurer *	City Treasurer	627 Gilroy Drive Capitola, CA 95010 (W) 831-476-7300 (C) 831-247-7285 cmcbroom@lanaifinancialsolutions.com	7/23/09 12/9/10 1/10/13 9/12/13	(Bus Rep) (Bus Rep) (Bus Rep) 12/31/16
_____	Council Member Norton's appointee			12/31/15

NAME	APPOINTEE	ADDRESS/PHONE NUMBER/EMAIL	DATE APPOINTED	TERM EXPIRES
Will O'Sullivan	Council Member Harlan's appointee	201 Cortez Street Capitola, CA 95010 (H) 831-476-3231 wocrs@hotmail.com	11/22/11 1/10/13 12/12/13 1/8/15	12/31/14 12/31/15
Gary Snelson	Council Member Bertrand's appointee	1605 38th Avenue Capitola, CA 95010 (H) 831-476-8298 (C) 909-223-9164 PapaGary@Baymoon.com	1/10/13 12/12/13 1/8/15	12/31/14 12/31/15
_____	Business Representative			12/31/15

*Christine McBroom has been on the FAC since July 2009. She was the Business Representative until she was appointed as Acting City Treasurer on 9/12/13. She was the FAC Vice Chair at the 11/29/11 FAC meeting (must have been shortly after Bob Begun passed), and Chair starting 12/20/11. Ms. McBroom has been the FAC Chair from 2012 to current.

Staff Representative:
Tori Hannah, Finance Director
831-475-7300 ext. 2224
thannah@ci.capitola.ca.us

Revised: 1/15/15 ss

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CITY OF CAPITOLA

CITY of CAPITOLA

BOARDS AND COMMISSIONS APPLICATION



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Please underline category above.
- Historical Museum Board
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[Architect; Landscape Architect; Historian]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Planning Commission
- Other Committee _____

Name: Hill Laurie
Last First M.I.

Telephone: 831 476-4033 831 535-3326
Home Business Cell

E-mail Address: CapitolaSeahorse@gmail.com

Physical Address of Residence: 415 Rosemary Ct. Capitola

Mailing Address: Same

Business Address: _____

Occupation: Retired Government Mgt Analyst - Community Volunteer

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee: _____

I am interested in planning decisions, the development of zoning policies and implementation of the general plan. I am retired from local government, experienced in policy development, and worked for a City Community Development Dept. in the 80's.

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

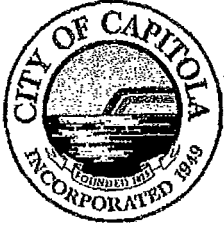
11/23/14
Date

[Signature]
Signature of Applicant

Mail or Deliver Application to:
Capitola City Hall
Attn: City Clerk
420 Capitola Avenue, Capitola, CA 95010
For questions please call the City Clerk at (831) 475-7300

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NOV 07 2014



CITY OF CAPITOLA

CITY of CAPITOLA

BOARDS AND COMMISSIONS APPLICATION

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[Architect; Landscape Architect; Historian]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Planning Commission
- Other Committee _____

Name: LYONS GREGORY E.
Last First M.I.

Telephone: 831.479.0567 831.479.0567
Home Business Cell

E-mail Address: gregg.lyons1@gmail.com

Physical Address of Residence: 1480 49th AVE. CAPITOLA, CA 95010

Mailing Address: SAME

Business Address: Semi-Retired -

Occupation: Retail/Restaurant/Lodging Real Estate Development -

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee: _____

See attached -

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

Nov. 07, 2014
Date

Gregory E. Lyons
Signature of Applicant

Mail or Deliver Application to:
Capitola City Hall
Attn: City Clerk

420 Capitola Avenue, Capitola, CA 95010

For questions please call the City Clerk at (831) 475-7300

Gregory E. Lyons
1480 49th Avenue
Capitola, CA 95010


November 7, 2014

Thank you for the opportunity to apply for a seat on the Capitola Planning Commission. I've been a Capitola resident for over 21 years (40 years in Santa Cruz County) and have great pride in our town and my home in the Jewel Box.

My work history spans over 30 years with various positions in retail, restaurant, and lodging real estate development, which includes a strong background in obtaining land use and development entitlements from governmental agencies.

Presently I am semi-retired.

Kind regards,

A handwritten signature in black ink, appearing to read 'GL', enclosed within a circular scribble.

Gregg Lyons



CITY of CAPITOLA BOARDS AND COMMISSIONS APPLICATION

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Application for:

NOV 20 2014

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
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Please underline category above.
- Historical Museum Board
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[Architect; Landscape Architect; Historian]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Planning Commission
- Other Committee _____

CITY OF CAPITOLA
CITY CLERK

Name: ROONEY PATRICK J
Last First M.I.

Telephone: 831-227-4416 831-462-1406 831-227-4416
Home Business Cell

E-mail Address: PJROONEY60@GMAIL.COM

Physical Address of Residence: 4160 JADE ST. SPC 35 CAPITOLA

Mailing Address: P.O. BOX 1096 CAPITOLA CA 95010

Business Address: 830 F BAY AV, CAPITOLA

Occupation: REAL ESTATE AGENT / REAL ESTATE APPRAISER

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee:
27+ YEARS WITH THE SANTA CRUZ COUNTY ASSESSOR'S OFFICE. RETIRED DEC 2012. FINAL POSITION: CHIEF DEPUTY ASSESSOR VALUATION. SEE ATTACHED RESUME

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

11-20-14
Date

Paul J Rooney
Signature of Applicant

Mail or Deliver Application to:
Capitola City Hall
Attn: City Clerk

420 Capitola Avenue, Capitola, CA 95010

For questions please call the City Clerk at (831) 475-7300

QUALIFICATIONS**PATRICK ROONEY**

Beccaria & Weber Real Estate

830-F Bay Avenue

Capitola, CA 95010

Direct: (831) 462-1406

Cell: (831)-227-4416

Fax: (831) 462-3812

BACKGROUND

Mr. Rooney has over 25 years of appraisal experience working for the Santa Cruz County Assessor's Office. His final position was the Chief Deputy Assessor- Valuation, responsible for the supervision of the real, personal, and business property divisions. His position required the review of the most difficult appraisals, directing and coordinating staff training and hiring, representing the Assessor's Office before the Assessment Appeals Board and the Chiefs' Organization of the California Assessor's Association. He is now focusing his experience in the private sector.

EDUCATION

Units Completed

San Jose City College	1971-1975	67
University of California	1984-1985	16
Cabrillo College	1986-2009	28

PROFESSIONAL MEMBERSHIPS

California Certified Residential Real Estate Appraiser Number (AR043644)

California State Board of Equalization (6694 Advanced Appraiser)

California Real Estate Salesperson CalBRE License Number (01847356)

Appraisal Institute practicing affiliate Number (110093)

National Association of REALTORS

California Association of REALTORS

Santa Cruz County Association of REALTORS

EMPLOYMENT HISTORY

2013 - Present	Beccaria & Weber Real Estate Inc.
1987-2012	Santa Cruz County Assessor's Office

COURSES COMPLETED

San Jose City College/ Cabrillo College

Real Estate Principals
Real Estate Practice
Real Estate Appraising
Advanced Real Estate Appraising
Legal Aspects of Real Estate
Uniform Building, Mechanical, Plumbing
Construction Cost Estimating

State Board of Equalization Class Training

Course

I - Basic Appraisal
2A- Replacement Cost Estimating, Residential
2B- Replacement Cost Commercial Structures
5 - Income Approach to Value
7 - Appraisal of Agricultural Property
7C- Valuation of Orchard and Vineyard Property
52- Valuation of Restricted Lands, Williamson Act, Open Space Lands
56- Advanced Sales Comparison and Income Approach
120- Investment Mathematics and Financial Calculation
311- Appraisal of Machinery and Equipment (Personal Property)

State Board of Equalization Business Training and Workshops

HP 12 Seminar
Property Tax Laws
Property Tax Legislation
Word Perfect
Quattro Pro
Williamson Act Seminar
Toxic Property Seminar
Change in Ownership Seminar
Manufactured Housing Workshop
Excel 2000- Intermediate
Excel 2000- Advanced
CAA Chief Appraisers Conference (Biannual Conferences)

Uniform Standards of Professional Appraisal Practice (USPAP Class)

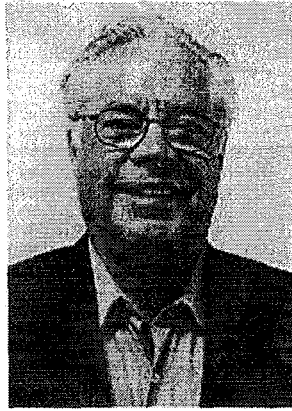
15 Hour National USPAP Course
7- Hour National USPAP Course (Every Two Years)

Appraisal Institute

Lease Abstraction and Analysis
Business Practices and Ethics
Real Estate Finance Statistics and Valuation Modeling
Discounted Cash Flow Model, Concepts, Issues, and Application
Analyzing Operating Expenses
Apartment Appraisal, Concepts and Applications
Small Hotel/Motel Valuation
Uniform Appraisal Dataset Aftereffects: Efficiency vs Obligation
The CFPB Appraisal Rules and You
Residential Market Analysis and Highest and Best Use
Practical Regression Using Microsoft Excel
Review Theory- Residential
Residential Report Writing and Case Studies

First Renewal California Real Estate License

Agency
Ethics
Fair Housing Laws
Trust Fund Handling
California Risk Management
California Foreclosures and Short Sales
Essential Taxation Topics



Patrick Rooney
Certified Appraiser #AR043644
Realtor®, DRE #01847356

830-F Bay Avenue
Capitola, CA 95010

Cell: (831) 227-4416
Office: (831) 462-1406
Fax: (831) 462-3812

pjrooney60@gmail.com
patrickrooney@beccariaweber.com
www.beccariaweber.com



CITY of CAPITOLA

BOARDS AND COMMISSIONS APPLICATION

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<u>Please underline category above.</u> | <input type="checkbox"/> Traffic & Parking Commission
<i>[Village Resident; Village Business Owner; At Large Member]</i>
<u>Please underline category above.</u> |
| <input type="checkbox"/> Historical Museum Board | <input checked="" type="checkbox"/> Planning Commission |
| | <input type="checkbox"/> Other Committee _____ |

Name: Wilk Peter G.
Last First M.I.

Telephone: 510 378 2769
Home Business Cell

E-mail Address: petergwilk@gmail.com

Physical Address of Residence: 305 Tanmar Pl. Capitola

Mailing Address: 2036 Gordon Ave. Menlo Park, Ca 94025

Business Address: _____

Occupation: Engineering Manager

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee:
Attached

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

11/7/14

 Date

Peter Wilk

 Signature of Applicant

Mail or Deliver Application to:
 Capitola City Hall
 Attn: City Clerk
 420 Capitola Avenue, Capitola, CA 95010
 For questions please call the City Clerk at (831) 475-7300

Planning Commission Application

Qualifications

Engineering manager (old resume attached)

I have recent, personal experience with the planning commission. Lessons learned white paper is attached.

Since then I have participated in the effort to update the zoning ordinance as part of focus group number 5.

My goal as planning commissioner is to improve communication with the applicants. There is currently too much mystery involved with the process. Applicants need to know what to expect prior to investing their time and money on a building project. City expectations must be clear and documented.

My general philosophy is to give the applicant the benefit of the doubt. The commission is right to be concerned with zoning variances, tree protection, overbuilding (mass ratios), sight lines, neighbor concerns, etc. However, the commission goes too far when it judges decorative decisions such as color palette, window brands, siding material and paver stones - as has recently been the trend.

"A camel is a horse designed by a committee" is the old saying. I want to preserve Capitol's diverse tastes in architecture by allowing homeowners to follow their dreams.

PETER WILK

Peter Wilk

40564 Ambar Pl.
Fremont, Ca, 94539

Wilk@CSF.com
(510) 226-7282 (home)
(408) 776-4515 (work)

OBJECTIVE

Seeking a position in engineering management, program management or project engineering. Prefer electronics projects or Military/Aerospace programs.

ACCOMPLISHMENTS***PRATT & WHITNEY, SPACE PROPULSION.***

- **1999-present.** Engineering Manager, Avionics and Controls.
Responsible for a 60% increase in business during management tenure. Increased staff from 20 to 32 heads. Avionics has been a separate product center accounting for 15% of total sales at the Pratt & Whitney San Jose site.

Line manager for a staff of engineers, technicians and draftspersons. Projects are mostly mechatronics systems. Experts on TVC (thrust vector control), electric propulsion and rocket components with strict military and space requirements. Demonstrated success on THAAD, GMD, Titan boosters, IUS, Standard Missile, Delta III & IV and Minuteman programs.

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Redesigned and qualified IUS control system upgrades. Designed and built test equipment for nozzle vector testing and controller soft power testing. BMC design and test.

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Analog and digital design. Brushed and brushless motor drive. Closed loop servo systems. Batteries. Filter design. Circuit board layout. Configuration management. Quality control systems. EMI/BMC. Electronics piece part screening.

EDUCATION

- BSEE. UCLA. 1977
- MBA. University of Santa Clara. 1991

Lessons Learned from the Building Permitting Process

6/23/2014

A letter to the Capitola City Council:

This is an appeal to the City Council to hold the Planning Commission accountable for their actions by establishing improved policies and performance metrics.

Problem Statement

I believe the building permitting process is broken. It is not well documented. There few instructions. There are no guides or guidelines. It is an arduous and confusing process.

The City of Capitola commissioners are appointed to service the members of the community and create the orderly growth, physical and economic development of the City. The process, as it exists, serves more to terrorize community applicants than to guide them through the process and, as such, does the community a great disservice.

Background

I am the owner of the residence at 305 Fanmar and have recently successfully completed the permitting process for a major remodel. I have been an engineering manager in the Aerospace business for over 30 years. In that role I have specialized in establishing controlled processes and procedures in order to design, develop, build and launch multi-million dollar rocket payloads for NASA and the U.S. Military. When I examine the Capitola building permit process from my vantage point, I find it severely lacking. It is a blind walk through the jungle. In my case I've hired a local architect, been through the Architectural and Site Review committee, worked with the Community Development Department, applied to the Planning Commission (3 times) and got a final ruling from the City Council - I have had a lot of firsthand experience. I have also been observing the Planning Commission meetings on video for over a year and found that I am not alone in finding the process unnecessarily frustrating and confusing. I hope you will take a moment to review my observations in the hope of creating a smoother process for the betterment of local homeowners.

Issues/Recommendations

1. Consistency with Staff.

There is an unfortunate lack of communication and coordination between Community Development Department and the Planning Commission. Applicants discuss their projects with the senior planner and/or the director and expect that their guidance will reflect the policy decisions of the planning commission. Unfortunately this is not true. The planning commissioners routinely disagree with staff recommendations. This is both bewildering to the applicants and humiliating to staff. The most recent example was at the May 2014 meeting where staff recommended that a theater owner limit the marquee height to prescribed ordinance limits. The commissioners however disagreed with staff 5 to 0 and allowed a waiver. No one agreed with staff. How can they be so out of touch? Where is the communication? There should be some training - either the staff educates the commissioners or the

other way around. And how about a little pre-coordination between the staff and the commissioners so the applicants can get a little up front feedback so they don't have to go before the board completely blind? This type of thing happens all the time. What is the point of staff recommendations at all if they are just random shots in the dark?

Recommendation: The city council should create a performance metric¹ for the planning commissioners. Each commissioner should be tracked on how many times they disagree with staff recommendations. The goal would be to approach 100% agreement over time. This would force training and communication, get staff and commissioners on the same page and save applicants endless expense and anguish.

2. Established Guidelines.

Permit applicants are not given any guidance as to what are the types of issues that are important to the commissioners and what are the kinds of things that should either be added or subtracted from a project in order to get approval.

In my case, I was told to rely on local architects. This doesn't seem to work. The most recent example was at the June 5, 2014 commission meeting where Derek Van Alstine (Local architect and Architectural and Site Review member) submitted a building design for 401/403 Capitola Ave., near the train trestle. One board member made a motion to reject the design because it didn't fit with the European character of the village. Why was Derek not aware that the European character needed to be maintained? Should the applicant have been warned that she may be deviating from the approved character of the village? It would seem that the local architects can't anticipate the commission's rulings with any reliability. If an applicant cannot rely on local architects and the senior planning staff is of no help, where can they turn?

Recommendation: As a first step, the commissioners should establish a set of guidelines that they can all agree on and publish it on the city website. Then each commissioner should publish a set of their own personal preferences. Do they all agree that the village has a European character or is this just one commissioner's opinion? I know that some commissioners (and some council members) believe that true divided light window panes are preferable to simulated grille windows. Why can't this and other design preferences be spelled out ahead of time before the applicant spends the time and money on a project that risks rejection?

Creating a set of guidelines may be difficult but it is worth it. And if a commissioner cannot elucidate their policy then they shouldn't be allowed to object to a permit application. No one wants to go in front of a commission whose rulings are arbitrary or capricious. Applicants need to have their expectations set. And as a tax payer I don't want to fund a lawsuit when a commissioner oversteps his authority – which doesn't seem to be defined very well either.

¹ Performance metrics are used throughout industry to establish positive feedback for performance improvement. These typically are metrics such as keeping track of customer complaints, product returns, test failures, production line stoppages, etc.

Each commissioner should be required to publish a policy statement on the city website that outlines their views and preferences. Such a series of guidelines would be extremely helpful to the applicant.

3. Acknowledgement of Petitioners

Time and again petitioners come before the commission with well thought out issues that are not discussed or even acknowledged by the board. A good example is at the May 5, 2014 commission meeting where a local resident complained that the proposed building at 401/403 Capitola Ave. would create more parking difficulty. He suggested that the new, recently opened parking lot be adapted so that employees of the new establishment could get special permits and park there instead of on the street. The commission did not even respond.

Another example is the owner of the village Quality Market who was concerned about parking for the proposed "Liquor store/Deli" across the street. There was no discussion or concern that the Quality Market parking spaces would be cannibalized by the new market.

I've seen too many petitioners frustrated at being completely ignored. This is a community disservice.

Recommendation: At a minimum each petitioner should be thanked for their input and told what next steps are appropriate to get their concerns properly addressed. Sympathetic commissioners should also invite the petitioner to discuss the issue further privately either with themselves or a city councilman.

Conclusion

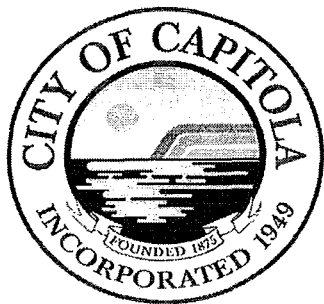
Applicants come before the Capitola Planning Commission having spent their hard-earned money and valuable time to create their dream projects in a dream community. They should be given help and guidance as they pursue their dreams and not be left to confront an often hostile commission and be completely clueless as to what to expect.

Thank you for your attention.

Peter Wilk

(510) 378 2769

petergwilk@gmail.com



CITY OF CAPITOLA
 420 Capitola Avenue
 Capitola, Ca 95010
 (831) 475-7300
 FAX (831) 479-8879

Capitola Planning Commission Current Members

Name	Appointee	Street Address	Contact	Date Appointed	Term Expires
Ron Graves	Harlan	420 Riverview Ave Capitola, CA	(H) 831-475-3567 fishsweetheart@netzero.com	1/8/15	12/31/16
				12/13/12	12/31/14
				12/9/10 12/9/04	
Gayle Ortiz <i>(TBD)</i>	Norton	517 Riverview Drive Capitola, CA	(H) 831-476-7016 (W) 831-462-9550 gayle@gocapitola.com		12/31/16
				12/13/12	12/31/14
				12/9/10	
				12/11/08 12/10/98	
Edward Newman	Bertrand	4800 Emerald St Capitola, CA	(W) 831-476-6622 edward@nmcllp.com	1/8/15	12/31/16
Linda Smith	Termini	1587 Prospect Ave Capitola CA	(H) 831-475-6494 (C) 831-818-3049 capitolalinda2@gmail.com	1/8/15	12/31/16
				12/13/12	12/31/14
				12/9/10	
Troy (TJ) Welch	Bottorff	410 Escalona Drive Capitola, CA	(H) 831-332-1661 (C) 209-743-7198 (W) 510-618-3490 noworries4TJ@mac.com	1/8/15	12/31/16
				12/13/2012	12/31/14

Staff Representatives

Community Development Director Rich Grunow

rgrunow@ci.capitola.ca.us

831-475-7300 ext. 216

Senior Planner Katie Cattan

kcattan@ci.capitola.ca.us

831-475-7300 ext. 256

Revised: 1/15 ss

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RECEIVED

NOV 12 2014

CITY of **CAPITOLA**
 CITY OF CAPITOLA **BOARDS AND COMMISSIONS APPLICATION**

Citizens are encouraged to serve on the various City Boards, Committees, and Commissions. Appointments are made at a public City Council meeting.

Application for:

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Historical Museum Board
- Architect & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Planning Commission
- Other Committee _____

Name: (^{DIVORCED} WILLIAM) MUSE VICKI MUSE

Telephone: 419-3507 462-8555 419-3507
Last Home First Business M.I. Cell

E-mail Address: vicki_muse@yahoo.com

Physical Address of Residence: 608 GILROY DR CAPITOLA

Mailing Address: SAME AS ABOVE

Business Address: 2515 PORTER 30004, CA 95073

Occupation: DENTAL ADMIN

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee: _____

HAVE BEEN ON THIS COMMISSION FROM ITS INCEPTION; TRIED MY RESEARCH FOR A PARKING LOT SHUTTLE AS AN AFFORDABLE SOLAR/ELECTRIC VEHICLE; HAVE REALIZED A NEW TEMP PARKING LOT; AND STILL INTEND TO UPGRADE/INNOVATE

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

11.7.14
 Date

Vicki Muse Wms
 Signature of Applicant

Mail or Deliver Application to:
 Capitola City Hall
 Attn: City Clerk
 420 Capitola Avenue, Capitola, CA 95010

For questions please call the City Clerk at (831) 475-7300



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- | | |
|--|---|
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| <input type="checkbox"/> Finance Advisory Committee
<i>[Business Representative; At Large Member]</i>
<u>Please underline category above.</u> | <input checked="" type="checkbox"/> Traffic & Parking Commission
<i>[Village Resident; Village Business Owner; At Large Member]</i>
<u>Please underline category above.</u> |
| <input type="checkbox"/> Historical Museum Board | <input type="checkbox"/> Planning Commission |
| | <input type="checkbox"/> Other Committee _____ |

Name: Wilk Peter G.
Last First M.I.

Telephone: 510 378 2769 _____
Home Business Cell

E-mail Address: petergwilk@gmail.com

Physical Address of Residence: 305 Farmer Pl.

Mailing Address: 2036 Gordon Ave Menlo Park, Ca

Business Address: _____

Occupation: Engineering Mgr

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee:
Village resident. Long term visitor. Resume
attached to

(Use additional paper, if necessary)

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11/7/14

 Date

[Signature]

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Peter Wilk

40564 Ambar Pl.
Fremont, Ca, 94539

~~Wilk@CSF.com~~
(510) 226-7282 (home)
(408) 776-4515 (work)

OBJECTIVE

Seeking a position in engineering management, program management or project engineering. Prefer electronics projects or Military/Aerospace programs.

ACCOMPLISHMENTS***PRATT & WHITNEY, SPACE PROPULSION.***

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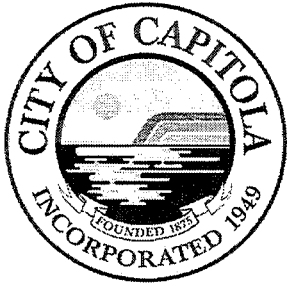
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**CAPITOLA TRAFFIC & PARKING COMMISSION
 CURRENT MEMBERS**

NAME	APPOINTEE	ADDRESS & PHONE NUMBER & EMAIL	DATE APPOINTED	TERM EXPIRES
Margaret Kinstler	Village Resident	2305 Old San Jose Rd Soquel, CA 95073 (H) 831-476-1370 (C) 831-566-3294 Email: mmkinstler@aol.com	5/14/09 12/9/10 1/10/13 1/8/15	12/31/16
James Steven Ross	Village Resident	218 El Camino Medio Capitola, CA 95010 (H) 831-464-2091 (C) 408-206-5980 (W) 408-779-3633 Email: eagledog41@yahoo.com	2/14/13 1/8/15	12/31/16
Carin Hanna	Village Business Owner	650 37th Avenue Santa Cruz, CA 95062 (H) 831-475-4724 (C) 831-251-6230 (W) 831-475-4466 Email: carinhanna@aol.com	5/14/09 12/9/10 1/10/13 1/8/15	12/31/16

TRAFFIC & PARKING COMMISSION – CURRENT MEMBERS

NAME	APPOINTEE	ADDRESS & PHONE NUMBER & EMAIL	DATE APPOINTED	TERM EXPIRES
Gary Wetsel	Village Business Owner	3327 Deer Hollow Drive Danville, CA 94506 (C) 510-693-9300 (W) 831-476-4984 Email: gary@mauisunrise.net	5/14/09 12/9/10 1/10/13 1/8/15	12/31/16
_____	Harlan Appointee			12/31/16
Molly Ording	Bertrand Appointee	218 Monterey Avenue Capitola, CA 95010 (H) 831-475-7284 (C) 831-227-3373 Email: mollyording@yahoo.com	5/14/09 12/09/10 1/10/13 1/8/15	12/31/16
Ron Burke	Norton Appointee	1525 47 th Avenue Capitola, CA 95010 (H) 831-477-0446 (C) 831-359-7778 Email: rburke477@gmail.com	1/8/15	12/31/16
Mike Lee	Bottorff Appointee	850 Park Avenue #5A Capitola, CA 95010 (H) 831-854-2342 (C) 925-876-0251 Email: michaelalee303@yahoo.com	1/8/15	12/31/16

TRAFFIC & PARKING COMMISSION – CURRENT MEMBERS

NAME	APPOINTEE	ADDRESS & PHONE NUMBER & EMAIL	DATE APPOINTED	TERM EXPIRES
Nels Westman	Termini Appointee	507 Riverview Drive Capitola, CA 95010 (H) 831-462-4362 (C) 831-566-9370 Email: nels@bestwestman.com	5/14/09 12/9/10 1/10/13 1/8/15	12/31/16
Ron Graves	Planning Commission Representative	420 Riverview Ave Capitola, CA (H) 831-475-3567 Email: fishsweetheart@netzero.com	11/7/13 1/15/15	12/31/16

Staff Representative:

Steve Jesberg, Public Works Director
831-475-7300 ext. 217
sjesberg@ci.capitola.ca.us

Revised: 1/9/15 ss



**ACTION SUMMARY MINUTES
CAPITOLA PLANNING COMMISSION
THURSDAY, JAN. 15, 2015
7 P.M. CITY COUNCIL CHAMBERS**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Commissioners: Ron Graves, Ed Newman, Gayle Ortiz, Linda Smith and TJ Welch

2. NEW BUSINESS

- A. Oath of Office
- B. Election of Chair and Vice Chair

ACTION: Commissioner Smith elected chair and Commissioner Welch elected vice chair 5-0

- C. **Commission Appointments**
 - 1. Art & Cultural Commission
 - 2. Traffic & Parking Commission

ACTION: Commissioner Graves reappointed to Traffic and Parking Commission and Chairperson Smith reappointed to Arts & Cultural Commission 5-0

3. ORAL COMMUNICATIONS

- A. Additions and Deletions to Agenda
- B. Public Comments
- C. Commission Comments
- D. Staff Comments

4. APPROVAL OF MINUTES

- A. December 4, 2014, Draft Planning Commission Minutes

ACTION: Approved 4-0, 1 ABSTENTION

5. CONSENT CALENDAR

- A. **904 Sir Francis Avenue #14-173 APN: 036-222-07**
Request for a one-year time extension to a previously approved Design Permit and Coastal Development Permit for a second story residential addition located in the R-1 (Single-Family Residential) Zoning District.

Property Owner: Lisa Maffia, filed 12/1/14
Representative: Chuck Burket

ACTION: APPROVED 5-0

B. 200 Monterey Avenue #2 #14-166 APN: 035-261-07

Conditional Use Permit for the sale of alcohol at Taqueria Baja Restaurant located in the CV (Central Village) Zoning District.

This project requires a Coastal Development Permit which is appealable to the California Coastal Commission after all possible appeals are exhausted through the City.

Environmental Determination: Categorical Exemption

Property Owner: Barbara Reding

Representative: Tom Lindemann, filed 11/10/14

ACTION: APPROVED 5-0

C. 1200 41st Avenue Suite C #14-181 APN: 034-101-38

Conditional Use Permit for a Restaurant (Asian Bakery) with onsite consumption of food located in the CC (Community Commercial) Zoning District.

This project does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Begonia Plaza, LLC

Representative: Karen Huan, filed 12/18/14

ACTION: APPROVED 5-0

6. DIRECTOR'S REPORT

7. COMMISSION COMMUNICATIONS

8. ADJOURNMENT

Adjourned at 7:42 p.m. to the next Planning Commission meeting Thursday, Feb. 5, 2015, at 7 p.m., in the Capitola City Council Chambers, 420 Capitola Ave., Capitola, California.



CITY COUNCIL AGENDA REPORT

MEETING OF JANUARY 22, 2014

FROM: FINANCE DEPARTMENT

SUBJECT: COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2014, AND THE HOUSING SUCCESSOR OF THE CITY OF CAPITOLA ADDENDUM TO THE ANNUAL PROGRESS REPORT

RECOMMENDED ACTION: Receive the Comprehensive Annual Financial Report for the City of Capitola for June 30, 2014, and the Housing Successor of the City of Capitola Addendum to the Annual Progress Report.

BACKGROUND: State law requires the City to retain an independent audit firm to audit the City's financial statements and issue an opinion. For Fiscal Year 2013/2014, the City has again received an "unqualified" opinion, which indicates the auditor believes the financial statements are presented fairly. The Comprehensive Annual Financial Report (CAFR) for the City of Capitola for the year ended June 30, 2014, is attached for reference (Attachment 1).

Senate Bill 341, which became effective in January 2014, requires Successor Agencies to provide an independent financial audit to legislative bodies starting with fiscal years ending in 2014, along with specified housing financial and activity information. The City's annual audit and CAFR meet the requirements of SB 341, while the Addendum to the Annual Progress Report contains the required financial and housing activity information.

DISCUSSION: The financial report presents the financial condition, results of operations, and current economic condition for the fiscal year ended June 30, 2014, for the City of Capitola and its component units. Financial information for the Successor Agency is presented as a separate Private Purpose Trust Fund within the CAFR.

The financial statements are audited "in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States." The independent audit firm of Rogers, Anderson, Malody, and Scott, Certified Public Accountants, has issued the following opinion on the City's financial records, found on page 1 of the CAFR: "In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Capitola, California, as of June 30, 2013, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America....In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole."

The Fiscal Year 2013/2014 CAFR will be submitted to the Government Finance Officers' Association (GFOA) for the Excellence in Financial Reporting Award. The City's CAFR received this prestigious award for Fiscal Year 2011/2012 and Fiscal Year 2012/2013. The City has historically received the California Society of Municipal Finance Officers (CSMFO) Award for the Outstanding Financial Reporting consistency since 2000.

Item #: 9.B. Staff Report.pdf

AGENDA STAFF REPORT January 22, 2015

CAFR for Fiscal Year ended June 30, 2014, and the Housing Successor Agency Addendum

Former Redevelopment Agencies (RDA) were required to submit an annual report to the State Controller and the Department of Housing and Community Development prior to their dissolution in 2012. Senate Bill 341, which became effective in January 2014, amended Health & Safety Code 34176 to address particular provisions and functions relating to the former “redevelopment agencies” and new “housing successor” entities. A component of this legislation requires jurisdictions to provide legislative bodies with an independent financial audit of the Housing Successor Fund within six months after the end of each fiscal year. This audit may be included in the independent financial audit of the host jurisdiction. In addition, specified Housing financial and activity information is required to be posted to a jurisdiction’s website and submitted with the audit report. The attached CAFR includes the audited financial statements for the Housing Successor, while the Addendum to the Annual Progress Report contains the required financial and activity information. This information was transmitted to the City Council and posted to the City’s website within the legislative timelines. The attached Addendum (Attachment 6), along with the Housing Successor’s Annual Progress Report will be submitted to the California Department of Housing and Community Development in April.

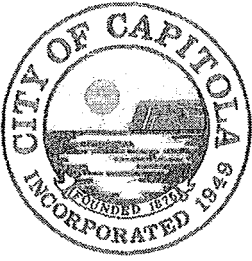
The next opportunity to review the City’s financial picture, including updated revenue and expenditure forecasts, will be at the Midyear Budget Review on February 25, 2015, at 6:00 pm.

ATTACHMENTS:

1. City of Capitola Comprehensive Annual Financial Report, June 30, 2014 (available online at <http://www.cityofcapitola.org/finance/page/comprehensive-annual-financial-reports>)
2. City of Capitola Management Representation Letter, December 29, 2014;
3. Independent Auditor’s Professional Standards Letter, December 29, 2014;
4. Independent Auditor’s Report on Internal Control Letter;
5. Independent Auditor’s Report on Appropriations Limit Letter;
6. Addendum to the Annual Progress Report, June 30, 2014.

Report Prepared By: Tori Hannah
Finance Director

**Reviewed and Forwarded
By City Manager: _____**



420 CAPITOLA AVENUE
CAPITOLA, CALIFORNIA 95010
TELEPHONE (831) 475-7300
FAX (831) 479-8879

December 29, 2014

Rogers, Anderson, Malody & Scott, LLP
735 E. Carnegie Drive, Suite 100
San Bernardino, CA 92408

This representation letter is provided in connection with your audit of the financial statements of the City of Capitola (the City), which comprise the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information as of June 30, 2014, and the respective changes in financial position for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of December 29, 2014, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated May 21, 2014, including our responsibility for the preparation and fair presentation of the financial statements and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.

- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements or in the schedule of findings and questioned costs.
- 8) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole for each opinion unit. A list of the uncorrected misstatements is attached to the representation letter, if applicable.
- 9) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- 10) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 11) Guarantees, whether written or oral, under which the City of Capitola is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 12) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of the City Council or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 13) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 14) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

- 15) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 16) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statements communicated by employees, former employees, regulators, or others.
- 17) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 18) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 19) We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.

Government—specific

- 20) We have made available to you all financial records and related data.
- 21) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 22) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 23) The City has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 24) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 25) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.

- 26) As part of your audit, you assisted with preparation of the financial statements and related notes. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.
- 27) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
- 28) The financial statements include all joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 29) The financial statements properly classify all funds and activities, in accordance with GASB Statement No. 34.
- 30) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 31) Components of net position (net investment in capital assets; restricted; and unrestricted) and equity amounts are properly classified and, if applicable, approved.
- 32) Investments are properly valued.
- 33) Provisions for uncollectible receivables have been properly identified and recorded.
- 34) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 35) Revenues are appropriately classified in the statement of activities within program revenues and general revenues.
- 36) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 37) Deposits and investment securities are properly classified as to risk and are properly disclosed.
- 38) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- 39) We have appropriately disclosed the City of Capitola's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.

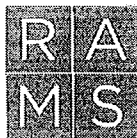
- 40) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 41) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 42) With respect to the supplementary information on which an in-relation-to opinion is issued.
- a) We acknowledge our responsibility for presenting the supplementary information in accordance with accounting principles generally accepted in the United States of America, and we believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the supplementary information have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
 - b) If the supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.

Signature: _____

Title: _____

Finance Director

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December 29, 2014

To the Honorable City Council
 City of Capitola
 Capitola, California

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 Terry P. Shea, CPA
 Kirk A. Franks, CPA
 Scott W. Manno, CPA, CGMA
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 Gardanya Duran, CPA
 Juan Romero, CPA
 Ivan Gonzales, CPA, MSA
 Brianna Pascoe, CPA

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Capitola (the City) for the year ended June 30, 2014. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and OMB Circular A-133), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated May 21, 2014. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. As described in Notes 1 to the financial statements, the City changed accounting policies related to treatment of debt issuance costs by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 65, *Items Previously Reported as Assets and Liabilities*, in 2014. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in the Statement of Net Position. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events, and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the City's financial statements were:

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Management's estimate of fair value of cash and investment is based on information provided by financial institutions. We evaluated the key factors and assumptions used to develop the fair value of cash and investments in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of capital asset depreciation is based on historical estimates of each capitalized item's useful life expectancy or cost recovery period. We evaluated the key factors and assumptions used to develop the capital asset depreciation calculations in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of the liability for pensions and other post-employment benefits is based on actuarial reports provided by independent actuaries. We evaluated the key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. No such misstatements were noted as part of our audit procedures.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 29, 2014.

The Honorable City Council
City of Capitola

Page 3

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to this supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

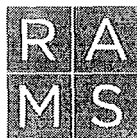
This information is intended solely for the use of City Council and management of the City and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Rogers Anderson Maloney & Scott, LLP

San Bernardino, CA

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To the Honorable City Council
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Capitola, California

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Shanna Pascoe, CPA

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of City of Capitola (the City), California as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 29, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rogers Anderson Malooly & Scott, LLP

December 29, 2014
San Bernardino, California



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To the Honorable City Council
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**INDEPENDENT ACCOUNTANT'S REPORT
ON AGREED-UPON PROCEDURES
APPLIED TO APPROPRIATIONS LIMIT WORKSHEETS**

We have performed the procedures enumerated below to the accompanying Appropriations Limit worksheet of the City of Capitola, California, (the City) for the year ended June 30, 2014. These procedures, which were agreed to by the City and the League of California Cities (as presented in the publication entitled *Agreed-upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII-B of the California Constitution*), were performed solely to assist the City in meeting the requirements of Section 1.5 of Article XIII-B of the California Constitution. The City's management is responsible for the Appropriations Limit worksheet. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and our findings were as follows:

1. We obtained the completed worksheets and compared the limit and annual adjustment factors included in those worksheets to the limit and annual adjustment factors that were adopted by resolution of the City Council. We also compared the population and inflation options included in the aforementioned documents to those that were selected by a recorded vote of the City Council.

Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit worksheet, we added last year's limit to total adjustments and agreed the resulting amount to this year's limit.

Finding: No exceptions were noted as a result of our procedures.

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3. We agreed the current year information presented in the accompanying Appropriations Limit worksheet to the other documents referenced in #1 above.

Finding: No exceptions were noted as a result of our procedures.

4. We agreed the prior year appropriations limit presented in the accompanying Appropriations Limit worksheet to the prior year appropriations limit adopted by the City Council during the prior year.

Finding: No exceptions were noted as a result of our procedures.

We were not engaged to, and did not perform an examination. The objective of which would be the expression of an opinion on the accompanying Appropriations Limit worksheet. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. No procedures have been performed with respect to the determination of the appropriation limit for the base year, as defined by the League publication entitled *Article XIII-B of the California Constitution*.

This report is intended solely for the information and use of the City Council and management of the City and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

Rogers Anderson Maloney & Scott, LLP

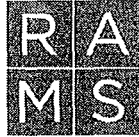
December 29, 2014
San Bernardino, California

City of Capitola
APPROPRIATIONS LIMIT COMPUTATION
2013 – 2014

	<u>2013 - 2014</u>
Per Capita Personal Income Change	5.12%
Population Change	
County Population Growth	0.50%
Change in Local Non-residential New Construction Converted to a Ratio	1.0512
Population Change Converted to a Ratio	1.0050
Calculation of Growth Factor	1.0565
2012-2013 limit	<u>\$ 22,924,774</u>
2013-2014 limit (22,924,774 x 1.0565)	<u>\$ 24,220,024</u>

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**Housing Successor of the City of Capitola
Addendum to the Annual Progress Report
For Fiscal Year Ended June 30, 2014**



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To Management of the
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Capitola, California

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Independent Accountant's Compilation Report

We have compiled the accompanying Addendum to the Annual Progress Report ("Addendum to the APR") of the Housing Successor of the City of Capitola ("Housing Successor") as of June 30, 2014 and for the year then ended. We have not audited or reviewed the accompanying Addendum to the APR and, accordingly, do not express an opinion or provide any assurance about whether the Addendum to the APR is in accordance with the reporting provisions of the California Health & Safety Code Section 34176 as amended by Senate Bill 341 (Chapter 796, Statutes of 2013, effective January 2014) ("SB 341").

Management of the Housing Successor is responsible for the preparation and fair presentation of the Addendum to the APR in accordance with the reporting provisions of SB 341, and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the Addendum to the APR.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting information in the form of an Addendum to the APR without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the Addendum to the APR.

The accompanying Addendum to the APR was prepared for the purpose of complying with the reporting provisions of SB 341, and is not intended to be a presentation of all compliance matters related to SB 341.

This report is intended solely for the information and use of management of the Housing Successor of the City of Capitola, and is not intended to be and should not be used by anyone other than this specified party.

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December 29, 2014
San Bernardino, California

Housing Successor of the City of Capitola
Addendum to the Annual Progress Report
For Fiscal Year Ended June 30, 2014

- 1) The amount deposited to the Low and Moderate Income Housing Asset Fund, distinguishing any amounts deposited for items listed on the Recognized Obligation Payment Schedule from other amounts deposited.

The Housing Successor Fund received \$36,667 from use of money and property as of June 30, 2014. None of these amounts were deposited for items listed on the Recognized Obligation Payment Schedule

- 2) A statement of the balance in the fund as of the close of the fiscal year, distinguishing any amounts held for items listed on the Recognized Obligation Payment Schedule from other amounts.

The balance in the Housing Successor fund as of June 30, 2014 was \$84,623, none of which was held for items listed on the Recognized Obligation Payment Schedule.

- 3) A description of expenditures from the fund by category, including, but not limited to, expenditures

- a. for monitoring and preserving the long-term affordability of units subject to affordability restrictions or covenants entered into by the redevelopment agency or the housing successor and administering the activities described in paragraphs (2) and (3) of subdivision (a),

The Fund's expenditures related to this category as of June 30, 2014 were \$10,072 in grant administration and technical service, \$5,771 in program administration for the Emergency Housing Assistance Program and \$16,398 in rental assistance for the Emergency Housing Assistance Program.

- b. for homeless prevention and rapid re-housing services for the development of housing described in paragraph (2) of subdivision (a),and

The Housing Successor Fund had no expenditures related to homeless prevention and rapid re-housing services as of June 30, 2014.

- c. for the development of housing pursuant to paragraph (3) of subdivision (a).

The Housing Successor Fund had no expenditures related to the development of housing as of June 30, 2014.

- 4) **As described in paragraph (1) of subdivision (a), the statutory value of real property owned by the housing successor, the value of loans and grants receivable, and the sum of these two amounts.**

The Housing Successor Fund owned no real property as of June 30, 2014. The value of loans and notes receivable in the housing successor as of June 30, 2014 was \$3,564,918.

The sum of the statutory value of real property owned by the housing successor and the value of loans and notes receivable is \$3,564,918.

- 5) **A description of any transfers made pursuant to paragraph (2) of subdivision (c) in the previous fiscal year and, if still unencumbered, in earlier fiscal years and a description of and status update on any project for which transferred funds have been or will be expended if that project has not yet been placed in service.**

No transfers occurred between pursuant to paragraph (2) of subdivision (c) in the previous fiscal year or earlier fiscal years.

- 6) **A description of any project for which the housing successor receives or holds property tax revenue pursuant to the Recognized Obligation Payment Schedule and the status of that project.**

The Housing Successor Fund received no such property tax revenue as of June 30, 2014.

- 7) **For interests in real property acquired by the former redevelopment agency prior to February 1, 2012, a status update on compliance with Section 33334.16. For interests in real property acquired on or after February 1, 2012, a status update on the project.**

As of June 30, 2014, the Housing Successor Fund did not hold any property acquired prior to February 1, 2012.

As of June 30, 2014, the Housing Successor Fund did not hold any property acquired after February 1, 2012.

- 8) **A description of any outstanding obligations pursuant to Section 33413 that remained to transfer to the housing successor on February 1, 2012, of the housing successor's progress in meeting those obligations, and of the housing successor's plans to meet unmet obligations. In addition, the housing successor shall include in the report posted on its Internet Web site the implementation plans of the former redevelopment agency.**

As of June 30, 2014; the Housing Successor Fund did not have any outstanding obligations pursuant to Section 33413 that remained to be transferred to the housing successor on February 1, 2012.

9) The information required by subparagraph (B) of paragraph (3) of subdivision (a).

This item is not applicable to the Housing Successor until Fiscal Year Ended June 30, 2019.

10) The percentage of units of deed-restricted rental housing restricted to seniors and assisted individually or jointly by the housing successor, its former redevelopment agency, and its host jurisdiction within the previous 10 years in relation to the aggregate number of units of deed-restricted rental housing assisted individually or jointly by the housing successor, its former redevelopment agency, and its host jurisdiction within the same time period.

As of June 30, 2014, the percentage of units of deed-restricted rental housing restricted to seniors was 56%.

11) The amount of any excess surplus, the amount of time that the successor agency has had excess surplus, and the housing successor's plan for eliminating the excess surplus.

The Housing Successor Fund did not have any excess surplus as of June 30, 2014 or at any point during the fiscal year.

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CITY COUNCIL AGENDA REPORT MEETING OF JANUARY 22, 2015

FROM: FINANCE DEPARTMENT
SUBJECT: CITY CHECK REGISTER REPORT

RECOMMENDED ACTION: Approve the attached Check Register Reports for December 5, December 12, December 19, 2014; and January 2 and January 9, 2015

DISCUSSION: Check Registers are attached for:

Date	Starting Check #	Ending Check #	Total Checks/EFT	Amount
12/5/14	79069	79136	70	\$237,492.01
12/12/14	79137	79195	63	\$132,515.26
12/19/14	79196	79306	111	\$370,609.13
1/2/15	79307	79342	30	\$103,936.08
1/9/15	79343	79394	58	\$217,823.28

The check register of November 28, 2014 ended with check #79068.

Following is a list of checks issued for more than \$10,000.00, and a brief description of the expenditure:

Check	Issued to:	Dept.	Purpose	Amount
79071	Atchison, Barisone, et al	CM	Oct Legal Services	\$12,877.56
79074	Bridgewell Resources	PW	100 Boards for the Wharf	\$10,030.00
79115	Rogers, Anderson, et al	FIN	FY13/14 Audit	\$15,500.00
EFT39	CalPERS Health Ins	FIN	Health Premium, Dec 2014	\$63,879.02
EFT41	CalPERS	FIN	PERS Payment, 11/28/14 payroll	\$63,879.02
79139	Atchison, Barisone, et al	CM	Nov Legal Services	\$13,958.09
79172	Preferred Benefits Ins	CM	Nov& Dec Dental & Vision	\$14,491.24
EFT44	IRS	FIN	Fed Tax Deposit, 12/12 payroll	\$31,880.20
79221	Community Bridges	CM	FY15/16 Comm Grant	\$54,037.00
79275	SC Regional 911	PD	Q3 Operating & SCRMS	\$98,383.00
79293	Water Rock Construction	PW	Retention Release	\$64,864.30
79295	Wells Fargo Credit Card	CM	Nov Charges	\$11,531.69
79340	Wells Fargo Bank	FIN	Pension Obligation Bond	\$54,991.49
EFT50	IRS	FIN	Fed Tax Deposit, 12/26 Payroll	\$26,939.60
79370	PG&E	PW	Monthly Electric & Gas	\$13,054.13
EFT52	CalPERS	FIN	Jan Health Ins	\$62,537.63
EFT54	IRS	FIN	Fed Tax Deposit, 1/9 Payroll	\$36,394.45

ATTACHMENTS:

1. Check Register for December 5, 2014
2. Check Register for December 12, 2014
3. Check Register for December 19, 2014
4. Check Register for January 2, 2015
5. Check Register for January 9, 2015

Report Prepared By: Linda Benko
Accounts Payable Clerk

Reviewed and Forwarded
by City Manager: 

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Checks dated 12/5/14 numbered 79069 to 79136 for a total of \$111,520.73 plus two EFTs for \$125,971.28 have been reviewed and authorized for distribution by the Finance Director.

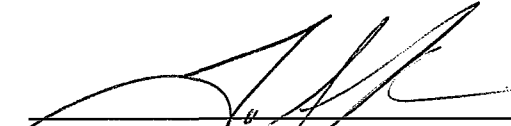
As of 12/5/14 the unaudited cash balance is \$2,249,925

CASH POSITION - CITY OF CAPITOLA 12/5/14

	<u>Net Balance</u>
General Fund	\$ 17,579
Contingency Reserve Fund	\$ 1,621,346
Worker's Comp. Ins. Fund	\$ 312,878
Self Insurance Liability Fund	\$ (2,854) ¹
Stores Fund	\$ 6,480
Information Technology Fund	\$ 125,898
Equipment Replacement	\$ 110,726
Compensated Absences Fund	\$ 57,873
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 2,249,925</u>

The Emergency Reserve Fund Balance is \$584,105.54 (not included above).

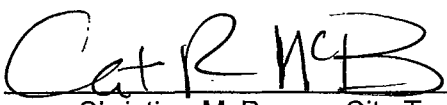
(1)The self-insurance fund paid a settlement in the amount of \$147,500. Sufficient cash is available for use from the Contingency Fund in accordance with Administrative Procedure III-3, Section C3. Cash in the amount of \$88,500 is anticipated to be repaid by the Successor Agency. Internal Service Fund cash transfer of \$62,325 is also anticipated to be recorded at the end of December.



 Tori Hannah, Finance Director

12/5/2014

 Date



 Christine McBroom, City Treasurer

12/19/2014

 Date

City Payment Register

12/5/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79069	12/05/2014	Open			57 DESIGN INC.	\$50.00
	Invoice		Date	Description		Amount
	CV-9082414		11/26/2014	Web page updates, BIA Fund 1321, BIA		\$50.00
79070	12/05/2014	Open			ALLEY, DONALD W	\$2,403.45 ✓
	Invoice		Date	Description		Amount
	1114-01		11/24/2014	services rendered 10/24/14-11/24/14 <i>- Soquel Lagoon Monitoring</i>		\$2,403.45
79071	12/05/2014	Open			ATCHISON, BARISONE, & CONDOTTI	\$12,877.56
	Invoice		Date	Description		Amount
	Oct2014		11/26/2014	Oct 2014 Legal Services		\$12,877.56
79072	12/05/2014	Open			AUTOMATION TEST ASSOCIATES	\$25.00
	Invoice		Date	Description		Amount
	41750		11/22/2014	Nov 2014 Meter Reading, Wharf Fund 1311, Wharf Fund		\$25.00
79073	12/05/2014	Open			BAY PHOTO LAB	\$6.63
	Invoice		Date	Description		Amount
	4198956		11/13/2014	Museum Display Exoense, Prints		\$6.63
79074	12/05/2014	Open			BRIDGEWELL RESOURCES	\$10,030.00 ✓
	Invoice		Date	Description		Amount
	217311801		10/21/2014	100 boards for the wharf Fund 1311, Wharf Fund		\$10,030.00
79075	12/05/2014	Open			CALE AMERICA INC.	\$1,829.00
	Invoice		Date	Description		Amount
	134214		10/28/2014	Oct active meters		\$1,829.00
79076	12/05/2014	Open			CALIF. LAW ENFORCEMENT ASSOC.	\$539.00
	Invoice		Date	Description		Amount
	2015-00000376		11/20/2014	Dec 2014 - POA Long Term Disability		\$539.00
79077	12/05/2014	Open			CAPITOLA SELF STORAGE	\$6,612.00
	Invoice		Date	Description		Amount
	2829-70367		11/06/2014	Storage Rent, Museum Items		\$2,352.00
	2810-30803-15		11/06/2014	Storage rent		\$4,260.00
79078	12/05/2014	Open			CAPITOLA-SOQUEL CHAMBER OF COMMERCE	\$7,500.00
	Invoice		Date	Description		Amount
	971		11/19/2014	Q4 CY2014 payment		\$7,500.00
79079	12/05/2014	Open			CASEY PRINTING	\$66.00
	Invoice		Date	Description		Amount
	11/24/14		12/03/2014	Corrections		\$66.00
79080	12/05/2014	Open			CDW GOVERNMENT INC.	\$1,710.00
	Invoice		Date	Description		Amount
	QP45747		11/06/2014	Software Upgrade Fund 2211, IT		\$1,710.00
79081	12/05/2014	Open			CITY OF SANTA CRUZ	\$1,175.00
	Invoice		Date	Description		Amount
	024697		11/14/2014	Work Zone Safety Training		\$1,175.00

City Payment Register

12/5/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79082	12/05/2014	Open			CLEAN BUILDING MAINTENANCE	\$4,480.30
	Invoice		Date	Description		Amount
	13122		08/31/2014	Aug 2014 Cleaning Service		\$4,480.30
				Fund 1000, Gen Fund=\$4262.80		
				Fund 1311, Wharf Fund=\$217.50		
79083	12/05/2014	Open			CLEAN SOURCE	\$1,081.33
	Invoice		Date	Description		Amount
	1557802		11/18/2014	Cleaning Supplies		\$1,081.33
79084	12/05/2014	Open			COASTAL WATERSHED COUNCIL	\$3,504.12
	Invoice		Date	Description		Amount
	1333		11/30/2014	NPDES Public Education & Outreach FY 1		\$1,074.80
	1331		11/30/2014	Urban Watch 14-15		\$1,518.68
	1330		11/30/2014	First Flush 11/01/14-11/30/14		\$910.64
79085	12/05/2014	Open			COMMUNITY TELEVISION OF SCC	\$650.00
	Invoice		Date	Description		Amount
	2101		11/06/2014	Council Mtgs (2), Candidate Forum, Planni		\$650.00
79086	12/05/2014	Open			CRYSTAL SPRINGS WATER CO.	\$306.28
	Invoice		Date	Description		Amount
	Oct2014		11/06/2014	Oct 2014 Drinking Water		\$306.28
79087	12/05/2014	Open			DIXON AND SON, INC	\$189.16
	Invoice		Date	Description		Amount
	189781		11/26/2014	New Tire, PW F-150		\$189.16
79088	12/05/2014	Open			EWING IRRIGATION	\$408.49
	Invoice		Date	Description		Amount
	8962854		11/14/2014	Weed block - B&V II		\$156.40
	8974791		11/18/2014	Erosion control - B&V II		\$88.33
	8980002		11/19/2014	Erosion control - B&V II		\$145.49
	9001778		11/25/2014	Grass seed - B&V II		\$18.27
79089	12/05/2014	Open			FASTENAL COMPANY	\$121.11
	Invoice		Date	Description		Amount
	CASAT28241		11/13/2014	Fleet Supplies		\$121.11
79090	12/05/2014	Open			FEDERAL EXPRESS	\$24.00
	Invoice		Date	Description		Amount
	2-852-15169		11/21/2014	Nov 2014 shipping		\$24.00
79091	12/05/2014	Open			FIRST CALL	\$426.74
	Invoice		Date	Description		Amount
	2604-441782		11/12/2014	Brake Pads and Rotors		\$426.74
79092	12/05/2014	Open			FLYERS ENERGY LLC	\$1,606.16
	Invoice		Date	Description		Amount
	14-030610		11/21/2014	100 Gal Diesel		\$340.21
	14-030608		11/21/2014	400 Gal Ethanol		\$1,265.95

City Payment Register

12/5/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79093	12/05/2014	Open			GARDEN HAVEN NURSERY	\$116.91
	Invoice		Date	Description		Amount
	15381		11/18/2014	Tree for B&V II		\$116.91
79094	12/05/2014	Open			GONZALEZ, ESMERALDA	\$45.26
	Invoice		Date	Description		Amount
	PC-20141121		11/26/2014	Reimb PD Misc Supplies		\$45.26
79095	12/05/2014	Voided	Incorrect Amount	12/05/2014	GRANITE ROCK COMPANY	\$0.00
	Invoice		Date	Description		Amount
	862464		11/22/2014	Parking bumpers - B&V I		\$486.66
79096	12/05/2014	Open			HOME DEPOT CREDIT SERVICES	\$52.95
	Invoice		Date	Description		Amount
	3181342		11/12/2014	Soil		\$16.39
	6014873		11/19/2014	Wood		\$36.56
79097	12/05/2014	Open			HOPE REHABILITATION SERVICES	\$1,225.00
	Invoice		Date	Description		Amount
	S152979		09/30/2014	Crew Services 9/16-9/26/14		\$1,225.00
79098	12/05/2014	Open			INDUSTRIAL SAFETY SUPPLY	\$636.52
	Invoice		Date	Description		Amount
	1009389		11/19/2014	Rain gear		\$122.61
	1008798		11/04/2014	Rain Gear, PW		\$513.91
79099	12/05/2014	Open			INTERSTATE SALES	\$421.82
	Invoice		Date	Description		Amount
	9450		11/24/2014	Traffic paint		\$421.82
				Fund 1310, Gas Tax Fund		
79100	12/05/2014	Open			JESSE FRANCHI	\$212.26
	Invoice		Date	Description		Amount
	6012-1875938		11/30/2014	Reimb OSH purch on personal card-City H		\$212.26
79101	12/05/2014	Open			KELLY MOORE PAINT COMPANY INC.	\$17.37
	Invoice		Date	Description		Amount
	803-00000553885		11/13/2014	Misc. painting supplies		\$17.37
79102	12/05/2014	Open			KIMLEY-HORN AND ASSOCIATES, INC	\$4,450.00
	Invoice		Date	Description		Amount
	6259606		10/31/2014	Services rendered through Oct.31, 2014		\$4,450.00
79103	12/05/2014	Open			LLOYDS TIRE SERVICE	\$99.50
	Invoice		Date	Description		Amount
	273562		11/06/2014	Tire Repair, PD 082		\$99.50

City Payment Register

12/5/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79104	12/05/2014	Open			MID COUNTY AUTO SUPPLY	\$1,098.18
	Invoice		Date	Description		Amount
	402429		11/13/2014	Auto Parts PD 091		\$11.51
	402428		11/13/2014	Auto Parts, PW F-350 Flatbed		\$18.67
	402023		11/10/2014	Parts, PD Generator		\$15.46
	401793		11/07/2014	Parts, PD Generator		\$293.38
	401658		11/06/2014	Shop Supplies, Fleet		\$18.04
	401784		11/07/2014	Parts, PW F-350 Flatbed		\$19.07
	401721		11/06/2014	Parts, PW F-350 Flatbed		\$65.80
	401559		11/05/2014	Parts, PW F-350 Flatbed		\$598.13
	401514		11/05/2014	Shop Tools		\$51.06
	403382		11/21/2014	Tool		\$7.06
79105	12/05/2014	Open			MISSION LINEN SUPPLY	\$1,050.44
	Invoice		Date	Description		Amount
	Oct2014		11/06/2014	Oct 2014 Cleaning Services		\$1,050.44
79106	12/05/2014	Open			MONTEREY BAY AREA SELF INS. AUTH.	\$736.86
	Invoice		Date	Description		Amount
	MBA14-0102		11/06/2014	Greenwood Claim Payment Fund 2213, Self Ins Liability		\$736.86
79107	12/05/2014	Open			MOST DEPENDABLE FOUNTAINS INC.	\$133.63
	Invoice		Date	Description		Amount
	35303		11/10/2014	Drinking Fountain parts		\$133.63
79108	12/05/2014	Open			ORCHARD SUPPLY HARDWARE	\$386.81
	Invoice		Date	Description		Amount
	6009-7893474		11/05/2014	Misc.		\$10.86
	6013-4796788		11/06/2014	Gloves		\$19.62
	6013-4796856		11/06/2014	Graffiti paint & tool belt - Steve N		\$83.62
	6007-3035896		11/06/2014	Paint		\$25.40
	6009-3034461		11/10/2014	Painting supplies		\$36.92
	6007-6126615		11/10/2014	Misc.		\$55.71
	6011-7890280		11/10/2014	Misc.		\$17.11
	6011-9871808		11/17/2014	Paint		\$9.90
	6013-4790092		11/18/2014	Scxrews and hinges		\$16.15
	6008-1144567		11/18/2014	Drinking fountain parts		\$9.37
	6013-4790365		11/19/2014	Batteries		\$14.45
	10282014		10/28/2014	Misc.		\$62.30
	11062014		11/06/2014	Paint		\$25.40
79109	12/05/2014	Open			PALACE OFFICE SUPPLIES	\$658.02
	Invoice		Date	Description		Amount
	9086063		11/12/2014	Office Supplies, Museum		\$46.82
	29149		11/13/2014	Office Supplies, City Hall		\$57.15
	292601		11/19/2014	Office Supplies, City Hall		\$74.75
	9089168		11/21/2014	Awards & Recognitions		\$20.93
	9089005		11/20/2014	Recognitions & Awards		\$21.60
	292470-1		11/21/2014	Office supplies-PD		\$53.82
	292470		11/19/2014	Office supplies-PD		\$382.95
				Fund 1000, Gen Fund=\$526.12		
				Fund 2210, Stores=\$131.90		

City Payment Register

12/5/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79110	12/05/2014	Open			PARTSMASTER	\$387.79
	Invoice		Date	Description		Amount
	20840445		11/11/2014	Fleet Supplies		\$387.79
79111	12/05/2014	Open			PERRY, FRANK	\$338.57 ✓
	Invoice		Date	Description		Amount
	20141126		11/26/2014	Reimb Museum Display Expense Reimbur		\$338.57
79112	12/05/2014	Open			PHIL ALLEGRI ELECTRIC, INC.	\$215.50
	Invoice		Date	Description		Amount
	19441		11/26/2014	Lawn Way pumps		\$215.50
79113	12/05/2014	Open			PITNEY BOWES INC.	\$2,020.99
	Invoice		Date	Description		Amount
	13879911		11/06/2014	Postage Meter Refill, City Hall Fund 2210, Stores		\$2,020.99
79114	12/05/2014	Open			PLAN REVIEW CONSULTANTS INC	\$8,040.00
	Invoice		Date	Description		Amount
	Cap14-001		12/01/2014	Nov 2014 Building Dept prof services		\$8,040.00
79115	12/05/2014	Open			ROGERS, ANDERSON, MALODY & SC	\$15,500.00
	Invoice		Date	Description		Amount
	43046		10/31/2014	FY13/14 Audit & State Controllers Report I		\$15,500.00
79116	12/05/2014	Open			ROYAL WHOLESALE ELECTRIC	\$346.21
	Invoice		Date	Description		Amount
	7719-587393		11/14/2014	Photocell		\$11.96
	7719-587520		11/19/2014	Electrical supplies		\$152.25
	7719-587578		11/20/2014	Electrical supplies		\$27.70
	7719-587850		11/25/2014	Ties - banners		\$27.06
	7719-587962		12/02/2014	Tubes		\$127.24
79117	12/05/2014	Open			SAN LORENZO LUMBER	\$32.18
	Invoice		Date	Description		Amount
	55-83017		11/12/2014	Plumbing repair parts Fund 1311, Wharf Fund		\$32.18
79118	12/05/2014	Open			SANDRETTI, BRANTLY	\$99.74 ✓
	Invoice		Date	Description		Amount
	20141120		11/20/2014	Reimb Personal Prop Replacement Claim		\$99.74
79119	12/05/2014	Open			SCC G.S.D. WAREHOUSE	\$1,644.00
	Invoice		Date	Description		Amount
	20141110		11/10/2014	Tires, PD Crown Vics		\$1,644.00
79120	12/05/2014	Open			SCC INFORMATION SERVICES	\$704.99
	Invoice		Date	Description		Amount
	20141029		11/11/2014	Radio Shop Charges, July-Sept 2014		\$704.99
79121	12/05/2014	Open			SCC LAW ENFORCEMENT CHIEFS ASSOC.	\$50.00
	Invoice		Date	Description		Amount
	2015		11/19/2014	Annual Dues, Chief		\$50.00

City Payment Register

12/5/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79122	12/05/2014	Open			SCC TAX COLLECTOR	\$716.81
	Invoice		Date	Description		Amount
	03454134-FY14-15		11/26/2014	SC Sanitation Distr Fees, Library		\$716.81
79123	12/05/2014	Open			SCC TAX COLLECTOR	\$1,022.61
	Invoice		Date	Description		Amount
	03514135-FY14-15		11/26/2014	SC Sanitation District Fee, City Hall		\$1,022.61
79124	12/05/2014	Open			SCC TAX COLLECTOR	\$4,150.96
	Invoice		Date	Description		Amount
	03526207-FY14-15		11/26/2014	SC Sanitation District Fee, Esplanade Parl		\$4,150.96
79125	12/05/2014	Open			SCC TAX COLLECTOR	\$3,736.63
	Invoice		Date	Description		Amount
	03407201-FY14-15		11/26/2014	SC Sanitation District Fee, 1400 Wharf Rd Fund 1311, Wharf Fund		\$3,736.63
79126	12/05/2014	Open			SANTA CRUZ FIRE EQUIPMENT CO.	\$169.60
	Invoice		Date	Description		Amount
	97613		11/25/2014	Fire inspection, Wharf Fund 1311, Wharf Fund		\$169.60
79127	12/05/2014	Open			SANTA CRUZ MUNICIPAL UTILITIES	\$810.55
	Invoice		Date	Description		Amount
	2015-00000387		11/18/2014	Street Median Water Bills, 10/18-11/18/14		\$810.55
79128	12/05/2014	Open			SANTA CRUZ SENTINEL	\$346.80
	Invoice		Date	Description		Amount
	2040516-Oct14		10/31/2014	Oct 2014 Ads, Skatepark Meetings		\$346.80
79129	12/05/2014	Open			SHERWIN-WILLIAMS	\$12.15
	Invoice		Date	Description		Amount
	4039-5		11/13/2014	Misc. parts		\$12.15
79130	12/05/2014	Open			TIMES PUBLISHING GROUP	\$150.00
	Invoice		Date	Description		Amount
	20141120		11/20/2014	BIA Holiday Gift Guide Fund 1321, BIA		\$150.00
79131	12/05/2014	Open			UNIVERSAL STAFFING INC.	\$585.00
	Invoice		Date	Description		Amount
	98110		11/24/2014	Temp Staff, Finance, PPE 11/22/14		\$585.00
79132	12/05/2014	Open			Clarke, Marilyn	\$78.00
	Invoice		Date	Description		Amount
	2015-00000390		12/03/2014	Class refund		\$78.00
79133	12/05/2014	Open			JOAN LEITNER	\$500.00
	Invoice		Date	Description		Amount
	14-159		11/26/2014	Refund Tree Removal Deposit, 1710 47th		\$500.00
79134	12/05/2014	Open			Silicon Valley Monterey Bay Council	\$355.00
	Invoice		Date	Description		Amount
	61630		10/28/2014	Registration, Explorer Scout patrol		\$355.00

City Payment Register

12/5/14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79135	12/05/2014	Open			FIRST ALARM	\$78.75
	Invoice		Date	Description		Amount
	776422		10/31/2014	Evidence service call		\$78.75
79136	12/05/2014	Open			GRANITE ROCK COMPANY	\$465.04
	Invoice		Date	Description		Amount
	862464x		11/22/2014	Bumper Stips and Rebar Pins		\$465.04
Type Check Totals:						\$112,007.39
<u>EFT</u>						
39	12/05/2014	Open			CalPERS Health Insurance	\$62,092.26
	Invoice		Date	Description		Amount
	2015-00000386		11/26/2014	Health Premium, Dec 2014		\$62,092.26
41	12/05/2014	Open			CalPERS Member Services Division	\$63,879.02
	Invoice		Date	Description		Amount
	2015-00000392		11/28/2014	PERS Pymt, 11/28/14 Pay Date		\$63,879.02
Type EFT Totals:						\$125,971.28
CITY - Main Citv Totals						

Checks	Count	saction Amount	Reconciled Amount
	67	\$111,520.73	\$0.00
	0	\$0.00	\$0.00
	1	\$486.66 VOID	\$0.00
	0	\$0.00	\$0.00
	68	\$112,007.39	\$0.00
EFTs	Count	saction Amount	Reconciled Amount
	2	\$125,971.28	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	2	\$125,971.28	\$0.00
All	Count	saction Amount	Reconciled Amount
	69	\$237,492.01	\$0.00
	0	\$0.00	\$0.00
	1	\$486.66	\$0.00
	0	\$0.00	\$0.00
	70	\$237,978.67	\$0.00

Checks dated 12/12/14 numbered 79137 to 79195 for a total of \$79,407.89 plus four EFT for \$53,107.37 have been reviewed and authorized for distribution by the City Manager

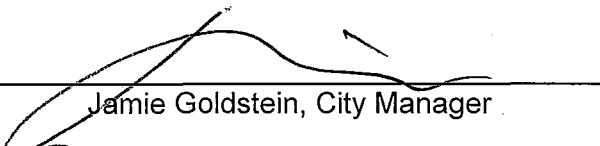
As of 12/12/14 the unaudited cash balance is \$2,368,998

CASH POSITION - CITY OF CAPITOLA 12/12/14

	<u>Net Balance</u>
General Fund	\$ 144,285
Contingency Reserve Fund	\$ 1,621,346
Worker's Comp. Ins. Fund	\$ 312,878
Self Insurance Liability Fund	\$ (2,854) ¹
Stores Fund	\$ 6,128
Information Technology Fund	\$ 118,616
Equipment Replacement	\$ 110,726
Compensated Absences Fund	\$ 57,873
TOTAL UNASSIGNED GENERAL FUNDS	\$ 2,368,998

The Emergency Reserve Fund Balance is \$584,105.54 (not included above).

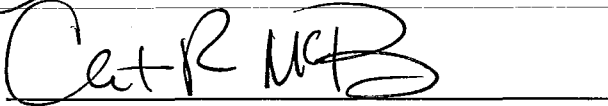
¹ The self-insurance fund paid a settlement in the amount of \$147,500. Sufficient cash is available for use from the Contingency Fund in accordance with Administrative Procedure III-3, Section C3. Cash in the amount of \$88,500 is anticipated to be repaid by the Successor Agency. Internal Service Fund cash transfer of \$62,325 is also anticipated to be recorded at the end of December.



 Jamie Goldstein, City Manager

12/12/2014

 Date



 Christine McBroom, City Treasurer

12/19/2014

 Date

Payment Register

12-Dec-14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79137	12/12/2014	Open			AFLAC	\$466.76
	Invoice		Date	Description		Amount
	672488		11/21/2014	Nov 2014 Suppl Ins-Employee Funded		\$466.76
79138	12/12/2014	Open			AT&T/CALNET 2	\$1,606.95
	Invoice		Date	Description		Amount
	Nov2014		11/13/2014	Telephone and T-1 Line service		\$1,606.95
				Fund 1000, Gen Fund=\$1257.83		
				Fund 2211, IT=\$349.12		
79139	12/12/2014	Open			ATCHISON, BARISONE, & CONDOTTI	\$13,958.09
	Invoice		Date	Description		Amount
	Nov2014		12/05/2014	Nov 2014 Legal Services		\$13,958.09
79140	12/12/2014	Open			CA DEPARTMENT OF JUSTICE	\$32.00
	Invoice		Date	Description		Amount
	071071		12/09/2014	Fingerprinting		\$32.00
79141	12/12/2014	Open			CALE AMERICA INC.	\$997.76
	Invoice		Date	Description		Amount
	134638		11/26/2014	Serviced meter		\$997.76
79142	12/12/2014	Open			CAPITOLA PEACE OFFICERS ASSOC.	\$1,605.25
	Invoice		Date	Description		Amount
	2015-00000400		12/05/2014	POA DUES - POA Dues		\$1,605.25
79143	12/12/2014	Open			CELLEBRITE USA INC.	\$3,098.99
	Invoice		Date	Description		Amount
	149146		11/17/2014	Software Support		\$3,098.99
79144	12/12/2014	Open			Charter Communications	\$2,203.08
	Invoice		Date	Description		Amount
	Nov2014		12/05/2014	Data Services		\$2,203.08
79145	12/12/2014	Open			CITY OF SANTA CRUZ	\$984.00
	Invoice		Date	Description		Amount
	024695		11/14/2014	Fireboat for fireworks event		\$984.00
79146	12/12/2014	Open			COAST PAPER & SUPPLY INC.	\$100.80
	Invoice		Date	Description		Amount
	44211		11/14/2014	Evidence bags		\$100.80
79147	12/12/2014	Open			CRYSTAL SPRINGS WATER CO.	\$156.75
	Invoice		Date	Description		Amount
	Nov2014		12/05/2014	Nov2014 Drinking Water		\$156.75
79148	12/12/2014	Open			DE LAGE LANDEN FINANCIAL SVCS	\$335.61
	Invoice		Date	Description		Amount
	43602388		11/22/2014	Copier lease		\$335.61
				Fund 2210, Stores		
79149	12/12/2014	Open			eFolder Systems	\$125.00
	Invoice		Date	Description		Amount
	72543		12/01/2014	Nov2014 Replication & Remote Storage		\$125.00
				Fund 2211, IT		

Payment Register

12-Dec-14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79150	12/12/2014	Open			ESCALANTE, RUDY	\$125.09
	Invoice		Date	Description		Amount
	20141204		12/04/2014	Lisa Murphy's party supplies		\$125.09
79151	12/12/2014	Open			EXTREME TOWING	\$600.00
	Invoice		Date	Description		Amount
	129783		11/16/2014	K-9 vehicle towed		\$400.00
	130038		11/26/2014	Lockout Tow		\$200.00
79152	12/12/2014	Open			FASTENAL COMPANY	\$46.25
	Invoice		Date	Description		Amount
	CASAT28354		11/20/2014	Fleet Supplies		\$46.25
79153	12/12/2014	Open			FERRASCI-HARP, AMY	\$1,485.00
	Invoice		Date	Description		Amount
	42		12/04/2014	BIA Contract Services Fund 1321, BIA		\$1,485.00
79154	12/12/2014	Open			FLYERS ENERGY LLC	\$1,623.48
	Invoice		Date	Description		Amount
	14-033041		11/26/2014	100 Gal Diesel		\$324.82
	14-033008		12/01/2014	409 Gal Ethanol		\$1,298.66
79155	12/12/2014	Open			GOLDFARB & LIPMAN, LLP	\$308.00
	Invoice		Date	Description		Amount
	114019		11/17/2014	Eminent Domain review		\$308.00
79156	12/12/2014	Open			GREEN LYNX LLC	\$2,850.00
	Invoice		Date	Description		Amount
	12052014		12/05/2014	Climate Action Plan		\$2,850.00
79157	12/12/2014	Open			HOME DEPOT CREDIT SERVICES	\$18.73
	Invoice		Date	Description		Amount
	8583380		11/17/2014	Supplies Rec		\$18.73
79158	12/12/2014	Open			HOSE SHOP	\$507.44
	Invoice		Date	Description		Amount
	372664		11/18/2014	Caddy reel - pressure washer		\$412.22
	372681		11/18/2014	Hose assembly - pressure washer		\$95.22
79159	12/12/2014	Open			InnerWorkings	\$696.27
	Invoice		Date	Description		Amount
	2005525-1		11/24/2014	Notice to appear		\$696.27
79160	12/12/2014	Open			INTERWEST CONSULTING GROUP IN	\$448.72
	Invoice		Date	Description		Amount
	19830		11/18/2014	Plan Check Services, 1815 44th Ave		\$448.72
79161	12/12/2014	Open			JIMMIE SMITH PLUMBING, INC.	\$202.35
	Invoice		Date	Description		Amount
	7424		11/24/2014	Plumbing repair Fund 1311, Wharf Fund		\$202.35

Payment Register

12-Dec-14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79162	12/12/2014	Open			KBA Docusys	\$61.38
	Invoice		Date	Description		Amount
	305570		12/03/2014	Acct CO12, Contract C12683-01, Canon IF		\$30.69
	292199		10/06/2014	Acct CO12, Contract C12683-01 Canon IR		\$30.69
79163	12/12/2014	Open			KING'S CLEANERS	\$645.00
	Invoice		Date	Description		Amount
	11/13/14		11/13/2014	Uniform cleaning		\$645.00
79164	12/12/2014	Open			LIUNA PENSION FUND	\$748.80
	Invoice		Date	Description		Amount
	2015-00000377		11/25/2014	LIUNA Pension Dues-Nov 2014		\$748.80
79165	12/12/2014	Open			LLOYDS TIRE SERVICE	\$100.60
	Invoice		Date	Description		Amount
	273883		11/12/2014	Tire Repair, PD Vehicles		\$100.60
79166	12/12/2014	Open			McMENAMIN, GEORGE	\$825.00
	Invoice		Date	Description		Amount
	Restoration 28		12/10/2014	Riparian Restoration FY 14/15		\$825.00
79167	12/12/2014	Open			MID COUNTY AUTO SUPPLY	\$359.24
	Invoice		Date	Description		Amount
	402479		11/13/2014	Sweeper Parts		\$86.00
	402558		11/14/2014	Auto Parts, PW F-350 Flatbed		\$48.03
	402302		11/12/2014	Parts, PD Generator		\$5.43
	402579		11/14/2014	Parts, John Deere Loader		\$44.77
	402559		11/14/2014	Shop Tools		\$113.10
	402771		11/17/2014	Shop Supplies		\$4.08
	402564		11/14/2014	Parts, John Deere Loader		\$20.88
	403121		11/19/2014	Parts, Comm Ctr 1999 Ford Ranger		\$36.95
				Fund 1000, Gen Fund=\$273.24		
				Fund 1310, Gas Tax=\$86.00		
79168	12/12/2014	Open			NORTH BAY FORD	\$387.05
	Invoice		Date	Description		Amount
	245184		11/21/2014	Parts, Comm Ctr 1999 Ford Ranger		\$38.38
	245229		11/24/2014	Auto Parts, PD 072		\$348.67
79169	12/12/2014	Open			NORTON, DENNIS	\$250.00
	Invoice		Date	Description		Amount
	20141123		12/05/2014	Reimb purch of digital reading device		\$250.00
79170	12/12/2014	Open			PACIFIC TRUCK PARTS INC.	\$686.32
	Invoice		Date	Description		Amount
	1708257		11/21/2014	Sweeper parts		\$686.32
				Fund 1310, Gas Tax		
79171	12/12/2014	Open			PAPE MACHINERY	\$43.42
	Invoice		Date	Description		Amount
	7344995		11/18/2014	Parts, Bobcat Loader		\$43.42

Payment Register

12-Dec-14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79172	12/12/2014	Open			PREFERRED BENEFIT INS ADMIN.	\$14,491.24
	Invoice		Date	Description		Amount
	EIA12565		11/01/2014	Nov 2014 Dental & Vision Payments		\$7,214.84
	EIA12835		12/01/2014	Nov 2014 Dental & Vision Benefits paid		\$7,276.40
79173	12/12/2014	Open			ROBERT SEELEY & ASSOCIATES	\$200.00
	Invoice		Date	Description		Amount
	2014-33		11/19/2014	July, Aug, Sept 2014		\$200.00
79174	12/12/2014	Open			SCC AUDITOR-CONTROLLER	\$8,698.50
	Invoice		Date	Description		Amount
	Nov2014		12/05/2014	Citation Surcharges, Nov 2014		\$8,698.50
79175	12/12/2014	Open			SCC CONFERENCE & VISITORS COUN	\$2,580.00
	Invoice		Date	Description		Amount
	10869-2		08/13/2014	BIA 2015 Travel Guide Ad Fund 1321, BIA		\$2,580.00
79176	12/12/2014	Open			SCC INFORMATION SERVICES	\$521.99
	Invoice		Date	Description		Amount
	Dec2014		12/01/2014	Scan open query charges, Dec 2014		\$521.99
79177	12/12/2014	Open			SANTA CRUZ SENTINEL	\$1,110.39
	Invoice		Date	Description		Amount
	2040516-Nov14		11/30/2014	Nov 2014 Advertising Exp Fund 1000, Gen Fund=\$557.19 Fund 1200, CIP=\$553.20		\$1,110.39
79178	12/12/2014	Open			SNEDDON, SUSAN	\$37.41
	Invoice		Date	Description		Amount
	PC-12-14		12/05/2014	Reimb Misc Expenses		\$37.41
79179	12/12/2014	Open			SOFTCHOICE CORP	\$6,418.60
	Invoice		Date	Description		Amount
	3835326		11/05/2014	Migrate Email to Office 365 Fund 2211, IT		\$6,418.60
79180	12/12/2014	Open			STATE DISBURSEMENT UNIT	\$1,166.31
	Invoice		Date	Description		Amount
	2015-00000407		12/10/2014	Wage Garnishments, 12/12/14 Pay Date		\$1,166.31
79181	12/12/2014	Open			THE SKYLIGHT PLACE INC.	\$948.30
	Invoice		Date	Description		Amount
	102962		11/24/2014	Plexiglass		\$948.30
79182	12/12/2014	Open			TRI-COUNTY BUSINESS SYSTEMS INC	\$16.50
	Invoice		Date	Description		Amount
	ARIN011134		11/24/2014	Toner Fund 2210, Stores		\$16.50
79183	12/12/2014	Open			UNITED RENTALS	\$304.19
	Invoice		Date	Description		Amount
	124738970-001		12/04/2014	Mini Excavator		\$304.19

Payment Register

12-Dec-14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79184	12/12/2014	Open			UNIVERSAL STAFFING INC.	\$480.00
	Invoice		Date	Description		Amount
	98154		12/02/2014	Temp Labor, Finance		\$480.00
79185	12/12/2014	Open			US BANCORP EQUIPMENT FINANCE	\$519.78
	Invoice		Date	Description		Amount
	267576122		12/04/2014	Contract 500-0332346-000, Konica C452		\$259.85
	267576064		12/04/2014	Contract 500-0306481-000, IR2525		\$80.48
	266829142		11/23/2014	Contract 500-0296803-000, IR2525		\$80.48
	266532142		11/21/2014	Contract 500-0332356-000, IR1750		\$98.97
				Fund 1000, Gen Fund=\$358.82		
				Fund 2211, IT=\$160.96		
79186	12/12/2014	Open			US BANK PARS	\$307.56
	Invoice		Date	Description		Amount
	2015-00000401		12/05/2014	PARS-12-12-14		\$307.56
79187	12/12/2014	Open			VIGILANT CANINE SERVICES LLC	\$500.00
	Invoice		Date	Description		Amount
	1743		11/28/2014	November 2014 K-9 training		\$500.00
79188	12/12/2014	Open			WESTERN EXTERMINATOR COMPAN'	\$100.00
	Invoice		Date	Description		Amount
	2758365		11/30/2014	City Hall		\$50.00
	2752392		11/30/2014	Ocean turnouts		\$50.00
79189	12/12/2014	Open			ZEE MEDICAL SERVICE CO.	\$40.94
	Invoice		Date	Description		Amount
	66430666		11/24/2014	City Hall First Aid Kit update		\$40.94
79190	12/12/2014	Open			Healy, Maria Teresa	\$10.00
	Invoice		Date	Description		Amount
	122124115		12/05/2014	Refund cite 122124115		\$10.00
79191	12/12/2014	Open			Leiter, Jeannine	\$36.00
	Invoice		Date	Description		Amount
	12138700		12/01/2014	Refund cite 12138700		\$36.00
79192	12/12/2014	Open			Mendoza, Bertha	\$71.00
	Invoice		Date	Description		Amount
	2002116-002		12/09/2014	CC rental deposit refund		\$71.00
79193	12/12/2014	Open			Murphy, Babbette	\$50.00
	Invoice		Date	Description		Amount
	2002115-002		12/09/2014	CC rental deposit refund		\$50.00
79194	12/12/2014	Open			Stephens, Candice	\$10.00
	Invoice		Date	Description		Amount
	12212887		12/05/2014	Refund cite 12212887		\$10.00
79195	12/12/2014	Open			VINCE BARABBA	\$2,100.00
	Invoice		Date	Description		Amount
	2015-1665		12/05/2014	Landscaping Deposit Refund, 209 Fanmar		\$2,100.00

Type Check Totals:

\$79,407.89

Payment Register

12-Dec-14

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
<u>EFT</u>						
43	12/12/2014	Open			EMPLOYMENT DEVELOPMENT DEPT	\$8,428.85
	Invoice		Date	Description	Amount	
	2015-00000402		12/10/2014	State Tax Deposit, 12-12-14 Pay Date	\$8,428.85	
44	12/12/2014	Open			INTERNAL REVENUE SERVICE	\$31,880.20
	Invoice		Date	Description	Amount	
	2015-00000404		12/10/2014	Federal tax deposit, 12-12-14 Pay date	\$31,880.20	
45	12/12/2014	Open			ICMA RETIREMENT TRUST 457	\$8,549.16
	Invoice		Date	Description	Amount	
	2015-00000405		12/10/2014	457Plan Contributions, 12-12-14Pay Date	\$8,549.16	
46	12/11/2014	Voided		12/12/2014	ICMA RETIREMENT TRUST 457	\$4,249.16
	Invoice		Date	Description	Amount	
	2015-00000410		11/28/2014	457 Contribution, 11/28/14 Pay Date	\$4,249.16	

Type EFT Totals: \$53,107.37

CITY - Main City Totals

Checks	Count	saction Amount	Reconciled Amount
	59	\$79,407.89	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	59	\$79,407.89	\$0.00
EFTs	Count	saction Amount	Reconciled Amount
	4	\$53,107.37	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	4	\$53,107.37	\$0.00
All	Count	saction Amount	Reconciled Amount
	63	\$132,515.26	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	63	\$132,515.26	\$0.00

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Checks dated 12/19/14 numbered 79196 to 79306 for a total of \$370,609.13 have been reviewed and authorized for distribution by the Finance Director.

As of 12/19/14 the unaudited cash balance is \$3,592,407

CASH POSITION - CITY OF CAPITOLA 12/19/14

	<u>Net Balance</u>
General Fund	\$ 1,383,463
Contingency Reserve Fund	\$ 1,621,346
Worker's Comp. Ins. Fund	\$ 312,878
Self Insurance Liability Fund	\$ (2,854) ¹
Stores Fund	\$ 5,943
Information Technology Fund	\$ 103,033
Equipment Replacement	\$ 110,726
Compensated Absences Fund	\$ 57,873
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 3,592,407</u>

The Emergency Reserve Fund Balance is \$584,105.54 (not included above).

(1)The self-insurance fund paid a settlement in the amount of \$147,500. Sufficient cash is available for use from the Contingency Fund in accordance with Administrative Procedure III-3, Section C3. Cash in the amount of \$88,500 is anticipated to be repaid by the Successor Agency. Internal Service Fund cash transfer of \$62,325 is also anticipated to be recorded at the end of December.



 Tori Hannah, Finance Director

12/19/2014

 Date

 Christine McBroom, City Treasurer

 Date

City Checks Issued 12/19/2014

Check Number	Invoice Date	Status	Invoice Date	Description	Payee Name	Transaction Amount
79196	12/19/2014	Open			A TOOL SHED	\$602.00
	Invoice		Date	Description		Amount
	1016745-5		12/12/2014	3" trash pump - storm		\$276.00
	1016772-5		12/12/2014	3 ton excavator - storm		\$326.00
79197	12/19/2014	Open			ADVOCACY INC.	\$3,661.00
	Invoice		Date	Description		Amount
	2015-00000435		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$3,661.00
79198	12/19/2014	Open			ALLSAFE LOCK COMPANY	\$17.40
	Invoice		Date	Description		Amount
	46678		12/03/2014	Lock Repair, Fleet		\$17.40
79199	12/19/2014	Open			APTOS LANDSCAPE SUPPLY, INC.	\$40.05
	Invoice		Date	Description		Amount
	385910		11/24/2014	Sawdust		\$40.05
79200	12/19/2014	Open			ARCHIVES & ARCHITECTURE, LLC	\$2,275.00
	Invoice		Date	Description		Amount
	14-040		11/10/2014	Document Historic house, 203 Central Ave		\$900.00
	14-040a		11/10/2014	Standards Review, 203 Central Ave.		\$625.00
	14-116		10/28/2014	Historical Evaluation, 124 Central Ave.		\$750.00
79201	12/19/2014	Open			AT&T	\$8.82
	Invoice		Date	Description		Amount
	674-Dec2014		12/01/2014	Dec 2014 Long Distance		\$4.33
	624-Dec2014		12/01/2014	Dec 2014 Long Distance		\$4.49
79202	12/19/2014	Open			AUTOMATION TEST ASSOCIATES	\$25.00
	Invoice		Date	Description		Amount
	41854		12/22/2014	Dec 2014 Wharf Meter Reading Fund 1311, Wharf Fund		\$25.00
79203	12/19/2014	Open			BASILEIA CONSULTING GROUP	\$5,927.43
	Invoice		Date	Description		Amount
	1281		11/02/2014	Office 365 Deployment, Final Pymt Fund 2211, IT		\$5,927.43
79204	12/19/2014	Open			BEAR ELECTRICAL SOLUTIONS, INC.	\$1,219.00
	Invoice		Date	Description		Amount
	1776		11/30/2014	2 of 10-Traffic signal, st light maintenance,		\$616.00
	1813		11/30/2014	2 of 10-Traffic signal, st light maintenance, Fund 1310, Gas Tax		\$603.00
79205	12/19/2014	Open			BIG BROTHERS BIG SISTERS OF SCC	\$1,376.00
	Invoice		Date	Description		Amount
	2015-00000422		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$1,376.00
79206	12/19/2014	Open			CABRILLO COLLEGE STROKE CENTE	\$3,418.00
	Invoice		Date	Description		Amount
	2015-00000429		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$3,418.00
79207	12/19/2014	Open			CADILLAC DESIGNS INC.	\$776.00
	Invoice		Date	Description		Amount
	3451		12/11/2014	BIA Free Parking Banner, 4x16, two sided Fund 1321, BIA		\$776.00

City Checks Issued 12/19/2014

Check Number	Invoice Date	Status	Invoice Date	Description	Payee Name	Transaction Amount
79208	12/19/2014	Open			CALE AMERICA INC.	\$1,829.00
	Invoice		Date	Description		Amount
	134519		11/25/2014	November active meters		\$1,829.00
79209	12/19/2014	Open			CALIF CHAMBER OF COMMERCE	\$186.61
	Invoice		Date	Description		Amount
	10856868		12/10/2014	Employee Labor poster Fund 2210, Stores		\$186.61
79210	12/19/2014	Open			CALIF COAST UNIFORM CO	\$126.10
	Invoice		Date	Description		Amount
	3282		12/02/2014	Uniform Exp, Valdez (PD)		\$126.10
79211	12/19/2014	Open			CALIFORNIA GREY BEARS INC.	\$7,088.00
	Invoice		Date	Description		Amount
	2015-00000417		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$7,088.00
79212	12/19/2014	Open			CAMPUS KIDS CONNECTION INC.	\$8,429.00
	Invoice		Date	Description		Amount
	2015-00000430		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$8,429.00
79213	12/19/2014	Open			CAROLYN FLYNN	\$3,000.00 ✓
	Invoice		Date	Description		Amount
	CBF-11-2014		11/30/2014	Rispin Park Grant Admin 11/1-11/30/14		\$900.00
	CBF11-2014z		11/30/2014	Nov 2014 Housing Assistance Fund 1000, Gen Fund=\$900.00 Fund 1372, Housing Trust=\$1600.00 Fund 5552, Cap Hsg Successor=\$500.00		\$2,100.00
79214	12/19/2014	Open			CASEY PRINTING	\$3,773.04
	Invoice		Date	Description		Amount
	27301011		11/26/2014	Brochure printing-Rec		\$3,773.04
79215	12/19/2014	Open			CENTRAL COAST CENTER FOR INDEF	\$4,814.00
	Invoice		Date	Description		Amount
	2015-00000434		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$4,814.00
79216	12/19/2014	Open			CHEVROLET OF WATSONVILLE	\$843.93
	Invoice		Date	Description		Amount
	198548		12/04/2014	Auto parts, PD041		\$843.93
79217	12/19/2014	Open			CITY CLERKS ASSOC OF CALIF	\$175.00
	Invoice		Date	Description		Amount
	2015-N&B		12/12/2014	Conference Registration, Fridy		\$175.00
79218	12/19/2014	Open			CLEAN SOURCE	\$1,135.96
	Invoice		Date	Description		Amount
	1567380		12/09/2014	Cleaning supplies		\$1,135.96
79219	12/19/2014	Open			CODE PUBLISHING COMPANY INC.	\$137.25
	Invoice		Date	Description		Amount
	48284		12/02/2014	Electronic Update, Capitola Muni Code		\$137.25

City Checks Issued 12/19/2014

Check Number	Invoice Date	Status	Invoice Date	Description	Payee Name	Transaction Amount
79220	12/19/2014	Open			COMMUNITY ACTION BOARD OF SCC	\$657.00
	Invoice		Date	Description		Amount
	2015-00000433		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$657.00
79221	12/19/2014	Open			COMMUNITY BRIDGES	\$54,037.00
	Invoice		Date	Description		Amount
	2015-00000419		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$54,037.00
79222	12/19/2014	Open			COMMUNITY TELEVISION OF SCC	\$550.00
	Invoice		Date	Description		Amount
	2112		12/02/2014	Nov 2014 City Council Mtgs & Planning Mt		\$550.00
79223	12/19/2014	Open			COMPLETE MAILING SERVICE INC	\$1,962.28
	Invoice		Date	Description		Amount
	64825		12/02/2014	Mailing services-Rec		\$1,962.28
79224	12/19/2014	Open			CONFLICT RESOLUTION CENTER OF SC	\$150.00
	Invoice		Date	Description		Amount
	12/12/14		12/12/2014	Officer workshop		\$150.00
79225	12/19/2014	Open			CRITICAL REACH	\$285.00
	Invoice		Date	Description		Amount
	15-83		12/15/2014	2015		\$285.00
79226	12/19/2014	Open			CULTURAL COUNCIL OF SCC	\$475.00
	Invoice		Date	Description		Amount
	2015-00000440		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$475.00
79227	12/19/2014	Open			CVS PHARMACY INC.	\$27.78
	Invoice		Date	Description		Amount
	Tran #2099		12/02/2014	Supplies		\$16.93
	Tran 2165		12/03/2014	Supplies		\$10.85
79228	12/19/2014	Open			DEDE HARRINGTON	\$194.34
	Invoice		Date	Description		Amount
	2014-12		12/12/2014	Reimb Holiday Event Expenses Fund 1321, BIA		\$194.34
79229	12/19/2014	Open			DIENTES COMMUNITY DENTAL CARE	\$668.00
	Invoice		Date	Description		Amount
	2015-00000428		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$668.00
79230	12/19/2014	Open			ELEVATOR SERVICE COMPANY, INC.	\$165.00
	Invoice		Date	Description		Amount
	2207		12/01/2014	Quarterly Lube and Inspection		\$165.00
79231	12/19/2014	Open			ENCOMPASS COMMUNITY SERVICES	\$7,101.00
	Invoice		Date	Description		Amount
	2015-00000441		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$7,101.00

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Check Number	Invoice Date	Status	Invoice Date	Description	Payee Name	Transaction Amount
79232	12/19/2014	Open			EWING IRRIGATION	\$105.46
	Invoice		Date	Description		Amount
	9029096		12/05/2014	Leaf rake - Chris		\$17.13
	9043842		12/10/2014	Wattle - Capitola Ave.		\$88.33
79233	12/19/2014	Open			FAMILIES IN TRANSITION	\$1,202.00
	Invoice		Date	Description		Amount
	2015-00000437		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$1,202.00
79234	12/19/2014	Open			FAMILY SERVICE AGENCY OF THE CENTRAL C	\$5,607.00
	Invoice		Date	Description		Amount
	2015-00000423		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$5,607.00
79235	12/19/2014	Open			FASTENAL COMPANY	\$264.83
	Invoice		Date	Description		Amount
	CASAT28404		11/24/2014	Shop Maint, Storage Cabinets		\$180.07
	CASAT28504		12/05/2014	Auto parts, PW F-350 Flatbed		\$69.97
	CASAT28520		12/03/2014	Auto parts, fleet		\$14.79
79236	12/19/2014	Open			FERGUSON ENTERPRISES, INC.	\$40.36
	Invoice		Date	Description		Amount
	3152095		12/08/2014	Plumbing supplies		\$40.36
79237	12/19/2014	Open			FIRST ALARM	\$218.82
	Invoice		Date	Description		Amount
	788889		12/15/2014	Q1 CY2015 Alarm Monitoring, 422 Capitola		\$218.82
79238	12/19/2014	Open			FLYERS ENERGY LLC	\$3,720.67
	Invoice		Date	Description		Amount
	14-034661		12/05/2014	100 Gal Diesel		\$309.41
	14-034659		12/04/2014	419 Gal Ethanol		\$1,239.78
	14-036986		12/11/2014	484 Gal Ethanol		\$1,452.04
	14-036989		12/11/2014	220 Gal Diesel		\$719.44
79239	12/19/2014	Open			GONZALEZ, ESMERALDA	\$41.94
	Invoice		Date	Description		Amount
	20141211		12/11/2014	Reimb breakroom supplies, PD		\$21.98
	20141205		12/05/2014	Reimb breakroom supplies, PD		\$19.96
79240	12/19/2014	Open			GRACE, LOAH	\$50.70
	Invoice		Date	Description		Amount
	2015-00000412		12/12/2014	Late Fall Inst Payment Last		\$50.70
79241	12/19/2014	Open			GRAINGER	\$886.65
	Invoice		Date	Description		Amount
	9614567692		12/09/2014	Gas cans		\$886.65
79242	12/19/2014	Open			HANNA, CARIN	\$383.24
	Invoice		Date	Description		Amount
	20141125		12/12/2014	Reimb BIA expenses, Nov2014 Fund 1321, BIA		\$383.24

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Check Number	Invoice Date	Status	Invoice Date	Description	Payee Name	Transaction Amount
79243	12/19/2014	Open			HARRIS & ASSOCIATES	\$1,641.75
	Invoice		Date	Description		Amount
	26596		11/10/2014	Professional Services through 10/31/14 Fund 1200, CIP		\$1,641.75
79244	12/19/2014	Open			HOME DEPOT CREDIT SERVICES	\$324.95
	Invoice		Date	Description		Amount
	4043121		12/01/2014	Supplies - Community Center		\$70.19
	1015361		11/24/2014	Plumbing supplies		\$46.76
	1053854		11/24/2014	Plumbing supplies		\$30.41
	1053859		11/24/2014	Plumbing supplies		\$106.33
	2016188		12/03/2014	Electrical supplies Fund 1000, Gen Fund=\$70.19 Fund 1311, Wharf Fund=\$254.76		\$71.26
79245	12/19/2014	Open			HOMELESS SERVICE CENTER OF SC	\$1,278.00
	Invoice		Date	Description		Amount
	2015-00000436		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$1,278.00
79246	12/19/2014	Open			HOSE SHOP	\$362.79
	Invoice		Date	Description		Amount
	373090		12/08/2014	Sweeper Parts		\$362.79
79247	12/19/2014	Open			HOWELLS, NANCY	\$209.30
	Invoice		Date	Description		Amount
	2015-00000411		12/12/2014	Late Fall Inst Payment Last		\$209.30
79248	12/19/2014	Open			INTERSTATE BATTERY SYSTEMS	\$32.57
	Invoice		Date	Description		Amount
	421967		11/19/2014	Batteries		\$32.57
79249	12/19/2014	Open			INTERSTATE SALES	\$1,650.81
	Invoice		Date	Description		Amount
	8973		10/01/2014	Street paint Fund 1310, Gas Tax		\$1,650.81
79250	12/19/2014	Open			JESBERG, STEVE	\$165.75
	Invoice		Date	Description		Amount
	12/11/14		12/11/2014	Lunch for PW Crew during storm		\$165.75
79251	12/19/2014	Open			JOBS AVAILABLE	\$312.00
	Invoice		Date	Description		Amount
	1425007		12/02/2014	Display Ad-Asst to City Mgr		\$312.00
79252	12/19/2014	Open			LLOYDS TIRE SERVICE	\$843.43
	Invoice		Date	Description		Amount
	274500		11/24/2014	Tires, Comfm Ctr 1999 Ford Ranger		\$843.43
79253	12/19/2014	Open			LOOMIS	\$391.23
	Invoice		Date	Description		Amount
	11529485		11/30/2014	Armored Car Service, Nov 2014		\$391.23
79254	12/19/2014	Open			MICROFLEX CORP #774353	\$389.12
	Invoice		Date	Description		Amount
	1519915		12/03/2014	Latex Gloves		\$389.12

City Checks Issued 12/19/2014

Check Number	Invoice Date	Status	Invoice Date	Description	Payee Name	Transaction Amount
79255	12/19/2014	Open			MID COUNTY AUTO SUPPLY	\$2,118.07
	Invoice		Date	Description		Amount
	403864		11/26/2014	Battery, Stand-by Generator		\$300.22
	403876		11/26/2014	Fleet Supplies		\$29.63
	403706		11/25/2014	Auto Parts, PD 072		\$13.61
	403189		11/20/2014	Fleet Supplies		\$9.12
	403162		11/19/2014	Auto Parts, Comm Ctr 1999 Ford Ranger		\$106.73
	403188		11/20/2014	Return Parts		(\$106.73)
	403031		11/19/2014	Shocks & Brakes, Comm Ctr Ford Ranger		\$500.86
	403044		11/19/2014	Parts, Comm Ctr 1999 Ford Ranger		\$144.06
	405298		12/11/2014	Auto Parts, CSO-1		\$33.73
	404853		12/08/2014	Auto Parts, PW F-350 Flatbed		\$61.67
	404820		12/08/2014	Floor Jack		\$302.12
	404249		12/02/2014	Vacuum Pump & Gauge Set		\$542.67
	404279		12/02/2014	Wharf Rd Generator		\$92.99
	404244		12/02/2014	Auto Parts, Fleet		\$19.08
	404107		12/01/2014	Wharf Rd Generator		\$32.89
	405106		12/10/2014	Flares		\$35.42
79256	12/19/2014	Open			MILLER'S TRANSFER & STORAGE CO	\$260.45
	Invoice		Date	Description		Amount
	86249		12/03/2014	Records Handling (Nov) & Storage (Dec)		\$260.45
79257	12/19/2014	Open			MISSION LINEN SUPPLY	\$819.71
	Invoice		Date	Description		Amount
	Nov2014		11/30/2014	Nov Uniform, Mat, and Mop Cleaning		\$819.71
79258	12/19/2014	Open			NORTH BAY FORD	\$116.62
	Invoice		Date	Description		Amount
	245242		11/26/2014	Auto Parts, PD 072		\$116.62
79259	12/19/2014	Open			NUZ Inc. dba GOOD TIMES	\$383.00
	Invoice		Date	Description		Amount
	2014-17681		12/03/2014	Advertising, BIA Fund 1321, BIA		\$383.00
79260	12/19/2014	Open			O'NEILL SEA ODYSSEY	\$1,403.00
	Invoice		Date	Description		Amount
	2015-00000418		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$1,403.00
79261	12/19/2014	Open			ORCHARD SUPPLY HARDWARE	\$985.63
	Invoice		Date	Description		Amount
	6013-4790697		11/20/2014	Flags		\$51.66
	6009-6126092		11/20/2014	Misc.		\$20.64
	6013-7891015		11/21/2014	Lawn Way pumps		\$39.22
	6013-4791880		11/24/2014	Misc.		\$25.78
	6013-4791895		11/24/2014	Plumbing supplies		\$64.02
	6013-4792269		11/25/2014	Tape		\$4.09
	6011-3525416		12/02/2014	Batteries for toilet valves		\$116.66
	6007-8310608		12/02/2014	Misc.		\$23.63
	6007-8310748		12/02/2014	Test plug		\$11.34
	6013-7894496		12/03/2014	Light switch		\$3.40
	6011-3525388		12/02/2014	Cement		\$18.53

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Check Number	Invoice Date	Status	Invoice Date	Description	Payee Name	Transaction Amount
79261 (cont)					ORCHARD SUPPLY HARDWARE(cont)	
	6007-3031065		12/04/2014	Misc.		\$33.83
	6011-9876655		12/08/2014	Misc.		\$45.91
	6013-3527019		12/09/2014	Caulking - CPD		\$15.48
	6009-1870522		12/10/2014	Shop Tools, Fleet		\$32.61
	6007-3031154		12/02/2014	Shop Tools, Fleet		\$143.56
	6009-6128610		12/02/2014	Shop Tools, Fleet		\$33.63
	6009-6129036		12/04/2014	Auto parts, PW F-350 Flatbed		\$20.60
	6011-3525435		12/02/2014	Parts, PD KZ-1000 Motorcycle		\$6.44
	6009-1878519		12/01/2014	Parts, PW F-250 4x4		\$65.04
	6013-7894516		12/03/2014	Paint		\$10.71
	6013-4797238		12/10/2014	Paint		\$42.13
	6008-3376351		12/10/2014	LED Flashlights - storm		\$103.27
	6011-6128944		12/17/2014	Steel for PW Welding Project		\$53.45
				Fund 1000, Gen Fund=\$918.21		
				Fund 1311, Wharf Fund=\$67.42		
79262	12/19/2014	Open			PALACE OFFICE SUPPLIES	\$372.53
	Invoice		Date	Description		Amount
	293820		12/02/2014	office supplies		\$269.05
	294527		12/05/2014	Office supplies		\$37.74
	293979		12/08/2014	Office Supplies, City Hall		\$11.96
	294761		12/08/2014	Office supplies		\$13.99
	294527-1		12/05/2014	Office supplies		\$39.79
				Fund 1000, Gen Fund=\$360.57		
				Fund 2210, Stores=\$11.96		
79263	12/19/2014	Open			PAPE MACHINERY	\$127.54
	Invoice		Date	Description		Amount
	7344996		12/04/2014	Bobcat Shop Manual & Cylinder		\$127.54
79264	12/19/2014	Open			PARENTS CENTER OF SANTA CRUZ	\$3,586.00
	Invoice		Date	Description		Amount
	2015-00000424		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$3,586.00
79265	12/19/2014	Open			PHOENIX GROUP INFORMATION SYS	\$1,692.52
	Invoice		Date	Description		Amount
	102014070		11/24/2014	Oct 2014 Citation processing fees		\$1,692.52
79266	12/19/2014	Open			PK SAFETY SUPPLY	\$275.36
	Invoice		Date	Description		Amount
	234847		12/10/2014	Safety supplies		\$275.36
79267	12/19/2014	Open			PLACEWORKS	\$393.75
	Invoice		Date	Description		Amount
	55254		11/30/2014	Nov2014 Climate Action Plan Services		\$393.75
				Fund 1313, Gen Plan Update		
79268	12/19/2014	Open			PRAXAIR DISTRIBUTION INC.	\$114.02
	Invoice		Date	Description		Amount
	51046926		11/20/2014	Gases, Corp Yd		\$114.02

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Check Number	Invoice Date	Status	Invoice Date	Description	Payee Name	Transaction Amount
79269	12/19/2014	Open			PROFORCE LAW ENFORCEMENT	\$4,872.04
	Invoice		Date	Description		Amount
	222413		12/03/2014	Tazers		\$4,872.04
				Fund 1300, SLESF		
79270	12/19/2014	Open			PUBLIC ENGINES, INC./CRIME REPOR	\$597.00
	Invoice		Date	Description		Amount
	20814		12/01/2014	Command Central Analytics, Annual Subsc		\$597.00
79271	12/19/2014	Open			RAIN WATER SOLUTIONS INC.	\$1,700.00
	Invoice		Date	Description		Amount
	3914		12/11/2014	Rain Barrel Subsidy		\$1,700.00
79272	12/19/2014	Open			RENNE SLOAN HOLTZMAN SAKAI	\$672.00
	Invoice		Date	Description		Amount
	26828		11/30/2014	2013 Labor Advice		\$672.00
79273	12/19/2014	Open			SACRAMENTO BAG MANUFACTURING	\$673.13
	Invoice		Date	Description		Amount
	158590		12/01/2014	Sandbags		\$673.13
79274	12/19/2014	Open			SAN LORENZO LUMBER	\$317.93
	Invoice		Date	Description		Amount
	55-87513		12/03/2014	Ribbed wheel		\$34.38
	55-88526		12/08/2014	Blades		\$38.95
	55-88739		12/09/2014	Misc.		\$29.18
	55-88458		12/08/2014	Bosch Tool		\$215.42
79275	12/19/2014	Open			SANTA CRUZ REGIONAL 911	\$98,383.00
	Invoice		Date	Description		Amount
	Q3 Opr		12/01/2014	Operating Contribution, Q3		\$91,671.00
	Q3 SCRMS		12/01/2014	14/15 3rd Qtr. SCRMS		\$6,712.00
79276	12/19/2014	Open			SANTA CRUZ SENTINEL	\$915.16
	Invoice		Date	Description		Amount
	2040638-Nov14		11/30/2014	Nov Advertising, BIA		\$915.16
				Fund 1321, BIA		
79277	12/19/2014	Open			SANTA CRUZ TODDLER CARE CENTE	\$595.00
	Invoice		Date	Description		Amount
	2015-00000438		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$595.00
79278	12/19/2014	Open			SAVE OUR SHORES	\$1,022.00
	Invoice		Date	Description		Amount
	2015-00000439		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$1,022.00
79279	12/19/2014	Open			SCOTT DUNCAN	\$300.00
	Invoice		Date	Description		Amount
	12/17/14		12/17/2014	refinish 4 doors in community room		\$300.00
				Fund 1200, CIP		
79280	12/19/2014	Open			SECOND HARVEST FOOD BANK	\$4,985.00
	Invoice		Date	Description		Amount
	2015-00000421		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$4,985.00

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Check Number	Invoice Date	Status	Invoice Date	Description	Payee Name	Transaction Amount
79281	12/19/2014	Open			SENIOR CITIZENS LEGAL SERVICES	\$4,943.00
	Invoice		Date	Description	Amount	
	2015-00000427		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt	\$4,943.00	
79282	12/19/2014	Open			SENIOR NETWORK SERVICES, INC.	\$1,222.00
	Invoice		Date	Description	Amount	
	2015-00000432		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt	\$1,222.00	
79283	12/19/2014	Open			SENIORS COUNCIL OF SCC	\$1,639.00
	Invoice		Date	Description	Amount	
	2015-00000425		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt	\$1,639.00	
79284	12/19/2014	Open			SOQUEL CREEK WATER DISTRICT	\$535.05
	Invoice		Date	Description	Amount	
	2015-00000445		12/12/2014	Semi-Monthly Irrigation Water, 11/3 to 12/3	\$535.05	
79285	12/19/2014	Open			SPRINT	\$3,495.36
	Invoice		Date	Description	Amount	
	974855313-156		11/29/2014	City Cell Phone Service	\$3,495.36	
79286	12/19/2014	Open			STAPLES	\$810.74
	Invoice		Date	Description	Amount	
	NovStmt		11/05/2014	Rcd Credit on Nov Statement	(\$2.64)	
	1200941201		11/21/2014	Toner	\$160.94	
	1200964191		11/21/2014	Two Printers, Brother Lasers	\$217.48	
	1212721971		12/04/2014	Four Monitors, Dell E2414HX	\$434.96	
				Fund 2211, IT		
79287	12/19/2014	Open			SUMMIT UNIFORM CORP	\$259.91
	Invoice		Date	Description	Amount	
	18490		11/21/2014	Uniform Exp, Escalante (PD)	\$259.91	
79288	12/19/2014	Open			THE DIVERSITY CENTER	\$511.00
	Invoice		Date	Description	Amount	
	2015-00000442		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt	\$511.00	
79289	12/19/2014	Open			TIMES PUBLISHING GROUP	\$520.00
	Invoice		Date	Description	Amount	
	4883		11/30/2014	Holiday Advertising, Local Times Mags	\$520.00	
				Fund 1321, BIA		
79290	12/19/2014	Open			UNITED WAY OF SCC	\$2,020.00
	Invoice		Date	Description	Amount	
	5307		12/12/2014	2015 SCC Homeless Census & Survey	\$2,020.00	
79291	12/19/2014	Open			VISTA CENTER FOR THE BLIND	\$905.00
	Invoice		Date	Description	Amount	
	2015-00000426		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt	\$905.00	
79292	12/19/2014	Open			VOLUNTEER CENTERS OF SCC	\$1,533.00
	Invoice		Date	Description	Amount	
	2015-00000420		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt	\$1,533.00	

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Check Number	Invoice Date	Status	Invoice Date	Description	Payee Name	Transaction Amount
79293	12/19/2014	Open			WATER ROCK CONSTRUCTION CORP	\$64,864.30
	Invoice		Date	Description		Amount
	retention		12/15/2014	Retention Release per CC approval 11/13/ Fund 1421, Pac Cove parking		\$64,864.30
79294	12/19/2014	Open			WATSONVILLE BLUEPRINT	\$1,610.92
	Invoice		Date	Description		Amount
	Nov2014		11/26/2014	Nov Scanning Fund 1317, Technology Fee		\$1,610.92
79295	12/19/2014	Open			WELLS FARGO BANK	\$11,531.69
	Invoice		Date	Description		Amount
	Nov2014		12/02/2014	Charges to City Charge Card, Nov 2014 Fund 1000, Gen Fund=\$2401.81 Fund 2211, IT=\$9129.88		\$11,531.69
79296	12/19/2014	Open			WESTERN PACIFIC SIGNAL, LLC	\$2,156.44
	Invoice		Date	Description		Amount
	19755		12/02/2014	Signal poles Fund 1310, Gas Tax		\$2,156.44
79297	12/19/2014	Open			WOMEN'S CRISIS SUPPORT	\$1,810.00
	Invoice		Date	Description		Amount
	2015-00000431		12/16/2014	FY15/16 Comm Grant Semi-Annual Pymt		\$1,810.00
79298	12/19/2014	Open			ZUMAR INDUSTRIES INC.	\$190.90
	Invoice		Date	Description		Amount
	156072		12/05/2014	Cliff signs Fund 1310, Gas Tax		\$190.90
79299	12/19/2014	Open			Brownell, Michael	\$31.00
	Invoice		Date	Description		Amount
	133124426		12/11/2014	Refund cite 133124426		\$31.00
79300	12/19/2014	Open			CONRAD RECKSIEK	\$500.00
	Invoice		Date	Description		Amount
	14-147		12/12/2014	Refund Tree Deposit, 203 Saxon Ave		\$500.00
79301	12/19/2014	Open			De Vill, JC	\$30.00
	Invoice		Date	Description		Amount
	122123694		12/10/2014	Refund cite 122123694		\$30.00
79302	12/19/2014	Open			FUSE ARCHITECTURE	\$3,654.50
	Invoice		Date	Description		Amount
	2015-00000414		12/12/2014	Refund Planner Cost Recovery Fees		\$3,654.50
79303	12/19/2014	Open			Harbor Supported Living Services	\$80.00
	Invoice		Date	Description		Amount
	2002121-002		12/15/2014	Center rental deposit refund		\$80.00
79304	12/19/2014	Open			Hyatt Place Sacramento/Rancho Cordov:	\$539.50
	Invoice		Date	Description		Amount
	2015-00000409		12/11/2014	Dally hotel		\$539.50
79305	12/19/2014	Open			Lasserre, Paul	\$96.00
	Invoice		Date	Description		Amount
	122124367		12/11/2014	Refund cite 122124367		\$96.00

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Check Number	Invoice Date	Status	Invoice Date	Description	Payee Name	Transaction Amount
79306	12/19/2014	Open			Saldana, Priscilla	\$160.00
	Invoice		Date	Description		Amount
	2002120-002		12/15/2014	CC rental refund		\$160.00

Type Check Totals:

\$370,609.13

Grand Totals:

Checks	Count	Action Amount	Reconciled Amount
	111	\$370,609.13	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	111	\$370,609.13	\$0.00
All	Count	Action Amount	Reconciled Amount
	111	\$370,609.13	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	111	\$370,609.13	\$0.00


Checks dated 1/2/15 numbered 79307 to 79342 for a total of \$108,271.63 have been reviewed and authorized for distribution by the Finance Director.

As of 1/2/15 the unaudited cash balance is \$3,559,128

CASH POSITION - CITY OF CAPITOLA 1/2/15

	<u>Net Balance</u>
General Fund	\$ 1,144,878
Contingency Reserve Fund	\$ 1,712,646
Worker's Comp. Ins. Fund	\$ 312,878
Self Insurance Liability Fund	\$ 58,362
Stores Fund	\$ 5,386
Information Technology Fund	\$ 101,379
Equipment Replacement	\$ 110,726
Compensated Absences Fund	\$ 112,873
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 3,559,128</u>

The Emergency Reserve Fund Balance is \$816,655.54 (not included above).



Tori Hannah, Finance Director

1/2/2015

Date

Christine McBroom, City Treasurer

Date

Payment Register

From Payment Date: 12/22/2014 - To Payment Date: 12/31/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79307	12/22/2014 Invoice 11199	Voided	12/22/2014 Date 12/19/2014	12/22/2014 Description Truck Repair, Ford F-150	CARMAT COLLISION CENTER	\$0.00 Amount \$2,250.30
79308	12/22/2014 Invoice 11199	Open	12/22/2014 Date 12/19/2014	12/22/2014 Description Truck Repair, Ford F-150	CARMAT COLLISION CENTER	\$2,250.30 Amount \$2,250.30
79309	12/26/2014 Invoice 2015-00000448	Open	12/26/2014 Date 12/22/2014	12/26/2014 Description POA DUES - 12/26/14 paydate	CAPITOLA PEACE OFFICERS ASSOCI.	\$1,605.25 Amount \$1,605.25
79310	12/26/2014 Invoice 2015-00000449	Open	12/26/2014 Date 12/22/2014	12/26/2014 Description Garnishments, 12/26/14 Paydate	STATE DISBURSEMENT UNIT	\$1,204.44 Amount \$1,204.44
79311	12/26/2014 Invoice 2015-00000450	Open	12/26/2014 Date 12/22/2014	12/26/2014 Description United Way Contribution, Dec 2014	UNITED WAY OF SANTA CRUZ COUN	\$50.00 Amount \$50.00
79312	12/26/2014 Invoice 98199 98243	Open	12/26/2014 Date 12/09/2014 12/16/2014	12/26/2014 Description Temp Labor, Finance Temp Labor, Finance	UNIVERSAL STAFFING INC.	\$1,200.00 Amount \$720.00 \$480.00
79313	12/26/2014 Invoice 2015-00000451	Open	12/26/2014 Date 12/22/2014	12/26/2014 Description PARS Contr, 12/26/14 Pay Date	US BANK PARS	\$275.86 Amount \$275.86
79314	12/31/2014 Invoice 6013-4790697 6009-6126092 6013-7891015 6013-4791880 6013-4791895 6013-4792269 6011-3525416 6007-8310608 6007-8310748 6013-7894496 6011-3525388 6007-3031065 6011-9876655 6013-3527019 6009-1870522 6007-3031154 6009-6128610 6009-6129036 6011-3525435	Open	12/31/2014 Date 11/20/2014 11/20/2014 11/21/2014 11/24/2014 11/24/2014 11/25/2014 12/02/2014 12/02/2014 12/02/2014 12/03/2014 12/02/2014 12/04/2014 12/08/2014 12/09/2014 12/10/2014 12/02/2014 12/02/2014 12/04/2014 12/02/2014	12/31/2014 Description Flags Misc. Lawn Way pumps Misc. Plumbing supplies Tape Batteries for toilet valves Misc. Test plug Light switch Cement Misc. Misc. Caulking - CPD Shop Tools, Fleet Shop Tools, Fleet Shop Tools, Fleet Auto parts, PW F-350 Flatbed Parts, PD KZ-1000 Motorcycle	ORCHARD SUPPLY HARDWARE	\$932.18 Amount \$51.66 \$20.64 \$39.22 \$25.78 \$64.02 \$4.09 \$116.66 \$23.63 \$11.34 \$3.40 \$18.53 \$33.83 \$45.91 \$15.48 \$32.61 \$143.56 \$33.63 \$20.60 \$6.44

Payment Register

From Payment Date: 12/22/2014 - To Payment Date: 12/31/2014

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79314					ORCHARD SUPPLY HARDWARE (cont)	
	6009-1878519		12/01/2014	Parts, PW F-250 4x4		\$65.04
	6013-7894516		12/03/2014	Paint		\$10.71
	6013-4797238		12/10/2014	Paint		\$42.13
	6008-3376351		12/10/2014	LED Flashlights - storm		\$103.27

Type Check Totals: \$7,518.03
 CITY - Main City Totals

Checks	Count	saction Amount	Reconciled Amount
	7	\$7,518.03	\$0.00
	0	\$0.00	\$0.00
	1	\$2,250.30	\$0.00
	0	\$0.00	\$0.00
	8	\$9,768.33	\$0.00

All	Count	saction Amount	Reconciled Amount
	7	\$7,518.03	\$0.00
	0	\$0.00	\$0.00
	1	\$2,250.30	\$0.00
	0	\$0.00	\$0.00
	8	\$9,768.33	\$0.00

Payment Register

From Payment Date: 1/2/2015 - To Payment Date: 1/2/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79315	01/02/2015 Invoice 1017515-5	Open	Date 12/19/2014	Description Sewer camera	A TOOL SHED	\$190.00
79316	01/02/2015 Invoice 104358	Open	Date 12/29/2014	Description Supplemental Health Ins, Employee Funde	AFLAC	\$466.76
79317	01/02/2015 Invoice 3306 3309	Open	Date 12/08/2014 12/09/2014	Description Uniform Exp, Weagle Uniform Exp, Vasquez	CALIF COAST UNIFORM CO	\$656.15
79318	01/02/2015 Invoice 2015	Open	Date 12/18/2014	Description Membership, Hernandez	CALIF LAW ENF ASSOC OF RECORDS SUPER.	\$50.00
79319	01/02/2015 Invoice 491835	Open	Date 12/09/2014	Description Advertising, BIA Fund 1321, BIA	CERTIFIED FOLDER DISPLAY SERVIC	\$3,856.98
79320	01/02/2015 Invoice 178-Dec2014	Open	Date 12/29/2014	Description Internet Service Fund 1000, Gen Fund=\$1267.47 Fund 2211, IT=\$1319.77	CHARTER COMMUNICATIONS	\$2,587.24
79321	01/02/2015 Invoice 2119	Open	Date 12/16/2014	Description Production Equipment Fund 1320, PEG	COMMUNITY TELEVISION OF SCC	\$104.54
79322	01/02/2015 Invoice 43957607	Open	Date 12/20/2014	Description Contract 25065541, Sharp MX7001N, Dec: Fund 2210, Stores	DE LAGE LANDEN FINANCIAL SVCS	\$335.61
79323	01/02/2015 Invoice 9076108	Open	Date 12/20/2014	Description Shovels- Jesse	EWING IRRIGATION	\$49.56
79324	01/02/2015 Invoice 20141219	Open	Date 12/19/2014	Description Dec 19 Bay Area Mgr's Group Meeting Rei	GOLDSTEIN, JAMIE	\$30.00
79325	01/02/2015 Invoice 7022264 3012004 0574821 13323 1591707 6593315 2584270	Open	Date 12/18/2014 12/22/2014 11/25/2014 11/05/2014 11/04/2014 11/19/2014 10/14/2014	Description Misc. Misc. plumbing tools Flat Panel Light, IT Parts Bins, IT Utility Heater, IT Flood Lights Vent Fan, IT	HOME DEPOT CREDIT SERVICES	\$497.75

Payment Register

From Payment Date: 1/2/2015 - To Payment Date: 1/2/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79325 (cont)					HOME DEPOT CREDIT SERVICES (cont)	
	7025608		10/29/2014	LED Down light, IT		\$24.77
	132891		11/05/2014	Return Down Light, IT		(\$24.77)
				Fund 1000, Gen Fund=\$69.28		
				Fund 1320, PEG=\$194.76		
				Fund 2211, IT=\$233.71		
79326	01/02/2015	Open			HOSE SHOP	\$78.77
	Invoice		Date	Description		Amount
	373298		12/17/2014	Hose parts		\$78.77
79327	01/02/2015	Open			HUB INTERNATIONAL OF CA	\$66.12
	Invoice		Date	Description		Amount
	December 2014		12/29/2014	Insurance for Renters of CC		\$66.12
79328	01/02/2015	Open			INTERWEST CONSULTING GROUP INC	\$230.20
	Invoice		Date	Description		Amount
	20138		12/16/2014	Nov 2014 Plan Check Fees, 308 Carl Lane		\$230.20
79329	01/02/2015	Open			MID COUNTY AUTO SUPPLY	\$45.33
	Invoice		Date	Description		Amount
	404819		12/08/2014	Shop Supplies, Fleet		\$21.56
	404955		12/09/2014	Sweeper Parts		\$13.00
	405808		12/17/2014	Fitting, Pressure Washer		\$10.77
79330	01/02/2015	Open			MONTEREY BAY AREA SELF INS	\$1,109.06
	Invoice		Date	Description		Amount
	MBA13-0817		12/15/2014	Claim Payment, Kloepfer		\$1,109.06
				Fund 2213, Self-Ins Fund		
79331	01/02/2015	Open			ORCHARD SUPPLY HARDWARE	\$594.75
	Invoice		Date	Description		Amount
	6013-4797196		12/10/2014	Batteries & shovels - storm		\$158.98
	6008-3216377		12/10/2014	Cut off blades		\$24.73
	6011-6128944		12/17/2014	Steel for PW Welding Project		\$53.45
	6008-5667034		12/17/2014	Shop Tools		\$129.10
	6013-4799295		12/17/2014	Misc.		\$25.97
	6013-4799359		12/17/2014	Painting Supplies		\$183.96
	6013-4769440		12/17/2014	Gloves		\$18.56
79332	01/02/2015	Open			PALACE OFFICE SUPPLIES	\$221.27
	Invoice		Date	Description		Amount
	293775		12/03/2014	Recognitions and Awards		\$39.69
	293723		12/02/2014	Office Supplies, City Hall		\$134.47
	295685		12/15/2014	Office Supplies, City Hall		\$47.11
				Fund 2210, Stores		
79333	01/02/2015	Open			SAN LORENZO LUMBER	\$100.82
	Invoice		Date	Description		Amount
	55-90377		12/17/2014	Hoopers Stairs handrail		\$16.42
	55-91378		12/22/2014	Misc.		\$11.84
	55-91377		12/22/2014	Wood - beach		\$72.56

Payment Register

From Payment Date: 1/2/2015 - To Payment Date: 1/2/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79334	01/02/2015	Open			SANTA CRUZ MUNICIPAL UTILITIES	\$827.38 ✓
	Invoice		Date	Description	Amount	
	2015-00000454		12/22/2014	WATER BILLS FOR STREET MEDIANS	\$827.38	
79335	01/02/2015	Open			SCC ANIMAL SERVICES AUTHORITY	\$173.00
	Invoice		Date	Description	Amount	
	4089		12/01/2014	1st qrt 14/15	\$173.00	
79336	01/02/2015	Open			SERVICESYS	\$100.00 ✓
	Invoice		Date	Description	Amount	
	2882		12/22/2014	Vacation Coverage, IT Fund 2211, IT	\$100.00	
79337	01/02/2015	Open			SOQUEL CREEK ANIMAL HOSPITAL	\$295.25 ✓
	Invoice		Date	Description	Amount	
	33879		12/10/2014	Maverick	\$295.25	
79338	01/02/2015	Open			SOQUEL CREEK WATER DISTRICT	\$1,398.77
	Invoice		Date	Description	Amount	
	2015-00000457		12/09/2014	Semi-Monthly Water Usage	\$999.82	
	2015-00000458		12/29/2014	Semi-monthly water use Fund 1000, Gen Fund=\$1074.87 Fund 1311, Wharf Fund=\$323.90	\$398.95	
79339	01/02/2015	Open			VISUAL CONTACT	\$335.00
	Invoice		Date	Description	Amount	
	20141210		12/10/2014	Video Recording, Hooper Presentation	\$335.00	
79340	01/02/2015	Open			WELLS FARGO BANK	\$54,991.49
	Invoice		Date	Description	Amount	
	20150102		12/29/2014	Pension Obligation Bond Payment Fund 1410, Pension Oblig Bond	\$54,991.49	
79341	01/02/2015	Open			Maruna, Bill	\$82.00
	Invoice		Date	Description	Amount	
	11123955		12/20/2014	Refund cite #11123955	\$82.00	
79342	01/02/2015	Open			Sacramento Sheriff's Dept. Training Facil	\$529.00
	Invoice		Date	Description	Amount	
	2015-00000447		12/22/2014	Moreno POST crime scene Invest. class	\$529.00	
Type Check Totals:						\$70,002.80
<u>EFT</u>						
49	12/26/2014	Open			EMPLOYMENT DEVELOPMENT DEPT	\$6,993.68
	Invoice		Date	Description	Amount	
	2015-00000452		12/22/2014	State Tax Withheld, 12/26/14	\$6,993.68	
50	12/26/2014	Open			INTERNAL REVENUE SERVICE	\$26,939.60
	Invoice		Date	Description	Amount	
	2015-00000453		12/22/2014	Federal Tax & Medicare, 12/26/14	\$26,939.60	
Type EFT Totals:						\$33,933.28

Payment Register

From Payment Date: 1/2/2015 - To Payment Date: 1/2/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount																																																																																																																																																																	
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Checks dated 1/9/15 numbered 79343 to 79394 for a total of \$99,974.21 plus 6 EFT's for \$117,849.07 have been reviewed and authorized for distribution by the Finance Director.

As of 1/9/15 the unaudited cash balance is \$3,003,138

CASH POSITION - CITY OF CAPITOLA 1/9/15

	<u>Net Balance</u>
General Fund	\$ 439,238
Contingency Reserve Fund	\$ 1,712,646
Worker's Comp. Ins. Fund	\$ 403,903
Self Insurance Liability Fund	\$ 58,362
Stores Fund	\$ 14,475
Information Technology Fund	\$ 133,879
Equipment Replacement	\$ 127,763
Compensated Absences Fund	\$ 112,873
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 3,003,138</u>

The Emergency Reserve Fund Balance is \$816,655.54 (not included above).



 Tori Hannah, Finance Director

1/9/2015

 Date

 Christine McBroom, City Treasurer

 Date

City Payment Register

1/9/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79343	01/09/2015 Licensee Type Business	Open	Date 12/30/2014	Description Refund Business License	TERANEW COMPANY dba MAGIC MUC	\$35.00
79344	01/09/2015 Invoice 1214-03	Open	Date 12/31/2014	Description Fish and Wildlife Monitoring of Soquel Cre	ALLEY, DONALD W	\$8,528.15
79345	01/09/2015 Invoice 134832 134959	Open	Date 12/30/2014 12/30/2014	Description Dec active meters Meter service	CALE AMERICA INC.	\$2,204.00
79346	01/09/2015 Invoice 2015-00000455	Open	Date 12/29/2014	Description POA Long Term Disability-Jan2015	CALIF LAW ENFORCEMENT ASSOC	\$539.00
79347	01/09/2015 Invoice 2015-00000466	Open	Date 01/08/2015	Description POA Dues 1/9/15	CAPITOLA PEACE OFFICERS ASSOC	\$1,557.50
79348	01/09/2015 Invoice 1342 1340 1343	Open	Date 12/31/2014 12/31/2014 12/31/2014	Description Contract Services 12/1/14-12/31/14 NPDES Public Education & Outreach FY 1 Urban Watch 14-15	COASTAL WATERSHED COUNCIL	\$1,541.50
79349	01/09/2015 Invoice 3160	Open	Date 12/19/2014	Description Tree services at 801 Reiverview Dr.	COMMUNITY TREE SERVICE	\$1,800.00
79350	01/09/2015 Invoice R214880	Open	Date 12/18/2014	Description custom bronze plaques	CRESTOR INC.	\$517.98
79351	01/09/2015 Invoice 20141229	Open	Date 12/29/2014	Description batteries, parking	CVS PHARMACY INC.	\$22.53
79352	01/09/2015 Invoice 20141224	Open	Date 12/24/2014	Description Reimb Education Exp	DALLY, ANDREW	\$364.54
79353	01/09/2015 Invoice 14-040808 14-040809 14-039295 14-039248	Open	Date 12/24/2014 12/24/2014 12/18/2014 12/18/2014	Description 400 Gal Ethanol 75 Gal Diesel 110 Gal Diesel 650 Gal Ethanol	FLYERS ENERGY LLC	\$3,555.05

City Payment Register

1/9/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79354	01/09/2015 Invoice 623425	Open	Date 12/17/2014	Description Sweeper Maintenance Fund 1310, Gas Tax	GLOBAL ENVIRONMENTAL PRODUCT	\$2,338.85
79355	01/09/2015 Invoice 20141212	Open	Date 12/11/2014	Description Reimb Educ Expense	GONZALEZ, ESMERALDA	\$258.69
79356	01/09/2015 Invoice 9590759	Open	Date 12/26/2014	Description Cleaning Supplies, Fleet	HOME DEPOT CREDIT SERVICES	\$17.41
79357	01/09/2015 Invoice 50245672	Open	Date 12/10/2014	Description Two Batteries	INTERSTATE BATTERY SYSTEMS OF SAN JOS	\$236.97
79358	01/09/2015 Invoice 20141210z	Open	Date 12/29/2014	Description Video Recording, Hooper Presentation	KATHY D'ANGELO	\$335.00
79359	01/09/2015 Invoice 310613	Open	Date 01/05/2015	Description Contract C12683-01, Canon IR1750	KBA Docusys	\$30.69
79360	01/09/2015 Invoice 6308305	Open	Date 11/30/2014	Description Safe Routes to Schools Study	KIMLEY-HORN AND ASSOCIATES, INC	\$1,750.00
79361	01/09/2015 Invoice 34941	Open	Date 12/22/2014	Description Body Repair, PD072	KRAFT'S BODY SHOP	\$7,359.70
79362	01/09/2015 Invoice 2015-00000456	Open	Date 12/29/2014	Description LIUNA Pension Dues-Dec2014	LIUNA PENSION FUND	\$748.80
79363	01/09/2015 Invoice 22	Open	Date 12/18/2014	Description McGregor Skate Park Design Fund 1200, CIP	MICHAEL GREENWALD	\$4,250.00
79364	01/09/2015 Invoice 49873	Open	Date 12/16/2014	Description 3000 City Envelopes Fund 2210, Stores	MISSION PRINTERS	\$197.45
79365	01/09/2015 Invoice 38135-001	Open	Date 12/18/2014	Description 2015 Nozzle & Toxic Fees	MONTEREY BAY UNIFIED AIR POLLUTION CON	\$349.00
79366	01/09/2015 Invoice 30	Open	Date 01/05/2015	Description Dec 2014 Contract Services, PW	MORRISON, ED	\$2,500.00

City Payment Register

1/9/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79367	01/09/2015	Open			NORTH BAY FORD	\$328.20
	Invoice		Date	Description		Amount
	245564		12/16/2014	Auto Parts, PD 091		\$15.93
	245565		12/17/2014	Auto Parts, PD111		\$64.93
	FOCS296376		12/22/2014	Electrical Repair, PD111		\$210.00
	245722		12/26/2014	Name Plate, CSO-I		\$37.34
	245628		12/19/2014	Core Processor, PD111		\$391.82
	CM245628		12/22/2014	Return Core Processor		(\$391.82)
	245595		12/18/2014	Keyless Kit		\$470.14
	CM245595		12/19/2014	Return Keyless Kit		(\$470.14)
79368	01/09/2015	Open			O'Reilly Auto Parts	\$32.60
	Invoice		Date	Description		Amount
	2763-174542		12/15/2014	Sweeper parts		\$32.60
				Fund 1310, Gas Tax		
79369	01/09/2015	Open			ORCHARD SUPPLY HARDWARE	\$171.59
	Invoice		Date	Description		Amount
	6009-1871973		12/15/2014	Supplies		\$31.99
	6013-4798109		12/13/2014	Flashlight and batteries		\$41.30
	6009-9872193		12/16/2014	Misc.		\$98.30
79370	01/09/2015	Open			PACIFIC GAS & ELECTRIC	\$13,054.13
	Invoice		Date	Description		Amount
	2015-00000464		12/12/2014	Monthly Elec		\$13,007.51
	2015-00000465		12/12/2014	Pac Cove MHP Elec and Gas		\$46.62
				Fund 1000, Gen Fund=\$4138.83		
				Fund 1300, SLESF=\$82.78		
				Fund 1310, Gas Tax=\$7160.57		
				Fund 1311, Wharf Fund=\$1671.95		
79371	01/09/2015	Open			PALACE OFFICE SUPPLIES	\$707.51
	Invoice		Date	Description		Amount
	295903		12/16/2014	Office Supplies, City Hall		\$6.02
	295875		12/16/2014	Office supplies-PD		\$40.12
	296112		12/17/2014	Office supplies-PD		\$9.15
	296756		12/22/2014	Office supplies-PD		\$64.33
	296763		12/22/2014	Office supplies-PD		\$23.13
	296710-0		12/29/2014	Supplies-Rec		\$337.23
	297007-0		12/29/2014	Office Supplies-Rec		\$6.51
	C295685		12/18/2014	Returns, City Hall		(\$6.02)
	295728		12/18/2014	Name Plate, Vice Mayor		\$11.96
	296285		12/17/2014	Frames		\$79.39
	22452		12/10/2014	Install Tracie's desk		\$163.13
	C296112		12/22/2014	return office supplies, PD		(\$9.15)
	C296710		12/30/2014	Return Office Supplies, Rec		(\$18.29)
				Fund 1000, Gen Fund=\$616.16		
				Fund 2210, Stores=\$91.35		

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Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79372	01/09/2015	Open			PEELLE TECHNOLOGIES INC.	\$3,399.57
	Invoice		Date	Description		Amount
	COCPT1983		12/22/2014	Document Scanning		\$778.21
	COCPT1982		12/22/2014	Document Scanning		\$2,621.36
				Fund 1000, Gen Fund=\$778.21		
				Fund 1317, Techno Fee=\$2621.36		
79373	01/09/2015	Open			PERFORMANCE PAINTING CO.	\$1,240.00
	Invoice		Date	Description		Amount
	076360-a		12/30/2014	Community Room painting		\$620.00
	076360-b		12/30/2014	PD remodel painting		\$620.00
				Fund 1000, Gen Fund=\$620.00		
				Fund 1200, CIP=\$620.00		
79374	01/09/2015	Open			PIVOT INTERIORS INC.	\$6,488.73
	Invoice		Date	Description		Amount
	203597D		12/19/2014	Tables & Chairs for Community Room		\$6,488.73
				Fund 1200, CIP		
79375	01/09/2015	Open			PLAN REVIEW CONSULTANTS INC	\$9,720.00
	Invoice		Date	Description		Amount
	15-001		01/01/2015	Dec 2014 Building Dept Services		\$9,720.00
79376	01/09/2015	Open			PREMIUM MARKETING GROUP	\$192.82
	Invoice		Date	Description		Amount
	14642		11/17/2014	Employee Recognition Awards		\$192.82
				Fund 2210, Stores		
79377	01/09/2015	Open			ROGERS, ANDERSON, MALODY & SCOTT, LLP	\$3,500.00
	Invoice		Date	Description		Amount
	43267		11/30/2014	Progress Billing on FY13/14 Audit		\$3,500.00
79378	01/09/2015	Open			SCC INFORMATION SERVICES	\$521.99
	Invoice		Date	Description		Amount
	Jan 2015		01/01/2015	Open Query scan Jan. 2015		\$521.99
79379	01/09/2015	Open			SCOTT DUNCAN	\$397.89
	Invoice		Date	Description		Amount
	20140105		01/05/2015	Stain wood trim in Comm Room		\$397.89
				Fund 1200, CIP		
79380	01/09/2015	Open			SERVPRO OF SANTA CRUZ	\$145.92
	Invoice		Date	Description		Amount
	3082		12/15/2014	Bio Hazard clean up		\$145.92
79381	01/09/2015	Open			STAPLES	\$197.19
	Invoice		Date	Description		Amount
	8032549995		12/20/2014	Office supplies-PD		\$197.19
79382	01/09/2015	Open			STATE DISBURSEMENT UNIT	\$864.00
	Invoice		Date	Description		Amount
	2015-00000467		01/08/2015	Garnishment 1/9/15		\$864.00
79383	01/09/2015	Open			STATE WATER RESOURCES CONTRC	\$559.00
	Invoice		Date	Description		Amount
	SW-0092105		12/10/2014	Pac Cove Parking Lot Annual Permit Fee		\$559.00

City Payment Register

1/9/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79384	01/09/2015 Invoice 11915	Open	Date 01/05/2015	Description Banner	STOKES SIGNS	\$1,107.08
79385	01/09/2015 Invoice 18996	Open	Date 12/10/2014	Description Uniform Expense, M. Gonzalez-PD	SUMMIT UNIFORM CORP	\$489.38
79386	01/09/2015 Invoice 6682 ES	Open	Date 12/29/2014	Description Postage for Mailing of Early Spring brochu	UNITED STATES POSTAL SERVICE	\$5,100.00
79387	01/09/2015 Invoice 2015-00000468 2015-00000470	Open	Date 11/28/2014 12/31/2014	Description UPEC Dues Nov 2014 UPEC Dues Dec 2014	UPEC LIUNA LOCAL 792	\$2,427.75
79388	01/09/2015 Invoice 268811676 268600426	Open	Date 12/24/2014 12/22/2014	Description Contract 500-0296803-000, IR2525 Contract 500-0332356-000, Canon IR1750 Fund 1000, Gen Fund=\$98.97 Fund 2210, Stores=\$80.48	US BANCORP EQUIPMENT FINANCE,	\$179.45
79389	01/09/2015 Invoice 2015-00000469	Open	Date 01/08/2015	Description PARS - 1/9/15	US BANK PARS	\$152.18
79390	01/09/2015 Invoice AugDUI	Open	Date 08/27/2014	Description WPD checkpoint-grant funded	WATSONVILLE POLICE DEPT	\$2,058.30
79391	01/09/2015 Invoice 2015-00000460	Open	Date 12/31/2014	Description Safe Ride Home 2015	Autoworld Rentals	\$96.73
79392	01/09/2015 Invoice 122123595	Open	Date 12/30/2014	Description Refund cite 122123595	Borene, Randy	\$39.00
79393	01/09/2015 Invoice 2015-00000463	Open	Date 01/07/2015	Description Refund Planner Cost Recovery Fees	DANIEL GOMEZ	\$3,654.50
79394	01/09/2015 Invoice 2015-00000475	Open	Date 01/09/2015	Description Dec2014 Life & Disability Ins	LIFE INS CO OF NORTH AMERICA-CIG	\$2,110.89

Type Check Totals:

\$99,974.21

City Payment Register

1/9/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
<u>EFT</u>						
51	01/09/2015	Open			PITNEY BOWES INC.	\$2,153.61
	Invoice		Date	Description		Amount
	Dec2014		01/09/2015	Postage refill, City Hall Fund 2210, Stores		\$2,153.61
52	01/09/2015	Open			CalPERS Health Insurance	\$62,537.63
	Invoice		Date	Description		Amount
	2015-00000472		01/09/2015	GROUP HEALTH - Jan2015		\$62,537.63
53	01/09/2015	Open			EMPLOYMENT DEVELOPMENT DEPT	\$9,165.06
	Invoice		Date	Description		Amount
	2015-00000473		01/09/2015	State Withholding, 1/9/15 payroll		\$9,165.06
54	01/09/2015	Open			INTERNAL REVENUE SERVICE	\$36,394.45
	Invoice		Date	Description		Amount
	2015-00000474		01/09/2015	FED Withholding & Medicare, 1/9/15 payrc		\$36,394.45
55	01/09/2015	Open			ICMA RETIREMENT TRUST 457	\$3,474.16
	Invoice		Date	Description		Amount
	2015-00000476		01/09/2015	457 Contribution, 12/26/14 Payroll		\$3,474.16
56	01/09/2015	Open			ICMA RETIREMENT TRUST 457	\$4,124.16
	Invoice		Date	Description		Amount
	2015-00000477		01/09/2015	457 Contribution, 1/9/15 Payroll		\$4,124.16

Type EFT Totals:

\$117,849.07

CITY - Main City Totals

Checks	Count	saction Amount	Reconciled Amount
	52	\$99,974.21	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	52	\$99,974.21	\$0.00
EFTs	Count	saction Amount	Reconciled Amount
	6	\$117,849.07	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	6	\$117,849.07	\$0.00
All	Count	saction Amount	Reconciled Amount
	58	\$217,823.28	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	58	\$217,823.28	\$0.00

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CITY COUNCIL AGENDA REPORT

MEETING OF JANUARY 22, 2014

FROM: CITY MANAGER AND FINANCE DEPARTMENTS

SUBJECT: MEASURE O PROGRESS REPORT

RECOMMENDED ACTION: Receive the Measure O Progress Report

BACKGROUND: On November 26, 2012, voters approved Measure O, instituting a 0.25% local sales tax. The City also receives an additional 0.25% sales tax (Measure D) which is anticipated to expire in 2017. During the five-year bridge period, when both sales tax measures are in place, a plan was developed to devote 100% of Measure O revenues to the following priorities: Restore reserves, repair and repave City streets; and support community policing projects.

Since implementation, all Measure O revenues have been used to fund these initiatives.

DISCUSSION: An update on the original plan is listed below:

	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	Total
CIP/Street Maint.	\$94,600	\$490,900	\$504,900	\$655,000	\$965,000	\$2,710,400
Reserves	136,500	463,100	447,700	273,000	-	1,320,300
PW Crew	9,100	45,950	63,300	100,000	100,000	318,350
PD Staff	5,400	18,800	26,000	35,000	35,000	120,200
Total Measure O	\$245,600	\$1,018,750	\$1,041,900	\$1,063,000	\$1,100,000	\$4,469,250
<i>Funding Goal Met</i>	✓	✓	<i>In Progress</i>			
GF to Reserves	\$350,000	\$150,000	\$200,000			\$700,000

Reserves

With the passage of Measure O, it was originally planned that the reserves would be fully funded in Fiscal Year 2016/2017. In Fiscal Year 2012/2013, an additional \$350,000 was transferred to reserves, with funding primarily from the proceeds of an insurance settlement. Over the next two fiscal years, the General Fund provided supplementary contributions of \$150,000 and \$200,000. These additional contributions are anticipated to bring the reserves to their original \$3 million target in mid Fiscal Year 2015/2016.

During the Fiscal Year 2014/2015 mid-year projections, the City Council may consider allocating a portion of the General Fund's Unassigned Fund Balance to these priorities.

Repair and Repave City Streets

Since its adoption, over \$800,000 in Measure O funds have been budgeted for slurry seal and paving projects throughout the City, while just over \$200,000 has been budgeted for sidewalk and other transportation projects. Measure O funds have also been used to fill two previously unfunded vacant Maintenance Worker positions on the Streets Crew.

The following chart shows the status of the larger projects that have been funded.

Measure O - CIP Project Update

	Funded	In Progress	Complete
Cliffwood Heights Slurry Seal			
Riverview Terrace Slurry Seal			
Clares & Wharf Traffic Calming			
Bay Street Streetscape			
Park Avenue Sidewalk			
Park Avenue Paving & Bike Lane			
Rosedale Ave., Rosedale Circle, Carl and Alma Lanes			
Monterey & Park Railroad Station Park & Pathway			

Community Policing Projects

Measure O Funds also supported an increased Police presence in the Village, beach, and neighborhood areas. These additional hours provide a better incident response time during the peak summer tourist season, support public safety efforts on evenings with high demand, and provide greater engagement in community-orientated policing projects.

ATTACHMENTS: None

Report Prepared By: Tori Hannah
Finance Director

Jamie Goldstein
City Manager

Reviewed and Forwarded
By City Manager:





**CITY COUNCIL
AGENDA REPORT**

MEETING OF JANUARY 22, 2015

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: FUTURE LIBRARY SITE SELECTION

RECOMMENDED ACTION: Select a site for a new future library and direct staff to focus library planning efforts at the selected site.

BACKGROUND: On January 8, 2015, the City Council voted to accept the Ad-Hoc Library Committee's recommendation that a new, future library be constructed on the current library site. The City Council voted to continue selection of a site until the January 22, 2015, meeting to allow the full City Council to consider the matter.

DISCUSSION: The Ad-Hoc Library Committee met several times in 2014 to review and consider possible sites for a new library. The Committee chose to focus on sites currently owned by the City to eliminate the need for land acquisition costs, which resulted in two candidate sites: the current library property and the City Hall site.

Report on Ad Hoc Library Committee Recommendation for Future Library Site. The Committee discussed and considered the merits of each site and presented their findings in the following pros and cons table:

Current Library Site	
<p>Pros</p> <ul style="list-style-type: none"> • Close multi residential housing; • Easy access to Central Soquel; • Adjacent to Rispin; • Near 41st retail; • On north-south travel route; • Near "center of town". 	<p>Cons</p> <ul style="list-style-type: none"> • Site may require additional land acquisition for 12,000-13,000 SF library; • Temporary impacts to library services during construction; • Parking for potential future Rispin project may be impacted, depending on land acquisitions.

Item #: 10.B. Staff Report.pdf

AGENDA STAFF REPORT January 22, 2015
Future Library Site Selection

Monterey/Pac Cove (City Hall) Site	
Pros <ul style="list-style-type: none">• Near NB Middle School;• No land acquisition necessary;• Also near "center of town";• On east-west travel route/freeway access;• Near future Pac Cove park ;• Co-location of public facilities;• Leverages other City goals:<ul style="list-style-type: none">○ First responders out of flood zone;○ Component of parking structure/open space plan for Pac Cove;○ Economic development.	Cons <ul style="list-style-type: none">• Summer parking challenges;• Complicated large scale project;• Hillside construction;• Former RDA funding limited to interior finishes and furnishing.

Ultimately, the Committee recommended the City focus its planning efforts on the current library site due to its central location and proximity to multi-family residential uses, 41st Avenue retail stores, and Soquel. Although the City Hall site was also found to be centrally located, the Committee cited concerns with parking, redevelopment funding limitations, and the potential for a library project to be delayed if it were included in a larger, more complicated civic center project.

FISCAL IMPACT: None

ATTACHMENTS: None

Report Prepared By: Richard Grunow
Community Development Director

Reviewed and Forwarded
By City Manager: 

Adm



CITY COUNCIL AGENDA REPORT

MEETING OF JANUARY 22, 2015

FROM: CITY MANAGER

SUBJECT: CONSIDER INITIATING A PUBLIC PROCESS TO EVALUATE OPTIONS TO DEVELOP A NEW PUBLIC PARK, A PARKING STRUCTURE, NEW CIVIC FACILITIES, AND A HOTEL ON 420 CAPITOLA AVE AND THE PACIFIC COVE SITES

RECOMMENDED ACTION: Authorize staff to initiate a public process to consider options to redevelop 420 Capitola Avenue and the Pacific Cove sites consistent with adopted General Plan goals, authorize the expenditure of up to \$25,000 to update parking structure design/costs and retain the City's on-call architect to help develop project alternatives, and approve associated Budget Adjustment (Attachment 1).

BACKGROUND: In 2011 City facilities at 420 Capitola Avenue were inundated with water twice, with water entering the police station and City Council Chambers. That flood required the relocation of the police department into trailers for more than five months. The Local Hazard Mitigation Plan, which was prepared in 2012, identifies moving these important public facilities out of the flood plain as a high priority project. In 2013, the City Council authorized construction of a temporary parking lot on Lower Pacific Cove. At that time City Council directed staff to develop a plan to transition those parking spaces into a parking structure to free up the Lower Pacific Cove site for public open space.

On October 9, 2014, the City Council considered an Exclusive Negotiating Agreement (ENA) with Lawlor/French LLC, a local development firm, to enter into a partnership to hold a public process to consider a project on the City Hall/Pacific Cove site. Specifically the project concept for the seven acre City Hall/Pacific Cove site included: a new park in Lower Pacific Cove, a parking structure, new City Hall/Police out of the flood plain, and a new hotel. That agreement would have required the City expend \$25,000 to help prepare material for the public workshops¹, and committed the City to working with the Lawlor/French team should the City ultimately choose to proceed with a project.

At that hearing, City Council rejected the EN, and directed staff to return with a proposal for a staff-lead public process to consider options to redevelop the site. In addition, Council requested that when the item returned to the City Council staff include existing site planning information the City had already obtained to help inform the process.

¹ The proposed ENA included a mandatory \$25,000 for design/project management services plus an additional \$25,000 fee if the City ultimately elected not to proceed with a project.

Item #: 10.C. Staff Report.pdf

AGENDA STAFF REPORT JANUARY 22, 2015
SUBJECT: REDEVELOPMENT OF CITY HALL/PACIFIC COVE

DISCUSSION: Should the Council choose to redevelop the City Hall/Pacific Cove site, the primary goals as identified in the City's General Plan, certified Local Hazard Mitigation Plan (LHMP), and proposed by staff, are:

- Create a park/open space in Lower Pacific Cove (General Plan);
- Relocate police and emergency operations out of the flood plain (LHMP, General Plan);
- Build a multi-story parking structure to consolidate existing surface parking lots (General Plan); and
- Limit impact on the existing General Fund (staff proposed).

Developing a project to meet these objectives will cost more than \$20 million. In an effort to find a cost effective solution to these issues that does not result in a significant new liability to the existing General Fund or impose a new tax on the community, staff worked to develop a concept that achieves the goals identified above. The primary financing mechanism behind that overall project was the creation of a new ~80 room hotel on the current City Hall site.

Should City Council wish to develop this project, staff has outlined a public outreach process to further vet the project, and developed a project budget to ensure the process is well informed with the best information available. The basic elements of the proposed public outreach process, Attachment 6, includes:

- Extensive public noticing;
- Dedicated page on City website with project information;
- Two public workshops (dates to be determined in February and March); and
- Final report to Council for consideration of next steps (April).

The budget includes funding to update the 2011 Watry Parking Structure Study as some of the project constraints have changed and costs have increased. In addition, staff proposes the City's on-call architect be retained to help refine concepts that are developed during the public process, and to help provide context regarding viable options for the site.

Also attached to this report are three studies previously prepared in connection with the project. With the exception of the Watry Parking Structure Study, which was funded through a Federal Grant, the other reports were prepared at no cost to the City.

Watry Parking Structure Study (Attachment 2) – This 2011 study evaluated several options to construct a parking structure, ultimately recommending a three level option at a cost of \$12.8 million. Staff is recommending an update to this study, as some of the projects constraints have eased. In particular with the Regional Transportation Commission's acquisition of the rail right of way, and the closure of the Pacific Cove Mobile Home Park, it may be possible to widen the structure and reduce per space costs.

New City Hall Study (Attachment 3) – In 2012 Devcon Construction Inc. prepared a pro-bono conceptual site plan/cost estimate to develop a joint City Hall-Library on the northeast portion of the Pacific Cove site. The study included a 10,000 square foot (SF) library, 2,000 SF council chambers, and a 1,200 SF museum on the upper level, and a 16,000 SF City Hall on the lower level that included the police station and City administrative offices. The total project cost was estimated at \$13.2 million. This study could be updated should the library be removed from the project, and to evaluate the best future location for the Capitola Museum, should the project be pursued.

AGENDA STAFF REPORT JANUARY 22, 2015
SUBJECT: REDEVELOPMENT OF CITY HALL/PACIFIC COVE

Library Facility Master Plan (Attachment 4) – In 2013 Santa Cruz Public Libraries completed a Facilities Master Plan that looked at all 10 branch libraries in the County. As part of that effort, the project consultant developed two rough conceptual alternatives for a new Capitola Branch Library, one at the current site on Wharf Road and the other on Monterey/Bay Avenue. The graphic of the Monterey/Bay Avenue option is attached.

October 9, 2014 Power Point Presentation (Attachment 5) – The Powerpoint presentation outlines the policy basis, funding challenges, and timelines for a potential project.

FISCAL IMPACT: The \$25,000 in proposed funding for the engineering/design services would be made available using \$10,000 in the City Manager's Unanticipated Events Budget and through approval of the attached Budget Adjustment transferring \$15,000 from General Fund Balance.

ATTACHMENTS:

1. Budget Adjustment
2. Watry Parking Structure Study excerpt
3. Devcon New City Hall Study
4. Library Facility Master Plan study excerpt
5. October 9, 2014 Power Point Presentation
6. Proposed Public Outreach Process

Report Prepared By: Jamie Goldstein
City Manager

Reviewed and Forwarded
By City Manager 



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Date 1/15/2015

Requesting Department City Manager

Administrative Council

Item # 10.C.
 Council Date 1/22/2015
 Council Approval _____

Revenues		
Account #	Account Description	Increase/Decrease
1200-00-00-000-3910.100	Interfund Transfer In - GF	25,000
Total		25,000

Expenditures		
Account #	Account Description	Increase/Decrease
1000-99-99-000-4910.200	Interfund Transfer Out - CIP	25,000
1200-00-00-000-4390.200	Design Services	25,000
1000-10-11-000-4385.999	Unanticipated Events	(10,000)
Total		40,000

Net Impact **(15,000)**

Purpose: Engineering/Design services to update the parking structure design costs and retain the City's on-call architect to help develop project alternatives

Department Head Approval _____

Finance Department Approval _____

City Manager Approval _____

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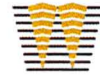
Capitola Village Parking Structure Planning Project for the City of Capitola



February 18, 2011

 **WATRY DESIGN, INC.**
Architects • Engineers • Parking Planners

FIELD
PAOLI



Capitola Village Parking Structure Planning Project
for the
City of Capitola

February 18, 2011
Prepared by

Watry Design, Inc.
Architects, Structural Engineers, Parking Planners

with

FIELD PAOLI
Architects



This report was prepared by Watry Design, Inc. for the City of Capitola under award No. 07-69-06484 from the Economic Development Agency, U.S. Department of Commerce. The statements, findings, conclusions, and recommendations are those of the author(s) and do not necessarily reflect the views of the Economic Development Agency or the U.S. Department of Commerce.

420 Capitola Ave,
Capitola, CA 95010
Phone: 831.475-7300 • Fax: 831.464-8659

February 18, 2011

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December 16, 2010

Mr. Steve Jesberg
Public Works Director
420 Capitola Avenue
Capitola, CA 95010

RE: Capitola Village Parking Structure Planning Project

Dear Steve,

Watry Design is pleased to submit to you the Capitola Village Parking Structure Planning Study. This feasibility report includes results from data collection and site analysis in conjunction with the efforts of Field Paoli. Watry Design and Field Paoli have endeavored to assemble this information into a clear and concise format. We believe that it addresses the concerns and criteria identified in the original Request for Proposal, as well as those raised during the study process.

We thank you for this opportunity to work for you and hope to do so again in the near future.

Sincerely,

WATRY DESIGN, INC.

Michelle Wendler, Architect
Principal

February 18, 2011

Page 3



Chapter 1 - Introduction

Background

This Parking Feasibility Study has been prepared by Watry Design, Inc. and Field Paoli, with direction from City of Capitola staff for short- and long-term planning purposes. It is the intent of this project to develop preliminary project details for the future development of a multi-level parking structure, which can then be incorporated with a future City Hall site redevelopment. The project will be developed in phases; the first phase is the parking structure with a possible City Hall/commercial development as a second phase.

Study Chronology

Task 1: Stakeholder meetings/background research – Watry met with City Staff and members of the City’s Traffic and Parking Commission subcommittee for the Parking Structure to discuss background information, project vision and related issues. Prior to this meeting Watry reviewed documents provided by the City.

Task 2: Site meetings and Design coordination – Watry reviewed the site and developed design parameters and standards to be used in the preliminary design effort. The design parameters included, entrance and exit limitations, topography, number of parking spaces provided, and pedestrian access routes to the Central Village.

Task 3: Development of options for Parking Structure – Watry developed a set of preliminary options for the parking structure for review by the City and Commission. These options presented five alternative plan layout options. Preliminary cost estimates for each option were provided.

Task 4: Site Master Plan – Watry, in conjunction with Field Paoli, developed site plans for the entire site, incorporating parking structure and City Hall, developing spaces for future uses including civic functions and potential commercial space.

Task 5: Floor Plans for two selected parking structures. - Watry prepared plan sheets for two selected parking structure options. These plans included floor plans, basic structural elements, entrance and exit paths of travel for both vehicles and pedestrians and other elements necessary to visually depict the structure on site. Parking structures are placed on site background taken from aerial photography.

Task 6: 3-D renderings and visualization for site master plan - Based on direction from City staff Field Paoli prepared plan sheets for two final site master plans. An architectural rendering was prepared to represent architectural character of parking structure within the site context.

Task 7: Develop Parking Structure costs estimates – Rough cost estimates were developed for the two selected parking structure options. Include are cost estimates for planning, permitting, engineering, construction, and construction management costs, i.e. soft costs.

Task 8: Develop Site Master Plan costs – Watry and Field Paoli developed a budgetary cost estimate for the selected master plan. The estimate includes preliminary site development cost based on square footage of the buildings and site improvements.

Task 9: Project Report - The final project report describes the process of developing the selected options, specific details, costs estimates and reduced plan sheets.

Basis of Analysis

The study was established with the parameters that the structure should achieve a minimum of 325 new parking spaces to a maximum of 800 new parking spaces for a estimated cost of \$10,000,000. Below is a brief summary of the parking demand requirements derived from previous studies authorized by the City of Capitola. As the Pacific Cove Lot is the only parcel left large enough to develop structured parking, it would be ideal to maximize the number of parking stalls provided while remaining within the budget the City can finance.

The following chart was excerpted from the Report on Parking Expansion Alternatives for the Traffic and Parking Commission dated April 14, 2010.

Demand	Low	High
Current Shortfall	176	390
Village Hotel	60	120
Replace Theater Spaces	39	39
Esplanade Pedestrian Walk	0	100
Valet Parking Program	0	50
Other New Development	50	100
Total Long Term Parking Needs	325	799

Chapter 2 - Parking Capacity Analysis



Parking Structure Design Analysis

Watry Design was commissioned by the City of Capitola to evaluate the feasibility of accommodating structured parking within the Pacific Cove Parking Lot. The analysis was provided in two steps, an initial analysis of 5 options followed by the development of 2 final options derived from the initial analysis.

Parking structures are made up of parking bays that include a drive aisle with parking stalls on either side. Efficient parking layouts have parking on both sides of a drive aisle. This parking can either be angled parking or 90 degree parking. 90 degree parking is more efficient than angled parking, but requires a wider width than angled parking. Two bay solutions fit the parking structure within the existing parking lot area. Initial analysis determined that the width of the site in the north south direction was a critical factor in the layout of the structure. Both 2 bay and 3 bay parking solutions were compared to the width of the site. 2 Bay structures only yield the minimum parking stalls and require 4 levels of parking to achieve that goal. Three bay parking solutions exceed the footprint of the existing parking lot and extend past the fence line to the north. Using 60 degree parking with 3 bays, you can meet the minimum parking demand in three parking levels. Since the height above grade is a factor relative to the impact on the surrounding community and the distance below grade is a factor relative to increasing cost, it was determined that the parking structure should not be higher than the adjacent railroad tracks and ideally would not be below grade far enough to require mechanical ventilation or sprinklers. These conditions guided the development of the final two options.

In addition to the analysis above, the following factors played into the decision for the final options.

Angled versus 90 degree parking

Both 90 degree parking and angled parking were reviewed in the initial options. For the 2 bay solutions, 90 degree parking was used throughout. For the three bay solutions, angled parking was used, except on the ramp. 90 degree stalls were utilized where two-way circulation is required. 90 degree parking is more efficient than angled parking, which means that it will cost less per parking stall to build. However, due to the narrow site, it was determined that three bays of 90 degree parking was not feasible. In the final 2 options, 3 bay solutions of both 45 degree and 60 degree angles were evaluated. These options were evaluated to determine the impact on the northern area beyond the parking lot and took into consideration the removal of existing trees. Option 2 is 45 degree parking and provides a narrower building, but less parking stalls on each floor. Option 1 uses a 60 degree solution, is more efficient, but extends 9'-6" further to the north. (14'-6" past fence versus 5'-0" past fence).

Parking Stall Size

The initial options were reviewed with both 9'-0" wide and 8'-6" parking spaces. The standard stall sizes required by the City of Capitola zoning regulations are 9'-0" wide by 20'-0" long, however the existing parking stalls in the Pacific Cove Lot are much smaller than that. The size of a parking space is usually relative to the type of user. High turnover spaces with less familiar users generally require wider parking spaces. Lower turnover spaces can have narrower parking spaces. Because the parking in this structure is longer term and lower turnover, we are recommending that 8'-6" wide by 18'-0"

long stalls be used. In addition, the width of the stall has an affect on the efficiency which has a direct relationship to cost. Narrower stalls allow more stalls in the same square footage. It should also be noted that this is the most common stall size used in the Bay Area. This stall size is assumed for all the final options.

Ramp Type

Both express ramps and parked on ramps were investigated in the initial options. Express ramps are ramps that average up to 15% slope and connect the floors without parking. Parked on ramps are parking bays that are sloped to connect the floors. Express ramps provide a higher level of service because cars can circulate from floor-to-floor without interacting with cars pulling in and out of parking spaces. Although they allow the parking to be on flat floors, they are less efficient and therefore contribute to a higher cost per parking stall. Parked on ramps are generally more advantageous in low turnover parking, are more efficient and therefore contribute to a lower cost per stall. However, parked on ramps require one third of the stalls to be parked on sloping floors and since the circulation between floors must also interact with cars pulling in and out of parking spaces, it provides a lower level of service. Due to the site configuration, it was possible to use an express ramp with the two bay solutions and it was investigated as a possible option. The 3 bay solutions were studied with parked on ramps. The conclusion was to use parked on ramps, based on the type of user, a low turnover rate and the importance of maximizing new parking stalls within the site parameters and budget. The final options utilize a parked on ramp solution.

Number of Levels and Relationship to Existing Grade

Initial options were reviewed having three and four parking levels at a grade elevation of 33.5 and at 22. At elevation 33.5, the lowest level of parking did not require mechanical ventilation or sprinklers. At elevation 22, the lowest level requires both. After review of 3-D massing models to understand the proportions of the proposed options and their impact on the surrounding area, it was determined that the top deck of the parking structure should not be higher than the railroad tracks on the south side. The final options include a 3 and 4 level solution. Both options set the top deck at the tracks and therefore the lowest level of the 4 level option is completely below grade and would require mechanical ventilation and sprinklers.

The following programmatic items were included in all options.

Stairs and elevator cores were included at the southwest and southeast corners of the site providing connections to Monterey and Capitola Ave as well as to City Hall. The southwest core utilizes a new pedestrian linkage proposed to connect to Capitola Ave that will provide a more direct access to the Village. The vehicular access from Capitola Ave was widened to provide 2-way circulation at this entrance.

All options evaluated provide an area for valet parking on the top deck to provide additional new parking stalls into the Village area. The valet area would be utilized by hotels in the village and would be separated from the general use parking.



Parking Structure Descriptions for Final Options 1 and 2

The final options summary is provided below: Note both options retain 23 on grade stalls which are included in the stall count

	Option 1	Option 2
SQUARE FOOTAGE	168,300	213,400
STALL ANGLE	60 degrees	45 degrees
NUMBER OF LEVELS	3 levels	4 levels
ENCROACHMENT PAST FENCE	14'-6"	5'-0"
EFFICIENCY	317 sf/stall	331 sf/stall
NUMBER OF TOTAL STALLS	554 stalls	664 stalls
NUMBER OF NET NEW STALLS	320 stalls	430 stalls
TOTAL COST	\$12,777,863	\$18,813,270
COST PER STALL	\$23,065	\$28,333
COST PER NET NEW STALL	\$39,931	\$43,752
ADDED STALLS WITH VALET	26	24

Conclusions

After the evaluation of the final options it was determined that Option 1 was the preferred alternative for the following reasons.

1. It is within the limits of the possible funding scenarios of the City.
2. It meets the minimum parking demand.
3. It fits within the site parameters; below the railroad tracks while not requiring a below grade level.

While Option 2 provides more parking spaces, it's cost per new parking space is higher due to the higher sf/stall and the level below grade. While it is possible to add a level of parking to Option 1 and add approximately 190 parking spaces. The additional level would be below grade and would make the cost per new stall higher. This might be outside the funding limitations of the City.

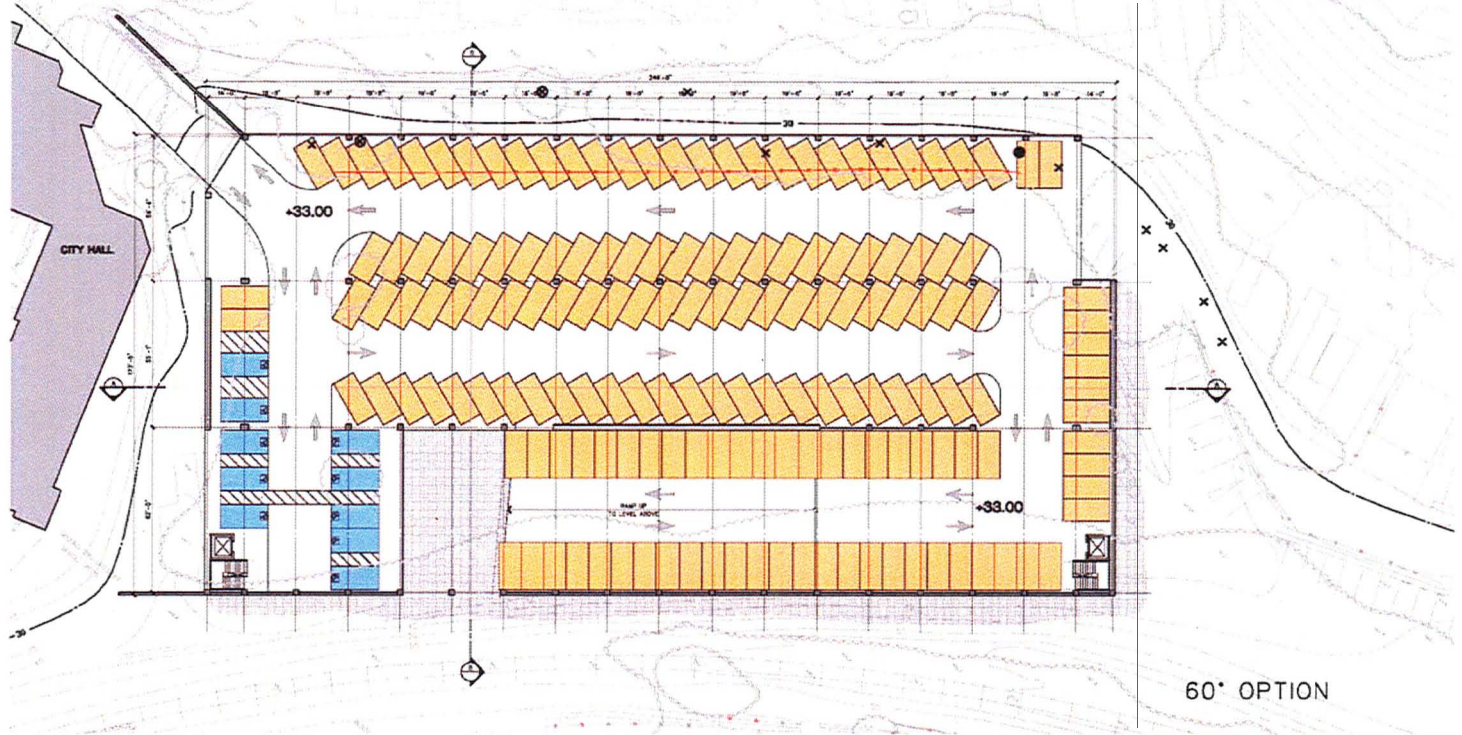
The analysis provided the following insights.

1. It is not possible to meet the maximum parking demand within the funding limitations.
2. 4 levels of parking, if provided above grade to minimize costs, would be too tall.
3. Providing the 4th level of parking below grade may be cost prohibitive.
4. It is necessary to go beyond the limits of the existing surface parking lot to provide a more efficient solution.
5. The distance beyond the parking lot to the north can still be mitigated by landscaping.
6. It is possible to incorporate valet parking to increase the parking supply in the structure.
7. The pedestrian connection to Capitola Avenue is critical to the success of the project.
8. Widening the vehicular access to Capitola Avenue is critical to the success of the project.
9. The structure can be designed for both the current and future City Hall configurations.
10. Keeping the structure below the level of the railroad tracks is an important site consideration.
11. The architectural facade treatment and landscaping will be important to integrate the structure into the existing context and address community compatibility.

PACIFIC COVE PARKING LOT OPTION 1 (PREFERRED)



Chapter 2 - Parking Capacity Analysis



60° OPTION

GROUND LEVEL PARKING PLAN

SCALE: 1/8" = 1'-0"

Not to Scale

TREE LEGEND

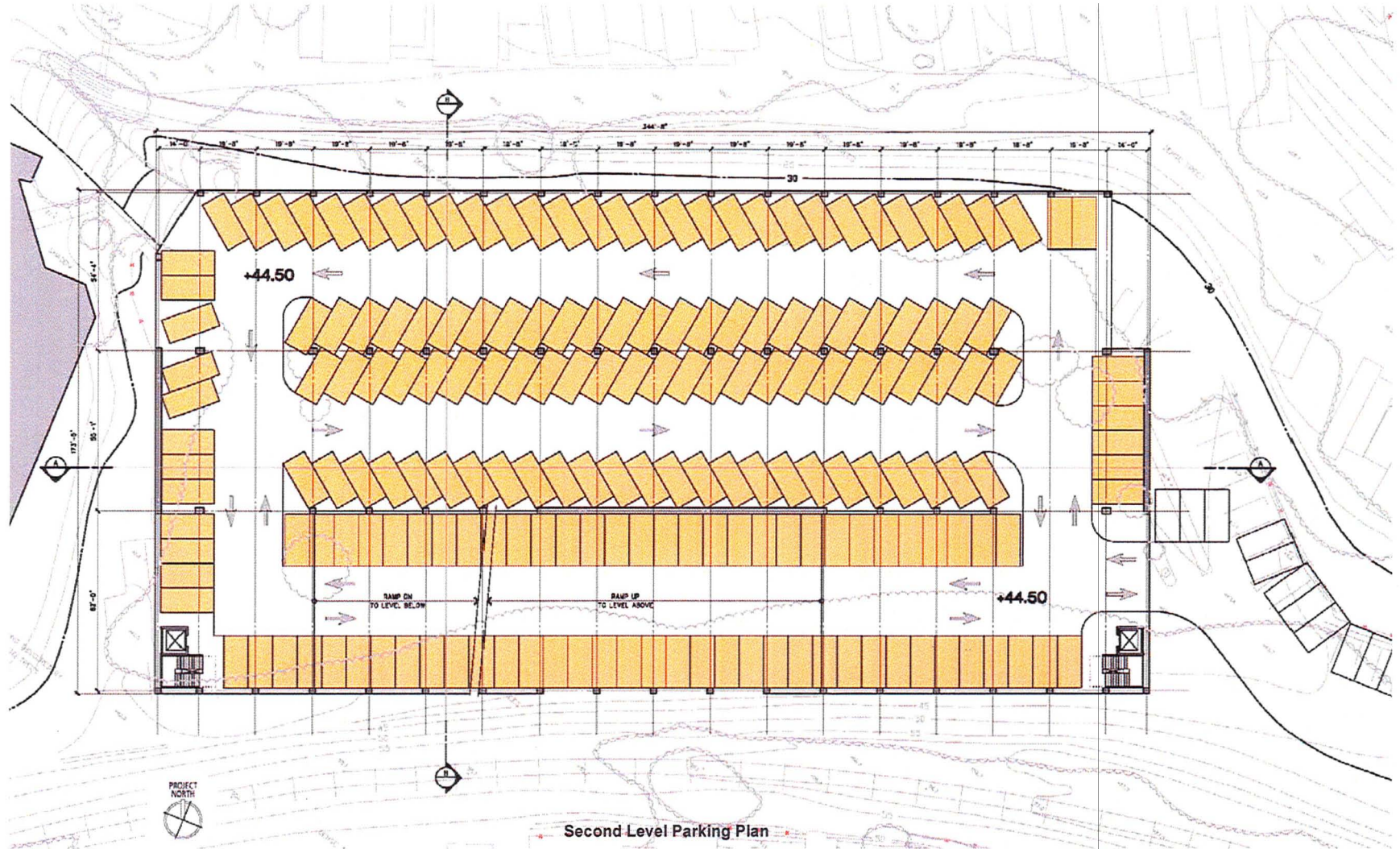
- ⊙ INDICATES REDWOOD TREE
- ✕ INDICATES OAK TREE
- INDICATES PINE TREE



3 - LEVEL						
LEVEL	UNSTALL (8'-0" x 15'-0")	ACCESSIBLE (9'-0" x 15'-0")	VALET (8'-0" x 15'-0")	TOTAL	AREA (SQ.FT.)	SQ. FT. / STALL
Level 3	170	0	0	170	52,900	311
Level 2	189	0	0	189	58,900	312
Level G	162	10	0	172	56,600	328
TOTAL	521	10	0	531	168,300	317
Levels G & 2	361	10	0	381	115,400	320
Level 3 w/ Valet	95	0	101	196	62,900	270
TOTAL	446	10	101	557	168,300	302

+23 ADDITIONAL STALLS ON-GRADE, GRAND TOTAL ON SITE: 554
 NET NEW STALLS: 554 - 234 (E) = 320

PACIFIC COVE PARKING LOT OPTION 1 (PREFERRED)



Second Level Parking Plan

Not to Scale

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DEVCON CONSTRUCTION, INC.

RE: Preliminary Budget
 EST: Doug Maher / Wing Wong
 DATE: 2/8/13

PROJECT: Capitola City Hall
 CLIENT: City of Capitola
 CONTACT: Jamie Goldstein, City Manager
 PHONE #:
 LOCATION: Monterey Street, Capitola, CA

	SHELL	TENANT IMPROVEMENT
LOWER LEVEL	16,060 SF	16,060 SF
UPPER LEVEL	13,424 SF	13,424 SF
TOTAL BUILDING	29,484 SF	29,484 SF
TOTAL SITE	23,301 SF	

VERSION # 1
 DATE OF PRINTING: 2/12/2013

CSI MASTER FORMAT #	DESCRIPTION	Site & Shell	SF = 29,484	TI Base Bid	SF = 29,484	Alternate A Solar Panel	SF = 29,484	Alternate B Asphalt at Garage	SF = 29,484	GRAND TOTAL	SF = 29,484
10000	GENERAL REQUIREMENTS	\$354,879	\$12.04	\$221,801	\$7.52	\$0	\$0.00	\$0	\$0.00	\$576,680	\$19.56
15000	TEMPORARY FACILITIES / CONSTRUCTION SUPPORT - in GCs	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
17400	CLEAN-UP / DUMPSTERS / FINAL CLEAN - in GCs	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
14100	PERMITS & FEES - Below Subtotal	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
14500	TESTING & INSPECTION - Excluded	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
13000	PLANS & ENGINEERING - Below Subtotal	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
17123	STAKING & SURVEYING / LAYOUT	\$20,000	\$0.68	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$20,000	\$0.68
24000	DEMOLITION - Excluded	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
312000	EARTHWORK / SHORING	\$403,148	\$13.67	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$403,148	\$13.67
344000	OFFSITE IMPROVEMENTS	\$151,000	\$5.12	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$151,000	\$5.12
330000	ONSITE UTILITIES	\$136,456	\$4.63	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$136,456	\$4.63
321000	ASPHALT PAVING - Patch work only w/ Earthwork	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$74,400	\$2.52	\$74,400	\$2.52
321700	STRIPING	\$7,725	\$0.26	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$7,725	\$0.26
321400	UNIT PAVERS - Excluded	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
321600	SITE CONCRETE - Stamped Concrete @ Plaza	\$269,163	\$9.13	\$0	\$0.00	\$0	\$0.00	(\$93,000)	(\$3.15)	\$176,163	\$5.97
323100	FENCING	\$4,000	\$0.14	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$4,000	\$0.14
328000	LANDSCAPING & IRRIGATION - Allowance	\$40,000	\$1.36	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$40,000	\$1.36
32000	REBAR - Included at Building Concrete	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
33000	BUILDING CONCRETE / SHOTCRETE / DRILLED PIERS	\$1,539,450	\$52.21	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$1,539,450	\$52.21
33500	CONCRETE STAIN & SEALER	\$108,732	\$3.69	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$108,732	\$3.69
34000	PRE-CAST WALLS - Excluded	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
42000	MASONRY - Excluded	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
51000	STRUCTURAL & MISCELLANEOUS STEEL	\$187,750	\$6.37	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$187,750	\$6.37
53000	METAL DECKING - Below Upper Level	\$73,885	\$2.51	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$73,885	\$2.51
61000	CARPENTRY	\$1,633,692	\$55.41	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$1,633,692	\$55.41
62000	FINISH CARPENTRY / MILLWORK (Millwork with Cabinetry)	\$0	\$0.00	\$6,375	\$0.22	\$0	\$0.00	\$0	\$0.00	\$6,375	\$0.22
64100	CASEWORK - Allowance	\$0	\$0.00	\$379,000	\$12.85	\$0	\$0.00	\$0	\$0.00	\$379,000	\$12.85
67000	ROOF STRUCTURE included with Carpentry	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
71000	WATERPROOFING - Allowance	\$50,000	\$1.70	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$50,000	\$1.70
72000	INSULATION	\$32,450	\$1.10	\$20,000	\$0.68	\$0	\$0.00	\$0	\$0.00	\$52,450	\$1.78
74000	METAL WALL PANELS	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
75000	ROOFING	\$319,164	\$10.82	\$0	\$0.00	\$7,000	\$0.24	\$0	\$0.00	\$326,164	\$11.06
76000	SHEETMETAL- included w/ Roofing	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
86000	SKYLIGHTS - Excluded	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
78000	FIREPROOFING	\$30,000	\$1.02	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$30,000	\$1.02
79000	CAULKING & FIRESTOPPING - Included at Drywall	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
81000	DOORS, FRAMES & HARDWARE	\$35,000	\$1.19	\$108,500	\$3.68	\$0	\$0.00	\$0	\$0.00	\$143,500	\$4.87
83000	OVERHEAD DOORS - Excluded	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
84000	GLASS & GLAZING	\$318,480	\$10.80	\$50,150	\$1.70	\$0	\$0.00	\$0	\$0.00	\$368,630	\$12.50
89000	LOUVERS & VENTS	\$0	\$0.00	\$1,950	\$0.07	\$0	\$0.00	\$0	\$0.00	\$1,950	\$0.07
92000	LATH & PLASTER	\$85,000	\$2.88	\$54,000	\$1.83	\$0	\$0.00	\$0	\$0.00	\$139,000	\$4.71
92200	STEEL STUDS & DRYWALL	\$160,725	\$5.45	\$265,200	\$8.99	\$0	\$0.00	\$0	\$0.00	\$425,925	\$14.45
93000	CERAMIC TILE	\$0	\$0.00	\$31,535	\$1.07	\$0	\$0.00	\$0	\$0.00	\$31,535	\$1.07
95000	CEILINGS	\$0	\$0.00	\$80,642	\$2.74	\$0	\$0.00	\$0	\$0.00	\$80,642	\$2.74
96000	FLOORING	\$0	\$0.00	\$116,122	\$3.94	\$0	\$0.00	\$0	\$0.00	\$116,122	\$3.94
99000	PAINTING	\$28,500	\$0.97	\$77,900	\$2.64	\$0	\$0.00	\$0	\$0.00	\$106,400	\$3.61
102800	TOILET PARTITIONS AND ACCESSORIES / LOCKERS	\$0	\$0.00	\$54,834	\$1.86	\$0	\$0.00	\$0	\$0.00	\$54,834	\$1.86
114000	KITCHEN EQUIPMENT - Excluded	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
111300	DOCK EQUIPMENT - Excluded	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
130000	MISCELLANEOUS SPECIALTIES - Allowance	\$0	\$0.00	\$39,306	\$1.33	\$0	\$0.00	\$0	\$0.00	\$39,306	\$1.33
142000	ELEVATOR	\$110,000	\$3.73	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$110,000	\$3.73
210000	FIRE SPRINKLERS	\$118,000	\$4.00	\$52,000	\$1.76	\$0	\$0.00	\$0	\$0.00	\$170,000	\$5.77
220000	PLUMBING	\$236,155	\$8.01	\$272,380	\$9.24	\$0	\$0.00	\$0	\$0.00	\$508,535	\$17.25
230000	HVAC	\$340,000	\$11.53	\$545,000	\$18.48	\$0	\$0.00	\$0	\$0.00	\$885,000	\$30.02
260000	ELECTRICAL	\$215,000	\$7.29	\$565,000	\$19.16	\$100,000	\$3.39	\$0	\$0.00	\$880,000	\$29.85
0	WATER FEATURE AND WIND TRUBINE BUILDING FEATURE - Allowance	\$195,000	\$6.61	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$195,000	\$6.61
0	PUBLIC ART - Allowance	\$125,000	\$4.24	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$125,000	\$4.24
0	LEED CERTIFICATION COSTS	\$45,510	\$1.54	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$45,510	\$1.54
0	FIRE LIFE SAFETY	\$10,000	\$0.34	\$54,000	\$1.83	\$0	\$0.00	\$0	\$0.00	\$64,000	\$2.17
	COURSE OF CONSTRUCTION INSURANCE - Excluded	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
	SUBTOTAL	\$7,383,864	\$250.44	\$2,995,695	\$101.60	\$107,000	\$3.63	(\$18,600)	(\$0.63)	\$10,467,959	\$355.04
	3.5% PERMITS & FEES:	\$255,460	\$8.66	\$104,849	\$3.56	\$3,745	\$0.13	(\$651)	(\$0.02)	\$363,404	\$12.33
	8% ARCH & ENGR FEE:	\$604,346	\$20.50	\$248,044	\$8.41	\$8,860	\$0.30	(\$1,540)	(\$0.05)	\$859,709	\$29.16
	3% OVERHEAD & PROFIT FEE:	\$244,760	\$8.30	\$100,458	\$3.41	\$3,588	\$0.12	(\$624)	(\$0.02)	\$348,182	\$11.81
	10% CONTINGENCY:	\$840,343	\$28.50	\$344,905	\$11.70	\$12,319	\$0.42	(\$2,141)	(\$0.07)	\$1,195,425	\$40.54
	OTHER:	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
	BOND - Excluded	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00	\$0	\$0.00
	GRANDTOTAL	\$9,328,773	\$316.40	\$3,793,950	\$128.68	\$135,512	\$4.60	(\$23,556)	(\$0.80)	\$13,234,679	\$448.88

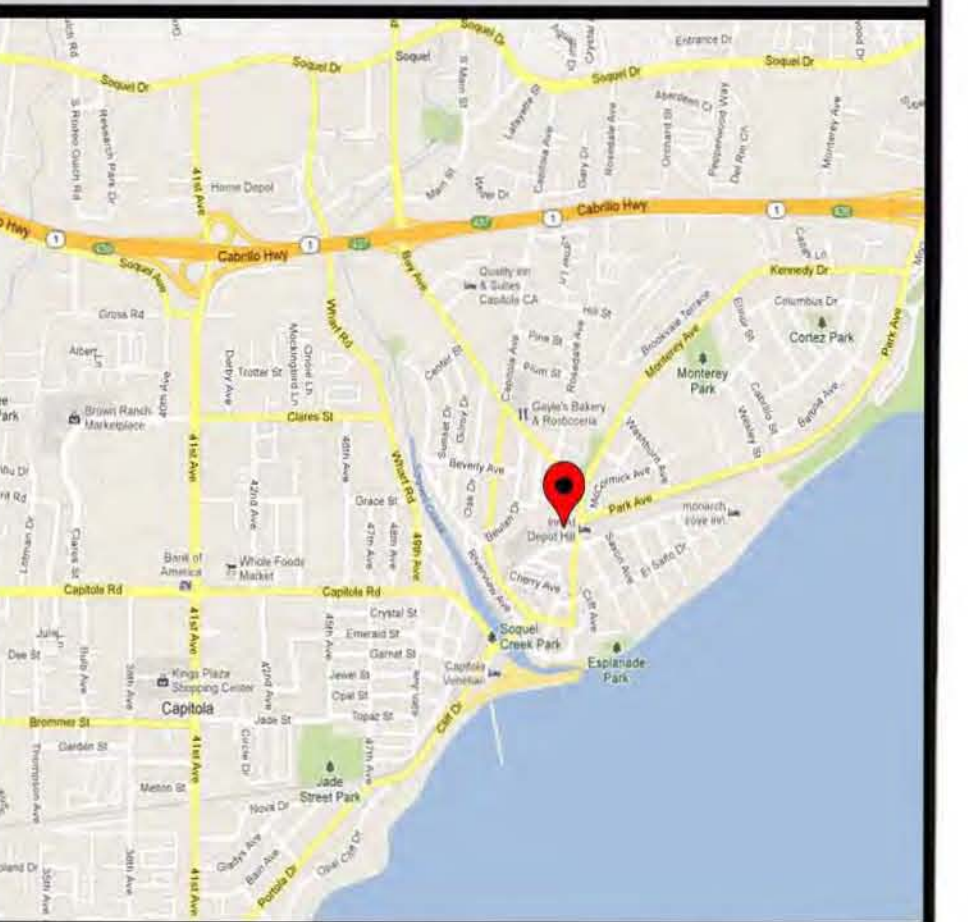


690 Gibraltar
Milpitas, Ca
(408) 942-81

DEVCON CONSTRUCTION, INC.

NOTES:

VICINITY MAP

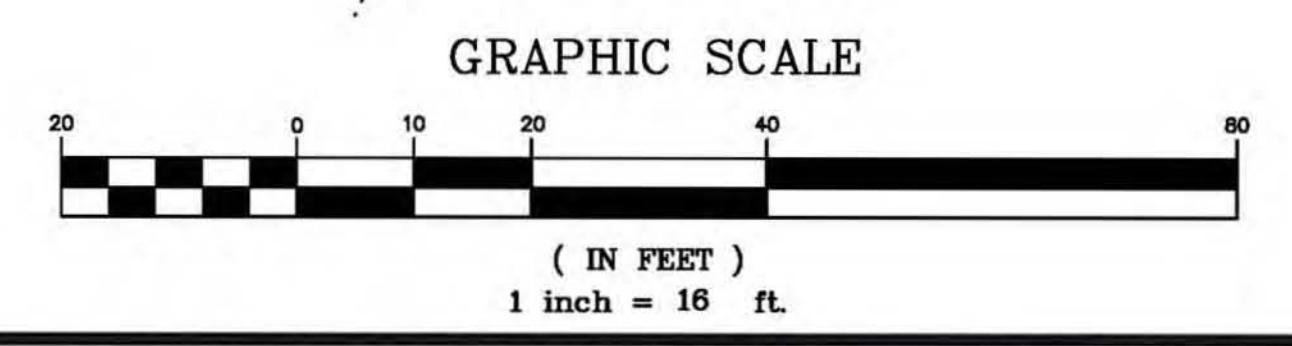


SCHEMATIC SITE PLAN

JOB # 67-361
DATE: 10/30/12
DRAWN BY: AS
CHECKED BY: AG

SHEET NUMBER

A1



EXISTING TOPOGRAPHIC SURVEY

Capitola

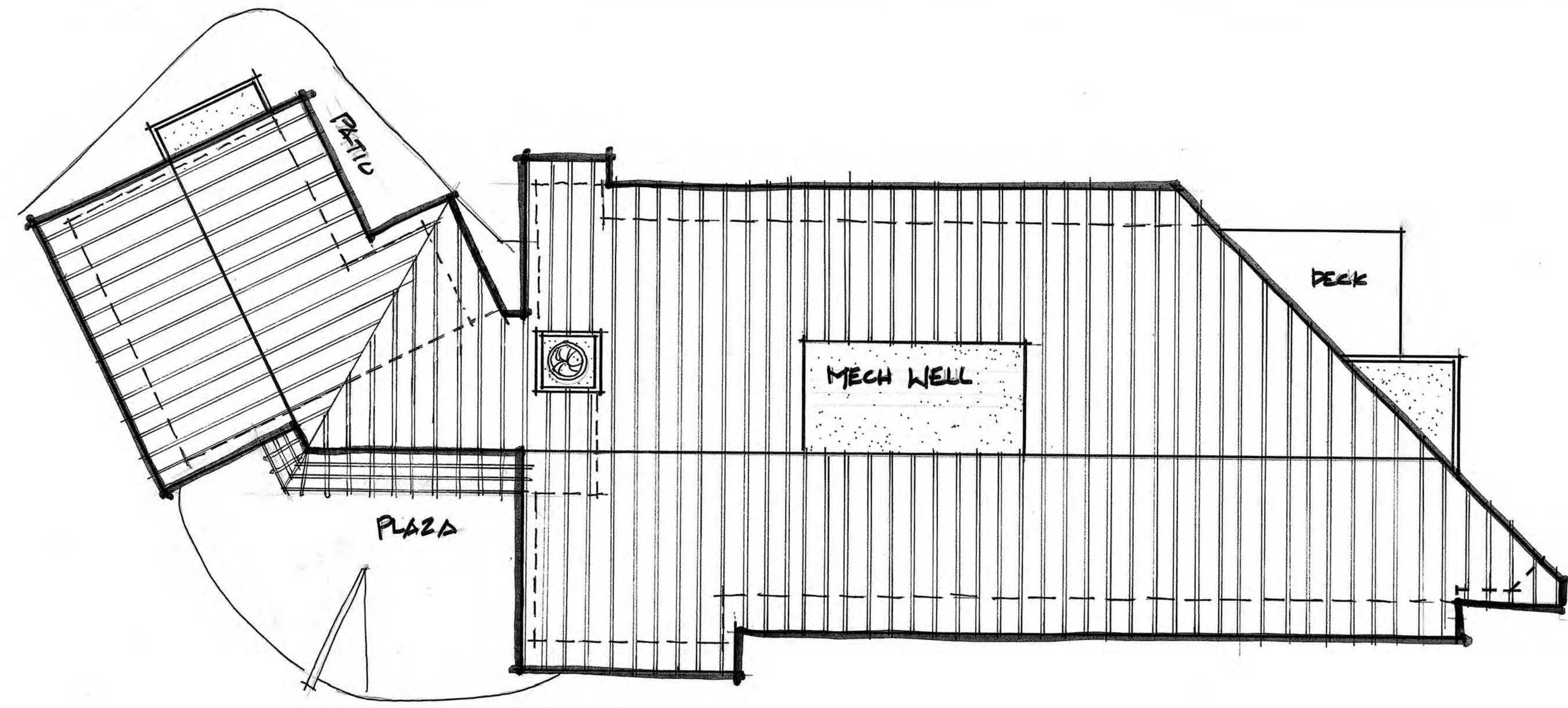
New City Hall



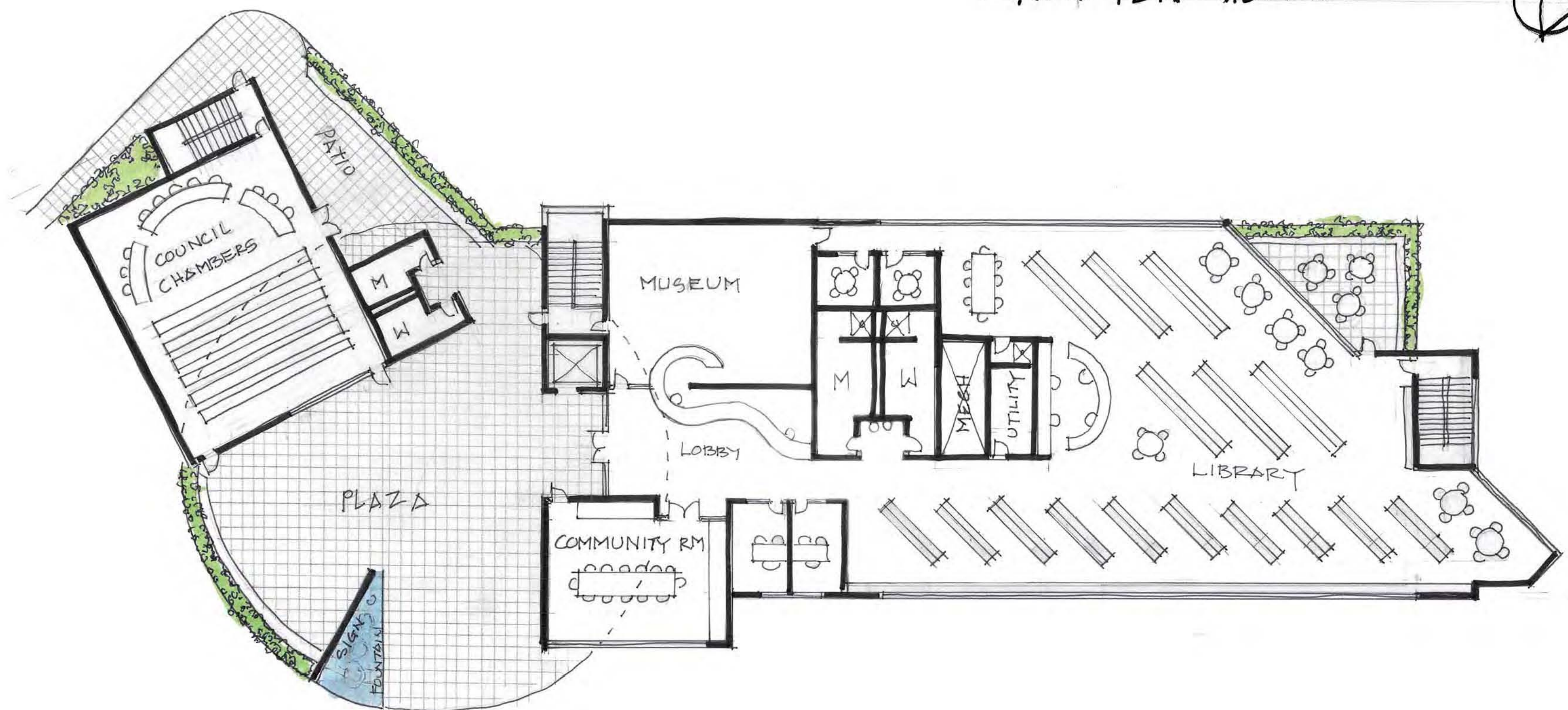
690 Gibraltar Drive
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DEVCON CONSTRUCTION, INC.

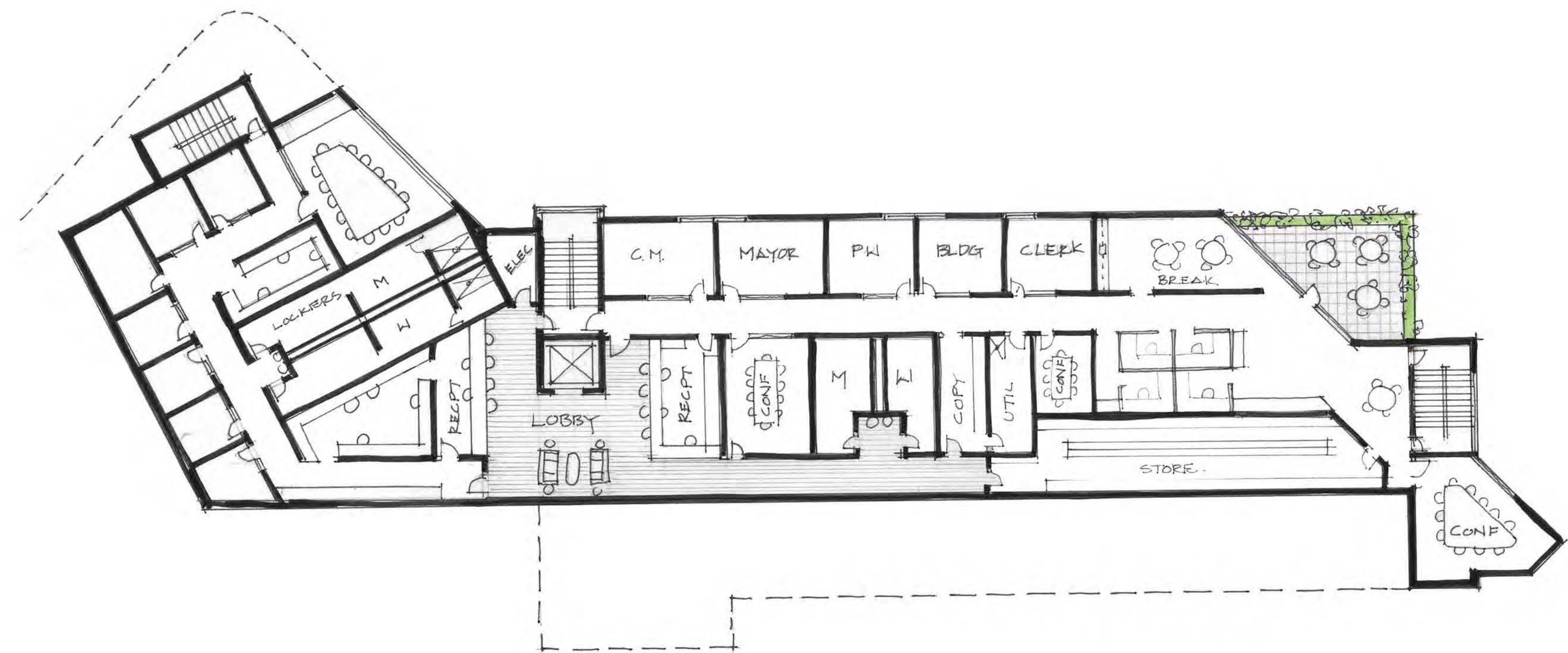
NOTES:



ROOF PLN 1/16"=1'-0"



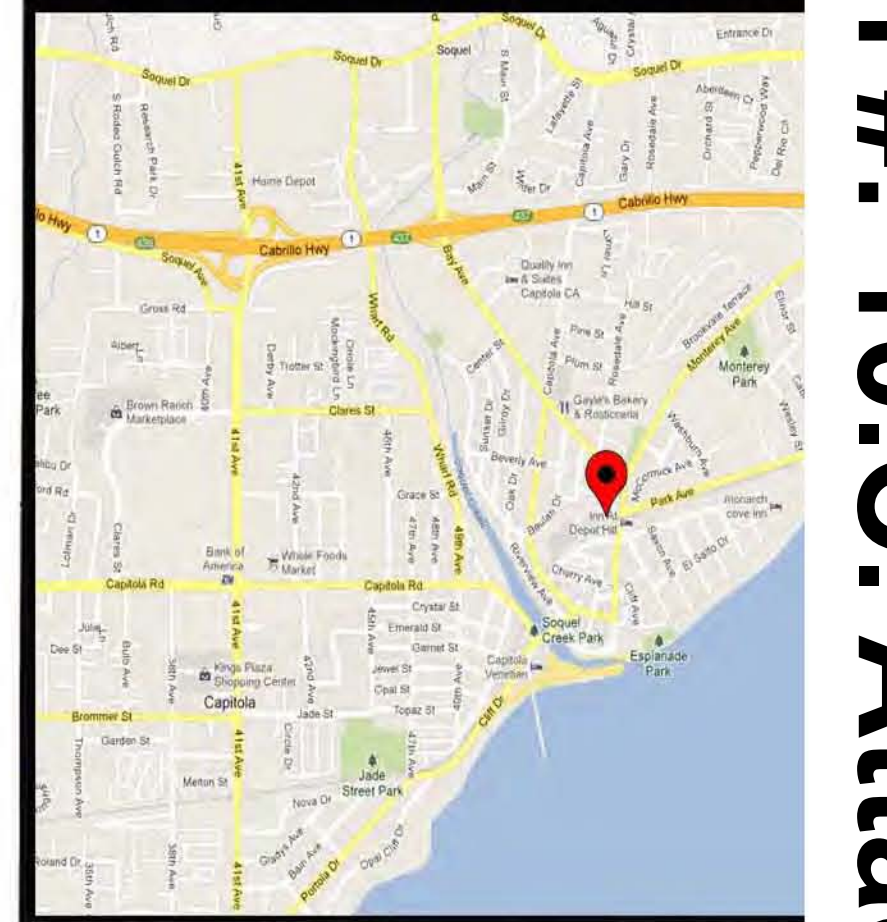
UPPER LEVEL PLN 1/16"=1'-0"



LOWER LEVEL PLN 1/16"=1'-0"



VICINITY MAP



SCHEMATIC PLAN

JOB # 67-361	SHEET NUMBER
DATE: 10/30/12	A2
DRAWN BY: AS	
CHECKED BY: AG	

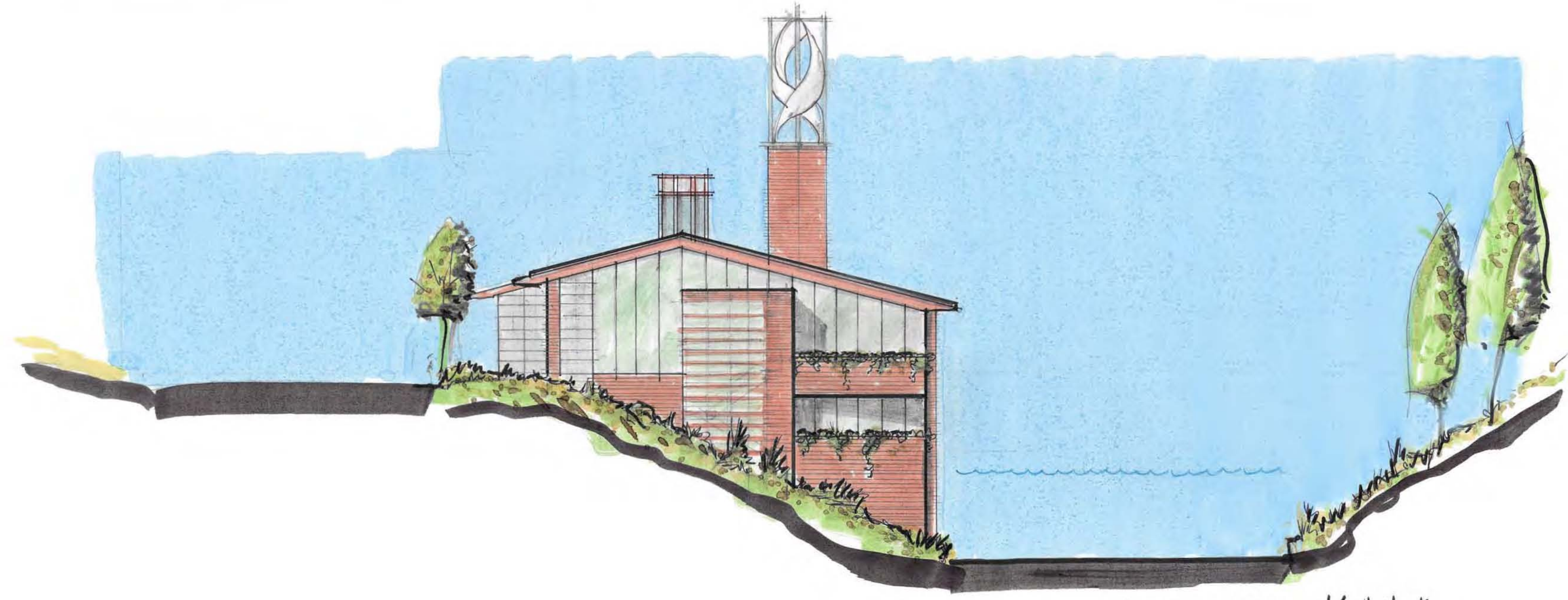
Item #: 10.C. Attach 3.pdf



690 Gibraltar
Milpitas, Ca
(408) 942-8200

DEVCON CONSTRUCTION, INC.

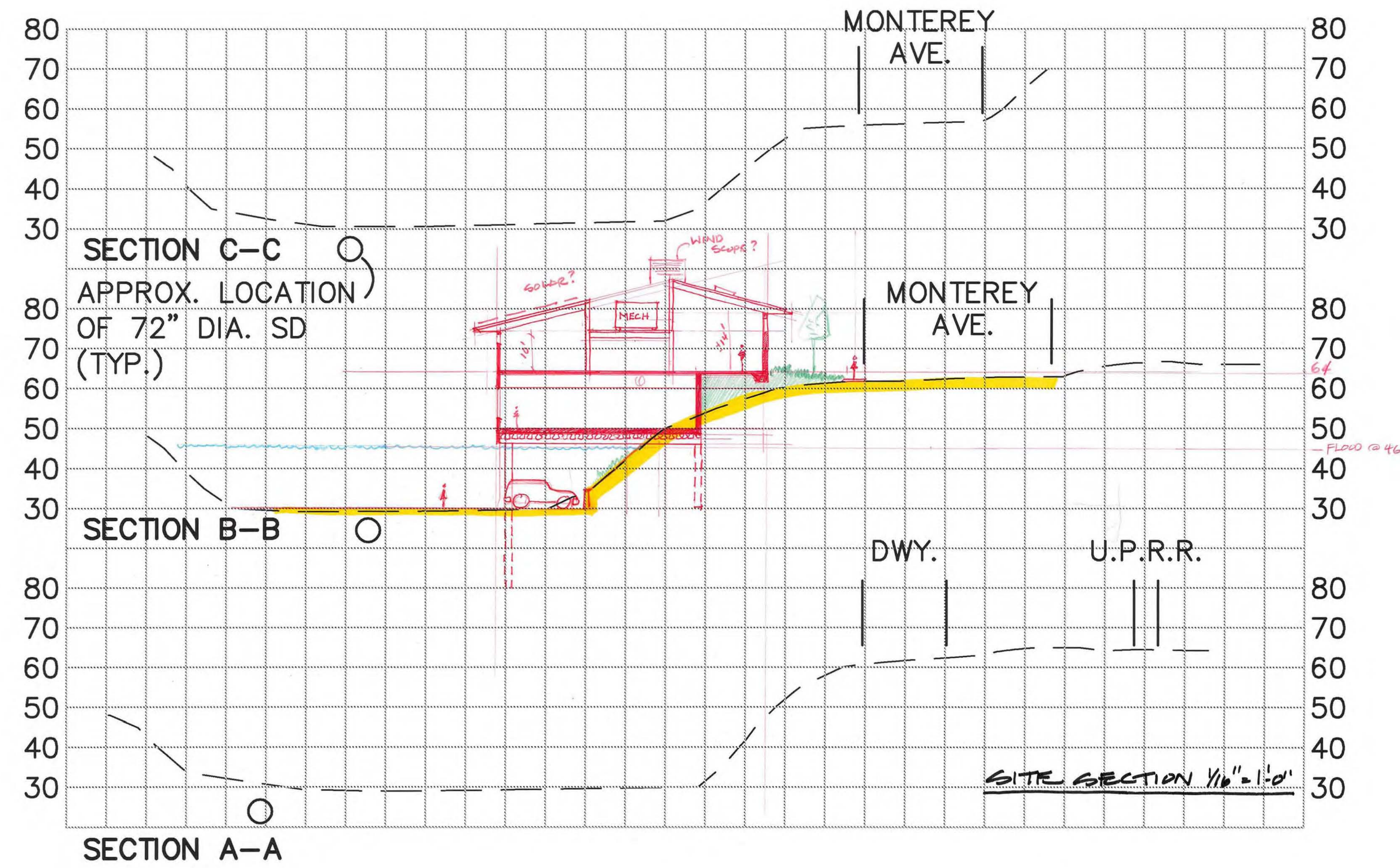
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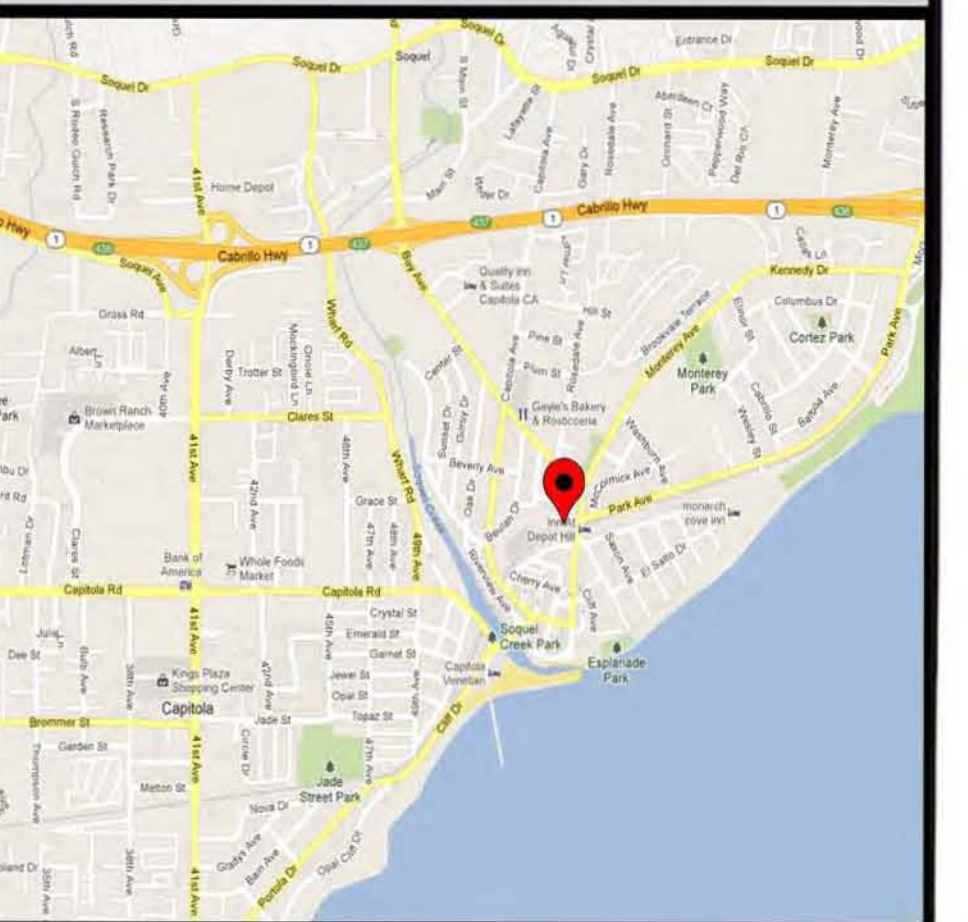
NORTH ELEV 1/16" = 1'-0"



EAST ELEV 1/16" = 1'-0"



VICINITY MAP



SCHEMATIC
ELEVATIONS & SECTION

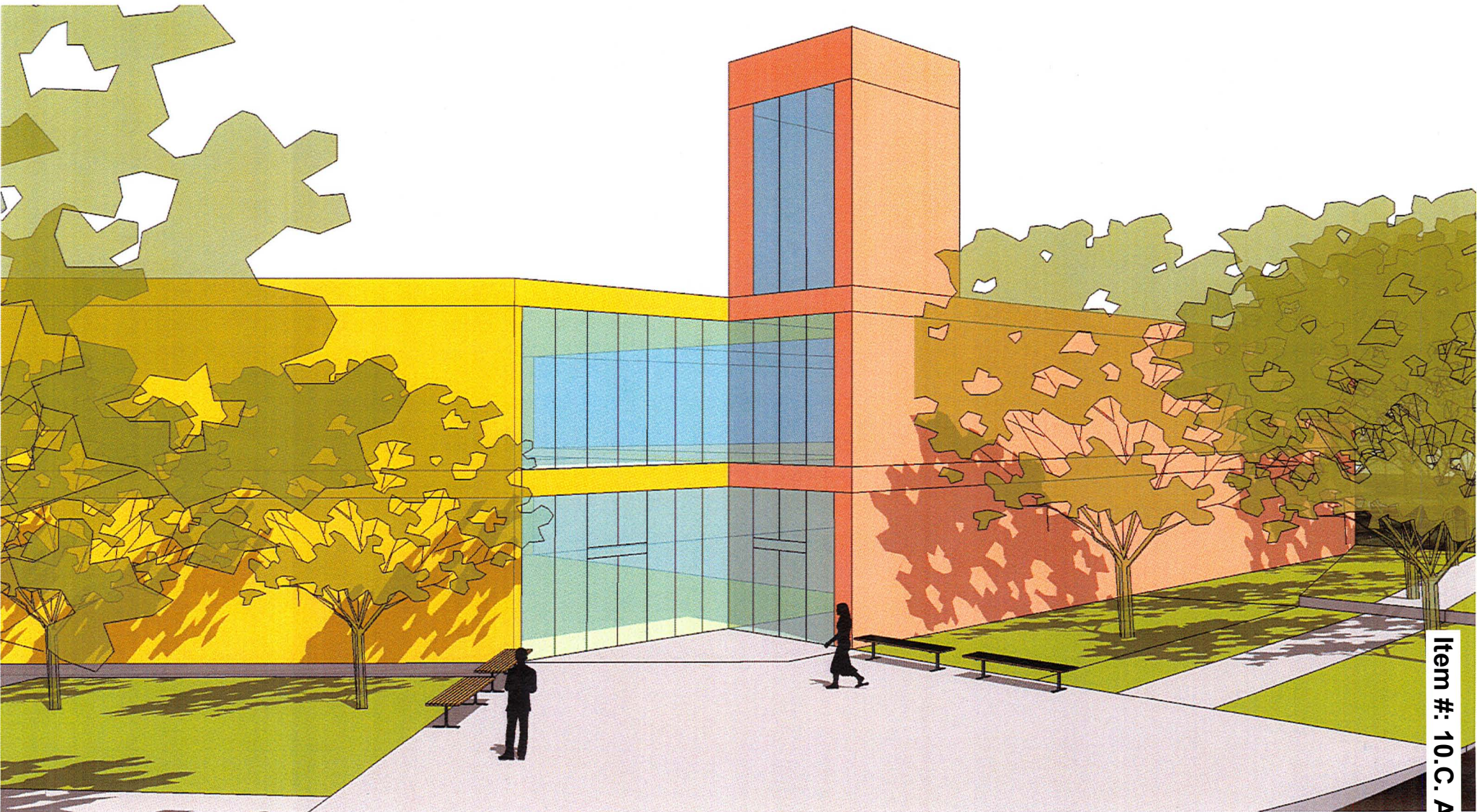
JOB # 67-361
DATE: 10/30/12
DRAWN BY: AS
CHECKED BY: AG

SHEET NUMBER

A3



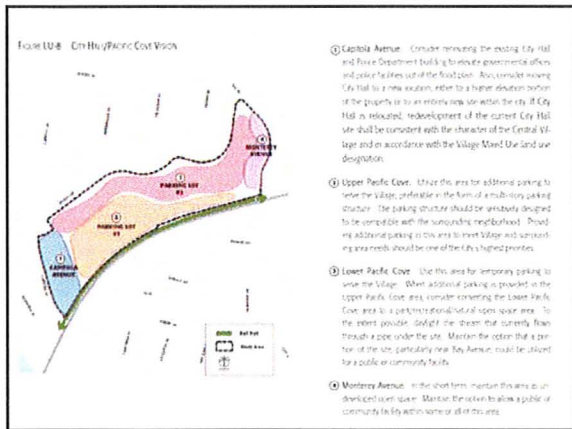




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Past Council Direction

- Beach and Village Lot 2 developed as temporary parking lot
- Council direction to develop plan to build parking structure to free up Beach and Village Lot 2 for open space/recreation and consolidate parking





Challenges

- Parking structure costs +\$13 million
- New civic facility costs ~\$8 million range
- Debt service to borrow complete amount \$1.2 million/yr + costs for park/open space

Project Goals

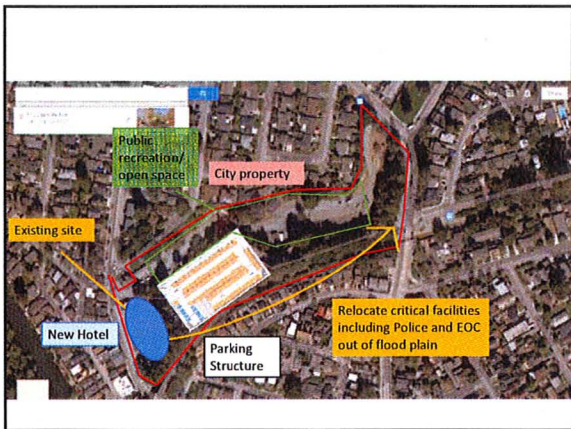
- Self fund
- Free up Beach and Village Lot 2 for open space/rec
- Relocate first responders out of floodplain/tsunami zone as part of City's climate change adaptation plan
- Facilitate economic development

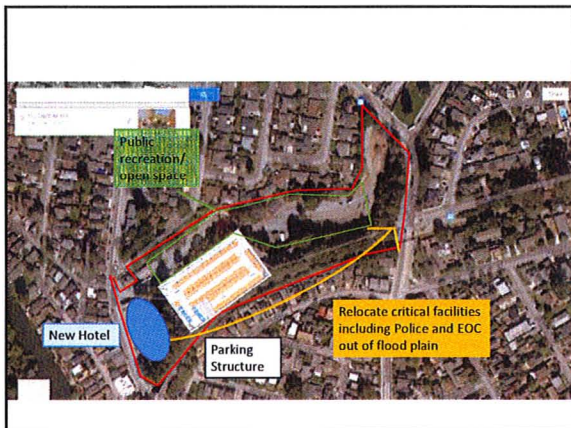
Policy Background

- Develop parking structure, General Plan LU-1.1, LU-1.2, LCP Policy I-1(a,b)
- Develop open space in Beach and Village Lot 2, LU-1.3
- Move critical facilities out of floodplain, LU-1.3, LU-1.4, LHMP high priority project
- Support economic development, ED-2.1, ED-2.2

Site Details

- 7 acre site
- 400' frontage on Capitola Ave.
- 470' frontage on Monterey/Bay
- Currently includes:
 - City Hall
 - Police
 - 3 public parking lots (~475 spaces)





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Attachment 6 – Proposed Public Outreach Process

Public Noticing

Public Ad

Email toBIA, CVRA, all committee members, GPAC members, VIPs., Chamber, and other available lists

Postcards to properties within 500 feet

Notice on scroll, website under What's New and Upcoming Events

Dedicated Web Page

Establish City Web Page with information regarding the project

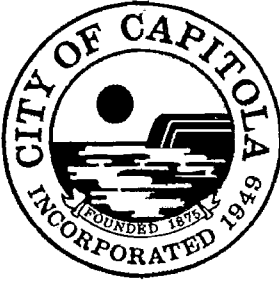
Schedule

Hold first Public Workshop in February

Hold second Public Workshop in March

Council Hearing with Workshop outcomes and additional direction in April

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CITY COUNCIL AGENDA REPORT

MEETING OF JANUARY 22, 2015

FROM: DEPARTMENT OF PUBLIC WORKS

SUBJECT: SAFE ROUTES TO SCHOOL SAFETY AUDIT AND SURVEY FOR
NEW BRIGHTON MIDDLE SCHOOL

RECOMMENDED ACTION: Accept report.

BACKGROUND: The City sponsored the Soquel Union Elementary School District (District) for a Safe Routes to School Grant that completed safety audits and surveys for the District's four school campuses, including New Brighton Middle School in Capitola. The District and City jointly selected Kimley-Horn to complete this study that resulted in the completion of four individual reports identifying problems and barriers to walking and riding bicycles to school. The report for New Brighton Middle School is attached (Attachment 1), and will be presented to the Council during the meeting.

DISCUSSION: The report summarizes the findings made from an audit of the campus and bike and pedestrian facilities within one-half mile of the school, a parent survey, and recommendations from the City and District staff and other interested parties. Analysis of the survey results showed that only 12% of the student population live within a half-mile of the school with 34% living over 2 miles away. The longer the distance from school reduces the likelihood of a student walking or riding to school. The primary mode of transportation to schools is private vehicles, at 40% with the second and third most common means being walking at 20% and biking at 30%. The largest concern of parents in allowing their children to walk or ride their bicycles to school is the volume and speed of car traffic along the routes the students must travel.

The report includes a description of the highest used road corridors that lead to the school, and existing and proposed traffic safety elements. It also discusses a potential remote drop off area in the City's Beach and Village Parking Lot 2 that the District could utilize should they so choose.

FISCAL IMPACT: The Safe Routes to Schools Grant paid for the entire study and report. The cost of possible improvements identified are listed on page 17 of the report (Attachment 1). These costs range from several hundred dollars in improvements to multi-thousand dollar projects.

ATTACHMENTS:

1. Safe Routes to Schools Report for New Brighton Middle School by Kimley-Horn dated November 17, 2014

Report Prepared By: Steven Jesberg
Public Works Director

Reviewed and Forwarded
By City Manager: 

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SAFE ROUTES TO SCHOOLS SOQUEL UNION ELEMENTARY SCHOOL DISTRICT



NEW BRIGHTON MIDDLE SCHOOL SAFETY AUDIT AND SURVEY 11.17.14



Prepared for:



In Partnership with the City of Capitola
and the County of Santa Cruz

Prepared by

Kimley»Horn

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Field Audit.....6

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Typical Safe Routes to School Summary17

INTRODUCTION

In partnership with the City of Capitola and the County of Santa Cruz, the Soquel Union Elementary School District (SUESD) received a Safe Routes to School (SRTS) grant to complete Walking and Bicycling Audits at each of its elementary and middle school campuses. Walking and bicycling audits are field visits to identify barriers or challenges to students using these modes of transportation to travel between home and school. Also known as assessments, audits generally include a tour of the school area where participants identify issues related to walking and biking, followed by a debriefing and brainstorming session to rank high-priority concerns and identify potential solutions. Walking and bicycling audits provide community stakeholders with the information they need to analyze the design and condition of the transportation network. This report summarizes the results of a parent survey conducted in spring of 2014, existing conditions and field observations from walking and bicycling audits, and recommendations for the City, County, and SUESD to improve walking and bicycling conditions.

A Walking and Bicycling Audit was completed for New Brighton Middle School on May 15, 2014. Staff and parents from New Brighton Middle School, as well as staff from the Santa Cruz County and the District partnered with the selected engineering safety firm of Kimley-Horn to complete the field audit. This group constituted the site council for New Brighton Middle School. Subsequent to the field audit, the site council met to discuss observations and concerns and brainstorm improvements. These observations and recommendations for improvements were incorporated into the Safe Routes to School Walking and Biking Audit Draft Report for New Brighton Middle School, dated September 12, 2014. The Draft Report was reviewed by the site council and made available to a wider group for comment through inclusion in the SUESD Board October 15, 2014 meeting packet. Comments received on the Draft Report were reviewed and discussed at a follow-up meeting with the site council on October 23, 2014. This report, dated November 17, 2014, incorporates the agreed changes with the site council, and reflects the priorities to improving walking and bicycling conditions to New Brighton Middle School.

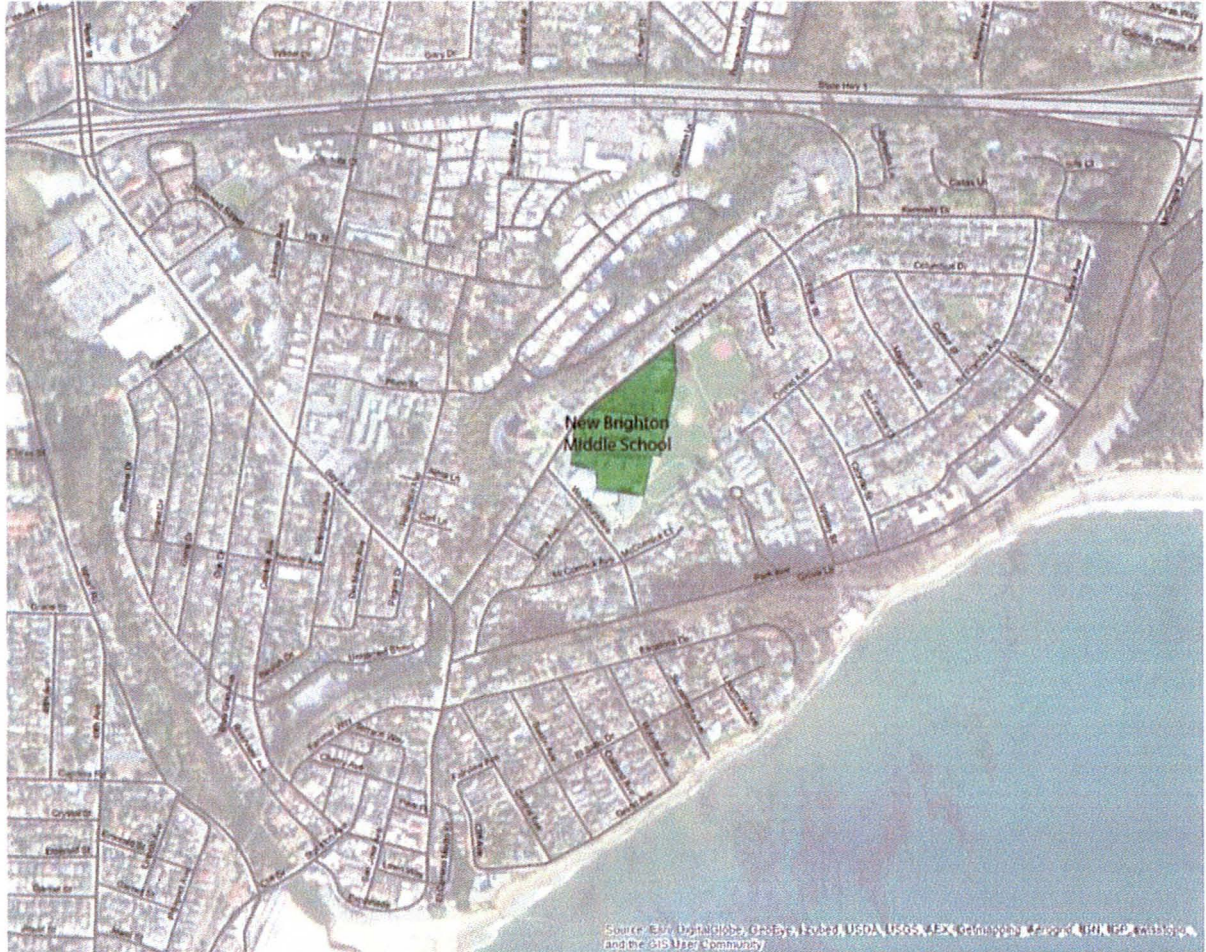
ADDITIONAL SAFE ROUTES TO SCHOOL RESOURCES

The City of Capitola and Santa Cruz County have both prepared studies and programs focused on providing safe walkways and pathways throughout their jurisdictions and specifically around schools. A brief list of those documents is included below for reference purposes:

- Santa Cruz County May 2012 Bike and Pedestrian Count Report
- City of Capitola Bicycle Plan
- County of Santa Cruz 2011 Bicycle Transportation Plan
- Sustainable Santa Cruz County Plan
- SCCRTC Final 2014 Regional Transportation Plan

NEW BRIGHTON MIDDLE SCHOOL

Below is a map showing the New Brighton Middle School and its surrounding area. For the 2013/2014 school year New Brighton Middle School had an enrollment of 695 students.



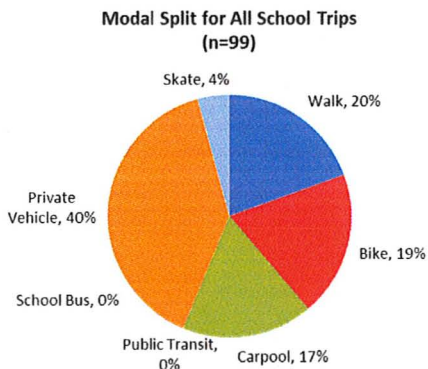
SURVEY RESULTS

In Spring 2014, a parent survey was conducted for New Brighton Middle School. A total of 50 responses were collected. The number of responses varied per survey question and some questions allowed the selection of multiple answers. Below are a summary of the survey results related to Safe Route to Schools activities.

Based on responses, 10 percent of students live within a quarter mile of school while 12 percent of students live within a half mile from school. Seventy-two percent of students live more than a mile from school.

Approximate Distance between Home and School

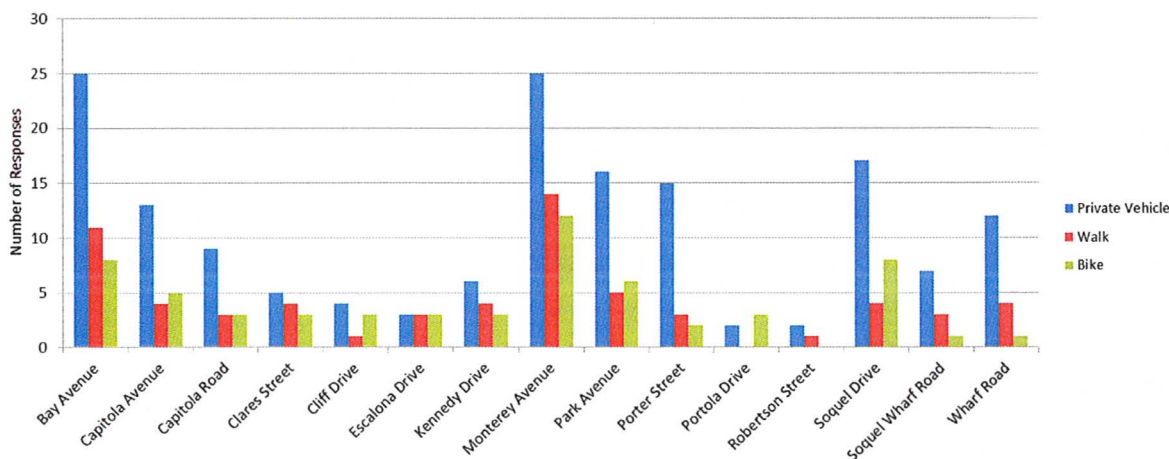
Distance	Number	Percent
¼ mile or less	5	10%
¼ to ½ mile	1	2%
½ to 1 mile	8	16%
1 to 2 mile	19	38%
2 miles or more	17	34%
Total	50	100%



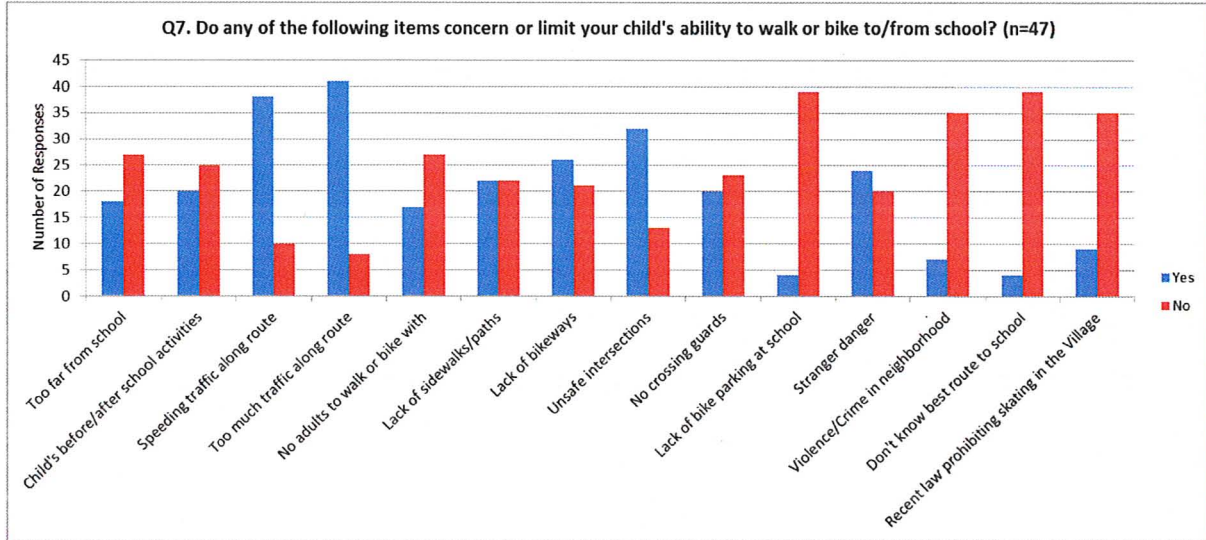
The main mode of transportation for all trips to and from school is private vehicles with 40 percent. The second and third most common means of getting to school is walking at 20 percent and biking at 19 percent.

The most common roadways used by private vehicles include Bay Avenue, Monterey Avenue, Park Avenue, Porter Street, and Soquel Drive. The most common roadways used by pedestrian walking to school include Bay Avenue and Monterey Avenue. The most common roadways used by bicyclists include Bay Avenue, Monterey Avenue and Soquel Drive.

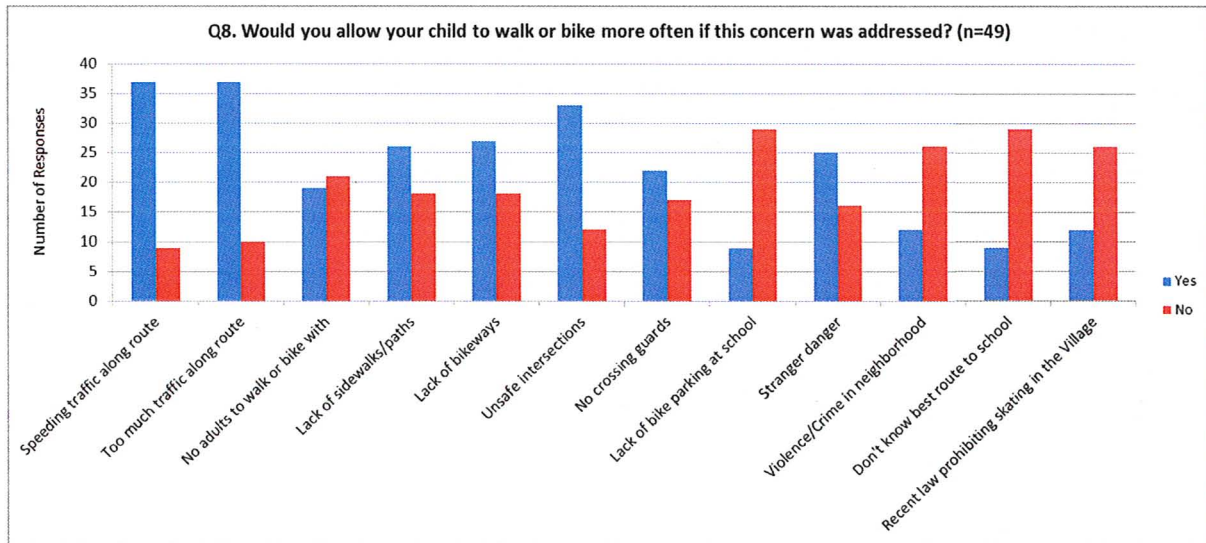
Q9. A list of roadways is listed below for the school your child attends. Which of these roadways does your child use to travel to/from school and using what mode? (n=49)



The survey inquired participants about what concerns or limitations that may hinder student's ability to walk or bike to/from school. The most common responses include speeding traffic along routes, too much traffic along route, lack of bikeways, unsafe intersections, and stranger danger.



Another question asked participants on which concerns, if they were addressed, would allow their students to walk or bike more to/from school. The most common responses include speeding traffic along route, too much traffic along route, lack of sidewalk/paths, lack of bikeways, unsafe intersection, and stranger danger.



FIELD AUDIT

The field audit at New Brighton Middle School focuses on the following main areas of concern by the group:

- Monterey Avenue (between Bay Avenue and Kennedy Drive): This section of Monterey Avenue experiences a moderate level of pedestrian and bicycle activity. Some observations during the field audit include:
 - There is a lot of traffic that utilizes Monterey Avenue in the morning. It was observed that vehicles traveling westbound on Monterey Avenue would back up from the Monterey Avenue/Bay Avenue intersection to the Monterey Avenue/Washburn Avenue intersection.
 - On Monterey Avenue, there are bike lanes between Bay Avenue and Washburn Avenue and bike sharrows east of Washburn Avenue. It was observed that students typically would ride their bicycles on the sidewalk, rather than in the bike lanes on Monterey Avenue.
 - The intersection of Monterey Avenue and Washburn Avenue is a three-way stop. There is a yellow school crosswalk on the east leg. There is a ramp on the southeast corner, but no curb ramp on the north side.
 - There are two mid-block school crossings along Monterey Avenue. One crossing is located east of the school exit driveway. The other mid-block crossing is located east of the middle school, adjacent to the district parking lot. It was observed that northbound vehicles would block the driveway to the district parking lot when pedestrians used this crosswalk.
 - One of the school parking lots can be accessed from Monterey Avenue, east of the intersection of Monterey Avenue and Washburn. From the entrance, drivers can make a left into the northern section or make a right into the southern section of the parking lot. The north section does not have a designated drop-off or pick-up area and it was observed that parents would drop-off students by double parking and then exit onto Monterey Avenue. The southern section does have a designated drop-off and pick-up area. Parents can drop-off and pick-up curbside in the hatched area along the curb and exit onto Washburn Avenue. There is neither drop-off area signage nor white curb area to delineate where the drop-off and pick-up areas are to occur.
 - The district parking lot is located on Monterey Avenue, immediately east of New Brighton Middle school. It was observed that school buses utilized this parking lot for student drop-off and pick up. Some parents would also utilize this parking lot as a drop-off or pick-up area.
- Washburn Avenue (between Monterey Avenue and Park Avenue): This section of Washburn Avenue experiences a moderate level of pedestrian activity. Some observations during the field audit include:
 - There is a school parking lot located off of Washburn Avenue. This parking lot is also used as a secondary drop-off and pick-up location. It was observed that parents would also double park behind the parking spaces off of Washburn Avenue.
 - The intersection of Loma Avenue and Washburn Avenue is a 2-way stop along Loma Avenue and the school parking lot exit driveway. There is a school crossing on the south

leg of the intersection. There are no sidewalks on Washburn Avenue south of Loma Avenue.

- During the field audits, the possibility of adding bike lanes or sidewalks on Washburn Avenue was requested for review. The width of Washburn Avenue cannot accommodate bike lanes or sidewalks; however bike sharrows or a walking path can be implemented on Washburn.
- Orchid Avenue (between Elinor Street and west of Wesley Street): This section of Orchid Avenue experiences a moderate level of pedestrian and bicycle activity. There are a few vehicles parked along Orchid Avenue. Some observations during the field audit include:
 - The back gate for the school is located off of the Orchid Avenue cul-de-sac. Majority of the activity along Orchid Avenue consist of students walking, biking or skate boarding to school. There were some parents that drop-off and pick-up along Orchard Avenue.

Additional observations about walking and biking activities near the school campus:

- Signage: Generally the school zone signage is well maintained, although it is observed that not all of the school zone and school crossing signs are consistent with the current California MUTCD signage recommendation.
- Walking to campus: Observations as well as experience from the site council noted that a moderate volume of students walk to/from campus daily and this is the second most highly used transportation mode besides personal motor vehicles. In addition, many students were observed to be dropped off or picked up remotely by parents and walk into or away from campus.
- Biking to campus: A moderate level of students was observed to bike or scooter to/from school. Bike racks are located near the office for the school area. On a daily basis, bike racks appear to experience moderate to heavy usage and long term additional bike storage may be required if more students choose to bike or scooter to school.

The **Existing SRTS Elements** figure illustrates the existing pedestrian and bicycle safety devices already in place in the study area.

New Brighton Middle School Safe Route to School Safety Audit and Survey



- Legend**
- School Zone Sign
 - School Crossing Sign
 - Speed Limit Sign
 - Speed Feedback Sign
 - All-Way Stop Intersection
 - Existing Curb Ramp
 - No Curb Ramp
 - White Crosswalk
 - White Ladder Crosswalk
 - School Ladder Crosswalk
 - SLOW SCHOOL XING Pavement Marking
 - Bicycle Lane

Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

PROPOSED SAFE ROUTES TO SCHOOL ELEMENTS

The **Proposed SRTS Elements** and **Proposed SRTS Elements (Near School)** figures illustrate the SRTS Plan on a conceptual basis. For project planning purposes, each improvement is estimated to occur in the Short-term (within 1 year), Medium-term (1-3 years), or Long-term (3+ years). In addition, the responsible lead agency is identified for each improvement. A brief discussion is provided below for each of the improvements proposed.

Monterey Avenue (East to West):



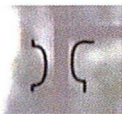
1. **Install School Speed Limit Sign:** It is recommended that school speed limit signs be installed 500 feet away from the school along Monterey Avenue. For eastbound traffic, the sign should be installed west of Younger Avenue and 500 feet east of the school parking lot for westbound traffic and should include a speed feedback sign. (Estimated time frame: Short-term, Responsible Lead Agency: City)

2. **Install RRFB and raised crossing with speed lumps:** It is recommended that that Rectangular Rapid Flashing Beacon (RRFB) be installed in front of the school to improve visibility for motorist. It is also suggested that the crossing should be a raised crossing with speed lumps. Truncated domes should be added to the existing ramps. The school crossing sign for the eastbound direction is placed west of the crosswalk. This sign should be relocated to be adjacent to the crosswalk.

Speed lumps (shown below) are similar to a speed hump, but include a wheel path for emergency vehicles to more quickly travel through the speed lumps.



(Estimated time frame: Long-term, Responsible Lead Agency: City)



3. **Install Curb Extension:** Curb extensions can improve safety for pedestrians at an intersection by reducing the crossing distance and exposure for pedestrian and the speed of turning vehicles. It is recommended that curb extensions should be installed on Monterey Avenue where the RRFB and raised crosswalk in item 2 is installed. (Estimated time frame: Medium-term, Responsible Lead Agency: City)



4. **Install White Curbing:** It is suggested that white curbing be installed on the southern half of the school parking lot off of Monterey Avenue to indicate drop-off and pick-up locations for parents. (Estimated time frame: Short-term, Responsible Lead Agency: SUESD)



5. **Install 'Entry Only' and 'Exit Only' Signs:** It is recommended that the entry and exit school driveways be signed to prevent drivers from entering through the wrong driveways. Currently the striping at the exit driveways show two through arrows, it is recommended that the striping be replaced with a left turn and right turn arrow exiting the driveway. (Estimated time frame: Short-term, Responsible Lead Agency: SUESD)



6. **Enhance Bike lanes:** It is recommended to stripe the bike lanes green along Monterey Avenue between Bay Avenue and Washburn Avenue. The green bike lane will enhance the visual recognitions of the bike lanes and enhance the safety for cyclists riding to/from school and along Monterey Avenue. (Estimated time frame: Medium-term, Responsible Lead Agency: City)

Washburn Avenue (North to South):



7. **Relocate School Crosswalk:** Currently there is a school crosswalk on the south leg of Washburn Avenue and Loma Avenue intersection. Students wanting to go to Loma would first need to cross the school driveway and then utilize the southern crosswalk. It is proposed that the south crosswalk be removed and be relocated to the north leg of the intersection. (Estimated time frame: Short-term, Responsible Lead Agency: City)



8. **Install Sidewalk:** There are sidewalks on both sides of Washburn Avenue north of Loma Avenue and on the west side between McCormick Avenue and Park Avenue. It is recommended that sidewalks be installed where sidewalk is missing along the east side of Washburn Avenue, south of McCormick Avenue. (Estimated time frame: Long-term, Responsible Lead Agency: City)



9. **Install School Speed Limit Sign:** It is recommended that school speed limit signs be installed 500 feet away from the school along Washburn Avenue. The sign should be installed south of McCormick Avenue for northbound traffic. (Estimated time frame: Short-term, Responsible Lead Agency: City)



10. **Trim Vegetation:** There is sight distance issue at Washburn Avenue at Park Avenue due to vegetation on the northeast corner. It is recommended the trim vegetation to improve the sight distance at this intersection. (Estimated time frame: Short-term, Responsible Lead Agency: City)

Park Avenue (East to West):



11. **Install 'No Left Turn' Sign:** It is recommended that a 'No Left Turn sign be installed for the eastbound left turns at the intersection of Park Avenue and McCormick Avenue during the school peak (7:30 AM to 8:30 AM and 2:00 PM to 4 PM). Installing this sign will help reduce the amount of cut through traffic onto Washburn Avenue. Bicycles will be allowed to turn left. (Estimated time frame: Medium-term, Responsible Lead Agency: City)

Loma Avenue (North to South):



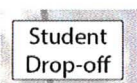
12. **Install 'Do Not Enter' Signs:** It is recommended that do not enter signs are installed on the Loma Avenue, at the intersection of Loma Avenue and McCormick Avenue. (Estimated time frame: Medium-term, Responsible Lead Agency: City)

McCormick Avenue (North to South):



13. **Install 'No Left Turn' Sign:** It is recommended that a 'No Left Turn sign be installed for the eastbound left turns at the intersection of McCormick Avenue and Loma Avenue during the school peak (7:30 AM to 8:30 AM and 2:00 PM to 4 PM). Installing this sign will help reduce the amount of cut through traffic onto Washburn Avenue. Bicycles will be allowed to turn left. (Estimated time frame: Medium-term, Responsible Lead Agency: City)

Bay Avenue (North to South):



14. **Remote Student Drop-off Location:** Off of Bay Avenue is a parking lot primarily utilized for patrons of Capitola Beach. The New Brighton Middle School site council that participated in the Safe Routes audit noted that perhaps this new parking lot could be utilized for remote drop-off and pickup. After review of this suggestion and discussion with City staff, it is suggested

that the northern portion of the parking lot be used as a remote student drop-off location. Organization of the drop-off and pickup in the smaller northern portion will help to limit pedestrian conflicts throughout the parking lot if the remote lot is designated for drop-off and pickup but it not controlled or monitored as such. The advantage of this remote lot is that some congestion immediately adjacent to the school would be reduced and students still have a dedicated pathway along Bay Avenue and Monterey Avenue to travel to/from campus. The concerns about this remote lot is safety of travel between the school and the remote lot, safety of students in the lot, staff resources dedicated offsite to monitor the lot, and potentially excessive wear on the parking lot facility recently completed. While more concerns than advantages are listed herein, the advantage of reduced traffic congestion and therefore increase safety immediately adjacent to campus is a paramount advantage. If the District and the City agree to a trial or long-term agreement for this recommendation, some additional improvements will likely need to be considered for the parking lot. These would include signage directing parents on the drop-off and pickup routes, no parking zones during drop-off and pickup to be utilized as waiting areas for students, as well as improved pedestrian access from the parking lot to Bay Avenue.

There are two alternatives for vehicle circulation through the parking lot:

- a. The first alternative will have vehicles enter, circulate through the parking lot, and exit onto Bay Avenue. This route is shown with black arrows in the **Potential Layout for Remote Student Drop-off Location** figure.
- b. The second alternative will have one-way traffic where vehicles enter the parking lot from Capitola Avenue and exit the parking lot onto Bay Avenue. This route is shown with red arrows in the **Potential Layout for Remote Student Drop-off Location** figure.

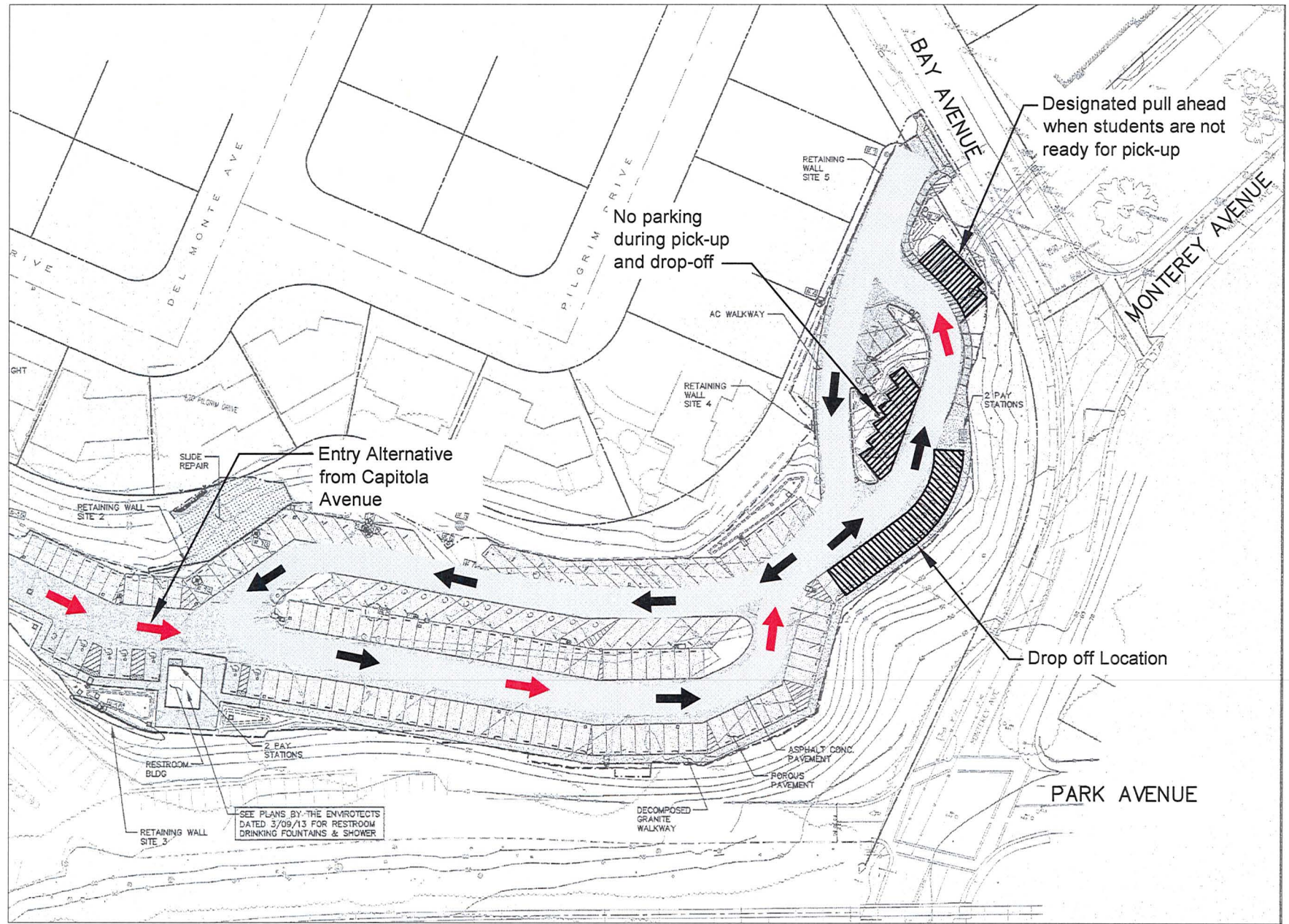
(Estimated time frame: Short-term, Responsible Lead Agency: City)

Capitola Avenue (North to South):

1. **Install Sidewalk:** There are continuous sidewalks on the east side of Capitola Avenue, except between Hill Street and Pine Street. It is recommended that sidewalks be installed. It should be noted that the bridge over SR-1 on Capitola Avenue is a narrow access and the cost to replace the bridge with current pedestrian and bicycle facilities is very expensive and potentially cost prohibitive. This large cost would likely be borne by other programs outside of Safe Routes to School funding since the expense would be so high for improvements at one location rather than multiple improvements serving multiple campuses. (Estimated time frame: Long-term, Responsible Lead Agency: City)



New Brighton Middle School Safe Route to School Safety Audit and Survey



Item #: 10.D. Attach 1.pdf

Overall School Zone Study Area:

2. Some of the current school-related roadway signage is not current based on the current version of the California Manual on Uniform Traffic Control Devices (MUTCD). This most recent version includes some updates to sign text and/or images, as well as standards for sign retro-reflectivity. It is recommended that future efforts for funding the elements of this plan also inventory the status of the current school signage and update all signs to the current standard. Specifically, many of the school zone and school crosswalk signs in the school area are based on previous sign standards and should be updated as other elements of the SRTS plan are implemented.

Vehicular Drop-off and Pickup Procedures:

3. Although the primary goal of the Walk and Bike Audit is to encourage additional walking and biking through safety improvements of physical roadway features, the general safety of school areas is also observed. In the New Brighton Middle School parking lot, there are two areas for student drop-off and pick-up. It is suggested that the parking lot procedure plan be reviewed to determine how to more safely utilize the lot. Specifically, the parking spaces where parents "double-park" to drop-off and pickup students should be denoted as staff/faculty only spaces to limit turnover during school start and dismissal periods. The school may also consider a pickup procedure by grade if that lessens congestion but the logistics of staffing the parking lot areas becomes more difficult when staggering dismissal periods.

Long-term Bicycle Plan:

There are future plans to install bicycle facilities in areas near New Brighton Middle School. Some improvements include:

4. **Bay Avenue:** Bike sharrows should be implemented to close the bicycle facility gap on Bay Avenue between Capitola Avenue and Burlingame.
5. **Monterey Avenue:** Current on-street parking will be moved and bicycle lanes will be installed on Monterey Avenue between Washburn Avenue and Park Avenue.
6. **Capitola Avenue:** Bicycle lanes should be installed on Capitola between Soquel and Bay as a gap closure.
7. **Washburn Avenue:** Bike sharrows will be installed along Washburn Avenue between Monterey Avenue and Park Avenue. It is also anticipated that in the future that the rail trail will connect to Washburn Avenue.

New Brighton Middle School Safe Route to School Safety Audit and Survey



Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

Legend

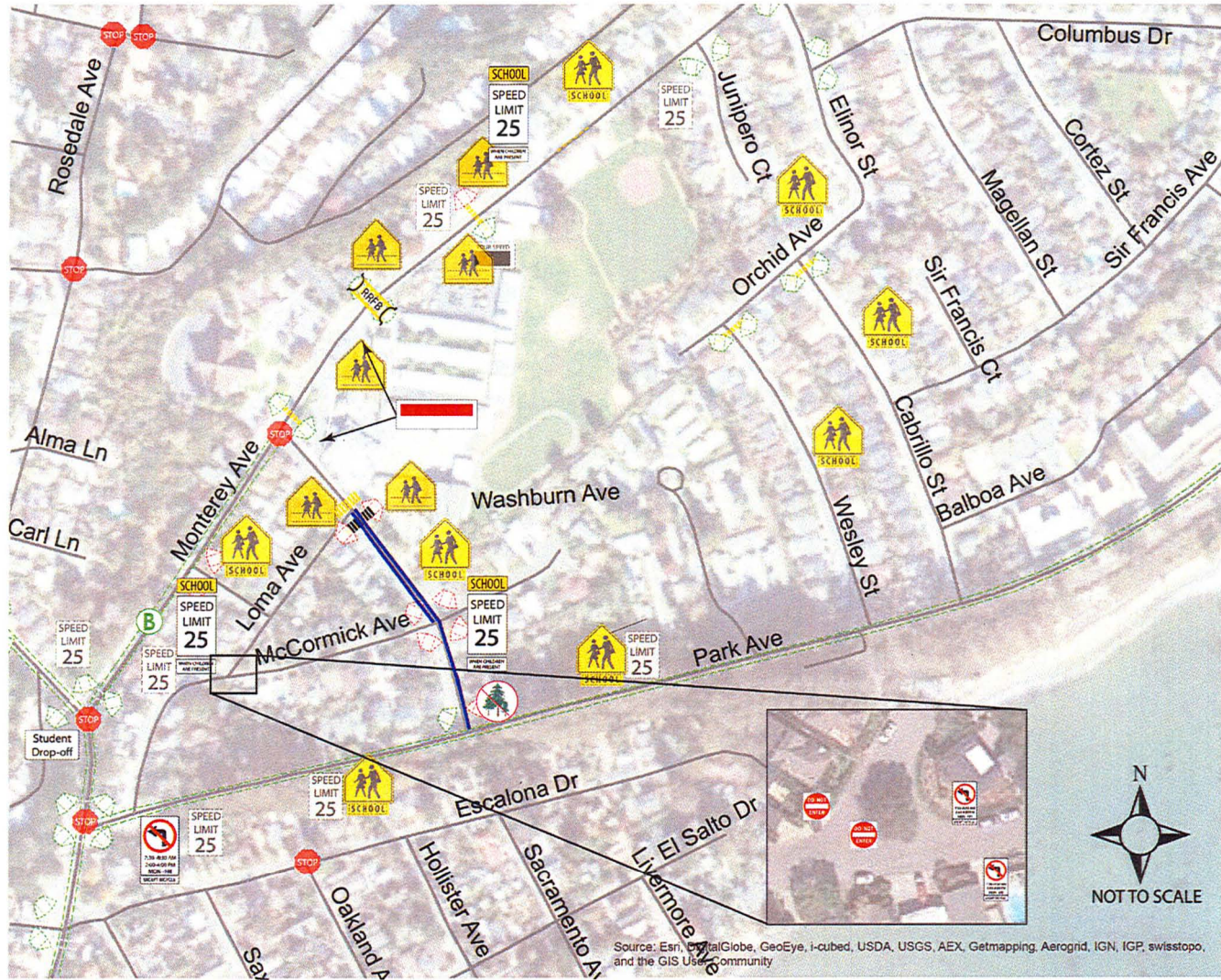
Existing

- School Zone Sign
- School Crossing Sign
- Speed Limit Sign
- All-Way Stop Intersection
- Existing Curb Ramp
- No Curb Ramp
- White Crosswalk
- White Ladder Crosswalk
- School Ladder Crosswalk
- SLOW SCHOOL XING Pavement Marking
- Bicycle Lane

Proposed Improvements

- School Zone Speed Limit Sign
- No Left Turn Sign
- Do Not Enter Sign
- Entry and Exit Driveway Sign
- Remote Student Drop-off Location
- Enhanced School Crosswalk (with Rectangular Rapid Flashing Beacon)
- Remove School Crosswalk
- School Ladder Crosswalk
- Curb Extension
- White Curb
- Install Sidewalk
- Enhance Bike Lane
- Trim Vegetation

New Brighton Middle School Safe Route to School Safety Audit and Survey



Legend

Existing

- School Zone Sign
- School Crossing Sign
- Speed Limit Sign
- All-Way Stop Intersection
- Existing Curb Ramp
- No Curb Ramp
- White Crosswalk
- White Ladder Crosswalk
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Proposed Improvements

- School Zone Speed Limit Sign
- No Left Turn Sign
- Do Not Enter Sign
- Entry and Exit Driveway Sign
- Remote Student Drop-off Location
- Enhanced School Crosswalk (with Rectangular Rapid Flashing Beacon)
- Remove School Crosswalk
- School Ladder Crosswalk
- Curb Extension
- White Curb
- Install Sidewalk
- Enhance Bike Lane
- Trim Vegetation



Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User community

TYPICAL SAFE ROUTES TO SCHOOL SUMMARY

More details of the recommended elements included herein, as well as other typical SRTS elements are summarized in the table below.

ST2S Element	Application in accordance with:	Image	Dimensions (W x H)	Typical purpose	Typical Cost Range
SIGNS					
SCHOOL SPEED LIMIT	California MUTCD, Part 7, Section 7B.11 (School Speed Limit Assembly C (CA))		(24" x 8") + (18" x 24") + (24" x 10")	To indicate the speed limit where a reduced speed zone for a school area has been established	\$300 - \$500
SPEED LIMIT FEEDBACK	California MUTCD, Part 2, Sections 2B.13 (Vehicle Speed Feedback Sign)		(30" x 30")	To display to approaching drivers the speed at which they are traveling. Enhances driver awareness of their speed, especially when used in condition with speed limit sign (R2-1)	\$12,500 - \$17,500
NO PARKING ANYTIME	California MUTCD, Part 7, Section 7B.14 (R26(CA))		(12" x 18")	To prevent parked or waiting vehicles from blocking pedestrians' views, and drivers' view of pedestrians	\$300 - \$500
NO STOPPING ANYTIME	California MUTCD Part 2, Section 2B.39 (R26(S)(CA))		(12" x 18")	To inform motorists of a no stopping zone at a specific location where red curb marking is not used.	\$300 - \$500
SCHOOL PASSENGER LOADING ONLY	California MUTCD, Part 2, Section 2B.39 (R25D(CA))		(12" x 18")	To inform motorists of curb restriction at location for loading or unloading passengers for the time as specified by local ordinance.	\$300 - \$500
PEDESTRIAN ELEMENTS					
SCHOOL CROSSING WARNING SIGN	California MUTCD, Part 7, Section 7B.08 (School Warning Assembly A (CA))		(30" x 30") + (24" x 8")	Installed at marked crosswalk, or as close to it as possible to show the location of the school crossing.	\$300 - \$500
PEDESTRIAN COUNTDOWN SIGNAL	California MUTCD, Part 4, Section 4E.07			To inform pedestrians of the number of seconds remaining in the pedestrian change interval.	\$1,500
RECTANGULAR RAPID FLASHING BEACON (RRFB)	Federal Highway Administration approval per California MUTCD, Section 1A.10, Approval No. IA-11-83-RRFB-California Statewide		Beacon (4" x 29") + Warning Signs	For use at uncontrolled pedestrian and school crosswalk locations.	\$50,000
IN-ROADWAY LIGHTS	California MUTCD Part 4, Chapter 4L		~10" deep x ~7.5" Diameter	To warn road users that they are approaching a condition on or adjacent to the roadway that might not be readily apparent and might require the road user to slow down and/or come to a stop.	\$50,000
CURB RAMP	Caltrans 2010 Standard Plan A88A and A88B		Varies	To make sidewalks accessible for those who need mobility or visual assistance.	\$500 - \$800
BICYCLE ELEMENTS					
BICYCLE LANE	California MUTCD, Part 9, Section 9C.04		Varies	Pavement marking designated that portion of the roadway for preferential use by bicyclists.	\$100-\$150 per bike and arrow
BICYCLE LANE SIGN	California MUTCD, Part 9, Section 9B.04 (R81(CA))		(12" x 8")	Installed at the beginning of each designated Bike Lane and along each Bike Lane at all major changes to regulated bicycle and motor vehicle traffic.	\$300 - \$500
NO PARKING BIKE LANE SIGN	California MUTCD, Part 9, Section 9B.10 (R7-9)		(12" x 18")	To restrict parking, standing, or stopping in a bicycle lane.	\$300 - \$500
BICYCLE + SHARE THE ROAD	California MUTCD, Part 9, Section 9B.18 (W11-1 + W16-1)		(30" x 30") + (18" x 24")	To warn motorists to watch for bicyclists traveling along the highway.	\$300 - \$500
ROADWAY IMPROVEMENTS					
CURB EXTENSIONS	City Jurisdiction		Varies	Improves safety for pedestrians and motorists at intersection. Increases visibility and reduces speed of turning vehicles.	Varies
RAISED PEDESTRIAN CROSSINGS	City Jurisdiction		Varies	Improves safety for pedestrians by increasing visibility for drivers and reduces speed of vehicles.	Varies
SLOW SCHOOL CROSSING PAVEMENT MARKINGS	California MUTCD, Part 7, Section 7C.06 (7C-101 (CA))		N/A	Warning drivers in advance of all yellow school crosswalks.	\$400

New Brighton Middle School SRTS Safety Audit Site Council

School Staff, Faculty, Parents, and Students Participating

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Jim Dupre
Julie Ebert
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