

# City of Capitola Agenda

Mayor: Michael Termini  
Vice Mayor: Stephanie Harlan  
Council Members: Kirby Nicol  
Dennis Norton  
Sam Storey  
Treasurer Jacques Bertrand



## **CAPITOLA CITY COUNCIL REGULAR MEETING OCTOBER 25, 2012 - 7:00 PM**

### **CLOSED SESSION – 5:30 PM CITY MANAGER’S OFFICE**

*An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only.*

#### **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant Exposure to litigation pursuant to subdivision (b) of Govt. Code §549569.9**

1. City of Capitola Insurance Coverage Claim Against Lexington Insurance (Noble Gulch pipe failure);
2. Santa Cruz County regarding the Noble Gulch pipe failure;
3. Pacific Cove Mobile Home Park closure.

#### **CONFERENCE WITH REAL PROPERTY NEGOTIATOR Govt. Code § 54956.8**

Property: City of Capitola Gym, 250 Washburn Avenue, Capitola; APN 036-101-37; (City of Capitola, Owner)  
City Negotiator: City Manager  
Negotiating Parties: City of Capitola and the Soquel Union Elementary School District  
Under Negotiation: Real Property Lease/Sale

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Govt. Code §54956.9)**

1. Kevin Calvert, D.D.S. and Pamela Calvert vs. City of Capitola, et al. [Superior Court of the State of California for County of Santa Cruz, Case #CV 172804];
2. Katie Saldana vs. City of Capitola, et al. [Superior Court of the State of California for the County of Santa Cruz, Case #CV 172324];
3. Foremost Insurance Company vs. the City of Capitola, et al. [Superior Court of the State of California for the County of Santa Cruz, Case #CV 173228];
4. Truck Insurance vs. the City of Capitola, et al. [Superior Court of the State of California for the County of Santa Cruz, Case #CV173071];
5. David Ross; Carousel Taffy Morro Bay, Inc.; Village Mouse dba; The Thomas Kinkadee Gallery Capitola; Judith Ferro vs. the City of Capitola, et al. [Superior Court of the State of California for the County of Santa Cruz, Case #CV 173642];
6. American Alternative Insurance Corporation; Central Fire Protection District of Santa Cruz County vs. the City of Capitola, et al. [Superior Court of the State of California for the County of Santa Cruz, Case #CV173926];
7. California Capital Insurance Company [Superior Court of the State of California for the County of Santa Cruz, Case #CV173552];
8. Trustees of the John T. Kawahara and Barbara J. Kawahara Revocable Trust [Superior Court of the State of California for the County of Santa Cruz, Case #CV175216].

**REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM**

1. **ROLL CALL AND PLEDGE OF ALLEGIANCE**  
Council Members Stephanie Harlan, Dennis Norton, Kirby Nicol, Sam Storey, and Mayor Michael Termini
2. **PRESENTATIONS**  

Mayor’s Proclamation honoring Senator Joe Simitian for his exceptional contributions as a member of the California State Senate.
3. **REPORT ON CLOSED SESSION**
4. **ADDITIONS AND DELETIONS TO AGENDA**

**5. PUBLIC COMMENTS**

*Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.*

**6. COUNCIL/STAFF ANNOUNCEMENTS**

**7. BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS**

**ALL MATTERS LISTED ON THE REGULAR MEETING OF THE CAPITOLA CITY COUNCIL AGENDA SHALL BE CONSIDERED AS PUBLIC HEARINGS.**

**8. CONSENT CALENDAR**

*All items listed in the “Consent Calendar” will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.*

*Note that all Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.*

- A. Consideration of approving the City Council Minutes of the Regular Meeting of July 26, 2012.  
RECOMMENDED ACTION:  
Approve Minutes.
  
- B. Approval of City Check Register Reports dated September 21, 2012; September 26, 2012; October 5, 2012; and October 12, 2012.  
RECOMMENDED ACTION:  
Approve the City Check Register Reports.
  
- C. Consideration of the Notice of Completion for the 2012 Slurry Seal Project.  
RECOMMENDED ACTION:  
Approve the Notice of Completion.
  
- D. Consideration of a Resolution accepting the remaining funds from the U.S. Department of Justice COPS Hiring Recovery Grant Program and amending the Fiscal Year 2012/13 General Fund Budget increasing revenues by \$10,774.  
RECOMMENDED ACTION:  
Adopt Resolution.

- E. Consideration of a Resolution accepting Office of Traffic Safety (OTS) Grant funds to administer Santa Cruz County Avoid the Nine DUI Enforcement Funds and amending the Fiscal Year 2012/13 General Fund Budget increasing revenues and expenditures by \$80,000.

RECOMMENDED ACTION:

Adopt Resolution.

**9. GENERAL GOVERNMENT/PUBLIC HEARINGS**

*General Government items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.*

- A. THIS PUBLIC HEARING IS RECOMMENDED FOR CONTINUANCE  
1575 38th Avenue (#12-028; APN 034-181-17)  
Planning Development Rezoning, Conditional Use Permit, and Design to demolish a commercial salvage yard (Capitola Freight and Salvage) and construct a three-story, 23-unit residential senior housing project in the CN (Neighborhood Commercial) Zoning District. Environmental Determination: Mitigated Negative Declaration Property Owner: Maureen A. Romac, filed 3/2/12; Representative: Steve Thomas.  
RECOMMENDED ACTION:  
To continue to a future City Council meeting.
- B. Receive report regarding year-end cash flow requirements.  
RECOMMENDED ACTION:  
Receive report.
- C. Receive report regarding the General Plan Maintenance Fee  
RECOMMENDED ACTION:  
Receive report, discuss and provide direction.
- D. Receive report on elected officials' enrollment in California Public Employee Retirement System.  
RECOMMENDED ACTION:  
Receive report.
- E. Consideration of a Resolution to support Mayor Michael Termini's candidacy to the California Coastal Commission.  
RECOMMENDED ACTION:  
Adopt Resolution.

**10. COUNCIL/STAFF COMMUNICATIONS**

- A. Staff Comments
- B. City Council/Treasurer Comments/Committee Reports

*City Council Members /City Treasurer may comment on matters of a general nature or identify issues for staff response or future council consideration. Council Members/Committee Representatives may present oral updates from standing committees at this time.*

**11. ADDITIONAL MATERIALS**

*Additional Information submitted to the City Council after distribution of the agenda packet.*

**12. ADJOURNMENT**

Adjourn to the next Regular Meeting of the City Council on Thursday, November 08, 2012 at 7:00 PM, in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

**Note:** Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes “final.” Please be advised that in most instances the decision become “final” upon the City Council’s announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

**Notice regarding City Council:** The Capitola City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

**Agenda and Agenda Packet Materials:** The City Council Agenda and the complete agenda packet are available on the Internet at the City’s website: [www.ci.capitola.ca.us](http://www.ci.capitola.ca.us). Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola.

**Agenda Document Review:** The complete agenda packet is available at City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, on the Monday prior to the Thursday meeting. Need more information? Contact the City Clerk’s office at 831-475-7300.

**Agenda Materials Distributed after Distribution of the Agenda Packet:** Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

**Americans with Disabilities Act:** Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

**Televised Meetings:** City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be replayed at 12:00 Noon on the Saturday following the meetings on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website at [www.ci.capitola.ca.us](http://www.ci.capitola.ca.us) by clicking on the Home Page link "**View Capitola Meeting Live On-Line.**" Archived meetings can be viewed from the website at anytime.

# City of Capitola

## Mayor's Proclamation

### COMMENDING SENATOR JOE SIMITIAN

*WHEREAS, Senator Joe Simitian is completing his second and final term in the California State Senate after eight years of outstanding public service, and Joe was elected to the California State Senate in November 2004 to represent the 11th State Senate District, which, at that time, included portions of San Mateo, Santa Clara and Santa Cruz counties; and*

*WHEREAS, As a member of the California Legislature, Joe established himself as an extraordinary leader, passing landmark laws to increase road and driver safety, improve equitability and accountability in public education, enhance consumer health, financial and privacy protection, advance renewable energy standards, protect streams and oceans from foreign contaminants, curb pension spiking, and expand access to affordable healthcare and medical prescriptions for our underserved population.*

*WHEREAS, A staunch promoter of participatory democracy, Joe is also known for his "There Oughta Be a Law" contest, an annual competition that invites the public to submit ideas for new state legislation, which has led to the creation of several laws in California; and*

*WHEREAS, Despite the vastness of the 11th Senate District, comprising over 925,000 constituents and spanning three counties, Joe embraced his constituency in Santa Cruz County by maintaining a local office, participating in local legislative briefings, conducting regularly scheduled town halls, education updates, and hosting his annual Open House and Ice Cream Socials in his Santa Cruz office; and*

*WHEREAS, The County is particularly grateful for Joe's critical help in securing funding for the purchase of the Santa Cruz Branch Line, facilitating a healthy and successful dialogue between UC Santa Cruz and local officials, and ensuring our rightful claim of being "The Real Surf City; and*

*WHEREAS, Throughout his long and distinguished public service career, Joe has consistently maintained a high degree of effectiveness and has displayed a level of integrity and commitment that has earned him the respect and admiration of colleagues on both sides of the political aisle; and*

*WHEREAS, as he completes his final legislative session with the California Senate, the Council recognizes that Joe has made a significant impact on the people of the 11th Senate District and throughout the state, and he will be greatly missed by his many grateful peers, colleagues, and friends here in Santa Cruz County.*

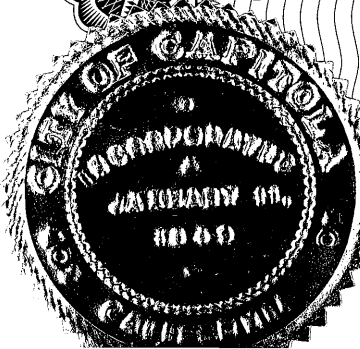
*THEREFORE, BE IT RESOLVED that the Capitola City Council hereby commends Senator Joe Simitian and offers its gratitude for his exceptional contributions as a member of the California State Legislature, particularly during his incumbency with the Senate.*

*BE IT FURTHER RESOLVED that the City Council does hereby extend best wishes for happiness and fulfillment in his new role as Santa Clara County Supervisor.*

*IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Capitola this 25th day of October, in two thousand twelve.*

*Michael Termini, Mayor*

*Signed and sealed this 25th day of October 2012*



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# CITY COUNCIL AGENDA REPORT

## MEETING OF OCTOBER 11, 2012

FROM: OFFICE OF THE CITY CLERK

SUBJECT: APPROVAL OF THE CITY COUNCIL MEETING MINUTES OF JULY 26, 2012

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**RECOMMENDED ACTION:** Approve the subject minutes as submitted.

**DISCUSSION:** Attached for City Council review and approval are the minutes to the subject meeting.

**ATTACHMENTS**

1. July 26, 2012 Regular City Council Minutes;

Report Prepared By: Susan Sneddon, CMC  
City Clerk

Reviewed and Forwarded  
By City Manager: 

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**NOT OFFICIAL UNTIL APPROVED BY COUNCIL**

**CITY OF CAPITOLA  
CITY COUNCIL**

**July 26, 2012  
Capitola, California**

**MINUTES OF A REGULAR MEETING  
6:00 P.M. – CLOSED SESSION – CITY MANAGER’S OFFICE**

**CALL TO ORDER**

**Mayor Termini** called the meeting to order at 6:00 p.m. Council Members present: Council Member Harlan, Council Member Norton, Council Member Nicol, Council Member Storey, and Mayor Termini. Mayor Termini made an announcement regarding the items to be discussed in Closed Session, as follows:

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Govt. Code §54956.8)**

Property: Pacific Cove Property, 426 Capitola Avenue [APN 035-141-33]  
Agency/City Negotiator: Steven Jesberg, Public Works Director  
Negotiating parties: Bill and Joyce Budisch (520 Pilgrim Drive)  
Under Negotiation: Resolution of property line encroachment

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of GC §54956.9: Three cases:

1. City of Capitola Insurance Coverage Claim Against Lexington Insurance (Noble Gulch Storm Drain Failure);
2. Pacific Cove Mobile Home Park Pipe Failure and Closure;
3. Consideration of lawsuit against the Department of Finance – Disputed Recognized Obligations of the Successor Agency.

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Govt. Code §54956.9)**

1. Kevin Calvert, D.D.S. and Pamela Calvert vs. the City of Capitola, et al. [Superior Court of the State of California for the County of Santa Cruz, Case #CV 172804];
2. Katie Saldana vs. the City of Capitola, et al. [Superior Court of the State of California for the County of Santa Cruz, Case #CV 172324];
3. Foremost Insurance Company vs. the City of Capitola, et al. [Superior Court of the State of California for the County of Santa Cruz, Case #CV 173228];
4. Truck Insurance vs. the City of Capitola, et al. [Superior Court of the State of California for the County of Santa Cruz, Case #CV173071];
5. David Ross; Carousel Taffy Morro Bay, Inc.; Village Mouse dba; The Thomas Kinkade Gallery Capitola; Judith Ferro vs. the City of Capitola, et al. [Superior Court of the State of California for the County of Santa Cruz, Case #CV 173642];
6. American Alternative Insurance Corporation; Central Fire Protection District of Santa Cruz County vs. the City of Capitola, et al. [Superior Court of the State of California for the County of Santa Cruz, Case #CV173926].

**CONFERENCE WITH LABOR NEGOTIATOR (Govt. Code §54957.6)**

Negotiator: Jamie Goldstein, City Manager  
Employee Organizations: Capitola Police Officers Association; Association of Capitola Employees; and Capitola Police Captains.

**Mayor Termini** noted that there was no one in the audience; therefore, the City Council recessed at 6:00 p.m. to the Closed Session in the City Manager’s Office.

7:00 P.M. – OPEN SESSION

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL

CALL TO ORDER

**Mayor Termini** called the Regular Meeting of the Capitola City Council to order at 7:00 p.m. on Thursday, July 26, 2012, in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

1. **ROLL CALL AND PLEDGE OF ALLEGIANCE:**

**PRESENT:** Council Members Stephanie Harlan, Dennis Norton, Kirby Nicol, Sam Storey, and Mayor Michael Termini

**ABSENT:** None

**OTHERS:** City Treasurer Jacques Bertrand, and General Plan Coordinator Susan Westman

**STAFF:** City Manager Jamie Goldstein, Assistant City Attorney Adair Paterno, Public Works Director Steve Jesberg, Finance Director Tori Hannah, Police Chief Rudy Escalante, and City Clerk Susan Sneddon

2. **PRESENTATIONS:**

**Presentation by the Police Chief regarding Nixle, a new Community Information Service designed to deliver important and timely information to residents; and the City of Capitola Police Department Facebook site. [480-05]**

**Police Chief Escalante** stated that Nixle is a new community information service developed to connect residents with safety agencies in order for the public to receive information ranging from critical alerts to community news. He reviewed the various options to receive information.

3. **REPORT ON CLOSED SESSION [520-25]**

**Assistant City Attorney Paterno** stated that the items the City Council discussed in Closed Session are the items listed on the July 26, 2012, Closed Session Agenda. The Council conferred with its real property negotiator regarding a portion of the Pacific Cove property. The only action that Council took regarding the anticipated litigation items listed was that the Council authorized the City Manager to negotiate for an additional week with the remaining tenants at Pacific Cove Mobile Home Park to vacate the premises; if the City Manager is unable to come to an agreement with those tenants he is authorized to file unlawful detainer actions against the remaining tenants. **Assistant City Attorney Paterno** stated that the City Council conferred with its labor negotiator with no reportable action.

4. **ADDITIONS AND DELETIONS TO AGENDA**

**Mayor Termini** requested to move Item No. 9.B. ahead of Item No. 9.A.

5. **PUBLIC COMMENTS**

**Marilyn Garrett** spoke against wireless technology and microwave radiation.

**Bruce Stanton, Mobile Home Attorney**, stated that the City's mobile home ordinance has last resort benefits which state that the City is authorized to order the park owner to pay money if there is no possible relocation for the tenants. He spoke on behalf of the following residents of Pacific Cove Mobile Home Park:

- **Ann Schroedel, Space 76**
- **Christopher Flynn, Space 40**
- **Tracy Conklin, Space 66**
- **Brad and Cathy Sutton, Space 82**

**Ann Schroedel, Space 76**, stated that the City offered her \$7,300 to purchase her mobile home. She appealed the City's offer, and the City never provided a copy of the appraisal. She stated the City only offered her the salvage value for her mobile home, not the value with all the upgrades.

The following Pacific Cove Mobile Home Park residents requested a reasonable settlement with the City for the purchase of their mobile homes:

- **Christopher Flynn, Space 40**
- **Shawn Miller, Space 66**
- **Carol Lerno, Space 56**

**Marilyn Garrett** spoke against wireless microwave radiation.

6. **COUNCIL/STAFF ANNOUNCEMENTS**

**Council Member Harlan** stated that on the July 25<sup>th</sup> she attended Second Harvest Food Bank 40<sup>th</sup> birthday event. She also attended the grand opening of the Monterey Bay Marine Sanctuary Exploration Center.

**Mayor Termini** stated that he attended the 40th Annual Wharf to Wharf Race, noting that Council Member Nicol will be retiring as the Wharf to Wharf Director. The Mayor received two letters of praise complementing City Detective Sarah Ryan and Officer Guillermo Vazquez regarding their assistance in getting a gentleman's wallet back that had been stolen from a local drug store. He stated that someone from the community complimented the services provided by Building Inspector Mark Wheeler. He stated that he attended two Target grand openings when Target gave out the following grants: \$1,000 to the City's Police Department; \$2,000 to a local art center; \$4,000 to a local elementary school; and \$3,000 to the Wharf to Wharf Race.

7. COMMITTEE APPOINTMENTS

A. Appointment to Capitola Historical Museum Board. [240-40]

Mayor Termini stated that this item is to accept the recommendation of the Capitola Historical Museum Board to appoint Stephanie Kirby to fill the vacancy on the Capitola Historical Museum Board.

***ACTION: Motion by Council Member Norton, seconded by Council Member Storey, to approve the Capitola Historical Museum Board recommendation and appoint Stephanie Kirby to fill a vacancy on the Capitola Historical Museum Board with a term ending June 2015. The motion unanimously carried on the following vote: AYES: Council Members Harlan, Norton, Nicol, Storey, and Mayor Termini. NOES: None. ABSENT: None. ABSTAIN: None.***

8. CONSENT CALENDAR

Council Member Norton requested that Item 8.D. be removed from the Consent Calendar for discussion.

Council Member Harlan requested that Item 8.E. be removed from the Consent Calendar for discussion.

Council Member Harlan requested that the Police Chief comment on Item No. 8.G. regarding the type of police protective equipment he intends to purchase for the Police Department.

Police Chief Escalante responded that at the time the staff report for this item was prepared, staff had not specifically identified what equipment or project the City would purchase. He stated that at this time staff is recommending that the funds go towards identifying police radio repeater locations and the purchase of additional repeaters.

A. Approval of the City Council Minutes of the Regular Meeting of May 24, 2012.

B. Adoption of Resolution No. 3927 to accept grant revenue of \$1,000 for the 2012 Target National Night Out and authorize budget expenditures of \$1,000 for Fiscal Year 2012-2013. [330-10]

C. Approval of the City Check Register Reports dated June 22, 2012, June 29, 2012, July 6, 2012, and July 13, 2012. [330-10]

D. Consideration of an amendment to Title 3 Section 16 of the Capitola Municipal Code pertaining to Purchasing and Purchasing Contracts [2<sup>nd</sup> Reading] and amending related Financial Management Policies. [100-10]

## 8. CONSENT CALENDAR (continued)

- E. Consideration of an Ordinance amending Section 17.57.040(D) of the Municipal Code pertaining to Prohibited Signs and adding Sections 17.57.020(B)(4) and 17.57.060(F) pertaining to the Use of Sidewalk Signs in the Central Village Zoning District [2nd Reading]; adopt a Resolution authorizing submittal of a Local Coastal Plan Amendment. [740-30/720-50/570-10]**
- F. Approval of the list of contractors for removal of coaches from the Pacific Cove Mobile Home Park. [260-10]**
- G. Consideration of a Resolution accepting a Homeland Security Grant in the amount of \$5,842 and amending the Fiscal Year 2012-2013 General Fund Operating Budget by increasing both revenues and expenditures by \$5,842. [330-10]**
- H. Consideration of the proposed revised language of the “Argument in Favor” of a Permanent Quarter Cent Sales Tax Measure to be printed on the ballot for the November 6, 2012 Election. [560-10]**

***ACTION: Motion by Council Member Harlan, seconded by Council Member Storey, to approve the following items on the Consent Calendar: 8(A), 8(B), 8(C), 8(F), 8(G) and 8(H). The motion carried unanimously on the following vote: AYES: Council Members Harlan, Norton, Nicol, Storey, and Mayor Termini. NOES: None. ABSENT: None. ABSTAIN: None.***

**Mayor Termini** asked if the City has established limited construction hours for the removal of the coaches from Pacific Cove Mobile Home Park (**Item No. 8.F.**). (**Public Works Director Jesberg** stated yes).

## 9. GENERAL GOVERNMENT/PUBLIC HEARINGS

- B. Consideration of approving a contract for the sale of a portion of City property located at 426 Capitola Avenue to 520 Pilgrim Avenue to correct a building encroachment and authorize the City Manager to execute the contract. [500-10 A/C: Budisch, William and Joyce]**

**Public Works Director Jesberg** provided a brief history regarding this item. He stated that it has recently been discovered that a small portion of the residence located at 520 Pilgrim Avenue was built over the property line. To correct a building encroachment onto City property at 426 Capitola Avenue, staff is recommending negotiating with the property owner to prepare a property line adjustment and to sell that portion of the property (385 feet of property).

9. GENERAL GOVERNMENT/PUBLIC HEARINGS (continued)

***ACTION: Motion by Council Member Norton, seconded by Council Member Nicol, to approve a contract for the sale of a portion of City property located at 426 Capitola Avenue to 520 Pilgrim Avenue to correct building encroachment and authorize the City Manager to execute the contract. The motion carried unanimously on the following vote: AYES: Council Members Harlan, Norton, Nicol, Storey, and Mayor Termini. NOES: None. ABSENT: None. ABSTAIN: None.***

**A. Consideration of options for future uses on the former Pacific Cove Mobile Home Park Site. [260-10]**

**Public Works Director Jesberg** introduced this item. He stated that this item is to provide staff direction on the short-term options for uses of the Pacific Cove/City Hall property, and to direct staff to develop plans and financing options. The existing park is scheduled to be closed on July 31, 2012, and any significant project will take 9-12 months to complete. He requested that Council consider any long-term uses of the property to be part of the General Plan Update.

**Mr. Jesberg** stated that the Pacific Cove and City Hall properties were identified as a special study area for the General Plan update. A public workshop regarding this site was held in May 2012 with consensus of the General Plan Advisory Committee and Traffic and Parking Commission that the City should actively pursue construction of a multi-level parking structure over the existing parking lot. Long-term plans for other uses of the Pacific Cove property should be made and implemented once parking demands have been satisfied elsewhere. He stated benefits in adding parking in the former Pacific Cove Mobile Home Park area would develop an in lieu parking fee to benefit the village and run the beach shuttle. He reviewed the following 3 alternatives for parking for Council to consider.

Alternative 1 (no temporary parking): using split-rail fencing, blocking vehicular traffic, allowing pedestrian access through the property; sealing the restroom building; and deferring future use plans to the General Plan process

Alternative 2 (partial parking): Development of 70-110 parking spaces in western portion of park; eastern portion reserved for other, yet to be determined, uses; \$300,000 - \$415,000 depending on number of spaces; Includes: restroom rehabilitation, pedestrian improvements, water quality improvements, pay stations, shuttle bus stops, landscaping, and lighting.



9. GENERAL GOVERNMENT/PUBLIC HEARINGS (continued)

Alternate 3 (full parking): Develop lot with approx. 220 parking spaces; cost of approximately \$725,000; includes: restroom rehabilitation, pedestrian improvements, water quality improvements, pay station installation, shuttle bus stops, landscaping, and lighting.

**Public Works Director Jesberg** reviewed the 2012 potential project timeline and stated that the City could refinance existing debt for relocation costs as tax-exempt at a lower interest rate.

**City Council discussion ensued regarding the 3 alternatives for parking.**

**Mayor Termini** open this item for public comment.

**Shawn Miller, Pacific Cove Mobile Home Park, Space 66**, stated concerns about the possibility of the Noble Gulch pipe failing again in the future.

**Ann Schroedel Pacific Cove Mobile Home Park, Space 76**, stated concerns regarding the restroom facilities in the mobile home park.

**Nels Westman, 507 Riverview Drive**, stated concerns regarding the proposed future uses of the former Pacific Cove Mobile Home Park Site.

**Zane Westman**, provided additional concerns regarding the proposed future uses of the former Pacific Cove Mobile Home Park Site.

The following Traffic and Parking Commissioners provided support for the proposed lower Pacific Cove temporary parking lot:

- **Ed Bottorff**
- **Margaret Kinstler**
- **Linda Hanson**

**Mayor Termini** closed this item for public comment.

**Council Member Norton** suggested keeping the budget for the proposed lower Pacific Cove temporary parking at a minimum. He stated that the parking is only temporary until the proposed upper Pacific Cove parking garage is built.

**Council Member Storey** stated concerns regarding any potential Coastal Commission constraints. He requested that staff investigate options to increase the parking in the village and neighborhoods.

**Council Member Nicol** stated that he has never seen all the parking slots in the upper lot full. He supports promoting the beach shuttle from the proposed lower parking lot.

10. GENERAL GOVERNMENT/PUBLIC HEARINGS (continued)

Motion by **Council Member Norton** to adopt the proposed Alternate 3, seconded by **Council Member Harlan**. *This motion was overruled by a subsequent substitute motion.*

City Council discussion ensued regarding this item.

***ACTION: Subsequent Motion by Council Member Norton, seconded by Council Member Harlan, to approve the following: (1) Council shall determine the upper Pacific Cove's proposed building of a three-story parking garage to be the priority project in the City; (2) Direct staff to initiate an actual cost study, to find funding for the parking garage so that the garage can be built as funds are provided; (3) Move forward with Alternative No. 3 as proposed in the staff report and initiate the design process for the temporary lower Pacific Cove parking lot to accommodate the maximum number of parking spaces with a limited budget of \$500,000 and for Public Works staff to lay out what can be included. The motion carried unanimously on the following vote: AYES: Council Members Harlan, Norton, Nicol, Storey, and Mayor Termini. NOES: None. ABSENT: None. ABSTAIN: None.***

Mayor Termini called for a five-minute recess.

C. Consideration of a Visitor Service Fee (Transient Occupancy Tax – TOT) Measure for the November 6, 2012, General Municipal Election. [560-10]

**City Manager Goldstein** provided a brief history of the City's current Transient Occupancy Tax (10%). He stated that over the past several months the City Council has held hearings to discuss a potential TOT ballot measure for the City's November 2012 General Municipal Election. At the June 28, 2012 City Council meeting staff was directed to continue this item to allow time for other local jurisdictions to make decisions about their potential ballot language and to consider a potential City ballot measure to be coordinated with a regional effort. He stated that the City of Santa Cruz and the Santa Cruz County Lodging Association are requesting that the City place a 1% TOT General Tax Measure and authorize an increase in the Regional Transit Marketing District (TMD) rate of 1% to offset a decrease in City funding to Santa Cruz County Visitors Center (CVC). The City of Santa Cruz has been directed to follow what the County of Santa Cruz does regarding a proposed TOT increase.

Mayor Termini open this item for public comment.

**Maggie Ivy, Santa Cruz County Conference and Visitors Council (CVC) Chief Executive Officer**, provide a summary of recent discussions between the Santa Cruz County Lodging Association, the CVC, and various local jurisdictions regarding a regional TOT increase.

## 9. GENERAL GOVERNMENT/PUBLIC HEARINGS (continued)

**Dan Aspromonte, Best Western and Marriott Fairfield Inn**, provided his support for a TOT increase to go towards the TMD.

**Mayor Termini** closed this item for public comment.

**City Council discussion ensued regarding this item.**

**Mayor Termini** stated if the City approves moving forward with a TOT Measure he supports continued funding to the Capitola-Soquel Chamber of Commerce. He recommended that 1% of the TOT be split between the Capitola-Soquel Chamber of Commerce and the CVC.

***ACTION: Motion by Council Member Nicol, seconded by Council Member Norton, to consider a Visitor Service Fee (Transient Occupancy Tax – TOT) Measure for the November 6, 2012 General Municipal Election. The motion carried on the following vote: AYES: Council Members Norton, Nicol, and Mayor Termini. NOES: Council Members Harlan and Storey. ABSENT: None. ABSTAIN: None.***

**CITY COUNCIL TOOK SEPARATE ACTION ON CONSENT CALENDAR ITEM NO. 8.D. AND ITEM NO. 8.E.**

- D. Consideration of an amendment to Title 3 Section 16 of the Capitola Municipal Code pertaining to Purchasing and Purchasing Contracts [2<sup>nd</sup> Reading] and amending related Financial Management Policies. [100-10]**

**Council Member Norton** requested information regarding the City's credit card use.

**Finance Director Hannah** introduced this item. She provided an update on the revised City Credit Card Purchasing Program Policy.

***ACTION: Motion by Council Member Harlan, seconded by Council Member Norton, to adopt Ordinance No. 972 amending Title 3 Section 16 of the Capitola Municipal Code pertaining to Purchasing and Purchasing Contracts [2nd Reading] and amending related Financial Management Policies. The motion carried unanimously on the following vote: AYES: Council Members Harlan, Norton, Nicol, Storey, and Mayor Termini. NOES: None. ABSENT: None. ABSTAIN: None.***

- E. Consideration of an Ordinance amending Section 17.57.040(D) of the Municipal Code pertaining to Prohibited Signs and adding Sections 17.57.020(B)(4) and 17.57.060(F) pertaining to the Use of Sidewalk Signs in the Central Village Zoning District [2nd Reading]; adopt a Resolution authorizing submittal of an Local Coastal Plan Amendment. [740-30/720 – 50/570-10]**

9. GENERAL GOVERNMENT/PUBLIC HEARINGS (continued)

**Council Member Norton** asked if this item should be under General Government instead of the Consent Calendar, since changes were made in the draft ordinance when it was introduced at the last City Council meeting.

**General Plan Coordinator Westman** stated the City has consistently brought second reading of ordinances as a Consent Calendar item even if there were changes made to the wording of the draft ordinance during the Council's public hearing.

***ACTION: Motion by Council Member Norton, seconded by Council Member Storey, to adopt Ordinance No. 973 amending Section 17.57.040(D) of the Municipal Code pertaining to Prohibited Signs and adding Sections 17.57.020(B)(4) and 17.57.060(F) pertaining to the Use of Sidewalk Signs in the Central Village Zoning District [2nd Reading]; and adopt Resolution No. 3927 authorizing submittal of a Local Coastal Plan Amendment. The motion carried unanimously on the following vote: AYES: Council Members Norton, Nicol, and Storey. NOES: Council Member Harlan and Mayor Termini. ABSENT: None. ABSTAIN: None.***

10. COUNCIL/STAFF COMMUNICATIONS

**General Plan Coordinator Westman** provided an update regarding illegal signs in the village. She proposed drafting a letter to provide local businesses with the City's banner permitting process, and she also will inform the merchants that the City plans to reinstate the City's Sign Enforcement Program in October 2012.

**Council Member Nicol** stated concerns regarding blinking, lighted window signs in local businesses.

**General Plan Coordinator Westman** stated that merchants are allowed to place lighted signs inside their window as long as it does not cover up more than one-third of the window.

**Council Member Harlan** stated that the village is in its peak business season and asked if the village sidewalks could be steam-cleaned.

**Public Works Director Jesberg** stated that the next street cleaning is scheduled for Aug 14<sup>th</sup>.

**City Manager Goldstein** stated that staff plans to present Council with a proposal to enhance village maintenance.

11. **ADJOURNMENT**

**Mayor Termini** adjourned at 9:58 p.m. to the next Regular Meeting of the City Council to be held on Thursday, May 10, 2012, at 7:00 p.m., in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

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## CITY COUNCIL AGENDA REPORT

### MEETING OF OCTOBER 25, 2012

FROM: FINANCE DEPARTMENT

SUBJECT: CITY CHECK REGISTER REPORT

**RECOMMENDED ACTION:** Approve the attached Check Register Reports for Sep 21, Sep 28, Oct 5, and Oct 12, 2012.

**DISCUSSION:** Check Registers are attached for:

Date	Starting Check #	Ending Check #	Total Checks/EFT	Amount
9/21/2012	70938	71016	79	\$256,313.16
9/28/2012	71017	71071	55	\$186,082.11
10/5/2012	71072	71157	86	\$189,068.26
10/12/2012	71158	71215	58	\$58,767.88

The check register of Sep 14, 2012 ended with check #70937.

Following is a list of checks issued for more than \$10,000.00, and a brief description of the expenditure:

Check	Issued to:	Dept.	Purpose	Amount
70938	Placer Title Company	CM	Pac Cove Spc 78	\$95,087.54
70943	Bank of America	CM	Aug-Sep Credit Card Purchases	\$10,159.26
70958	Community Bridges	CM	Quarterly Grant Payment	\$26,437.00
70962	Design, Comm & Environ.	CDD	Gen Plan & CDBG Grants	\$17,223.49
70986	PG & E	PW	Monthly Electric	\$13,729.76
71019	Atchison, Barisone et al	CM	Aug2012 Legal Services	\$13,718.63
71024	City of Santa Cruz	PD	Lifeguard Services	\$43,500.00
71038	Graham Contractors	PW	Paving Contract	\$75,613.39
EFT	CalPERS Health	CM	Oct Health Ins, Employee Pd	\$52,216.13
71089	Design, Comm & Environ.	CDD	Gen Plan & CDBG Grants	\$29,360.84
71140	SCC Conf & Visitor Council	CM	Q1, FY12/13 TMD	\$19,926.16
71147	Soquel Creek Water Distr.	PW	Jul-Sep12 Irrigation Water	\$21,543.12
71152	TLC Administrators	CM	Oct Dental/Vision, Employee Pd	\$10,317.85

**ATTACHMENTS:**

1. Check Register for Sep 21, 2012
2. Check Register for Sep 28, 2012
3. Check Register for Oct 5, 2012
4. Check Register for Oct 12, 2012

**Report Prepared By: Linda Benko  
AP Clerk**

**Reviewed and Forwarded  
by City Manager:** 



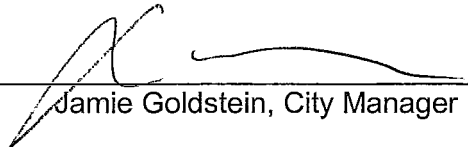
Checks dated 9/21/12 numbered 70938 to 71016 for a total of \$256,313.16 have been reviewed and authorized for distribution by the City Manager and City Treasurer.

As of 9/21/12 the unaudited cash balance is \$1,690,861

**CASH POSITION - CITY OF CAPITOLA 9/21/12**

	<u>Net Balance</u>
General Fund	(329,083)
Contingency Reserve Fund	404,896
Worker's Comp. Ins. Fund	75,135
Self Insurance Liability Fund	163,986
Stores Fund	1,897
Information Technology Fund	161,184
Equipment Replacement	380,213
Compensated Absences Fund	25,853
Public Employee Retirement - PERS	206,254
Open Space Fund	256
Capital Improvement Projects	600,271
<b>TOTAL GENERAL FUND &amp; COUNCIL DESIGNATED FUNDS</b>	<u><u>1,690,861</u></u>

The Emergency Reserve Fund balance is \$156,045.54 and is not included above.

  
 \_\_\_\_\_  
 Jamie Goldstein, City Manager

9/21/12  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Jacques J.J. Bertrand, City Treasurer

\_\_\_\_\_  
 Date

## City Checks Issued Week of 9/21/2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
70938	09/17/2012 Invoice 2013-00000225	Open	Date 09/17/2012	Description Pacific Cove MHP Space #78-Hunt/Escrow Fund 1420, Pac Cove Bond	Placer Title Company	\$95,087.54
70939	09/21/2012 Invoice 2013-00000251	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	ADVOCACY INC.	\$1,791.25
70940	09/21/2012 Invoice 0912-01	Open	Date 09/05/2012	Description FY 12/13 Soquel Creek Fish Monitoring	ALLEY, DONALD	\$3,155.85
70941	09/21/2012 Invoice 674-Sep12 624-Sep12	Open	Date 09/01/2012 09/01/2012	Description Sep 2012 Long Distance Service Sep 2012 Long Distance Service	AT&T	\$15.43
70942	09/21/2012 Invoice 3618647	Open	Date 08/13/2012	Description Two months Telephone Service Fund 1000, Gen Fund=\$3179.11 Fund 2211, IT=\$679.35	AT&T/CALNET 2	\$3,858.46
70943	09/21/2012 Invoice Aug-Sep12	Open	Date 09/06/2012	Description Charges to City Credit Card, Aug-Sep12 Fund 1000, Gen Fund=\$1149.92 Fund 2210, Stores=\$30.00 Fund 2211, IT=\$8979.34	BANK OF AMERICA	\$10,159.26
70944	09/21/2012 Invoice 2013-00000237	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	BIG BROTHERS BIG SISTERS OF SCC	\$673.00
70945	09/21/2012 Invoice 2013-00000245	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	CABRILLO COLLEGE STROKE CTR	\$1,672.00
70946	09/21/2012 Invoice 2261	Open	Date 08/31/2012	Description E-Waste Banner	CADILLAC DESIGNS	\$52.00
70947	09/21/2012 Invoice 127349	Open	Date 08/30/2012	Description Parking Meter Maint. - August 2012	CALE AMERICA INC.	\$770.00
70948	09/21/2012 Invoice 707	Open	Date 08/28/2012	Description Uniform Exp, Weagle & Dally, PD	CALIFORNIA COAST UNIFORM CO	\$226.08

# City Checks Issued Week of 9/21/2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
70949	09/21/2012 Invoice 2013-00000233	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	CALIFORNIA GREY BEARS INC.	\$3,467.75
70950	09/21/2012 Invoice 2013-00000246	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	CAMPUS KIDS CONNECTION INC.	\$4,123.75
70951	09/21/2012 Invoice POA-9-21-12	Open	Date 09/20/2012	Description POA Dues 9-21-12, Employee Funded	CAPITOLA PEACE OFFICERS ASSOC.	\$769.00
70952	09/21/2012 Invoice 2013-00000258	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	CASA OF SANTA CRUZ COUNTY	\$539.25
70953	09/21/2012 Invoice 2013-00000250	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	CENTRAL COAST CTR FOR INDEPENDENT LIVIN	\$3,674.25
70954	09/21/2012 Invoice Sep-Oct12	Open	Date 09/11/2012	Description Internet Access Fund 2211, IT	Charter Communications	\$129.99
70955	09/21/2012 Invoice 10124	Open	Date 08/31/2012	Description Aug2012 Cleaning Service Fund 1000, Gen Fund=\$3764.46 Fund 1311, Wharf Fund=\$217.50	CLEAN BUILDING MAINTENANCE	\$3,981.96
70956	09/21/2012 Invoice 1255528-01 1259127	Open	Date 08/24/2012 08/28/2012	Description Doggie Bags Cleaning supplies	CLEAN SOURCE	\$2,034.71
70957	09/21/2012 Invoice 2013-00000249	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	COMMUNITY ACTION BOARD OF SCC	\$321.50
70958	09/21/2012 Invoice 2013-00000235	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	COMMUNITY BRIDGES	\$26,437.00
70959	09/21/2012 Invoice R212634	Open	Date 08/30/2012	Description Plaques: Salus, O'Meara	CRESTOR INC.	\$343.44
70960	09/21/2012 Invoice 060094-Aug12	Open	Date 08/31/2012	Description Drinking water, all sites, Aug 2012	CRYSTAL SPRINGS WATER CO.	\$274.25

## City Checks Issued Week of 9/21/2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
70961	09/21/2012 Invoice 2013-00000244	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	CULTURAL COUNCIL OF SCC	\$232.50
70962	09/21/2012 Invoice 49275	Open	Date 07/31/2012	Description Professional Services July 1-31, 2012 Fund 1313, Gen Plan Update=\$12887.31 Fund 1350, CDBG Grants=\$4336.18	DESIGN, COMMUNITY & ENVIRONMEN	\$17,223.49
70963	09/21/2012 Invoice 2013-00000243	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	DIENTES COMMUNITY DENTAL CARE	\$327.00
70964	09/21/2012 Invoice 2013-00000256	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	FAMILIES IN TRANSITION	\$588.00
70965	09/21/2012 Invoice 2013-00000238	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	FAMILY SVC AGCY OF THE CENTRAL COAST	\$2,194.25
70966	09/21/2012 Invoice 12-766936 12-766937 12-768895 12-768896	Open	Date 08/31/2012 08/31/2012 09/07/2012 09/07/2012	Description 430 Gal Ethanol 170 Gal Diesel 491 Gal Ethanol 100 Gal Diesel	FLYERS ENERGY, LLC	\$5,143.64
70967	09/21/2012 Invoice 717556 718877	Open	Date 08/25/2012 08/31/2012	Description Rock Fines Rock Fines	GRANITE ROCK COMPANY	\$42.06
70968	09/21/2012 Invoice 58592	Open	Date 09/14/2012	Description Pump grease trap-Rec Center	GREEN LINE	\$440.00
70969	09/21/2012 Invoice 2013-00000255	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	HOMELESS SERVICE CENTER OF SCC	\$627.00
70970	09/21/2012 Invoice S144625	Open	Date 09/15/2012	Description July 1- Sept 7, 2012 Litter Abatement	HOPE REHABILITATION SERVICES	\$700.00
70971	09/21/2012 Invoice 350734	Open	Date 08/29/2012	Description John Deere Loader parts	HOSE SHOP	\$384.10

# City Checks Issued Week of 9/21/2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
70972	09/21/2012 Invoice	Open			HOWARD, CHARLIE	\$1,450.00
	09/03-09/07/12		09/17/2012	FY 12/13 Mechanic		\$700.00
	09/10-09/14/12		09/17/2012	FY 12/13 Mechanic		\$750.00
70973	09/21/2012 Invoice	Open			ICMA RETIREMENT TRUST 457	\$4,830.69
	ICMA9-21-12		09/20/2012	Retirement Plan Contr., Employee Funded		\$4,830.69
70974	09/21/2012 Invoice	Open			JAMES P ALLEN & ASSOC	\$180.00
	091212		09/12/2012	Consulting arborists service - 409 Riverview		\$180.00
70975	09/21/2012 Invoice	Open			KING'S PAINT AND PAPER, INC.	\$32.67
	A165708		08/28/2012	Esplanade bathroom paint		\$32.67
70976	09/21/2012 Invoice	Open			LABORMAX STAFFING	\$1,654.77
	26-17155		09/07/2012	FY 12/13 Temporary staff		\$1,654.77
70977	09/21/2012 Invoice	Open			LLOYD'S TIRE SERVICE INC.	\$25.00
	233493		09/04/2012	Flat Repair		\$25.00
70978	09/21/2012 Invoice	Open			MEGAPATH COVAD COMMUNICATIONS	\$646.51
	48121912		08/28/2012	Sep 2012 Internet Access Fund 2211, IT		\$646.51
70979	09/21/2012 Invoice	Open			MID-COUNTY AUTO SUPPLY	\$408.68
	315606		09/10/2012	auto parts-Fleet		\$72.33
	315294		09/06/2012	auto parts-PD71		\$75.73
	314973		09/04/2012	auto parts-PD71		\$12.77
	315094		09/05/2012	auto parts-Fleet		\$75.67
	315290		09/06/2012	auto parts-PD71		\$23.91
	315220		09/06/2012	auto parts-PD71		\$148.27
70980	09/21/2012 Invoice	Open			MISSION LINEN SUPPLY	\$870.93
	Aug 2012		09/04/2012	Aug Mat and Uniform Cleaning		\$870.93
70981	09/21/2012 Invoice	Open			MUNISERVICES, LLC	\$1,500.00
	28624		08/24/2012	CAFR Report		\$450.00
	28635		08/31/2012	CAFR Report		\$1,050.00
70982	09/21/2012 Invoice	Open			MV TRANSPORTATION, INC.	\$4,539.20
	42229		09/05/2012	Beach Shuttle Service FY 12/13		\$4,539.20

## City Checks Issued Week of 9/21/2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
70983	09/21/2012 Invoice 38878	Open	Date 09/06/2012	Description Plants - Rotary Park	NATIVE REVIVAL NURSERY	\$37.93
70984	09/21/2012 Invoice 230158 230112	Open	Date 09/04/2012 08/31/2012	Description auto parts auto parts	NORTH BAY FORD	\$331.19
70985	09/21/2012 Invoice 2013-00000234	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	O'NEILL SEA ODYSSEY	\$686.50
70986	09/21/2012 Invoice 2013-00000230	Open	Date 09/17/2012	Description Monthly Elec Fund 1000, Gen Fund=\$4517.47 Fund 1300, SLESF=\$106.41 Fund 1310, Gas Tax Fund=\$6987.89 Fund 1311, Wharf=\$2117.99	PACIFIC GAS & ELECTRIC	\$13,729.76
70987	09/21/2012 Invoice 2013-00000239	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	PARENTS CENTER OF SANTA CRUZ	\$1,754.50
70988	09/21/2012 Invoice 5655237	Open	Date 09/10/2012	Description Tree stakes	ProBUILD COMPANY LLC	\$25.86
70989	09/21/2012 Invoice 16310	Open	Date 09/01/2012	Description Q4 CY2012 Subscription, PD	PUBLIC ENGINES, INC./CRIME REPORT	\$597.00
70990	09/21/2012 Invoice 14508-108301	Open	Date 09/13/2012	Description auto parts	SANTA CRUZ AUTO PARTS INC.	\$16.12
70991	09/21/2012 Invoice 2013-00000254	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	SANTA CRUZ COMMUNITY COUNSELIN	\$3,474.00
70992	09/21/2012 Invoice SCAN-Sep2012	Open	Date 08/31/2012	Description Open query Scan	SCC INFORMATION SERVICES	\$517.24
70993	09/21/2012 Invoice 035-141-33-53	Open	Date 09/17/2012	Description Davidson, Prop Tax Fund 1420, Pac Cove Bond	SCC TAX COLLECTOR	\$300.00

# City Checks Issued Week of 9/21/2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
70994	09/21/2012	Open			SANTA CRUZ TODDLER CARE CENTER	\$291.00
	Invoice		Date	Description		Amount
	2013-00000257		09/20/2012	FY12/13 Quarterly Grant Payment		\$291.00
70995	09/21/2012	Open			SAVE OUR SHORES	\$327.25
	Invoice		Date	Description		Amount
	2013-00000259		09/20/2012	FY12/13 Quarterly Grant Payment		\$327.25
70996	09/21/2012	Open			SECOND HARVEST FOOD BANK	\$2,438.75
	Invoice		Date	Description		Amount
	2013-00000236		09/20/2012	FY12/13 Quarterly Grant Payment		\$2,438.75
70997	09/21/2012	Open			SENIOR CITIZENS LEGAL SERVICES	\$2,418.25
	Invoice		Date	Description		Amount
	2013-00000242		09/20/2012	FY12/13 Quarterly Grant Payment		\$2,418.25
70998	09/21/2012	Open			SENIOR NETWORK SERVICES, INC.	\$597.75
	Invoice		Date	Description		Amount
	2013-00000248		09/20/2012	FY12/13 Quarterly Grant Payment		\$597.75
70999	09/21/2012	Open			SENIORS COUNCIL OF SC COUNTY	\$801.75
	Invoice		Date	Description		Amount
	2013-00000240		09/20/2012	FY12/13 Quarterly Grant Payment		\$801.75
71000	09/21/2012	Open			SNEDDON, SUSAN	\$185.73
	Invoice		Date	Description		Amount
	20120918		09/17/2012	Reimb Notary Expense		\$185.73
71001	09/21/2012	Open			SOQUEL NURSERY GROWERS, INC.	\$33.09
	Invoice		Date	Description		Amount
	308707		09/06/2012	Plants		\$33.09
71002	09/21/2012	Open			SPRINT	\$3,176.55
	Invoice		Date	Description		Amount
	974855313-129		08/27/2012	City Cell Phone Service		\$3,176.55
71003	09/21/2012	Open			THE CLEANING MACHINE INC.	\$2,891.75
	Invoice		Date	Description		Amount
	5367		08/29/2012	Sidewalk cleaning		\$2,891.75
71004	09/21/2012	Open			UNITED WAY OF SANTA CRUZ COUNTY	\$1,761.75
	Invoice		Date	Description		Amount
	UW-Sep12		09/20/2012	Employee Contr to UW, Sep12		\$20.00
	2013-00000252		09/20/2012	FY12/13 Quarterly Grant Payment		\$1,741.75
71005	09/21/2012	Open			UPEC LIUNA LOCAL 792	\$1,856.50
	Invoice		Date	Description		Amount
	Sep2012		09/20/2012	Sep2012 Union Dues, Employee Funded		\$1,856.50

## City Checks Issued Week of 9/21/2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
71006	09/21/2012 Invoice 211282850 211282827	Open	Date 08/31/2012 09/04/2012	Description Copier Lease pymt, Konica C452, PD Copier Lease Payment, IR2525	US BANCORP EQUIPMENT FINANCE	\$326.95
71007	09/21/2012 Invoice PARS9-21-12	Open	Date 09/20/2012	Description PARS Contr, Employee Funded	US Bank Institutional Trust-Western Regio	\$343.85
71008	09/21/2012 Invoice 2013-00000241	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	VISTA CENTER FOR THE BLIND	\$460.25
71009	09/21/2012 Invoice 2013-00000222 Walter-Aug30	Open	Date 09/14/2012 09/14/2012	Description Softball Umpire Walter Sept 4 to 15 2012 Coed Softball Umpire Aug 21 to 30 2012	WALTER, ERIK	\$378.00
71010	09/21/2012 Invoice 2013-00000247	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant payment	WOMEN'S CRISIS SUPPORT	\$885.75
71011	09/21/2012 Invoice 2013-00000253	Open	Date 09/20/2012	Description FY12/13 Quarterly Grant Payment	WOMENCARE	\$548.75
71012	09/21/2012 Invoice 140084 140196	Open	Date 08/23/2012 08/28/2012	Description Oak signs Signs Fund 1310, Gas Tax Fund	ZUMAR INDUSTRIES INC.	\$1,481.18
71013	09/21/2012 Invoice 2001485-002	Open	Date 09/18/2012	Description Class refund	Berweger, Robin	\$88.00
71014	09/21/2012 Invoice 2013-00000229	Open	Date 09/18/2012	Description Pac Cove Space #69-Crum(check re-issue) Fund 1420, Pac Cove Bond	Crum, Claire & Edith	\$4,675.00
71015	09/21/2012 Invoice 2013-00000232	Open	Date 09/11/2012	Description Planner Cost Recovery Refund	Ideal Homes	\$698.00
71016	09/21/2012 Invoice 14700133	Open	Date 09/17/2012	Description Parashis Tax and Title Request Fund 1420, Pac Cove Bond	DEPARTMENT OF MOTOR VEHICLES	\$579.00

Check Totals:

Count

79

Total

\$256,313.16



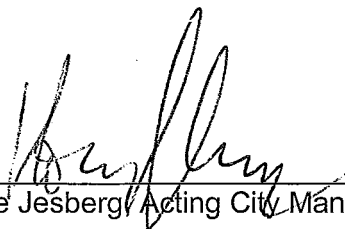
Checks dated 9/28/12 numbered 71017 to 71071 for a total of \$186,082.11 have been reviewed and authorized for distribution by the City Manager and City Treasurer.

As of 9/28/12 the unaudited cash balance is \$1,968,499

**CASH POSITION - CITY OF CAPITOLA 9/28/12**

	<u>Net Balance</u>
General Fund	24,876
Contingency Reserve Fund	404,896
Worker's Comp. Ins. Fund	75,135
Self Insurance Liability Fund	163,474
Stores Fund	1,767
Information Technology Fund	161,119
Equipment Replacement	380,213
Compensated Absences Fund	25,853
Public Employee Retirement - PERS	206,254
Open Space Fund	256
Capital Improvement Projects	524,657
<b>TOTAL GENERAL FUND &amp; COUNCIL DESIGNATED FUNDS</b>	<u><u>1,968,499</u></u>

The Emergency Reserve Fund balance is \$156,045.54 and is not included above.

  
 \_\_\_\_\_  
 Steve Jesberg, Acting City Manager

\_\_\_\_\_  
 9/28/12  
 Date

\_\_\_\_\_  
 Jacques J.J. Bertrand, City Treasurer

\_\_\_\_\_  
 Date

## City Checks Issued Week of Sep 28, 2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
71017	09/24/2012 Invoice ABE3185	Open	Date 09/24/2012	Description Registration Renewal thru 10/31/11, ABE3 Fund 1420, Pac Cove Bond	DEPT OF HOUSING AND COMMUNITY DEV (HCL)	\$483.00
71018	09/24/2012 Invoice 6484	Open	Date 09/24/2012	Description Postage, Early Fall Rec Brochure	UNITED STATES POSTAL SERVICE	\$5,300.00
71019	09/28/2012 Invoice 1040-Aug2012	Open	Date 08/31/2012	Description Aug2012 Legal Services	ATCHISON, BARISONE, & CONDOTTI	\$13,718.63
71020	09/28/2012 Invoice 39065	Open	Date 09/22/2012	Description Sept 2012 Wharf meter reading Fund 1311, Wharf Fund	AUTOMATED TEST ASSOCIATES	\$25.00
71021	09/28/2012 Invoice 7205	Open	Date 09/06/2012	Description Engineering Svcs, Village elevation study	BOWMAN & WILLIAMS, INC.	\$540.00
71022	09/28/2012 Invoice 734 741	Open	Date 09/03/2012 09/04/2012	Description Uniform Exp, Mitchell-PD Uniform Expense-Moreno	CALIFORNIA COAST UNIFORM CO.	\$598.35
71023	09/28/2012 Invoice 50081	Open	Date 08/31/2012	Description Pest control-City Hall	CARDIFF PEST CONTROL	\$195.00
71024	09/28/2012 Invoice 19972	Open	Date 09/18/2012	Description July-Sept 2012 Lifeguard services	CITY OF SANTA CRUZ	\$43,500.00
71025	09/28/2012 Invoice 1259127-01 1260880	Open	Date 08/31/2012 08/31/2012	Description Poly bags Towel dispenser	CLEAN SOURCE	\$275.97
71026	09/28/2012 Invoice 10928	Open	Date 09/13/2012	Description City Hall tree removal	COMMUNITY TREE SERVICE	\$1,250.00
71027	09/28/2012 Invoice 197955 197956	Open	Date 08/31/2012 08/31/2012	Description Portable toilets-Fund 1311, Wharf Portable fence-Pac Cove MHP	D & G SANITATION	\$732.15
71028	09/28/2012 Invoice 15177410	Open	Date 09/15/2012	Description Prop Tax on Copier, Sharp MX7001N Fund 2210, Stores	DE LAGE LANDEN FINANCIAL SERVICE	\$102.50

# City Checks Issued Week of Sep 28, 2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
71029	09/28/2012	Open			DEITER, MICHELE	\$175.00
	Invoice		Date	Description		Amount
	ARMA290814		09/24/2012	ARMA Membership Reimbursement		\$175.00
71030	09/28/2012	Open			DOGHERRA'S INC.	\$204.00
	Invoice		Date	Description		Amount
	309436		09/17/2012	Towed 99 Kawasaki to Corp yard		\$204.00
71031	09/28/2012	Open			ELEVATOR SERVICE COMPANY, INC.	\$165.00
	Invoice		Date	Description		Amount
	E1521		09/01/2012	quarterly lube and inspection		\$165.00
71032	09/28/2012	Open			EMPLOYMENT DEVELOPMENT DEPT	\$511.31
	Invoice		Date	Description		Amount
	Q2 CY2012		09/13/2012	Unemployment Ins, Q2 CY2012		\$511.31
				Fund 2213, Self-Insurance Liab.		
71033	09/28/2012	Open			EWING IRRIGATION	\$248.97
	Invoice		Date	Description		Amount
	5378005		09/12/2012	Irrigation supplies		\$117.94
	5389431		09/14/2012	Irrigation supplies		\$131.03
71034	09/28/2012	Open			FARWEST NURSERY	\$109.14
	Invoice		Date	Description		Amount
	702539		09/06/2012	Plants		\$29.05
	702542		09/07/2012	Plants		\$80.09
71035	09/28/2012	Open			FERGUSON ENTERPRISES, INC.	\$306.77
	Invoice		Date	Description		Amount
	2669368		09/06/2012	Aqua Green		\$138.41
	2675112		09/13/2012	Faucet - Wharf restroom, Fund 1311		\$168.36
71036	09/28/2012	Open			FIRST ALARM	\$113.34
	Invoice		Date	Description		Amount
	572837		09/14/2012	41st Ave. Mall space Alarm, Oct-Dec12		\$113.34
71037	09/28/2012	Open			FLYERS ENERGY, LLC	\$2,698.80
	Invoice		Date	Description		Amount
	12-771223		09/14/2012	494 Gal Ethanol		\$2,057.00
	12-771224		09/14/2012	150 Gal Diesel		\$641.80
71038	09/28/2012	Open			GRAHAM CONTRACTORS INC.	\$75,613.39
	Invoice		Date	Description		Amount
	023675		09/17/2012	Paving Contract, total less 10% retention		\$75,613.39
				Fund 1200, Cap Improvement		
71039	09/28/2012	Open			INTERWEST CONSULTING GROUP INC	\$397.00
	Invoice		Date	Description		Amount
	13154		09/07/2012	Plan Check - 700 Escalona Dr-cottage		\$397.00

## City Checks Issued Week of Sep 28, 2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
71040	09/28/2012	Open			LABORMAX STAFFING	\$2,622.34
	Invoice		Date	Description		Amount
	26-17042		08/31/2012	FY 12/13 Temporary staff-PW		\$1,803.20
	26-17258		09/14/2012	FY 12/13 Temporary staff-PW		\$819.14
71041	09/28/2012	Open			LOOMIS	\$1,748.57
	Invoice		Date	Description		Amount
	11096912		08/31/2012	Armored Car Service, July 2012		\$871.26
	11112367		08/31/2012	Armored Car Service, Aug 2012		\$877.31
71042	09/28/2012	Open			MARTIN & CHAPMAN CO.	\$206.02
	Invoice		Date	Description		Amount
	2012349		09/06/2012	Minutes Books, City Clerk		\$206.02
71043	09/28/2012	Open			McMENAMIN, GEORGE	\$525.00
	Invoice		Date	Description		Amount
	RP6		09/24/2012	Riparian Restoration		\$525.00
71044	09/28/2012	Open			MID-COUNTY AUTO SUPPLY	\$138.53
	Invoice		Date	Description		Amount
	315800		09/12/2012	auto parts-PD71		\$29.96
	315795		09/12/2012	auto parts		\$23.84
	316027		09/13/2012	auto parts-PD71		\$43.41
	315945		09/13/2012	auto parts-PD71		\$34.55
	315693		09/11/2012	auto parts		\$31.72
	315877		09/12/2012	Return auto parts, PD71		(\$24.95)
71045	09/28/2012	Open			Miracle Recreation Equipment Co.	\$4,797.73
	Invoice		Date	Description		Amount
	727696		08/14/2012	Playground slide, Jade St		\$4,797.73
71046	09/28/2012	Open			MUNISERVICES, LLC	\$278.50
	Invoice		Date	Description		Amount
	28648		08/31/2012	Q1 CY2012 Sales & Use Tax Services		\$278.50
71047	09/28/2012	Open			MV TRANSPORTATION, INC.	\$4,539.20
	Invoice		Date	Description		Amount
	41620		08/02/2012	Beach Shuttle Service FY 12/13		\$4,539.20
71048	09/28/2012	Open			ORCHARD SUPPLY HARDWARE	\$405.14
	Invoice		Date	Description		Amount
	6013-1234974		09/05/2012	Stainless steel cleaner		\$7.03
	6013-1235069		09/06/2012	Caution tape		\$38.94
	6013-3525112		09/06/2012	Pruners		\$28.13
	6011-4791097		09/06/2012	cement		\$13.61
	6009-8381999		09/06/2012	Batteries		\$53.00
	6011-4791074		09/06/2012	Misc. Hardware		\$80.57
	6010-4766523		09/11/2012	Glue		\$5.40
	6007-3524927		09/07/2012	Garbage cans		\$146.08
	6013-1235771		09/13/2012	Misc. Supplies		\$9.72
	6009-2435399		09/26/2012	Grinding blades		\$22.66

## City Checks Issued Week of Sep 28, 2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
71049	09/28/2012	Open			PACIFIC GAS & ELECTRIC	\$129.64
	Invoice		Date	Description	Amount	
	2013-00000231		09/17/2012	Pac Cove MHP Elec and Gas	\$129.64	
71050	09/28/2012	Open			PACIFIC VETERINARY SPECIALISTS IN	\$75.85
	Invoice		Date	Description	Amount	
	232726		09/10/2012	Animal Control Expense, PD	\$75.85	
71051	09/28/2012	Open			PALACE ART & OFFICE SUPPLIES	\$432.11
	Invoice		Date	Description	Amount	
	973996		09/05/2012	Office supplies-PD	\$104.00	
	8808029		09/06/2012	Shredder, calender, Appt book-PW	\$62.32	
	974898		09/11/2012	Office Supplies, City Hall	\$24.10	
	C971659		09/04/2012	Return Document Frame	(\$78.70)	
	975357		09/13/2012	Office Supplies, City Hall	\$8.56	
	975212		09/12/2012	Misc Supplies, City Hall	\$73.59	
	975381		09/13/2012	Velcro-PD	\$10.71	
	975765		09/14/2012	Paper-PD	\$46.44	
	974460		09/07/2012	Paper-PD	\$46.44	
	975141		09/12/2012	Office supplies-PD	\$134.65	
71052	09/28/2012	Open			PARK N' POOL CORP	\$1,016.50
	Invoice		Date	Description	Amount	
	25756		08/30/2012	Village trash can liners	\$1,016.50	
71053	09/28/2012	Open			PHIL ALLEGRI ELECTRIC, INC.	\$2,404.11
	Invoice		Date	Description	Amount	
	17126		09/11/2012	Wharf lights-Fund 1311, Wharf Fund	\$252.90	
	17127		09/11/2012	Jade St. light poles	\$1,080.47	
	17128		09/11/2012	PCMHP Vandalism Repair	\$170.00	
	17129		09/11/2012	Francesco & Clares Pole Repair	\$623.74	
	17172		09/20/2012	Electrical service, Corp Yd	\$277.00	
71054	09/28/2012	Open			ProBUILD COMPANY LLC	\$75.59
	Invoice		Date	Description	Amount	
	5656103		09/12/2012	Spikes-Fund 1311, Wharf Fund	\$75.59	
71055	09/28/2012	Open			RAY ALLEN MANUFACTURING LLC	\$55.90
	Invoice		Date	Description	Amount	
	283303		09/10/2012	Dog decals for vehicle	\$55.90	
71056	09/28/2012	Open			RED SHIFT INTERNET SERVICES	\$115.11
	Invoice		Date	Description	Amount	
	1532204		09/01/2012	Sep2012 Internet Access-Acct 34284	\$49.94	
	1532203		09/01/2012	Sep2012 Internet Access-Acct 34284	\$65.17	
71057	09/28/2012	Open			SALDANA, LISA	\$391.21
	Invoice		Date	Description	Amount	
	20120925		09/24/2012	Reimb Travel Expense	\$391.21	

## City Checks Issued Week of Sep 28, 2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
71058	09/28/2012	Open			SCC DEPT OF PUBLIC WORKS	\$9,374.00
	Invoice		Date	Description		Amount
	FY11-12HazWst		09/11/2012	Final Installment, FY11/12 Household Haz		\$9,374.00
71059	09/28/2012	Open			SANTA CRUZ FIRE EQUIPMENT CO.	\$274.54
	Invoice		Date	Description		Amount
	92332		09/07/2012	Extinguisher service, Rec Center		\$274.54
71060	09/28/2012	Open			SANTA CRUZ SENTINEL	\$855.26
	Invoice		Date	Description		Amount
	2040516-Aug12		09/17/2012	Aug 2012 Notices		\$855.26
71061	09/28/2012	Open			SCOTTS VALLEY FIRE PROTECTION	\$4,496.00
	Invoice		Date	Description		Amount
	1213-1		09/04/2012	12/13 Hazmat Interagency Contr.		\$4,496.00
71062	09/28/2012	Open			THE HARTFORD -PRIORITY ACCOUNTS	\$1,677.69
	Invoice		Date	Description		Amount
	6045140-8		09/24/2012	Oct2012 Life & Disability Ins		\$1,677.69
71063	09/28/2012	Open			UNITED PARCEL SERVICE	\$16.86
	Invoice		Date	Description		Amount
	954791382		09/22/2012	Shipping		\$16.86
71064	09/28/2012	Open			WHEELER, MARK	\$902.10
	Invoice		Date	Description		Amount
	20120914		09/24/2012	Reimb Travel Exp, CALBO Educ Seminar		\$902.10
71065	09/28/2012	Open			WITMER-TYSON IMPORTS INC.	\$500.00
	Invoice		Date	Description		Amount
	T9405		09/01/2012	August 2012 K-9 training		\$500.00
71066	09/28/2012	Open			Double Tree by Hilton Hotel Modesto	\$373.05
	Invoice		Date	Description		Amount
	86409320		09/26/2012	POST Training, Weagle		\$373.05
71067	09/28/2012	Open			Double Tree by Hilton Hotel Sacramento	\$286.24
	Invoice		Date	Description		Amount
	81631446		09/17/2012	POST Training, Eller		\$286.24
71068	09/28/2012	Open			Fearing, Tracie	\$10.00
	Invoice		Date	Description		Amount
	11137439		09/17/2012	Refund cite 11137439		\$10.00
71069	09/28/2012	Open			Hatch, Kelli	\$10.00
	Invoice		Date	Description		Amount
	14131801		09/17/2012	Refund cite 14131801		\$10.00
71070	09/28/2012	Open			Lasconia, Veverly	\$36.00
	Invoice		Date	Description		Amount
	13132659		09/26/2012	Refund cite 13132659		\$36.00

**City Checks Issued Week of Sep 28, 2012**

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
71071	09/28/2012	Open			Stanislaus County Sheriff's Department	\$50.00
	Invoice		Date	Description		Amount
	2013-00000226		09/17/2012	Weagle Adv 11550 Class POST		\$50.00
Check Totals:				Count	55	Total \$186,082.11

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Checks dated 10/5/12 numbered 71072 to 71157 plus one EFT for a total of \$189,068.26 have been reviewed and authorized for distribution by the City Manager and City Treasurer.

As of 10/5/12 the unaudited cash balance is \$1,894,231

**CASH POSITION - CITY OF CAPITOLA 10/5/12**

	<u>Net Balance</u>
General Fund	(277,868)
Contingency Reserve Fund	404,896
Worker's Comp. Ins. Fund	207,160
Self Insurance Liability Fund	200,087
Stores Fund	10,048
Information Technology Fund	190,183
Equipment Replacement	402,706
Compensated Absences Fund	25,853
Public Employee Retirement - PERS	206,254
Open Space Fund	256
Capital Improvement Projects	524,657
<b>TOTAL GENERAL FUND &amp; COUNCIL DESIGNATED FUNDS</b>	<u><u>1,894,231</u></u>

The Emergency Reserve Fund balance is \$156,045.54 and is not included above.

  
 \_\_\_\_\_  
 Jamie Goldstein, City Manager

10/5/12  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Jacques J.J. Bertrand, City Treasurer

\_\_\_\_\_  
 Date

## City Checks Issued 10/5/2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
EFT	10/05/2012	Open			CalPERS Health Insurance	\$52,216.13
	Invoice		Date	Description		Amount
	Oct2012		09/27/2012	Oct12 Employee Health Ins. Employee fun		\$52,216.13
	Paying Fund			Cash Account		Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)		\$52,216.13
71072	10/05/2012	Open			AFLAC	\$251.74
	Invoice		Date	Description		Amount
	382124		09/25/2012	Supple Ins, Sep 2012, Employee Funded		\$251.74
	Paying Fund			Cash Account		Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)		\$251.74
71073	10/05/2012	Open			BARRETT, SHARON	\$156.00
	Invoice		Date	Description		Amount
	2013-00000277		10/02/2012	Early Fall Instructor Payments 2012		\$156.00
	Paying Fund			Cash Account		Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)		\$156.00
71074	10/05/2012	Open			BETZ, SHERRI	\$3,380.00
	Invoice		Date	Description		Amount
	2013-00000278		10/02/2012	Early Fall Instructor Payments 2012		\$3,380.00
	Paying Fund			Cash Account		Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)		\$3,380.00
71075	10/05/2012	Open			BEYERS, FRED, C	\$132.00
	Invoice		Date	Description		Amount
	Beyers-Sep25		10/01/2012	Officals and Umpires Sept 8 to Sept 29 20		\$132.00
	Paying Fund			Cash Account		Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)		\$132.00
71076	10/05/2012	Open			BUMGARNER, ERIC, D	\$54.00
	Invoice		Date	Description		Amount
	Bum-Sep27		10/01/2012	Officals and Umpires Sept 8 to Sept 29 20		\$54.00
	Paying Fund			Cash Account		Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)		\$54.00
71077	10/05/2012	Open			BUNDLE BAND INDUSTRIES, INC.	\$134.90
	Invoice		Date	Description		Amount
	19107		09/18/2012	Storage Supplies, Bldg		\$134.90
	Paying Fund			Cash Account		Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)		\$134.90
71078	10/05/2012	Open			CA DEPARTMENT OF CONSERVATION	\$449.35
	Invoice		Date	Description		Amount
	Q3CY2012		09/28/2012	Strong Motion & Seismic Mapping Fee		\$449.35
	Paying Fund			Cash Account		Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)		\$449.35
71079	10/05/2012	Open			CALIFORNIA COAST UNIFORM COMP,	\$207.68
	Invoice		Date	Description		Amount
	767		09/11/2012	Uniform Expense-T. Lee		\$54.07

# City Checks Issued 10/5/2012

765	09/11/2012	Uniform Expense-Minium	\$153.61	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$207.68	
71080	10/05/2012	Open	CALIFORNIA LAW ENFORCEMENT AS	\$514.50
Invoice	Date	Description	Amount	
CLEA-Oct12	09/18/2012	Long Term Disability Ins, PD	\$514.50	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$514.50	
71081	10/05/2012	Open	CAPITOLA PEACE OFFICERS ASSOCI.	\$769.00
Invoice	Date	Description	Amount	
POA10-5-12	10/04/2012	POA Dues, Employee Funded	\$769.00	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$769.00	
71082	10/05/2012	Open	CAPITOLA SELF STORAGE	\$164.00
Invoice	Date	Description	Amount	
1347	09/28/2012	Monthly Rent, Museum	\$164.00	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$164.00	
71083	10/05/2012	Open	CDW GOVERNMENT INC.	\$886.44
Invoice	Date	Description	Amount	
Q395601	09/10/2012	Software	\$886.44	
Paying Fund		Cash Account	Amount	
2211 - ISF - Information Technology		2211-1000.000 (Cash.Operating)	\$886.44	
71084	10/05/2012	Open	CHARLEBOIS, FREDERIC	\$5,962.30
Invoice	Date	Description	Amount	
2013-00000279	10/02/2012	Early Fall Instructor Payments 2012	\$5,962.30	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$5,962.30	
71085	10/05/2012	Open	CLEAN SOURCE	\$711.36
Invoice	Date	Description	Amount	
1267425	09/14/2012	Cleaning supplies	\$711.36	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$711.36	
71086	10/05/2012	Open	COMPLETE MAILING SERVICE INC	\$1,633.67
Invoice	Date	Description	Amount	
61191	10/02/2012	Mail service, Fall Rec Schedule	\$1,633.67	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$1,633.67	
71087	10/05/2012	Open	COPWARE INC.	\$400.00
Invoice	Date	Description	Amount	
81658	10/01/2012	Peace Officers Legal Sourcebook+Mobile	\$400.00	
Paying Fund		Cash Account	Amount	
2211 - ISF - Information Technology		2211-1000.000 (Cash.Operating)	\$400.00	
71088	10/05/2012	Open	CRUZIO THE INTERNET STORE INC.	\$39.95
Invoice	Date	Description	Amount	

## City Checks Issued 10/5/2012

	28750-52		10/02/2012	General Plan webhosting 12/23/12-11/22/1	\$39.95	
	Paying Fund			Cash Account	Amount	
	1313 - General Plan Update and Maint			1313-1000.000 (Cash.Operating)	\$39.95	
71089	10/05/2012	Open		DESIGN, COMMUNITY & ENVIRONMEI		\$29,360.84
	Invoice		Date	Description	Amount	
	49480		08/31/2012	Professional Services August 1-31, 2012	\$29,360.84	
	Paying Fund			Cash Account	Amount	
	1313 - General Plan Update and Maint			1313-1000.000 (Cash.Operating)	\$16,780.31	
	1350 - CDBG Grants			1350-1000.000 (Cash.Operating)	\$12,580.53	
71090	10/05/2012	Open		DICKS, CHUCK		\$172.90
	Invoice		Date	Description	Amount	
	2013-00000281		10/02/2012	Early Fall Instructor Payments 2012	\$172.90	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$172.90	
71091	10/05/2012	Open		EVANS, PAT		\$172.90
	Invoice		Date	Description	Amount	
	2013-00000282		10/02/2012	Early Fall Instructor Payments 2012	\$172.90	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$172.90	
71092	10/05/2012	Open		EWING IRRIGATION		\$70.85
	Invoice		Date	Description	Amount	
	5407894		09/19/2012	Mulch	\$70.85	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$70.85	
71093	10/05/2012	Open		FAIA ARTWORKS		\$546.00
	Invoice		Date	Description	Amount	
	2013-00000276		10/02/2012	Early Fall Instructor Payments 2012	\$546.00	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$546.00	
71094	10/05/2012	Open		FASTENAL COMPANY		\$71.21
	Invoice		Date	Description	Amount	
	CASAT17554		09/10/2012	auto parts	\$71.21	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$71.21	
71095	10/05/2012	Open		FITZGERALD, AIMEE		\$320.45
	Invoice		Date	Description	Amount	
	2013-00000283		10/02/2012	Early Fall Instructor Payments 2012	\$320.45	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$320.45	
71096	10/05/2012	Open		FLYERS ENERGY, LLC		\$2,463.09
	Invoice		Date	Description	Amount	
	12-773246		09/21/2012	150 Gal Diesel	\$617.01	
	12-773245		09/21/2012	439 Gal Ethanol	\$1,846.08	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$2,463.09	

## City Checks Issued 10/5/2012

Invoice	Date	Description	Amount	
71097	10/05/2012	Open	FLYNN, CAROLYN	\$2,540.00
Invoice	Date	Description	Amount	
CBF-9-2012	10/01/2012	Professional Services 9/1-9/30/12	\$2,540.00	
Paying Fund		Cash Account	Amount	
1313 - General Plan Update and Maint		1313-1000.000 (Cash.Operating)	\$840.00	
1350 - CDBG Grants		1350-1000.000 (Cash.Operating)	\$1,250.00	
1351 - CDBG Program Income		1351-1000.000 (Cash.Operating)	\$450.00	
71098	10/05/2012	Open	FRANCA, CLAUDIO	\$195.00
Invoice	Date	Description	Amount	
2013-00000284	10/02/2012	Early Fall Instructor Payments 2012	\$195.00	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$195.00	
71099	10/05/2012	Open	HANNA, CARIN	\$727.52
Invoice	Date	Description	Amount	
20120912	09/28/2012	Reimburse BIA Admin costs	\$727.52	
Paying Fund		Cash Account	Amount	
1321 - BIA - Capitola Village-Wharf BIA		1321-1000.000 (Cash.Operating)	\$727.52	
71100	10/05/2012	Open	HARTWICK, LAURA	\$130.00
Invoice	Date	Description	Amount	
2013-00000290	10/02/2012	Early Fall Instructor Payments 2012	\$130.00	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$130.00	
71101	10/05/2012	Open	HO KUK MU SUL CORPORATION	\$46.15
Invoice	Date	Description	Amount	
2013-00000280	10/02/2012	Early Fall Instructor Payments 2012	\$46.15	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$46.15	
71102	10/05/2012	Open	HOSE SHOP	\$113.43
Invoice	Date	Description	Amount	
351094	09/11/2012	Water Truck fill hose	\$113.43	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$113.43	
71103	10/05/2012	Open	HOWARD, CHARLIE	\$1,460.00
Invoice	Date	Description	Amount	
20120921	10/01/2012	FY 12/13 Mechanic	\$750.00	
20120928	10/01/2012	FY 12/13 Mechanic	\$710.00	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$1,460.00	
71104	10/05/2012	Open	HOWELLS, NANCY	\$136.50
Invoice	Date	Description	Amount	
2013-00000285	10/02/2012	Early Fall Instructor Payments 2012	\$136.50	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$136.50	
71105	10/05/2012	Open	HUB INTERNATIONAL OF CA INSURAN	\$100.21
Invoice	Date	Description	Amount	
Sept 2012	10/02/2012	Insurance for CC rental	\$100.21	

## City Checks Issued 10/5/2012

	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$100.21
71106	10/05/2012	Open	ICMA RETIREMENT TRUST 457	\$4,916.27
	Invoice	Date	Description	Amount
	ICMA10-5-12	10/04/2012	Retirement Plan Contribution, Employee F	\$4,916.27
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$4,916.27
71107	10/05/2012	Open	JOHNSON, ROBERTS, & ASSOCIATES	\$66.00
	Invoice	Date	Description	Amount
	118261	09/10/2012	Background Check, New Hire, PD	\$66.00
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$66.00
71108	10/05/2012	Open	KAPLAN, PHIL	\$642.85
	Invoice	Date	Description	Amount
	2013-00000287	10/02/2012	Early Fall Instructor Payments 2012	\$642.85
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$642.85
71109	10/05/2012	Open	KAREN NEVIS FINE ARTS	\$123.00
	Invoice	Date	Description	Amount
	1396	09/12/2012	2013 Calendars for Museum	\$123.00
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$123.00
71110	10/05/2012	Open	KINNAMON, LORRAINE	\$148.85
	Invoice	Date	Description	Amount
	2013-00000288	10/02/2012	Early Fall Instructor Payments 2012	\$148.85
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$148.85
71111	10/05/2012	Open	LABORMAX STAFFING	\$901.60
	Invoice	Date	Description	Amount
	26-17381	09/21/2012	FY 12/13 Temporary staff	\$901.60
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$901.60
71112	10/05/2012	Open	LANCASTER, HELEN	\$198.90
	Invoice	Date	Description	Amount
	2013-00000289	10/02/2012	Early Fall Instructor Payments 2012	\$198.90
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$198.90
71113	10/05/2012	Open	LIUNA PENSION FUND	\$103.60
	Invoice	Date	Description	Amount
	20120801	10/04/2012	Underpayment for 2/12 thru 6/12/12	\$103.60
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$103.60
71114	10/05/2012	Open	LLOYD'S TIRE SERVICE INC.	\$108.68
	Invoice	Date	Description	Amount
	234761	09/27/2012	Tire Rotation	\$44.34

## City Checks Issued 10/5/2012

234449	09/21/2012	Tire Balancing	\$64.34	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$108.68	
71115	10/05/2012	Open	LUCAS, SAMANTHA	\$286.00
Invoice	Date	Description	Amount	
2013-00000291	10/02/2012	Early Fall Instructor Payments 2012	\$286.00	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$286.00	
71116	10/05/2012	Open	LUICH, JAY	\$209.00
Invoice	Date	Description	Amount	
Luich-Sep29	10/01/2012	Officials and Umpires Sept 8 to Sept 29 20	\$209.00	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$209.00	
71117	10/05/2012	Open	MAC LAUGHLIN, DAWN	\$426.40
Invoice	Date	Description	Amount	
2013-00000292	10/02/2012	Early Fall Instructor Payments 2012	\$426.40	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$426.40	
71118	10/05/2012	Open	MARCHESE, HELEN	\$131.66
Invoice	Date	Description	Amount	
Tng-Oct12	10/03/2012	Reimb Travel for New World User Grp Tng	\$131.66	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$131.66	
71119	10/05/2012	Open	MARRUJO, SANDY	\$444.60
Invoice	Date	Description	Amount	
2013-00000293	10/02/2012	Early Fall Instructor Payments 2012	\$444.60	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$444.60	
71120	10/05/2012	Open	MARTEL, RAJIV	\$273.00
Invoice	Date	Description	Amount	
2013-00000296	10/02/2012	Early Fall Instructor Payments 2012	\$273.00	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$273.00	
71121	10/05/2012	Open	MATTERN, MARK	\$325.00
Invoice	Date	Description	Amount	
2013-00000294	10/02/2012	Early Fall Instructor Payments 2012	\$325.00	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$325.00	
71122	10/05/2012	Open	MCCUTCHEN, SUELLEN	\$107.25
Invoice	Date	Description	Amount	
2013-00000295	10/02/2012	Early Fall Instructor Payments 2012	\$107.25	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$107.25	
71123	10/05/2012	Open	MID-COUNTY AUTO SUPPLY	\$197.73
Invoice	Date	Description	Amount	

## City Checks Issued 10/5/2012

	316344		09/17/2012	auto parts-Fleet	\$12.68	
	316331		09/17/2012	auto parts-fleet	\$23.73	
	316304		09/17/2012	auto parts-fleet	\$69.13	
	316462		09/18/2012	auto parts-PD Vehicles	\$92.19	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$197.73	
71124	10/05/2012	Open		MILES, MITCHELL, A.		\$1,172.60
	Invoice		Date	Description	Amount	
	2013-00000297		10/02/2012	Early Fall Instructor Payments 2012	\$1,172.60	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$1,172.60	
71125	10/05/2012	Open		MITCHELL, JEANI		\$533.00
	Invoice		Date	Description	Amount	
	2013-00000298		10/02/2012	Early Fall Instructor Payments 2012	\$533.00	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$533.00	
71126	10/05/2012	Open		MONIZ, CHARMAINE		\$201.50
	Invoice		Date	Description	Amount	
	2013-00000299		10/02/2012	Early Fall Instructor Payments 2012	\$201.50	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$201.50	
71127	10/05/2012	Open		MORRISON, EDWARD, LAWRENCE		\$2,500.00
	Invoice		Date	Description	Amount	
	2013-3		10/01/2012	Sep 2012 Inspections	\$2,500.00	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$2,500.00	
71128	10/05/2012	Open		NEW WORLD SYSTEMS		\$5,000.00
	Invoice		Date	Description	Amount	
	22974		09/24/2012	Financial System Upgrade	\$5,000.00	
	Paying Fund			Cash Account	Amount	
	2211 - ISF - Information Techology			2211-1000.000 (Cash.Operating)	\$5,000.00	
71129	10/05/2012	Open		NORCAL AMATEUR SOFTBALL ASSOC		\$688.00
	Invoice		Date	Description	Amount	
	2013-00000263		09/27/2012	Team Insurance ASA 2012	\$688.00	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$688.00	
71130	10/05/2012	Open		NORTH BAY FORD		\$70.50
	Invoice		Date	Description	Amount	
	230707		09/28/2012	auto parts	\$23.34	
	230400		09/17/2012	auto parts	\$47.16	
	Paying Fund			Cash Account	Amount	
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$70.50	
71131	10/05/2012	Open		ORCHARD SUPPLY HARDWARE		\$125.48
	Invoice		Date	Description	Amount	
	6009-3034425		09/20/2012	Gloves	\$18.39	
	6011-2545381		09/26/2012	auto parts	\$12.96	



## City Checks Issued 10/5/2012

	6011-4793766		09/19/2012	GEM Car parts	\$27.57
	6005-864253		09/17/2012	GEM Car Battery Box	\$66.56
	Paying Fund			Cash Account	Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$125.48
71132	10/05/2012	Open		PACIFIC TRUCK PARTS INC.	\$771.15
	Invoice		Date	Description	Amount
	1659812		09/20/2012	Sweeper Parts	\$600.00
	1660332		09/27/2012	Sweeper Parts	\$171.15
	Paying Fund			Cash Account	Amount
	1310 - Gas Tax Fund			1310-1000.000 (Cash.Operating)	\$771.15
71133	10/05/2012	Open		PALACE ART & OFFICE SUPPLIES	\$820.54
	Invoice		Date	Description	Amount
	975761		09/14/2012	Paper, City Hall	\$278.64
	976744		09/20/2012	Pens, City Hall	\$26.81
	977044		09/21/2012	Office Supplies, City Hall	\$20.12
	977276		09/24/2012	Office Supplies, City Hall	\$32.27
	18185		09/19/2012	file cabinet-PD	\$416.26
	977051		09/24/2012	paper-PD	\$46.44
	Paying Fund			Cash Account	Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$462.70
	2210 - ISF - Stores Fund			2210-1000.000 (Cash.Operating)	\$357.84
71134	10/05/2012	Open		POT, TRENISE	\$952.90
	Invoice		Date	Description	Amount
	2013-00000300		10/02/2012	Early Fall Instructor Payments 2012	\$952.90
	Paying Fund			Cash Account	Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$952.90
71135	10/05/2012	Open		ProBUILD COMPANY LLC	\$146.85
	Invoice		Date	Description	Amount
	5659295		09/24/2012	Tool repair	\$146.85
	Paying Fund			Cash Account	Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$146.85
71136	10/05/2012	Open		QUARTARARO, ROD, V.	\$132.00
	Invoice		Date	Description	Amount
	Quart-Sep25		10/01/2012	Officials and Umpires Sept 8 to Sept 29 20	\$132.00
	Paying Fund			Cash Account	Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$132.00
71137	10/05/2012	Open		REED, DANIEL, H.	\$198.00
	Invoice		Date	Description	Amount
	Reed-Sep28		10/01/2012	Officials and Umpires Sept 8 to Sept 29 20	\$198.00
	Paying Fund			Cash Account	Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$198.00
71138	10/05/2012	Open		RIVOIR, LAURIE	\$725.40
	Invoice		Date	Description	Amount
	2013-00000303		10/02/2012	Early Fall Instructor Payments 2012	\$725.40
	Paying Fund			Cash Account	Amount
	1000 - General Fund			1000-1000.000 (Cash.Operating)	\$725.40

## City Checks Issued 10/5/2012

Invoice #	Date	Description	Amount
71139	10/05/2012	RODGERS, PETER, A	\$176.00
Invoice	Date	Description	Amount
Rodgers-Sep29	10/01/2012	Officials and Umpires Sept 8 to Sept 29 20	\$176.00
Paying Fund		Cash Account	Amount
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$176.00
71140	10/05/2012	SANTA CRUZ COUNTY CONFERENCE	\$19,926.16
Invoice	Date	Description	Amount
Q1 FY12/13	10/03/2012	Q1 FY12/13 TMD	\$19,926.16
Paying Fund		Cash Account	Amount
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$19,926.16
71141	10/05/2012	SANTA CRUZ COUNTY DEPT OF PUBLI	\$294.24
Invoice	Date	Description	Amount
03-00985075	09/19/2012	Hazardous waste from PCMHP	\$136.00
03-00985030	09/19/2012	Hazardous Waste - PCMHP	\$130.00
Tag412751	09/10/2012	July & August 2012 maps, prints	\$28.24
Paying Fund		Cash Account	Amount
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$294.24
71142	10/05/2012	SANTA CRUZ DANCE & PERFORMING	\$449.80
Invoice	Date	Description	Amount
2013-00000304	10/02/2012	Early Fall Instructor Payments 2012	\$449.80
Paying Fund		Cash Account	Amount
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$449.80
71143	10/05/2012	SANTA CRUZ FIRE EQUIPMENT CO.	\$54.77
Invoice	Date	Description	Amount
92250	09/10/2012	Fire Extinguisher Service, PD	\$54.77
Paying Fund		Cash Account	Amount
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$54.77
71144	10/05/2012	SANTA CRUZ SENTINEL	\$221.00
Invoice	Date	Description	Amount
11300009927-1	09/16/2012	Subscription, Corp Yd	\$221.00
Paying Fund		Cash Account	Amount
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$221.00
71145	10/05/2012	SEE-CABARGA, DIANE	\$1,128.40
Invoice	Date	Description	Amount
2013-00000301	10/02/2012	Early Fall Instructor Payments 2012	\$1,128.40
Paying Fund		Cash Account	Amount
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$1,128.40
71146	10/05/2012	SENDEJAS, LINDA, M.	\$637.00
Invoice	Date	Description	Amount
2013-00000302	10/02/2012	Early Fall Instructor Payments 2012	\$637.00
Paying Fund		Cash Account	Amount
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$637.00
71147	10/05/2012	SOQUEL CREEK WATER DISTRICT	\$21,543.12
Invoice	Date	Description	Amount
Jul-Sep2012	09/18/2012	Jul-Sep2012 Irrigation Water Expense	\$15,029.84
Jul-Sep12a	09/18/2012	Jul-Sep2012 Irrigation Water Expense	\$6,513.28

## City Checks Issued 10/5/2012

	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$20,424.63
	1311 - Wharf Fund		1311-1000.000 (Cash.Operating)	\$1,118.49
71148	10/05/2012	Open		
	Invoice	Date	Description	Amount
	4555	09/12/2012	T-shirts-Rec	\$134.14
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$134.14
			SPORT ABOUT	\$134.14
71149	10/05/2012	Open		
	Invoice	Date	Description	Amount
	Final	10/01/2012	Benchmark Analysis	\$1,350.00
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$1,350.00
			STATLER, WILLIAM, C.	\$1,350.00
71150	10/05/2012	Open		
	Invoice	Date	Description	Amount
	Tashnick-Sep12	10/01/2012	Officials and Umpires Sept 8 to Sept 29 20	\$33.00
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$33.00
			TASHNICK, BILL	\$33.00
71151	10/05/2012	Open		
	Invoice	Date	Description	Amount
	Thill-Sep29	10/01/2012	Officials and Umpires Sept 8 to Sept 29 20	\$120.00
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$120.00
			THILL, WENDY	\$120.00
71152	10/05/2012	Open		
	Invoice	Date	Description	Amount
	93030-Oct2012	09/28/2012	Oct2012 Dental & Vision Ins, Employee Fl	\$10,317.85
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$10,317.85
			TLC ADMINISTRATORS, INC.	\$10,317.85
71153	10/05/2012	Open		
	Invoice	Date	Description	Amount
	PARS10-5-12	10/04/2012	Retirement Plan Contr, Oct 5 2012 Paydat	\$170.60
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$170.60
			US Bank Institutional Trust-Western Reg	\$170.60
71154	10/05/2012	Open		
	Invoice	Date	Description	Amount
	Walter-Sep29	10/01/2012	Officials and Umpires Sept 8 to Sept 29 20	\$162.00
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$162.00
			WALTER, ERIK	\$162.00
71155	10/05/2012	Open		
	Invoice	Date	Description	Amount
	2013-00000286	10/02/2012	Early Fall Instructor Payments 2012	\$586.30
	Paying Fund		Cash Account	Amount
	1000 - General Fund		1000-1000.000 (Cash.Operating)	\$586.30
			WEINSTEIN, JOHANNA	\$586.30
71156	10/05/2012	Open		
	Invoice	Date	Description	Amount
			Barnes, Carol	\$60.00

# City Checks Issued 10/5/2012

2001495-002	10/02/2012	Class refund	\$60.00	
Paying Fund		Cash Account	Amount	
1000 - General Fund		1000-1000.000 (Cash.Operating)	\$60.00	
71157	10/05/2012	Open		
Invoice	Date	Description	Amount	Davidson, Michael & Earlyne \$1,365.50
2013-00000267	10/01/2012	Pacific Cove MHP Space #53 escrow fees	\$1,365.50	
Paying Fund		Cash Account	Amount	
1420 - Pac Cove Bond		1420-1000.000 (Cash.Operating)	\$1,365.50	
Type Check Totals:				\$189,068.26

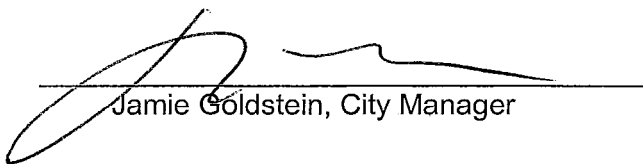
Checks dated 10/12/12 numbered 71158 to 71215 for a total of \$58,767.88 have been reviewed and authorized for distribution by the City Manager and City Treasurer.

As of 10/12/12 the unaudited cash balance is \$2,098,235

**CASH POSITION - CITY OF CAPITOLA 10/12/12**

	<u>Net Balance</u>
General Fund	(71,165)
Contingency Reserve Fund	404,896
Worker's Comp. Ins. Fund	207,160
Self Insurance Liability Fund	200,087
Stores Fund	7,694
Information Technology Fund	189,837
Equipment Replacement	402,706
Compensated Absences Fund	25,853
Public Employee Retirement - PERS	206,254
Open Space Fund	256
Capital Improvement Projects	524,657
TOTAL GENERAL FUND & COUNCIL DESIGNATED FUNDS	<u><u>2,098,235</u></u>

The Emergency Reserve Fund balance is \$156,045.54 and is not included above.

  
 \_\_\_\_\_  
 Jamie Goldstein, City Manager

\_\_\_\_\_  
 10/12/12  
 Date

\_\_\_\_\_  
 Jacques J.J. Bertrand, City Treasurer

\_\_\_\_\_  
 Date

## City Checks Issued 10/12/2012

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
71158	10/12/2012 Invoice 186446	Open	Date 09/30/2012	Description Credit Check, New Hire (Rcds Clerk, PD)	ADVANTAGE CREDIT INC.	\$20.00
71159	10/12/2012 Invoice 44123	Open	Date 10/02/2012	Description keys for Pac Cove MHP	ALLSAFE LOCK COMPANY	\$94.83
71160	10/12/2012 Invoice 272438	Open	Date 10/01/2012	Description Gas mix	B & B SMALL ENGINE REPAIR	\$47.56
71161	10/12/2012 Invoice 230481	Open	Date 09/13/2012	Description Batteries for pay stations	BATTERIES PLUS	\$165.23
71162	10/12/2012 Invoice 4003-102	Open	Date 09/29/2012	Description Esplanade Water Leak Repair	BELLOWS PLUMBING, HEATING & SEWER	\$125.00
71163	10/12/2012 Invoice 915	Open	Date 10/01/2012	Description Side stand broken spring	BEN'S MOTORCYCLE WORKS	\$47.09
71164	10/12/2012 Invoice 784 786	Open	Date 09/17/2012 09/17/2012	Description Uniform Exp, Thompson-PD Parking Enforcement Shirts	CALIFORNIA COAST UNIFORM CO	\$780.75
71165	10/12/2012 Invoice 21997011	Open	Date 09/21/2012	Description Recreation Brochures Printing	CASEY PRINTING	\$4,900.19
71166	10/12/2012 Invoice Q852192	Open	Date 09/19/2012	Description Data Storage System Fund 2211, Info Technology	CDW GOVERNMENT INC.	\$554.47
71167	10/12/2012 Invoice 6806011	Open	Date 09/14/2012	Description Field property forms	COMMUNITY PRINTERS	\$441.61
71168	10/12/2012 Invoice 198701 198702	Open	Date 09/30/2012 09/30/2012	Description Portable Toilets, Sep 1-11, 2012 Fencing, Pac Cove-Fund 1420, Pac Cove	D & G SANITATION	\$245.12
71169	10/12/2012 Invoice 15254562	Open	Date 09/22/2012	Description Copier Lease Pymt, Sharp MX7001N, 250i Fund 2210, Stores	DE LAGE LANDEN FINANCIAL SVCS	\$334.07

# City Checks Issued 10/12/2012

Invoice #	Date	Status	Description	Amount
71170	10/12/2012	Open	EXTRA SPACE STORAGE OF SC INC	\$303.00
Invoice B120-Oct 2012	Date 10/01/2012		Description Evidence storage	Amount \$303.00
71171	10/12/2012	Open	FEDERAL EXPRESS	\$213.14
Invoice 2-024-33563	Date 09/28/2012		Description Shipping Expense	Amount \$213.14
71172	10/12/2012	Open	FERRASCI-HARP, AMY	\$1,150.00
Invoice 15	Date 10/03/2012		Description Sep2012 Professional Services, BIA	Amount \$550.00
14	Date 09/04/2012		Description Aug2012 Professional Services, BIA	Amount \$600.00
			Description Fund 1321, BIA	
71173	10/12/2012	Open	FOLD A GOAL	\$261.15
Invoice Order# 84194A	Date 09/27/2012		Description sports supplies-Rec	Amount \$261.15
71174	10/12/2012	Open	Geo. H. Wilson, Inc.	\$450.00
Invoice 000101683	Date 10/03/2012		Description Annual Maintenance, Ejection Pits	Amount \$450.00
71175	10/12/2012	Open	GOLDFARB & LIPMAN, LLP	\$2,160.00
Invoice 106084	Date 09/17/2012		Description Housing & Oversight Board Legal Services	Amount \$2,160.00
71176	10/12/2012	Open	GUMBINER & ESKRIDGE LLP	\$2,500.00
Invoice 11252	Date 09/17/2012		Description Jul-Aug2012 Legal Services	Amount \$2,500.00
71177	10/12/2012	Open	HARRELL, ADRIENNE	\$140.40
Invoice 2013-00000308	Date 10/09/2012		Description Early Fall Inst. Payment	Amount \$140.40
71178	10/12/2012	Open	JIMMIE SMITH PLUMBING, INC.	\$409.42
Invoice W05672	Date 09/26/2012		Description Garbage disposal	Amount \$409.42
71179	10/12/2012	Open	KAREN NEVIS FINE ARTS	\$64.95
Invoice 2046	Date 09/28/2012		Description Tile for outgoing mayor	Amount \$64.95
71180	10/12/2012	Open	KING'S CLEANERS	\$485.00
Invoice 91712	Date 09/17/2012		Description PD Uniform Cleaning, Aug 2012	Amount \$485.00
71181	10/12/2012	Open	LABORMAX STAFFING	\$461.80
Invoice 26-17513	Date 09/28/2012		Description FY 12/13 Temporary staff-PW	Amount \$461.80
71182	10/12/2012	Open	LIUNA PENSION FUND	\$576.00
Invoice LIUNA-Sep12	Date 09/24/2012		Description Union Pension Dues, Sep2012	Amount \$576.00
			Description Employee Funded	

## City Checks Issued 10/12/2012

Invoice #	Date	Description	Amount
71183	10/12/2012	Open	MID-COUNTY AUTO SUPPLY
			\$190.04
Invoice	Date	Description	Amount
317388	09/27/2012	auto parts-fleet	\$14.36
316902	09/21/2012	auto parts-KZ-100 Motorcycle	\$7.54
317031	09/24/2012	auto parts-fleet	\$9.29
317287	09/26/2012	auto parts-fleet	\$112.80
316539	09/19/2012	auto parts-GEM Vehicle	\$6.12
316700	09/20/2012	auto parts-PD071	\$13.12
316699	09/20/2012	auto parts-KZ-1000	\$11.70
316595	09/19/2012	auto parts-PD Vehicles	\$15.11
71184	10/12/2012	Open	MISSION LINEN SUPPLY
			\$774.54
Invoice	Date	Description	Amount
Sep2012	10/01/2012	Sep 2012 Mat and Uniform Cleaning	\$774.54
71185	10/12/2012	Open	MURPHY, LISA
			\$85.00
Invoice	Date	Description	Amount
168971	10/09/2012	Reimb NorCal Conf Fee	\$85.00
71186	10/12/2012	Open	MV TRANSPORTATION, INC.
			\$5,106.60
Invoice	Date	Description	Amount
42701	10/02/2012	Beach Shuttle Service FY 12/13	\$5,106.60
71187	10/12/2012	Open	NAT'L NEIGHBORHOOD WATCH INSTITUTE
			\$214.50
Invoice	Date	Description	Amount
1208910	08/21/2012	Replace signs that couldn't be found	\$214.50
71188	10/12/2012	Open	ORCHARD SUPPLY HARDWARE
			\$74.65
Invoice	Date	Description	Amount
6011-3035703	09/27/2012	Electrical Supplies	\$15.13
6014-8196115	09/27/2012	Cement	\$24.11
6009-272830	09/12/2012	auto parts	\$22.07
6009-272969	09/12/2012	auto parts	\$13.34
71189	10/12/2012	Open	PACIFIC VETERINARY SPECIALISTS
			\$209.40
Invoice	Date	Description	Amount
233018	09/13/2012	Animal Control Expense, PD	\$209.40
71190	10/12/2012	Open	PALACE ART & OFFICE SUPPLIES
			\$280.64
Invoice	Date	Description	Amount
977812	09/27/2012	Supplies-Rec	\$80.67
978267	09/28/2012	Supplies-Rec	\$42.95
977970	09/27/2012	Office supplies-PD	\$21.64
978162	09/28/2012	Office supplies-PD	\$10.83
976646	09/20/2012	Office supplies-PD	\$48.66
977964	09/27/2012	office supplies-PD	\$97.53
C976646	10/01/2012	Return Office Supplies	(\$21.64)
71191	10/12/2012	Open	PHOENIX GROUP INFORMATION SYS.
			\$2,297.55
Invoice	Date	Description	Amount
82012070	09/14/2012	Citation service, Aug2012	\$2,297.55



# City Checks Issued 10/12/2012

Invoice #	Date	Status	Description	Amount
71192	10/12/2012	Open	PITNEY BOWES INC.	\$2,019.99
Invoice	Date		Description	Amount
3654-Aug12	09/19/2012		City Hall Postage Meter Refill	\$2,019.99
			Fund 2210, Stores	
71193	10/12/2012	Open	PRAXAIR DISTRIBUTION INC.	\$62.00
Invoice	Date		Description	Amount
44061295	09/20/2012		Gases, Corp Yard	\$62.00
71194	10/12/2012	Open	REHAB SPECIALISTS, INC.	\$6,496.40
Invoice	Date		Description	Amount
496365	09/04/2012		Repair to Ben Irao wheelchair	\$6,496.40
71195	10/12/2012	Open	REPUBLIC ITS INC.	\$1,864.96
Invoice	Date		Description	Amount
RR-136826	09/12/2012		FY 12/13 Signal Maintenance	\$698.24
RR-136827	09/12/2012		FY 12/13 Signal Maintenance	\$1,166.72
			Fund 1310, Gas Tax	
71196	10/12/2012	Open	SANTA CLARA COUNTY SHERIFF	\$690.00
Invoice	Date		Description	Amount
1800034688	09/06/2012		Range training, Aug2012	\$690.00
71197	10/12/2012	Open	SCC G.S.D. WAREHOUSE	\$1,092.00
Invoice	Date		Description	Amount
20120921	09/21/2012		8 Tires	\$1,092.00
71198	10/12/2012	Open	SCC INFORMATION SERVICES	\$517.24
Invoice	Date		Description	Amount
SCAN-Oct 2012	10/01/2012		Open query scan charges for Oct 2012	\$517.24
71199	10/12/2012	Open	SCC OFFICE OF EDUCATION	\$90.00
Invoice	Date		Description	Amount
13021	10/01/2012		fingerprints Records,VIP,firearms	\$90.00
71200	10/12/2012	Open	SANTA CRUZ MUNICIPAL UTILITIES	\$1,096.40
Invoice	Date		Description	Amount
Aug-Sep12	09/24/2012		WATER BILLS FOR STREET MEDIANS	\$1,096.40
71201	10/12/2012	Open	SMITH, BRET	\$160.00
Invoice	Date		Description	Amount
9302012	09/30/2012		Roof repair, City Hall	\$160.00
71202	10/12/2012	Open	SPORT ABOUT	\$56.70
Invoice	Date		Description	Amount
4563	09/17/2012		T-shirts, Rec	\$56.70
71203	10/12/2012	Open	SPRINT	\$2,588.84
Invoice	Date		Description	Amount
974855313-130	09/29/2012		Cell Phone Service	\$2,588.84
71204	10/12/2012	Open	SUMMIT UNIFORM CORP	\$1,059.90
Invoice	Date		Description	Amount
48044	09/04/2012		Uniform Exp-Minium	\$313.20
48079	09/04/2012		Sandretti body armor	\$746.70

## City Checks Issued 10/12/2012

Invoice #	Date	Status	Description	Amount
71205	10/12/2012	Open	THE INTERNET CONNECTION INC.	\$150.00
Invoice	Date		Description	Amount
3917-15945	10/01/2012		Oct2012 Website Hosting	\$150.00
71206	10/12/2012	Open	TLC ADMINISTRATORS, INC.	\$175.00
Invoice	Date		Description	Amount
17034	10/01/2012		Oct2012 Admin Fee	\$175.00
71207	10/12/2012	Open	US BANCORP EQUIPMENT FINANCE	\$80.12
Invoice	Date		Description	Amount
212458228	09/23/2012		Copier Lease Pymt, CH & Planning IR252! Fund 2211, Info Technology	\$80.12
71208	10/12/2012	Open	By the Beach Productions	\$1,500.00
Invoice	Date		Description	Amount
2013-00000307	10/09/2012		Bandstand deposit refund	\$1,500.00
71209	10/12/2012	Open	Fair Deal Real Estate	\$1,444.70
Invoice	Date		Description	Amount
2013-00000310	10/09/2012		Pac Cove MHP #63-Roth Fund 1420, Pac Cove Bond	\$1,444.70
71210	10/12/2012	Open	Garcia, Beatriz	\$36.00
Invoice	Date		Description	Amount
2013-00000306	09/27/2012		Refund cite 13133089	\$36.00
71211	10/12/2012	Open	Hunt, Lyle & Barbara	\$1,444.75
Invoice	Date		Description	Amount
2013-00000312	10/09/2012		Pacific Cove MHP #78 Fund 1420, Pac Cove Bond	\$1,444.75
71212	10/12/2012	Open	Roth, Bruce	\$8,049.30
Invoice	Date		Description	Amount
2013-00000309	10/09/2012		Pacific Cove MHP #63-Roth Fund 1420, Pac Cove Bond	\$8,049.30
71213	10/12/2012	Open	Sullivan, Anne	\$1,819.50
Invoice	Date		Description	Amount
2013-00000311	10/09/2012		Pacific Cove MHP #74-Sullivan Fund 1420, Pac Cove Bond	\$1,819.50
71214	10/12/2012	Open	Valdez, Oscar	\$86.59
Invoice	Date		Description	Amount
2013-00000314	10/10/2012		Parking supplies	\$86.59
71215	10/12/2012	Open	Valdez, Oscar	\$23.79
Invoice	Date		Description	Amount
2013-00000315	10/10/2012		Parking supplies	\$23.79

Check Totals:

Count 58

TOTAL \$58,767.88



## CITY COUNCIL AGENDA REPORT

MEETING OF OCTOBER 25, 2012

FROM: DEPARTMENT OF PUBLIC WORKS

SUBJECT: 2012 SLURRY SEAL PROJECT NOTICE OF COMPLETION

**RECOMMENDED ACTION:** Accept the 2012 Slurry Seal Project, constructed by Graham Contractors, Inc., as complete at a final cost of \$92,073 and authorize the Director of Public Works to release the contract retention of \$92,073 in 35 days following the recordation of the attached Notice of Completion.

**BACKGROUND:** Graham Contractors, Inc. has completed all work on the 2012 Slurry Seal Project. This project completed a slurry seal and restriping on the following streets.

**Depot Hill Area:** Escalona Drive, Sacramento Avenue, southern portion of Hollister Avenue, Oakland Avenue, Saxon Avenue, southern portion of Central Avenue, and western end of Grand Avenue.

**Jewel Box east of 49<sup>th</sup> Avenue:** Prospect Avenue, Opal Street, Jewel Street, Garnet Street, and Emerald Street.

**Deanes Lane neighborhood:** Deanes Lane, Edmund Lane, Sellars Lane, Albert Lane, and Virgil Lane.

Reposa Avenue, which will also be restriped to narrow the streets as agreed upon with the residents.

**DISCUSSION:** The final contract cost was \$92,073 which is \$399 higher than the original bid amount. The increase was due to minor variations in quantities from the estimated amounts. A project cost summary is included as Attachment 2.

**FISCAL IMPACT:** The construction budget in the CIP was \$101,000. The final cost was \$92,073, leaving \$8,297 in funding which will be applied to future CIP projects.

**ATTACHMENTS:**

1. Notice of Completion
2. Final Cost Summary

Report Prepared By: **Steven Jesberg**  
Public Works Director

Reviewed and Forwarded  
By City Manager: 

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RECORDING REQUESTED BY  
AND WHEN RECORDED MAIL TO:

City of Capitola  
Public Works Department  
Attn: Steven Jesberg  
420 Capitola Avenue  
Capitola, California 95010

SPACE ABOVE THIS LINE FOR RECORDER'S USE.

THIS INSTRUMENT IS BEING RECORDED FOR THE BENEFIT OF THE CITY OF CAPITOLA.  
NO RECORDING FEE IS REQUIRED PURSUANT TO GOVERNMENT CODE §27383.

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN that the City of Capitola, owner of the property hereinafter described, whose address is 420 Capitola Avenue, Capitola, California, has caused a work of improvements more particularly described as follows:

PROJECT NAME: 2012 Slurry Seal

PROJECT DESCRIPTION: Pavement Overlays

to be constructed on property more particularly described as follows:

DESCRIPTION: Numerous city streets

ADDRESS: N/A

APN: N/A

The work of the improvement was completed by:

CONTRACTOR: Graham Contractors Inc.

ADDRESS: P.O. Box 26770, San Jose, CA 95159

The work of the improvements was actually completed on the 3<sup>rd</sup> day of October 2012, and accepted by the City Council of said City on the 25<sup>th</sup> day of October 2010

Signature of City Official: \_\_\_\_\_

The undersigned certifies that he is an officer of the City of Capitola, that he has read the foregoing Notice of Completion and knows the content thereof; and that the same is true of his own knowledge, except as to those matters which are therein stated on information or belief, and as to those matters that he believes to be true. I certify under penalty of perjury that the foregoing is true and correct. Executed at the City of Capitola, County of Santa Cruz, State of California.

Steven E. Jesberg  
Director of Public Works

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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**City of Capitola  
Final Cost Summary**

**Project: 2012 Slurry Seal Project**

Item	Description	Bid Quantity	Bid Units	Actual Final Quantity	Diff	Unit Cost	Final Cost	Difference
1	Mobilization	1	LS	1	0	\$ 4,000.00	\$ 4,000.00	\$ -
2	Traffic Control	1	LS	1	0	\$ 5,000.00	\$ 5,000.00	\$ -
3	Slurry Seal (Type II)	36,772	EA	36772	0	\$ 2.04	\$ 75,014.88	\$ -
4	Pavement Markings (Parking T's)	20	EA	20.00	0	\$ 52.00	\$ 1,040.00	\$ -
5	Stop Limit Lines	110	LF	220.00	110	\$ 4.20	\$ 924.00	\$ 462.00
6	Detail 21 Stripe	100	LF	100.00	0	\$ 3.20	\$ 320.00	\$ -
7	Detail 1 Stripe	560	LF	507.00	-53	\$ 1.10	\$ 557.70	\$ (58.30)
8	Detail 27b	1,370	SF	1324.00	-46	\$ 1.60	\$ 2,118.40	\$ (73.60)
9	Stop Letters	264	EA	264.00	0	\$ 5.30	\$ 1,399.20	\$ -
10	Pavement Marker - Blue, Two-Way Reflectiv	20	LF	22.00	2	\$ 20.00	\$ 440.00	\$ 40.00
11	Cross-Hatching (4" stripe)	394	EA	412.00	18	\$ 1.60	\$ 659.20	\$ 28.80
12	Handicap Parking Pavement Legend	2	EA	2	0	\$ 300.00	\$ 600.00	\$ -
<b>Total</b>							<b>\$ 92,073.38</b>	<b>\$ 398.90</b>

**Summary**

Original Bid: \$ 91,674.48  
 Changes: \$ 398.90  
 Final Cost: \$ 92,073.38

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## CITY COUNCIL AGENDA REPORT

**MEETING OF OCTOBER 25, 2012**

**FROM: POLICE DEPARTMENT**

**SUBJECT: ADOPT A RESOLUTION ACCEPTING THE REMAINING FUNDS FROM THE U.S. DEPARTMENT OF JUSTICE C.O.P.S. HIRING RECOVERY GRANT PROGRAM AND AMENDING THE FISCAL YEAR 2012/13 GENERAL FUND BUDGET INCREASING REVENUES BY \$10,774**

**RECOMMENDED ACTION:** Adopt the proposed Resolution amending the General Fund Fiscal Year 2012-13 Operating Budget to accept the remaining U.S. Department of Justice C.O.P.S. Hiring Recovery Program Grant funds in the amount of \$10,774.

**BACKGROUND:** In 2009, the Capitola City Council adopted Resolution No. 3773 that accepted a three-year U.S. Department of Justice C.O.P.S. Hiring Recovery Grant in the amount of \$291,217. The grant period started in July 2009. The Police Department was not able to hire an officer under the terms and conditions of the grant until October 2009.

**DISCUSSION:** In September 2012, the Police Department was contacted by the Office of Community Oriented Policing Services regarding the City's C.O.P.S. hiring grant #2009RKWX0155. We were advised that since we did not hire an officer until three months after the grant period began, we are allowed to extend our grant period until 36 months after the officer was hired. This allows the Police Department to access the remaining three months of grant funds.

In order to extend the grant, the Police Department submitted a letter to the Office of Community Oriented Policing Services requesting an extension. We received notification that our extension request has been approved, allowing us to draw the remaining \$10,774 balance in grant funding. This will close out this particular grant opportunity.

**FISCAL IMPACT:** By accepting the remaining available grant funds, this will increase General Fund revenues by \$10,774.

**ATTACHMENTS:**

1. Draft Resolution
2. Budget amendment
3. Notification of approval

**Report Prepared By:** Rudy Escalante  
Chief of Police

**Reviewed and Forwarded  
By City Manager** 

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RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA AMENDING THE GENERAL FUND FISCAL YEAR 2012-13 OPERATING BUDGET ACCEPTING THE REMAINING FUNDS FROM THE U.S. DEPARTMENT OF JUSTICE C.O.P.S. HIRING RECOVERY GRANT PROGRAM AND AMENDING THE FISCAL YEAR 2012/13 GENERAL FUND BUDGET INCREASING REVENUES BY \$10,774**

**WHEREAS**, the Capitola Police Department was awarded \$291,217 in U.S. Department of Justice C.O.P.S. Hiring Recovery Program Grant funds for Fiscal Year 2009-12 to hire a police officer.

**WHEREAS**, due to the delay in hiring of the police officer, the Police Department was notified by the Office of Community Oriented Policing Services that the grant period could be extended and additional funds were available to fulfill the grant award.

**WHEREAS**, the Police Department applied for and was awarded an extension of grant funds, therefore releasing the balance of remaining funds under the conditions and terms of the grant.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Capitola hereby will accept U.S. Department of Justice C.O.P.S. Hiring Recovery Program Grant Funds totaling \$10,774 and authorizes Fiscal Year 2012-13 General Fund budget amendments to increase revenues and by \$10,774.

**BE IT FURTHER RESOLVED** that the Finance Director shall record these changes into the City's accounting records in accordance with appropriated accounting practices.

**I HEREBY CERTIFY** that the above and foregoing Resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 25<sup>th</sup> day of October, 2012, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

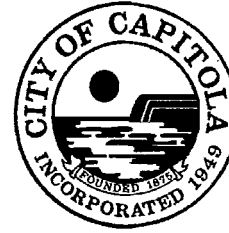
\_\_\_\_\_  
Michael Termini, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk

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City of Capitola Budget Adjustment Form



Date 10/10/2012

Requesting Department Police

Administrative Council

Item #  
Council Date: 10/25/2012  
Council Approval

Revenues		
Account #	Account Description	Increase/Decrease
1000-20-20-000-3310.100	Grant Revenue-Federal Operatin	\$10,774
<b>Total</b>		<b>\$10,774</b>

Expenditures		
Account #	Account Description	Increase/Decrease
<b>Total</b>		

Net Impact 10,774

Purpose: To accept FY 12/13 USDOJ COPS Hiring Recovery Grant Extension  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Department Head Approva \_\_\_\_\_  
 Finance Department Approval \_\_\_\_\_  
 City Manager Approval \_\_\_\_\_

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U.S. DEPARTMENT OF JUSTICE  
 OFFICE OF COMMUNITY ORIENTED POLICING SERVICES  
 Grant Operations Directorate/Grants Administration Division  
 145 N Street, N.E., Washington, DC 20530

**COPS**

September 28, 2012

Chief of Police Rudy Escalante  
 Capitola Police Department  
 422 Capitola Avenue  
 Capitola, CA 95010

Re: COPS Hiring Recovery Program  
 Grant #: 2009RKWX0155  
 ORI #: CA04401

Dear Chief of Police Escalante:

I am pleased to inform you that your extension request for the COPS grant listed above has been approved. This approval provides your agency with additional time to meet programmatic requirements and complete the drawdown of funds. Your new end date is 10/31/2012.

**Please note that 28 CFR. § 66.50(c) requires grantees to submit a final Federal Financial Report SF-425 and draw down funds for incurred costs within 90 days after the end date of the grant/cooperative agreement (provided in the above paragraph). If remaining funds are not drawn down within 90 days after the grant end date, your agency will forfeit the remaining eligible balance.**

We thank you for your continued support of the COPS Hiring Recovery Program. If you have any questions regarding your extension, please feel free to contact the COPS Response Center at 1.800.421.6770.

Sincerely,

Andrew A. Dorr  
 Assistant Director for Grants Administration

cc: COPS Records Center  
 Finance

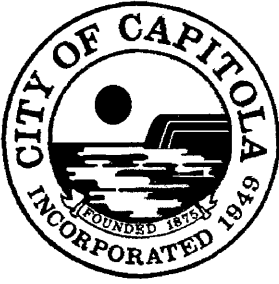
RECEIVED  
 OCT 09 2012  
 CAPITOLA POLICE DEPARTMENT

ADVANCING PUBLIC SAFETY THROUGH COMMUNITY POLICING



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## CITY COUNCIL AGENDA REPORT

MEETING OF OCTOBER 25, 2012

FROM: POLICE DEPARTMENT

SUBJECT: ADOPT A RESOLUTION ACCEPTING OFFICE OF TRAFFIC SAFETY (OTS) GRANT FUNDS TO ADMINISTER SANTA CRUZ COUNTY AVOID THE NINE DUI ENFORCEMENT FUNDS AND AMENDING THE FISCAL YEAR 2012/13 GENERAL FUND BUDGET INCREASING REVENUES AND EXPENDITURES BY \$80,000

**RECOMMENDED ACTION:** Adopt the proposed resolution amending the General Fund Fiscal Year 2012-13 Operating Budget to accept a State Office of Traffic Safety Grant in the amount of \$80,000.

**BACKGROUND:** The State Office of Traffic Safety (OTS) offers grants for traffic related-programs to local law enforcement agencies. The Police Department has applied for and received numerous grants over the last eight years. Since the initial grant, the Capitola Police Department has managed the grant which operates county-wide. The grant term is one-year, which coincides with the federal budget cycle, October 1, 2012 through September 30, 2013.

**DISCUSSION:** For the last eight years, the Police Department has implemented and managed the highly successful "Avoid" program for Santa Cruz County. The Avoid program relies on DUI enforcement and education. This involves overtime for DUI saturation enforcement, DUI checkpoints, court stings, and warrant service for habitual DUI offenders. The program is used to reduce deaths and injuries in DUI related collisions.

**FISCAL IMPACT:** By accepting the grant funds, the Police Department's Budget will be amended to reflect additional revenues and expenditures of \$80,000.

**ATTACHMENTS:**

1. Draft Resolution
2. OTS Grant Award Letter
3. Budget Amendment

Report Prepared By: Rudy Escalante  
Chief of Police

Reviewed and Forwarded  
By City Manager

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## RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA  
ACCEPTING A ONE-YEAR STATE OFFICE OF TRAFFIC SAFETY (OTS) GRANT IN THE  
AMOUNT OF \$80,000, AND AMENDING THE 2012/2013 POLICE DEPARTMENT  
OPERATING BUDGET INCREASING IT BY \$80,000 TO ADMINISTER  
THE AVOID THE NINE CAMPAIGN**

**WHEREAS**, the Capitola Police Department will receive \$80,000 in State Office of Traffic Safety (OTS) grant funds over one fiscal year to administer the Avoid the Nine Campaign, October 1, 2012 through September 30, 2013.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Capitola hereby accepts State Office of Traffic Safety Grants totaling \$80,000, and authorizes an amendment to the Police Department's Fiscal Year 2012-13 budget by increasing OTS Revenue by \$80,000 and increasing the Police Department Expenditures by \$80,000 as follows:

Category	FY 2012-13 Budget Adjustment
OTS Grant Revenue – Avoid the Nine Campaign	\$80,000
Total Source of Funds	\$80,000
Use of Funds:	
Salary Expenditures – Overtime Including Allied Agency's	\$ 79,200
Material & Supplies	\$ 800
Capital Assets Purchase	\$ 000
Total Use of Funds	\$ 80,000

**BE IT FURTHER RESOLVED** that the Finance Director shall record these changes into the City's accounting records in accordance with appropriated accounting practices.

**I HEREBY CERTIFY** that the above and foregoing Resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 25<sup>th</sup> day of October, 2012, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Michael Termini, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk

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STATE OF CALIFORNIA

EDMUND G. BROWN JR., GOVERNOR

**OFFICE OF TRAFFIC SAFETY**

2208 KAUSEN DRIVE, SUITE 300  
ELK GROVE, CA 95758  
www.ots.ca.gov  
(916) 509-3030  
(800) 735-2929 (TT/TDD-Referral)  
(916) 509-3055 (FAX)



July 27, 2012

Grant No. AL1377

Matthew Eller, Sergeant  
Capitola Police Department  
422 Capitola Avenue  
Capitola, CA 95010

Dear Sergeant Eller:

Congratulations! Through a competitive process, the Office of Traffic Safety (OTS) has tentatively approved your funding request for the proposal titled "Avoid DUI Program" in the amount of approximately \$80,000.00.

Your OTS Coordinator will contact you to discuss your proposal and explain the Grant Agreement process. It is our goal to have all new grants start no later than October 1, 2012. If approval from your City Council or Board of Supervisors is required, you should begin that process now. Do not incur grant reimbursable costs prior to the receipt of your official approval packet from OTS or before your grant start date.

OTS will initiate a statewide media news release regarding 2013 proposals selected for funding. Your agency *should not* publically announce this tentative award until the grant agreement is fully negotiated and signed by OTS.

Again, congratulations on the success of your proposal. If you have any questions, please contact Mark Talan, Regional Coordinator, at (916) 509-3029 or e-mail at [mark.talan@ots.ca.gov](mailto:mark.talan@ots.ca.gov).

Sincerely,

A handwritten signature in black ink that reads "Chris Murphy".

CHRISTOPHER J. MURPHY  
Director

MT:kn

A handwritten signature in black ink that reads "Chief" followed by a checkmark.

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City of Capitola Budget Adjustment Form



Date 10/15/2012

Requesting Department Police

Administrative Council

Item #  
Council Date: 10/25/12  
Council Approval

Revenues		
Account #	Account Description	Increase/Decrease
1000-20-20-000-3310.100	Grant Revenue - Federal Operating	\$80,000
<b>Total</b>		<b>\$80,000</b>

Expenditures		
Account #	Account Description	Increase/Decrease
1000-20-20-000-4130.200	Overtime Grant Funded	\$79,200
1000-20-20-000-4450.100	Supplies Grant Funded	800
<b>Total</b>		<b>\$80,000</b>

Net Impact	-
------------	---

Purpose: To accept 2012-13 State Office of Traffic Safety (OTS) Grant  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Department Head Approval \_\_\_\_\_

Finance Department Approval \_\_\_\_\_

City Manager Approval \_\_\_\_\_

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## CITY COUNCIL AGENDA REPORT

### MEETING OF OCTOBER 25, 2012

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: 1575 38<sup>th</sup> Avenue (#12-028; APN 034-181-17)  
Planning Development Rezoning, Conditional Use Permit, and Design Permit to demolish a commercial salvage yard (Capitola Freight and Salvage) and construct a three-story, 23-unit residential senior housing project in the CN (Neighborhood Commercial) Zoning District. Environmental Determination: Mitigated Negative Declaration Property Owner: Maureen A. Romac, filed 3/2/12; Representative: Steve Thomas.

---

**RECOMMENDED ACTION:** The applicant is in the process of revising the project design. It is recommended that this item be continued to a future Council meeting. The application will be re-noticed when it is ready for Council consideration.

Report Prepared By: Ryan Bane  
Senior Planner

Reviewed and Forwarded  
By City Manager: 

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## CITY COUNCIL AGENDA REPORT

### MEETING OF OCTOBER 25, 2012

FROM: FINANCE AND CITY MANGER DEPARTMENTS

SUBJECT: RECEIVE REPORT REGARDING YEAR-END CASH FLOW REQUIREMENTS

**RECOMMENDED ACTION:** Receive report.

**BACKGROUND:** City financial policies require an annual budget that balances ongoing General Fund revenues with expenditures. Due to the timing of property tax and sales tax receipts, during portions of the year expenditures outpace revenues even though overall revenue and expenditures are balanced during the fiscal year. Historically, the City's reserve accounts have provided the resources necessary to bridge these short-term cash flow needs. As a result of the Pacific Cove pipe failure, the City's reserve accounts were significantly impacted and were no longer sufficient to provide these short term loans.

Beginning in Fiscal Year 11/12 the City has also needed to use its internal service funds to manage cash flow. The City's internal service funds were established to smooth out the costs of major expenditures over multiple years, but can be used to assist with General Fund cash flow.

The combined fund balances in the City's reserve and internal service funds was reduced from \$3.7 million at the beginning of Fiscal Year 10/11 to \$2.9 million at the beginning of Fiscal Year 11/12, and \$2 million in Fiscal Year 12/13. This reduction has resulted in a decrease in the overall funds available to assist with short-term cash management.

On September 8, 2011 Resolution #3885 was adopted by the City Council which allowed the City Manager to execute interfund loans from the CIP and select Special Revenue Funds to bridge short-term cash flow needs through Fiscal Year 12/13. This resolution is consistent with the City's Financial Management Policy - Administrative Policy III-3. Due to the reduced reserve balances, staff may need to borrow funds this fiscal year consistent with this resolution.

**DISCUSSION:** At the beginning of last Fiscal Year, the combined General Fund, internal service, and reserve cash balances were \$2.9 million. During the late fall of 2011, the internal service funds and reserves provided approximately \$1.5 million in short term loans to assist with the temporary revenue/expenditure shortfall. By spring of 2012 all internal loans had been repaid. Last Fiscal Year, temporary borrowing from the CIP and Special Revenue Funds, pursuant to Resolution #3885, was not needed.

At the beginning of this Fiscal Year, the combined cash balance of these funds was \$2 million. Of that amount, about \$1.6 million will be available to assist with the cash management needs. The City's cash flow model is estimating the General Fund will again need approximately \$1.5 million in short term loans before receiving the property and sales tax payments in mid-December. Due to potential variances, it is possible the City will need to borrow from CIP or Special Revenue Funds for a short period of time.

**Item #: 9.B. Staff Report.pdf**

10-25-12 AGENDA REPORT

SUBJECT: RECEIVE REPORT REGARDING YEAR-END CASH FLOW REQUIREMENTS

The City has incorporated the deferral of major equipment purchases and CIP projects into the cash flow model. The preliminary cash flow estimates for the General Fund, Internal Service Funds, and reserve funds for FY 12/13 are presented in the table below in millions.

Combined Funds	July	August	Sept.	Oct.	Nov.	Prior to Dec. 15th	December Month End
Estimated Cash Flow	\$1.8	\$1.7	\$1.5	\$1.5	\$0.7	\$0.2	\$1.8

Additional factors that may contribute to unplanned cash requirements include the State's potential "claw back" of \$152,520 in interest paid on City/RDA loans in the prior the Fiscal Year. The City's cash flow model has also included the prorated share of \$350,000 in annual sales tax receipts from the new Target retail store. The need for additional or surplus cash may be contingent upon the actual tax receipts.

Last year, Council approved the temporary funding plan listed below:

- Step 1. Borrow up to \$500,000 from the Capital Improvement Projects Fund.
- Step 2. If necessary, borrow up to \$465,000 from Special Revenue funds, composed of:
  - i. Green Building Fund (\$40,000)
  - ii. Housing Trust Fund (\$75,000)
  - iii. Public Art Fund (\$150,000)
  - iv. General Plan Maintenance Fund (\$200,000)

If additional cash is needed, staff will reference the plan that was approved last fiscal year; however adjust the Capital Improvement Project borrowing limit to \$400,000. Additional details regarding interest rates and the City Attorney's opinion is contained in Attachment 2.

This plan is consistent with the Adopted City Administrative Finance Management Policies III-3, indicates that, "the City will favor internal over external borrowings to achieve short term liquidity." This proposed cash management strategy is consistent with this policy as the externally-funded line of credit will not be utilized until all available internal sources are exhausted.


Timing and payment dates for loans next fiscal year would be reported to City Council at a public hearing next year. It is anticipated the need for CIP/Special Revenue Fund loans will diminish in future years as reserve fund balances are increased.

**FISCAL IMPACTS:** It is estimated the City will receive approximately \$1,360,000 in payments for earned Sales Tax In Lieu, Property Tax, and Vehicle License Fee In Lieu revenues in arrears from Santa Cruz County Auditor-Controller in December, 2012; and an additional payment for a similar amount in April of 2013. This is in addition to the regular sales tax receipts. This flow of funds will enable the General Fund to repay the interfund loans, barring unforced major economic changes. The fiscal impact of interfund loans will not delay any planned CIP-funded projects. No projects are anticipated to be affected by loans from the Green Building, Public Art, General Plan, or Housing Trust funds.

**ATTACHMENTS**

- 1. City Administrative Policy, Financial Management Policies III-3
- 2. Staff Report – September 8, 2011
- 3. Resolution No. 3885

**Report Prepared By:** Tori Hannah  
Finance Director

**Reviewed and Forwarded  
By City Manager:** 



## ADMINISTRATIVE POLICY

Number: III-3Issued: June 8, 2000Jurisdiction: City Council

## FINANCIAL MANAGEMENT POLICIES

POLICY

The following financial policies (herein, the "Policies") were developed in an effort to assist the City of Capitola with the management of its operating and capital budgeting processes and to standardize and rationalize the issuance of debt by the City. Regular, updated policies are an important tool to insure the prudent use of the City's resources to meet its commitments, to provide needed services to the citizens of Capitola, and to maintain sound financial management practices. These Policies are therefore guidelines for general use, and allow for exceptions in extraordinary conditions. The Policies will have served their intended purpose if they stimulate an open debate about the City's operating and capital budget processes, existing and/ or proposed debt position, and they lead to informed decision-making by the City Council. In order to use the Policies properly, they should be applied in the context of the community's overall objectives and goals. The Policies are divided into three sections: Capital Budgeting and Reserves, Operating Budgeting and Reserves, and Other Policies.

A. CAPITAL BUDGETING AND RESERVES: ISSUANCE OF DEBT:

1. CAPITAL PLANNING -IN GENERAL:  
To enhance creditworthiness and prudent financial management, the City of Capitola is committed to systematic capital planning, intergovernmental cooperation and coordination, and long-term financial planning, and implementation over a two-year period. Evidence of this commitment to systematic capital planning will be demonstrated through adoption of an annual review of the City's five-year capital improvement budget.
2. USE OF LONG-TERM FINANCING METHODS:  
Major capital improvements or acquisitions valued over \$250,000 may be made using long-term financing methods, rather than out of operating revenue. The prioritization of capital projects eligible for debt financing is accomplished through a "needs assessments" undertaken in the formulation and development of the City's five-year capital improvement budget.
3. FISCAL ANALYSIS:  
The City will require each capital appropriation request to include a fiscal analysis that identifies the amount of funds requested, the source of funds requested and the impact of the request on existing revenues and operations.
4. ASSET LIFE:  
The City will consider long-term financing for the acquisition, maintenance, replacement, or expansion of physical assets (including land) only if they have a

useful life of at least five years. City debt will not be issued for periods exceeding the useful life or average useful lives of the project or projects to be financed.

5. CAPITAL FINANCING -IN GENERAL:

The City will rely first on internally generated funds and/or grants and contributions from other government sources to finance its capital improvement needs. Capital improvements will be financed through user fees, service charges, assessments, special taxes or developer exactions so long as the benefits the City will derive from such improvements can be attributed to the users of the improvements. Moreover, the City will specifically consider the costs associated with any borrowing in order to determine that the above funding sources are adequate to service the proposed debt. Accordingly, the Policies assume that development fees will be set at a level that is sufficient at all times to insure that new development pays its fair share of the cost of constructing new facilities in the community.

Debt will be issued for a capital improvement project only in the case of emergency or when it is an appropriate means to achieve an equitable allocation of costs between current and future beneficiaries as determined by the City Council. Debt shall not, in general, be used for projects solely because insufficient funds are budgeted at the time of acquisition or construction. Debt will only be undertaken when the City believes that project revenues or specific resources will be available and sufficient to service the debt over its life. Debt financing will not be considered appropriate for any recurring purpose such as operating or maintenance costs.

The City will evaluate the use of debt in-Lieu of "pay-as-you-go" financing based on the following criteria:

*Factors Favoring "Pay-as-you-Go" Financing:*

1. current fund balances or project revenues are adequate to fund the project;
2. existing or proposed debt levels would have a deleterious effect on the City's credit rating;
3. credit market conditions are unstable or present extraordinary difficulty in marketing the proposed debt.

*Factors Favoring Use of Debt:*

1. revenues are deemed to be stable & reliable enough to support the proposed debt at investment grade ratings;
2. the nature of the financed project will support investment grade ratings;
3. credit market conditions present favorable interest rates and demand for financing such as the City's;
4. the project being financed is mandated by the state or federal government and resources are insufficient or unavailable;
5. the project being financed is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable;
6. the estimated useful life of the asset to be financed is greater than 5 years.

Administrative Procedure III-3  
 Financial Management  
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6. GENERAL OBLIGATION DEBT:

General obligation bonds provide the lowest borrowing costs for major public assets. The use of a general obligation pledge usually eliminates the need for a bond reserve and due to its high credit quality and the ability to levy a tax to repay it, produces borrowing terms and costs unavailable through other methods. Moreover, since the source of repayment of a general obligation bond is from proceeds of specific taxes, the City's operating funds and its operating position are not impacted by the issuance of general obligation bonds. Though the use of the term "general obligation bond" implies that the City's "full faith and credit" would be pledged to the repayment of the bond, the bond is actually repaid from an ad valorem tax on real property. Accordingly, the general obligation bond is more properly described as a "unlimited tax" bond.

Because of the absence of a limitation on the rate and amount of the tax that might be levied to pay a general obligation bond, state law and prudent finance practice require the submission of such a proposed debt to the electorate. Article XIII of the California Constitution requires that general obligation bonds be submitted to the voters for approval and that the issuance of such bonds be approved by a two-thirds vote.

Ad valorem property taxes affect various classes of taxpayers differently. Since the enactment of Proposition 13 in 1978, the increases in assessed value of real property have been limited for established property owners. This has the effect of disproportionately burdening newer property owners, who may have less wealth or taxpaying capacity than older, more established property owners. Moreover, business property owners, whose property turns over less frequently than residential property often benefit as a result of this phenomenon.

Cities in California may issue general obligation bonds only for the purpose of acquiring, improving or constructing real property. Accordingly, it shall be the City's policy to issue general obligation bonds only for such purposes and then only when the acquisition, improvement, or construction of the proposed real property will provide benefits to the community, in significant amounts, to both users and non-users of the facility.

7. USE OF OTHER DEBT, INCLUDING REVENUE BONDS, CERTIFICATES OF PARTICIPATION OR FINANCING LEASES.

Before issuing revenue debt or financing leases, the City will determine that the proposed facility is both necessary and desirable, and that no other financing method is practical to finance it. The City may use revenue debt or financing leases for those projects which are not sufficiently popular to obtain a two-thirds vote for the issuance of general obligation bonds or which must be financed at a time, or in a manner which do not permit the use of general obligation bonds. The City shall only use revenue debt or financing leases: if the project to be financed will generate

positive net revenues after debt service; or, if the project will significantly reduce City operating costs; or, if an equal or greater amount of non-City matching funds will be lost if City's revenue or financing lease funds are not applied in a timely manner; or, in the case of a financing lease, if the project to be financed is less than \$250,000; or, if the project to be financed provides essential City services or would so advance core City policy objectives that its value overrides the value of obtaining voter approval.

B. OPERATING BUDGETING AND RESERVES

1. TWO YEAR OPERATING BUDGET.

The City will maintain a long-range fiscal perspective through the use of a two-year operating budget and a five-year capital improvement budget.

2. BALANCED OPERATING BUDGET.

The City will maintain a balanced operating budget for all governmental funds with on-going revenues equal to or greater than on-going expenditures and debt service. This policy requires that in any given fiscal year we do not budget proposed expenditures in excess of the revenue we expect to receive in the same time frame.

3. "ONE-TIME" REVENUE.

The City will use "one-time" revenues, including fund balance carry-forwards, to fund nonrecurring expenditures. "One time" revenues cannot be relied on in future budget periods and should be used to stabilize existing revenues, retire early debt or for capital purchases.

4. NORMAL REVENUE INFLATION WILL GO TO PAY NORMAL INFLATION EXPENSES.

The City will assume that normal revenue inflation will go to pay normal inflation expenses. Any new or expanded programs will be required to identify funding sources. If normal revenue inflation does not keep up with expense inflation, expenses will be decreased or a new revenue source will be found. If revenues grow at a rate faster than expense inflation, expanded service levels may be considered.

5. CONTINGENCY APPROPRIATION.

For each fiscal year, the final adopted General Fund budget shall contain a funded Contingency Appropriation equal to ten percent (10%) of General Fund Expenditures. The City shall implement a strategy to reach the required funding level in no more than five fiscal years. The Contingency Appropriation " will provide a prudent level of financial resources to protect against temporary revenue shortfalls or unanticipated operating costs, and/or to meet short-term cash flow requirements. "

6. EMERGENCY RESERVES.

To protect against significant one-time costs, which might arise from major unpredictable emergency events, in addition to the Contingency Appropriation, the



Administrative Procedure III-3  
 Financial Management  
 6/8/00  
 Page 5 of 6

City shall maintain a funded emergency reserve equal to five percent (5%) of General Fund budgeted expenditures.

7. REVENUE DIVERSIFICATION.

The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of economic fluctuations on revenue generation and to protect it from short-term fluctuations in any revenue source.

8. REVENUE PROJECTIONS.

The City will prepare multi-year projections of revenues and other resources in order to understand the level of funding available for services and capital acquisition. The revenue projections will assist the City in understanding of revenue sensitivity to changes in assumptions and to controllable factors such as changes to tax rates or fees. The revenue projection will be for a period of at least two years into the future to evaluate how revenues may change over time, to isolate non-reoccurring revenues and to understand the impact of revenue growth. The major assumptions used in the revenue projection will be documented and identified and different scenarios may be developed to enable City Council to choose a preferred scenario.

9. EXPENDITURE PROJECTIONS.

The City will prepare multi-year projections of expenditures for each fund and for existing and proposed new programs. The expenditure projections will assist the City in determining whether projected expenditure levels can be sustained, whether new programs are affordable, and whether a program's current and future costs are acceptable compared to program benefits and projected revenue availability. The expenditure projections will be for a period of at least two years into the future to evaluate how expenditures may change over time. All expenditure projections should identify service level assumptions and key issues that may affect actual expenditures.

10. DEVELOPMENT FEES

The City's development process costs and related administrative expenses should be offset by development fees to the greatest extent possible. Fees will be reviewed and updated on an on-going basis to ensure that they keep pace with changes in the actual costs of service delivery as well as changes in the methods or levels of service delivery.

C. OTHER POLICIES

1. GENERALLY ACCEPTED ACCOUNTING PRINCIPLES

The City will comply with all the requirements of Generally Accepted Accounting Principles. The City will always conduct its financial affairs and maintain its records in accordance with GAAP as established by the Government Accounting Standards Board, so as to maintain accuracy and public confidence in its financial reporting systems.

Administrative Procedure III-3

Financial Management

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2. COUNCIL ACTION TO BE A SCHEDULED BUSINESS ITEM, NOT CONSENT CALENDAR.

For all debt sales, the City will require that the action taken by the City Council to incur the debt will be taken as a scheduled business item, and at a regular or special City Council meeting, consistent with state law. Generally, it shall be the City's policy to submit the proposed debt issuance to the City Council in a study session wherever possible prior to submittal to the full City Council as an action item at a regular or special meeting.

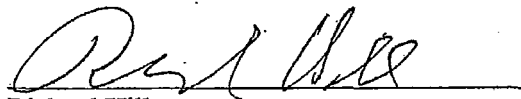
3. INTERNAL BORROWINGS

Provided sufficient resources are available, liquidity will not be impaired, and a defined source of repayment is available, the City will favor internal over external borrowings to achieve short-term liquidity. In accordance with the City Council Resolution #2683, the Finance Director will initiate and the City Manager will approve inter-fund borrowings, except for year-end accounting entries that create temporary inter-fund loans for the financial statement presentation purposes, and the City Manager will report such borrowings to the Council at its next regular meeting. Interest on inter-fund loans will be recorded only when necessitated by state or federal program requirements, or other contractual or legal obligations.

4. EMPLOYEE COMPENSATION

The City will continue to pay competitive market level compensation to our employees to ensure that the City has the ability to attract and retain well-qualified personnel while ensuring that the City's compensation practices are competitive and consistent with those of comparable employers.

This policy is approved and authorized by:



Richard Hill  
City Manager



## CITY COUNCIL AGENDA REPORT

MEETING OF SEPTEMBER 8, 2011

FROM: CITY MANAGER'S OFFICE

DATE: SEPTEMBER 1, 2011

SUBJECT: ADOPT RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE INTERFUND LOANS TO THE CITY GENERAL FUND AND OBTAIN A COMMERCIAL LINE OF CREDIT AS NECESSARY TO BRIDGE CITY CASH FLOW NEEDS THROUGH FISCAL YEAR 2012-13

**Recommended Action:** By motion and roll call vote, take the following actions:

1. Adopt the proposed resolution which finds the City Administrative Policy III-3 allows the City to obtain a line of credit for cash management purposes, and authorizes the City Manager to execute interfund loans to the City General Fund and obtain a commercial line of credit as necessary to bridge City cash flow needs through Fiscal Year 2012-13; and
2. To meet City short-term General Fund liquidity needs, authorize the City Manager, on an as needed basis in the current and next fiscal year, to:
  - A. Borrow up to \$500,000 from the City CIP Fund,
  - B. Borrow up to \$465,000 from Special Revenue Funds, as identified in Attachment 2, and
  - C. Initiate a limited term commercial line of credit for up to \$500,000.

### **BACKGROUND**

City financial policies call for a budget that balances ongoing General Fund revenues with ongoing expenditures on an annual basis. However, during the course of the fiscal year the City's expenditures outpace revenue. This is due to a number of factors, but primarily related to the timing of the receipt of sales and property taxes. Consistent with the City's adopted financial policies, this short-term cash deficit is typically funded entirely with the City's Internal Service funds (Contingency Reserves, Stores, Equipment Replacement, Compensated Absence, etc.).

### **DISCUSSION**

Recent expenditures related to the City's flood response, mobile home litigation, and the overall economic downturn has challenged the City's cash position. Staff anticipates the City may not have sufficient balances in its Internal Service funds to maintain a positive General Fund cash position this Fall and Winter despite efforts to eliminate or delay expenditures and increase or bring forward revenues.

In an effort to limit this cash shortfall, staff has taken the follow steps:

1. Deferred several equipment purchases
2. Delay Cherry Ave capital improvement project
3. Frozen the Finance Director recruitment

However, based on a preliminary cash flow model staff anticipates the City will need an additional \$462,000 in short term funding to maintain a positive cash position in the General Fund using only Internal Service fund loans (Attachment 3). Staff is recommending the City Council authorize the City Manager to execute internal and external short term loans in both the current and next fiscal years. These loans, in priority order include:

- Step 1. Borrow up to \$500,000 from the Capital Improvement Projects Fund.
- Step 2. If necessary, borrow up to \$465,000 from Special Revenue funds, composed of:
  - i. Green Building Fund (\$40,000)
  - ii. Housing Trust Fund (\$75,000)
  - iii. Public Art Fund (\$150,000)
  - iv. General Plan Maintenance Fund (\$200,000)
- Step 3. Though not anticipated to be necessary, authorize the City Manager obtain a commercial line of credit of up to \$500,000, which will only be obtained if future cash projections indicate a need.

As advised by the City Attorney, Special Revenue fund money "is fee revenue and cannot be used for any purpose other than to offset the cost for which the fee is being charged." These proposed loans will be secured with loan documents, ensuring timely repayment. The proposed interfund loans will be truly temporary, borrowed with the express intent that they are to be repaid this fiscal year, and properly documented and approved by Council. Repayment will be made from cash payments from the Santa Cruz County Auditor-Controller related to in lieu sales tax payments and property tax allocations. County allocations are made in late December and late April.

The loan documents will establish a LAIF interest rate on those loans for funds which normally would receive LAIF. This interest will be paid at the time of repayment of the principal. It is staff's intent to repay these loans as quickly as possible, with January 6, 2012 being the anticipated repayment date but June 29, 2012 being the final legal repayment date.

Adopted City Administrative Finance Management Policies III-3, indicates that, "the City will favor internal over external borrowings to achieve short term liquidity." This proposed cash management strategy is consistent with this policy as the externally-funded line of credit will not be utilized until all available internal sources are exhausted.

A separate section of the adopted policy states, "Debt financing will not be considered appropriate for any recurring purpose such as operating or maintenance costs." Staff recommends the Council find this broad language regarding debt does not apply to short term borrowing for cash management purposes, but rather the policy is intended to avoid issuance of long term debt to finance ongoing operations and maintenance.

Timing and payment dates for loans next fiscal year would be reported to City Council at a public hearing next year. It is anticipated the need for CIP/Special Revenue Fund loans will diminish in future years as reserve fund balances are increased.

### **FISCAL IMPACTS**

The City will receive approximately \$1,300,000 in payments for earned Sales Tax In Lieu, Property Tax, and Vehicle License Fee In Lieu revenues in arrears from Santa Cruz County Auditor-Controller in December, 2011; and approximately \$1,250,000 in additional payments in April 2012. It is anticipated this flow of funds will enable the General Fund to repay the interfund loans.

The fiscal impact of approving interfund loans will not delay any planned CIP-funded projects, beyond the Cherry Ave improvements. If repayment of the loans extends beyond early 2012, the loans could delay the planned 41<sup>st</sup> Avenue Public Art project. No projects are anticipated to be affected by loans from the Green Building, Public Art, General Plan, or Housing Trust funds.

9-8-11 AGENDA REPORT: General Fund Cash Position Report

2

The origination fee for a \$500,000 line of credit is expected to be 1%, or \$5,000. Interest costs associated with the credit line, if any, due to the limited term and balance, are anticipated to be less than \$2,500. The cost of a late-entry Tax Revenue Anticipation Note (TRAN) was estimated at approximately \$55,000 including underwriting and cost of issuance. Staff decided to forego application for a TRAN based on magnitude of the costs. Should a credit line ultimately prove necessary, staff will include the expenditure in the mid-year budget report.

**ATTACHMENTS**

1. Draft Resolution
2. City Administrative Policy, Financial Management Policies III-3
3. Cash flow forecast

**Report Prepared By:** Jamie Goldstein  
City Manager

**Reviewed and Forwarded**  
**By City Manager:** \_\_\_\_\_

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# COPY

RESOLUTION NO. 3885

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA AUTHORIZING  
THE CITY MANAGER TO EXECUTE INTERFUND LOANS TO THE CITY  
GENERAL FUND AS NECESSARY TO BRIDGE CITY CASH FLOW NEEDS  
THROUGH FISCAL YEAR 2012-13**

WHEREAS, adequate cash may not be available in the City General Fund for periods through 2013; and

WHEREAS, the General Fund has transferred money to the Capital Improvement Fund for projects; and

WHEREAS, there is a positive cash balance currently available in the Capital Improvement Fund; and

WHEREAS, there is a positive cash balance currently available in Green Building, Public Art, General Plan Maintenance, and Housing Trust Special Revenue Funds; and

WHEREAS, the City will receive approximately \$1,300,000 in payments for earned Sales Tax In Lieu, Property Tax, and Vehicle License Fee In Lieu revenues in arrears from Santa Cruz County Auditor-Controller in December; and

WHEREAS, the City will receive an additional approximately \$1,250,000 in payments for earned Sales Tax In Lieu, Property Tax, and Vehicle License Fee In Lieu revenue in arrears from Santa Cruz County Auditor-Controller in April;

WHEREAS, the City Council's intent is that any and all loans be repaid by the General Fund within the fiscal year in which the loan was issued;

WHEREAS, the City of Capitola has determined that there will be sufficient additional funds to offset use of this cash for pre-existing expenditures,

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Capitola as follows:

1) The City Manager is hereby authorized and directed to make temporary interfund loans to the General Fund as needed from:

- Capital Improvement Projects Fund for up to \$500,000.
- Special Revenue funds up to \$465,000, composed of:
  - Green Building Fund (\$40,000)
  - Public Art Fund (\$150,000)
  - General Plan Maintenance Fund (\$200,000)
  - Housing Trust Fund (\$75,000),

2) Interfund loans initiated under this resolution shall bear interest at the concurrent LAIF rate for the period of the loan if the source fund would normally receive LAIF interest,

3) All interfund loans initiated under this resolution shall be repaid in full, including accrued interest, within the fiscal year in which they were issued,

BE IT FURTHER RESOLVED that the City Manager, as Acting Finance Director, is directed to record or have recorded these activities and associated budget amendments into the City's accounting records in accordance with appropriate accounting principles.

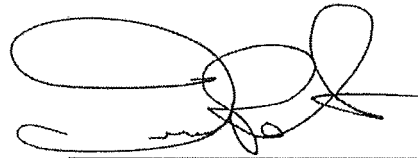
I HEREBY CERTIFY that the above and foregoing resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 8<sup>th</sup> day of September, 2011, by the following vote:

AYES: Council Members Harlan, Termini, Nicol, Storey, and Mayor Norton

NOES: None

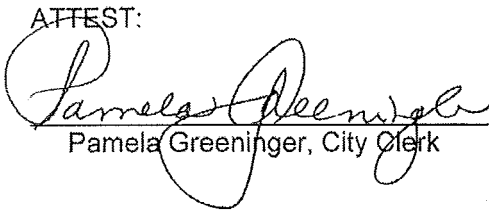
ABSENT: None

ABSTAIN: None



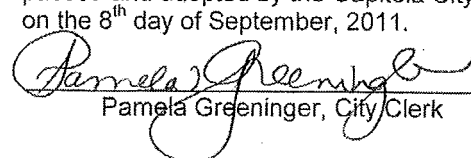
Dennis R. Norton, Mayor

ATTEST:



Pamela Greeninger, MMC  
Pamela Greeninger, City Clerk

This is to certify that the above and foregoing is a true and correct copy of Resolution No. 3885 passed and adopted by the Capitola City Council on the 8<sup>th</sup> day of September, 2011.



Pamela Greeninger, MMC  
Pamela Greeninger, City Clerk





## CITY COUNCIL AGENDA REPORT

### MEETING OF OCTOBER 25, 2012

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: GENERAL PLAN UPDATE FEE

**RECOMMENDED ACTION:** Direct staff to provide the City Council with a report on the overall fees on development projects in Capitola and review all development fees prior to consideration of the FY 13/14 Fee Schedule.

**BACKGROUND:** During a City Council hearing on September 27, 2012 to consider the FY 12/13 Fee Schedule, Council members raised questions regarding the General Plan Maintenance Fee, and directed staff to provide more detailed information regarding the fee at a future City Council meeting.

In 2004, the City Council approved a General Plan Maintenance Fee at 0.37% of the total building valuation to cover the cost of future comprehensive updates of the City's General Plan. That fee was increased to 0.7% in 2006. In 2009, City Council lowered that rate to 0.6%. At the current rate, the fund will most likely not generate adequate funds to complete all state mandated planning programs over the next several years.

**DISCUSSION:** The purpose of the General Plan Maintenance Fee is to offset the cost to prepare and revise the plans and policies that a local agency is required to adopt. Other local jurisdictions assess similar fees for General Plan maintenance: Scotts Valley's fee is set at 0.4% of building valuation; and the City of Santa Cruz fee is set at 1.22% of building permit valuation with a cap of \$250,000 per project.

At a hearing in 2009, staff estimated that a general plan, local coastal plan, and zoning ordinance update that would include CEQA review and update would cost approximately \$1,000,000. Most general plans have a 15-20 year life-cycle and Capitola's current General Plan is over 30 years old. In addition, State law requires the City to update its Housing Element every five years. Those updates had been costing approximately \$100,000.

When the City last updated its Housing Element, the City had a full-time housing staff person. The Housing Manager was responsible for not only overseeing and implementing various housing programs but also for updating the City's Housing Element. In 2009, the General Plan Maintenance Fee covered the \$88,000 of staff costs to update the City's Housing Element. As the City no longer has a Housing staff person to coordinate the Housing Element Update in 2014, the City's costs will most likely increase as the bulk of this work will now likely have to be done by non-City staff. These Housing Element updates will result in a cost of approximately \$200,000-\$150,000 every five years. Fiscal Year 2013/14 includes the cost of updating the Housing Element and completing the General Plan/Local Coastal Plan, and Zoning Ordinance updates.

Finally, the City's General Plan is over 30 years old. One of the main reasons for needing to do such a comprehensive and expensive new General Plan/Local Coastal Plan update is that the City never engaged in a process of regularly reviewing the General Plan/Local Coastal Plan and zoning ordinances to address new issues or changes in state law. If the City established a program to review and update these documents on a more frequent basis (every 5 years) the need for such a comprehensive and expensive update process would be eliminated. If there are not adequate funds available in the General Plan Maintenance Fee to do this work, the City is going to have to start spending General Fund dollars on these projects. Experience shows us that when making the decisions on how General Fund dollars will be spent; paving streets usually wins out over updating these documents.

**Item #: 9.C. Staff Report.pdf**

Historically, the modification to the City's Zoning Regulation and Local Coastal Plan to implement such programs as changing parking requirements, modifying the sign ordinance and other changes generally cost \$10,000 - \$20,000 per year in staff time. With very limited staff in the Planning Department, there will be an additional need to either hire part-time staff or use consultants in the future. This staff cost can be covered by the General Plan Maintenance Fee.

It is frustrating for everyone when large expenditures of time and money are needed to comply with state mandated regulations. Nevertheless, these requirements continue to increase not decrease. While having a new Climate Action Plan, Local Hazards Mitigation Plan, as well as a new General Plan/Local Coastal Plan are desirable, they often come with new responsibilities and costs for the City. As a result, based on these cost projections to maintain revenue neutrality, the General Plan Maintenance Fee needs to regularly generate at least \$85,000 – \$105,000 per year.

The City of Capitola has experienced good years and bad years for the General Plan Maintenance Fee. For the last few years the City has been fortunate to have at least one major project a year such as a new hotel or major commercial renovation (Whole Foods, Target). Without a major project in the Fiscal Year 2012/13 budget year, it is possible that the General Plan Maintenance Fee will not cover the cost of completing the new General Plan/Local Coastal Plan, Zoning Ordinance Amendment and Environment Impact Report. Any shortfall will then need to be covered by the General Fund. The Fiscal Year 2012/13 Budget anticipates the General Plan Maintenance Fee and interest will generate \$166,000. To date we have collected \$33,129.28 in fees for Fiscal Year 2012/13.

Based on historic Building Department data since 1997, total valuation of permits issued by the City is approximately \$250 million. At the current 0.6% rate, the General Plan update fee generates roughly \$100,000 annually.

It should also be noted that the City has received a number of grants which total approximately \$300,000 to help cover the cost of updating the General Plan and associated documents. If the City had not received these grants, the scale of the update could have been reduced but it is likely the City's General Fund would have needed to make a contribution to the update effort.

**FISCAL IMPACT:**

	←		Actual	Projections	→	
	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
Beginning balance	\$542,645	\$599,167	\$303,778	\$244,428	\$168,328	(\$24,672)
Revenue	\$155,833	\$56,559	\$152,400	\$166,000	\$127,000	\$100,000
<b>Total sources</b>	\$698,478	\$655,724	\$456,176	\$410,428	\$295,328	\$75,326
Staffing costs	\$88,000	\$120,000	\$150,000	\$70,000	\$80,000	\$20,000
Consultant costs	\$11,311	\$231,948	\$61,750	\$172,100	\$240,000	\$150,000 <sup>1</sup>
<b>Total uses</b>	\$99,311	\$351,948	\$211,750	\$242,100	\$320,000	\$170,000
<b>Ending balance</b>	\$599,167	\$303,778	\$244,428	\$168,328	(\$24,672)	(\$94,672)

**ATTACHMENTS:**

1. Summary of Building Permit Valuations from 1997.

Report Prepared By: Susan Westman  
Community Development Director

Reviewed and Forwarded  
By City Manager: 

<sup>1</sup> 2014 Housing Element Update contract is projected at \$150,000 and staffing costs at \$20,000 in FY 14/15. These numbers do not reflect possible future grant funding.

**BUILDING PERMIT REVENUES BY FISCAL YEAR**

Based on Permit Issuance Date

<b>Fiscal Year</b>	<b>Building Permit Fees</b>	<b>Plan Check Fees</b>	<b>Total Revenues</b>	<b>Total Valuation</b>	<b>Number of Permits</b>	<b>Number of Inspections</b>
	\$0.00			\$21,571,370.00	249	
	\$0.00			\$21,571,370.00	249	
1997-06	\$0.00			\$5,000.00	1	
<b>1996/1997</b>	<b>\$0.00</b>			<b>\$5,000.00</b>	<b>1</b>	
1998-01	\$0.00			\$245,155.25	21	5
1998-02	\$187.20	\$60.84	\$248.04	\$501,145.60	24	3
1998-03	\$0.00			\$797,965.00	54	
1998-04	\$0.00			\$523,433.00	46	1
1998-05	\$0.00			\$968,332.20	34	
1998-06	\$0.00			\$1,283,440.78	63	1
<b>1997/1998</b>	<b>\$187.20</b>	<b>\$60.84</b>	<b>\$248.04</b>	<b>\$4,319,471.83</b>	<b>242</b>	<b>10</b>
1998-07	\$0.00			\$1,137,867.00	54	
1998-08	\$144.00	\$93.60	\$237.60	\$1,303,450.00	47	1
1998-09	\$0.00			\$1,149,485.00	55	
1998-10	\$0.00			\$2,324,182.00	51	6
1998-11	\$0.00			\$1,373,709.00	38	4
1998-12	\$0.00			\$606,625.00	23	7
1999-01	\$0.00			\$223,400.00	35	22
1999-02	\$428.38		\$428.38	\$445,690.00	34	43
1999-03	\$0.00			\$1,029,800.00	47	26
1999-04	\$1,713.00	\$1,113.45	\$2,826.45	\$867,800.00	55	6
1999-05	\$280.75		\$280.75	\$3,753,760.00	54	55
1999-06	\$0.00			\$3,707,771.00	43	50
<b>1998/1999</b>	<b>\$2,566.13</b>	<b>\$1,207.05</b>	<b>\$3,773.17</b>	<b>\$17,923,539.00</b>	<b>536</b>	<b>220</b>

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Fiscal Year	Building Permit Fees	Plan Check Fees	Total Revenues	Total Valuation	Number of Permits	Number of Inspections
1999-07	\$0.00			\$427,600.00	30	45
1999-08	\$0.00			\$572,938.00	38	45
1999-09	\$0.00			\$299,285.00	31	8
1999-10	\$0.00			\$377,625.00	32	1
1999-11	\$180.00		\$180.00	\$396,744.00	30	3
1999-12	\$0.00			\$74,850.00	24	23
2000-01	\$0.00			\$367,032.00	27	8
2000-02	\$0.00			\$757,624.00	40	11
2000-03	\$90.00		\$90.00	\$632,268.00	41	18
2000-04	\$3,247.45	\$2,026.70	\$5,274.15	\$843,982.00	42	28
2000-05	\$16,368.15	\$9,995.78	\$26,363.94	\$1,011,324.00	42	128
2000-06	\$1,482.10		\$1,482.10	\$1,772,696.00	41	138
<b>1999/2000</b>	<b>\$21,367.70</b>	<b>\$12,022.48</b>	<b>\$33,390.19</b>	<b>\$7,533,968.00</b>	<b>418</b>	<b>456</b>
2000-07	\$4,763.51	\$2,250.30	\$7,013.81	\$499,959.00	34	119
2000-08	\$2,212.31	\$749.94	\$2,962.25	\$1,238,087.00	33	149
2000-09	\$58.15		\$58.15	\$1,259,302.00	36	105
2000-10	\$14,822.25	\$9,580.35	\$24,402.60	\$1,109,945.00	34	114
2000-11	\$2,534.06	\$1,552.32	\$4,086.38	\$670,491.00	27	125
2000-12	\$0.00			\$562,934.00	24	91
2001-01	\$5,295.65	\$2,791.06	\$8,086.71	\$1,282,883.00	33	100
2001-02	\$3,143.90	\$1,241.91	\$4,385.81	\$1,054,438.00	30	132
2001-03	\$3,896.28	\$917.50	\$4,813.78	\$495,270.00	25	120
2001-04	\$26,549.93	\$16,050.78	\$42,600.71	\$902,323.00	35	123
2001-05	\$7,505.80	\$3,785.41	\$11,291.21	\$1,796,149.00	38	148
2001-06	\$7,977.79	\$2,457.68	\$10,435.47	\$1,864,889.00	41	144
<b>2000/2001</b>	<b>\$78,759.63</b>	<b>\$41,377.25</b>	<b>\$120,136.88</b>	<b>\$12,736,675.00</b>	<b>390</b>	<b>1,470</b>
2001-07	\$6,376.95	\$2,776.98	\$9,153.93	\$426,849.00	29	178
2001-08	\$5,810.60	\$1,997.95	\$7,808.55	\$976,208.00	39	188
2001-09	\$11,538.17	\$4,461.28	\$15,999.45	\$637,768.79	35	147
2001-10	\$17,852.08	\$8,114.16	\$25,966.24	\$4,466,681.00	45	203
2001-11	\$13,614.31	\$7,317.20	\$20,931.51	\$330,925.00	20	141
2001-12	\$3,627.41	\$1,254.29	\$4,881.70	\$673,662.00	23	98
2002-01	\$11,388.26	\$2,956.38	\$14,344.64	\$1,983,332.00	47	156
2002-02	\$9,506.89	\$3,725.53	\$13,232.42	\$860,938.00	32	128
2002-03	\$8,776.94	\$3,727.00	\$12,503.94	\$904,881.00	48	158
2002-04	\$22,408.80	\$12,834.88	\$35,243.68	\$311,150.00	25	152
2002-05	\$17,743.19	\$10,484.14	\$28,227.33	\$745,962.00	41	146
2002-06	\$28,492.65	\$16,477.69	\$44,970.34	\$1,068,437.00	29	142
<b>2001/2002</b>	<b>\$157,136.25</b>	<b>\$76,127.48</b>	<b>\$233,263.73</b>	<b>\$13,386,793.79</b>	<b>413</b>	<b>1,837</b>

Fiscal Year	Building Permit Fees	Plan Check Fees	Total Revenues	Total Valuation	Number of Permits	Number of Inspections
2002-07	\$7,695.08	\$2,700.81	\$10,395.89	\$292,785.00	23	124
2002-08	\$6,490.50	\$1,277.49	\$7,767.99	\$568,510.00	24	113
2002-09	\$12,050.63	\$5,629.21	\$17,679.84	\$1,159,692.60	30	115
2002-10	\$10,125.68	\$4,253.16	\$14,378.84	\$781,721.00	38	139
2002-11	\$6,674.31	\$3,346.74	\$10,021.05	\$952,163.04	24	104
2002-12	\$2,686.44	\$1,064.42	\$3,750.86	\$600,046.00	28	73
2003-01	\$6,781.06	\$2,445.36	\$9,226.42	\$610,807.60	26	90
2003-02	\$7,517.96	\$3,408.06	\$10,926.02	\$3,763,735.00	39	135
2003-03	\$13,943.66	\$6,799.67	\$20,743.33	\$418,604.80	36	177
2003-04	\$6,993.75	\$2,701.54	\$9,695.29	\$378,845.00	32	92
2003-05	\$13,480.23	\$5,475.05	\$18,955.28	\$396,892.00	32	147
2003-06	\$6,880.73	\$2,220.25	\$9,100.98	\$329,690.00	29	96
<b>2002/2003</b>	<b>\$101,320.03</b>	<b>\$41,321.76</b>	<b>\$142,641.79</b>	<b>\$10,253,492.04</b>	<b>361</b>	<b>1,405</b>
2003-07	\$18,773.29	\$10,463.93	\$29,237.22	\$1,230,686.00	43	128
2003-08	\$5,691.57	\$3,016.68	\$8,708.25	\$1,263,535.00	29	96
2003-09	\$12,733.25	\$3,920.16	\$16,653.41	\$949,839.41	38	123
2003-10	\$8,418.23	\$3,863.29	\$12,281.52	\$1,296,885.00	30	109
2003-11	\$4,891.96	\$1,509.87	\$6,401.83	\$597,378.00	30	103
2003-12	\$7,393.23	\$3,326.63	\$10,719.86	\$220,500.00	20	76
2004-01	\$7,861.68	\$3,533.72	\$11,395.40	\$855,809.00	45	94
2004-02	\$6,752.24	\$3,052.93	\$9,805.17	\$1,441,795.00	44	75
2004-03	\$11,514.11	\$5,984.55	\$17,498.66	\$2,094,105.00	46	148
2004-04	\$12,901.64	\$5,867.71	\$18,769.35	\$1,155,540.00	38	123
2004-05	\$14,297.86	\$4,980.57	\$19,278.43	\$1,007,775.00	38	128
2004-06	\$24,191.70	\$12,601.88	\$36,793.58	\$1,842,020.00	50	141
<b>2003/2004</b>	<b>\$135,420.76</b>	<b>\$62,121.92</b>	<b>\$197,542.68</b>	<b>\$13,955,867.41</b>	<b>451</b>	<b>1,344</b>
2004-07	\$11,170.95	\$4,952.50	\$16,123.45	\$2,326,975.00	35	126
2004-08	\$11,800.75	\$5,803.71	\$17,604.46	\$4,112,522.00	39	143
2004-09	\$7,500.20	\$1,813.77	\$9,313.97	\$1,271,955.00	46	142
2004-10	\$11,198.63	\$5,624.92	\$16,823.55	\$1,331,250.00	43	131
2004-11	\$3,658.79	\$930.80	\$4,589.59	\$428,884.00	42	156
2004-12	\$15,768.22	\$7,088.47	\$22,856.69	\$1,129,200.00	31	117
2005-01	\$13,655.10	\$5,883.42	\$19,538.52	\$360,260.00	26	103
2005-02	\$16,241.62	\$6,650.48	\$22,892.10	\$691,287.00	33	127
2005-03	\$13,827.12	\$6,924.30	\$20,751.42	\$490,853.00	33	131
2005-04	\$40,055.96	\$23,538.52	\$63,594.48	\$386,404.00	34	140
2005-05	\$9,091.58	\$3,724.57	\$12,816.15	\$1,266,185.00	21	136
2005-06	\$22,593.23	\$11,684.49	\$34,277.72	\$635,366.00	37	112
<b>2004/2005</b>	<b>\$176,562.15</b>	<b>\$84,619.95</b>	<b>\$261,182.10</b>	<b>\$14,431,141.00</b>	<b>420</b>	<b>1,564</b>

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Fiscal Year	Building Permit Fees	Plan Check Fees	Total Revenues	Total Valuation	Number of Permits	Number of Inspections
2005-07	\$16,839.65	\$5,208.43	\$22,048.08	\$4,305,500.00	39	122
2005-08	\$15,124.01	\$5,730.88	\$20,854.89	\$6,072,903.00	42	106
2005-09	\$22,429.88	\$12,673.50	\$35,103.38	\$2,961,252.00	41	185
2005-10	\$21,059.25	\$8,078.10	\$29,137.35	\$1,712,689.00	50	165
2005-11	\$10,929.59	\$3,049.19	\$13,978.78	\$1,880,350.00	27	189
2005-12	\$15,267.21	\$7,257.28	\$22,524.49	\$698,725.00	30	146
2006-01	\$12,244.28	\$4,143.59	\$16,387.87	\$517,115.00	33	153
2006-02	\$47,714.58	\$16,023.00	\$63,737.58	\$1,178,950.00	30	100
2006-03	\$67,521.95	\$14,464.44	\$81,986.39	\$1,420,499.00	24	111
2006-04	\$35,856.67	\$10,620.90	\$46,477.57	\$991,700.00	26	126
2006-05	\$11,195.91	\$5,104.86	\$16,300.77	\$1,014,150.00	35	105
2006-06	\$32,995.91	\$12,086.58	\$45,082.49	\$478,429.00	40	135
<b>2005/2006</b>	<b>\$309,178.89</b>	<b>\$104,440.75</b>	<b>\$413,619.64</b>	<b>\$23,232,262.00</b>	<b>417</b>	<b>1,643</b>
2006-07	\$17,201.53	\$4,025.04	\$21,226.57	\$1,476,660.00	29	110
2006-08	\$32,139.31	\$12,443.14	\$44,582.45	\$1,070,157.00	46	151
2006-09	\$33,245.26	\$11,451.56	\$44,696.82	\$468,550.00	33	125
2006-10	\$22,902.24	\$7,140.34	\$30,042.58	\$2,837,045.00	36	106
2006-11	\$16,848.59	\$5,247.39	\$22,095.98	\$659,633.00	35	75
2006-12	\$7,373.43	\$2,716.52	\$10,089.95	\$174,050.00	16	78
2007-01	\$6,015.57	\$1,845.48	\$7,861.05	\$1,734,860.00	39	88
2007-02	\$5,011.41	\$1,326.41	\$6,337.82	\$558,429.00	27	74
2007-03	\$5,587.30	\$1,174.53	\$6,761.83	\$1,050,645.00	36	101
2007-04	\$18,992.60	\$6,934.82	\$25,927.42	\$1,359,135.00	33	115
2007-05	\$49,036.16	\$9,890.15	\$58,926.31	\$1,648,166.00	35	111
2007-06	\$27,749.19	\$7,420.48	\$35,169.67	\$663,450.00	27	132
<b>2006/2007</b>	<b>\$242,102.59</b>	<b>\$71,615.86</b>	<b>\$313,718.45</b>	<b>\$13,700,780.00</b>	<b>392</b>	<b>1,266</b>
2007-07	\$14,029.83	\$2,267.76	\$16,297.59	\$1,431,227.00	30	119
2007-08	\$30,393.29	\$12,299.43	\$42,692.72	\$1,115,853.00	21	107
2007-09	\$11,379.86	\$2,252.18	\$13,632.04	\$908,330.00	23	89
2007-10	\$80,304.20	\$16,956.17	\$97,260.37	\$1,770,859.00	43	103
2007-11	\$12,291.54	\$4,082.66	\$16,374.20	\$7,485,325.00	39	108
2007-12	\$32,029.73	\$8,236.06	\$40,265.79	\$2,237,376.00	30	120
2008-01	\$8,928.83	\$2,051.17	\$10,980.00	\$502,700.00	34	91
2008-02	\$8,979.30	\$1,973.90	\$10,953.20	\$380,185.00	25	112
2008-03	\$10,352.83	\$2,441.36	\$12,794.19	\$238,850.00	20	96
2008-04	\$26,817.16	\$8,448.08	\$35,265.24	\$1,612,902.20	36	100
2008-05	\$30,067.12	\$9,000.30	\$39,067.42	\$271,525.00	27	123
2008-06	\$82,329.39	\$10,549.89	\$92,879.28	\$933,605.00	26	123
<b>2007/2008</b>	<b>\$347,903.08</b>	<b>\$80,558.96</b>	<b>\$428,462.04</b>	<b>\$18,888,737.20</b>	<b>354</b>	<b>1,291</b>

Fiscal Year	Building Permit Fees	Plan Check Fees	Total Revenues	Total Valuation	Number of Permits	Number of Inspections
2008-07	\$18,161.15	\$6,414.95	\$24,576.10	\$789,449.00	33	121
2008-08	\$12,862.88	\$1,927.52	\$14,790.40	\$2,219,469.00	50	121
2008-09	\$25,971.11	\$3,063.88	\$29,034.99	\$1,569,931.00	39	102
2008-10	\$39,460.44	\$10,898.75	\$50,359.19	\$1,390,915.00	20	120
2008-11	\$26,357.95	\$9,861.52	\$36,219.47	\$15,459,367.00	16	82
2008-12	\$13,817.05	\$3,477.30	\$17,294.35	\$2,138,817.00	25	102
2009-01	\$45,961.91	\$4,822.11	\$50,784.02	\$399,950.00	20	67
2009-02	\$11,750.71	\$3,068.01	\$14,818.72	\$5,338,600.00	19	71
2009-03	\$58,272.91	\$13,382.49	\$71,655.40	\$841,994.00	29	96
2009-04	\$20,021.14	\$6,330.40	\$26,351.54	\$3,353,442.00	28	91
2009-05	\$124,891.43	\$32,530.47	\$157,421.90	\$574,416.00	27	108
2009-06	\$12,032.62	\$3,791.39	\$15,824.01	\$2,060,689.00	29	109
<b>2008/2009</b>	<b>\$409,561.30</b>	<b>\$99,568.79</b>	<b>\$509,130.09</b>	<b>\$36,137,039.00</b>	<b>335</b>	<b>1,190</b>
2009-07	\$22,361.66	\$5,910.04	\$28,271.70	\$1,239,106.00	37	95
2009-08	\$130,929.24	\$22,288.97	\$153,218.21	\$267,302.00	25	89
2009-09	\$73,399.83	\$13,682.16	\$87,081.99	\$1,949,547.22	45	116
2009-10	\$27,370.86	\$6,949.85	\$34,320.71	\$455,955.00	22	109
2009-11	\$10,900.52	\$2,668.73	\$13,569.25	\$13,759,244.00	27	71
2009-12	\$28,145.32	\$9,132.42	\$37,277.74	\$240,774.00	19	83
2010-01	\$5,426.99	\$748.56	\$6,175.55	\$364,300.00	17	40
2010-02	\$26,904.42	\$7,711.38	\$34,615.80	\$1,984,206.00	25	53
2010-03	\$37,180.33	\$9,879.99	\$47,060.32	\$1,212,688.00	34	83
2010-04	\$15,499.40	\$4,737.01	\$20,236.41	\$898,767.00	21	64
2010-05	\$3,020.85	\$897.16	\$3,918.01	\$1,109,688.47	38	55
2010-06	\$11,303.20	\$3,243.55	\$14,546.75	\$335,719.00	23	118
<b>2009/2010</b>	<b>\$392,442.62</b>	<b>\$87,849.82</b>	<b>\$480,292.44</b>	<b>\$23,817,296.69</b>	<b>333</b>	<b>976</b>
2010-07	\$22,090.28	\$6,652.81	\$28,743.09	\$456,520.00	23	138
2010-08	\$19,328.58	\$5,278.04	\$24,606.62	\$1,108,527.00	29	81
2010-09	\$18,185.75	\$5,962.63	\$24,148.38	\$954,792.40	29	106
2010-10	\$11,590.01	\$4,552.45	\$16,142.46	\$334,068.00	27	69
2010-11	\$70,122.63	\$12,291.94	\$82,414.57	\$237,489.00	29	97
2010-12	\$6,851.20	\$2,105.01	\$8,956.21	\$494,397.00	20	60
2011-01	\$8,335.13	\$1,322.35	\$9,657.48	\$3,225,608.00	33	66
2011-02	\$8,003.88	\$1,765.48	\$9,769.36	\$200,500.00	18	90
2011-03	\$9,806.85	\$3,545.33	\$13,352.18	\$465,635.00	25	101
2011-04	\$4,168.30	\$873.46	\$5,041.76	\$310,647.00	23	63
2011-05	\$201,673.49	\$55,016.11	\$256,689.60	\$262,351.78	31	74
2011-06	\$24,587.35	\$7,877.33	\$32,464.68	\$931,194.00	36	86
<b>2010/2011</b>	<b>\$404,743.45</b>	<b>\$107,242.94</b>	<b>\$511,986.39</b>	<b>\$8,981,729.18</b>	<b>323</b>	<b>1,031</b>

Item #: 9.C. Attach 1.pdf

Fiscal Year	Building Permit Fees	Plan Check Fees	Total Revenues	Total Valuation	Number of Permits	Number of Inspections
2011-07	\$2,997.20	\$832.43	\$3,829.63	\$3,696,070.00	36	73
2011-08	\$71,837.31	\$14,773.40	\$86,610.71	\$1,715,714.00	32	134
2011-09	\$11,965.16	\$4,293.70	\$16,258.86	\$238,372.00	27	90
2011-10	\$4,850.22	\$1,228.75	\$6,078.97	\$14,710,865.00	27	81
2011-11	\$11,187.32	\$3,413.42	\$14,600.74	\$221,780.00	27	101
2011-12	\$14,386.06	\$3,740.86	\$18,126.92	\$462,655.00	26	92
2012-01	\$187,400.87	\$46,162.14	\$233,563.01	\$602,115.00	27	104
2012-02	\$40,081.38	\$10,897.54	\$50,978.92	\$273,027.00	28	73
2012-03	\$32,724.39	\$10,726.59	\$43,450.98	\$914,551.00	32	115
2012-04	\$42,371.83	\$12,090.75	\$54,462.58	\$1,446,502.09	47	93
2012-05	\$18,974.57	\$3,773.06	\$22,747.63	\$2,665,450.00	54	131
2012-06	\$12,781.09	\$3,212.67	\$15,993.76	\$600,184.00	29	142
<b>2011/2012</b>	<b>\$451,557.40</b>	<b>\$115,145.31</b>	<b>\$566,702.71</b>	<b>\$27,547,285.09</b>	<b>392</b>	<b>1,229</b>
2012-07	\$353,177.69	\$48,494.50	\$401,672.19	\$984,034.00	50	121
2012-08	\$43,060.77	\$13,760.56	\$56,821.33	\$1,783,770.00	32	179
2012-09	\$17,521.27	\$5,811.54	\$23,332.81	\$950,505.00	40	108
2012-10	\$2,362.06	\$419.58	\$2,781.64	\$187,200.00	18	55
<b>2012/2013</b>	<b>\$416,121.79</b>	<b>\$68,486.18</b>	<b>\$484,607.97</b>	<b>\$3,905,509.00</b>	<b>140</b>	<b>463</b>

Calculation Methods:

Total Valuation and Number of Permits are based on PTWin permit issuance dates.

Number of Inspections are based on PTWin inspection dates.

All fees/revenues are based on individual PTWin fee records and permit issuance dates.

Total Revenues are all fees whose types do not start with "Planning", "Zoning", or "Seismic".

Plan Check Fees are all fees that match the Total Revenues and whose types contain "Plan Check".

Building Permit Fees are Total Revenues - Plan Check Fees.





## CITY COUNCIL AGENDA REPORT

MEETING OF OCTOBER 25, 2012

FROM: CITY MANAGER'S DEPARTMENT  
SUBJECT: CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM – ELECTED OFFICIALS

**RECOMMENDED ACTION:** Receive report.

**BACKGROUND:** Mayor Termini requested staff prepare a report for City Council regarding Elected Officials eligibility for participation in Public Employees Retirement System (CalPERS).

**DISCUSSION:** The City of Capitola became a member of the California Public Employees Retirement System (CalPERS) in 1970, and at the same time, opted out of the Federal Social Security program. When the City first contracted with CalPERS, Elected officials were specifically excluded from membership in CalPERS. In 1992 the City Council amended its contract with CalPERS to include Elected Officials. Additionally, the contract amendment gave those Elected Officials serving at that time service credit for prior year's service as an Elected Official in Capitola.

Federal Law requires employers to provide all paid employees, including Elected Officials, part-time, seasonal and temporary employees a retirement benefit. Typically that requirement can be met through Social Security, however the City of Capitola does not participate in Social Security. As a solution, the City participates in a program called the Public Agency Retirement Services (PARS) a lower cost alternative to Social Security. Elected Officials have the option to enroll either in PARS or CalPERS, but must be enrolled in one of the two programs. It is worth noting that once an employee, including Elected Officials, is enrolled in CalPERS, they cannot shift into the PARS system.

In 1993, the Legislature amended the CalPERS law to provide that city council members first elected after 1994 could receive CalPERS benefits for service in those elected offices based only on the compensation they earned in such office. In other words, this law prevents part-time local elected officials from using their full-time salary for prior or later government service to increase their CalPERS benefits.

Currently the cities of Watsonville, Santa Cruz and the County offer Elected Officials the option of participating in CalPERS. Scotts Valley's contract does not offer Elected Officials the opportunity to enroll in CalPERS.

**FISCAL IMPACT:** Council Members are paid \$500 per month. Council members who are members of CalPERS have the same benefits as the Miscellaneous Employees. The CalPERS rate is 24.8%, of that amount the City pays 16.5% and the Council member pays 8.3%. When a Council member is eligible to retire, (minimum of five years of service credit and at least 50 years old) they receive 2.5% of their salary times their years of service, which equates to \$100 per month after an eight year term in office.

Report Prepared By: Lisa G. Murphy  
Administrative Services Director

Reviewed and Forwarded  
by City Manager: 

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## CITY COUNCIL AGENDA REPORT

### MEETING OF OCTOBER 25, 2012

FROM: CITY MANAGER DEPARTMENT

SUBJECT: SUPPORT FOR MAYOR MICHAEL TERMINI'S CANDIDACY FOR APPOINTMENT  
TO THE CALIFORNIA COASTAL COMMISSION

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**RECOMMENDED ACTION:** Approve Resolution.

**BACKGROUND:** A request for nominations for an appointment to the California Coastal Commission has been issued by Speaker of the Assembly, John A. Perez. Pursuant to statutory requirements the Santa Cruz County City Selection Committee met on October 17, 2012 and nominated five individuals for consideration, specifically:

Michael Termini – Mayor City of Capitola  
Lynn Robinson – Santa Cruz City Council,  
Dean Bustichi – Scotts Valley City Council  
Jane Parker – Monterey County Board of Supervisors  
Simón Salinas – Monterey County Board of Supervisors

The Speaker of the Assembly will make an appointment based on the nominations received from each City Selection Committee and Board of Supervisors from the three counties in the region, which include Santa Cruz, Monterey, and San Mateo Counties.

**FISCAL IMPACT:** None

**ATTACHMENTS:**

1. Draft Resolution
2. September 12, 2012 letter from the Speaker of the Assembly to Donna Lind, Chairperson, Santa Cruz County City Selection Committee

Report Prepared By: Jamie Goldstein  
City Manager

Reviewed and Forwarded  
By City Manager: 

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RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA  
SUPPORTING MAYOR MICHAEL TERMINI'S CANDIDACY FOR APPOINTMENT TO THE  
CALIFORNIA COASTAL COMMISSION**

WHEREAS, Michael Termini has served on the Capitola Planning Commission and has extensive experience regarding land use, Coastal Act, and Local Coastal Plan matters; and

WHEREAS, Michael Termini has been an advocate for environmental concerns in Capitola including expending renewable energy options for Capitola residents; and

WHEREAS, Michael Termini has actively worked to protect and enhance coastal resources in the City of Capitola; and

WHEREAS, Michael Termini has worked tirelessly to bring art and specials events to Capitola Village beach area; and

WHEREAS, Michael Termini has demonstrate and ability to develop compromises to allow coastal development while ensuring protection of coastal resources; and

WHEREAS, the Santa Cruz County City Selection Committee on October 17, 2012 named Michael Termini as a candidate for the California Coastal Commission.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAPITOLA, CALIFORNIA,  
AS FOLLOWS:**

1. That the City of Capitola hereby supports Mayor Michael Termini's candidacy to the California Coastal Commission.
2. That the City Clerk is hereby directed to transmit a copy of this Resolution to State Assembly Speaker John A. Pérez.

I HEREBY CERTIFY that the above and foregoing resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 25<sup>th</sup> day of October, 2012, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Michael Termini, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk

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**JOHN A. PÉREZ**  
SPEAKER OF THE ASSEMBLY

2012 SEP 13 PM 2:33  
CLERK...  
DEPUTY

September 12, 2012

The Honorable Maria Orozco, Chairperson  
Monterey County City Selection Committee  
P.O. Box 647  
147 Fourth Street  
Gonzales, CA 93926

Dear Mayor Orozco:

This letter is to request nominations by the Monterey County City Selection Committee for an appointment to the California Coastal Commission pursuant to Section 30301.2 of the Public Resources Code. It is required that the names of no less than one county supervisor and one city council member be submitted.

Please submit your list of nominees to me at the address listed on the bottom of the letterhead within 45 days of receipt of this request. If you have any questions concerning the nomination or selection process, please contact Lisa Dominguez at the phone and address below.

Sincerely,

JOHN A. PÉREZ  
SPEAKER OF THE ASSEMBLY

JAP:ld

cc: Gail T. Borkowski, Clerk of the Board



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