



AGENDA
COMMISSION ON THE ENVIRONMENT
REGULAR MEETING
WEDNESDAY, NOVEMBER 13, 2019
6:00 PM
CITY COMMUNITY ROOM
420 CAPITOLA AVENUE, CAPITOLA, CA 95010

CALL TO ORDER

Commissioners: Cathlin Atchison, Jacques Bertrand, Michelle Beritzhoff-Law, Meredith Keet, Peter Wilk

WRITTEN & ORAL COMMUNICATIONS *(No action may be taken)*

The Chair may announce and set time limits at the beginning of each agenda item.

The Committee Members may not discuss Oral Communications to any significant degree, but may request issues raised be placed on a future agenda.

APPROVAL OF MINUTES of August 14, 2019

OTHER BUSINESS

1. 2020 Meeting Schedule
2. Sustainability Guidance for Events in Capitola
3. Peery Park Update and other projects for discussion

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT to February 12, 2020

Notice: The Commission on the Environment meets quarterly (February, May, August, November) at 6:00 PM in the Community Room located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The Commission on the Environment Agenda is available on the City's website: www.cityofcapitola.org/ on Friday prior to the Wednesday meeting. If you need additional information please contact the Public Works Department at (831) 475-7300.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

DRAFT MINUTES
Commission on the Environment
Regular Meeting
August 14, 2019

CALL TO ORDER

Commissioners Present: Cathlin Atchison, Meredith Keet, Peter Wilk, Bryce Ebrahimian

Commissioners Absent: Jacques Bertrand, Michelle Beritzhoff-Law

City Staff Present: Larry Laurent, Danielle Uharriet

WRITTEN AND ORAL COMMUNICATIONS

Staff suggested discussing work items to the end of the agenda.

OTHER BUSINESS

1. The minutes of May 8, 2019 were approved (Keet/Wilk)

2. Introduction of new student commissioner Bryce Ebrahimian.

Bryce commented he is a student at Monte Vista Christian, and currently working as an intern for Congressman Jimmy Panetta. Bryce became a member of the COE to contribute to the community by gaining a greater understanding of effectively managing a health and sustainability of the environment on a local level.

3. Discussion of the Single-Use Plastic and Paper Carryout Bag Reduction Ordinance and Environmentally Acceptable Packaging Materials Ordinance.

Larry Laurent, Assistant to the City Manager, provided the Commission with an overview of the city's ordinances and emphasized enforcement is done on a complaint basis; compliance is typically met by education rather than fines.

Peter Wilk and Meredith Keet agreed to review the city ordinances and draft a plan to increase enforcement efforts.

Bryce Ebrahimian suggested utilizing social media to communicate messaging about Wish-Cycling.

ITEMS FOR NEXT AGENDA AND WORK PLAN STATUS

♦ Soquel Creek/Peery Park Riparian Restoration

There are funds for proceeding with Phase 2 work in Peery Park. George McMenamin will be working with the restoration crew at the end of September through the beginning of October to continue invasive vegetation removal, erosion control installation and ongoing maintenance of the Phase 1 areas.

Future work in the area between Peery Park and Redtree riparian area will require a proposal from Mr. McMenamin, modification to the Fish & Wildlife permit and permission from Santa Cruz County Sanitation District.

♦ Native Milkweed Campaign/Monarch Protection and Preservation

Cathlin Atchison suggested the Commission review AB 2421 Wildlife Conservation Board: Monarch Butterfly and Pollinator Rescue Program along with the grant program information. Staff recommended the COE identify a specific project that may meet the grant guidelines.

♦ Sustainability Guidance for Events in Capitola

Staff requested the COE submit ideas on creating a guidance document for organizations/groups that put events on in Capitola regarding: reducing waste and reducing and eliminating single use plastics. Staff will draft a document for the COE for consideration at the November 13th meeting.

- ♦ Climate Action Plan Assistance - review reduction measures for implementation
- ♦ Green Building Guidelines status update

In response to Peter Wilk's inquiry about the number of hits on the Environmentally Sustainable Living in Capitola website tab, there have been three (3) hits on the website tab over the past month.

ADJOURNMENT to a Regular meeting on November 13, 2019

Approved at the meeting of November 13, 2019

Danielle Uharriet
Environmental Projects Manager

**CITY OF CAPITOLA
COMMISSION ON THE ENVIRONMENT**

Agenda Report

Meeting Date: November 13, 2019

Agenda Item: 1

2020 Meeting Schedule

For 2019 it is proposed that the Commission on the Environment meet quarterly. The schedule has been amended so that meetings will be held on the second Wednesday of the month, *except November, to be held on the third Wednesday.*

Meeting Schedule:

February 12, 2020

May 13, 2020

August 12, 2020

November 18, 2020

Sustainable Guidelines for Events in Capitola

Purpose

These sustainability guidelines are intended to provide event coordinators and groups that organize events in Capitola recommendations to eliminate single use plastics, reduce waste, collect all trash from events, promote recycling and reuse.

Guidance

- Provide one trash can and one recycling can for each ____ person(s) in attendance. Monitor trash and recycling cans to inform attendees of what can and cannot be recycled, ensure correct placement in designated receptacles;
- Eliminate the use of all plastic water/soda bottles, straws, cups, utensils, plates, to-go containers, bags of all sized, beverage stir sticks, balloons;
- Use compostable, plant-based to-go ware that meets the acceptable specifications for composting;
- Promote BYO bags, bottles, to-go ware. Encourage event vendors to offer discounts or other benefits for customers who bring their own;
- Encourage event coordinators to set-up hydration stations for attendees to bring their own water bottles;
- Consider “Green” certification of events or of specific vendors