

City of Capitola Agenda

Mayor: Jacques Bertrand
Vice Mayor: Kristen Petersen
Council Members: Ed Bottorff
Yvette Brooks
Sam Storey



CAPITOLA CITY COUNCIL REGULAR MEETING

THURSDAY, FEBRUARY 14, 2019

7:00 PM

CITY COUNCIL CHAMBERS
420 CAPITOLA AVENUE, CAPITOLA, CA 95010

CLOSED SESSION – 6 PM CITY MANAGER’S OFFICE

An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the Open Session Meeting.

CALL TO ORDER AND ROLL CALL

Council Members Sam Storey, Kristen Petersen, Yvette Brooks, Ed Bottorff, and Mayor Jacques Bertrand

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov't. Code § 54956.9(d)(2).
(two potential cases)

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7 PM

All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.

1. PLEDGE OF ALLEGIANCE

2. PRESENTATIONS

Presentations are limited to eight minutes.

- A. Update from the Soquel Union Elementary School District Regarding Bond-Funded Projects

3. REPORT ON CLOSED SESSION

4. ADDITIONAL MATERIALS

Additional information submitted to the City after distribution of the agenda packet.

5. ADDITIONS AND DELETIONS TO AGENDA

6. PUBLIC COMMENTS

Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

7. CITY COUNCIL / STAFF COMMENTS

City Council Members/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration. No individual shall speak for more than two minutes.

8. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.

Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

- A. Consider the January 14, 2019, Special Meeting and January 24, 2019, Regular City Council Meeting Minutes
RECOMMENDED ACTION: Approve minutes.
- B. Authorize the City to Sell Surplus Vehicles
RECOMMENDED ACTION: Declare one Public Works vehicle and two Police Department vehicles as surplus property and authorize their sale/trade.
- C. Consider a Resolution Allowing the State to Release City Sales Tax Information to New Tax Audit Contractor HdL
RECOMMENDED ACTION: Approve the proposed Resolution authorizing the examination of sales, use, and transactions tax records.

9. GENERAL GOVERNMENT / PUBLIC HEARINGS

All items listed in "General Government" are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A. Continue Discussion of an Ordinance Amending Municipal Code Title 10 Vehicles and Traffic Pertaining to Bicycles and Personal Transportation Devices
RECOMMENDED ACTION: Approve first reading of an Ordinance amending Municipal Code Title 10 Vehicles and Traffic to amend Chapter 10.04 General Provisions; repeal Chapter 10.44 Bicycles; and adopt Chapter 10.44 Bicycles and Personal Transportation Devices.

- B. Introduce an Ordinance Amending Chapters 2.04, 2.08 and 6.14 Pertaining to the Appointment and Duties of the City Treasurer
RECOMMENDED ACTION: Approve the first reading of an Ordinance amending Municipal Code Chapters 2.04, 2.08 and 6.14.

- C. Review Central Village Decorative Lighting
RECOMMENDED ACTION: Receive public input, discuss the current holiday lighting in the Village, and provide direction to staff.

- D. Consider an Agreement with the Santa Cruz County Regional Transportation Commission for Bicycle Wayfinding Signage
RECOMMENDED ACTION: Consider approval of a memorandum of understanding with the Santa Cruz County Regional Transportation Commission for installation and maintenance of regional bicycle route signage within the City of Capitola.

10. ADJOURNMENT

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes "final." Please be advised that in most instances the decision become "final" upon the City Council's announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City's website: www.cityofcapitola.org and at Capitola City Hall prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk's office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

CAPITOLA CITY COUNCIL REGULAR MEETING AGENDA
February 14, 2019

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website at www.cityofcapitola.org by clicking on the Home Page link "**Meeting Agendas/Videos**." Archived meetings can be viewed from the website at anytime.



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 14, 2019

FROM: City Manager Department

SUBJECT: Update from the Soquel Union Elementary School District Regarding Bond-Funded Projects

BACKGROUND/DISCUSSION: Superintendent Scott Turnbull of the Soquel Union Elementary School District will update the Council on District school improvement projects.

Report Prepared By: Linda Fridy
City Clerk

Reviewed and Forwarded by:

A handwritten signature in blue ink, appearing to be "JG", is written over a horizontal line.

Jamie Goldstein, City Manager

2/8/2019



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 14, 2019

FROM: City Manager Department

SUBJECT: Consider the January 14, 2019, Special Meeting and January 24, 2019, Regular City Council Meeting Minutes

RECOMMENDED ACTION: Approve minutes.

DISCUSSION: Attached for City Council review and approval are the minutes of the special meeting of January 14, 2019, and the regular meeting of January 10, 2019.

ATTACHMENTS:

1. 1-14 sp mtg draft
2. 1-24 draft

Report Prepared By: Linda Fridy
City Clerk

Reviewed and Forwarded by:

A handwritten signature in blue ink, appearing to be "JG", is written over a horizontal line.

Jamie Goldstein, City Manager

2/7/2019

**DRAFT
CAPITOLA CITY COUNCIL
SPECIAL MEETING MINUTES
MONDAY, JANUARY 14, 2019 - 6 PM**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Member Sam Storey: Present, Council Member Ed Bottorff: Present, Vice Mayor Kristen Petersen: Present, Council Member Yvette Brooks: Present, Mayor Jacques Bertrand: Present.

2. ADDITIONAL MATERIALS

A. Item 6.A – 15 public comment emails

3. ADDITIONS AND DELETIONS TO THE AGENDA - None

4. PUBLIC COMMENTS - None

5. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS - None

6. GENERAL GOVERNMENT / PUBLIC HEARINGS

A. Consider a Homeless Shelter Crisis Declaration

RECOMMENDED ACTION: Council discretion to consider a resolution declaring a Homeless Shelter Crisis within Capitola.

City Manager Jamie Goldstein presented the staff report, including a review of how the \$9.6 million already allocated to Santa Cruz County for homeless support projects is divided by uses. He noted the County moved its deadline up for declaring a crisis and becoming eligible for certain categories of grant money.

The following people spoke during public comment:

- Mark Kane, resident, asked Council not to make the declaration.
- Chris Irving, resident and business owner, opposed the declaration and doubts the city homeless count meets the significant level.
- Paul Robinson, 38th Avenue homeowner, opposed the declaration.
- John Griffith, resident, opposes the declaration for quality of life concerns.
- Stephen Cramer opposed the declaration and believes donations by the City made to the greater area are sufficient.
- Jeff Watts, resident, expressed concerns about the impact the homeless have already caused on the rail corridor area.
- Neil Goldstein, resident homeowner and former homeless veteran, said he made his transition by working, not handouts.
- Todd Butka, business owner, heard rumors that a location has been identified and asked for an explanation of that process.
- Daniel Fries, resident, opposes the declaration and said the process seemed to be rushed.
- Bruce Dunn, resident, said he hopes the larger countywide effort will distinguish between the three types of homeless and take different approaches: families, addicts and mentally ill, and homeless by choice.

CAPITOLA CITY COUNCIL SPECIAL MEETING MINUTES

January 14, 2019

- Nels Westman, resident, also questioned if the City meets the crisis standard and the speed of the process. He supports contributions to other agencies.
- Laurel LeBaron, county homeowner and homeless volunteer, shared recent experience in New York City and said it seems to have successful outreach.
- TJ Welch, resident, praised Mr. Goldstein's hand-up-not-handout approach. He feels this is a divisive topic. Police have studied calls related to homelessness and he is concerned that services may result in more, especially with an impact from adding cannabis sales.
- Marie Martorella asked who would be served if housing is planned.

Mayor Bertrand explained he called a special meeting because this issue is important to the community.

Council Member Storey clarified that the City has no plans to build a shelter and this is a question of funding eligibility. He agrees with commenters that there has not been adequate due process. He said Capitola is surrounded by a homeless crisis and he supports continuing cooperation. He noted a recent court decision that sleeping ordinances cannot be enforced when there is no alternative available. He would welcome further discussion following the point-of-time homeless count later this month.

Council Member Petersen agreed this is an emotionally charged issue. She prefers to meet the homeless where they are to provide support and made a motion not to declare a crisis, but to direct staff to address the issue regionally. She noted the City can continue to work through its seats on the Housing Action Partnership and Community Action Board as well as other regional programs.

Council Member Bottorff apologized for bringing the community out for a last-minute discussion. He acknowledged there is a homeless crisis in the county, but noted that Measure H failed. He thinks the City and region can learn from that process to build community support.

Council Member Brooks agrees that this issue needs to stay on the Council's radar and noted she had been approached with the possibility of a youth day shelter, which she felt is compelling. She asked the community to stay involved as well.

Mayor Bertrand does not support declaring an emergency, but supports discussion of difficult issues. He praised Capitola's support of regional programs.

MOTION:	DO NOT DECLARE A SHELTER CRISIS BUT INSTEAD DIRECT STAFF TO CONTINUE EFFORTS TO ADDRESS THE HOMELESS PROBLEM REGIONALLY
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kristen Petersen, Council Member
SECONDER:	Ed Bottorff, Council Member
AYES:	Bertrand, Bottorff, Brooks, Petersen, Storey

Attachment: 1-14 sp mtg draft (Approval of City Council Minutes)

7. ADJOURNMENT

The meeting adjourned at 7 p.m.

**DRAFT
CAPITOLA CITY COUNCIL
REGULAR MEETING MINUTES
THURSDAY, JANUARY 24, 2019**

CALL TO ORDER AND ROLL CALL

Mayor Bertrand called the meeting to order at 6:30 p.m.

Council Member Yvette Brooks: Present, Council Member Ed Bottorff: Present, Council Member Sam Storey: Present, Vice Mayor Kristen Petersen: Present, Mayor Jacques Bertrand: Present.

No members of the public were present and the Council adjourned to the City Manager's Office with the following item to be discussed in Closed Session:

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation [Govt. Code § 54956.9(b)]

(1 case)

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7 PM

1. PLEDGE OF ALLEGIANCE

2. PRESENTATIONS

A. Recognize Retiring Members of Various Advisory Bodies

Certificates of appreciation were presented to community members for their service.

3. REPORT ON CLOSED SESSION

Deputy Attorney Reed Gallogly reported the Council received an update and took no reportable action

4. ADDITIONAL MATERIALS - None

5. ADDITIONS AND DELETIONS TO AGENDA - None

6. PUBLIC COMMENTS - None

7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

Council Member Brooks reported she attended the League of Cities' new council conference last week and found it very informative.

Mayor Bertrand reported on recent actions by the Regional Transportation Commission.

8. BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS

A. Consider Appointments to the Art and Cultural Commission

RECOMMENDED ACTION: Make appointments as recommended by the Art and Cultural Commission.

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
January 24, 2019

MOTION:	APPOINT SUSAN McPEAK AS AN AT-LARGE MEMBER AND ROY JOHNSON AS THE ARTS PROFESSIONAL ON THE ART AND CULTURAL COMMISSION
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Storey, Council Member
SECONDER:	Yvette Brooks, Council Member
AYES:	Brooks, Bottorff, Storey, Petersen, Bertrand

9. **CONSENT CALENDAR**

MOTION:	APPROVE AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Storey, Council Member
SECONDER:	Kristen Petersen, Vice Mayor
AYES:	Brooks, Bottorff, Storey, Petersen, Bertrand

- A. Consider the January 10, 2019, City Council Regular Meeting Minutes
RECOMMENDED ACTION: Approve minutes.
- B. Planning Commission Action Minutes
RECOMMENDED ACTION: Receive minutes.
- C. Approval of City Check Registers Dated November 2, November 9, November 16, November 21 and November 30, 2018
RECOMMENDED ACTION: Approve check registers.
- D. Approval of City Check Registers Dated December 7, December 14 and December 21, 2018
RECOMMENDED ACTION: Approve check registers.
- E. Withdrawn: Appeal of the Planning Commission's Permit Denial for Application 17-019, 4015 Capitola Road
RECOMMENDED ACTION: Accept staff update that the appeal has been withdrawn. No action required.
- F. Consider the Budget Calendar for the 2019/20 Fiscal Year [330-05]
RECOMMENDED ACTION: Approve the Budget Calendar meeting schedule for Fiscal Year 2019/20.
- G. Consider Appointing an Interim City Treasurer
RECOMMENDED ACTION: Appoint Capitola Finance Director Jim Malberg as interim city treasurer until the ordinance formally establishing the appointment process takes effect.

10. **GENERAL GOVERNMENT / PUBLIC HEARINGS**

- A. Consider a Letter of Support for Soquel Creek Water District's Grant Application
RECOMMENDED ACTION: Authorize the mayor to sign the attached letter supporting the Soquel Creek Water District's grant application.

City Manager Jamie Goldstein presented the staff report and introduced General Manager Ron Duncan of the Soquel Creek Water District to further explain the Pure

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES

January 24, 2019

Water Soquel project. Mr. Duncan noted that the Soquel Creek’s water source is the twenty-first worst basin in the state with critical overdraft. The Pure Water project would take 25 percent of current effluent, purify it, and reintroduce that water into the aquifer to prevent sea water intrusion. After a visit by state officials the district was invited to apply for the \$50 million grant.

In response to a question, Mr. Duncan addressed the project's influence on the current water demand offset program. Currently new development must offset all its anticipated water use. This requirement is seen as bridge until the new supply is in place and the hope is that when project underway, offsets will not be needed. He added the project scored well in meeting community-identified priorities.

There was no public comment.

Council Member Bottorff thanked Mr. Duncan and Board Chair Bruce Daniels for educating the Council on this issue.

MOTION:	DIRECT THE MAYOR TO SIGN THE LETTER OF SUPPORT AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Bottorff, Council Member
SECONDER:	Sam Storey, Council Member
AYES:	Brooks, Bottorff, Storey, Petersen, Bertrand

B. Consider Contract for Tax Revenue Consulting Services

RECOMMENDED ACTION: Authorize the City Manager to execute a three-year agreement for professional tax revenue consulting services with Hinderliter, de Llamas and Associates (HdL) to perform tax revenue consulting services related to Sales Tax, Transient Occupancy Tax, and Cannabis Tax.

Finance Director Jim Malberg presented the staff report, noting that as the City’s largest revenue source at 49 percent, it is imperative to get the best information possible on sales tax.

Transient occupancy tax (TOT) comes from eight hotels, six multi-property management firms, and 35 owner-operated locations. Previous audits were handled by staff, so this would be a new contract service with goals of assuring that taxes are reported correctly and accurately, and that locations are in compliance with zoning codes.

The cannabis tax is a new tax from all-cash business(es). The need for related audit services will depend upon when store fronts open, possibly late 2019. Audit services have a higher cost than other tax categories.

City Manager Jamie Goldstein noted that TOT and cannabis services are still relative unknowns and this contract will include building a new business relationship. Services will be budgeted every year depending on need. In response to a question, Director Malberg said audits will probably rotate hotels and focus on property management companies, using payment history as a factor to determine priorities.

There was no public comment

Council Member Bottorff thanked staff for this effort to update the contract and services.

Attachment: 1-24 draft (Approval of City Council Minutes)

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
January 24, 2019

MOTION:	AUTHORIZE A THREE-YEAR AGREEMENT WITH HdL AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Storey, Council Member
SECONDER:	Kristen Petersen, Vice Mayor
AYES:	Brooks, Bottorff, Storey, Petersen, Bertrand

C. Introduce an Ordinance Amending Municipal Code Title 10 Vehicles and Traffic Pertaining to Bicycles and Personal Transportation Devices
RECOMMENDED ACTION: Approve first reading of an Ordinance amending Municipal Code Title 10 Vehicles and Traffic to amend Chapter 10.04 General Provisions; repeal Chapter 10.44 Bicycles; and adopt Chapter 10.44 Bicycles and Personal Transportation Devices.

Community Development Director Katie Herlihy presented the staff report, noting the existing ordinance dates from 1951. This ordinance attempts to address current technology and allow for regional shared bicycle and personal transportation device programs. Recent changes suggested would allow children under 10 to ride a bike on a sidewalk. Operators would need a business license and contract that would be approved by the City Council.

In conversations with Santa Cruz City staff, it recommended that to address issues with self-locking bikes and devices blocking pathways, the ordinance require that they be attached to something fixed to the ground.

Council Member Petersen confirmed that Council is not approving a bikeshare program at this time.

Council Member Bottorff asked how City staff can override a locked bike. Director Herlihy will investigate if there is a shared code for Public Works or Police Department staff.

Council Member Storey notes the new code eliminates licensing of bicycles and asked if residents can still register them to retrieve stolen bicycles and how will the City track program bikes? Director Herlihy responded that a contract usually requires the provider to maintain a certain number but allow individual bikes to move within jurisdictions.

Police Chief Terry McManus addressed licensing, saying recently less than five bikes have been licensed annually. The most beneficial information to return a stolen bike is the serial number.

In public comment, David Fox, McCormick resident, warned against signing a boilerplate contract and advocated for an approach that provides security for pedestrians.

Carin Hanna, business owner, expressed concerns about bicycles on the sidewalk in the Village. Merchants want to know who will police the bikes and does not want it to take up police time.

Council Member Bottorff wants to support the vehicle code and allow for enforcement. He does not support exceptions for group rides.

Council Member Storey would like to allow under 10 sidewalk riding on the Monterey

Attachment: 1-24 draft (Approval of City Council Minutes)

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES

January 24, 2019

Avenue Hill to be permitted, and Council Member Brooks added the Stockton Bridge. City Manager Goldstein suggested similar restriction for bikes on sidewalks as those for skateboards. Following more discussion, the Council expressed concern about defining "the Village" in restrictions. Director Herlihy noted that in areas with no sidewalk riding, young children would walk bikes. Mayor Bertrand was concerned single-file requirements would discourage group rides.

MOTION:	CONTINUE THE HEARING TO THE REGULAR MEETING OF FEBRUARY 14, 2019, AND DIRECT STAFF TO COME BACK WITH SPECIFIC LANGUAGE ADDRESSING WHERE UNDER-AGE-10 RIDERS MAY RIDE ON SIDEWALKS.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Storey, Council Member
SECONDER:	Ed Bottorff, Council Member
AYES:	Brooks, Bottorff, Storey, Petersen, Bertrand

11. **ADJOURNMENT**

The meeting adjourned at 8:16 p.m.

Jacques Bertrand, Mayor

ATTEST:

Linda Fridy, City Clerk

Attachment: 1-24 draft (Approval of City Council Minutes)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 14, 2019

FROM: Capitola Police Department
SUBJECT: Authorize the City to Sell Surplus Vehicles

RECOMMENDED ACTION: Declare one Public Works vehicle and two Police Department vehicles as surplus property and authorize their sale/trade.

BACKGROUND: City Council authorization is required for the sale/trade of city vehicles. City staff is recommending the sale/trade of the following vehicles:

1. 2000 Ford F-150 pickup truck (VIN 1FTZF1720YNB27428) used by the Public Works Department with 96,700 miles.
2. 2009 Ford Crown Victoria (VIN 2FAHP71V89X116780) police cruiser with 76,424 miles.
3. 2007 Ford Crown Victoria (VIN 2FAFP71W07X111666) police cruiser with 132,612 miles.

DISCUSSION: The 2000 Ford F-150 pickup truck has on-going mechanical issues and is no longer in-service. Staff has determined that the truck can only be sold for parts and has reached out to several yards that may purchase it from the City.

Police Department staff has negotiated the exchange of the 2007 Ford Crown Victoria for four months of canine training through our current vendor, Mar-Ken International Police K9 Training. The 2009 Ford Crown Victoria will be offered for sale by auction.

FISCAL IMPACT: It is estimated the public works truck will sell for \$300 and the police vehicle for \$500. The offered trade for the second police cruiser is \$1000 (four months of canine training). The proceeds from these sales will be deposited in the Equipment Replacement Fund.

Report Prepared By: Andrew Dally
Police Captain

Authorize the City to Sell Surplus Vehicles
February 14, 2019

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

2/7/2019



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 14, 2019

FROM: Finance Department

SUBJECT: Consider a Resolution Allowing the State to Release City Sales Tax Information to New Tax Audit Contractor HdL

RECOMMENDED ACTION: Approve the proposed Resolution authorizing the examination of sales, use, and transactions tax records.

BACKGROUND: At its January 24, 2019, meeting, the City Council authorized the City Manager to execute a professional services agreement with Hinderliter, de Llamas & Associates (HdL) to perform tax revenue consulting services related to sales tax, transient occupancy tax, and cannabis tax. The California Department of Tax and Fee Administration (CDTFA) requires the City Council pass a resolution of authorization for the examination of sales tax records prior to releasing the data.

DISCUSSION: The City of Capitola contracts with the CDTFA to perform all functions related to the administration and collection of all local sales taxes. Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of CDTFA records and establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales, use and transactions tax records of the Department.

Adoption of the attached resolution is required in order for HdL to perform the scope of services listed in its proposal and subsequently in the professional services agreement between the City and HdL.

FISCAL IMPACT: None.

Report Prepared By: Jim Malberg
Finance Director

Examination of Sales Tax Records Resolution
February 14, 2019

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

2/8/2019

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA
AUTHORIZING EXAMINATION OF SALES, USE AND TRANSACTIONS TAX RECORDS**

WHEREAS, pursuant to Ordinances 368, 880, and 976, the City of Capitola entered into a contract with the Department of Tax and Fee Administration to perform all functions incident to the administration and collection of local sales, use and transactions taxes; and

WHEREAS, the City Council of the City of Capitola deems it desirable and necessary for authorized representatives of the City to examine confidential sales, use, and transactions tax records of the Department of Tax and Fee Administration pertaining to sales, use, and transactions taxes collected by the Department for the City pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department of Tax and Fee Administration records and establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales, use and transactions tax records of the Department.

NOW, THEREFORE, BE IT FUTHER RESOLVED, by the City Council of the City of Capitola

1. That the City Manager, or other officer or employee of the City designated in writing by the City Manager to the Department of Tax and Fee Administration (hereafter referred to as Department), is hereby appointed to represent the City of Capitola with authority to examine sales, use and transactions tax records of the Department pertaining to sales, use and transactions taxes collected for the City by the Department pursuant to the contract between the City and the Department. The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales, use, and transactions taxes by the Department pursuant to that contract.

2. That the City Manager, or other officer or employee of the City designated in writing by the City Manager to the Department, is hereby appointed to represent the City with authority to examine those sales, use, and transactions tax records of the Department, for purposes related to the following governmental functions of the City:

- (a) City administration
- (b) Revenue management and budgeting
- (c) Community and economic development
- (d) Business license tax administration

3. The information obtained by examination of Department records shall be used only for those governmental functions of the City listed above.

4. That Hinderliter, de Llamas & Associates is hereby designated to examine the sales, use and transactions tax records of the Department pertaining to sales, use and transactions taxes collected for the City by the Department. The person or entity designated by this section meets all of the following conditions:

Examination of Sales Tax Records Resolution
February 14, 2019

- (a) has an existing contract with the City to examine those sales, use, and transactions tax records;
 - (b) is required by that contract to disclose information contained in, or derived from, those sales, use and transactions tax records only to the officer or employee authorized under sections 1 or 2 of this resolution to examine the information;
 - (c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
 - (d) is prohibited by that contract from retaining the information contained in, or derived from those sales, use, and transactions tax records, after that contract has expired.
5. The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales, use, and transactions taxes by the Department pursuant to the contract between the City and the Department and for purposes relating to the governmental functions of the City listed in section 2 of this resolution.

I HEREBY CERTIFY that the above and foregoing resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 14th day of February, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jacques Bertrand, Mayor

ATTEST:

Linda Fridy, City Clerk



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 14, 2019

FROM: Community Development

SUBJECT: Continue Discussion of an Ordinance Amending Municipal Code Title 10 Vehicles and Traffic Pertaining to Bicycles and Personal Transportation Devices

RECOMMENDED ACTION: Approve first reading of an Ordinance amending Municipal Code Title 10 Vehicles and Traffic to amend Chapter 10.04 General Provisions; repeal Chapter 10.44 Bicycles; and adopt Chapter 10.44 Bicycles and Personal Transportation Devices.

BACKGROUND: On January 24, 2019, the City Council reviewed the first draft ordinance to update Chapter 10.04 "General Provisions" and Chapter 10.44 "Bicycles and Personal Transportation Device." City Council requested staff return with revisions allowing children under the age of 10 to ride bicycles on the sidewalk except within the Village. Council also discussed the proposed language in 10.44.050 which required cyclists ride single file.

DISCUSSION: The purpose of this proposed ordinance amendment is to bring the City's laws regarding bicycles, electric powered transportation devices, and bike/scooter-share programs up to current standards.

The existing Municipal Code Chapter 10.04 "General Provisions" and Chapter 10.44 "Bicycles" were drafted in 1951 and do not adequately address the current trends in bicycles and personal transportation devices (PTDs). PTDs are defined as electronic bicycles and motorized scooters which are capable of transporting people up to a maximum speed of 20 miles per hour. The majority of the new shared mobility services are PTDs. The draft ordinance includes updated best practices for bicycle and PTD regulations and creates a process for the City to contract with a shared mobility service operator. The outdated practice of requiring a bicycle license for all bicycles in Capitola has been removed in the proposed new code.

The major changes in the proposed ordinance update include:

- Move bicycle regulations previously under "General Provisions" to the correct location within "Bicycles and Personal Transportation Devices."
- Add definitions for bikeshare operator, bikeshare program, parkway, personal transportation device (including electronic bicycles and motorized scooters), motorized scooter share operator, shared bike, and shared mobility services.
- Add reference to state law regarding bicycle use and equipment (including helmets).
- New bicycle parking regulations to ensure pedestrian/automobile circulation and safety is maintained.

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- New requirement that potential bicycle rack locations in the public right-of-way be approved by the Public Works Department.
- New requirements for pedicab operators requiring a business license and a City-issued permit to operate in the City.
- New standards for shared mobility services require City Council authorization of a bikeshare operator and/or scooter share operator within the City.
- New standards for removal and impoundment to ensure property left in public spaces by unlicensed operators can be removed.

Children Riding Bicycles on Sidewalks

The City's original bicycle ordinance from 1951 prohibited bicycles on sidewalks. At the last meeting Council discussed allowing children to safely ride on the sidewalk.

Under state law, there is no requirement that cities allow, or prohibit, children from riding on sidewalks. Bicycles are expected to follow the same rules of the road as motorists, including riding on the right side of the road in the same direction as traffic. The National Highway Traffic Safety Administration acknowledges that children less than 10 years old are not mature enough to make the decisions necessary to ride safely in the street and are better off riding on the sidewalk.

There is a risk associated with children riding on sidewalks, especially when a child rides on a sidewalk in the opposite direction of vehicular traffic.

The City Council also directed staff to research how to best prohibit bicycles on sidewalks in the Village, regardless of the rider's age. The Village is an area of high pedestrian activity and the allowance of children on bicycles on sidewalks there could result in increased pedestrian-cyclist collisions.

The ordinance has been revised to prohibit bicycles on sidewalks in the Village using the established boundary for the prohibition of skateboards in the Village. The boundary for the skateboard prohibition was established at the high points around the Village to prevent skateboarders from reaching high speeds when descending into the Village. That same reasoning seems applicable to establishing a bicycle boundary on sidewalks to prevent pedestrian-cyclist interactions on sidewalks. Children under the age of 10 can safely dismount their bicycles at the established boundaries and walk their bicycles through the Village.

Section 10.44.030 of the draft ordinance has been amended to prohibit bicycles and PTDs on sidewalks with an exception for areas outside the Village for children under the age of 10 riding in the same direction as adjacent traffic. The boundary of the Village is the same boundary in which skateboarding is prohibited.

10.44.30 BICYCLES AND PTD ON SIDEWALKS.

- A. No person shall ride a PTD upon a sidewalk.
- B. No person shall ride a bicycle upon a sidewalk, except children under the age of ten may ride a bicycle on the sidewalk in the same direction as vehicular traffic in the lane adjacent to the sidewalk.
- C. Notwithstanding subsection B, no person, including children under the age of ten, shall ride a bicycle upon sidewalks in the following locations:

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1. Sidewalks located south of the Union Pacific Railroad corridor and between the eastern edge of Monterey Avenue and the western edge of Wharf Road.
2. Wharf Road from the Union Pacific Railroad Corridor north to Capitola Road, and
3. Cliff Drive from Stockton Avenue to Opal Cliff Drive.

Cyclist Riding Single File

The original draft ordinance included section 10.44.050 “Group Operation” requiring “no person or persons shall ride or operate bicycles or PTDs other than single file, except on paths or parts of a roadway set aside for the exclusive use of bicycles and PTDs.” The City Council discussed the intent of this prohibition at the last hearing.

Upon further review, staff suggests deleting the requirement that bicycles ride single file, and instead reference California Vehicle Code section 21208. That law already regulates bicycles in roadways including proper use of bike lanes, passing, and how to leave a bike lane to make left or right turns (Attachment 1). The original language has been modified, as follows:

~~10.44.050 GROUP OPERATION. BICYCLES IN ROADWAYS~~

~~No person or persons shall ride or operate bicycles or PTD's other than single file, except on paths or parts of a roadway set aside for the exclusive use of bicycles and PTD's.~~

See California Vehicle Code Section 21208 relating to laws applicable to bicycle operation within a roadway.

FISCAL IMPACT: There are no fiscal impacts associated with this ordinance.

ATTACHMENTS:

1. VEHICLE CODE 21208 (PDF)

Report Prepared By: Katie Herlihy
Community Development Director

Reviewed and Forwarded by:

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF CAPITOLA
AMENDING CAPITOLA MUNICIPAL CODE BY AMENDING CHAPTER 10.04 "GENERAL
PROVISIONS" AND REPEALING CHAPTER 10.44 "BICYCLES" AND ADOPTING
CHAPTER 10.44 "BICYCLES AND PERSONAL TRANSPORTATION DEVICES" TO
UPDATE BICYCLE AND PERSONAL TRANSPORTATION DEVICE STANDARDS AND
AUTHORIZE SHARED MOBILITY OPERATORS**

THE CITY COUNCIL OF THE CITY OF CAPITOLA DOES ORDAIN AS FOLLOWS:

Section 1: Chapter 10.04 "GENERAL PROVISIONS" of the Capitola Municipal Code is hereby amended to read as follows:

"Chapter 10.04
GENERAL PROVISIONS

Sections:

- 10.04.010 Definitions.
- 10.04.020 Authority of police and fire department officials.
- 10.04.030 Persons other than officials not to direct traffic.
- 10.04.040 Obedience to police or authorized officers.
- 10.04.050 Obedience to traffic provisions.
- 10.04.060 Traffic regulations apply to persons riding bicycles ~~or animals~~.
- ~~10.04.070—Bicycles prohibited on sidewalks.~~
- ~~10.04.080—Operation of devices on sidewalks.~~
- ~~10.04.090—Impoundment of bicycles.~~
- ~~10.04.070~~100 Obstruction or interference with police or authorized officers.
- ~~10.04.080~~110 Public employees to obey traffic regulations.
- ~~10.04.090~~120 Exemption of certain vehicles.
- ~~10.04.100~~130 Report of damage to property.
- ~~10.04.110~~140 Penalty for violation.
- 10.04.010 Definitions.

Bicycle and Personal Transportation Devices (PTD) Ordinance
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The following words and phrases when used in this title shall for the purpose of this title have the meanings respectively ascribed to them in this section:

A. Motor Vehicle Code Definitions to be Used. Whenever any words or phrases used in this title are defined, but are defined in the Vehicle Code of the state and amendment thereto, such definitions shall apply.

B. "Bicycle" means ~~a light vehicle without a motor, having two wheels, handlebars and a seat or seats, and propelled by the operator~~ a device upon which a person may ride, propelled exclusively by human power through a belt, chain, or gears, and having one or more wheels.

C. "Central traffic district" means all streets and portions of streets within the area described as follows: all that area bounded by The Bay of Monterey on the South Wharf Road on the west, Cherry Avenue on the north and Monterey Avenue on the east.

D. "Coach" means any motor bus, motor coach, trackless trolley, or passenger stage used as a common carrier of passengers.

E. "Council" means the council of the city of Capitola.

F. "Curb" means the lateral boundary of the roadway whether such curb is marked by the curbing construction, or not so marked; the word "curb" as used in this title shall not include the line dividing the roadway of a street from parking strips in the center of a street, nor from tracks or rights-of-way of public utility companies.

G. "Devices moved by human power" includes any device with or without wheels not included in the definition of "vehicle" as defined in this section, including but not limited to roller skates and devices using roller skates, coasters, wagons, scooters, sleds, unicycles, which are propelled by the person using same. This definition does not include a device which is necessary to assist a person to travel upon the sidewalks, such as wheelchairs and walkers.

H. "Divisional island" means a raised island located in the roadway and separating opposing or conflicting streams of traffic.

~~I. "Holidays," within the meaning of this title, are the first day of January, the twenty-second day of February, the thirtieth day of May, the fourth day of July, the first Monday in September, the eleventh day of November, the twenty-fifth day of December, and Thanksgiving Day. If the first day of January, twenty-second day of February, the thirtieth day of May, the fourth day of July, the eleventh day of November or the twenty-fifth day of December falls on a Sunday, the Monday following is a holiday.~~

I. "Loading zone" means the space adjacent to a curb reserved for the exclusive use of vehicles during the loading or unloading of passengers or materials.

J. "Official time standard," whenever certain hours are named in this title, they mean standard time or daylight saving time as may be in current use in this city.

K. "Parking meter" means a mechanical device installed within or upon the curb or sidewalk area, immediately adjacent to a parking space for the purpose of controlling the period of time occupancy of such parking meter space by any vehicle.

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- L.** “Park” means to stand or leave standing any vehicle, whether occupied or not, otherwise than temporarily for the purpose and while actually engaged in loading or unloading of passengers or materials.
- M.** “Parkway” means that portion of a street other than a roadway or a sidewalk.
- N.** “Passenger loading zone” means the space adjacent to a curb reserved for the exclusive use of vehicles during the loading or unloading of passengers.
- O.** “Pedestrians” means any person afoot.
- P.** “Police officer” means every officer of the police department of this city or any officer authorized to direct or regulate traffic or to make arrests for violations of traffic regulations.
- Q.** “Stop,” when required, means complete cessation of movement.
- R.** “Stop or stand” when prohibited, means any stopping or standing of a vehicle, whether occupied or not, except when necessary to avoid conflict with other traffic, or in compliance with the directions of a police officer or official traffic-control device.
- S.** “Vehicle code” means the vehicle code of the state.
- T.** “Median strip” means a strip of ground dividing a street, roadway or highway into lanes according to the direction of travel which may be raised, nonlandscaped, paved, planted, or otherwise landscaped.
- U.** “Roundabout” means a piece of ground located within the intersection of two or more streets, roadways or highways around which vehicular traffic streams for the purpose of continuing through the intersection or moving from one of the intersection’s streets onto another of the intersection’s streets, which may be raised, circular shaped, nonlandscaped, paved, planted, or otherwise landscaped. (Ord. 993 § 1, 2014; Ord. 245 § 1, 1964; Ord. 204 § 1, 1963)

10.04.020 Authority of police and fire department officials.

Officers of the police department and such officers as are assigned by the chief of police are authorized to direct all traffic by voices, hand, audible or other signal in conformance with traffic laws, except that in the event of a fire or other emergency or to expedite traffic or to safeguard pedestrians, officers of the police department or members of the fire department may direct traffic as conditions may require, notwithstanding the provisions to the contrary contained in this title or the Vehicle Code. (Ord. 204 § 2, 1963)

10.04.030 Persons other than officials not to direct traffic.

No person other than an officer of the police department or members of the fire department or a person authorized by the chief of police or a person authorized by law shall direct or attempt to direct traffic by voice, hand or other signal, except that persons may operate, when and provided in this title, any mechanical pushbutton signal erected by order of the superintendent of streets. (Ord. 204 § 2.1, 1963)

10.04.040 Obedience to police or authorized officers.

No person shall fail or refuse to comply with or to perform any act forbidden by the lawful order, signal, or direction of a traffic or police officer, or a member of the fire department, or a person authorized by the chief of police or by law. (Ord. 204 § 2.2, 1963)

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10.04.050 Obedience to traffic provisions.

See Section 1.01.090 A2. (Ord. 758 § 2, 1993; Ord. 204 § 2.3, 1963)

10.04.060 Traffic regulations apply to persons riding bicycles ~~or animals.~~

Every person riding a bicycle ~~or riding or driving an animal~~ upon a highway shall be granted all of the rights and shall be subject to all of the duties applicable to the driver of a vehicle by this title, except those provisions which by their very nature can have no application. (Ord. 204 § 2.4, 1963)

~~10.04.070 Bicycles prohibited on sidewalks.~~

~~A. No one may operate a bicycle upon a sidewalk.~~

~~B. No one may operate a bicycle on the Riverview Path from Macdonald Lane to Stockton Avenue. (Ord. 697, 1990; Ord. 245 § 2, 1964; Ord. 204 § 2.4A, 1963)~~

~~10.04.080 Operation of devices on sidewalks.~~

~~The city council may prohibit the operation, upon any sidewalk, of devices operated by human power. (Ord. 245 § 2, 1964; Ord. 204 § 2.4B, 1963)~~

~~10.04.090 Impoundment of bicycles.~~

~~The police chief or any police officer may impound and retain possession of any bicycle or devices moved by human power for a period of not more than six months if such bicycle or device is moved by human power and has been in operation in violation of Sections 10.04.070 and 10.04.080. (Ord. 245 § 2, 1964; Ord. 204 § 2.4C, 1963)~~

10.04.070~~100~~ Obstruction or interference with police or authorized officers.

No person shall interfere with or obstruct in any way any police officer or other officer or employee of this city in their enforcement of the provisions of this title. The removal, obliteration or concealment of any chalk mark or other distinguishing mark used by any police officer or other employee or officer of this city in connection with the enforcement of the parking regulations of this title while, if done for the purpose of evading the provisions of this title, constitute such interference or obstruction. (Ord. 204 § 2.5, 1963)

10.04.080~~110~~ Public employees to obey traffic regulations.

The provisions of this title shall apply to the operator of any vehicle owned by or used in the service of the United States government, this state, any county or city, and it is unlawful for any operator to violate any of the provisions of this title except as otherwise permitted in this title or by the Vehicle Code. (Ord. 204 § 2.6, 1963)

10.04.090~~120~~ Exemption of certain vehicles.

A. The provisions of this title regulating the operation, parking and standing of vehicle shall not apply to vehicles operated by the police or fire department, any public ambulance or any public utility vehicle or any private ambulance, which public utility vehicle or private ambulance has qualified as an authorized emergency vehicle, when any vehicle mentioned in this section is operated in the manner specified by the Vehicle Code in response to an emergency call.

B. The foregoing exemptions shall not, however, relieve the operator of any such vehicle from obligation to exercise due care for the safety of others or of the consequences of his or her willful disregard of the safety of others.

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C. The provisions of this title regulating the parking or standing of vehicles shall not apply to any vehicle of a city department or public utility while necessarily in use for construction or repair work or any vehicle owned or operated by the United States Post Office Department while in use for the collection, transportation or delivery of United States Mail. (Ord. 204 § 2.7, 1963)

10.04.100130 Report of damage to property.

A. The operator of a vehicle ~~or the person in charge of any animal~~ involved in any accident resulting in damage to any property publicly owned or owned by a public utility, including but not limited to any fire hydrant, parking meter, lighting post, telephone pole, electric light or power pole, or resulting in damage to any tree, traffic-control device or other property of a like nature located in or along any street, shall within twenty-four hours after such accident make a written report of such accident to the police department of this city.

B. Every such report shall state the time when and the place where the accident took place, the name and address of the person owning and of the person operating or in charge of such vehicle ~~or animal~~, the license number of every such vehicle, and shall briefly describe the property damage in such accident.

C. The operator of any vehicle involved in an accident shall not be subject to the requirements or penalties of this section if during the time he or she is physically incapable of making a report, but in such event he or she shall make a report as required in subsection A of this section within twenty-four hours after regaining ability to make such report. (Ord. 204 § 2.8, 1963)

10.04.110140 Penalty for violation.

Violations of the provisions of this title for which a civil penalty is not provided by Vehicle Code Section 40200(a) shall constitute infractions. (Ord. 758 § 3, 1993; Ord. 204 § 14, 1963)"

Section 2: Bicycles. Chapter 10.44 "BICYCLES" of the Capitola Municipal Code is hereby repealed and a new Chapter 10.44 "BICYCLES AND PERSONAL TRANSPORTATION DEVICES" is hereby adopted to read as follows:

"Chapter 10.44

BICYCLES AND PERSONAL TRANSPORTATION DEVICES

Sections:

- 10.44.010 Definitions.
- 10.44.020 State authority.
- 10.44.030 Bicycles and PTDs prohibited on sidewalks.
- 10.44.040 Operation of Bicycles and PTDs on Municipal Pathways not within the roadway.
- 10.44.050 Group operation.
- 10.44.060 Bicycle and PDT Parking.
- 10.44.070 Bicycle parking prohibited.
- 10.44.080 Racing and trick riding.
- 10.44.090 Placing of bicycle racks.
- 10.44.100 Passengers.

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- 10.44.110 Entering public right-of-way.
- 10.44.120 Tampering
- 10.44.130 Fees
- 10.44.140 Shared Mobility Services.
- 10.44.150 Removal and Impoundment.
- 10.44.160 Enforcement.
- 10.44.170 Exception for police enforcement activities.

10.44.010 DEFINITIONS.

A. A “Bicycle” is a device upon which a person may ride, propelled exclusively by human power through a belt, chain, or gears, and having one or more wheels.

B. A “Bike Share Operator” means an individual or a public, private, or nonprofit entity that manages a bike share program authorized by the City of Capitola.

C. A “Bike Share Program” means a system of self-service shared bikes for hire in the city of Capitola operated by a bike share operator that offers to users a pool of at least ten self-service shared bikes for use in the public right-of-way or on public property in the City of Capitola.

D. A “Motorized Scooter Share Operator” means an individual or a public, private, or nonprofit entity that manages a motorized scooter share program authorized by the City of Capitola.

E. A “Parkway” means that portion of a street other than a roadway or sidewalk.

F. A “Pedestrian” means any person afoot.

G. A “Personal Transportation Device” or “PTD” means an electric bicycle as defined by California Vehicle Code Section 406(b) and a motorized scooter as defined by California Vehicle Code Section 407.5, both of which are capable of transporting persons from one place to another at a maximum speed of not more than 20 miles per hour. “PTD” does not include a moped as defined in California Vehicle Code Section 406(a), a gas-powered motorized scooter as defined in California Vehicle Code Section 407.5(b), or a motorized skateboard as referenced in California Vehicle Code Section 21968.

H. A “Shared Bike” is a bicycle, tricycle, quadricycle or similar device with any number of wheels that is propelled by a motor with any type of power source and/or by humans, that is designed to be shared by unrelated members of the public and that can be locked or secured from unauthorized use without being locked or secured to a bicycle rack or other object. This includes motorized bicycles or mopeds, as defined in Section 406 of the California Vehicle Code.

I. A “Shared Mobility Device” means a bicycle or personal transportation device available to the public through a shared mobility service.

I. “Shared Mobility Services” means bicycle or personal transportation device share program available to the public, including motorized scooter share programs and bike share programs, authorized by the City of Capitola.

10.44.020 STATE AUTHORITY.

Reference is made by this section to California Vehicle Code Division 11, Chapter 1, Article 4 relating to laws applicable to bicycle use and equipment, including helmets, and by such

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reference any and all statutes relating to the operation of bicycles are incorporated into this chapter. Every person operating a bicycle or a PTD on a roadway has all the rights and is subject to all the duties applicable to the driver of a vehicle, by the laws of this state or by the ordinances of this city except those provisions of laws and ordinances which by their nature can have no application, and except as otherwise provided in this chapter.

~~10.44.030 BICYCLES AND PTD PROHIBITED ON SIDEWALKS.~~

~~A. No person shall ride a bicycle or PTD upon a sidewalk.~~

~~B. In accordance with California Vehicle Code Section 21235(g), the operator of a bicycle or PTD shall not operate the bicycle or PTD upon any sidewalk except as may be necessary to enter or leave adjacent property.~~

10.44.30 BICYCLES AND PTD ON SIDEWALKS.

- A. No person shall ride a PTD upon a sidewalk.
- B. No person shall ride a bicycle upon a sidewalk, except children under the age of ten may ride a bicycle on the sidewalk in the same direction as vehicular traffic in the lane adjacent to the sidewalk.
- C. Notwithstanding subsection B, no person, including children under the age of ten, shall ride a bicycle upon sidewalks in the following locations:
 - 1. Sidewalks located south of the Union Pacific Railroad corridor and between the eastern edge of Monterey Avenue and the western edge of Wharf Road,
 - 2. Wharf Road from the Union Pacific Railroad Corridor north to Capitola Road, and
 - 3. Cliff Drive from Stockton Avenue to Opal Cliff Drive.

10.44.040 OPERATION OF BICYCLES AND PTD ON MUNICIPAL PATHWAYS NOT WITHIN THE ROADWAY.

A. No person shall operate a bicycle or PTD on the Riverview Path from Macdonald Lane to Stockton Avenue. (Ord. 697, 1990; Ord. 245 § 2, 1964; Ord. 204 § 2.4A, 1963)

B. A bicycle or PTD may be operated on any municipal bicycle path or bikeway, unless the City of Capitola or the governing body of the public agency having jurisdiction over such path or bikeway prohibits such operation.

C. Any gasoline-powered transportation device shall not be operated on any municipal bicycle path or bikeway.

~~10.44.050 GROUP OPERATION.~~

~~No person or persons shall ride or operate bicycles or PTD's other than single file, except on paths or parts of a roadway set aside for the exclusive use of bicycles and PTDs.~~

10.44.050 BICYCLES IN ROADWAYS

See California Vehicle Code Section 21208 relating to laws applicable to bicycle operation within a roadway.

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10.44.060 BICYCLE AND PTD PARKING.

- A. All bicycles and PTDs shall be parked in a bicycle rack, PTD storage facility, or bicycle parking facility, such as a bicycle locker, except as allowed within B, C, and E of this Section.
- B. If a bicycle rack or bicycle parking facility is not available within 50 feet of a trip end, a bicycle or PTD may be parked on the sidewalk in compliance with all the following requirements, as applicable:
1. The device is locked in an upright position to an object fixed to the ground, such as a sign pole or light pole.
 2. In the Mixed Use Village Zoning District, the sidewalk maintains five feet of clearance open for pedestrian circulation.
 3. In all areas of the City other than the Central Village zoning district, the sidewalk maintains four feet of clearance open for pedestrian circulation.
- C. A free locking bike shall be parked in a manner that complies with this section and not hazardous to pedestrians, vehicular traffic, or property.
- D. No person shall park, stand, or lock any bicycle or PTD to a street tree, planter box, or public bench located in the public right of way.

10.44.070 BICYCLE AND PTD PARKING PROHIBITED.

No person shall park a bicycle or PTD at any location which has been posted with signs prohibiting such parking.

10.44.080 RACING AND TRICK RIDING.

No person operating a bicycle or PTD upon a public highway or street shall participate in any unauthorized race, speed or endurance contest; provided, however, that the city may authorize bicycle or PTD racing and trick riding events.

10.44.090 PLACING OF BICYCLE AND PTD RACKS.

No person shall place or maintain on any public right-of-way a bicycle or PTD rack or contrivance used for the holding or parking of bicycles without first being issued a permit by the Public Works Department.

10.44.100 PASSENGERS.

- A. To operate a pedicab service within the city limits, a pedicab operator shall have a valid city business licenses and pedicab permit issued by the city.
- B. The city may issue an authorized pedicab service operator an encroachment permit for a pedicab stand through the Public Works Department.
- C. No person riding a bicycle or PTD shall carry another person on said bicycle or PTD unless such person or passenger is seated upon an individual seat or carrier with footrests separate from those intended to be used by the operator.

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D. No person shall ride upon a bicycle or PTD as a passenger, unless he or she is seated upon an individual seat or carrier with footrests separate from those intended to be used by the operator.

10.44.110 ENTERING PUBLIC RIGHT-OF-WAY.

The operator of a bicycle or PTD, on approaching any public right-of-way when the view is obstructed, shall stop such bicycle or PTD immediately prior to entering upon such public right-of-way.

10.44.120 TAMPERING.

It is unlawful for any person to remove, alter or mutilate the serial number of any bicycle frame.

10.44.130 FEES.

The fees required to be paid pursuant to the provisions of this chapter shall be those fees established by resolution adopted by the city council.

10.44.140 SHARED MOBILITY SERVICES

- A. To operate a shared mobility service within the City limits, a bikeshare operator and/or scooter share operator shall have a valid city business license and a contract with the City.
- B. The city may authorize a bikeshare operator and/or scooter share operator to conduct shared mobility services within the city through a contract approved by the City Council.

10.44.150 REMOVAL AND IMPOUNDMENT.

- A. The city may impound and retain possession of any bicycle or PTD which has been in operation in violation of Chapter 10.44.
- B. The City may remove and impound any shared mobility device owned or controlled by a shared mobility service that is found in any public place within the city limits if the operator does not have a valid contract and business license with the city or is operated in violation of any provision of such contract or this Chapter.
- B. It shall be the duty of the city department authorizing the impound of a shared mobility device to notify the city's police department that such property is impounded. Such notification must include the following information: the owner of the shared mobility device where the ownership is ascertainable; the date of impoundment; and the location of impoundment.
- C. Once a department notifies the police department that a shared mobility device has been impounded, the city's police department will then issue notice of impoundment to the device's owner, if ascertainable. The notice shall include the date of the shared mobility device impoundment and location of its keeping, together with the information that before the owner or person in charge of the property shall be permitted to remove the same from the custody of the impounding department, evidence of identity and ownership shall be required together with the fees necessary to cover the costs for removal and impound. Such charges and costs shall be set in the City's fee schedule.

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D. The owner of the impounded property, or the owner's agent, shall satisfy any and all city conditions or policies related to the impoundment of a shared mobility device prior to retrieval of the property.

E. The city may dispose of an impounded shared mobility device if the owner does not claim and pay any required fees after thirty calendar days from the date of its removal.

10.44.160 ENFORCEMENT.

A. Any violation of the provisions of this chapter shall be subject to the code enforcement process in Title 4, including the potential penalties for a violation.

B. Any administrative citation issued pursuant to this chapter shall be prima facie evidence that the violation occurred.

C. In addition to the remedies set forth in Subsections A-B, any person violating the provisions of this chapter shall be deemed to be guilty of an infraction.

10.44.170 EXCEPTION FOR POLICE ENFORCEMENT ACTIVITIES.

Nothing in this code shall preclude police officers from operating a bicycle, PTD, or shared mobility device, while acting within the scope of their duties, in any reasonable manner when it is for the purpose of taking enforcement action or carrying out the performance of their duties."

Section 3. Effective Date. This ordinance shall be in full force and effect thirty (30) days from the date of its adoption by the City Council.

This ordinance was introduced on the 24th day of January, 2019, passed a first reading on the 14th day of February, 2019, and was passed and adopted by the City Council of the City of Capitola on the ____ day of _____, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Jacques Bertrand, Mayor

ATTEST:

Linda Fridy, City Clerk

VEHICLE CODE - VEH**DIVISION 11. RULES OF THE ROAD [21000 - 23336]***(Division 11 enacted by Stats. 1959, Ch. 3.)***CHAPTER 1. Obedience to and Effect of Traffic Laws [21000 - 21296]***(Chapter 1 enacted by Stats. 1959, Ch. 3.)***ARTICLE 4. Operation of Bicycles [21200 - 21213]***(Article 4 added by Stats. 1963, Ch. 479.)***21208.**

(a) Whenever a bicycle lane has been established on a roadway pursuant to Section 21207, any person operating a bicycle upon the roadway at a speed less than the normal speed of traffic moving in the same direction at that time shall ride within the bicycle lane, except that the person may move out of the lane under any of the following situations:

(1) When overtaking and passing another bicycle, vehicle, or pedestrian within the lane or about to enter the lane if the overtaking and passing cannot be done safely within the lane.

(2) When preparing for a left turn at an intersection or into a private road or driveway.

(3) When reasonably necessary to leave the bicycle lane to avoid debris or other hazardous conditions.

(4) When approaching a place where a right turn is authorized.

(b) No person operating a bicycle shall leave a bicycle lane until the movement can be made with reasonable safety and then only after giving an appropriate signal in the manner provided in Chapter 6 (commencing with Section 22100) in the event that any vehicle may be affected by the movement.

(Amended by Stats. 1996, Ch. 674, Sec. 5. Effective January 1, 1997.)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 14, 2019

FROM: City Manager Department

SUBJECT: Introduce an Ordinance Amending Chapters 2.04, 2.08 and 6.14 Pertaining to the Appointment and Duties of the City Treasurer

RECOMMENDED ACTION: Approve the first reading of an Ordinance amending Municipal Code Chapters 2.04, 2.08 and 6.14.

BACKGROUND: In the November 2018 General Municipal Election, Capitola voters approved Measure K changing the city treasurer from an elected to an appointed position, and with certification of the statement of vote in December 2018, the City Council enacted Ordinance No. 1025 to remove references to an elected treasurer.

At its January 10, 2019, meeting, City Council discussed what form the appointment process should take and reviewed related Municipal Code sections. Council directed staff to bring back an ordinance allowing the city treasurer to be the finance director, nominated by the city manager and appointed by the Council. City Council also supported removing an outdated reference to the treasurer and dog ownership.

DISCUSSION: The proposed ordinance changes code sections related to the treasurer, finance director, and city manager by codifying the nomination and appointment process for the treasurer and allowing the finance director to serve as treasurer. The City Attorney's Office noted that within Section 2.08 regarding the city manager's appointment duties, the nomination process is covered by "subject to all applicable personnel ordinances, rules, and regulations."

As supported by City Council on January 10, the proposed ordinance also eliminates a code section related to dog ownership that is superseded by the more recent microchipping ordinance.

FISCAL IMPACT: The appointment of the finance director as city treasurer saves the City the \$3,000 annual elected city treasurer's salary.

Report Prepared By: Linda Fridy
City Clerk

Treasurer Appointment Process Ordinance
February 14, 2019

Reviewed and Forwarded by:

A handwritten signature in blue ink, appearing to be 'JG', is written above a horizontal line.

Jamie Goldstein, City Manager

2/8/2019

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF CAPITOLA
AMENDING THE CAPITOLA MUNICIPAL CODE BY AMENDING CHAPTER 2.04
“ADMINISTRATION,” CHAPTER 2.08 “CITY MANAGER” AND CHAPTER 6.14 “DOGS AND
OTHER DOMESTICATED ANIMALS” TO ESTABLISH THE APPOINTMENT
PROCEDURE FOR AND UPDATE DUTIES OF THE CITY TREASURER**

THE CITY COUNCIL OF THE CITY OF CAPITOLA DOES ORDAIN AS FOLLOWS:

Section 1: Chapter 2.04 “Administration” of the Capitola Municipal Code is hereby amended to read as follows:

VIII. City Treasurer

2.04.350 Office created.

The office of city treasurer is created pursuant to Government Code Sections 41001 through 41007. (Ord. 375 (part), 1974)

2.04.360 Powers and duties.

The powers and duties of the city treasurer shall be as set forth in applicable Government Code sections. (Ord. 375 (part), 1974)

2.04.365 Appointment

The city manager shall nominate a city treasurer for consideration by the City Council, which may appoint the nominee with a majority vote.

XI. Director of Finance

2.04.600 Powers and duties.

The power and duties of the director of finance are as follows:

A. With respect to the city’s accounting and necessarily related matters, the director of finance shall act within the official and professional rules of his or her profession and may not be directed to act contrary to those rules.

B. The director of finance prepares, or supervises preparation of, the city and redevelopment agency’s annual financial report(s); oversees annual independent audits; and interfaces with independent auditor(s).

C. The director of finance conducts, directs and/or oversees all investigative and corrective accounting projects.

Treasurer Appointment Process Ordinance
February 14, 2019

D. As requested by them, the director of finance advises and consults with the city treasurer ~~and redevelopment agency treasurer~~ on accounting and financial matters relative to ~~their~~ his or her offices. The director of finance is not staff to ~~either~~ the city treasurer ~~or the redevelopment agency treasurer~~, but works closely with and assists ~~both officers~~ that office. The director of finance may serve as the city treasurer.

E. "Finance" and "financial" primarily refers to accounting, reporting and information management aspects of city/agency fiscal activities and procedures related to those activities. It does not include providing advice as to the social desirability of any proposed expenditure over another.

F. Pursuant to Government Code Section 37209, the director of finance shall have the powers and duties otherwise vested in the city clerk- under the Government Code Sections 37203, 37205, 37207, 37208, 40802 and 40804. (Ord. 830 § 1, 2001)

Section 2: Chapter 2.08 "City Manager" of the Capitola Municipal Code is hereby amended as follows:

2.08.100 Power of appointment and removal.

It shall be the duty of the city manager to, and he or she shall, appoint, remove, promote and demote any and all officers and employees of the city except the city attorney ~~and city treasurer~~, subject to all applicable personnel ordinances, rules and regulations.

Section 3: Chapter 6.14 "Dogs and Other Domesticated Animals" of the Capitola Municipal Code is hereby amended as follows:

"6.14.710 Transfer of guardianship – Notice required" is hereby removed.

Section 3. Effective Date. This ordinance shall be in full force and effect thirty (30) days from the date of its adoption by the City Council.

This ordinance was introduced on the 14th day of February, 2019, and it was passed and adopted by the City Council of the City of Capitola on the ____ day of _____, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 14, 2019

FROM: Public Works Department
SUBJECT: Review Central Village Decorative Lighting

RECOMMENDED ACTION: Receive public input, discuss the current holiday lighting in the Village, and provide direction to staff.

BACKGROUND: At the January 10, 2019 City Council meeting, Council Member Bottorff requested to place an item on an agenda to discuss the holiday lighting and decorations that had been placed throughout the Village this past year.

Since at least the mid-1980's Capitola Village has been decorated for the Christmas holidays. For the last couple decades, the businesses in the Village have purchased and supplied the decorations and Public Works crews have installed them.

At one time the decorations consisted of a lighted Christmas tree that was placed in the middle of the intersection of Capitola Avenue and San Jose Avenue. With the widening of the sidewalks along Capitola Avenue in 2001 the Christmas tree was relocated to the sidewalk at the corner of Stockton Avenue and Capitola Avenue and lights were added on the street trees along Capitola Avenue.

In the past few years, additional Christmas trees have been added at the Mercantile entrance and the sidewalk at Capitola Avenue and Monterey Avenue and lights for the street trees have expanded to other streets and Esplanade Park. The tree lights have typically been mini soft white lights, although LED mini lights have been added to the mix recently.

This past year, LED rope lights were purchased by the Capitola Village and Wharf Business Improvement Association (BIA) and installed on the trees throughout the Village by Public Works.

DISCUSSION: The LED rope lights purchased by the BIA provide illumination in the daylight spectrum emitting a bright white light. Following the installation of the lights, the City received multiple complaints about the color and brightness of the lights. These complaints were referred to the BIA.

The selection of trees and lights by the BIA has never been reviewed by the City. Staff is not aware of what process the BIA used selecting the LED rope lights.

The partnership between the City and the BIA on improving, maintaining, and promoting the Village has been ongoing since the establishment of the BIA in 2005. The current BIA budget includes a \$3,000 payment to the City for Public Works services.

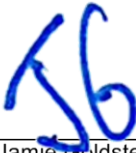
Discuss Village Decorative Lighting
February 14, 2019

The recent voter-approved Measure J raised the City's Transient Occupancy Tax by 2 percent, effective January 1, 2019. That measure included language that provides local business groups with an estimated \$60,000 annually for marketing and community improvements. At the mid-year budget hearing later this month, staff will recommend an allocation of \$15,000 of these TOT funds to the BIA for the second half of FY 18/19.

FISCAL IMPACT: Dependent upon Council direction.

Report Prepared By: Steve Jesberg
Public Works Director

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

2/8/2019



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 14, 2019

FROM: Public Works Department

SUBJECT: Consider an Agreement with the Santa Cruz County Regional Transportation Commission for Bicycle Wayfinding Signage

RECOMMENDED ACTION: Consider approval of a memorandum of understanding with the Santa Cruz County Regional Transportation Commission for installation and maintenance of regional bicycle route signage within the City of Capitola.

BACKGROUND: In 2015, the Santa Cruz County Regional Transportation Commission (RTC) was awarded an Active Transportation Program grant from the California Transportation Commission (CTC) to install wayfinding signs throughout the County that direct bicyclists to preferred cycling routes and increase motorists' awareness of shared roadway facilities. The grant scope also includes before-and-after count data collection at 40 locations and public outreach. The environmental documentation for the project was completed in early 2017, the Plans, Specifications and Engineering (PS&E) phase was completed in March 2018 and the project is now in the construction phase.

DISCUSSION: Prior to award of the Active Transportation Program grant from the CTC, the RTC developed and adopted the Santa Cruz County Bicycle Route Signage Program 2015 Implementation Plan, which identified preferred routes to direct cyclists onto using a wayfinding signage system. These preferred routes were identified with stakeholder and City input and were selected based on a number of factors including connections to key destinations, stress factors, and route directness. The final set of routes cross all the jurisdictions in the County of Santa Cruz including some roadways within the City of Capitola.

In 2018, after receiving the Active Transportation Program grant funding from the CTC, RTC staff began working with local jurisdictions on the project using the 2015 Implementation Plan as guidance. During the PS&E phase, RTC staff worked with the City's Public Works staff to finalize the plans and prepare specifications. Staff reviewed the proposed locations of the wayfinding signs in Capitola and made changes to the number and location of the signs. All of the requested changes were incorporated.

The RTC does not currently maintain signage infrastructure and is not well-equipped with the resources or flexible funding to maintain the bicycle wayfinding signage. (Measure D funding cannot be used.) During the development of the 2015 Implementation Plan, RTC staff worked with local jurisdictions to come to an understanding that the local jurisdictions would assist the RTC by maintaining the signage. Maintenance of the signs in Capitola is estimated to cost less

RTC Bike Wayfinding MOU
February 14, 2019

than \$1,000 per year and the RTC has agreed to seek additional funding to cover on-going sign replacement.

The proposed memorandum of understanding is included as Attachment 1 and the plans of the proposed signage in Capitola is Attachment 2.

FISCAL IMPACT: Street signs in Capitola infrequently get vandalized or knocked over to the point where replacement is necessary. Based on our current experience with maintaining street signs, it is estimated that maintenance of the bike route signs will cost less than \$1,000 annually.

ATTACHMENTS:

1. RTC MOU for Bike Sign Maintenance Capitola
2. Bikeways_Installation_Capitola Plans

Report Prepared By: Steve Jesberg
Public Works Director

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

2/8/2019

**MEMORANDUM OF UNDERSTANDING
BICYCLE ROUTE SIGNAGE**

This Memorandum of Understanding (“MOU”) is entered into between the Santa Cruz County Regional Transportation Commission (“SCCRTC”) and the City of Capitola (the “City”) (collectively the “Parties”) this ___ day of _____, 2019. The Parties agree as follows:

RECITALS

WHEREAS, the SCCRTC has developed the Santa Cruz County Bicycle Route Signage Program (SCC Bicycle Route Signage Program) to direct bicyclists to preferred bicycle routes which link common origins and destinations throughout Santa Cruz County.

WHEREAS, directing cyclists to preferred routes will increase traffic safety for all street users and will encourage cycling in Santa Cruz County.

WHEREAS, the SCCRTC has also developed the SCC Bicycle Route Signage Program - 2015 Implementation Plan (“2015 Implementation Plan”) which sets up the methodology for selecting routes, lists Phase I bicycle routes, defines standard signs, establishes sign design guidelines, and describes scenarios for project delivery.

WHEREAS, the SCCRTC has received Active Transportation Program grant funds for Phase 1 of the Bicycle Route Signage Program, which includes installation of signs at over 300 locations throughout the County by 2021. Additionally, gaps in the Pacific Coast Route signage will be identified and addressed. Future phases of the Bicycle Route Signage Program are expected to be implemented over time as funding and resources become available. As a condition of grant funding, the SCCRTC has entered into a Master Agreement with Caltrans (“MA”), the terms and conditions of which are incorporated herein by this reference.

WHEREAS, the 2015 Implementation Plan states that “the SCCRTC will work closely with all local jurisdictions through which routes will traverse (the Cities of Watsonville, Scotts Valley, Capitola, and Santa Cruz, the County of Santa Cruz, and Caltrans for state highway facilities) to deliver the SCC Bicycle Route Signage Program.”

WHEREAS, the 2015 Implementation Plan further states that “Local jurisdictions will be responsible for sign maintenance, including manufacture of replacement signs, installation, and all associated costs. In preliminary discussions with local jurisdictions in Santa Cruz County, sign maintenance costs are estimated between \$2,000 and \$4,000 annually per local jurisdiction, depending on the number of signs installed. If funding is identified, the RTC will strive to cover on-going sign replacement as possible.”

Attachment: RTC MOU for Bike Sign Maintenance Capitola (RTC Bike Wayfinding MOU)

WHEREAS, this MOU outlines the general cooperation and funding framework relating to the implementation of Phase 1 of the Bicycle Route Signage Program pursuant to the 2015 Implementation Plan and terms and conditions of the MA.

WHEREAS, this MOU does not constitute a "Project" subject to the California Environmental Quality Act ("CEQA").

NOW, THEREFORE, the Parties agree, as follows:

1. SCCRTC shall be responsible to pay for installation of signs within the City in accordance with the MA, and shall retain ownership of the signs, also in accordance with the MA.
2. The City shall provide maintenance services for the signs installed in the City by the SCCRTC pursuant to this MOU for the useful life of each sign, and shall cover all costs of those services. Maintenance services shall include manufacture of replacement signs, installation, and all associated costs. Notwithstanding the City's obligations hereunder, if eligible grant funding is identified, the SCCRTC will strive to reimburse City for maintenance and/ or sign replacement costs, at the SCCRTC's sole reasonable discretion.
3. The City shall notify the SCCRTC on an annual basis of all sign repairs or replacements completed during the preceding year, if any. Notice shall be given to: Anais Schenk.
4. Each Party ("Indemnitor") shall defend and indemnify the other Party, its governing board, officers, employees and agents ("Indemnitees") from and against any claims or liability to the extent arising from its misconduct or active or passive negligence in the performance of its obligations under this MOU.
5. This MOU will be effective when signed by the officials listed below.
Amendments may be made upon mutual agreement, in writing, of the Parties.

SIGNED:

City of Capitola

By: _____
 Title: City Manager
 Name: Jamie Goldstein

Date

Santa Cruz County Regional
Transportation Commission

By: _____
 Title:
 Name:

Date

Attachment: RTC MOU for Bike Sign Maintenance Capitola (RTC Bike Wayfinding MOU)

Project Name:
Countywide Bicycle Route
Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

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District 05
County SCr
Jurisdiction City of Capitola

Destination Sign

Confirmation Sign

D11-1, modified
24" x 18"



D1-1c, modified (one destination)
24" x 6"



D1-2c, modified (two destinations)
24" x 12"



D1-3c, modified (three destinations)
24" x 18"



D1-1b, modified
24" x 6"



D11-1c
24" x 18"



Minimum 7 foot clearance or 8 foot clearance on paths.

Minimum 7 foot clearance or 8 foot clearance on paths.

Notes:

1. Exact location, position and method of installation of signs shall be determined by the City Engineer.
2. Signs will be embossed with "Property of the Santa Cruz County Regional Transportation Commission."
3. For details not shown refer to Caltrans 2015 Standard Plans and Specifications.
4. Utility locations shall be verified by the contractor prior to construction. Call "Underground Service Alert" (USA) at 800-642-2444 at least 48 hours before digging.
5. It shall be the contractor's responsibility to identify, locate, and protect all underground and overhead utilities. The contractor shall notify the engineer and utility owner for any utility obstruction during construction.
6. Unless otherwise noted sign post shall be 1 3/4" by 1 3/4", 14 G, perforated steel tubing.



Key:

Route: State Route, if applicable
Post Mile: The nearest post mile of the relevant State Route.
Sign ID: The unique ID assigned by the SCCRTC.
Lat: latitude coordinate
Long: longitude coordinate
Description of Sign Location: This is a general description of the location.
Direction of Travel: This is the direction of travel for the adjacent travel lane.
Sign Post: Indicates whether a new, existing, or existing pole with an extension should be used for installation. (An existing pole requiring an extension will simply read "extension.") If this field states that a pole extension or existing post should be used it will also include a description of the existing signage on the post, such as "no parking sign."
Installation Notes: These are notes specific to where each sign should be installed.
Sign Type/Code: Describes the MUTCD sign design to be used in the sign stack. Note that all sign designs are slight modifications from the MUTCD except for those in the Caltrans ROW.

Directional Sign Panel: Includes the information that should be printed on panels of the D1-1c, D1-2c, or D1-3c types.

Line 1: Shows the arrow direction, text and miles that would be displayed on the first line of the sign panel.
Line 2: Shows the arrow direction, text and miles that would be displayed on the second line of the sign panel.
Line 3: Shows the arrow direction, text and miles that would be displayed on the third line of the sign panel.
N/A: if N/A is displayed it means this sign panel option is not chosen. For example if there is information for Lines 1 and 2, but Line 3 indicates "N/A" the directional sign panel is a D1-2c sign panel. This information is also indicated by the Sign Type/Code field.

Confirmation Sign Panel: Includes the information that should be printed on panels of the D11-1c type. Confirmation sign panels do not include arrows or mileage and therefore will only show information for text. "N/A" indicates this sign panel option is not used.

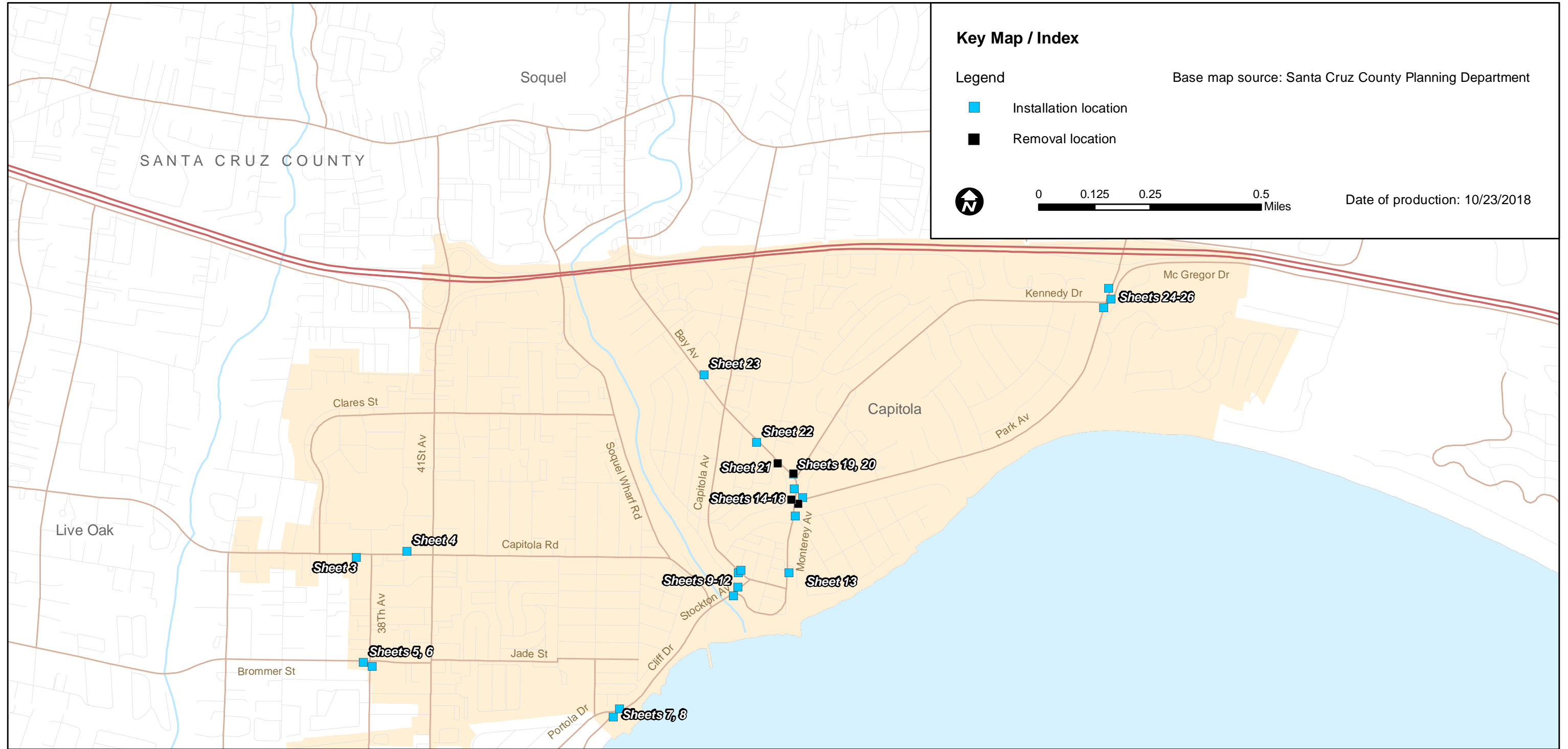
Pacific Coast Route Sign Panel: Indicates whether a Pacific Coast Route sign panel is needed and the direction of the arrow. "N/A" indicates this sign panel option is not used.

Countywide Bicycle Route
Signage Project

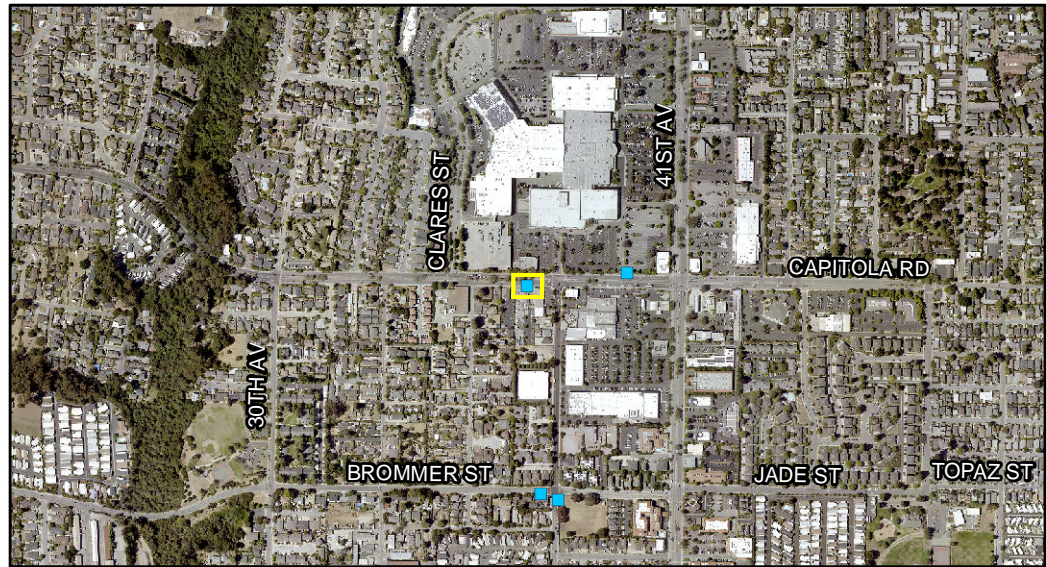
Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Sheet 02 / 26

Jurisdiction
City of Capitola



Attachment: Bikeways_Installation_Capitola Plans (RTC Bike Wayfinding MOU)



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

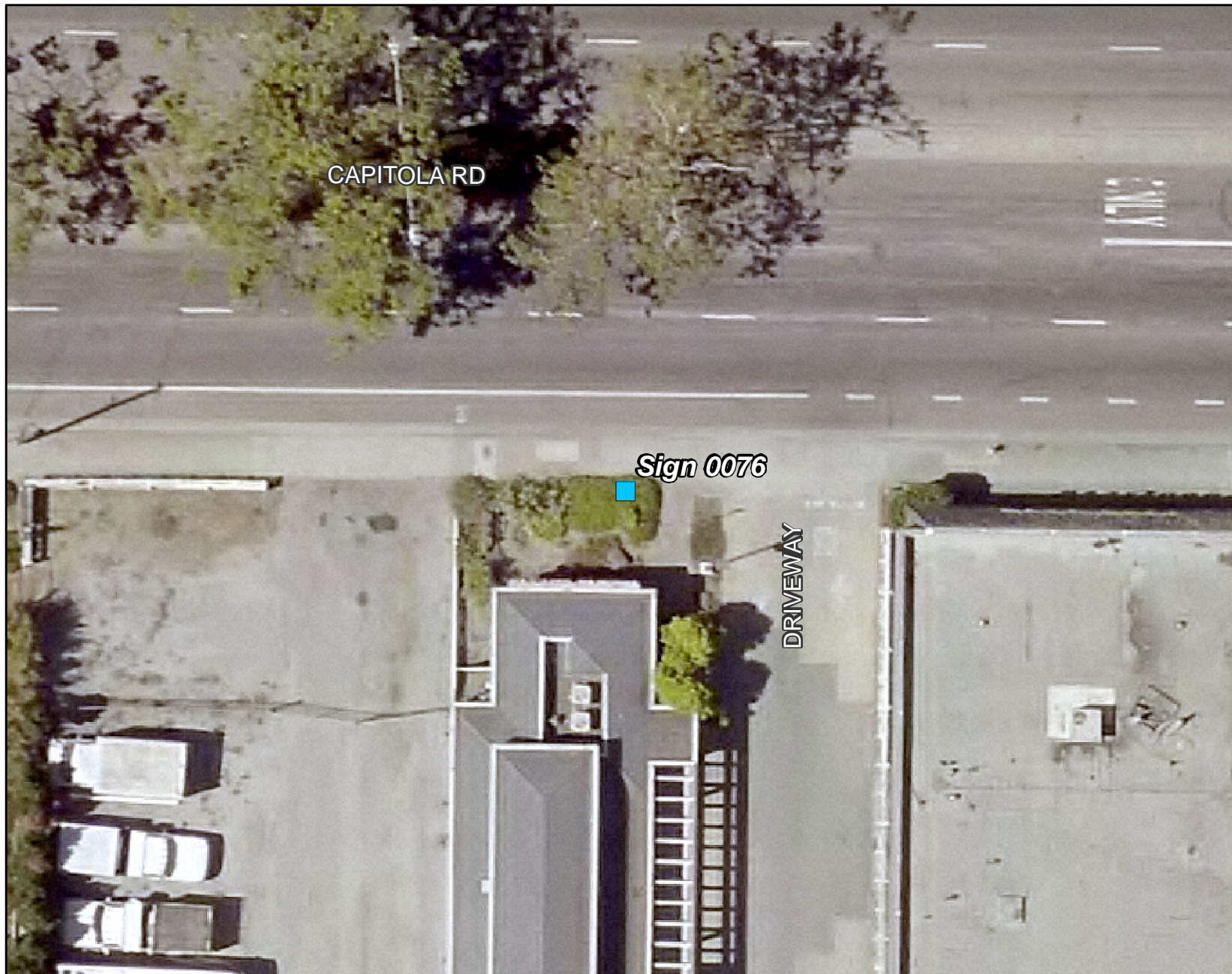
Sign ID 0076

Latitude 36.9736

Longitude -121.968015

Description of Sign Location Capitola Road west of 38th

Direction of Travel Eastbound



Sign Post New

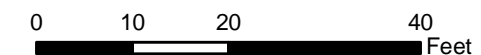
Installation Notes Install in landscaping on back side of sidewalk in front of 3780 Capitola Rd

Sign Type/Code D11-1 mod + D1-2c mod

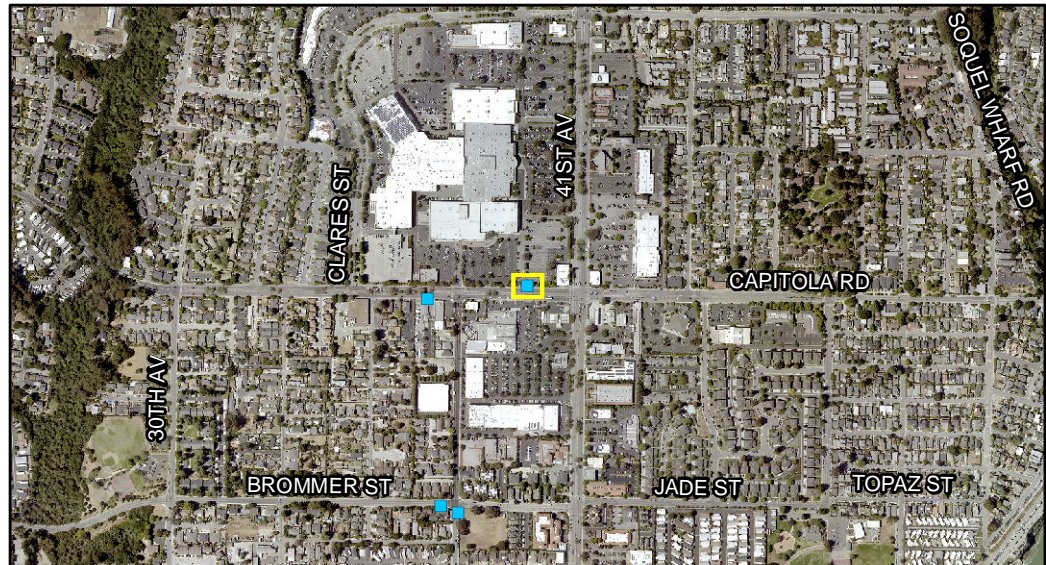
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	Left	Capitola Mall	
Line 2	Right	Capitola Village	1.9
Line 3	N/A	N/A	
Confirmation Sign Panel		N/A	
Pacific Coast Route Sign Panel	N/A	N/A	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction City of Capitola
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

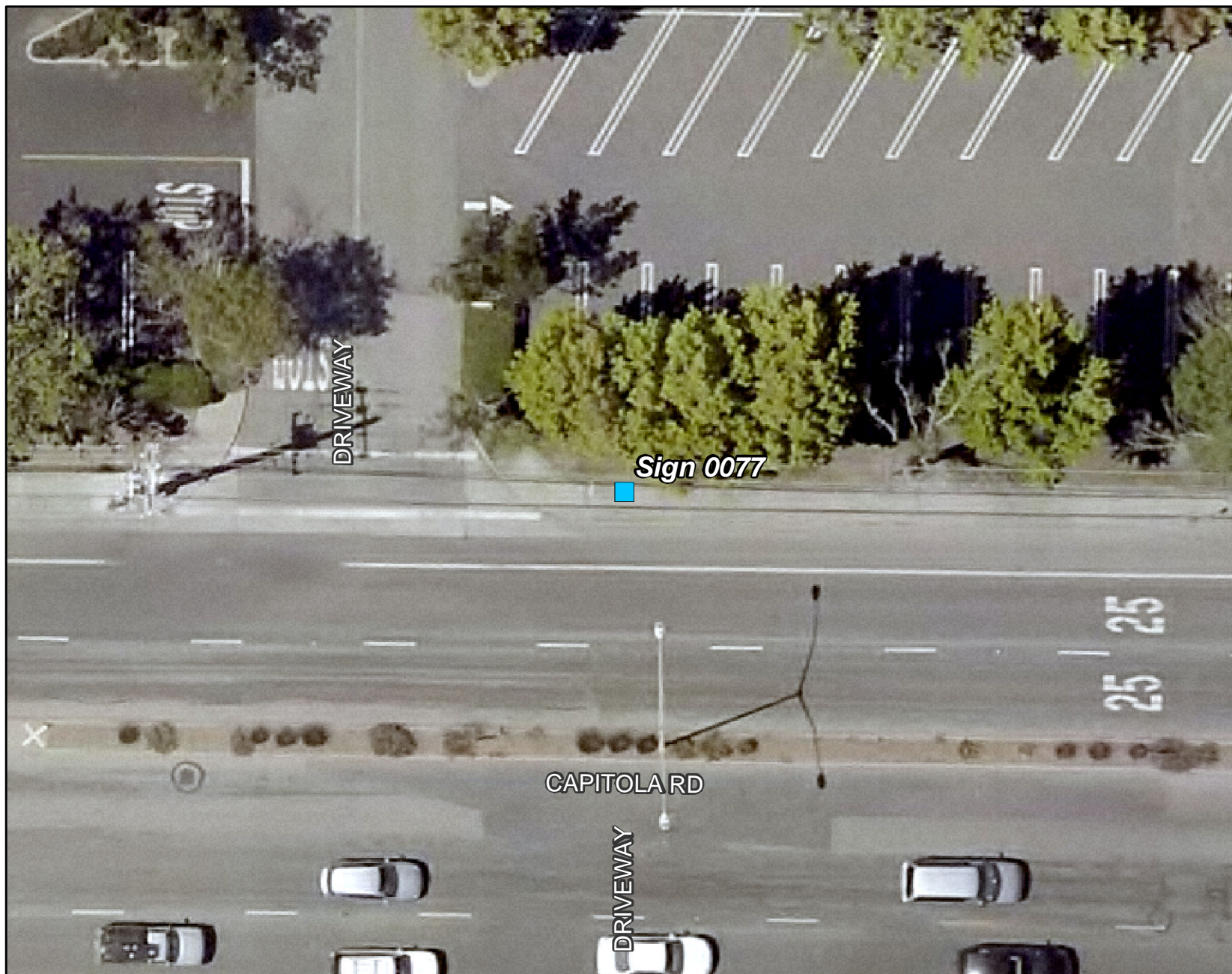
Sign ID 0077

Latitude 36.973834

Longitude -121.965966

Description of Sign Location *Capitola Road east of 38th*

Direction of Travel *Westbound*



Sign Post *New*

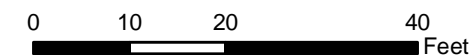
Installation Notes *Install in grass on back side of sidewalk approx 25 ft east of driveway*

Sign Type/Code *D11-1 mod + D1-2c mod*

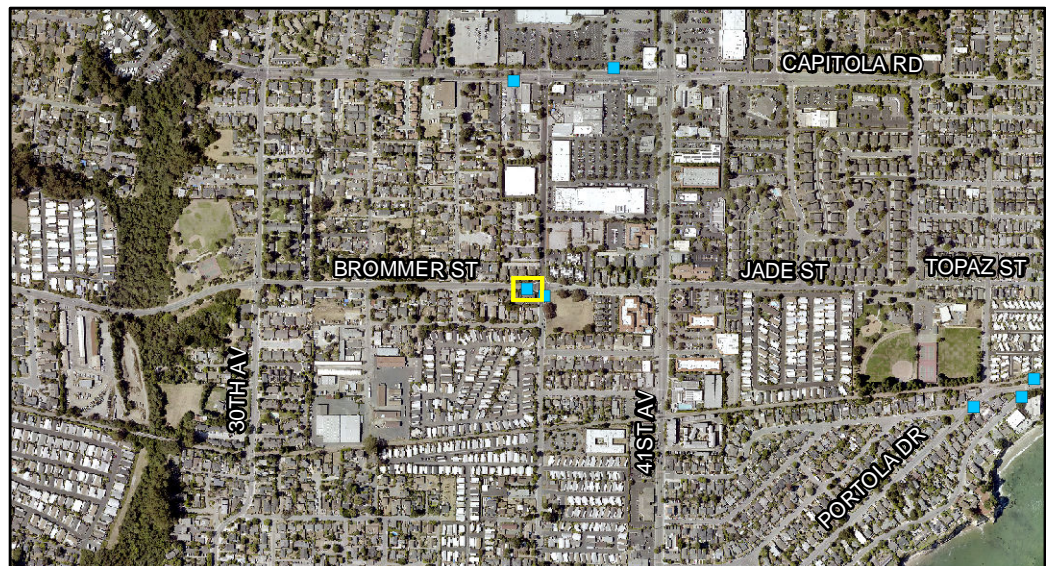
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	<i>Right</i>	<i>Capitola Mall</i>	
Line 2	<i>Straight</i>	<i>Santa Cruz</i>	<i>2.1</i>
Line 3	<i>N/A</i>	<i>N/A</i>	
Confirmation Sign Panel		<i>N/A</i>	
Pacific Coast Route Sign Panel	<i>N/A</i>	<i>N/A</i>	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

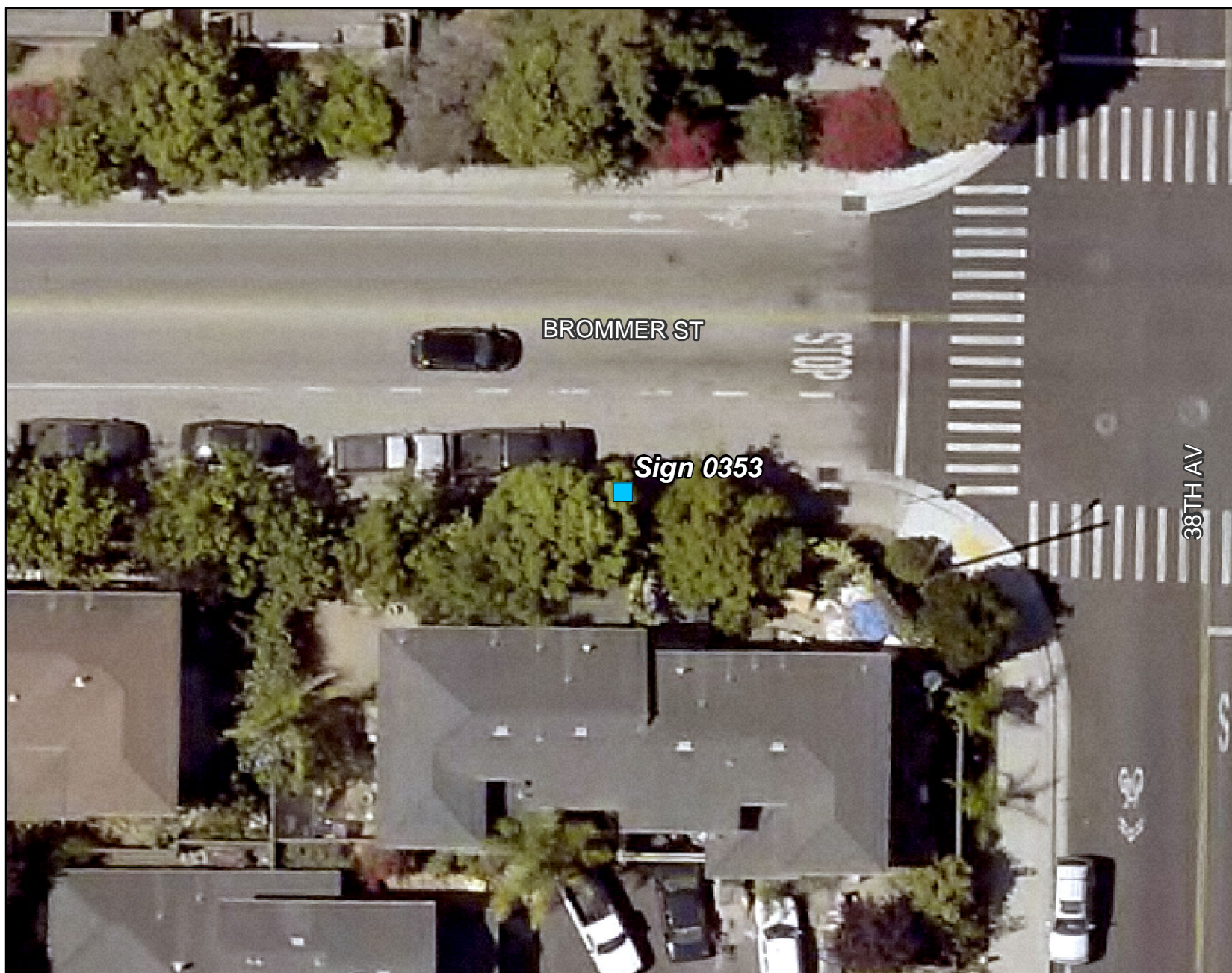
Sign ID **0353**

Latitude 36.970181

Longitude -121.967672

Description of Sign Location *Brommer west of 38th*

Direction of Travel *Eastbound*



Sign Post *New*

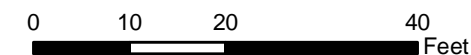
Installation Notes *Install in sidewalk curbside approx 55 ft west of 38th*

Sign Type/Code *D11-1 mod + D1-2c mod*

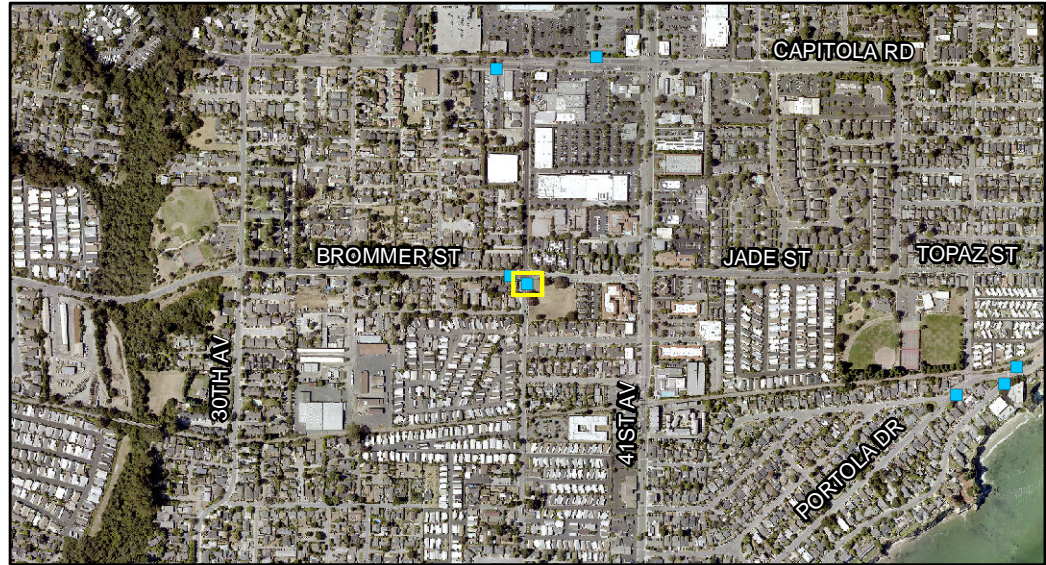
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	<i>Left</i>	<i>Capitola Mall</i>	<i>0.5</i>
Line 2	<i>Right</i>	<i>Capitola Village</i>	<i>1.6</i>
Line 3	<i>N/A</i>	<i>N/A</i>	
Confirmation Sign Panel		<i>N/A</i>	
Pacific Coast Route Sign Panel	<i>N/A</i>	<i>N/A</i>	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

Sign ID 0352

Latitude 36.970061

Longitude -121.967311

Description of Sign Location 38th south of Brommer

Direction of Travel Northbound



Sign Post New

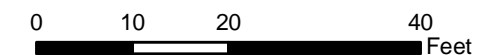
Installation Notes Install in dirt on back side of sidewalk approx 40 ft south of Brommer

Sign Type/Code D11-1 mod + D1-3c mod

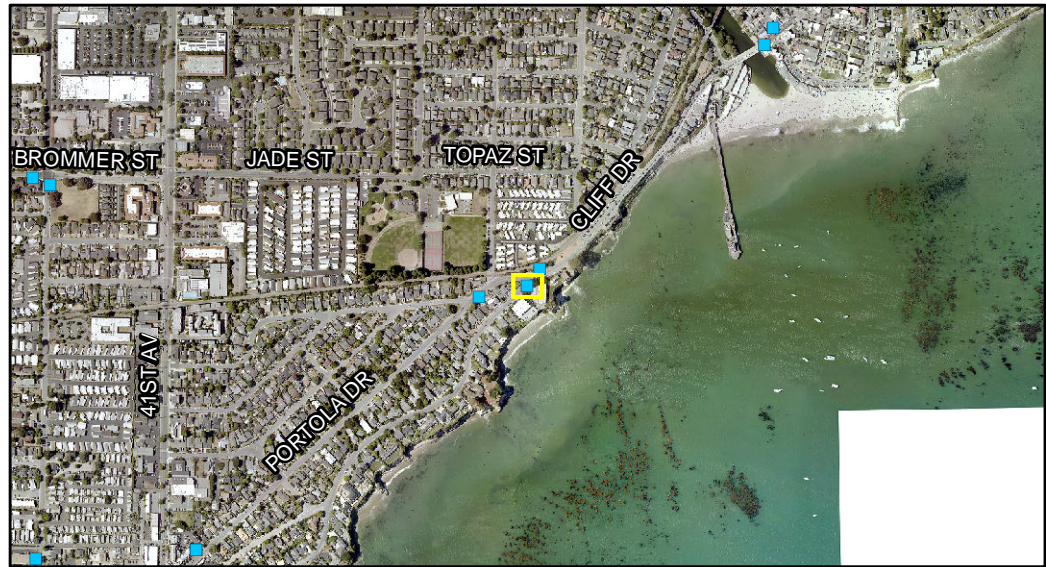
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	Straight	Capitola Mall	0.5
Line 2	Left	Live Oak	
Line 3	Left	UCSC	7
Confirmation Sign Panel		N/A	
Pacific Coast Route Sign Panel	N/A	N/A	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction City of Capitola
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

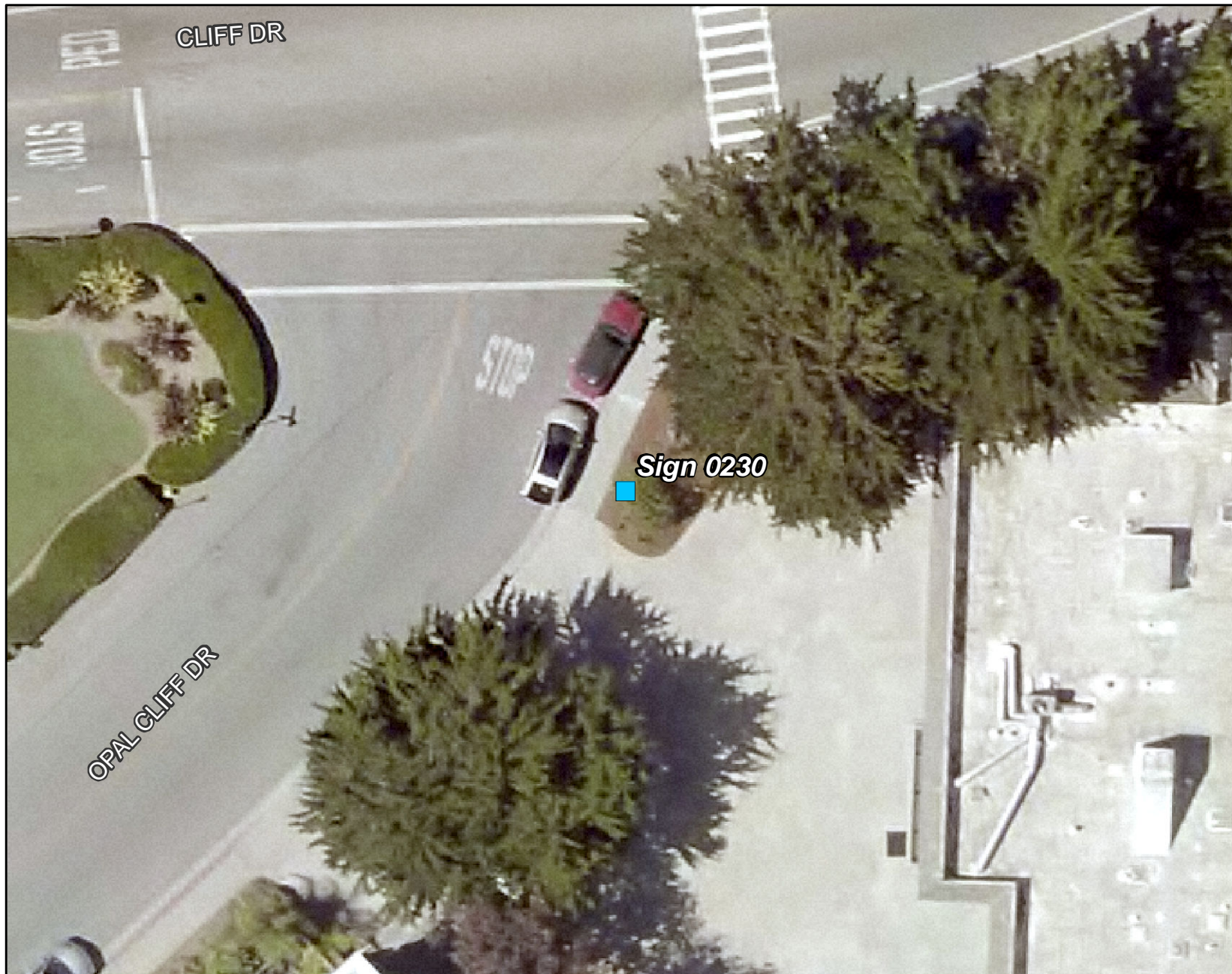
Sign ID **0230**

Latitude 36.968522

Longitude -121.95746

Description of Sign Location *Opal Cliff Dr south of Portola/Cliff Dr*

Direction of Travel *Eastbound*



Sign Post *New*

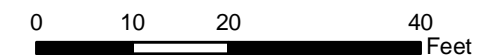
Installation Notes *Install in landscaping on back side of sidewalk approx 4 ft east of driveway*

Sign Type/Code *D11-1 mod + D1-2c mod*

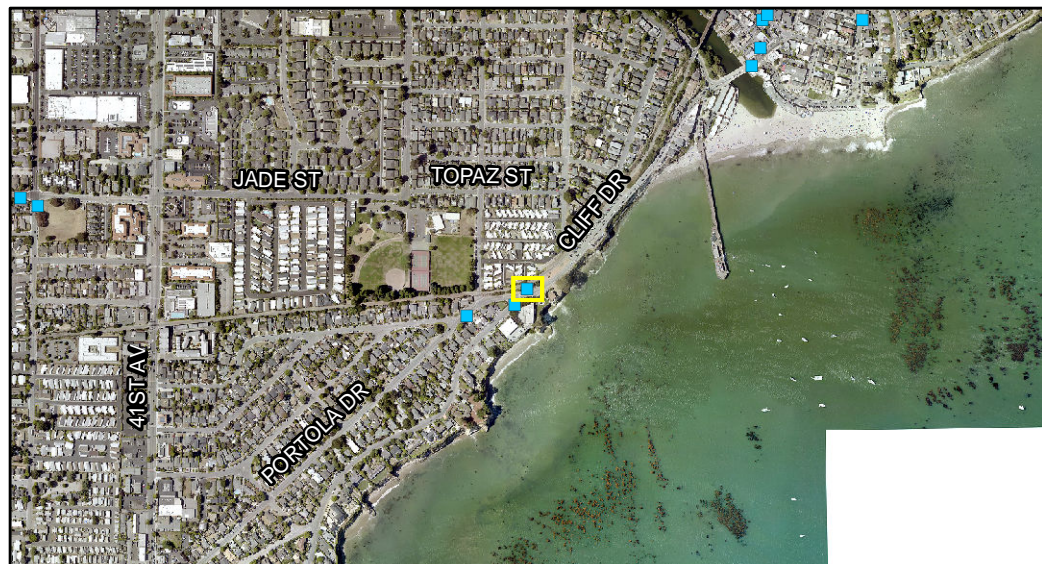
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	<i>Right</i>	<i>Capitola Village</i>	<i>0.5</i>
Line 2	<i>Right</i>	<i>Seacliff</i>	<i>3.5</i>
Line 3	<i>N/A</i>	<i>N/A</i>	
Confirmation Sign Panel		<i>N/A</i>	
Pacific Coast Route Sign Panel		<i>N/A</i>	<i>N/A</i>

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

Sign ID 0229

Latitude 36.968809

Longitude -121.957208

Description of Sign Location *Portola east of 47th Ave*

Direction of Travel *Westbound*



Sign Post *New*

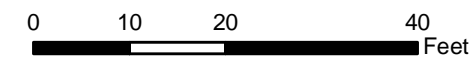
Installation Notes *Install in dirt approx 60 ft east of marked crosswalk*

Sign Type/Code *D11-1 mod + D1-3c mod*

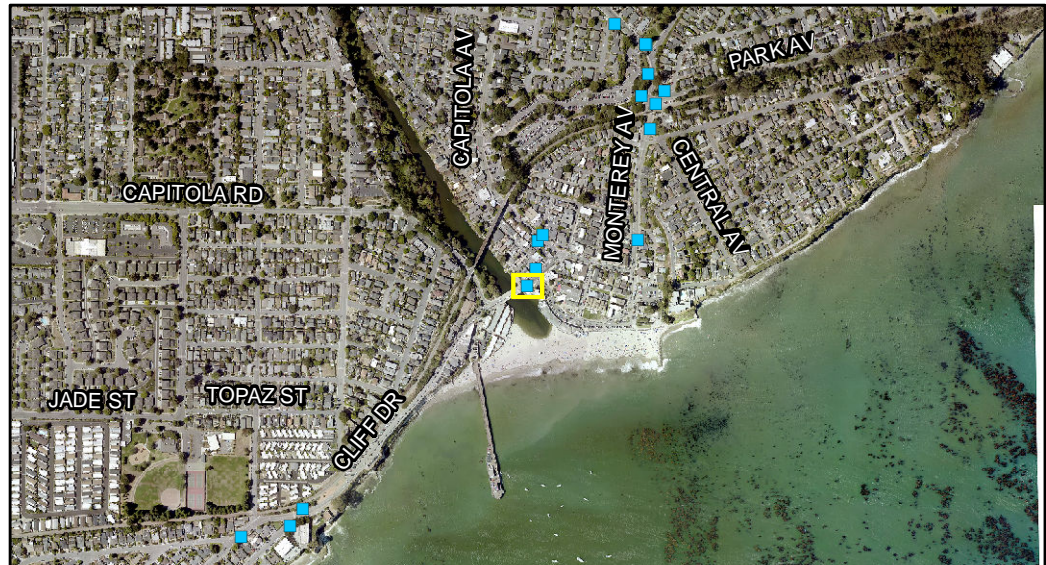
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	<i>Left</i>	<i>Pleasure Point</i>	<i>1.3</i>
Line 2	<i>Straight</i>	<i>Capitola Mall</i>	<i>1.6</i>
Line 3	<i>Straight</i>	<i>Santa Cruz</i>	<i>3.4</i>
Confirmation Sign Panel		<i>N/A</i>	
Pacific Coast Route Sign Panel	<i>N/A</i>	<i>N/A</i>	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

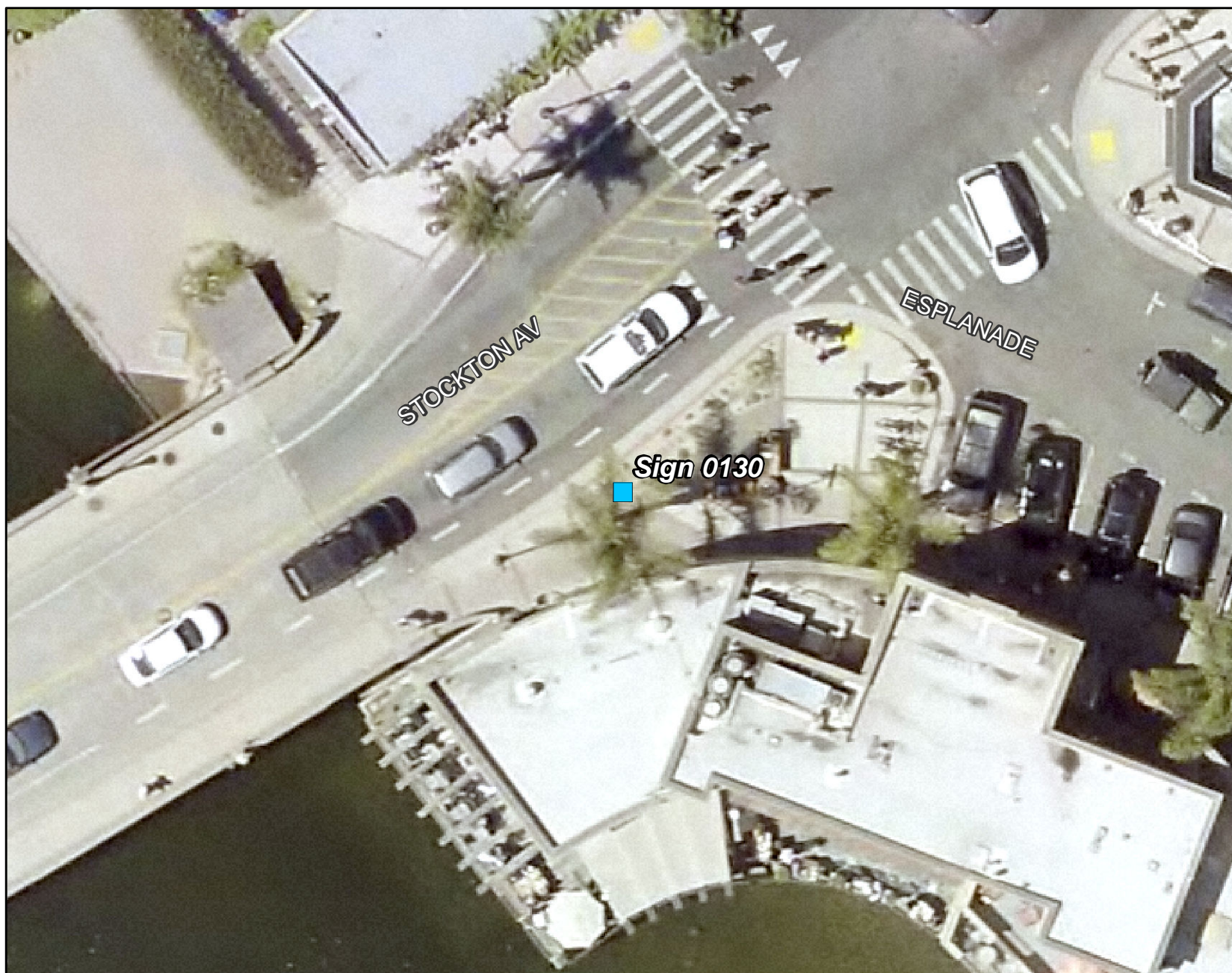
Sign ID **0130**

Latitude 36.972549

Longitude -121.952658

Description of Sign Location *East Cliff Drive west of Capitola Avenue*

Direction of Travel *Eastbound*



Sign Post *New*

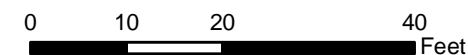
Installation Notes *Install in dirt landscaping west of Esplanade*

Sign Type/Code *D11-1 mod + D1-2c mod + D1-1b mod*

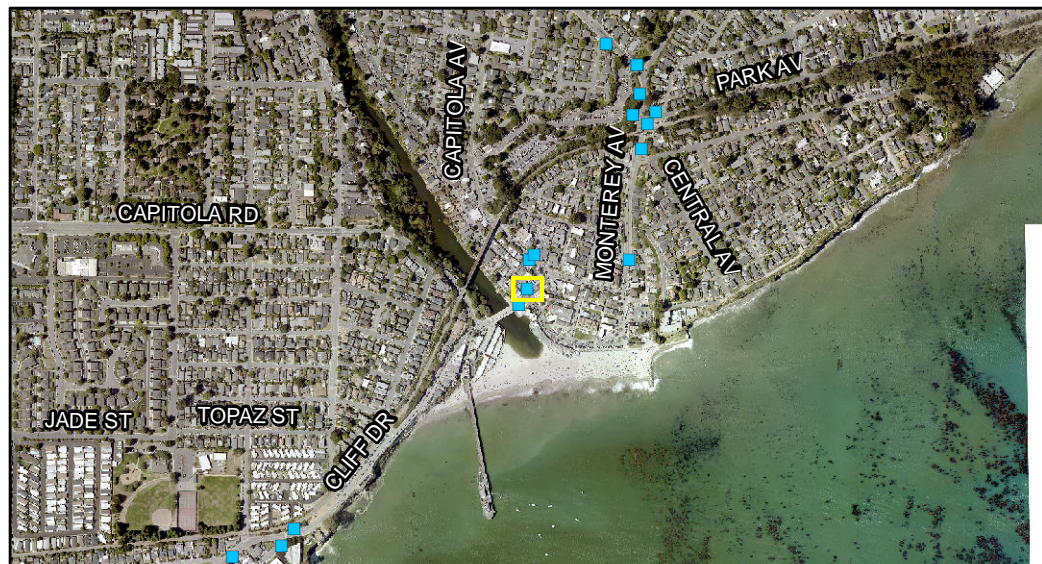
	Arrow Direction	Text	Miles
Directional Sign Panel	<i>Left</i>	<i>Soquel Village</i>	<i>1.2</i>
	<i>Right</i>	<i>Seacliff</i>	<i>3.1</i>
	<i>N/A</i>	<i>N/A</i>	
Confirmation Sign Panel		<i>N/A</i>	
Pacific Coast Route Sign Panel	<i>Right</i>	<i>Pacific Coast</i>	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

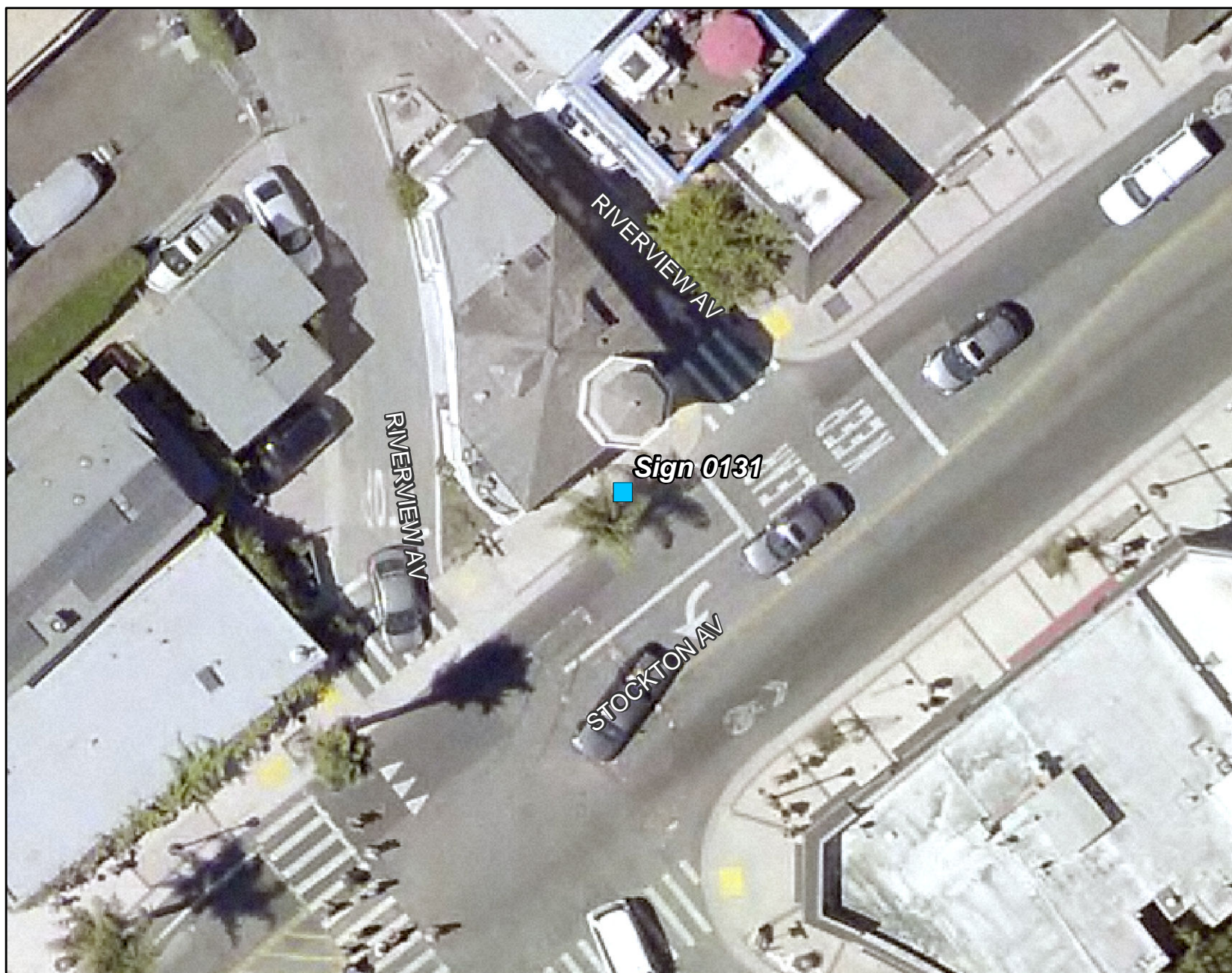
Sign ID 0131

Latitude 36.972833

Longitude -121.952486

Description of Sign Location *East Cliff drive east of Esplande*

Direction of Travel *Westbound*



Sign Post *New*

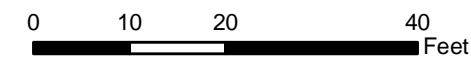
Installation Notes *Install in sidewalk curbside approx 8 ft east of smoking sign*

Sign Type/Code *D11-1c + D1-1b mod*

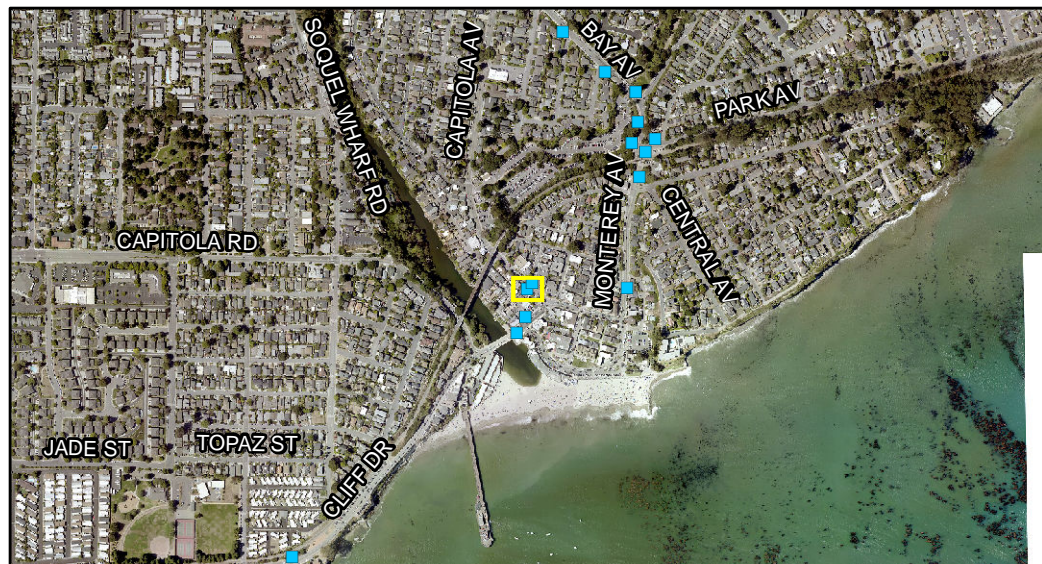
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	N/A	N/A	
Line 2	N/A	N/A	
Line 3	N/A	N/A	
Confirmation Sign Panel		TO Santa Cruz	
Pacific Coast Route Sign Panel	None	Pacific Coast	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

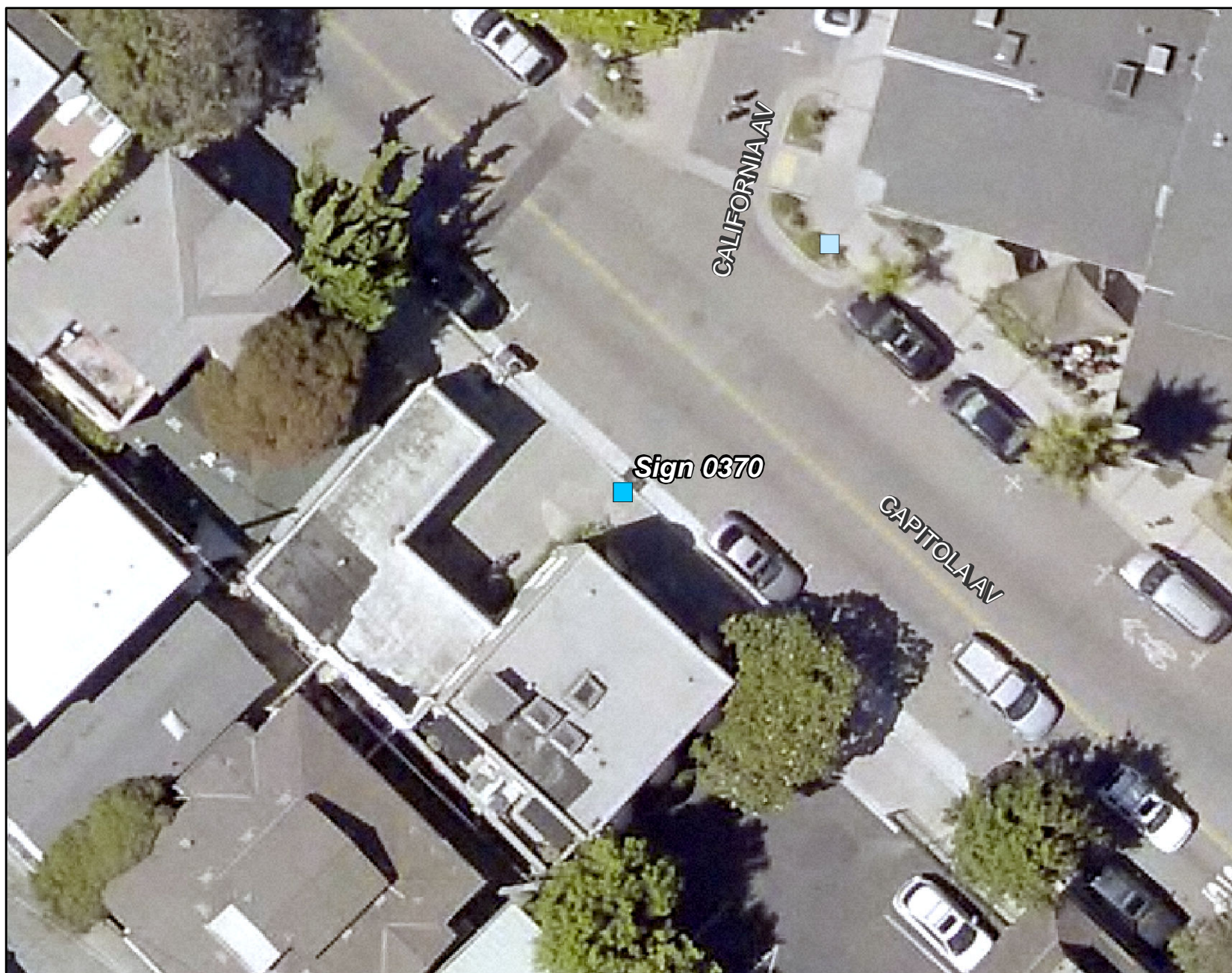
Sign ID **0370**

Latitude 36.973294

Longitude -121.952464

Description of Sign Location *Capitola Ave west of Stockton*

Direction of Travel *Southbound*



Sign Post *New*

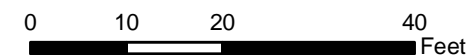
Installation Notes *Install in front of 307 Capitola Ave in same place as previous pole.*

Sign Type/Code *D11-1 mod + D1-2c mod*

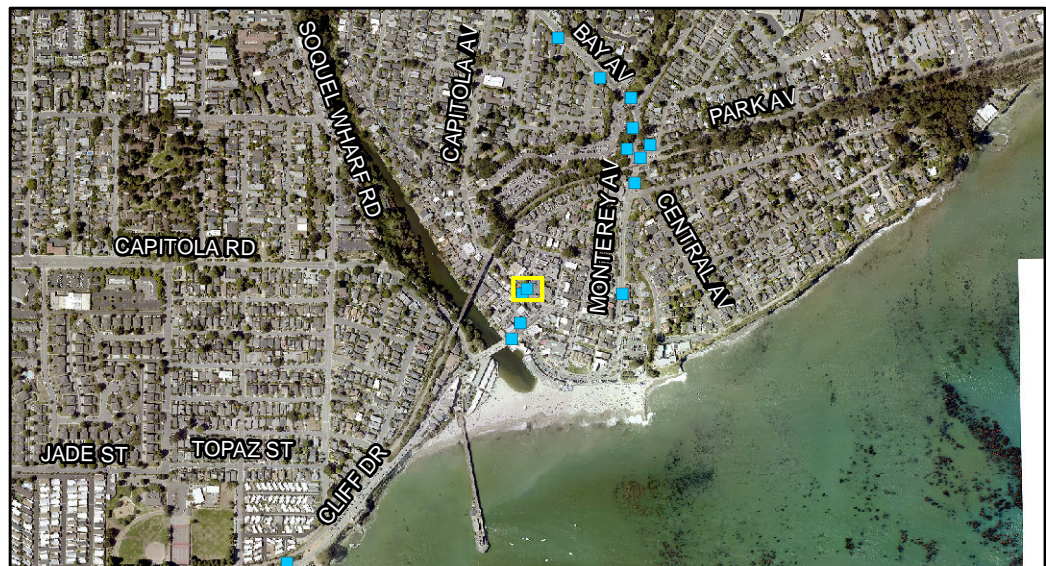
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	<i>Straight</i>	<i>Seacliff</i>	<i>3.1</i>
Line 2	<i>Right</i>	<i>Santa Cruz</i>	<i>3.8</i>
Line 3	<i>N/A</i>	<i>N/A</i>	
Confirmation Sign Panel		<i>N/A</i>	
Pacific Coast Route Sign Panel	<i>N/A</i>	<i>N/A</i>	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



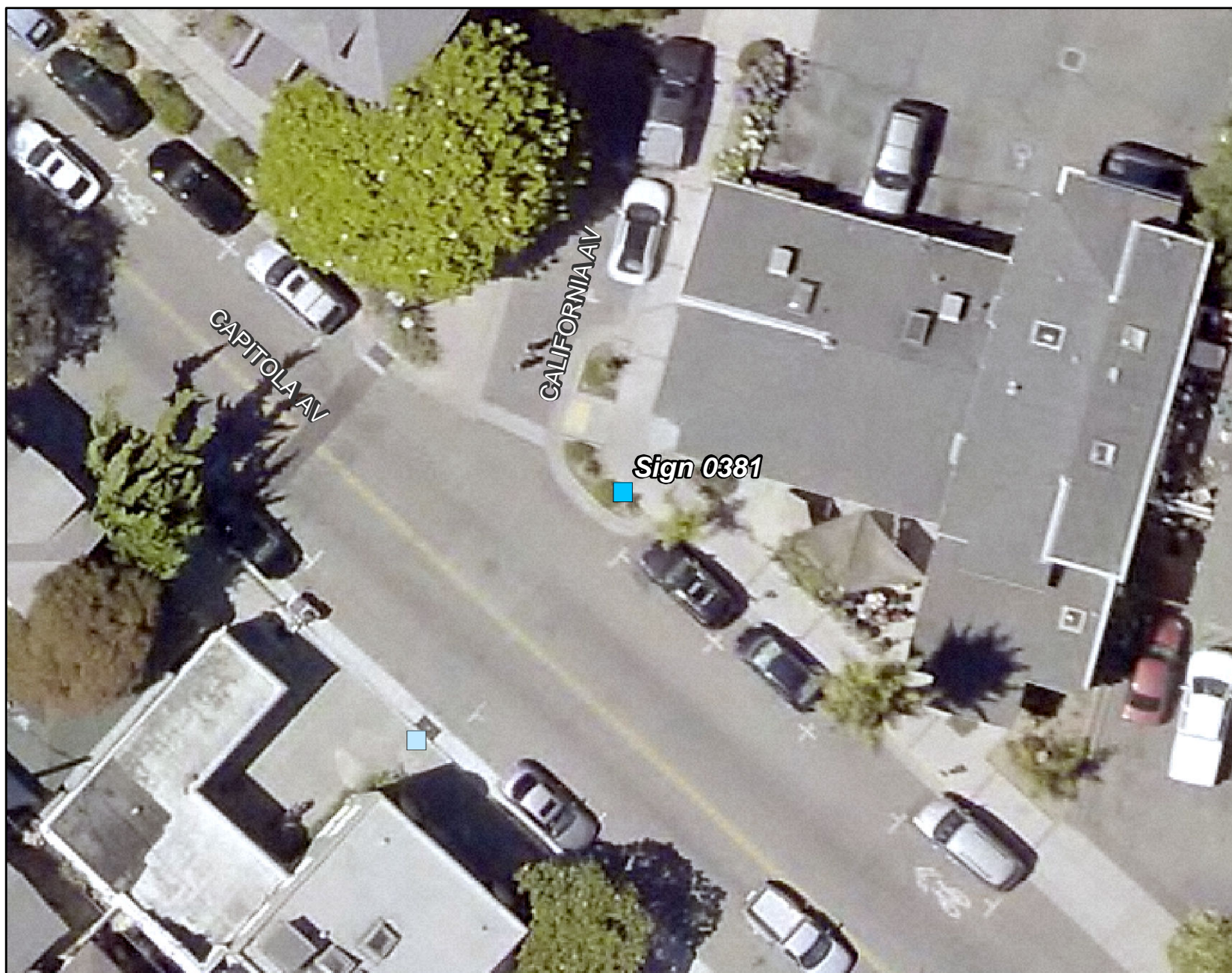
Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Sign ID 0381
 Latitude 36.97339
 Longitude -121.952367
 Description of Sign Location *Capitola Ave north of Stockton Ave*
 Direction of Travel *Northbound*

Jurisdiction
City of Capitola

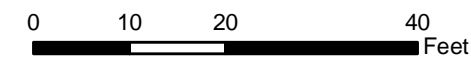


Sign Post *New*
 Installation Notes *Install in landscaping strip approx 15 ft south of California Ave*
 Sign Type/Code *D11-1c*

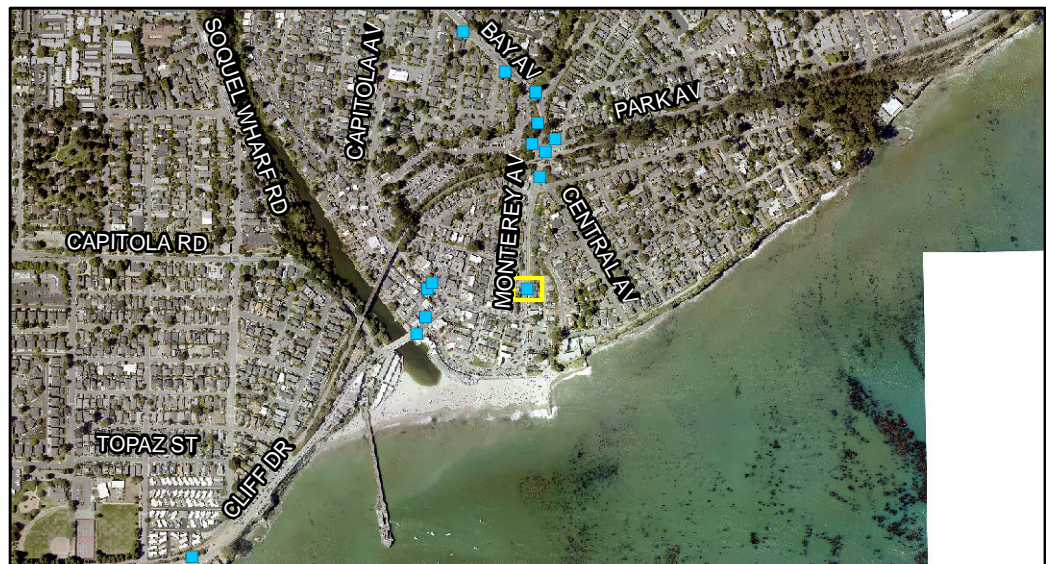
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	<i>N/A</i>	<i>N/A</i>	
Line 2	<i>N/A</i>	<i>N/A</i>	
Line 3	<i>N/A</i>	<i>N/A</i>	
Confirmation Sign Panel		<i>TO Soquel</i>	
Pacific Coast Route Sign Panel	<i>N/A</i>	<i>N/A</i>	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

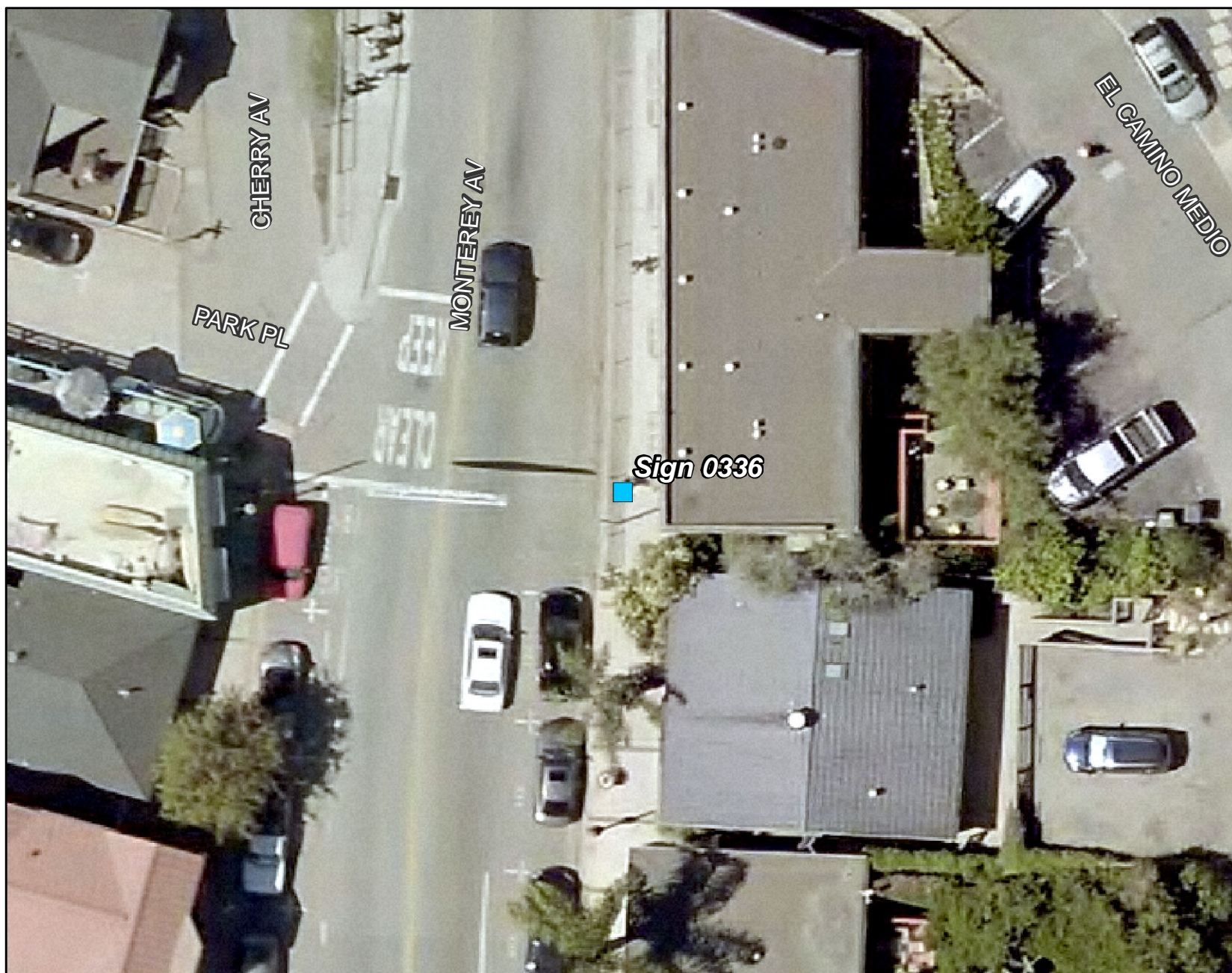
Sign ID **0336**

Latitude 36.973324

Longitude -121.950409

Description of Sign Location *Monterey Ave north of Capitola Ave*

Direction of Travel *Northbound*



Sign Post *New*

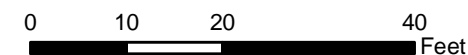
Installation Notes *Install at base of wall approx 14 ft north of No Parking sign*

Sign Type/Code *D11-1c*

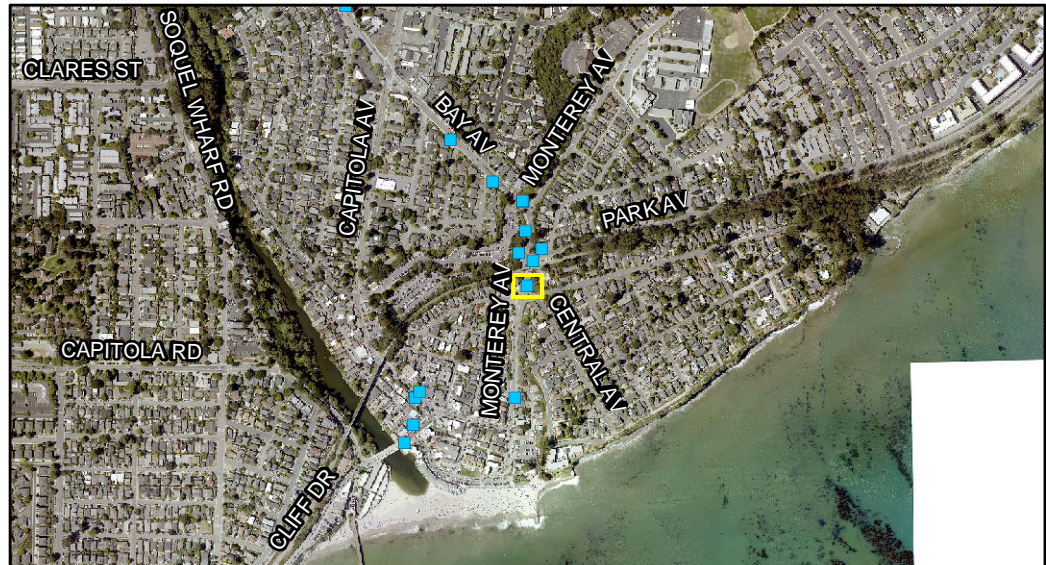
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	N/A	N/A	
Line 2	N/A	N/A	
Line 3	N/A	N/A	
Confirmation Sign Panel		<i>TO Seacliff</i>	
Pacific Coast Route Sign Panel		N/A	N/A

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

Sign ID 0061

Latitude 36.97517

Longitude -121.950182

Description of Sign Location *Monterey Ave south of Park Ave*

Direction of Travel *Northbound*



Sign Post *New*

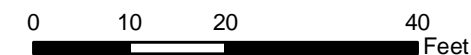
Installation Notes *Install in grass north of Escalona. Replace existing post; see post specifications for this location and add current sign stack (turn lanes). Place new signage below vehicle turn lane sign. Sign stack for PCR north of here is being removed.*

Sign Type/Code *D11-1 mod + D1-3c mod + D1-1b mod*

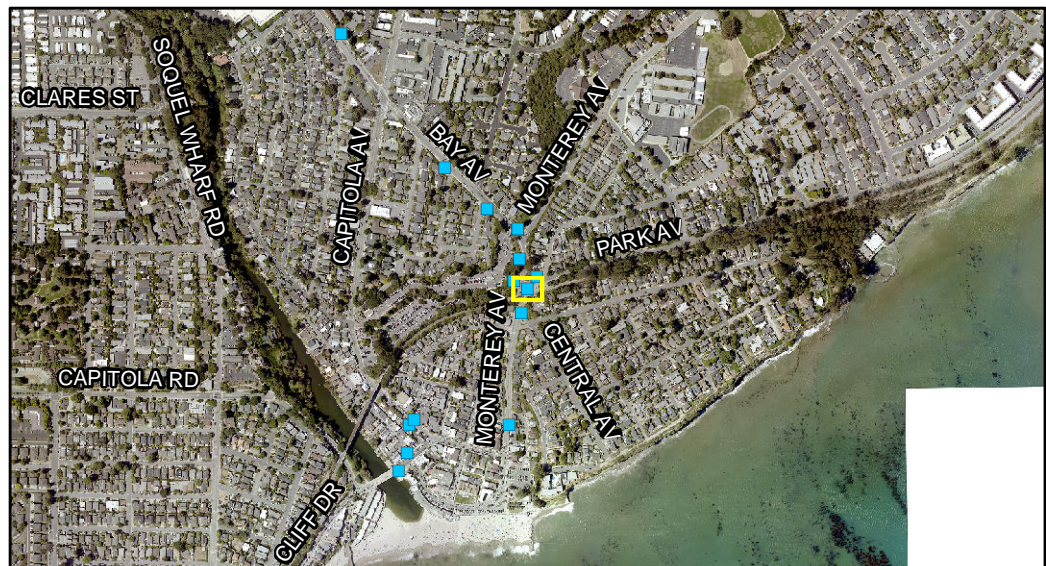
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	<i>Straight</i>	<i>Soquel Village</i>	<i>1.1</i>
Line 2	<i>Right</i>	<i>Cabrillo College</i>	<i>1.9</i>
Line 3	<i>Right</i>	<i>Seacliff</i>	<i>2.8</i>
Confirmation Sign Panel		<i>N/A</i>	
Pacific Coast Route Sign Panel	<i>Right</i>	<i>Pacific Coast</i>	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

Sign ID **1003**

Latitude 36.975581

Longitude -121.950077

Description of Sign Location *Monterey Ave south of Park Ave*

Direction of Travel *Northbound*



Sign Post *Remove Pacific Coast: 3 in stack 24x40*

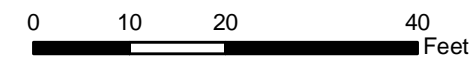
Installation Notes *Remove bike signage from post; to be replaced by sign ID 061*

Sign Type/
Code

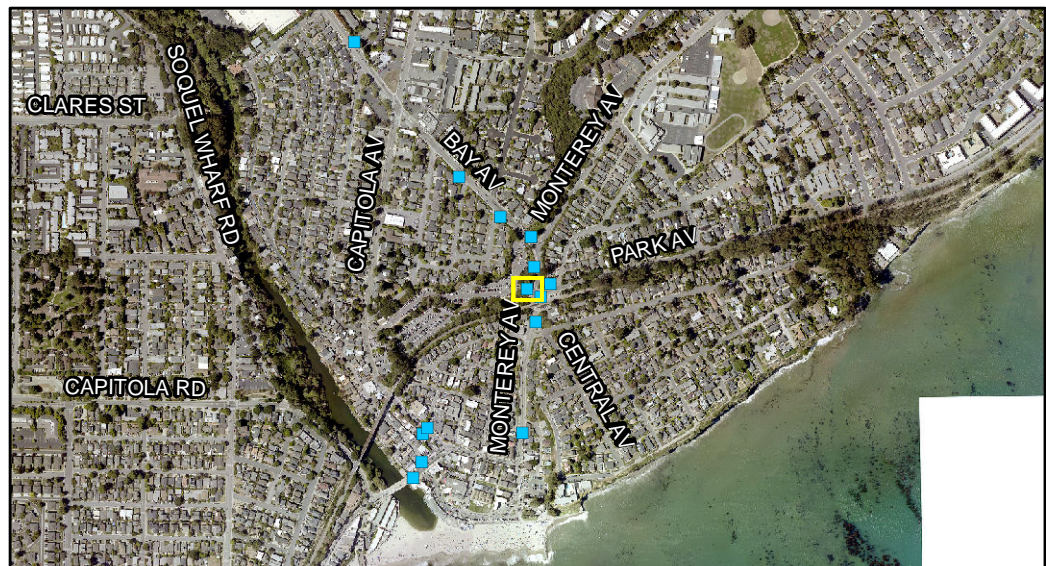
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	N/A	N/A	
Line 2	N/A	N/A	
Line 3	N/A	N/A	
Confirmation Sign Panel		N/A	
Pacific Coast Route Sign Panel	N/A	N/A	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

Sign ID **1004**

Latitude 36.975715

Longitude -121.950365

Description of Sign Location *Park Ave across Monterey Ave*

Direction of Travel *Eastbound*



Sign Post *Remove Pacific Coast: 3 in stack 24x40*

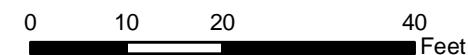
Installation Notes *Remove bike sign post completely*

Sign Type/
Code

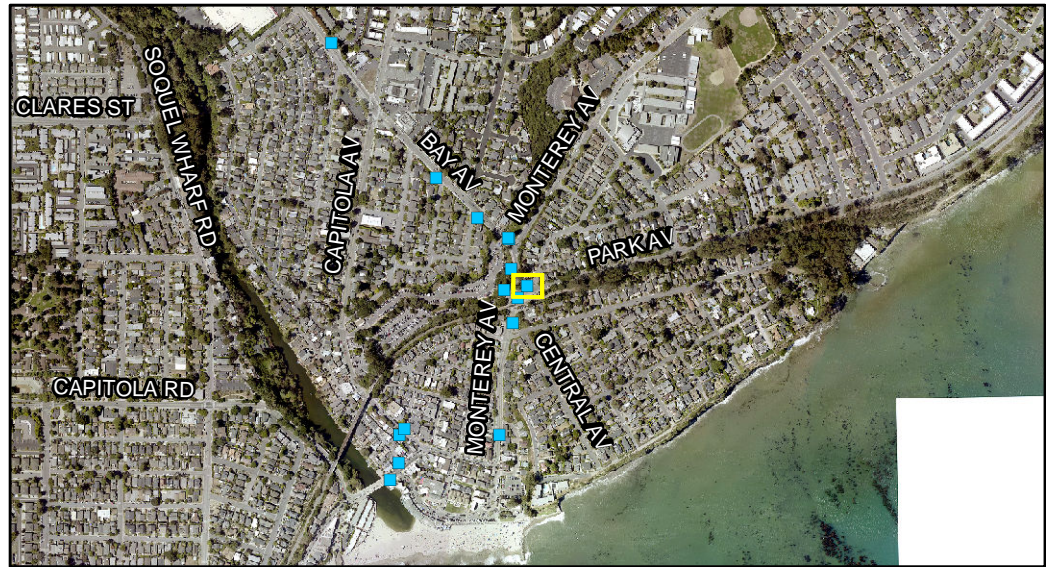
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	N/A	N/A	
Line 2	N/A	N/A	
Line 3	N/A	N/A	
Confirmation Sign Panel		N/A	
Pacific Coast Route Sign Panel	N/A	N/A	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

Sign ID 0066

Latitude 36.975789

Longitude -121.949893

Description of Sign Location *Park Ave east of Park Ave*

Direction of Travel *Westbound*



Sign Post *New*

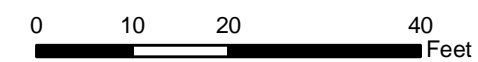
Installation Notes *Install on back side of sidewalk west of McCormick. Remove PCR sign stack on west side of Park/Monterey intersection.*

Sign Type/Code *D11-1 mod + D1-2c mod + D1-1b mod*

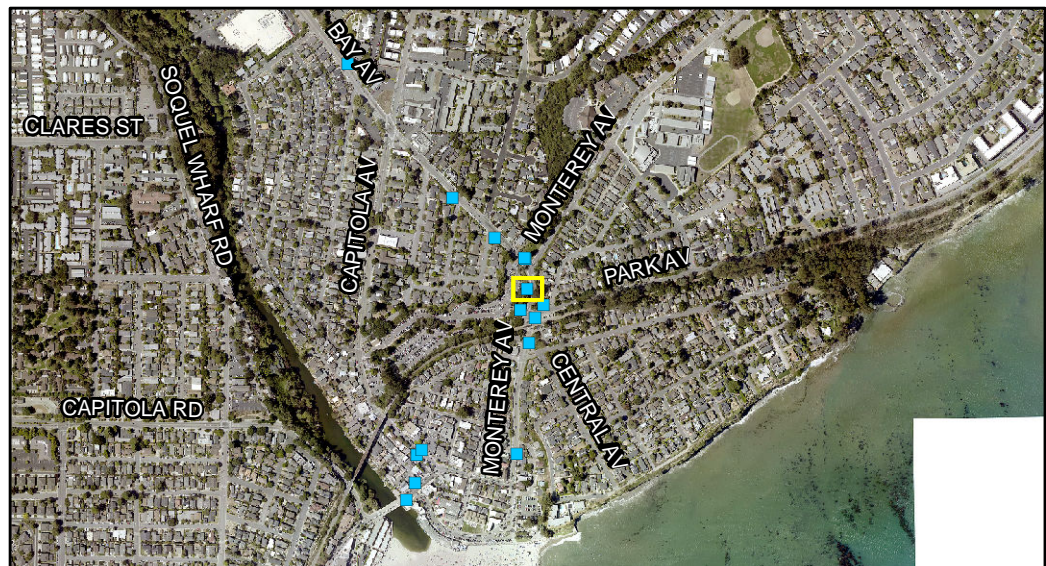
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	<i>Left</i>	<i>Capitola Village</i>	<i>0.3</i>
Line 2	<i>Right</i>	<i>Soquel Village</i>	<i>1</i>
Line 3	<i>N/A</i>	<i>N/A</i>	
Confirmation Sign Panel		<i>N/A</i>	
Pacific Coast Route Sign Panel	<i>Left</i>	<i>Pacific Coast</i>	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

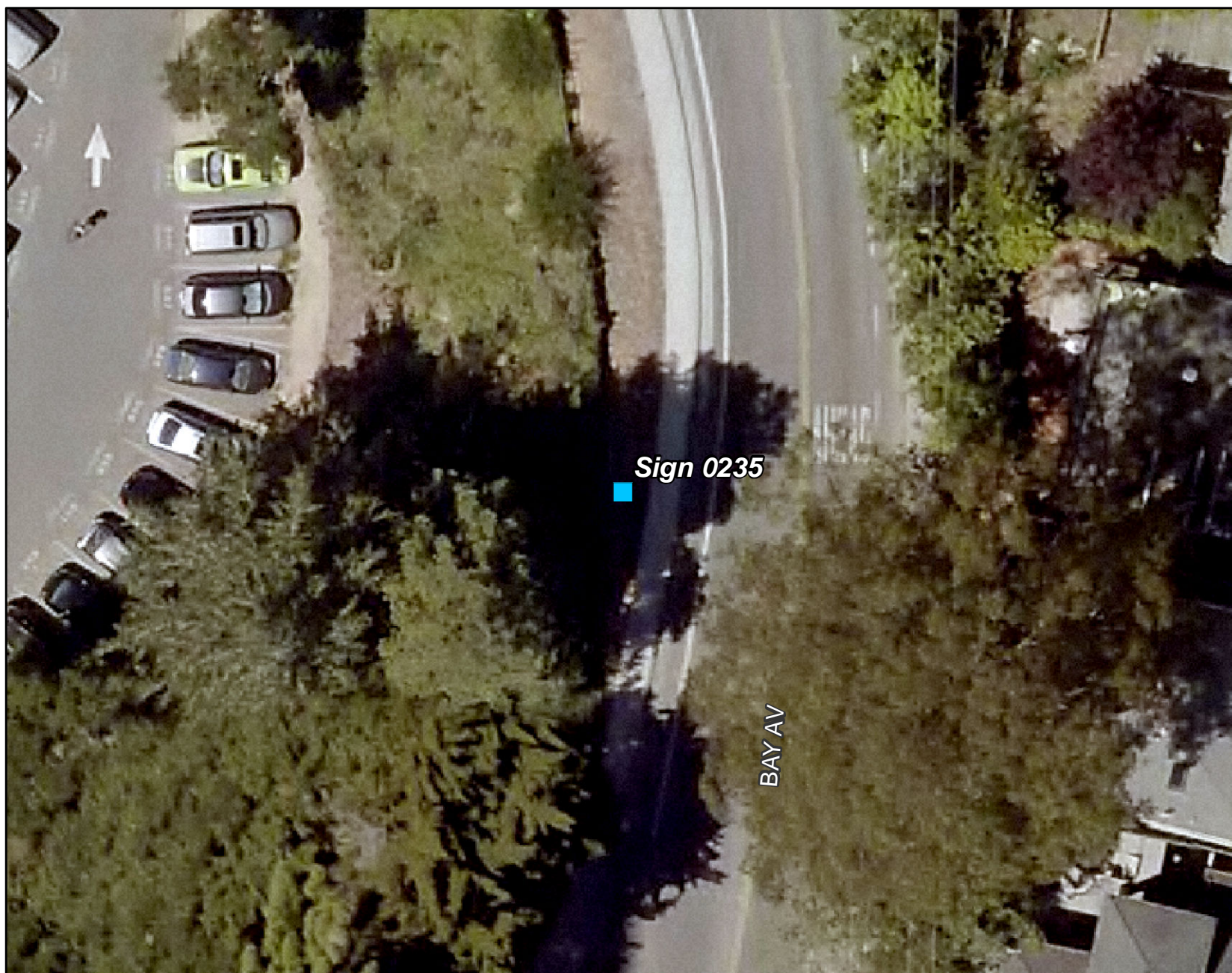
Sign ID **0235**

Latitude 36.976067

Longitude -121.950238

Description of Sign Location *Monterey Ave north of Park Ave*

Direction of Travel *Southbound*



Sign Post *New*

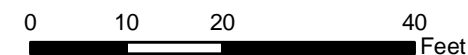
Installation Notes *Install in dirt on back side of sidewalk 20 ft north of RR sign.*

Sign Type/Code *D11-1 mod + D1-2c mod*

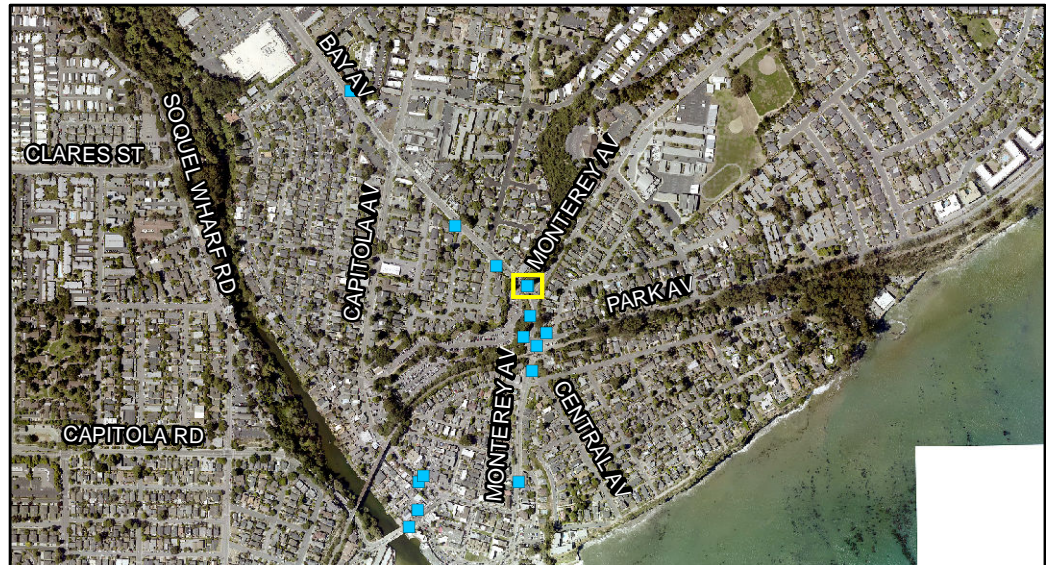
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	<i>Straight</i>	<i>Capitola Village</i>	<i>0.3</i>
Line 2	<i>Left</i>	<i>Seacliff</i>	<i>2.8</i>
Line 3	<i>N/A</i>	<i>N/A</i>	
Confirmation Sign Panel		<i>N/A</i>	
Pacific Coast Route Sign Panel		<i>N/A</i>	<i>N/A</i>

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

Sign ID **1005**

Latitude 36.976569

Longitude -121.950303

Description of Sign Location *Bay Ave north of Monterey Ave*

Direction of Travel *Northbound*



Sign Post *Remove Bike Lane: 1 in stack 24x18*

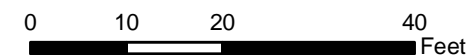
Installation Notes *Remove sign; keep post for sign ID 335*

Sign Type/
Code

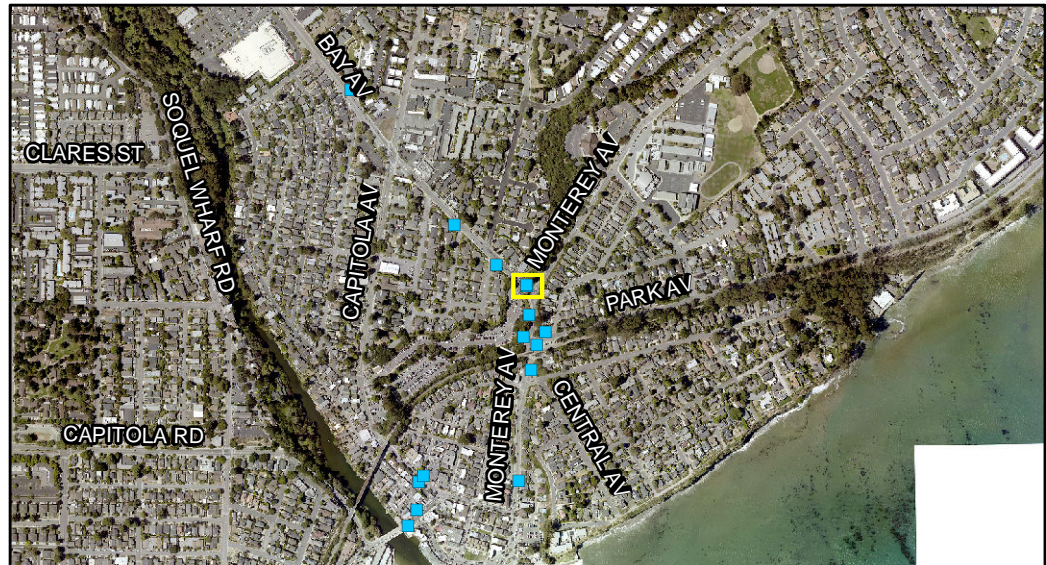
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	N/A	N/A	
Line 2	N/A	N/A	
Line 3	N/A	N/A	
Confirmation Sign Panel		N/A	
Pacific Coast Route Sign Panel	N/A	N/A	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

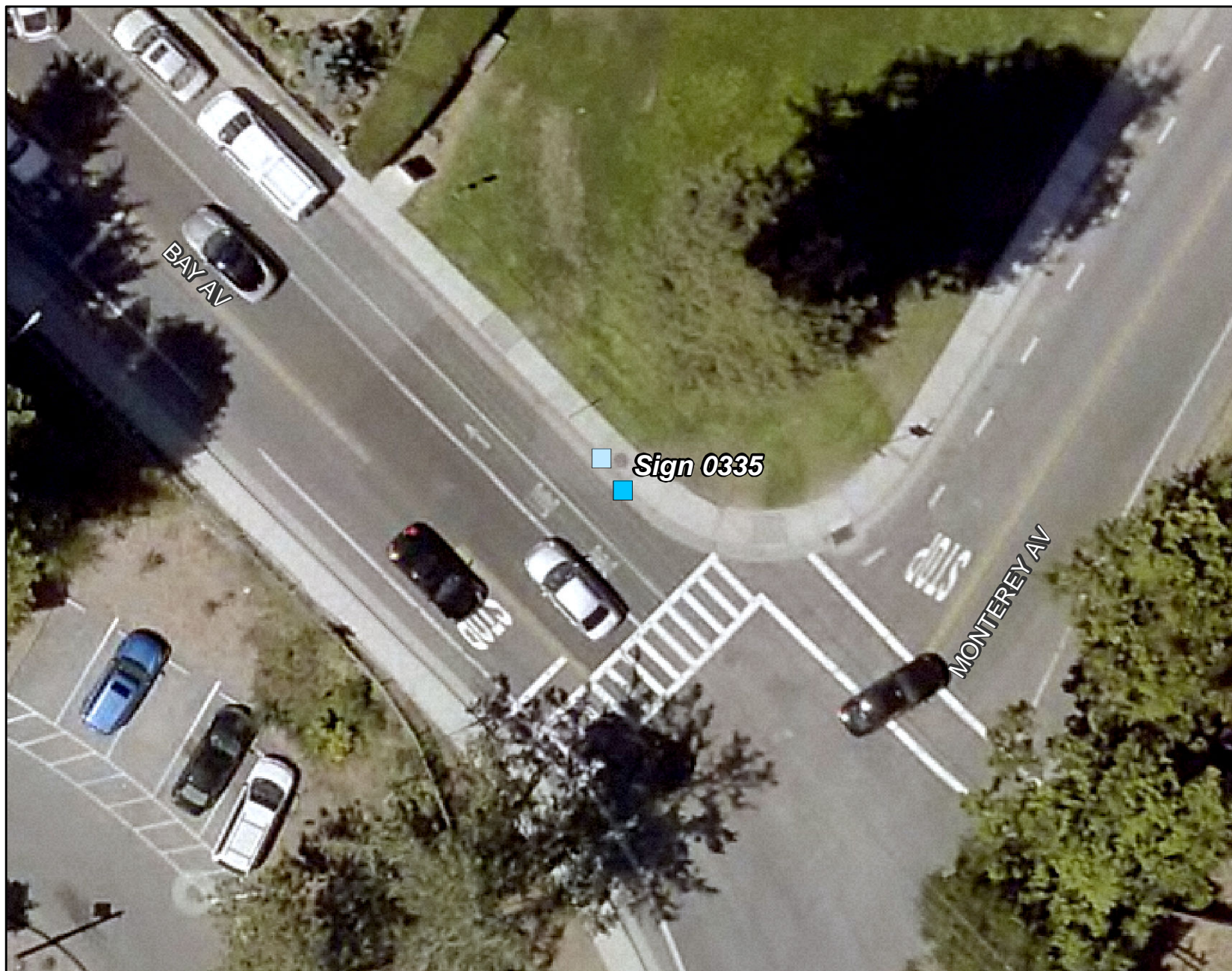
Sign ID **0335**

Latitude 36.976556

Longitude -121.950292

Description of Sign Location *Bay Ave NW of Monterey Ave*

Direction of Travel *Northbound*



Sign Post *Existing: Bike Lane sign square metal post*

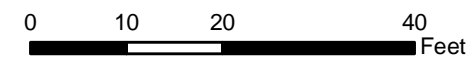
Installation Notes *Replace bike lane sign*

Sign Type/Code *D11-1c*

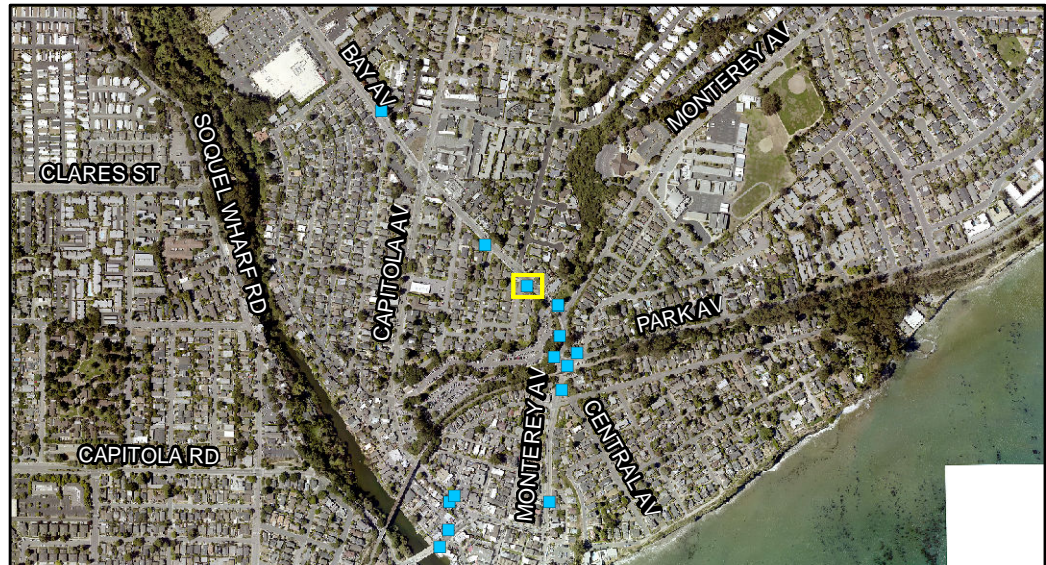
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	N/A	N/A	
Line 2	N/A	N/A	
Line 3	N/A	N/A	
Confirmation Sign Panel		<i>TO Soquel</i>	
Pacific Coast Route Sign Panel		N/A	N/A

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

Sign ID **1006**

Latitude 36.976887

Longitude -121.950935

Description of Sign Location *Bay Ave south of Pilgrim Dr*

Direction of Travel *Southbound*



Sign Post *Remove Bike Lane: 1 in stack 24x18*

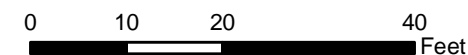
Installation Notes *Remove bike lane sign from post*

Sign Type/Code

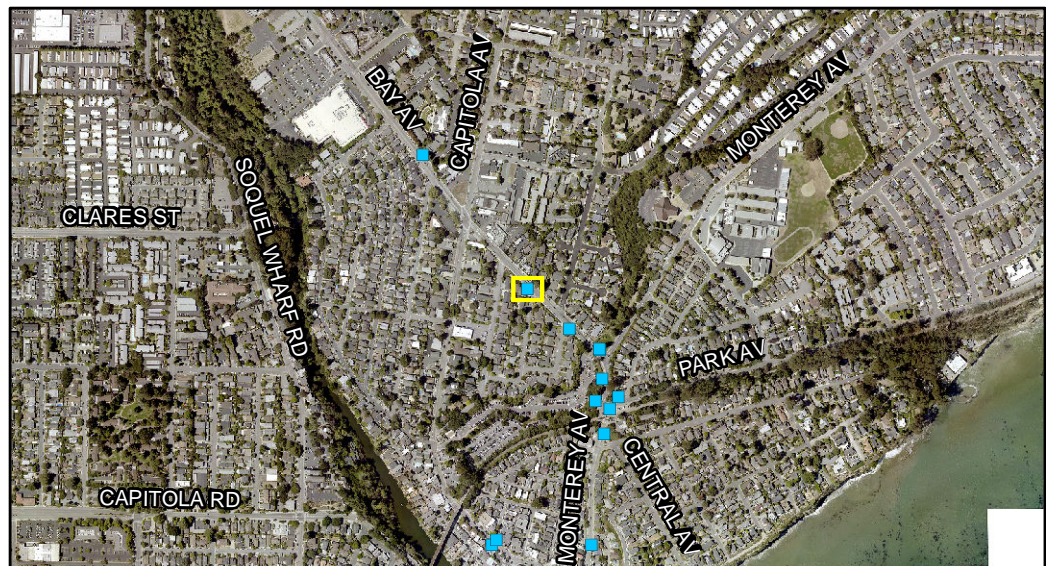
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	N/A	N/A	
Line 2	N/A	N/A	
Line 3	N/A	N/A	
Confirmation Sign Panel		N/A	
Pacific Coast Route Sign Panel	N/A	N/A	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

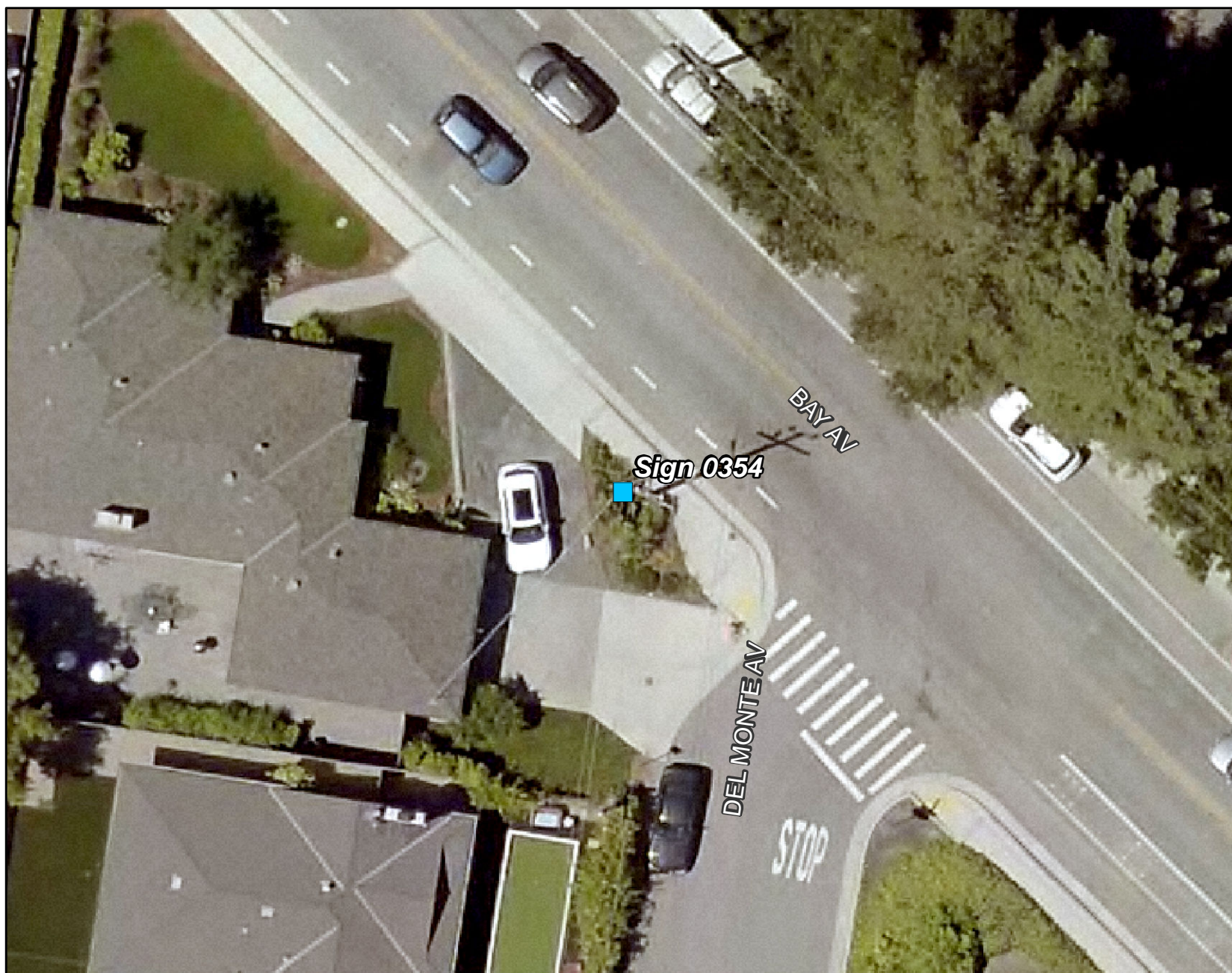
Sign ID **0354**

Latitude 36.977547

Longitude -121.951808

Description of Sign Location *Bay Ave west of Del Monte*

Direction of Travel *Southbound*



Sign Post *New*

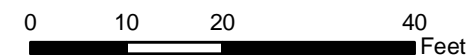
Installation Notes *Install in dirt landscaping on back side of sidewalk in front of utility pole.*

Sign Type/Code *D11-1c*

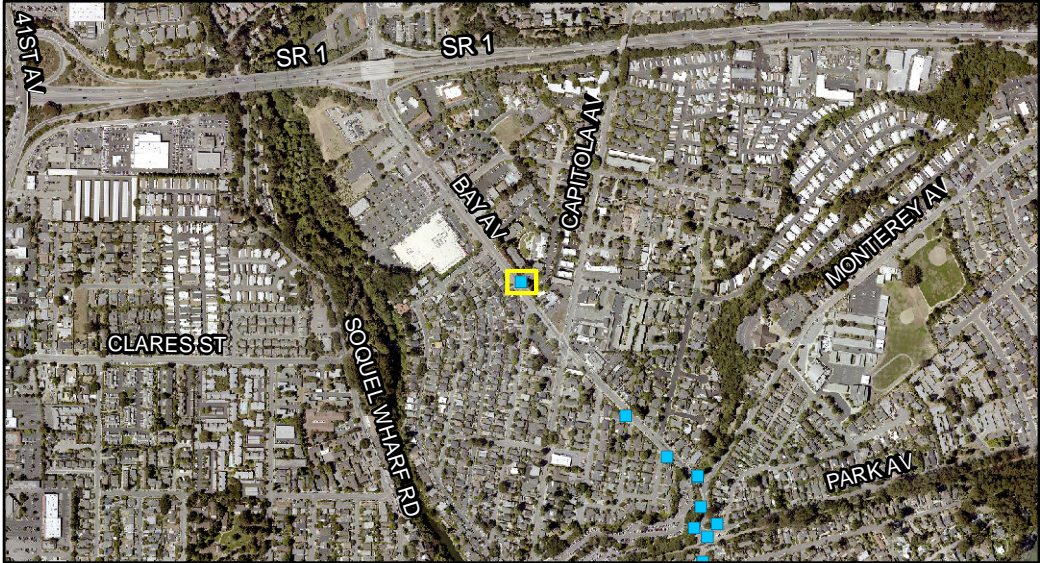
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	N/A	N/A	
Line 2	N/A	N/A	
Line 3	N/A	N/A	
Confirmation Sign Panel		<i>TO Capitola Village</i>	
Pacific Coast Route Sign Panel	N/A	N/A	

NOTE: FOR DETAILS NOT SHOWN REFER TO CALTRANS 2015 STANDARD PLANS AND SPECIFICATIONS.

- Legend
- Installation location / ■ Removal location
 - Other installation or removal in jurisdiction *City of Capitola*
 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

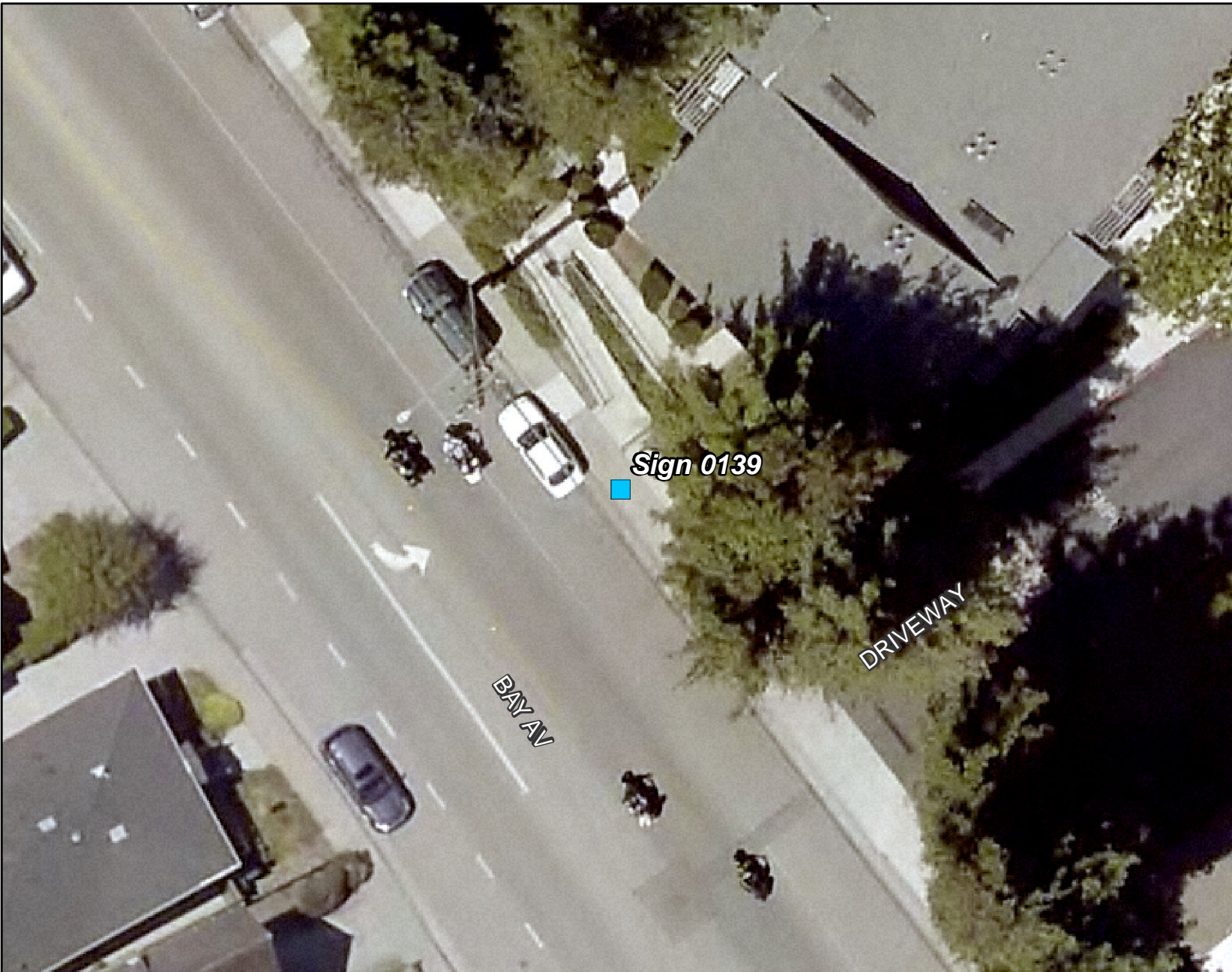
Sign ID **0139**

Latitude 36.979736

Longitude -121.953998

Description of Sign Location *Bay Avenue north of Capitola Avenue*

Direction of Travel *Northbound*



Sign Post *New*

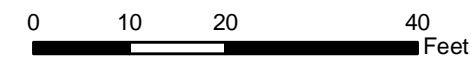
Installation Notes *Install in sidewalk curbside approx 10 ft south of wheelchair ramp*

Sign Type/Code *D11-1c*

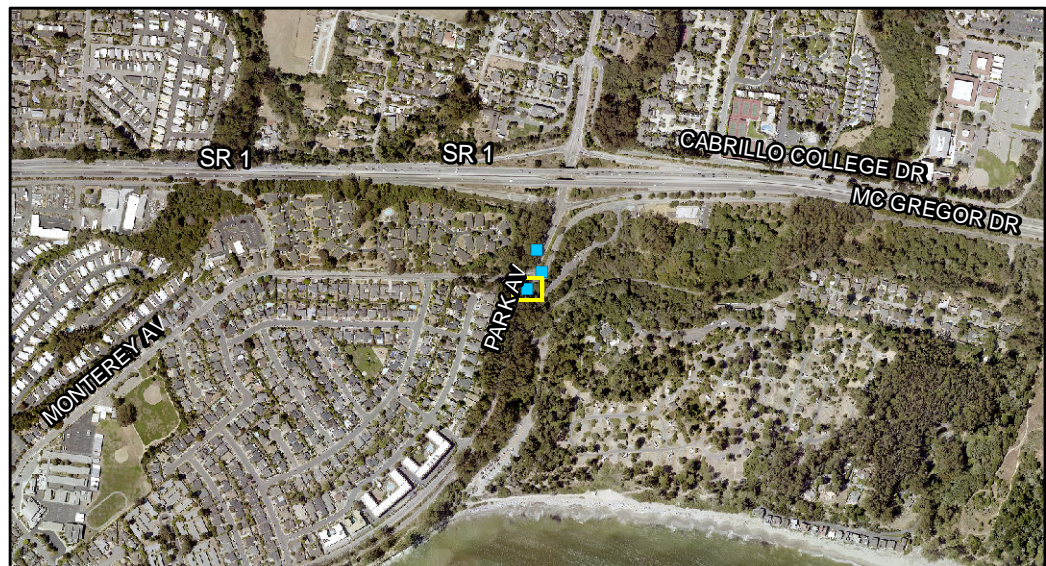
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	N/A	N/A	
Line 2	N/A	N/A	
Line 3	N/A	N/A	
Confirmation Sign Panel		<i>TO Soquel</i>	
Pacific Coast Route Sign Panel		N/A	N/A

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- Legend
- Installation location / ■ Removal location
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 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

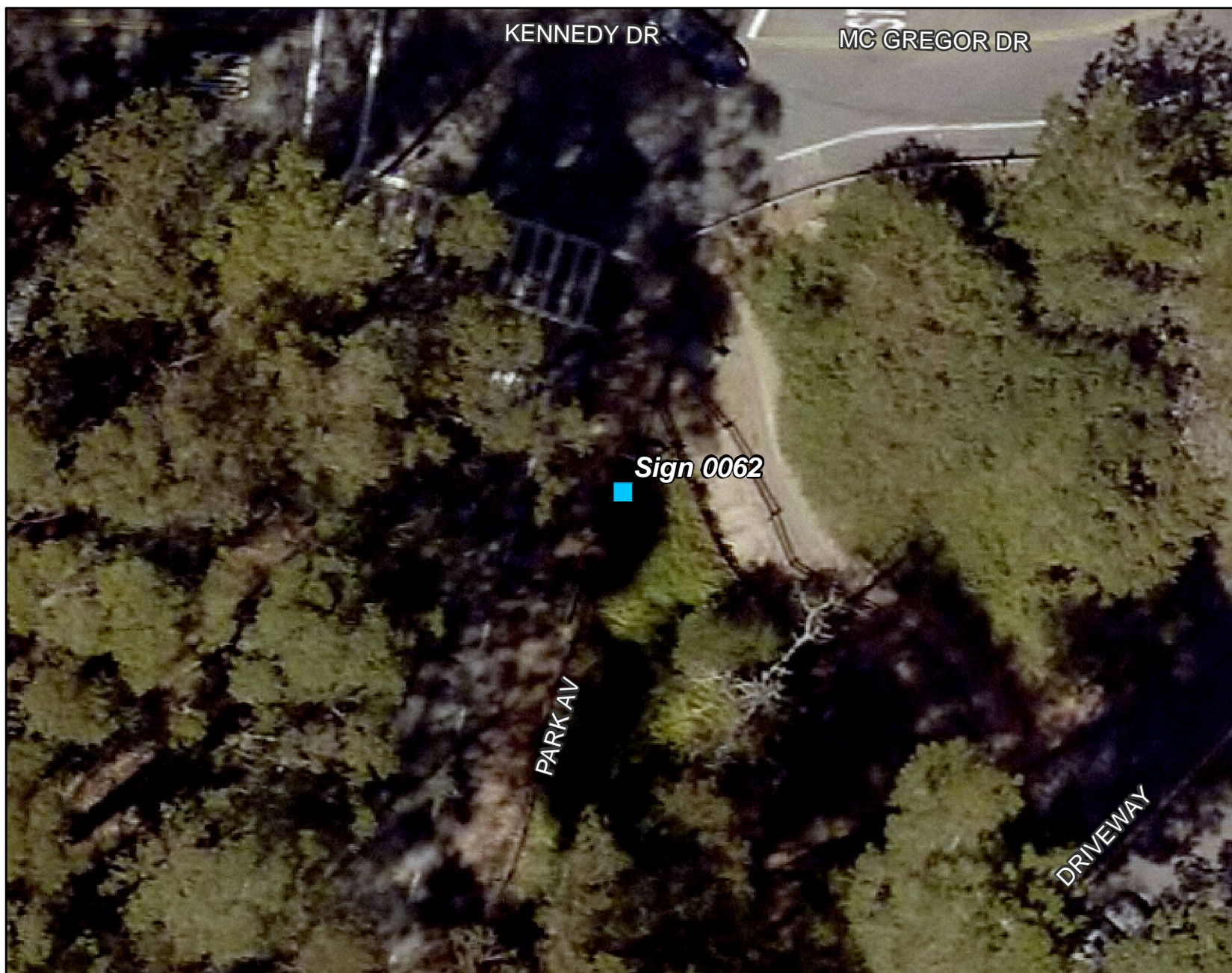
Sign ID **0062**

Latitude 36.982121

Longitude -121.937779

Description of Sign Location *Park Ave south of McGregor*

Direction of Travel *Northbound*



Sign Post *New*

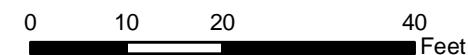
Installation Notes *Install approximately 10 ft south of the end of sidewalk in dirt.*

Sign Type/Code *D11-1 mod + D1-3c mod + D1-1b mod*

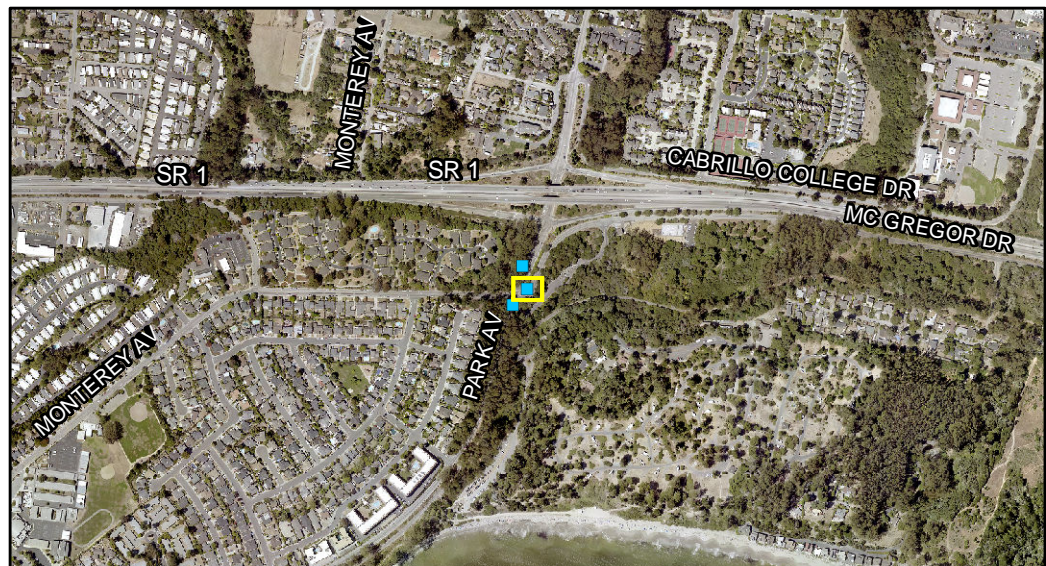
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	<i>Right</i>	<i>New Brighton</i>	<i>0.2</i>
Line 2	<i>Straight</i>	<i>Cabrillo College</i>	<i>1</i>
Line 3	<i>Right</i>	<i>Seacliff</i>	<i>1.9</i>
Confirmation Sign Panel		<i>N/A</i>	
Pacific Coast Route Sign Panel	<i>Straight</i>	<i>Pacific Coast</i>	

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- Legend
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 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

Sign ID **0065**

Latitude 36.982406

Longitude -121.937489

Description of Sign Location *McGregor Drive east of Park Ave*

Direction of Travel *Westbound*



Sign Post *New*

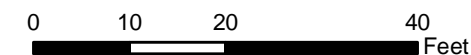
Installation Notes *Make sure to clear utilities. Install between gas line and curb.*

Sign Type/Code *D11-1 mod + D1-2c mod*

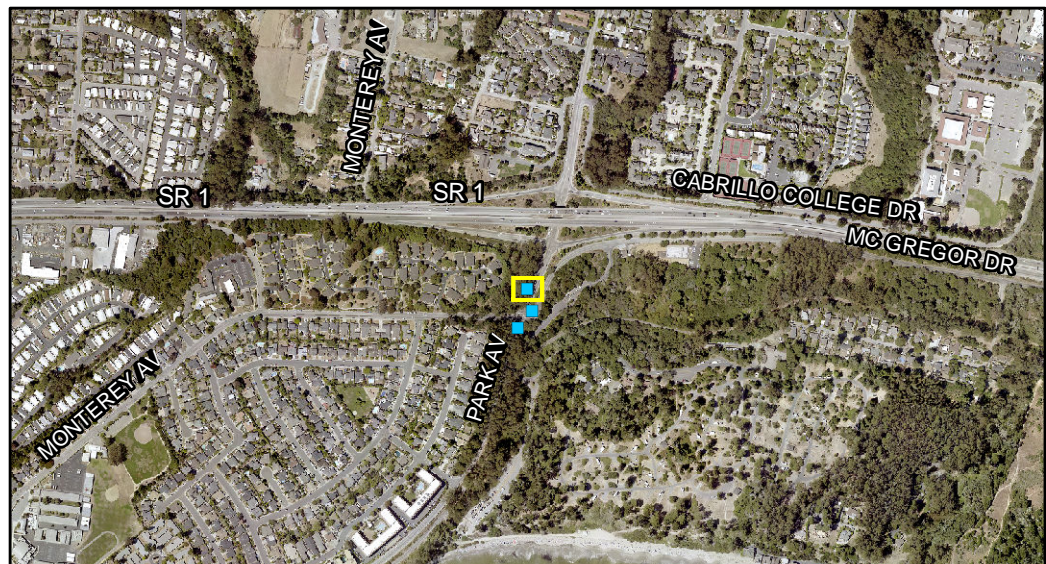
	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	<i>Left</i>	<i>Capitola Village</i>	<i>1.2</i>
Line 2	<i>Left</i>	<i>Santa Cruz</i>	<i>4.3</i>
Line 3	<i>N/A</i>	<i>N/A</i>	
Confirmation Sign Panel		<i>N/A</i>	
Pacific Coast Route Sign Panel	<i>N/A</i>	<i>N/A</i>	

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 - Other installation or removal in different jurisdiction



Scale: 1" = 20'



Countywide Bicycle Route Signage Project

Santa Cruz County
Regional Transportation Commission
1523 Pacific Ave
Santa Cruz, CA 95060

Date of production: 10/23/2018

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Jurisdiction
City of Capitola

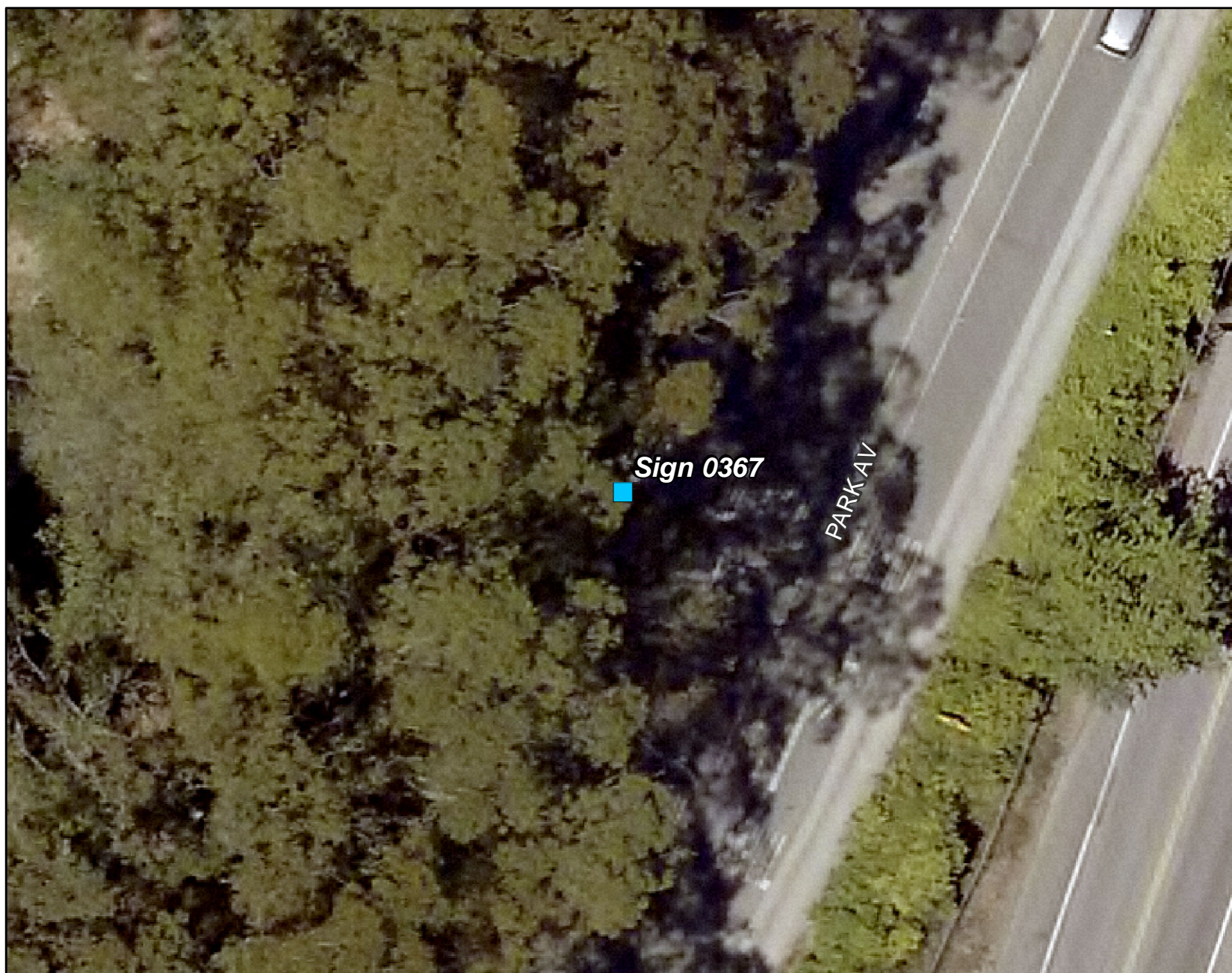
Sign ID **0367**

Latitude 36.98277

Longitude -121.93759

Description of Sign Location *Park north of McGregor/Kennedy*

Direction of Travel *Southbound*



Sign Post *New*

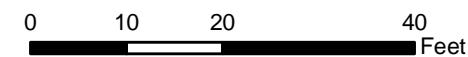
Installation Notes *Install in dirt south of large New Brighton sign far enough into dirt that it does not block bike lane. Do not block stop sign.*

Sign Type/Code *D11-1 mod + D1-3c mod*

	Arrow Direction	Text	Miles
Directional Sign Panel			
Line 1	<i>Left</i>	<i>New Brighton</i>	<i>0.2</i>
Line 2	<i>Straight</i>	<i>Capitola</i>	<i>1.4</i>
Line 3	<i>Left</i>	<i>Seacliff</i>	<i>1.9</i>
Confirmation Sign Panel		<i>N/A</i>	
Pacific Coast Route Sign Panel	<i>N/A</i>	<i>N/A</i>	

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- Legend
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 - Other installation or removal in different jurisdiction



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