

City of Capitola Agenda

Mayor: Dennis Norton
Vice Mayor: Ed Bottorff
Council Members: Jacques Bertrand
Stephanie Harlan
Michael Termini
Treasurer: Christine McBroom



REVISED

CAPITOLA CITY COUNCIL REGULAR MEETING

THURSDAY, FEBRUARY 26, 2015

**CITY HALL COUNCIL CHAMBERS
420 CAPITOLA AVENUE, CAPITOLA, CA 95010**

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM

All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.

- 1. ROLL CALL AND PLEDGE OF ALLEGIANCE**
Council Members Stephanie Harlan, Ed Bottorff, Jacques Bertrand, Michael Termini, and Mayor Dennis Norton
- 2. PRESENTATIONS**
 - A. Certificate of Appreciation to Mick Routh for his terms on the Planning Commission.
 - B. Certificate of Appreciation to Elisabeth Russell for her terms on the Commission on the Environment.
- 3. ADDITIONAL MATERIALS**

Additional information submitted to the City Council after distribution of the agenda packet.

 - A. 7.A.
DETAILS:
Volunteer Profile: Kristen Petersen.

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B. 9.C.
DETAILS:
Emails from Ron Burke and Molly Ording.

C. 9.F.
DETAILS:
Email from Debbie Carson.

4. ADDITIONS AND DELETIONS TO AGENDA

5. PUBLIC COMMENTS

Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

6. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

City Council Members/City Treasurer/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration.

7. BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS

A. Review City Council appointments/reappointments to the City's Commission on the Environment, Traffic and Parking Commission, and the Historical Museum Board.

RECOMMENDED ACTION:
Make appointment(s)/reappointment(s).

8. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.

Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

A. Consider approving the January 8, 2015; January 22, 2015; and February 11, 2015, Regular City Council Meeting Minutes; and the January 29, 2015, Special City Council Workshop Meeting Minutes.

RECOMMENDED ACTION:
Approve Minutes.

B. Approval of City Check Register Reports dated January 16, 2015; January 23, 2015; January 30, 2015; February 6, 2015; and February 13, 2015.

RECOMMENDED ACTION:
Approve the City Check Register Reports.

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9. GENERAL GOVERNMENT / PUBLIC HEARINGS

General Government items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A. Approve a modification to a general event permit for a fireworks show by the Monte Foundation in the City of Capitola.
RECOMMENDED ACTION:
Set the date for the 2015 Monte Foundation Fireworks Show, and authorize the City Manager to issue a special event permit.
- B. Presentation regarding the Santa Cruz Metropolitan Transit District provided by Alex Clifford, CEO.
RECOMMENDED ACTION:
Receive Presentation.
- C. Report regarding the Traffic and Parking Commission mission.
RECOMMENDED ACTION:
Receive Report and provide direction.
- D. 835 BAY AVENUE #15-011 APN: 035-011-03, 035-381-01
Extension request for a Conditional Use Permit for the temporary display of a model manufactured home and monument sign permit for the manufactured home sales business (Ideal Homes) with the addition of temporary storage of vehicles for the Toyota Dealership in the CC (Community Commercial) Zoning District.
Environmental Determination: Categorical Exemption
Property Owner: Redtree Properties, owner/filed: 1/22/15
Representative: John Barss, Ideal Homes; Gary Shipman, Toyota
RECOMMENDED ACTION:
Approve Extension of Conditional Use Permit.
- E. Consideration of Esplanade Park water use plan.
RECOMMENDED ACTION:
Direct the Public Works Department to take the following actions regarding lawn areas in Esplanade Park and other parks:
1. Maintain the lawn areas at Esplanade Park as high value community areas.
2. Remove non-high value lawn Monterey Park and Jade Street Park.
- F. Consideration of establishing time limits for the submission of a complete project application by the proponents of the Monterey Park Skate Park.
RECOMMENDED ACTION:
Establish time limits.

10. ADJOURNMENT

Adjourn to the next Regular Meeting of the City Council on Thursday, March 12, 2015, at 7:00 PM, in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the

CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, February 26, 2015

date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes “final.” Please be advised that in most instances the decision become “final” upon the City Council’s announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

Notice regarding City Council: The Capitola City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City’s website: www.cityofcapitola.org and at Capitola City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, on the Monday prior to the Thursday meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk’s office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk’s office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast “Live” on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed “Live” on the City’s website at www.cityofcapitola.org by clicking on the Home Page link “**Meeting Video**”. Archived meetings can be viewed from the website at anytime.

City of Capitola

Certificate of Appreciation

to

MICK ROUTH

for Service as Planning Commissioner on the

Planning Commission

from January 2010 through December 2014



Dennis Norton, Mayor

Signed and sealed this 26th day of February, 2015

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City of Capitola

Certificate of Appreciation

to

ELISABETH RUSSELL

for Service as a Commissioner on the

Commission on the Environment

from March 2009 through December 2014



Dennis Norton, Mayor

Signed and sealed this 26th day of February, 2015

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Volunteer Profile: Kristen Petersen

Kristen Petersen rocks, but as back-up singer and a museum volunteer, she is also full of soul with some rhythm & blues thrown in for good measure. Her hobbies and interests include politics, playing guitar, volunteering, collecting tattoos and singing in her mother's band, *The Roomshakers!*. But wait, there's more....

Her day job as a Congressional Aide at United States Congress working for Sam Farr, steers Kristen's interest towards studying Global Political Communication at CSUMB where she will graduate from next May. She is a volunteer member of the Community Action Board of Santa Cruz County and has also served as a Santa Cruz County Election Official.

Additionally, Kristen has given her time to our community as an Event Volunteer for Planned Parenthood Mar Monte and she is an active Capitola Museum Volunteer.

About her diverse and exhaustive volunteerism, Kristen says; "I am very passionate about our community and hope to see more young adults volunteering, serving on non-profit boards, and being involved in their local government in general."

Her great-grandparents Walter and Lois Petersen, owned Petersen's Coffee Shop in the village in the late 1960s until the early 1970s. The coffee shop was located where My Thai Beach is now and Kristen says that one of the paintings in the Capitola City Council Chambers may have come out of her great-grandparents' restaurant when it closed down.

Kristen's grandfather, Herb Ross, worked with the Capitola Police Department for decades and brought the DARE program to Capitola schools. And, her uncle works for the Santa Cruz County Sheriff's Department.

Come in and meet Kristen Petersen sometime and you can get to know the lifeblood of the next generation that is guiding us into the future. Kristen is proud of her body art and she says; "I am constantly adding to my collection of tattoos, which are all in honor of my family members and/or representative of my values and beliefs."

FEB 25 2015
CITY OF CAPITOLA
CITY CLERK

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Sneddon, Su (ssneddon@ci.capitola.ca.us)

From: Ron Burke [rburke477@gmail.com]
Sent: Wednesday, February 25, 2015 2:05 PM
To: City Council
Cc: Jesberg, Steve (sjesberg@ci.capitola.ca.us)
Subject: Re: Agenda for 26-Feb - Traffic and Parking Commission Purview

Council Members of our City,

In my absence to your Council meeting re: the purview of the Traffic and Parking Commission, I would like to concur with our Public Works Director, Steve Jesberg, that the Commission have opportunity to banter the idea of expanding the Commission's purview before decisions at your level are made.

Speaking personally, it is healthy for the Council to recognize that the *Traffic* element of our Commission is open for much work to be done, having thoroughly covered a number of key areas in regards to Village parking. Unlike parking, any Village traffic changes will impact surrounding areas. And those areas, including neighborhoods, continue to be impacted without changes to Village traffic.

Ron Burke
1525 47th Ave

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Sneddon, Su (ssneddon@ci.capitola.ca.us)

From: Molly Ording [mollyording@yahoo.com]
Sent: Wednesday, February 25, 2015 10:57 AM
To: City Council
Subject: Traffic & Parking Commission Discussion

Greetings City Council Members!

I will not be able to attend the meeting that the Traffic & Parking Commission will be discussed, as suggested by Councilman Bertrand, but I would like to offer you a few perspectives from my 5 years of serving on that Commission and, before that, on the Village Committee.

We, on the T & PC, have studied and discussed **at length and in depth** many issues regarding **parking** and been able to reach consensus on many of them. Steve has given you a list of issues we have studied and considered and made recommendations on. Because of the make up of most of the key commissioners has not changed in our 5 years, my one suggestion for a possible change is either broadening or slightly enlarging the number of Commissioners. Issues and items that we know well we will be unable to reach a consensus on, *and there are several important ones that could possibly be discussed*, are just avoided, as the opinions expressed (not that they are not valid) and outcome have become predictable. For instance, (and I am not singling them out because of their consistent positions **at all**), but the fact is that the “village” has only been represented for all 5 years by the same 2 knowledgeable and, yes, predictable voices, I feel this often stifles most meaningful discussions of new ideas or changes related to the village proper, i.e. meter times and lengths, traffic flow, parking space adjustments, Esplanade closure, etc. etc. Can it be that there are only 2 individuals in the Village who speak for all the other village merchants? Has there been no new thoughts or strategies with regard to parking or village traffic flow that have ever come to mind to anyone owning a business in the Village? This could also be said of neighborhood representatives who have also stayed on and served for the life of the Commission...perhaps there should be a statute of limitations or term of office? I well understand that there are perhaps a limited number of citizens and/or business owners willing to devote the time needed to these issues. I am also keenly aware that, while we residents may have strong opinions about village related issues, it is really “the bread and butter of merchants” that we are discussing and that proposed changes could have negative affects to their businesses but...nevertheless... I feel it is important that new voices and opinions should be encouraged and invited to be heard!

Also, of note of late, there seems to be a good deal of discussion about traffic and its impacts surrounding Monterey Park and New Brighton Middle School. Perhaps it would be a good idea to reach out to residents of those areas to have them join in the discussion as part of the T & PC?

As we all know, these issues are complicated and, oftentimes, divisive, but I think under Steve’s leadership, we have accomplished a good deal and learned a lot in the process and, so far, “done no harm!!!” But, for the future, I would encourage you to look to perhaps new and diverse voices who may have some new perspectives and also perhaps an increasing the membership, while stressing the importance to potential members that **this is a consistent commitment**, as the issues are often complex and decisions do potentially have important impacts upon our community.

Thanks, as always, for your attention! Cheers!

Molly Ording

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Sneddon, Su (ssneddon@ci.capitola.ca.us)

From: Debbie Carson [debbiecarson@yahoo.com]
Sent: Wednesday, February 25, 2015 3:00 PM
To: City Council
Subject: Please reconsider Monterey Park skate park

I am writing today to ask for you to reconsider the current plan of building two skate parks within such a close proximity in Capitola. Here are my thoughts on this plan:

- • Wouldn't it be money better spent to combine the money available for the skate park and make one really good one, instead of two OK ones?
- • I hear that parents are concerned about kids getting to the McGregor property after school. Could some of the money that is available be used to put in sidewalks, bike lanes, or other safety measures? Sidewalks, etc. would also benefit other users of the McGregor site, such as those visiting the dog park.
- • The input and concerns of the homeowners that will be affected by a skate park, bathroom, and picnic tables in Monterey Park should be addressed to the satisfaction of a majority of these homeowners. The people pushing for this addition to the park will not have any of the effects of noise, traffic, and whatever else might come with this park. But the homeowners bordering this area definitely will be affected. They deserve to be listened to and their concerns need to be addressed. The people pushing for this park will have children using this park for only a few years, whereas the people living in this area will have this impact for as long as they live in their current home.
- • Some of the people who are pushing for this skate park have been making personal attacks and threats against those opposed to the skate park at Monterey Park. If you don't believe this, check out some of the discussions on nextdoor.com, especially one about TP'ing. Some on the forum ask for moderation and a discussion of the issue, but they get completely put down for even trying to do that. Here's a link to one of these discussions: https://cliffwoodheights.nextdoor.com/news_feed/?post=9216563. I usually dislike rewarding this type of behavior.
- • Because there is a skate park (yes, it actually is a skate park, according to the City of Capitola: <http://www.cityofcapitola.org/cityadministration/page/mcgregor-skate-park-design-meeting>) already being built nearby, if the use of Monterey Park is going to be expanded, wouldn't it be better to create something that doesn't exist within easy range? How about a tennis court or public swimming pool, or even the Capitola library.

Thank you for considering my request to reconsider the current plan for building two skate parks in Capitola at this time.

Sincerely,
 Debbie Carson

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 26, 2015

FROM: CITY CLERK'S OFFICE

SUBJECT: CONSIDER APPOINTMENTS/REAPPOINTMENTS TO THE CITY'S COMMISSION ON THE ENVIRONMENT, TRAFFIC AND PARKING COMMISSION, AND THE HISTORICAL MUSEUM BOARD

RECOMMENDED ACTION:

1. That Council Member Harlan appoint representatives to the Commission on the Environment and the Traffic and Parking Commission, and
2. That the City Council appoint Kristen Petersen to the Historical Museum Board based on the Museum Board's recommendation.

BACKGROUND/DISCUSSION: At the January 22, 2015, City Council meeting appointments/reappointments were made to various City internal advisory bodies. There remain various appointments/reappointments for the City's Commission and the Environment, Traffic and Parking Commission, and the Historical Museum Board.

The required notices regarding the vacancies were posted at City Hall, Capitola Branch Library, Jade Street Community Center, scrolled on Charter Community Channel 8, posted on the City's website, and press releases issued to local publications.

Commission on the Environment (COE): The purpose of the COE is to provide advice and recommendations to the City Council on policy matters relating to the sustenance and benefit of the City of Capitola environmental assets, but limited to topics that are not under the jurisdictions of existing committees or commissions. The COE is comprised of five members, consisting of one City Council member and one appointee from each of the remaining four City Council members. Council Member Harlan's appointment is needed for the COE.

The City has received one application from Tyson Stottrup to fill the vacancy [Attachment 1 - Application and Roster].

Traffic and Parking Commission (TPC): The purpose of the TPC is to develop short, medium, and long-term plans for City Council consideration that address traffic and parking demands in the Village by considering citywide traffic and parking improvements developed in various studies and reports provided to the City Council. Membership consists of two Village Residents, two Village Business Owners, and one appointee from each of the City Council Members, and one Planning Commission representative. It is required that Commissioners are City residents. Council Member Harlan's appointment is needed for the Traffic and Parking Commission.

The following applications were received for appointment/reappointment to the TPC [Attachment 2 - Applications and Roster]:

- Vicki Muse (Incumbent)
- Peter Wilk

Historical Museum Board (Board): Currently there is a vacancy on the Board. At the close of the filing period the following four applications were received to fill a term ending in June 2016:

- Bruce Arthur
- Kristen Peterson
- Harold Raphael

Item #: 7.A. Staff Report.pdf OUNCIL APPOINTMENTS

- Sharma Vasant

The applications were forwarded to Board President Smith and Museum Curator Perry for review and consideration by the Museum Board at its meeting of February 4, 2015. Based on interviews, the Board recommends Kristen Petersen, as the Board felt she would bring strong experience to the Museum Board. A copy of Board President Smith's memo recommending appointment is attached [Attachment 3 - Applications and Roster].

ATTACHMENTS:

1. COE roster and application;
2. Traffic and Parking Commission roster and applications;
3. Historical Museum roster, applications received, and memo from Board President Smith.

Report Prepared By: Susan Sneddon, CMC
City Clerk

Reviewed and Forwarded
By City Manager: 



City of Capitola
 420 Capitola Avenue
 Capitola, CA 95010
 Phone (831) 475-7300
 FAX (831) 479-8879

**COMMISSION ON THE ENVIRONMENT
 CURRENT MEMBERS**

NAME	APPOINTEE	ADDRESS & PHONE NUMBER & EMAIL	DATE APPOINTED	TERM EXPIRES
Jacques Bertrand	Council Rep	601 Monterey Avenue Capitola, CA 95010 (C) 831-247-6199 jbertrand@ci.capitola.ca.us	1/8/15	12/31/2015
Kristine Sullivan	Norton's appointee	408 Oak Drive Capitola, CA 95010 (H) 831-477-0471 (W) 408-864-8626 sully@cruzio.com	1/22/15	12/31/2015
Vacancy	Harlan appointee			
Amie Forest	Termini Appointee	516 Oak Drive Capitola, CA 95010 (C) 831-331-3218 amie.forest@gmail.com	12/12/13 1/8/15	12/31/2014 12/31/2015
Peter Wilk	Bottorff Appointee	305 Fanmar Capitola, CA 95010 (C) 510-378-2769 petergwilk@gmail.com	1/8/15	12/31/15

Peters, Steven	Ex-Officio	County of Santa Cruz Environmental Health Service 701 Ocean Street Rm 312 Santa Cruz, CA 95060 (W) 454-5010 (F) 454-3128 env032@co.santa-cruz.ca.us	1/8/15	12/31/15
Ricker, John	Ex-Officio	County of Santa Cruz Environmental Health Service 701 Ocean Street Rm 312 Santa Cruz, CA 95060 (W) 454-2740 (F) 454-3118 John.Ricker@co.santa-cruz.ca.us	1/8/15	12/31/15

HISTORY OF THE COMMISSION ON THE ENVIRONMENT:

- October 24, 2013 *The Capitola Commission on the Environment was re-established by Resolution No. 3967.*
- January 13, 2005 *The Capitola Commission on the Environment was established by Resolution No. 3424*
- February 8, 2007 *Resolution No. 3610 Amended Section 3 of Resolution No. 3424 regarding Membership on the Commission.(to allow another Council Member to serve on behalf of the Mayor; add a Youth Member; add Ex-Officio Members)*
- April 24, 2008 *Resolution No. 3696 Amended Section 3 of Resolution No. 3610 regarding Membership on the Commission.(removed "Appointee of the Mayor" and added two (2) At Large Members)*
- October 8, 2009 *Resolution No. 3779 Amended Section 3 of Resolution No. 3696 regarding Youth Member on the Commission (does not require Capitola residence)*
- October 24, 2013 *Resolution No. 3967 Repealing Resolution No. 3424 and re-establishing the Commission.*

The Mayor's seat is up each time the mayor changes. Terms for other council appointments are for 2 years and expire following a general municipal election of council members.

Staff Representative:

Danielle Uharriet, Environmental Projects Manager
831-475-7300 ext. 218
duharriet@ci.capitola.ca.us

Revised: 1/12/15 ss



CITY of CAPITOLA BOARDS AND COMMISSIONS APPLICATION

Citizens are encouraged to serve on the various City Boards, Committees, and Commissions. Appointments are made at a public City Council meeting.

Application for:

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Historical Museum Board
- Architect & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Planning Commission
- Other Committee Capitola Commission on the Environment

Name: Stottrop tuson d
Last First M.I.

Telephone: [Redacted] [Redacted] [Redacted]
Home Business Cell

E-mail Address: [Redacted]

Physical Address of Residence: [Redacted]

Mailing Address: [Redacted]

Business Address: [Redacted]

Occupation: [Redacted]

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee
[Redacted]

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

[Redacted] _____
Date

Signature of Applicant

Mail or Deliver Application to:
Capitola City Hall
Attn: City Clerk
420 Capitola Avenue, Capitola, CA 95010
For questions please call the City Clerk at (831) 475-7300

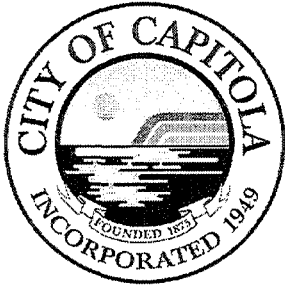
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[REDACTED]



City of Capitola
 420 Capitola Avenue
 Capitola, CA 95010
 Phone (831) 475-7300
 FAX (831) 479-8879

**CAPITOLA TRAFFIC & PARKING COMMISSION
 CURRENT MEMBERS**

NAME	APPOINTEE	ADDRESS & PHONE NUMBER & EMAIL	DATE APPOINTED	TERM EXPIRES
Margaret Kinstler	Village Resident	2305 Old San Jose Rd Soquel, CA 95073 (H) 831-476-1370 (C) 831-566-3294 Email: mmkinstler@aol.com	5/14/09 12/9/10 1/10/13 1/8/15	12/31/16
James Steven Ross	Village Resident	218 El Camino Medio Capitola, CA 95010 (H) 831-464-2091 (C) 408-206-5980 (W) 408-779-3633 Email: eagledog41@yahoo.com	2/14/13 1/8/15	12/31/16
Carin Hanna	Village Business Owner	650 37th Avenue Santa Cruz, CA 95062 (H) 831-475-4724 (C) 831-251-6230 (W) 831-475-4466 Email: carinhanna@aol.com	5/14/09 12/9/10 1/10/13 1/8/15	12/31/16

TRAFFIC & PARKING COMMISSION – CURRENT MEMBERS

NAME	APPOINTEE	ADDRESS & PHONE NUMBER & EMAIL	DATE APPOINTED	TERM EXPIRES
Gary Wetsel	Village Business Owner	3327 Deer Hollow Drive Danville, CA 94506 (C) 510-693-9300 (W) 831-476-4984 Email: gary@mauisunrise.net	5/14/09 12/9/10 1/10/13 1/8/15	12/31/16
Vacancy	Harlan Appointee			12/31/16
Molly Ording	Bertrand Appointee	218 Monterey Avenue Capitola, CA 95010 (H) 831-475-7284 (C) 831-227-3373 Email: mollyording@yahoo.com	5/14/09 12/09/10 1/10/13 1/8/15	12/31/16
Ron Burke	Norton Appointee	1525 47 th Avenue Capitola, CA 95010 (H) 831-477-0446 (C) 831-359-7778 Email: rburke477@gmail.com	1/8/15	12/31/16
Mike Lee	Bottorff Appointee	850 Park Avenue #5A Capitola, CA 95010 (H) 831-854-2342 (C) 925-876-0251 Email: michaelalee303@yahoo.com	1/8/15	12/31/16

TRAFFIC & PARKING COMMISSION – CURRENT MEMBERS

NAME	APPOINTEE	ADDRESS & PHONE NUMBER & EMAIL	DATE APPOINTED	TERM EXPIRES
Nels Westman	Termini Appointee	507 Riverview Drive Capitola, CA 95010 (H) 831-462-4362 (C) 831-566-9370 Email: nels@bestwestman.com	5/14/09 12/9/10 1/10/13 1/8/15	12/31/16
Ron Graves	Planning Commission Representative	420 Riverview Ave Capitola, CA (H) 831-475-3567 Email: fishsweetheart@netzero.com	11/7/13 1/15/15	12/31/16

Staff Representative:

Steve Jesberg, Public Works Director
831-475-7300 ext. 217
sjesberg@ci.capitola.ca.us

Revised: 1/9/15 ss



RECEIVED

NOV 12 2014

CITY of CAPITOLA CITY OF CAPITOLA BOARDS AND COMMISSIONS APPLICATION

Citizens are encouraged to serve on the various City Boards, Committees, and Commissions. Appointments are made at a public City Council meeting.

Application for:

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Historical Museum Board
- Architect & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Planning Commission
- Other Committee _____

Name: (^{DIVORCED} WILLIAMS) muse VICKI MUSE
 Telephone: 419-3507 462-8555 419-3507
 Home Business Cell
 E-mail Address: vicki_muse@yahoo.com
 Physical Address of Residence: 608 GILROY DR CAPITOLA
 Mailing Address: SAME AS ABOVE
 Business Address: 2515 PORTER 30007L, CA 95073
 Occupation: DENTAL ADMIN

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee: _____

HAVE BEEN ON THIS COMMISSION FROM
ITS INCEPTION; TRIED MY RESEARCH FOR
A PARKING LOT SHUTTLE AS AN AFFORDABLE SOLAR/
ELECTRIC VEHICLE; HAVE REALIZED A NEW TEMP
PARKING LOT; AND STILL INTEND TO UPGRADE/INNOVATE

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

11.7.14
 Date

VICKI MUSE WMS
 Signature of Applicant

ROY STRAIN
 KOOTRUNKS

Mail or Deliver Application to:
 Capitola City Hall
 Attn: City Clerk
 420 Capitola Avenue, Capitola, CA 95010
 For questions please call the City Clerk at (831) 475-7300



CITY of CAPITOLA BOARDS AND COMMISSIONS APPLICATION

Citizens are encouraged to serve on the various City Boards, Committees, and Commissions. Appointments are made at a public City Council meeting.

Application for:

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Historical Museum Board
- Architect & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Planning Commission
- Other Committee _____

Name: Wilk Peter G.
Last First M.I.

Telephone: 510 378 2769 _____
Home Business Cell

E-mail Address: petergwilk@gmail.com

Physical Address of Residence: 305 Farmer Pl.

Mailing Address: 2036 Gordon Ave Menlo Park, Ca

Business Address: _____

Occupation: Engineering Mgr

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee:
Village resident. Long term visitor. Resume attached to

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

11/7/14
Date

[Signature]
Signature of Applicant

Mail or Deliver Application to:
Capitola City Hall
Attn: City Clerk
420 Capitola Avenue, Capitola, CA 95010
For questions please call the City Clerk at (831) 475-7300

Peter Wilk

40564 Ambar Pl.
Fremont, Ca, 94539

~~Wilk@CSFD.com~~
(510) 226-7282 (home)
(408) 776-4515 (work)

OBJECTIVE

Seeking a position in engineering management, program management or project engineering. Prefer electronics projects or Military/Aerospace programs.

ACCOMPLISHMENTS

PRATT & WHITNEY, SPACE PROPULSION.

• **1999-present.** Engineering Manager, Avionics and Controls.

Responsible for a 60% increase in business during management tenure. Increased staff from 20 to 32 heads. Avionics has been a separate product center accounting for 15% of total sales at the Pratt & Whitney San Jose site.

Line manager for a staff of engineers, technicians and draftspersons. Projects are mostly mechatronics systems. Experts on TVC (thrust vector control), electric propulsion and rocket components with strict military and space requirements. Demonstrated success on THAAD, GMD, Titan boosters, IUS, Standard Missile, Delta III & IV and Minuteman programs.

Responsible for product development from proposal stage through design, qualification, manufacture, acceptance test and launch support. Complete budget and schedule responsibility. Directed IR&D efforts. Created methods and procedures to capture design for manufacturability, lessons learned, standardized costing and engineering skills development.

Recreated tooling group to design and maintain special test consoles, test electronics, tooling fixtures and manufacturing aids for manufacture and test of the Avionics product line.

Acted as integration manager for incorporation of Space Power Inc. into the Pratt & Whitney family at San Jose. Served as member of the Aerojet acquisition due diligence team. Assigned as technical manager for electric propulsion (hall effect thruster) programs.

• **1990-1999.** Supervisor, Avionics Electronics.

Supervised a staff of 12 while concurrently designing and managing the Titan IVA Flow Control Valve upgrade. Standardized production methods by implementing the MSI process. Technical lead for all Titan 34D and Titan IVA booster electrical components.

• **1983-1990.** Chief Electrical Design Engineer, IUS and Block IV Standard Missile TVA programs.

Served as technical manager for Parker Hannifin subcontract. Modified IUS control system for use on TOS program for OSC/NASA. Technical lead for Space Shuttle Aft Frame Tilt Actuator (AFTA) control system. Investigated 1984 flight failure of the IUS Techroll joint and implemented corrective action design enhancements.

• **1978-1983.** Electrical Design Engineer.

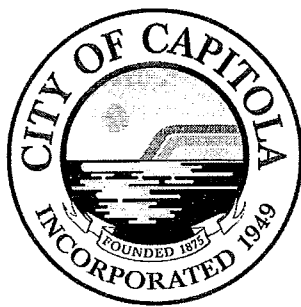
Redesigned and qualified IUS control system upgrades. Designed and built test equipment for nozzle vector testing and controller soft power testing. EMC design and test.

SKILLS

Analog and digital design. Brushed and brushless motor drive. Closed loop servo systems. Batteries. Filter design. Circuit board layout. Configuration management. Quality control systems. EMI/EMC. Electronics piece part screening.

EDUCATION

- BSEE, UCLA. 1977
- MBA. University of Santa Clara. 1991



CITY OF CAPITOLA
 420 Capitola Avenue
 Capitola, CA 95010
 (831) 475-7300
 FAX (831) 479-8879

CAPITOLA HISTORICAL MUSEUM BOARD CURRENT MEMBERS

<u>NAME</u>	<u>ADDRESS AND PHONE NUMBER</u>	<u>DATE APPOINTED</u>	<u>TERM EXPIRES*</u>
Anderson, Bob	360 Bay Avenue Capitola, CA 95010 (H) 475-6248 Email: bobnliz@cruzio.com	4/26/07 6/28/07 7/08/10 6/13/13	6/09/16
Kirby, Stephanie	300 Plum Street #90 Capitola, CA 95010 (H) 475-3319 Email: canyon_wren@hotmail.com	7/26/12	6/11/15
Kisling, Niels	1820 Wharf Road Capitola, CA 95010 (H) 476-7532 (C) 332-7454 Email: nkisling@pacbell.net	9/27/07 7/08/10 6/13/13	6/09/16
Shoaf, David	1580 Lincoln Avenue Capitola, CA 95010 (H) 462-4605 (C) 706-7650 Email: david.m.shoaf@gmail.com	6/24/04 6/28/07 12/09/10 5/24/12	6/11/15
Smith, Linda, President	1587 Prospect Avenue Capitola, CA 95010 (H) 475-6494 (C) 818-3049 Email: capitolalinda2@gmail.com	2/08/07 6/25/09 5/24/12	6/11/15
van Zuiden, Gordon One year leave of absence Effective 1/1/15-12/31/15	206 Fanmar Way Capitola, CA 95010 (H) (408) 205-5440 (C) 205-5440 Email: gordon@cybermanor.com Mailing address: 17573 Eaton Lane, Monte Sereno, CA 95030	6/24/04 6/28/07 7/08/10 6/13/13	6/09/16

Item #: 7.A. Attach 3.pdf

CAPITOLA HISTORICAL MUSEUM BOARD

<u>NAME</u>	<u>ADDRESS AND PHONE NUMBER</u>	<u>DATE APPOINTED</u>	<u>TERM EXPIRES*</u>
Swift, Carolyn	208 Halton Lane	10/25/90	
One year Temporary	Watsonville, CA 95076	7/23/92	6/95
Members Effective	(H) 684-1897 (C) 462-1060	...1/15/15	12/31/15*
1/1/15-12/31/15	Email: carolyn.swift@gmail.com		
*Pursuant to City Council 11/25/14 action			
Vacancy			6/9/16

Museum Curator:
Perry, Frank
Museum Curator
410 Capitola Ave, Capitola, CA 95010
464-0322
Email: fperry@ci.capitola.ca.us

* Second Thursday in June (Pursuant to Municipal Code §2.28.020 D.)



RECEIVED

JAN 21 2015

CITY OF CAPITOLA

BOARDS AND COMMISSIONS APPLICATION

Citizens are encouraged to serve on the various City Boards, Committees, and Commissions. Appointments are made at a public City Council meeting.

Application for:

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Historical Museum Board
- Architect & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Planning Commission
- Other Committee _____

Name: Arthur Bruce R
Last First M.I.

Telephone: 476-4586 818-5659
Home Business Cell

E-mail Address: capcouncil@acl.com

Physical Address of Residence: 104 Cliff Ave.

Mailing Address: Samie

Business Address: N.A.

Occupation: Retired

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee:
SEE ATTACHED

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

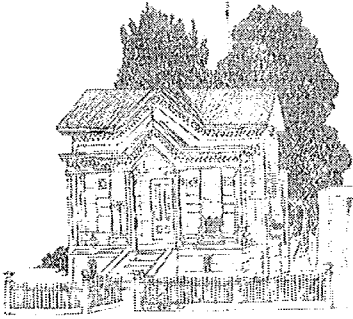
1-21-2015
Date


Signature of Applicant

Mail or Deliver Application to:
Capitola City Hall
Attn: City Clerk

420 Capitola Avenue, Capitola, CA 95010

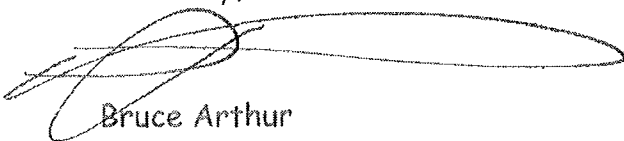
For questions please call the City Clerk at (831) 475-7300



Capitola Historical Museum
Board of Directors,

My qualifications for membership probably aren't any different from most people who want to become part of your organization. I love Capitola, and have since I was born. My Great Grandfather and his family came to Capitola in the late 1800's every summer and camped out to escape the heat of the valley and relax by the sea. His daughter, my Great Aunt, bought property with a cabin on it on the river in the 1920's. My Mother and Father honeymooned at that cabin. I spent holidays and summers at the cabin growing up. Capitola was my second home all my life until I married. My wife (who also has the same history as I do with Capitola) and I bought our home on Cliff Avenue in 1968 and have lived here full time ever since. I first served the city on the Planning Commission in 1968 and again in 1996. I was elected to the City Council in 1998 and served until 2006. During that time I was fortunate enough to serve on the Historical Resources Committee. That committee accomplished a great deal (which I'm sure you are all aware of). Working closely with Carolyn Swift was like being a child again and visiting a candy store with unlimited resources. That committee seemed to lose interest with the powers that be and with it a lot of the momentum towards saving many of Capitola's historic features. I get the feeling that many of the new "weekend" home owners only bought here for the status and don't care about the history or sense of community that used to be widespread here. I feel compelled to do something to keep the history of Capitola alive and in the minds of everyone who lives here. To that end I would love to join you and work to save all that is dear to me. Many times I was asked, when I was on the City Council, what influenced my decisions most? I would respond, by saying, "would my decision change Capitola so much that if my Great Aunt came back today, would she recognize where she so long ago loved to spend her summers".

Sincerely,

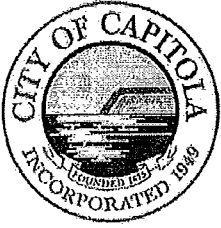


Bruce Arthur

104 Cliff Avenue, Capitola, CA 95010

RECEIVED

JAN 13 2015



CITY OF CAPITOLA

CITY of CAPITOLA
BOARDS AND COMMISSIONS APPLICATION

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Application for:

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Historical Museum Board
- Architect & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Planning Commission
- Other Committee _____

Name: Petersen Kristen M
Last First M.I.

Telephone: (31) 435-0806
Home Business Cell

E-mail Address: ladykpetersen@gmail.com

Physical Address of Residence: 207 Oakland Ave, #2, Capitola, CA 95010

Mailing Address: _____

Business Address: _____

Occupation: Congressional Aide

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee:
I am a current museum volunteer with great interest
in serving on the Historical Museum Board. I also
currently represent the City of Capitola on the Santa
Cruz County Community Action Board.

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

1/12/15
 Date

Kristen Petersen
 Signature of Applicant

Mail or Deliver Application to:
 Capitola City Hall
 Attn: City Clerk

420 Capitola Avenue, Capitola, CA 95010

For questions please call the City Clerk at (831) 475-7300



CITY of CAPITOLA BOARDS AND COMMISSIONS APPLICATION

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[Artist; Arts Professional; At Large Member]
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- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Historical Museum Board
- Architect & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Planning Commission
- Other Committee _____

Name: RAPHAEL HAROLD M
Last First M.I.

Telephone: 831-464-8861
Home Business Cell

E-mail Address: HAROLDR@CRUZIO.COM

Physical Address of Residence: 2619 LA PALOMA LANE, SANTA CRUZ 95062

Mailing Address: ''

Business Address: NONE

Occupation: RETIRED

Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee:
PREVIOUSLY SERVED ON SANTA CRUZ COUNTY LONG TERM CARE COMMISSION.
NOW ON SANTA CRUZ COUNTY SENIOR COMMISSION.

NOW THAT I AM RETIRED, I WOULD LIKE TO GIVE BACK TO MY COMMUNITY.

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

1/22/15
Date

[Signature]
Signature of Applicant

Mail or Deliver Application to:
Capitola City Hall
Attn: City Clerk
420 Capitola Avenue, Capitola, CA 95010

For questions please call the City Clerk at (831) 475-7300

RECEIVED
JAN 26 2015
CITY OF CAPITOLA

RECEIVED

JAN 26 2015



CITY OF CAPITOLA

CITY of CAPITOLA

BOARDS AND COMMISSIONS APPLICATION

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Application for:

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Historical Museum Board
- Architect & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Planning Commission
- Other Committee _____

Name: SHARMA VASANT S.
Last First M.I.

Telephone: 831-331-7808 831-420-5117 831-515-2833 *
Home Business Cell PREFERRED

E-mail Address: vsharma@cityofsantacruz.com

Physical Address of Residence: 216 MABELLAN ST, CAPITOLA

Mailing Address: 216 MABELLAN ST, CAPITOLA CA 95010

Business Address: 809 CENTER ST. RM. 107, SANTA CRUZ 95060

Occupation: CODE COMPLIANCE SPECIALIST

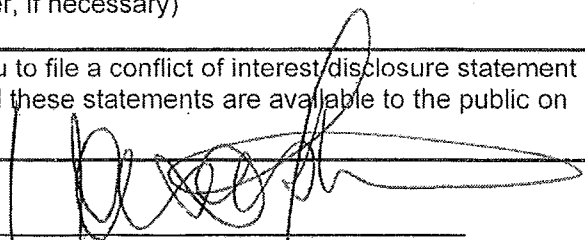
Are you a resident of the City of Capitola? Yes No

Describe your qualifications and interest in serving on this Board/Commission/Committee: _____
PLEASE SEE ATTACHED (REVERSE SIDE)

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest/disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

1/22/15
Date


Signature of Applicant

Mail or Deliver Application to:
 Capitola City Hall
 Attn: City Clerk
 420 Capitola Avenue, Capitola, CA 95010
 For questions please call the City Clerk at (831) 475-7300

VASANT SHARMA

216 MAGELLAN ST

CAPITOLA CA 95010

831-~~7508~~ 515-2833 (PREFERRED #)

CITY OF CAPITOLA

CITY HALL

ATTN: CITY CLERK

120 CAPITOLA AVE

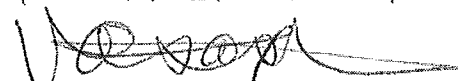
CAPITOLA CA 95010

I HAD THE GREAT FORTUNE OF GROWING UP IN CAPITOLA AND HAVE HAD AN ABIDING PASSION FOR OUR COMMUNITY'S UNIQUE HISTORICAL HERITAGE AND PHYSICAL ENVIRONMENT SINCE BOYHOOD. OUR LOCAL HISTORICAL MUSEUM IS A VERITABLE PUBLIC TREASURE, AND GRANTS A BEHIND-THE-SCENES PERSPECTIVE INTO CAPITOLA'S PAST, WHICH AS A LIFELONG HISTORY STUDENT I BELIEVE INFORMS OUR COMMUNITY'S COLLECTIVE FUTURE.

I HAVE SINCE OBTAINED GRADUATE DEGREES IN URBAN PLANNING AND PUBLIC ADMINISTRATION AND WORK FULL-TIME AS A CODE COMPLIANCE SPECIALIST FOR THE CITY OF SANTA CRUZ. I HAVE FOUND MY PASSION FOR LOCAL HISTORY INDISPENSABLE IN MY PROFESSION, AS I ROUTINELY NAVIGATE BUILDING PERMITS, ENCUMBRANCE HISTORIES, INSURANCE MAPS, AND OTHER HISTORICAL DOCUMENTATION IN ENSURING MINIMUM HOUSING STANDARDS ARE MET. I HAVE AUGMENTED MY CHILDHOOD INTEREST IN LOCAL HISTORY WITH MY FORMAL EDUCATION AND PROFESSIONAL CAPACITY IN LAND USE/ POLICY ANALYSIS AND IMPLEMENTATION, FIELD/SITE INSPECTIONS, AND PUBLIC ENGAGEMENT.

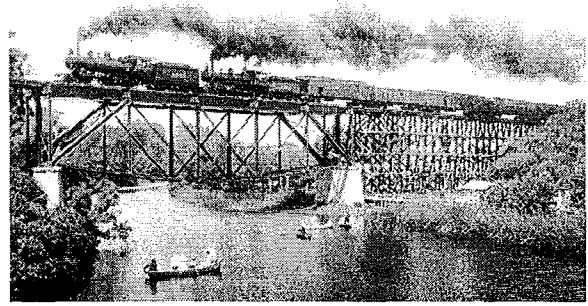
I AM ONCE AGAIN A FULL-TIME CAPITOLA RESIDENT AND FIRMLY BELIEVE THAT NOT ONLY IS MY HOMETOWN ONE OF THE FINEST COMMUNITIES ON EARTH, BUT THAT THE UNMATCHED QUALITY OF LIFE IT OFFERS RESTS QUITE SOUNDLY ON ITS HISTORICAL ROOTS AND REGARD FOR THE PAST. THERE IS NO QUESTION THAT THE HISTORICAL MUSEUM HAS BEEN A CATALYST FOR SHARING CAPITOLA'S HISTORY WITH THE PUBLIC. IT WOULD BE A TREMENDOUS HONOR AND PRIVILEGE TO SERVE MY COMMUNITY AS A HISTORICAL MUSEUM BOARD MEMBER. I AM VERY CONFIDENT THAT MY POSITIVE ATTITUDE, PASSION FOR LOCAL HISTORY, FORMAL EDUCATION, AND PUBLIC SERVICE BACKGROUND WILL BE STRONG ASSETS TO THE BOARD.

THANK YOU -



Capitola Museum

410 Capitola Avenue • Capitola, California 95010 •
Ph. 831-464-0322



Feb. 17, 2015

Capitola City Council
420 Capitola Ave.
Capitola, CA 95010

Dear Mayor Norton and esteemed Council Members,

As you know, Tom McGranahan was Treasurer of the Capitola Historical Museum Board of Trustees for over 20 years. Former Mayor Storey recognized him for his service in November, 2014. Tom passed away December 23, 2014. He is missed by all those associated with the museum.

Our recruitment for someone to take on Tom's remaining tenure was quite successful – we had four (4) fully qualified applicants! After interviewing the applicants and deliberating the qualifications of each, we are recommending appointment of Kristen Petersen to the Board of Trustees.

Kristen has been a volunteer at the museum for over six months. She has been interested in joining the Board of Trustees for some time now, and truly enjoys her work with the museum. She currently serves as the Capitola representative on the Santa Cruz Community Action Committee, and manages the interns as an Aide to Sam Farr. More of her history was shared in the Volunteer Spotlight in the Fall, 2014 museum newsletter.

Kristen's experience and background set her apart from the other applicants. We believe that she will be an asset to our team, and will help the museum to continue in it's charter.

I wish that I could be at the meeting in person to introduce Kristen to those of you who might not yet know her, but unfortunately, I am out of town. If you have any question, please give me a call at 831-818-3049. I am excited about the prospect of working with Kristen!

Thank you for considering our recommendation. We look forward to your agreement that she is the right person for this job!

Sincerely,
Linda Smith, President,
on behalf of Frank Perry, Curator, and the Capitola Historical Museum Board of Trustees

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 26, 2015

FROM: OFFICE OF THE CITY CLERK

SUBJECT: MINUTES OF THE JANUARY 8, 2015, JANUARY 22 2015, AND
FEBRUARY 11, 2015, REGULAR COUNCIL MEETINGS; AND THE
MINUTES OF THE JANUARY 29, 2015 SPECIAL COUNCIL WORKSHOP

RECOMMENDED ACTION: Approve the subject minutes as submitted.

DISCUSSION: Attached for City Council review and approval are the minutes of the subject meeting.

ATTACHMENTS:

1. January 8, 2015, Regular Meeting Minutes.
2. January 22 2015, Regular Meeting Minutes.
3. January 29, 2015, Special Council Workshop Minutes.
4. February 11, 2015, Regular Meeting Minutes.

Report Prepared By: Susan Sneddon, CMC
City Clerk

Reviewed and Forwarded
By City Manager: 

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**CAPITOLA CITY COUNCIL
REGULAR MEETING ACTION SUMMARY
THURSDAY, JANUARY 8, 2015 - 7:00 PM**

**CLOSED SESSION – 6:00 PM
CITY MANAGER’S OFFICE**

CALL TO ORDER

Vice Mayor Bottorff called the meeting to order at 6:00 PM. He announced the items to be discussed in Closed Session, as follows:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Govt. Code § 54956.8)

Property: APN 035-141-33, Capitola, CA (City of Capitola, Owner)
City Negotiator: City Manager
Negotiating Parties: Verizon Wireless
Under Negotiation: Real Property Lease - Verizon cell tower license

CONFERENCE WITH LABOR NEGOTIATOR (Govt. Code §54957.6)

Negotiator: Jamie Goldstein, City Manager
Employee Organizations: (1) Association of Capitola Employees;
(2) Capitola Police Captains, (3) Capitola Police Officers
Association, (4) Confidential Employees; (5) Mid-Management
Group; and (6) Department Head Group

LIABILITY CLAIMS (Govt. Code §54956.95)

Claimant: Sandra Fowler
Claimant: Barbara Stephens
Agency claimed against: City of Capitola

Vice Mayor Bottorff stated that additional material was received from Bob Edgren regarding the proposed Verizon cell tower behind City Hall.

Vice Mayor Bottorff recessed the meeting at 6:05 p.m. to the Closed Session in the City Manager’s Office.

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Members Stephanie Harlan, Ed Bottorff, Jacques Bertrand, and Michael Termini. City Treasurer McBroom was present. Mayor Dennis Norton was absent.

2. PRESENTATIONS

- A. Proclamation in recognition for Andrew Snow's contribution to the Capitola Begonia Festival. [120-40/1050-70]
Proclamation received.
- B. Presentation of a Certificate of Appreciation to Derek Van Alstine for his service on the Capitola Architectural & Site Review Committee. [120-40/740-15]
Certificate of Appreciation received.
- C. Introduction of Brian Van Son, as the City's new Building Official.
Mr. Van Son was introduced.

CAPITOLA CITY COUNCIL ACTION SUMMARY – Thursday, January 8, 2015

3. REPORT ON CLOSED SESSION

Deputy City Attorney Condotti stated that the City Council received a status report regarding Verizon cell tower license real property negotiations; Mr. Condotti reported that the City Council is not interested in locating a Verizon wireless tower behind City Hall at this time. Mr. Condotti stated that the Council received a report from the City's labor negotiator, City Manager Goldstein, regarding negotiations with the following: (a) Association of Capitola Employees; (b) Capitola Police Captains, (c) Capitola Police Officers Association, (d) Confidential Employees; (e) Mid-Management Group; and (f) Department Head Group; there was no reportable action. Mr. Condotti stated that the Council received reports on Sandra Fowler and Barbara Stephens liability claims: (1); there was no reportable action; this item is listed on the Council's regular meeting Consent Calendar this evening.

4. ADDITIONAL MATERIALS

Vice Mayor Bottorff reported that additional material was received regarding Item 10.A. and Item 10.D.

Vice Mayor Bottorff reported that the following closed session items regarding Verizon cell tower license were received:

- Petition from the Fanmar Way, Terrace Way and Cherry Avenue neighborhood opposing a Verizon cell tower behind City Hall;
- An article in the Santa Cruz Sentinel regarding the proposed Verizon cell tower behind City Hall.

5. ADDITIONS AND DELETIONS TO AGENDA

None provided.

6. PUBLIC COMMENTS

Marilyn Garrett, local resident, stated she opposes locating a Verizon wireless tower behind City Hall.

Diana, reported on findings regarding the number of wireless antennas within four miles of City Hall.

Gail Ortiz, Capitola Library Ad hoc Committee member, requested that the City Council consider extending the 1/4% sales tax that sunsets in 2017, to help fund a new City library. She requested that this issue be added to the January 20, 2015, Library Ad hoc Committee Agenda.

7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

City Treasurer McBroom requested that staff provide a report at a future Council meeting regarding the allocation of Measure O funds because the public has received misinformation.

Council Member Termini thanked the Santa Cruz County City Selection for appointing him to the Monterey Bay Unified Air Pollution Control District.

Council Member Harlan requested clarification regarding the Noble Gulch Improvement Project (Public Works Director Jesberg provided an update).

CAPITOLA CITY COUNCIL ACTION SUMMARY – Thursday, January 8, 2015

8. **BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS**

The appointments for City Council Representation on City and County/Multi-County Boards, Commissions, and Committees; and City Council appointments/reappointments of public members to various City Advisory Committees will be discussed under General Government/Public Hearings Item 10.D.

9. **CONSENT CALENDAR**

- A. Consider approving the December 11, 2014, Regular City Council Meeting Minutes.
- B. Consider denying liability claims and forward to the City's liability insurance carrier:
 - 1. Sandra Fowler in the amount of \$20,774.
 - 2. Barbara Stephens for an undetermined amount. [Claims Binder]
- C. Consider approving the Budget Calendar for Fiscal Year 2015/2016. [330-05/520-40]
- D. Consider a professional services agreement with Anderson Brule Architects, Inc. for an as-needed architectural design services contract. [500-10 A/C: Anderson Brule Architects, Inc.]

ACTION Motion made by Council Member Termini, seconded by Council Member Harlan, to approve the following Consent Calendar Items 9.A., 9.B., 9.C., and 9.D. The motion was passed unanimously.

10. **GENERAL GOVERNMENT / PUBLIC HEARINGS**

- A. Receive future library location recommendation from the Library Ad Hoc Committee. [230-10]
Gail Ortiz, City's Library Ad Hoc Committee Member, provided support for the current location for the new library.

ACTION Motion made by Council Member Termini, seconded by Council Member Harlan, to receive the Library Ad hoc Committees' recommendation and report. The motion was passed unanimously.

ACTION Motion made by Council Member Termini, seconded by Council Member Harlan, to direct staff to focus the library planning efforts on the selected site being the site of the City's current library. The motion failed with the following vote: AYES: Council Members Harlan and Termini. NOES: Council Members Bertrand and Bottorff. ABSENT: Mayor Norton. ABSTAIN: None

ACTION Motion made by Council Member Bertrand, seconded by Council Member Termini, to continue this item to the next City Council meeting. The motion carried with the following vote: AYES: Council Members Bertrand, Bottorff, and Termini. NOES: Council Members Harlan. ABSENT: Mayor Norton. ABSTAIN: None.

CAPITOLA CITY COUNCIL ACTION SUMMARY – Thursday, January 8, 2015

B. Receive report on special event highlights and issues for 2014. [1050-70]
ACTION City Council received the report on special event highlights and issues for 2014.

C. Consider renewal of the Santa Cruz Tourism Marketing District (TMD); and adoption of a Resolution. [1180-10]
Maggie Ivy, Santa Cruz County Conference and Visitor's Council (Visitor's Council) CEO, stated she was present for any questions.
ACTION Motion made by Council Member Termini, seconded by Council Member Harlan, to adopt *Resolution No. 4012* regarding the renewal of the Santa Cruz Tourism Marketing District (TMD). The motion was passed unanimously.

D. Review City Council representation on various County/Multi-County Boards, Commissions, and Committees; and City Council appointments, reappointments, and nominations of members to City Internal Advisory Bodies; the Oversight Board for the Capitola Successor Agency; and the Community Based Health and Human Service Providers Ad hoc Subcommittee. [110-10]
ACTION Motion made by Council Member Termini, seconded by Council Member Bertrand, to appoint/reappoint to following to the Architectural and Site Review Committee:

- Frank Phanton (Architect) (Incumbent)
- Craig Waltz (Landscape Architect) (Incumbent)
- Carolyn Swift (Historian) (Incumbent)
- Daniel Townsend (Alternate Architect)
- Daniel Gomez (Alternate Architect)

The motion was passed unanimously.

ACTION Motion made by Council Member Harlan, seconded by Council Member Termini, to reappoint to following incumbents to the Art and Cultural Review Committee:

- Michael Termini (Council Representative)
- Joyce Murphy ("At Large" member)
- Jenny Shelton ("At Large" member)

The motion was passed unanimously.

ACTION City Council members made the following appointments/reappointments to the Commission on the Environment:

- Council Member Bertrand (Council Representative)
- Amie Forest (Council Member Termini's Appointee)
- Peter Wilk (Council Member Bottorff's Appointee)

The motion was passed unanimously.

The following City Council appointments will be continued to the next City Council meeting:

- Council Member Harlan's Appointee
- Mayor Norton's Appointee

CAPITOLA CITY COUNCIL ACTION SUMMARY – Thursday, January 8, 2015

ACTION City Council members made the following appointments/reappointments to the Finance Advisory Committee (FAC):

- Council Member Termini (Mayor Appointee)
- Council Member Bertrand (Council-member Appointee)
- Will O'Sullivan (Harlan's appointee) (Incumbent)
- Gary Snelson (Bottorff's appointee) (Incumbent)

The following City Council appointments to the FAC are continued to the January 22, 2015, City Council meeting:

- Mayor Norton's appointee;
- Business Representative to the FAC will occur at the January 22, 2015, City Council meeting.

ACTION City Council members made the following appointments/reappointments to the Planning Commission:

- Ron Graves (Harlan's Appointee)
- Troy (TJ) Welch (Bottorff's Appointee)
- Linda Smith (Termini's Appointee)
- Ed Newman (Bertrand's Appointee)

Mayor Norton's appointment to the Planning Commission is continued to the January 22, 2015, City Council meeting:

ACTION Motion made by Council Member Bertrand, seconded by Council Member Termini, to reappoint to following incumbents to the Traffic and Parking Commission:

- Margaret Kinstler (Village Resident)
- James Steven Ross (Village Resident)
- Carin Hanna (Village Business Owner)
- Gary Wetsel (Village Business Owner)

The motion was passed unanimously.

ACTION City Council members made the following appointments/reappointments to the Traffic and Parking Commission:

- Nels Westman (Termini's appointee) (Incumbent)
- Ron Burke (Norton's Appointee)
- Mike Lee (Bottorff's Appointee)
- Molly Ording (Bertrand's Appointee) (Incumbent)

Council Member Harlan's appointment to the Traffic and Parking Committee will be continued to the next City Council meeting.

ACTION City Council members made the following appointments/reappointments to the Wharf Working Group:

- Council Member Termini (Representative)
- Council Member Norton (Representative)

ACTION There was Council consensus for Council Member Harlan to remain as the City's Alternate Representative on the Advisory Council of the Area on Aging (Seniors Council of Santa Cruz & San Benito Counties).

CAPITOLA CITY COUNCIL ACTION SUMMARY – Thursday, January 8, 2015

There was Council consensus for Mayor Norton to remain as the City's Representative on the Arts Council of Santa Cruz County.

There was Council consensus for Council Member Bottorff to remain as the City's Representative on the Association of Monterey Bay Area Governments (AMBAG); and for Mayor Norton to continue as the Alternate.

There was Council consensus for Council Member Termini to remain as the City's Representative on the Capitola Public Safety & Community Service Foundation.

There was Council consensus for Larry Laurent, Assistant to the City Manager, to be the City's Representative on the Community Television of Santa Cruz County Board; also for staff to continue advertising for this position.

There was Council consensus for the following appointments/reappointments:

- Council Member Termini and City Manager Goldstein to remain as the City's Representatives on the Criminal Justice Council of Santa Cruz County.
- Council Member Bertrand to be the City's Representative on the Santa Cruz County Children's Network; and for Council Member Termini to be the Alternate.
- Mayor Norton to be the City's Representative on the Santa Cruz County Flood Control & Water Conservation District (Zone 5); and for Council Member Bertrand to be the Alternate.
- Council Member Bertrand to be the City's Representative on the Santa Cruz County Hazardous Materials Advisory Commission.
- Council Member Harlan to remain as the City's Alternate Representative on the Santa Cruz County Integrated Waste Management Local Task Force.
- Council Member Termini to be the City's Representative on the Santa Cruz County Library Financing Authority, and Council Member Bertrand to be the Alternate.
- Council Member Termini to be the City's Representative on the Santa Cruz County Library Joint Powers Board, and Council Member Bertrand to be the Alternate.
- Mayor Norton to continue to be the City's Representative on the Santa Cruz County Regional Transportation Commission (SCCRTC), and for Council Member Termini to be the Alternate.
- Council Member Harlan to continue as the City's Representative on the Santa Cruz County Sanctuary Inter-Agency Task Force.
- Council Member Harlan to remain as the City's Representative on the Santa Cruz County Sanitation District, and for Council Member Bertrand to be the Alternate.

CAPITOLA CITY COUNCIL ACTION SUMMARY – Thursday, January 8, 2015

- Council Member Bottorff to be the City's Representative on the Santa Cruz Metropolitan Transit District.
- Council Member Termini to remain as the City's Representative on the Oversight Board of the Successor Agency.
- Council Members Bottorff, Termini, and Harlan to be on the Community Based Health and Human Service Providers Ad hoc Subcommittee; also City Treasure McBroom.
- Council Members Bottorff and Bertrand on the Ad Hoc School District Committee.

E. Appointment/Reappointment of Standby City Council Members. [420-20]

ACTION

Council Member Bertrand confirmed his appointment of Nathan Cross to be his Standby City Council Member.

11. ADJOURNMENT

Vice Mayor Bottorff adjourned the meeting at 9:00 p.m. to the next Regular Meeting of the City Council to be held on Thursday, January 22, 2015, at 7:00 p.m., in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

ATTEST:

Susan Sneddon, City Clerk

CMC

Ed Bottorff, Vice Mayor

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**CAPITOLA CITY COUNCIL
REGULAR MEETING MINUTES
THURSDAY, JANUARY 22, 2015 - 7:00 PM**

**CLOSED SESSION – 6:15 PM
CITY MANAGER’S OFFICE**

CALL TO ORDER

Mayor Norton called the meeting to order at 6:15 p.m. and announced the items to be discussed in Closed Session, as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Govt. Code §54956.9)

Schroedel et al. v. the City of Capitola
[Santa Cruz Superior Court Case No. CV 175684]

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Govt. Code § 54956.8)

Property: 2091 Wharf Road, APN 034-241-05, Capitola, CA
City Negotiator: Jamie Goldstein, City Manager
Negotiating Parties: Joseph K. and Debbie A. Genge
Under Negotiation: Terms for potential purchase of property by City

Mayor Norton noted that there was no one in the audience; therefore, the City Council recessed at 6:18 PM to the City Manager’s Office.

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Members Stephanie Harlan, Ed Bottorff, Jacques Bertrand, Michael Termini, and Mayor Dennis Norton.

City Treasurer McBroom was not present.

2. PRESENTATIONS

A. Oath of Office Ceremony for Standby City Council Member Nathan Cross. [420-20/520-50]

Oath was provided.

3. REPORT ON CLOSED SESSION

City Attorney Barisone stated that City Council received a status report regarding Schroedel et al. v. the City of Capitola; there was no reportable action. He stated that City Manager Goldstein reported on real property negotiations for property located at 2091 Wharf Road, Capitola, CA (APN 034-241-05); there was no reportable action.

4. ADDITIONAL MATERIALS

Mayor Norton stated that additional materials were received for the following items:

CAPITOLA CITY COUNCIL MEETING MINUTES - Thursday, January 22, 2015

Closed Session item regarding real property negotiations for property located at 2091 Wharf Road, Capitola, CA (APN 034-241-05).

Item 8.A. regarding City Council Appointments.

Item 10.B. regarding Ad-Hoc Library Committee's recommendation to select the current library site as the location for a new, future library.

Item 10.C. regarding initiating a public process to evaluate options to develop a new public park, a parking structure, new civic facilities, and a hotel on 420 Capitola Ave and the Pacific Cove Sites.

Item 10.D. regarding the Safe Routes to School Survey.

5. **ADDITIONS AND DELETIONS TO AGENDA**

None provided.

6. **PUBLIC COMMENTS**

A member of the public requested that before the City approves any large projects an alternate traffic route bypassing the downtown Capitola area be considered.

7. **CITY COUNCIL / CITY TREASURER / STAFF COMMENTS**

Mayor Norton stated that Item 10.A. regarding an update on the Five-Year Measure O Plan will be discussed at the end of the meeting.

8. **BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS**

- A. Review City Council appointments/reappointments to the City's Commission on the Environment, Finance Advisory Committee, Planning Commission, and the Traffic and Parking Commission. [110-10]

ACTION Mayor Norton made the following City committee/commission reappointments for his appointees:

- Nathan Cross (Incumbent) to the Finance Advisory Committee.
- Gayle Ortiz (Incumbent) to the Planning Commission.
- Kristen Sullivan (Incumbent) to the Commission on the Environment.

Motion made by Council Member Termini, seconded by Council Member Bottorff, to appoint Sondi Carcello to be the Business Representative on the Finance Advisory Committee as recommended by the Capitola Chamber of Commerce. The motion was passed unanimously.

Council Member Harlan's appointment to the Commission on the Environment and the Traffic and Parking Commission will be continued to the next City Council meeting.

9. **CONSENT CALENDAR**

Council Member Bottorff pulled Item 9.C. for further discussion.

- A. Receive the January 15, 2015, Regular Planning Commission Meeting Action Minutes.

CAPITOLA CITY COUNCIL MINUTES – Thursday, January 22, 2015

- B. Receive the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2014, and the Housing Successor of the City of Capitola Addendum to the Annual Progress Report. [310-50]
- C. Approval of City Check Register Reports dated December 5, 2014; December 12, 2014; December 19, 2014; January 2, 2015; and January 9, 2015. [300-10]

ACTION Motion made by Council Member Termini, seconded by Council Member Bertrand, to approve the following Consent Calendar Items 9.A., 9.B., and 9.C. The motion was passed unanimously.

10. GENERAL GOVERNMENT / PUBLIC HEARINGS

- A. Receive an update on the Five-Year Measure O Plan. [390-70] (*This item will be discussed at the end of the meeting*).
- B. Consider the Ad-Hoc Library Committee's recommendation to select the current library site as the location for a new, future library. [230-10]

ACTION Motion made by Council Member Termini, seconded by Council Member Harlan, to accept the Ad-Hoc Library Committee's recommendation to select the current library site as the location for a new, future library. The motion carried with the following roll call vote: AYES: Council Members Harlan, Termini, Harlan, and Mayor Norton. NOES: Council Member Bottorff. ABSENT: None. ABSTAIN: None.

- C. Consider authorizing staff to initiate public process to develop options to construct a new public park, a parking structure, new civic facilities, and a hotel on 420 Capitola Avenue and the Pacific Cove sites. [200-10/330-10]

The following local residents spoke against this proposal:

- Nels Westman;
- Brian Peoples, Aptos High School Rail-to-Trail Club representative;
- Margaret Kinstler;
- Susan Westman;
- Carol Arao;
- Molly Ording

The following local residents spoke in favor of this proposal:

- Steven Woodside spoke in favor of the project;
- Nathan Cross spoke in favor of the project.

ACTION Motion made by Council Member Termini, seconded by Council Member Bertrand, for Mayor Norton to form a sub-committee of not more than ten residents representing different areas of Capitola to meet and come back to the City Council with a recommended plan for public outreach regarding this item. The motion was passed with the following roll call vote: AYES: Council Members Termini, Bertrand, Bottorff, and Mayor Norton. NOES: Council Member Harlan. ABSENT: None. ABSTAIN: None.

CAPITOLA CITY COUNCIL MEETING MINUTES - Thursday, January 22, 2015

- D. Review results of the Safe Routes to School Survey. [485-10/1150-05]

Michael Mowrey, Kimly Horn representative, provided a presentation regarding this item.

Carin Hanna, local resident, commented on an incident that occurred resulting in an unsafe condition for children on bicycles.

ACTION City Council accepted the results of the Safe Routes to School Survey.

- 10. A. Receive an update on the Five-Year Measure O Plan. [390-70]

Nathan Cross, Finance Advisory Committee (FAC) member, stated that the FAC requested that this update be provided due to allegations that Measure O funds were not being spent correctly. He encouraged the City Council to continue to dissolve any unsubstantiated allegations regarding the use of Measure O funds.

ACTION City Council accepted the update on the Five-Year Measure O Plan.

11. **ADJOURNMENT**

At 9: 45 PM Mayor Norton adjourned the meeting to the Special City Council Workshop to be held on Thursday, January 29, 2015, at 6:00 p.m., in the City Hall Community Room, 420 Capitola Avenue, Capitola, California

ATTEST:

Dennis Norton, Mayor

Liz Nichols, City Clerk

**CAPITOLA CITY COUNCIL
SPECIAL CITY COUNCIL WORKSHOP MINUTES**

THURSDAY, JANUARY 29, 2015 - 6:00 PM

**CAPITOLA COMMUNITY ROOM
420 CAPITOLA AVENUE, CAPITOLA**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Members Stephanie Harlan, Ed Bottorff, Jacques Bertrand, Michael Termini, and Mayor Dennis Norton.

2. PUBLIC COMMENT

None provided.

3. GENERAL GOVERNMENT

A. Review of the City Council Handbook.

City Clerk Sneddon provided a review of the City Council Handbook.

B. Presentation by Les White, former City Manager for the cities of San Jose and Fullerton regarding public decision-making.

Les White provided presentation.

C. Presentation by Assistant City Attorney Tony Condotti regarding City Councils' legal powers/obligations, and the essentials of municipal law and open government issues.

Assistant City Attorney Condotti provided presentation.

D. Review City Council meeting processes.

The City Council suggested that an Ordinance be considered that would permit any member of the City Council, at an open Council meeting, to request that an item be agendaized for a future Council meeting.

4. ADJOURNMENT

At 8:30 PM Mayor Norton adjourned the meeting to the next Regular Meeting of the City Council on Wednesday, February 11, 2015, at 7:00 PM, in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California

Dennis Norton, Mayor

ATTEST:

_____, CMC
Susan Sneddon, City Clerk

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**CAPITOLA CITY COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY, FEBRUARY 11, 2015 - 7:00 PM**

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Members Stephanie Harlan, Ed Bottorff, Jacques Bertrand, Michael Termini, and Mayor Dennis Norton

2. PRESENTATIONS

A. Introduction of newly appointed Police Sergeant Marquis Booth.

3. REPORT ON CLOSED SESSION

4. ADDITIONAL MATERIALS

5. ADDITIONS AND DELETIONS TO AGENDA

6. PUBLIC COMMENTS

Darrel Johnson and Jane Schwickerath, Seniors Council of Santa Cruz and San Benito Counties (Seniors Council) Board Member, thanked the City Council for their support, and reviewed current Seniors Council projects.

Molly Ording, Capitola5 Village Residents Association, announced Neighbor Night on March 23rd which includes dinner.

7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

City Treasurer McBroom reviewed the uses for Measure O funds.

8. CONSENT CALENDAR

Council Member Bertrand requested that Item 8.B. be continued to the next City Council meeting.

A. Receive the February 5, 2015, Regular Planning Commission Meeting Action Minutes.

B. Receive the California Public Employees Retirement System Annual Actuarial Valuation Reports as of June 30, 2014. [630-10]

ACTION **Motion made by Council Member Termini, seconded by Council Member Bertrand, to approve Item 8.A., and to continue Item 8.B. to the next regular City Council meeting. The motion was passed unanimously.**

9. GENERAL GOVERNMENT / PUBLIC HEARINGS

A. Consider a citizen request for a Skate Park at Monterey Park. [1040-20]

Marie Martorella and Trica Proctor, proponents for the proposed skate park at Monterey Park, provided a presentation regarding the proposed skate park at Monterey Park.

CAPITOLA CITY COUNCIL MEETING MINUTES - Wed, February 11, 2015

Lisa Steingrube, provided a presentation and opposition to the proposed skate park at Monterey Park.

The following local residents provided their support for the proposed Skate Park at Monterey Park:

- Terry Campion
- Norena Munn
- Matt Arthur
- Richard Novak
- Andrew Cannon
- Kevin Frank
- Sean and Tessa Tutman
- Mark Conley
- Antoinette Costa
- Bruce Arthur
- Jeff Kendall
- Tim Crawley
- Joe Miller
- Brett Presley
- Amy Breed
- Marty Proctor
- Shane Pearlman
- John Milbridge
- Neil Johnson

The following local residents provided their opposition for the proposed Skate Park at Monterey Park:

- Denya Harris
- Al Globus
- Trevor Bryce
- Lisa Steingrube
- Dr. Frances Frome
- Chris Bowman
- Terry Tetter
- Dan Steingrube
- Elizabeth Russell
- Dominique Bertrand
- Heidi Wagner
- Dawn Morrow
- Paula Malet
- Don Sanders
- Harry Gai
- Sandy Erickson
- Brett Bartle

Marie Martorella, provided a rebuttal in support for the proposed skate park at Monterey Park.

Lisa Steingrube, provided a rebuttal in opposition for the proposed skate park at Monterey Park.

CAPITOLA CITY COUNCIL MINUTES – Wednesday, February 11, 2015

City Council took a five-minute break.

ACTION Motion made by Council Member Bottorff, seconded by Council Member Termini, provided authorization to proceed with the proposal of a skate park at Monterey Park which would require further development of the plans to allow for environment review and project permitting; and obtain public input. The motion carried with the following roll call vote: **AYES:** Council Members Bottorff, Termini, and Mayor Norton. **NOES:** Council Members Bertrand and Harlan. **ABSENT:** None. **ABSTAIN:** None

10. ADJOURNMENT

At 10:28 PM Mayor Norton adjourned the meeting to the Special Budget Study Session of the City Council and the Successor Agency to be held on Wednesday, February 25, 2014, at 6:00 p.m., in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

Dennis Norton, Mayor

ATTEST:

_____, CMC
Susan Sneddon, City Clerk

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CITY COUNCIL AGENDA REPORT MEETING OF FEBRUARY 26, 2015

FROM: FINANCE DEPARTMENT
SUBJECT: CITY CHECK REGISTER REPORT

RECOMMENDED ACTION: Approve the attached Check Register Reports for January 16, January 23, January 30, February 6, and February 13, 2015

DISCUSSION: Check Registers are attached for:

Date	Starting Check #	Ending Check #	Total Checks/EFT	Amount
1/16/15	79395	79449	58	\$256,067.54
1/23/15	79450	79499	54	\$442,681.19
1/30/15	79500	79549	52	\$51,800.13
2/6/15	79550	79639	96	\$168,485.93
2/13/15	79640	79682	45	\$187,705.67

The check register of January 9, 2015 ended with check #79394.

Following is a list of checks issued for more than \$10,000.00, and a brief description of the expenditure:

Check	Issued to:	Dept.	Purpose	Amount
79396	American Traffic Solutions	PD	½ 2014 Red Light Pymt	\$44,326.92
79398	Atchison, Barisone, et al	CM	Dec 2014 Legal Services	\$15,022.85
79418	I Bank	FIN	Facility Lease, BVII	\$14,887.30
EFT58	Wells Fargo Bank	FIN	Nov Credit Card Charges	\$11,531.69
EFT59	CalPERS Member Services	FIN	PERS Payment, 12/26/14 payroll	\$62,444.24
EFT60	CalPERS Member Services	FIN	PERS Payment, 1/9/15 payroll	\$59,458.08
79475	Monterey Bay Self Ins Auth	CM	Liab & Work Comp Ins	\$355,977.00
EFT64	IRS	FIN	Fed Tax Deposit, 1/23 payroll	\$23,811.87
79547	Monterey Bay Self Ins Auth	CM	Settlement, Drain Pipe	\$22,207.50
EFT66	PG&E	PW	Gas & Electric	\$14,114.79
EFT68	CalPERS Health Ins	CM	Feb2015 Group Health	\$59,080.05
EFT72	IRS	FIN	Fed Tax Deposit, 2/6 payroll	\$22,196.06
79666	Plan Review Consultants	Bldg	Jan 2015 Prof Services	\$11,520.00
79682	Monterey Bay Self Ins Auth	CM	Replace ch#79547	\$22,207.50
EFT73	CalPERS Member Services	FIN	PERS Payment, 1/23/15 payroll	\$59,903.10
EFT74	CalPERS Member Services	FIN	PERS Payment, 2/6/15 payroll	\$60,066.41

ATTACHMENTS:

1. Check Register for January 16, 2015
2. Check Register for January 23, 2015
3. Check Register for January 30, 2015
4. Check Register for February 6, 2015
5. Check Register for February 13, 2015

Report Prepared By: Linda Benko
Accounts Payable Clerk

Reviewed and Forwarded
by City Manager: 

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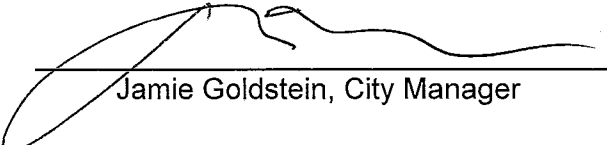
Checks dated 1/16/15 numbered 79395 to 79449 for a total of \$122,633.53 plus three EFT for \$133,434.01 have been reviewed and authorized for distribution by the City Manager

As of 1/16/15 the unaudited cash balance is \$2,907,289

CASH POSITION - CITY OF CAPITOLA 1/16/15

	<u>Net Balance</u>
General Fund	\$ 344,378
Contingency Reserve Fund	\$ 1,712,646
Worker's Comp. Ins. Fund	\$ 403,903
Self Insurance Liability Fund	\$ 57,848
Stores Fund	\$ 14,032
Information Technology Fund	\$ 133,846
Equipment Replacement	\$ 127,763
Compensated Absences Fund	\$ 112,873
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 2,907,289</u>

The Emergency Reserve Fund Balance is \$584,105.54 (not included above).



 Jamie Goldstein, City Manager

1/16/2015

 Date

 Christine McBroom, City Treasurer

 Date

Payment Register

From Payment Date: 1/12/2015 - To Payment Date: 1/16/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79395	01/16/2015	Open			A TOOL SHED	\$235.00
	Invoice		Date	Description		Amount
	1020262-5		01/07/2015	Sewer camera - Jade St.		\$190.00
	1020453-5		01/07/2015	Sewer camera - Jade St.		\$45.00
79396	01/16/2015	Open			AMERICAN TRAFFIC SOLUTIONS, INC	\$44,326.92
	Invoice		Date	Description		Amount
	inv00016553		08/31/2014	1st half 2014 payment		\$44,326.92
79397	01/16/2015	Open			AT&T/CALNET 2	\$1,709.11
	Invoice		Date	Description		Amount
	6047996		12/12/2014	City Telephone & T-1 Lines		\$1,709.11
				Fund 1000, Gen Fund=\$1437.33		
				Fund 2211, IT=\$271.78		
79398	01/16/2015	Open			ATCHISON, BARISONE, & CONDOTTI	\$15,022.85
	Invoice		Date	Description		Amount
	Dec2014		01/09/2015	Legal Services, Dec 2014		\$15,022.85
79399	01/16/2015	Open			BELLOWS PLUMBING & HEATING	\$525.00
	Invoice		Date	Description		Amount
	Z314926		12/22/2014	Drain cleaning		\$525.00
79400	01/16/2015	Open			BIG CREEK LUMBER	\$269.00
	Invoice		Date	Description		Amount
	318610		01/07/2015	Lumber - trash enclosure		\$269.00
79401	01/16/2015	Open			CALE AMERICA INC.	\$250.00
	Invoice		Date	Description		Amount
	134998		01/09/2015	Service to meters		\$250.00
79402	01/16/2015	Open			CAROLYN FLYNN	\$3,650.00
	Invoice		Date	Description		Amount
	CBF-12-2014		12/31/2014	Dec2014 Housing Assistance		\$3,650.00
				Fund 1000, Gen Fund=\$200.00		
				Fund 1372, Housing Trust Fund=\$2400.00		
				Fund 5552, Hsg Successor=\$1050.00		
79403	01/16/2015	Open			CLASSIFIED SOUND	\$1,500.00
	Invoice		Date	Description		Amount
	141210-25A		11/08/2014	Holiday Music in Village		\$1,500.00
				Fund 1321, BIA		
79404	01/16/2015	Open			CLEAN SOURCE	\$1,861.62
	Invoice		Date	Description		Amount
	1553451		11/07/2014	Cleaning supplies		\$931.09
	1574136		12/30/2014	Cleaning supplies		\$688.10
	1574136-01		01/02/2015	Doggie bags		\$242.43
79405	01/16/2015	Open			COMMUNITY PRINTERS	\$135.25
	Invoice		Date	Description		Amount
	11738011		12/12/2014	EPO forms		\$135.25

Payment Register

From Payment Date: 1/12/2015 - To Payment Date: 1/16/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79406	01/16/2015 Invoice Dec2014	Open	Date 01/09/2015	Description Dec Drinking Water	CRYSTAL SPRINGS WATER CO.	\$156.00 \$156.00
79407	01/16/2015 Invoice 20141022	Open	Date 10/22/2014	Description Flu Shot Clinic, Oct2014	DOVER, ARTHUR S., MD	\$665.00 \$665.00
79408	01/16/2015 Invoice 0104743	Open	Date 12/22/2014	Description Eller badge	ENTENMANN-ROVIN	\$143.86 \$143.86
79409	01/16/2015 Invoice 33505-2015 47705-2015	Open	Date 01/09/2015 01/02/2015	Description Membership Dues, 2015 Held Membership Dues, 2015 Sloma	FBINAA, California Chapter	\$200.00 \$100.00 \$100.00
79410	01/16/2015 Invoice 2-881-13602	Open	Date 12/29/2014	Description Express Mail	FEDERAL EXPRESS	\$43.56 \$43.56
79411	01/16/2015 Invoice 29	Open	Date 12/31/2014	Description Annual HVAC maintenance	CRAIG FEENEY/NAPCO	\$675.00 \$675.00
79412	01/16/2015 Invoice 3156929 3152095-1	Open	Date 12/16/2014 12/15/2014	Description Plumbing supplies - Jade St CC VB repair kits	FERGUSON ENTERPRISES, INC.	\$214.51 \$176.04 \$38.47
79413	01/16/2015 Invoice 43	Open	Date 01/09/2015	Description Dec2014 BIA Contract Services Fund 1321, BIA	FERRASCI-HARP, AMY	\$770.00 \$770.00
79414	01/16/2015 Invoice CG412680	Open	Date 01/13/2015	Description Carpeting for community room Fund 1200, CIP	FLOORS ETC.	\$4,792.81 \$4,792.81
79415	01/16/2015 Invoice 000110489	Open	Date 01/07/2015	Description PD HVAC Dec Quarterly Maintenance	GEORGE H WILSON INC	\$285.00 \$285.00
79416	01/16/2015 Invoice Jan2015BIA	Open	Date 01/09/2015	Description Reimb Holiday BIA expenses Fund 1321, BIA	HANNA, CARIN	\$709.05 \$709.05
79417	01/16/2015 Invoice 8013487 5053316 8132969	Open	Date 12/30/2014 01/06/2015 01/06/2015	Description Drill Bits Misc. Return from Inv 8013487	HOME DEPOT CREDIT SERVICES	\$21.57 \$49.63 \$10.78 (\$38.84)

Payment Register

From Payment Date: 1/12/2015 - To Payment Date: 1/16/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79418	01/16/2015	Open			I Bank	\$14,887.30
	Invoice		Date	Description		Amount
	61691		01/01/2015	I-Bank Fac Lease, BVII Fund 1421, Pac Cove Park		\$14,887.30
79419	01/16/2015	Open			JAMES P ALLEN & ASSOC	\$1,935.00
	Invoice		Date	Description		Amount
	011215		01/12/2015	Consulting Arborists Services-Beach & Vill		\$1,935.00
79420	01/16/2015	Open			KERKO, BRYAN T.	\$4,312.50
	Invoice		Date	Description		Amount
	2-8		01/06/2015	Pac Cove Parking Lot Const. Mgnt. 8/1/14-		\$4,312.50
79421	01/16/2015	Open			KING'S CLEANERS	\$574.00
	Invoice		Date	Description		Amount
	12/15/14		12/15/2014	Uniform cleaning, PD		\$574.00
79422	01/16/2015	Open			LEAGUE OF CALIFORNIA CITIES	\$150.00
	Invoice		Date	Description		Amount
	8102		01/05/2015	2015 Membership		\$150.00
79423	01/16/2015	Open			LLOYDS TIRE SERVICE	\$1,381.79
	Invoice		Date	Description		Amount
	275581		12/17/2014	Tires, PD112		\$1,381.79
79424	01/16/2015	Open			McMENAMIN, GEORGE	\$662.50
	Invoice		Date	Description		Amount
	Riparian 29		01/13/2015	Riparian Restoration FY 14/15		\$662.50
79425	01/16/2015	Open			MID COUNTY AUTO SUPPLY	\$230.50
	Invoice		Date	Description		Amount
	405436		12/12/2014	Fuel Facility Gas Fill Hose		\$170.08
	405567		12/15/2014	Auto Parts, PD114		\$14.01
	405750		12/16/2014	Auto Parts, Fleet		\$9.01
	406477		12/23/2014	Battery Box, CSO-I		\$21.70
	406445		12/23/2014	CRU. CSO-I		\$15.70
79426	01/16/2015	Open			MISSION PRINTERS	\$221.43
	Invoice		Date	Description		Amount
	49883		12/23/2014	Business Cards Fund 2210, Stores		\$221.43
79427	01/16/2015	Open			MONTEREY BAY AREA SELF INS AUTI	\$347.10
	Invoice		Date	Description		Amount
	MBA14-0529		12/15/2014	Claim Settlement, Basiletti Fund 2213, Self-Ins Auth		\$347.10
79428	01/16/2015	Open			MONTEREY BAY AREA SELF INS AUTI	\$166.88
	Invoice		Date	Description		Amount
	MBA14-0102a		12/15/2014	Claim Payment, Greenwood Fund 2213, Self-Ins Auth		\$166.88
79429	01/16/2015	Voided	Incorrect Amount	01/16/2015	ORCHARD SUPPLY HARDWARE	\$0.00
	Invoice		Date	Description		Amount
	DecStmt		12/17/2014	fin charge and Int fee		\$39.41
	134267		12/02/2014	Pumice stone		\$9.28

Payment Register

From Payment Date: 1/12/2015 - To Payment Date: 1/16/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79430	01/16/2015	Open			PALACE OFFICE SUPPLIES	\$11.96
	Invoice		Date	Description		Amount
	297211		01/05/2015	Name Plate		\$11.96
				Fund 2210, Stores		
79431	01/16/2015	Open			PHOENIX GROUP INFORMATION SYS	\$862.81
	Invoice		Date	Description		Amount
	112014070		12/23/2014	Citation Processing, Dec 2015		\$862.81
79432	01/16/2015	Open			PITNEY BOWES INC.	\$208.80
	Invoice		Date	Description		Amount
	964826		01/03/2015	Postage Meter Rental, City Hall		\$208.80
				Fund 2210, Stores		
79433	01/16/2015	Open			PRAXAIR DISTRIBUTION INC.	\$112.55
	Invoice		Date	Description		Amount
	51308797		12/20/2014	Gases, Corp Yd		\$112.55
79434	01/16/2015	Open			QUILL CORPORATION	\$5.43
	Invoice		Date	Description		Amount
	8969265		12/24/2014	Anderson's name plate		\$20.64
	C821544		12/22/2014	Credit for Name Plate		(\$15.21)
79435	01/16/2015	Open			SCC ANIMAL SHELTER	\$5,500.00
	Invoice		Date	Description		Amount
	14/15-3cap		01/01/2015	3 quarter of 14/15		\$5,500.00
79436	01/16/2015	Open			SCC AUDITOR-CONTROLLER	\$6,843.50
	Invoice		Date	Description		Amount
	Dec2014		01/09/2015	Citation Surcharges, Dec2014		\$6,843.50
79437	01/16/2015	Open			SANTA CRUZ ELECTRONICS, INC.	\$50.82
	Invoice		Date	Description		Amount
	431185		12/17/2014	Misc Supplies, IT		\$50.82
				Fund 2211, IT		
79438	01/16/2015	Open			SANTA CRUZ FIRE EQUIPMENT CO.	\$415.94
	Invoice		Date	Description		Amount
	97303		10/15/2014	Fire service-Corp Yd		\$214.05
	97304		10/15/2014	Fire service-NB Gym		\$75.53
	97305		10/15/2014	Fire service-PD		\$40.18
	97306		10/15/2014	Fire service-City Hall		\$86.18
79439	01/16/2015	Open			SANTA CRUZ PLUMBING	\$565.00
	Invoice		Date	Description		Amount
	387		12/10/2014	Plumbing clean out - Jade St CC		\$220.00
	443		12/15/2014	Plumbing - Jade St CC		\$220.00
	444		12/31/2014	Plumbing - Jade St CC		\$125.00
79440	01/16/2015	Open			SANTA CRUZ SENTINEL	\$1,290.84
	Invoice		Date	Description		Amount
	2040638-Dec14		12/31/2014	Dec2014 Advertising, BIA		\$1,290.84
				Fund 1321, BIA		

Payment Register

From Payment Date: 1/12/2015 - To Payment Date: 1/16/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79441	01/16/2015	Open			STATE STEEL COMPANY	\$47.21
	Invoice		Date	Description		Amount
	121351		12/29/2014	Steel, PD 072		\$47.21
79442	01/16/2015	Open			SUMMIT UNIFORM CORP	\$814.54
	Invoice		Date	Description		Amount
	19297		12/22/2014	Ballistic Vest, S. Ryan-PD		\$814.54
79443	01/16/2015	Open			UNITED STATES POSTAL SERVICE	\$1,070.00
	Invoice		Date	Description		Amount
	Jan2015		01/09/2015	Permit 13, City Newsletter Postage		\$1,070.00
79444	01/16/2015	Open			WESTERN EXTERMINATOR COMPAN'	\$100.00
	Invoice		Date	Description		Amount
	2830368		12/31/2014	City Hall		\$50.00
	2826504		12/31/2014	Hoopers/turnouts		\$50.00
79445	01/16/2015	Open			ZEP SALES & SERVICE	\$1,100.53
	Invoice		Date	Description		Amount
	9001393254		12/31/2014	Graffiti remover/soap		\$1,100.53
79446	01/16/2015	Open			Contra Costa County Sheriff's Training	\$231.00
	Invoice		Date	Description		Amount
	2015-00000478		01/13/2015	Anderson POST training		\$231.00
79447	01/16/2015	Open			Leafstrand, Kurt	\$41.00
	Invoice		Date	Description		Amount
	122124236		01/08/2015	Refund cite122124236		\$41.00
79448	01/16/2015	Open			HOME DEPOT CREDIT SERVICES	\$146.69
	Invoice		Date	Description		Amount
	9013348		01/05/2015	Tennis court cable ties		\$47.55
	8024712		01/06/2015	Tubes		\$38.88
	8013519		01/06/2015	Nuts & bolts for signs		\$31.63
	7054370		01/07/2015	Cable ties		\$28.63
79449	01/16/2015	Open			ORCHARD SUPPLY HARDWARE	\$184.80
	Invoice		Date	Description		Amount
	DecStmt		12/17/2014	fin charge and Int fee		\$39.41
	134267		12/02/2014	Pumice stone		\$9.28
	6007-6127483		01/07/2015	Misc.		\$25.80
	6007-6127770		01/08/2015	Concrete		\$22.67
	6009-3036355		01/08/2015	Misc.		\$34.58
	6009-3036388		01/08/2015	Washer & nuts - creek signs		\$7.61
	6007-3128249		01/12/2015	Brushes		\$8.25
	6011-3034994		01/13/2015	Galvanized pipe		\$4.44
	6013-4796651		01/13/2015	Galvanized pipe		\$4.23
	6013-4796695		01/13/2015	Plumbing supplies		\$3.40
	6009-6127310		01/13/2015	Misc. bolts		\$1.81
	6011-3035114		01/13/2015	Duct tape		\$23.32

Type Check Totals:

\$122,633.53

Payment Register

From Payment Date: 1/12/2015 - To Payment Date: 1/16/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
<u>EFT</u>						
58	01/14/2015	Open			WELLS FARGO BANK	\$11,531.69
	Invoice		Date	Description		Amount
	Nov2014		12/02/2014	Charges to City Charge Card, Nov 2014		\$11,531.69
				Fund 1000, gen Fund=\$2401.81		
				Fund 2211, IT=\$9129.88		
59	01/14/2015	Open			CalPERS Member Services Division	\$62,444.24
	Invoice		Date	Description		Amount
	2015-00000479		12/26/2014	PERS Contr for 12/26/14 Payroll		\$62,444.24
60	01/15/2015	Open			CalPERS Member Services Division	\$59,458.08
	Invoice		Date	Description		Amount
	2015-00000480		01/09/2015	PERS Contribution for 1/9/15 Payroll		\$59,458.08

Type EFT Totals:

\$133,434.01

CITY - Main City Totals

Checks	Count	Transaction Amount	Reconciled Amount
	54	\$122,633.53	\$0.00
	0	\$0.00	\$0.00
	1	\$94.34	\$0.00
	0	\$0.00	\$0.00
	55	\$122,727.87	\$0.00

EFTs	Count	Transaction Amount	Reconciled Amount
	3	\$133,434.01	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	3	\$133,434.01	\$0.00

All	Count	Transaction Amount	Reconciled Amount
	57	\$256,067.54	\$0.00
	0	\$0.00	\$0.00
	1	\$94.34	\$0.00
	0	\$0.00	\$0.00
	58	\$256,161.88	\$0.00

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Checks dated 1/23/15 numbered 79450 to 79499 for a total of \$409,398.85 plus 3 EFT's for \$33,282.34 have been reviewed and authorized for distribution by the Finance Director.

As of 1/23/15 the unaudited cash balance is \$3,192,306

CASH POSITION - CITY OF CAPITOLA 1/23/15

	<u>Net Balance</u>
General Fund	\$ 1,055,677
Contingency Reserve Fund	\$ 1,712,646
Worker's Comp. Ins. Fund	\$ 139,807
Self Insurance Liability Fund	\$ (34,033) ¹
Stores Fund	\$ 13,838
Information Technology Fund	\$ 133,761
Equipment Replacement	\$ 127,763
Compensated Absences Fund	\$ 42,848
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 3,192,306</u>

The Emergency Reserve Fund Balance is \$816,655.54 (not included above).

- (1) There is a deposit in transit from the Successor Agency fund to the City in the amount of \$88588.43 that will offset this negative balance.



 Tori Hannah, Finance Director

 1/23/2015
 Date

 Christine McBroom, City Treasurer

 Date

Payment Register

From Payment Date: 1/23/2015 - To Payment Date: 1/23/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79450	01/23/2015	Open			AVENUE CAFE	\$20.00
	Licensee Type		Date	Description		Amount
	Business		1/19/2015	License Refund		\$20.00
79451	01/23/2015	Open			ACCESS COMPLIANCE SERVICES	\$1,450.00
	Invoice		Date	Description		Amount
	2133		11/01/2014	Oct 2014 Services, 528 Capitola		\$800.00
	2136		11/01/2014	Oct2014 Services, 1650 41st Ave (Chevro		\$650.00
79452	01/23/2015	Open			AT&T	\$8.92
	Invoice		Date	Description		Amount
	624-Jan15		01/01/2015	Jan 2015 Long Distance		\$4.54
	674-Jan15		01/01/2015	Jan 2015 Long Distance		\$4.38
79453	01/23/2015	Open			AUTOMATION TEST ASSOCIATES	\$25.00
	Invoice		Date	Description		Amount
	41964		01/22/2015	Wharf Meter Reading Jan 2015		\$25.00
				Fund 1311, Wharf Fund		
79454	01/23/2015	Open			BANK OF AMERICA	\$229.15
	Invoice		Date	Description		Amount
	11749172		12/15/2014	Analysis Charge, Nov2014		\$229.15
79455	01/23/2015	Open			BEAR ELECTRICAL SOLUTIONS, INC.	\$1,200.50
	Invoice		Date	Description		Amount
	1831		12/31/2015	Traffic signal, St light maintenance		\$616.00
	1866		12/31/2015	Traffic signal, St light maintenance		\$584.50
				Fund 1310, Gas Tax Fund		
79456	01/23/2015	Open			BIG BROTHERS BIG SISTERS OF SCC	\$150.00
	Invoice		Date	Description		Amount
	20140104		01/04/2015	Misc Services		\$150.00
				Fund 1321, BIA		
79457	01/23/2015	Open			BRINKS AWARDS & SIGNS	\$195.76
	Invoice		Date	Description		Amount
	75212		12/16/2014	VIP retire plaque		\$97.88
	75223		12/17/2014	VIP Plaque for another retire		\$97.88
79458	01/23/2015	Open			CA DEPARTMENT OF CONSERVATION	\$2,817.20
	Invoice		Date	Description		Amount
	Q2CY2013		01/16/2015	Apr-Jun2013 Seismic Mapping Fee		\$409.47
	Q3CY2013		01/16/2015	Jul-Sep2013 Siesmic Mapping Fee		\$543.88
	Q1CY2014		01/16/2015	Jan-Mar2014 Seismic Mapping Fee		\$558.61
	Q2CY2014		01/16/2015	Apr-Jun2014 Seismic Mapping Fee		\$1,305.24
79459	01/23/2015	Open			CA DEPARTMENT OF TRANSPORTATIOI	\$1,054.70
	Invoice		Date	Description		Amount
	SL150453		01/13/2015	Signals & Lighting October-December 201		\$1,054.70 ✓
				Fund 1310, Gas Tax Fund		
79460	01/23/2015	Open			CA BUILDING STANDARDS COMMISSIOI	\$259.00
	Invoice		Date	Description		Amount
	Q4CY2014		01/02/2015	Oct-Dec2014 Bldg Stds Fee		\$259.00

Payment Register

From Payment Date: 1/23/2015 - To Payment Date: 1/23/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79461	01/23/2015	Open			CA COAST UNIFORM COMPANY	\$278.24
	Invoice		Date	Description		Amount
	3380		12/30/2014	Uniform Expense, M. Gonzalez (PD)		\$141.32
	3379		12/30/2014	Uniform Expense, Sandretti(PD)		\$136.92
79462	01/23/2015	Open			CAPITOLA PEACE OFFICERS ASSOC.	\$1,557.50
	Invoice		Date	Description		Amount
	2015-00000484		01/21/2015	POA Dues, 1/23/15 Payroll		\$1,557.50
79463	01/23/2015	Open			CAPITOLA-SOQUEL CHAMBER OF COMMERCE	\$3,000.00
	Invoice		Date	Description		Amount
	1044		01/13/2015	Special Events and Promotion, 2015 Fund 1321, BIA		\$3,000.00
79464	01/23/2015	Open			CLEAN SOURCE	\$1,412.17
	Invoice		Date	Description		Amount
	1576478		01/06/2015	Cleaning supplies		\$1,412.17
79465	01/23/2015	Open			COMMUNITY TELEVISION OF SCC	\$225.00
	Invoice		Date	Description		Amount
	2123		01/05/2015	Recording Planning Comm and Council Mtg		\$225.00
79466	01/23/2015	Open			CRAIG FEENEY	\$300.00
	Invoice		Date	Description		Amount
	30		12/31/2014	Relocate thermostat in Community Room		\$300.00
79467	01/23/2015	Open			DALLY, ANDREW	\$112.17
	Invoice		Date	Description		Amount
	20150109		01/16/2015	Reimb Travel Exp, Tech Training		\$112.17
79468	01/23/2015	Open			FLYERS ENERGY LLC	\$2,984.74
	Invoice		Date	Description		Amount
	15-043681		01/05/2015	409 Gal Ethanol		\$1,104.88
	15-043682		01/05/2015	135 Gal Diesel		\$405.85
	15-045806		01/09/2015	434 Gal Ethanol		\$1,100.88
	15-045807		01/09/2015	140 Gal Diesel		\$373.13
79469	01/23/2015	Open			GLOBAL ENVIRONMENTAL PRODUCTS	\$2,112.55
	Invoice		Date	Description		Amount
	623617		01/07/2015	Johnson Sweeper		\$2,112.55
79470	01/23/2015	Open			GREEN LYNX LLC	\$1,400.00
	Invoice		Date	Description		Amount
	01122015-Capitol		01/12/2015	Climate Action Plan, 28 Hours billed		\$1,400.00
79471	01/23/2015	Open			KIMLEY-HORN AND ASSOCIATES, INC.	\$8,950.00
	Invoice		Date	Description		Amount
	6025607		07/31/2014	Safe Routes to Schools Study		\$5,200.00
	6177786		09/30/2014	Safe Routes to Schools Study		\$3,750.00
79472	01/23/2015	Open			KINGS PAINT AND PAPER INC.	\$109.85
	Invoice		Date	Description		Amount
	A0211649		01/12/2015	Library - trash enclosure		\$109.85

Payment Register

From Payment Date: 1/23/2015 - To Payment Date: 1/23/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79473	01/23/2015	Open			LEAGUE OF CALIFORNIA CITIES	\$4,671.49
	Invoice		Date	Description		Amount
	147449		12/08/2014	2015 Membership Dues		\$4,671.49
79474	01/23/2015	Open			MID COUNTY AUTO SUPPLY	\$76.71
	Invoice		Date	Description		Amount
	406595		12/24/2014	Auto parts, PD072		\$19.50
	406635		12/24/2014	Tractor Light, PD072		\$42.03
	406677		12/26/2014	Protectant, fleet		\$15.18
79475	01/23/2015	Open			MONTEREY BAY AREA SELF INS AUTH	\$355,977.00
	Invoice		Date	Description		Amount
	150101-1		01/01/2015	Insurance Premiums, Liab & Work Comp		\$355,977.00
				Fund 2213, Self Ins Liab=\$91,881.00		
				Fund 2214, Work Comp=\$264,096.00		
79476	01/23/2015	Open			NORTH BAY FORD	\$3,205.78
	Invoice		Date	Description		Amount
	245820		01/06/2015	Oil FilterPD CSO-II		\$15.16
	FOCS296773		01/09/2015	PD CSO-II		\$3,190.62
79477	01/23/2015	Open			O'Reilly Auto Parts	\$48.90
	Invoice		Date	Description		Amount
	2763-480102		01/07/2015	Anti-Freeze		\$48.90
79478	01/23/2015	Open			ORCHARD SUPPLY HARDWARE	\$121.63
	Invoice		Date	Description		Amount
	6013-4795255		01/07/2015	PW Welding Project		\$121.63
79479	01/23/2015	Open			PALACE OFFICE SUPPLIES	\$138.93
	Invoice		Date	Description		Amount
	298020		01/07/2015	Office supplies-PD		\$49.62
	298131		01/08/2015	office supplies-PD		\$6.45
	299065		01/13/2015	General supplies		\$82.86
79480	01/23/2015	Open			PITNEY BOWES INC.	\$208.99
	Invoice		Date	Description		Amount
	2/1/15 bill		01/20/2015	Postage refill REC		\$208.99
79481	01/23/2015	Open			QUILL CORPORATION	\$45.65
	Invoice		Date	Description		Amount
	27243		12/15/2014	Tracie's door signs		\$45.65
79482	01/23/2015	Open			SCC OFFICE OF EDUCATION	\$30.00
	Invoice		Date	Description		Amount
	15160		01/07/2015	Fingerprinting-Rec		\$30.00
79483	01/23/2015	Open			SCC SHERIFF-CIVIL DIVISION	\$1,168.14
	Invoice		Date	Description		Amount
	2015-00000486		01/21/2015	GARNISH-PCT - GARNISHMENT-PERCE		\$1,168.14

Payment Register

From Payment Date: 1/23/2015 - To Payment Date: 1/23/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79484	01/23/2015 Invoice 3147	Open	Date 01/06/2015	Description Bio hazard clean up	SERVPRO OF SANTA CRUZ	\$121.95 \$121.95
79485	01/23/2015 Invoice 34207 34275	Open	Date 01/15/2015 01/20/2015	Description K-9 Expense, PD (Kato) K-9 Expense, PD (Maverick)	SOQUEL CREEK ANIMAL HOSPITAL	\$561.50 \$483.70 \$77.80
79486	01/23/2015 Invoice 974855313-157	Open	Date 12/29/2014	Description City Cell Phone Service	SPRINT	\$3,504.10 \$3,504.10
79487	01/23/2015 Invoice 2015-Permit13	Open	Date 12/20/2014	Description Renew Bulk Mail Permit Fund 2210, Stores	UNITED STATES POSTAL SERVICE	\$220.00 \$220.00
79488	01/23/2015 Invoice 2015-00000488	Open	Date 01/21/2015	Description United Way Contributions, Jan 2015	UNITED WAY OF SCC	\$50.00 \$50.00
79489	01/23/2015 Invoice 269598827 269598736	Open	Date 01/04/2015 01/04/2015	Description Contract 500-0332346-000, C452 Copier Contract 500-0306481-000, Canon IR2525	US BANCORP EQUIPMENT FINANCE	\$340.33 \$259.85 \$80.48
79490	01/23/2015 Invoice 2015-00000490	Open	Date 01/21/2015	Description Retirement Contr, 1/23/15 Payroll	US BANK PARS	\$315.38 \$315.38
79491	01/23/2015 Invoice 1800	Open	Date 12/29/2014	Description Dec 2014 K-9 training	VIGILANT CANINE SERVICES	\$500.00 \$500.00
79492	01/23/2015 Invoice R14-CPD-001	Open	Date 01/06/2015	Description Nov 1/2 day range usage	WATSONVILLE POLICE DEPT	\$125.00 \$125.00
79493	01/23/2015 Invoice 16735	Open	Date 12/31/2014	Description 14c-02556 blood draw	Central Medical Labs	\$60.00 \$60.00
79494	01/23/2015 Invoice 14-165	Open	Date 01/22/2015	Description Planner Cost Recovery Refund, 3816 Rep	DONALD HAMMOND	\$1,148.00 \$1,148.00
79495	01/23/2015 Invoice 14-040	Open	Date 01/22/2015	Description Planner Cost Recovery Refund, 203 Centr	DOUGLAS SATZGER	\$1,107.75 \$1,107.75

Payment Register

From Payment Date: 1/23/2015 - To Payment Date: 1/23/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79496	01/23/2015	Open			HOMELESS GARDEN PROJECT	\$150.00
	Invoice		Date	Description		Amount
	20140104		01/04/2015	Misc Services		\$150.00
				Fund 1321, BIA		
79497	01/23/2015	Open			Nielsen, Ellen	\$133.20
	Invoice		Date	Description		Amount
	2015-00000482		01/20/2015	Class refund		\$133.20
79498	01/23/2015	Open			Sullivan, Kathleen	\$1,871.66
	Invoice		Date	Description		Amount
	2015-00000493		01/21/2015	Rebuild arbor, fence, gates at 502 Beulah		\$1,871.66
79499	01/23/2015	Open			STATE DISBURSEMENT UNIT	\$1,227.28
	Invoice		Date	Description		Amount
	2015-00000487		01/21/2015	GARNISHMENT - Garnishment-Flat Amt		\$1,227.28
150126	01/23/2015	Open			WELLS FARGO BANK	\$2,417.03
	Invoice		Date	Description		Amount
	Dec2014		01/02/2015	Dec 2014 Cr Card Charges		\$2,417.03
Type Check Totals:						\$409,398.85

Payment Register

From Payment Date: 1/23/2015 - To Payment Date: 1/23/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
<u>EFT</u>						
62	01/23/2015	Open			ICMA RETIREMENT TRUST 457	\$3,899.16
	Invoice		Date	Description		Amount
	2015-00000485		01/21/2015	Retirement Contr, 1/23/15 Payroll		\$3,899.16
63	01/23/2015	Open			EMPLOYMENT DEVELOPMENT DEPT	\$5,571.31
	Invoice		Date	Description		Amount
	2015-00000491		01/21/2015	State Withholding, 1/23/15		\$5,571.31
64	01/23/2015	Open			INTERNAL REVENUE SERVICE	\$23,811.87
	Invoice		Date	Description		Amount
	2015-00000492		01/21/2015	Federal Tax and Medicare, 1/23/15		\$23,811.87

Type EFT Totals: \$33,282.34
 CITY - Main City Totals

Checks	Count	saction Amount	Reconciled Amount
	51	\$409,398.85	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	51	\$409,398.85	\$0.00
EFTs	Count	saction Amount	Reconciled Amount
	3	\$33,282.34	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	3	\$33,282.34	\$0.00
All	Count	saction Amount	Reconciled Amount
	54	\$442,681.19	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	54	\$442,681.19	\$0.00

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Checks dated 1/30/15 numbered 79500 to 79549 for a total of \$66,535.62 plus 2 EFT's for \$14,710.93 have been reviewed and authorized for distribution by the Finance Director.

As of 1/30/15 the unaudited cash balance is \$2,880,902

CASH POSITION - CITY OF CAPITOLA 1/30/15

	<u>Net Balance</u>
General Fund	\$ 757,361
Contingency Reserve Fund	\$ 1,712,646
Worker's Comp. Ins. Fund	\$ 139,807
Self Insurance Liability Fund	\$ (34,033) ¹
Stores Fund	\$ 10,916
Information Technology Fund	\$ 130,459
Equipment Replacement	\$ 128,663
Compensated Absences Fund	\$ 35,083
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 2,880,902</u>

The Emergency Reserve Fund Balance is \$816,655.54 (not included above).

- (1) There is a deposit in transit from the Successor Agency fund to the City in the amount of \$88588.43 that will offset this negative balance.



 Tori Hannah, Finance Director

1/30/2015

 Date

 Christine McBroom, City Treasurer

 Date

Payment Register

From Payment Date: 1/26/2015 - To Payment Date: 1/30/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79500	01/30/2015	Open			ORCHARD SUPPLY HARDWARE	\$361.41
	Invoice		Date	Description		Amount
	6009-7893474		11/05/2014	Misc.		\$10.86
	6013-4796788		11/06/2014	Gloves		\$19.62
	6013-4796856		11/06/2014	Graffiti paint & tool belt - Steve N		\$83.62
	6009-3034461		11/10/2014	Painting supplies		\$36.92
	6007-6126615		11/10/2014	Misc.		\$55.71
	6011-7890280		11/10/2014	Misc.		\$17.11
	6011-9871808		11/17/2014	Paint		\$9.90
	6013-4790092		11/18/2014	Scxrews and hinges		\$16.15
	6008-1144567		11/18/2014	Drinking fountain parts		\$9.37
	6013-4790365		11/19/2014	Batteries		\$14.45
	10282014		10/28/2014	Misc.		\$62.30
	11062014		11/06/2014	Paint		\$25.40
79501	01/30/2015	Open			STARBUCKS COFFEE	\$236.69
	Licensee Type			Description		Amount
	Business			Refund Bus License Overpayment		236.69
79502	01/30/2015	Open			APTOS LANDSCAPE SUPPLY, INC.	\$33.87
	Invoice		Date	Description		Amount
	387887		01/14/2015	Washed sand - Esplanade tree wells		\$33.87
79503	01/30/2015	Open			BELLOWS PLUMBING, HEATING & SEWER	\$1,375.00
	Invoice		Date	Description		Amount
	Z314988		01/07/2015	312 Capitola Ave.		\$725.00
	Z314987		01/07/2015	309 Capitola Ave		\$525.00
	Z314989		01/07/2015	123 Monterey Ave.		\$125.00
79504	01/30/2015	Open			BIG CREEK LUMBER	\$1,525.06
	Invoice		Date	Description		Amount
	322533		01/15/2015	Decking for Rispin/Peery Park bike bridge		\$1,525.06
79505	01/30/2015	Open			CAPITOLA-SOQUEL CHAMBER OF COMMERCE	\$7,500.00
	Invoice		Date	Description		Amount
	1045		01/15/2015	Q1 CY2015 Contract Services		\$7,500.00
79506	01/30/2015	Open			CAROLYN FLYNN	\$3,250.00
	Invoice		Date	Description		Amount
	CBF1-2015		01/22/2015	Jan2015 Contract Services		\$3,250.00
				Fund 1000, Gen Fund=\$400		
				Fund 1350, CDBG Grants=\$450		
				Fund 1372, Housing Trust=\$1300		
				Fund 5552, Hsg Successor=\$1100		
79507	01/30/2015	Open			Charter Communications	\$2,352.98
	Invoice		Date	Description		Amount
	178-Jan2015		01/19/2015	T-1 and communications services		\$2,352.98
				Fund 1000, Gen Fund=\$680.92		
				Fund 2211, IT=\$1672.06		

Payment Register

From Payment Date: 1/26/2015 - To Payment Date: 1/30/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79508	01/30/2015	Open			CLEAN SOURCE	\$1,150.03
	Invoice		Date	Description		Amount
	1582980		01/20/2015	Cleaning supplies		\$1,150.03
79509	01/30/2015	Open			CMRTA	\$100.00
	Invoice		Date	Description		Amount
	462		01/26/2015	Membership, Marchese		\$100.00
79510	01/30/2015	Open			COMPLETE MAILING SERVICE INC	\$656.36
	Invoice		Date	Description		Amount
	65034		01/16/2015	City newsletter expense		\$656.36
79511	01/30/2015	Open			CVS PHARMACY INC.	\$13.04
	Invoice		Date	Description		Amount
	20150109		01/09/2015	Batteries for meters		\$13.04
79512	01/30/2015	Open			DEITER, MICHELE	\$709.76
	Invoice		Date	Description		Amount
	201501		01/22/2015	Reimb Lodging Expense, LaserFiche Tng		\$709.76
79513	01/30/2015	Open			EWING IRRIGATION	\$106.85
	Invoice		Date	Description		Amount
	9102851		01/07/2015	Esplanade tree wells - irrigation		\$106.85
79514	01/30/2015	Voided	Incorrect Vendor	01/30/2015	FedExOffice	\$0.00
	Invoice		Date	Description		Amount
	2-908-52828		01/27/2015	Postage		\$24.56
79515	01/30/2015	Open			FERGUSON ENTERPRISES, INC.	\$177.63
	Invoice		Date	Description		Amount
	3169672		01/13/2015	Plumbing parts - Jade St.		\$177.63
79516	01/30/2015	Open			FLYERS ENERGY LLC	\$1,014.23
	Invoice		Date	Description		Amount
	15-047276		01/16/2015	415 Gal Ethanol		\$1,014.23
79517	01/30/2015	Open			GEORGE H WILSON INC	\$187.50
	Invoice		Date	Description		Amount
	110669		01/15/2015	CPD heating problem		\$187.50
79518	01/30/2015	Open			GRAHAM-GARCIA, BARBARA	\$250.00
	Invoice		Date	Description		Amount
	176		01/07/2015	Ergonomic Evaluation, Deiter		\$250.00
79519	01/30/2015	Open			HARRIS & ASSOCIATES	\$280.00
	Invoice		Date	Description		Amount
	27211		01/12/2015	professional services through 12/31/14 Fund 1200, CIP		\$280.00
79520	01/30/2015	Open			HERNANDEZ, TRACIE	\$101.23
	Invoice		Date	Description		Amount
	20150109		01/22/2015	Reimb Travel Exp for Public Records Clas		\$101.23

Payment Register

From Payment Date: 1/26/2015 - To Payment Date: 1/30/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79521	01/30/2015	Open			HOME DEPOT CREDIT SERVICES	\$78.64
	Invoice		Date	Description		Amount
	1014359		01/13/2015	Misc.		\$30.32
	7582458		01/07/2015	Esplanade bench repair		\$48.32
79522	01/30/2015	Open			INTERNAT'L INSTITUTE OF MUNICIPAL CLERK:	\$180.00
	Invoice		Date	Description		Amount
	16099-2015		12/29/2014	Annual Dues, Sneddon		\$180.00
79523	01/30/2015	Open			KINGS PAINT AND PAPER INC.	\$335.55
	Invoice		Date	Description		Amount
	A0212071		01/21/2015	Primer - Rispin/Peery Park bridge		\$335.55
79524	01/30/2015	Open			LOOMIS	\$403.53
	Invoice		Date	Description		Amount
	11545114		12/31/2014	Armored car service		\$403.53
79525	01/30/2015	Open			MAR-KEN K-9 TRAINING CENTER	\$480.00
	Invoice		Date	Description		Amount
	0010-15		01/15/2015	Jan2015 K-9 Maint Training		\$480.00
79526	01/30/2015	Open			MID COUNTY AUTO SUPPLY	\$94.11
	Invoice		Date	Description		Amount
	407991		01/09/2015	Alliance Sweeper parts		\$55.34
	407172		01/02/2015	Parts, PD Tahoe		\$11.43
	407480		01/05/2015	Parts, PD CSO-II		\$27.34
79527	01/30/2015	Open			MILLER'S TRANSFER & STORAGE CO	\$252.20
	Invoice		Date	Description		Amount
	86336		01/05/2015	Records Mgmt: Jan Storage, Dec Handling		\$252.20
79528	01/30/2015	Open			MUNISERVICES LLC	\$403.36
	Invoice		Date	Description		Amount
	36095		01/09/2015	Q3 CY2014 Sales Tax reporting		\$403.36
79529	01/30/2015	Open			NUZ Inc. dba GOOD TIMES	\$766.00
	Invoice		Date	Description		Amount
	2014-17682		12/10/2014	Good Times Ad, BIA		\$383.00
	2014-17684		12/17/2014	Good Times Ad, BIA		\$383.00
				Fund 1321, BIA		
79530	01/30/2015	Open			ORCHARD SUPPLY HARDWARE	\$280.39
	Invoice		Date	Description		Amount
	6011-3035575		01/15/2015	Global Sweeper		\$20.58
	6011-7856117		01/18/2015	Misc Maint Supplies, Museum		\$44.47
	6013-4796900		01/14/2015	Misc.		\$15.46
	6011-3525295		01/14/2015	Painting supplies		\$40.18
	6010-6125129		01/14/2015	Paint		\$48.32
	6013-4797032		01/15/2015	Misc.		\$9.89
	6011-3035420		01/15/2015	Plumbing parts		\$46.44
	6007-8198814		01/15/2015	Misc.		\$20.63
	6009-3127879		01/16/2015	Paint		\$4.53
	6007-6128978		01/16/2015	Spray paint - graffiti		\$12.35
	6009-3127919		01/16/2015	Misc		\$17.54

Payment Register

From Payment Date: 1/26/2015 - To Payment Date: 1/30/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79531	01/30/2015	Open			PALACE OFFICE SUPPLIES	\$265.19
	Invoice		Date	Description		Amount
	297214		01/02/2015	Office Supplies, City Hall		\$252.15
	9108367		01/02/2015	Office supplies-Corp Yd		\$13.04
79532	01/30/2015	Open			PHIL ALLEGRI ELECTRIC, INC.	\$340.00
	Invoice		Date	Description		Amount
	19574		12/31/2014	Wharf electrical repair		\$340.00
				Fund 1311, Wharf Fund		
79533	01/30/2015	Open			PLACEWORKS	\$4,016.25
	Invoice		Date	Description		Amount
	55423		12/31/2014	Dec2014 Climate Action Plan Services		\$4,016.25
				Fund 1350, CDBG Grants		
79534	01/30/2015	Open			RR DONNELLEY	\$132.06
	Invoice		Date	Description		Amount
	587585526		01/15/2015	W2 Forms and Envelopes		\$132.06
79535	01/30/2015	Open			SACRAMENTO BAG MANUFACTURING	\$1,271.25
	Invoice		Date	Description		Amount
	159236		01/14/2015	Sandbags		\$1,271.25
79536	01/30/2015	Open			SAN LORENZO LUMBER	\$55.54
	Invoice		Date	Description		Amount
	56-31035		11/20/2014	Plants, City Hall		\$23.46
	56-31034		11/19/2014	Return Plants		(\$58.71)
	55-95345		01/13/2015	Misc. hardware		\$29.04
	55-98265		01/23/2015	Jade St softball backstop		\$61.75
79537	01/30/2015	Open			SERVICESYS	\$1,200.00
	Invoice		Date	Description		Amount
	2889		01/05/2015	Tech Support		\$850.00
	2893		01/19/2015	Tech Support		\$350.00
				Fund 2211, IT		
79538	01/30/2015	Open			SOQUEL CREEK WATER DISTRICT	\$2,055.79
	Invoice		Date	Description		Amount
	2015-00000497		01/22/2015	Semi-Monthly Water Usage, Irrigation		\$1,656.84
	2015-00000498		01/22/2015	Semi-monthly water use		\$398.95
				Fund 1000, Gen Fund=\$1724.18		
				Fund 1311, Wharf Fund=\$331.61		
79539	01/30/2015	Open			T & T PAVEMENT MARKINGS	\$250.01
	Invoice		Date	Description		Amount
	2015036		01/14/2015	Signs		\$250.01
				Fund 1310, Gas Tax		
79540	01/30/2015	Open			TOM JOHNSON CONSTRUCTION INC.	\$4,565.00
	Invoice		Date	Description		Amount
	213		01/15/2015	Capitola Police Station office addition		\$4,565.00
79541	01/30/2015	Open			TRI-COUNTY BUSINESS SYSTEMS INC	\$648.86
	Invoice		Date	Description		Amount
	CNIN063693		12/31/2014	Maint Contract Sharp MX5001N, Sep-Dec		\$648.86
				Fund 2210, Stores		

Payment Register

From Payment Date: 1/26/2015 - To Payment Date: 1/30/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79542	01/30/2015	Open			UNIVERSAL STAFFING INC.	\$1,200.00
	Invoice		Date	Description		Amount
	98435		01/20/2015	Temp Labor, Finance		\$720.00
	98474		01/27/2015	Temp Labor, Finance		\$480.00
79543	01/30/2015	Open			JACQUES BERTRAND	\$463.40
	Invoice		Date	Description		Amount
	2015-00000494		01/14/2015	Reimb New Mayors' Conf, Sacto		\$463.40
79544	01/30/2015	Open			AT&T/CALNET 2	\$1,599.41
	Invoice		Date	Description		Amount
	Dec2014		01/16/2015	Phones Service and T-1 Lines		\$1,599.41
				Fund 1000, Gen Fund=\$1318.97		
				Fund 2211, IT=\$280.44		
79545	01/30/2015	Open			KING'S CLEANERS	\$578.25
	Invoice		Date	Description		Amount
	0010-15		01/15/2015	Uniform cleaning-PD		\$578.25
79546	01/30/2015	Open			MISSION LINEN SUPPLY	\$833.86
	Invoice		Date	Description		Amount
	Dec2014		01/09/2015	Dec Mat, Mop, and Uniform Cleaning		\$833.86
79547	01/30/2015	Open			MONTEREY BAY AREA SELF INS AUTHORITY	\$22,207.50
	Invoice		Date	Description		Amount
	20150126		01/26/2015	County Settlement, Drain Pipe matter		\$22,207.50
79548	01/30/2015	Open			STAPLES ADVANTAGE	\$148.71
	Invoice		Date	Description		Amount
	Dec2014		12/31/2014	IT Supplies, Dec 2014		\$148.71
				Fund 2211, IT		
79549	01/30/2015	Open			FEDERAL EXPRESS	\$24.56
	Invoice		Date	Description		Amount
	2-908-52828		01/29/2015	Shipping Exp, Rec		\$24.56
Type Check Totals:						\$66,535.62

Payment Register

From Payment Date: 1/26/2015 - To Payment Date: 1/30/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
EFT						
66	01/30/2015	Open			PACIFIC GAS & ELECTRIC	\$14,114.79
	Invoice		Date	Description		Amount
	2015-00000499		01/22/2015	Monthly Elec		\$14,114.79
				Fund 1000, Gen Fund=\$4900.25		
				Fund 1300, SLESF=\$99.90		
				Fund 1310, Gas Tax=\$7267.15		
				Fund 1311, Wharf Fund=\$1847.49		
67	01/30/2015	Open			PACIFIC GAS & ELECTRIC	\$596.14
	Invoice		Date	Description		Amount
	2015-00000500		01/22/2015	Pac Cove MHP Elec and Gas		\$596.14

Type EFT Totals: \$14,710.93
 CITY - Main Citv Totals

Checks	Count	saction Amount	Reconciled Amount
	49	\$66,511.06	\$0.00
	0	\$0.00	\$0.00
	1	\$24.56	\$0.00
	0	\$0.00	\$0.00
	50	\$66,535.62	\$0.00
EFTs	Count	saction Amount	Reconciled Amount
	2	\$14,710.93	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	2	\$14,710.93	\$0.00
All	Count	saction Amount	Reconciled Amount
	51	\$81,221.99	\$0.00
	0	\$0.00	\$0.00
	1	\$24.56	\$0.00
	0	\$0.00	\$0.00
	52	\$81,246.55	\$0.00

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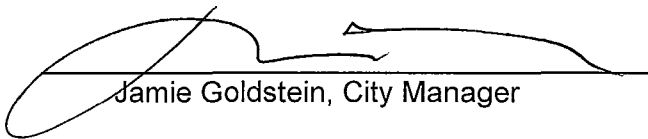
Checks dated 2/6/15 numbered 79550 to 79639 for a total of \$78,106.64 plus four EFT for \$90,379.29 have been reviewed and authorized for distribution by the City Manager

As of 2/6/15 the unaudited cash balance is \$3,072,327

CASH POSITION - CITY OF CAPITOLA 2/6/15

	<u>Net Balance</u>
General Fund	\$ 863,028
Contingency Reserve Fund	\$ 1,712,646
Worker's Comp. Ins. Fund	\$ 139,807
Self Insurance Liability Fund	\$ 54,555
Stores Fund	\$ 10,165
Information Technology Fund	\$ 128,381
Equipment Replacement	\$ 128,663
Compensated Absences Fund	\$ 35,083
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 3,072,327</u>

The Emergency Reserve Fund Balance is \$816,655.54 (not included above).



 Jamie Goldstein, City Manager

 2/6/2015
 Date

 Christine McBroom, City Treasurer

 Date

Payment Register

Payment Date: 2/6/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79550	02/06/2015	Open			A TOOL SHED	\$75.00
	Invoice		Date	Description		Amount
	1022926-5		01/21/2015	Concrete mixer - Wharf radar		\$75.00
79551	02/06/2015	Open			ABACHERLI FENCE CO.	\$780.00
	Invoice		Date	Description		Amount
	5103		01/30/2015	Corp Yard gate - M&H		\$780.00
79552	02/06/2015	Open			ADAMS, BECKY	\$249.60
	Invoice		Date	Description		Amount
	2015-00000502		01/30/2015	Winter Instructor Payments 2015		\$249.60
79553	02/06/2015	Open			ALLEY, DONALD W	\$364.02
	Invoice		Date	Description		Amount
	115-02		02/04/2015	Fish and Wildlife Monitoring of Soquel Cre		\$364.02
79554	02/06/2015	Open			ALLSAFE LOCK COMPANY	\$120.67
	Invoice		Date	Description		Amount
	46841		01/26/2015	Community Room locks and keys		\$105.99
	46842		01/26/2015	Additonal council chambers keys		\$14.68
79555	02/06/2015	Open			APTOS LANDSCAPE SUPPLY, INC.	\$1,004.57
	Invoice		Date	Description		Amount
	388456		01/27/2015	Top soil		\$42.22
	388472		01/27/2015	Top soil		\$42.22
	388528		01/28/2015	Top soil		\$168.87
	388591		01/29/2015	Sod mix		\$310.68
	388830		02/03/2015	Sawdust		\$320.42
	388867		02/03/2015	Sawdust		\$120.16
79556	02/06/2015	Open			B & B SMALL ENGINE REPAIR	\$57.60
	Invoice		Date	Description		Amount
	320764		02/03/2015	Chainsaw repair		\$57.60
79557	02/06/2015	Open			BELLOWS PLUMBING & HEATING	\$115.50
	Invoice		Date	Description		Amount
	14-35a		01/30/2015	Refund PW Encroachment Permit fee #14-		\$110.00
	14.35b		01/30/2015	Refund PW tech fee 14-35		\$5.50
79558	02/06/2015	Open			BETZ, SHERRI	\$4,740.45
	Invoice		Date	Description		Amount
	2015-00000505		01/30/2015	Winter Instructor Payments 2015		\$4,740.45
79559	02/06/2015	Open			BLISS, PAULA	\$799.50
	Invoice		Date	Description		Amount
	2015-00000506		01/30/2015	Winter Instructor Payments 2015		\$799.50
79560	02/06/2015	Open			CALE AMERICA INC.	\$1,731.41
	Invoice		Date	Description		Amount
	135075		01/23/2015	Parts, Meters		\$703.36
	135051		01/19/2015	Parts and labor, Meters		\$1,028.05

Payment Register

Payment Date: 2/6/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79561	02/06/2015	Open			Calif Dept of General Services	\$435.00
	Invoice		Date	Description	Amount	
	DSA-2014		01/30/2015	Disability Access & Educ Fee for 2014	\$435.00	
79562	02/06/2015	Open			CALIF LAW ENF ASSOC OF RECORDS SUPER.	\$50.00
	Invoice		Date	Description	Amount	
	Jan 2015		02/02/2015	Hernandez membership	\$50.00	
79563	02/06/2015	Open			CALIF ASSOC FOR PROPERTY & EVIDENCE	\$135.00
	Invoice		Date	Description	Amount	
	CAPE2015		02/02/2015	Garrett CAPE membership	\$45.00	
	CAPE2015-1		02/02/2015	E. Gonzalez 2015 membership	\$45.00	
	CAPE1-2015		02/02/2015	Hernandez 2015 membership	\$45.00	
79564	02/06/2015	Open			CALIF LAW ENFORCEMENT ASSOC	\$490.00
	Invoice		Date	Description	Amount	
	2015-00000536		02/06/2015	POA Long Term Disability-Feb2015	\$490.00	
79565	02/06/2015	Open			CALIF PEACE OFFICERS ASSOC	\$500.00
	Invoice		Date	Description	Amount	
	May 2015		02/02/2015	Garrett & Pearson Records Act class	\$500.00	
79566	02/06/2015	Open			CAPITOLA PEACE OFFICERS ASSOC	\$1,557.50
	Invoice		Date	Description	Amount	
	2015-00000537		02/06/2015	POA Dues, 2/6/15 Pay Date	\$1,557.50	
79567	02/06/2015	Open			CHARLEBOIS, FREDERIC	\$4,999.10
	Invoice		Date	Description	Amount	
	2015-00000515		01/30/2015	Winter Instructor Payments 2015	\$4,999.10	
79568	02/06/2015	Open			CLEAN BUILDING MAINTENANCE	\$6,138.26
	Invoice		Date	Description	Amount	
	13674		01/07/2015	Dec 2014 Janitorial Services	\$3,069.13	
	13539		01/09/2015	Nov 2014 Cleaning Service	\$3,069.13	
				Fund 1000, Gen Fund=\$5703.26		
				Fund 1311, Wharf Fund=\$435.00		
79569	02/06/2015	Open			CLEAN SOURCE	\$1,314.79
	Invoice		Date	Description	Amount	
	1576478-01		01/13/2015	Doggie bags	\$26.93	
	1588181		01/30/2015	Cleaning supplies	\$1,287.86	
79570	02/06/2015	Open			COASTAL WATERSHED COUNCIL	\$2,993.71
	Invoice		Date	Description	Amount	
	1349		01/31/2015	Stormwater NPDES Permit Compliance As	\$122.50	
	1346		01/31/2015	NPDES Public Education & Outreach FY 1	\$1,776.71	
	1347		01/31/2015	Urban Watch 14-15	\$617.00	
	1348		01/31/2015	First Flush services January 2015	\$477.50	
79571	02/06/2015	Open			CODE PUBLISHING COMPANY INC.	\$64.35
	Invoice		Date	Description	Amount	
	48674		01/12/2015	Muni Code Update	\$64.35	

Payment Register

Payment Date: 2/6/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79572	02/06/2015 Invoice 215008	Open	Date 01/20/2015	Description Equipment Purch, telephone Fund 2211, IT	COMMUNICATION SERVICE CORP	\$217.50
79573	02/06/2015 Invoice 11882011	Open	Date 01/13/2015	Description Winter Newsletter	COMMUNITY PRINTERS	\$1,397.55
79574	02/06/2015 Invoice SOP38373	Open	Date 01/12/2015	Description Maint Worker Test	CPS	\$572.00
79575	02/06/2015 Invoice 29	Open	Date 12/31/2014	Description Annual HVAC maintenance	CRAIG FEENEY	\$675.00
79576	02/06/2015 Invoice 44374987	Open	Date 01/24/2015	Description Acct 371362, Copier Lease, Sharp MX700 Fund 2210, Stores	DE LAGE LANDEN FINANCIAL SVCS	\$335.61
79577	02/06/2015 Invoice 2015-00000508	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	DICKS, CHUCK	\$259.35
79578	02/06/2015 Invoice 2015-00000509	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	DOUGLAS, COLEEN	\$163.80
79579	02/06/2015 Invoice 31	Open	Date 02/02/2015	Description Public Works Inspections FY 14/15	ED MORRISON	\$2,500.00
79580	02/06/2015 Invoice 2015-00000511	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	EVANS, PAT	\$259.35
79581	02/06/2015 Invoice 9182359	Open	Date 01/30/2015	Description Grass seed	EWING IRRIGATION	\$167.57
79582	02/06/2015 Invoice 2015-00000512	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	FAIA, MICHELE	\$871.00
79583	02/06/2015 Invoice 2015-00000503	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	FITZGERALD, AIMEE	\$127.40
79584	02/06/2015 Invoice 15-050210 15-050208	Open	Date 01/26/2015 01/26/2015	Description 130 Gal Diesel 488 Gal Ethanol	FLYERS ENERGY LLC	\$1,638.14

Payment Register

Payment Date: 2/6/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79585	02/06/2015	Open			FOJACO, HANYA	\$958.10
	Invoice		Date	Description		Amount
	2015-00000513		01/30/2015	Winter Instructor Payments 2015		\$958.10
79586	02/06/2015	Open			FRANCA, CLAUDIO	\$78.00
	Invoice		Date	Description		Amount
	2015-00000514		01/30/2015	Winter Instructor Payments 2015		\$78.00
79587	02/06/2015	Open			GAVILAN COLLEGE	\$525.00
	Invoice		Date	Description		Amount
	Reg-Franchi		01/27/2015	Class Reg, Franchi, BackFlow Testing		\$525.00
79588	02/06/2015	Open			GEDDES, SESE EGAN	\$70.20
	Invoice		Date	Description		Amount
	2015-00000510		01/30/2015	Winter Instructor Payments 2015		\$70.20
79589	02/06/2015	Open			GRANITE ROCK COMPANY	\$162.01
	Invoice		Date	Description		Amount
	870956		01/17/2015	Jade St CC sewer line		\$162.01
79590	02/06/2015	Open			HARRELL, ADRIENNE	\$328.90
	Invoice		Date	Description		Amount
	2015-00000516		01/30/2015	Winter Instructor Payments 2015		\$328.90
79591	02/06/2015	Open			HERNANDEZ, TRACIE	\$122.05
	Invoice		Date	Description		Amount
	20150130		01/30/2015	Reimb Travel Exp, CopLink Training		\$122.05
79592	02/06/2015	Open			HO KUK MU SUL CORPORATION	\$50.05
	Invoice		Date	Description		Amount
	2015-00000507		01/30/2015	Winter Instructor Payments 2015		\$50.05
79593	02/06/2015	Open			HOME DEPOT CREDIT SERVICES	\$734.39
	Invoice		Date	Description		Amount
	2027253		01/22/2015	Misc Supplies, Rec		\$20.24
	25900		01/14/2015	Lights		\$714.15
				Fund 1000, Gen Fund=\$20.24		
				Fund 1320, PEG=\$714.15		
79594	02/06/2015	Open			INK, BRUCE	\$514.80
	Invoice		Date	Description		Amount
	2015-00000517		01/30/2015	Winter Instructor Payments 2015		\$514.80
79595	02/06/2015	Open			INTERNAT'L ASSOC' OF CHIEFS OF POLICE	\$300.00
	Invoice		Date	Description		Amount
	1001138280		02/02/2015	Escalante membership		\$150.00
	1001130549		02/02/2015	Membership, Tom Held		\$150.00
79596	02/06/2015	Open			INTERWEST CONSULTING GROUP INC	\$389.07
	Invoice		Date	Description		Amount
	20465		01/19/2015	Dec 2014 Plan Check Services		\$389.07

Payment Register

Payment Date: 2/6/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79597	02/06/2015 Invoice 2015-00000519	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	KINNAMON, LORRAINE	\$286.00
79598	02/06/2015 Invoice 2015-00000527	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	LAMB, RAVI KEN	\$256.75
79599	02/06/2015 Invoice 1502552	Open	Date 01/10/2015	Description Maint Agreement, PD Equipment Fund 2211, IT	LENOVO (US) INC	\$1,632.78
79600	02/06/2015 Invoice 2015-00000496	Open	Date 01/22/2015	Description Employee Life and Disability Ins.	LIFE INS CO OF NORTH AMERICA-CIGNA	\$2,172.72
79601	02/06/2015 Invoice LIUNA-Jan15	Open	Date 01/22/2015	Description Jan 2015 LIUNA Pension Dues	LIUNA PENSION FUND	\$748.80
79602	02/06/2015 Invoice 2015-00000520	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	MAC LAUGHLIN, DAWN	\$1,019.20
79603	02/06/2015 Invoice 2015-00000521	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	MARRUJO, SANDY	\$444.60
79604	02/06/2015 Invoice 227462 230040	Open	Date 12/16/2014 01/20/2015	Description Acct 4754242, PD Copier Acct 4754242, Feb-Apr2015	MBS BUSINESS SYSTEMS	\$947.77
79605	02/06/2015 Invoice 2015-00000522	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	MCCUTCHEN, SUELLEN	\$214.50
79606	02/06/2015 Invoice 2015-00000504	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	MICHELLE BARBOSA	\$1,058.20
79607	02/06/2015 Invoice 407870 407732	Open	Date 01/08/2015 01/07/2015	Description Auto Parts, John Deere Loader Shop Tools	MID COUNTY AUTO SUPPLY	\$245.32
79608	02/06/2015 Invoice 2015-00000523	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	MITCHELL, JEANI	\$543.40

Payment Register

Payment Date: 2/6/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79609	02/06/2015	Open			MONIZ, CHARMAINE	\$57.20
	Invoice		Date	Description		Amount
	2015-00000524		01/30/2015	Winter Instructor Payments 2015		\$57.20
79610	02/06/2015	Open			MORRISSEY, YOSHIE	\$139.75
	Invoice		Date	Description		Amount
	2015-00000525		01/30/2015	Winter Instructor Payments 2015		\$139.75
79611	02/06/2015	Open			ORCHARD SUPPLY HARDWARE	\$372.69
	Invoice		Date	Description		Amount
	6009-8318021		01/17/2015	Misc Maint Supplies, Museum		\$40.32
	6011-3036564		01/20/2015	Saw blades		\$32.99
	6011-3036581		01/20/2015	Paint supplies - Rispin/Peery park bridge		\$35.02
	6013-4798485		01/20/2015	Concrete - Wharf Rd radar		\$150.05
	6013-4798491		01/20/2015	Painting supplies		\$20.64
	6007-6129805		01/20/2015	level		\$10.32
	6007-3129993		01/23/2015	Paint & supplies		\$41.04
	61118		01/20/2015	Return Items		(\$22.59)
	104603		01/07/2015	graffiti paint		\$9.80
	6013-3527234		01/16/2015	Misc.		\$55.10
79612	02/06/2015	Open			PALACE OFFICE SUPPLIES	\$677.32
	Invoice		Date	Description		Amount
	9110334		01/07/2015	Office Supplies, Museum		\$37.29
	9113101		01/15/2015	Office Supplies-Rec		\$45.11
	299612		01/15/2015	Office Supplies, City Hall		\$129.92
	9114670		01/20/2015	Office Supplies, Museum		\$43.48
	300089		01/20/2015	Office Supplies, City hall		\$23.22
	300136		01/22/2015	Office Supplies, City Hall		\$23.93
	300131		01/22/2015	Office Supplies, City Hall		\$11.96
	9116879		01/27/2015	Museum Display Expense		\$21.10
	9117893		01/29/2015	Office Supplies, City Clerk		\$48.25
	301709		01/28/2015	Office Supplies, City Hall		\$124.73
	301959		01/28/2015	Office Supplies, City Hall		\$21.71
	300617		01/22/2015	Office supplies-PD		\$71.10
	300200		01/20/2015	Office supplies-PD		\$28.55
	296904		12/29/2014	Office supplies-PD		\$39.53
	9117487		01/28/2015	Supplies		\$7.44
				Fund 1000, Gen Fund=\$341.85		
				Fund 2210, Stores=\$335.47		
79613	02/06/2015	Open			PANARO, YVONNE	\$609.70
	Invoice		Date	Description		Amount
	2015-00000526		01/30/2015	Winter Instructor Payments 2015		\$609.70
79614	02/06/2015	Open			PAPE MACHINERY	\$423.88
	Invoice		Date	Description		Amount
	2035890		01/14/2015	Bobcat Loader Service		\$423.88
79615	02/06/2015	Open			PHIL ALLEGRI ELECTRIC, INC.	\$2,420.21
	Invoice		Date	Description		Amount
	19599		01/26/2015	Esplanade tree wells		\$2,420.21

Payment Register

Payment Date: 2/6/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79616	02/06/2015 Invoice 122014070	Open	Date 01/09/2015	Description Citation processing, Dec. 2014	PHOENIX GROUP INFORMATION SYS	\$625.17
79617	02/06/2015 Invoice 2015-00000528	Open	Date 01/30/2015	Description Winter Instructor Payments 2015	POT, TRENISE	\$1,327.30
79618	02/06/2015 Invoice E11810	Open	Date 02/04/2015	Description Space Needs Assessment Booklet Printing	PRINT SMITH INC	\$506.37
79619	02/06/2015 Invoice 1800045239	Open	Date 01/01/2015	Description Nov 2014 Range	SANTA CLARA CTY SHERIFF	\$720.00
79620	02/06/2015 Invoice Feb 2015	Open	Date 02/01/2015	Description Feb 2015 scan open query	SCC INFORMATION SERVICES	\$521.99
79621	02/06/2015 Invoice 2015-00000539	Open	Date 02/06/2015	Description WAGE GARNISHMENT	SCC SHERIFF-CIVIL DIVISION	\$1,206.03
79622	02/06/2015 Invoice 2015-00000532	Open	Date 01/27/2015	Description WATER BILLS FOR STREET MEDIANS	SANTA CRUZ MUNICIPAL UTILITIES	\$810.55
79623	02/06/2015 Invoice 1915	Open	Date 01/25/2015	Description Remove and replace 13' of failed culvert + Fund 1310, Gas Tax	SANTANA PAVING & GRADING INC.	\$7,000.00
79624	02/06/2015 Invoice 20150128	Open	Date 01/28/2015	Description Instructor Payment	SEE-CABARGA, DIANE	\$191.10
79625	02/06/2015 Invoice 0193512	Open	Date 01/01/2015	Description Evidence supplies	SIRCHIE	\$421.63
79626	02/06/2015 Invoice 15-18	Open	Date 01/29/2015	Description Safe Routes to School Grant Admin	SOQUEL UNION ELEM SCHOOL DISTF	\$1,000.00
79627	02/06/2015 Invoice 6718	Open	Date 01/26/2015	Description Work Shirts, PW Crew	SPORT ABOUT	\$605.66
79628	02/06/2015 Invoice 8032765300	Open	Date 01/10/2015	Description Office supplies-PD	STAPLES ADVANTAGE	\$655.00

Payment Register

Payment Date: 2/6/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79629	02/06/2015	Open			SUMMIT UNIFORM CORP	\$351.16
	Invoice		Date	Description		Amount
	19063		01/01/2015	Uniform Expense, VIP Ortiz		\$123.98
	19064		01/01/2015	Uniform Expense, VIP Kraemer		\$227.18
79630	02/06/2015	Open			UNITED PARCEL SERVICE	\$31.86
	Invoice		Date	Description		Amount
	954791045		01/24/2015	Shipping-PD		\$9.05
	954791025		01/10/2015	Shipping-PD		\$15.67
	954791514		12/28/2014	Shipping-PD		\$7.14
79631	02/06/2015	Open			UNIVERSAL STAFFING INC.	\$1,417.50
	Invoice		Date	Description		Amount
	98286		12/22/2014	Temp Labor, Finance		\$465.00
	98357		01/06/2015	Temp Labor, Finance		\$472.50
	98513		02/03/2015	Temp Labor, Finance		\$480.00
79632	02/06/2015	Open			UPEC LIUNA LOCAL 792	\$1,189.00
	Invoice		Date	Description		Amount
	2015-00000489		01/21/2015	Union Dues, Jan 2015		\$1,189.00
79633	02/06/2015	Open			US BANCORP EQUIPMENT FINANCE	\$179.45
	Invoice		Date	Description		Amount
	270706971		01/22/2015	Contract 500-0332356-000, Canon IR1750		\$98.97
	271062226		01/24/2015	Contract 500-0296803-000, IR2525		\$80.48
				Fund 1000, Gen Fund=\$98.97		
				Fund 2210, Stores=\$80.48		
79634	02/06/2015	Open			US BANK PARS	\$323.20
	Invoice		Date	Description		Amount
	2015-00000541		02/06/2015	PARS Contribution, 2/9/15 pay Date		\$323.20
79635	02/06/2015	Open			WEINSTEIN, JOHANNA	\$445.90
	Invoice		Date	Description		Amount
	2015-00000518		01/30/2015	Winter Instructor Payments 2015		\$445.90
79636	02/06/2015	Open			CAPE	\$200.00
	Invoice		Date	Description		Amount
	2015-00000531		02/02/2015	Garrett Evidence class		\$200.00
79637	02/06/2015	Open			Portola Hotel & Spa	\$310.11
	Invoice		Date	Description		Amount
	2015-00000529		02/02/2015	Garrett Evidence training		\$310.11
79638	02/06/2015	Open			Sweeney, Sharon	\$380.00
	Invoice		Date	Description		Amount
	133125155		01/21/2015	Refund cite 133125155		\$380.00
79639	02/06/2015	Open			STATE DISBURSEMENT UNIT	\$1,284.00
	Invoice		Date	Description		Amount
	2015-00000544		02/06/2015	Garnishments for 2/6/15 PayDate		\$1,284.00

Type Check Totals:

\$78,106.64

Payment Register

Payment Date: 2/6/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
EFT						
68	02/06/2015	Open			CalPERS Health Insurance	\$59,080.05
	Invoice		Date	Description	Amount	
	2015-00000534		01/30/2015	Group Health Feb 2015	\$59,080.05	
69	02/06/2015	Open			ICMA RETIREMENT TRUST 457	\$3,899.16
	Invoice		Date	Description	Amount	
	2015-00000538		02/06/2015	457 Contribution, 2/6/15 Pay Date	\$3,899.16	
70	02/06/2015	Voided		02/06/2015	STATE DISBURSEMENT UNIT	\$0.00
	Invoice		Date	Description	Amount	
	2015-00000540		02/06/2015		\$0.00	
71	02/06/2015	Open			EMPLOYMENT DEVELOPMENT DEPT	\$5,204.02
	Invoice		Date	Description	Amount	
	2015-00000542		02/06/2015	State Withholding for 2/6/15 PayDate	\$5,204.02	
72	02/06/2015	Open			INTERNAL REVENUE SERVICE	\$22,196.06
	Invoice		Date	Description	Amount	
	2015-00000543		02/06/2015	Federal Tax and Medicare, 2/6/15 PayDate	\$22,196.06	

Type EFT Totals: \$90,379.29
 CITY - Main Citv Totals

Checks	Count	saction Amount	Reconciled Amount
	91	\$78,106.64	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	91	\$78,106.64	\$0.00

EFTs	Count	saction Amount	Reconciled Amount
	4	\$90,379.29	\$0.00
	0	\$0.00	\$0.00
	1	\$1,284.00 voids	\$0.00
	5	\$91,663.29	\$0.00

All	Count	saction Amount	Reconciled Amount
	95	\$168,485.93	\$0.00
	0	\$0.00	\$0.00
	1	\$1,284.00 voids	\$0.00
	0	\$0.00	\$0.00
	96	\$169,769.93	\$0.00

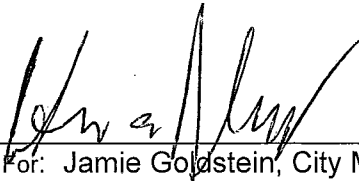
Checks dated 2/13/15 numbered 79640 to 79682 for a total of \$67,736.16 plus two EFT for \$119,969.51 have been reviewed and authorized for distribution by the City Manager

As of 2/13/15 the unaudited cash balance is \$2,949,812

CASH POSITION - CITY OF CAPITOLA 2/13/15

	<u>Net Balance</u>
General Fund	\$ 747,512
Contingency Reserve Fund	\$ 1,712,646
Worker's Comp. Ins. Fund	\$ 139,807
Self Insurance Liability Fund	\$ 47,660
Stores Fund	\$ 10,165
Information Technology Fund	\$ 128,276
Equipment Replacement	\$ 128,663
Compensated Absences Fund	\$ 35,083
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 2,949,812</u>

The Emergency Reserve Fund Balance is \$816,655.54 (not included above).



 For: Jamie Goldstein, City Manager

2/13/2015

 Date

 Christine McBroom, City Treasurer

 Date

Payment Register

From Payment Date: 2/9/2015 - To Payment Date: 2/13/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79640	02/09/2015	Open			SCC AUDITOR-CONTROLLER	\$40.00
	Invoice		Date	Description		Amount
	5010		02/09/2015	Check fee for SA Check 5008		\$40.00
79641	02/13/2015	Open			THE GOODYEAR TIRE & RUBBER CO	\$91.71
	Licensee Type		Date	Licensee Number	Transaction Type	
	Business		2/6/2015	632	Over-Payment	
79642	02/13/2015	Open			ZUMIEZ INC #67	\$225.00
	Licensee Type		Date	Licensee Number	Transaction Type	
	Business		2/6/2015	943	Over-Payment	
79643	02/13/2015	Open			ASCE/AMER SOCIETY OF CIVIL ENG	\$320.00
	Invoice		Date	Description		Amount
	01/20/2015		01/20/2015	Membership Dues 2015, Jesberg		\$320.00
79644	02/13/2015	Open			CALE AMERICA INC.	\$1,950.42
	Invoice		Date	Description		Amount
	135147		01/29/2015	January active meters		\$1,829.00
	135312		02/09/2015	keypad decals		\$121.42
79645	02/13/2015	Open			CASEY PRINTING	\$3,826.08
	Invoice		Date	Description		Amount
	27612011		01/23/2015	Recreation Brochure Printing for FY14/15		\$3,826.08
79646	02/13/2015	Open			COMMUNITY ACTION BOARD OF SCC	\$3,693.33
	Invoice		Date	Description		Amount
	EHAP-Dec2014		01/27/2015	Emergency Hsg Assist Reimb for Dec 2014		\$3,693.33
79647	02/13/2015	Open			COMPLETE MAILING SERVICE INC	\$1,325.97
	Invoice		Date	Description		Amount
	65063		02/10/2015	Mailing Service, Rec Early Spring Brochure		\$1,325.97
79648	02/13/2015	Open			CONOCO-PHILLIPS FLEET SERVICES	\$19.40
	Invoice		Date	Description		Amount
	39617423		01/31/2015	Fuel-PD		\$19.40
79649	02/13/2015	Open			EMPLOYMENT DEVELOPMENT DEPT	\$3,344.00
	Invoice		Date	Description		Amount
	L1133967552		12/29/2014	Q4 2014 Unemployment Fund 2213, Self-Ins Liability		\$3,344.00
79650	02/13/2015	Open			FASTENAL COMPANY	\$11.20
	Invoice		Date	Description		Amount
	CASAT24219		03/11/2014	Socket Wrench		\$11.20
79651	02/13/2015	Open			FERRASCI-HARP, AMY	\$1,237.50
	Invoice		Date	Description		Amount
	44		02/06/2015	Jan2015 BIA Services Fund 1321, BIA		\$1,237.50
79652	02/13/2015	Open			FITZGERALD, AIMEE	\$254.80
	Invoice		Date	Description		Amount
	2015-00000547		02/09/2015	Winter Instructor Payments 2015		\$254.80

Payment Register

From Payment Date: 2/9/2015 - To Payment Date: 2/13/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79653	02/13/2015	Open			FLYERS ENERGY LLC	\$1,174.15
	Invoice		Date	Description		Amount
	15-052013		01/30/2015	50 Gal Diesel		\$141.52
	15-052010		01/30/2015	419 Gal Ethanol		\$1,032.63
79654	02/13/2015	Open			GONZALEZ, MARK	\$920.64
	Invoice		Date	Description		Amount
	20150203		02/03/2015	Reimb Education Expenses		\$920.64
79655	02/13/2015	Open			GRAHAM-GARCIA, BARBARA	\$250.00
	Invoice		Date	Description		Amount
	178		02/03/2015	Ergonomic Evaluation, Sullivan		\$250.00
79656	02/13/2015	Open			KBA Docusys	\$105.60
	Invoice		Date	Description		Amount
	317454		02/03/2015	Contract C12437-01, IR2525 Fund 2211, IT		\$105.60
79657	02/13/2015	Open			MARCHESE, HELEN	\$497.93
	Invoice		Date	Description		Amount
	2015-02		02/05/2015	Petty Cash Replenishment		\$497.93
79658	02/13/2015	Open			MID COUNTY AUTO SUPPLY	\$54.09
	Invoice		Date	Description		Amount
	409349		01/20/2015	Parts, Sweeper		\$42.25
	409259		01/20/2015	Parts, PD KZ1000		\$11.84
79659	02/13/2015	Open			MONTEREY BAY AREA SELF INS	\$418.08
	Invoice		Date	Description		Amount
	MBA14-0102b		01/19/2015	Claim Payment, Greenwood Fund 2213, Self Ins Liability		\$418.08
79660	02/13/2015	Open			MONTEREY BAY AREA SELF INS	\$530.50
	Invoice		Date	Description		Amount
	MBA14-0529a		01/19/2015	Claim Payment, Basiletti Fund 2213, Self Ins Liability		\$530.50
79661	02/13/2015	Open			MONTEREY BAY AREA SELF INS	\$2,602.29
	Invoice		Date	Description		Amount
	MBA13-0817a		01/19/2015	Claim Payment, Kloepfer(Minor) Fund 2213, Self Ins Liability		\$2,602.29
79662	02/13/2015	Open			NOLAN, WENDY	\$140.40
	Invoice		Date	Description		Amount
	2015-00000546		02/09/2015	Winter Instructor Payments 2015		\$140.40
79663	02/13/2015	Open			ORCHARD SUPPLY HARDWARE	\$126.00
	Invoice		Date	Description		Amount
	6008-9871347		01/25/2015	New Museum Interactive Display Supplies		\$119.82
	6013-4798857		01/22/2015	Spray paint		\$6.18
79664	02/13/2015	Open			PESTICIDE APPLICATORS PROF ASSO(\$320.00
	Invoice		Date	Description		Amount
	PAPA-Mar15		02/04/2015	Class Registration, Mar 17, Vertebrate Pest		\$320.00

Payment Register

From Payment Date: 2/9/2015 - To Payment Date: 2/13/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79665	02/13/2015	Open			PFX PET SUPPLY, LLC	\$822.53
	Invoice		Date	Description		Amount
	CD12628158		12/28/2014	K-9 supplies		\$400.24
	CD12647051		01/26/2015	K-9 supplies		\$422.29
79666	02/13/2015	Open			PLAN REVIEW CONSULTANTS INC	\$11,520.00
	Invoice		Date	Description		Amount
	15-002		02/01/2015	Bldg Dept Prof Services, Jan2015		\$11,520.00
79667	02/13/2015	Open			PRAXAIR DISTRIBUTION INC.	\$118.88
	Invoice		Date	Description		Amount
	51558216.		01/20/2015	Gases, Corp Yd		\$116.57
	NovStmt		02/06/2015	Fin charge, Nov stmt		\$2.31
79668	02/13/2015	Open			RAY ALLEN MANUFACTURING LLC	\$140.97
	Invoice		Date	Description		Amount
	310343		12/28/2014	Decals		\$25.98
	310697		12/28/2014	Garmin Barker		\$114.99
79669	02/13/2015	Open			SANTA CRUZ AUTO PARTS INC.	\$66.97
	Invoice		Date	Description		Amount
	227633		01/23/2015	Misc Supplies, Fleet		\$66.97
79670	02/13/2015	Open			SCC G.S.D. WAREHOUSE	\$951.00
	Invoice		Date	Description		Amount
	Jan2015		01/31/2015	Tires		\$951.00
79671	02/13/2015	Open			SANTA CRUZ SENTINEL	\$232.54
	Invoice		Date	Description		Amount
	5395781		01/31/2015	Advertising: RFP for Summer Shuttle		\$232.54
79672	02/13/2015	Open			SERVPRO OF SANTA CRUZ	\$133.47
	Invoice		Date	Description		Amount
	3225		02/06/2015	Bio clean up		\$133.47
79673	02/13/2015	Open			SHERWIN-WILLIAMS	\$41.30
	Invoice		Date	Description		Amount
	7256-2		02/04/2015	Curb paint		\$41.30
79674	02/13/2015	Open			STAPLES ADVANTAGE	\$293.91
	Invoice		Date	Description		Amount
	8033044642		01/31/2015	Office supplies		\$137.68
	8032951188		01/24/2015	Office supplies		\$156.23
79675	02/13/2015	Open			SUMMIT UNIFORM CORP	\$659.03
	Invoice		Date	Description		Amount
	19891		01/19/2015	Ryan		\$659.03
79676	02/13/2015	Open			T & T PAVEMENT MARKINGS	\$31.69
	Invoice		Date	Description		Amount
	2015074		01/28/2015	Street Signs		\$31.69

Payment Register

From Payment Date: 2/9/2015 - To Payment Date: 2/13/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
79677	02/13/2015	Open			WESTERN EXTERMINATOR COMPANY	\$100.00
	Invoice		Date	Description		Amount
	2915100		01/31/2015	City Hall		\$50.00
	2915101		01/31/2015	Turnouts		\$50.00
79678	02/13/2015	Open			WIRELESS US LC	\$3,635.00
	Invoice		Date	Description		Amount
	3050		02/04/2015	XTS2500 VHF Radio w/ charger and battery Fund 1300, SLESF		\$3,635.00
79679	02/13/2015	Open			DiscountCell Inc	\$3,206.01
	Invoice		Date	Description		Amount
	OE-1000374545		01/06/2015	Apple equipment		\$3,206.01
79680	02/13/2015	Open			DiscountCell Inc	\$10.27
	Invoice		Date	Description		Amount
	OE-100037454501		01/01/2015	Apple equipment		\$10.27
79681	02/13/2015	Open			Knudsen, Kathleen	\$86.00
	Invoice		Date	Description		Amount
	133125367		02/06/2015	Refund cite 133125367		\$86.00
79682	02/13/2015	Open			MONTEREY BAY AREA SELF INS	\$22,207.50
	Invoice		Date	Description		Amount
	20150126		01/26/2015	County Settlement, Drain Pipe matter Fund 2213, Self Ins Liability		\$22,207.50
Type Check Totals:						\$67,736.16
<u>EFT</u>						
73	02/13/2015	Open			CalPERS Member Services Division	\$59,903.10
	Invoice		Date	Description		Amount
	2015-00000550		01/23/2015	PERS 1/23/15 Pay Date		\$59,903.10
74	02/12/2015	Open			CalPERS Member Services Division	\$60,066.41
	Invoice		Date	Description		Amount
	2015-00000551		02/06/2015	PERS 2/6/15 Pay Date		\$60,066.41
Type EFT Totals:						\$119,969.51
CITY - Main Citv Totals						

Checks	Count	insaction Amount	Reconciled Amount
	43	\$67,736.16	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	43	\$67,736.16	\$0.00
EFTs	Count	insaction Amount	Reconciled Amount
	2	\$119,969.51	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	2	\$119,969.51	\$0.00
All	Count	insaction Amount	Reconciled Amount
	45	\$187,705.67	\$0.00

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 26, 2015

FROM: POLICE DEPARTMENT
 SUBJECT: APPROVE A MODIFICATION TO A GENERAL EVENT PERMIT FOR A FIREWORKS SHOW BY THE MONTE FOUNDATION IN THE CITY OF CAPITOLA

RECOMMENDED ACTION: Authorize the City Manager to issue a special event permit for the Monte Foundation Fireworks Show for Sunday, October 11, 2015.

BACKGROUND: In 2014, the Monte Foundation (Foundation) approached the City of Capitola to hold a Fireworks Show on Saturday, October 11th. This was a new General Event for the City that required a review by the City Council. Based on the review process, the City Council authorized the approval of the Special Event application.

The Foundation has approached the City to re-issue its special event permit for 2015. The proposed day of the week for 2015 is different from the previous year. General Special Event permit applications that were held in the prior year, may be approved by the City Manager provided there are no significant modifications or variations to the event as compared to prior years. The proposed day of the week change constitutes a significant modification or variation to the event as compared to the previous year, therefore the permit requires a review by the City Council.

DISCUSSION: The Foundation has conducted fireworks displays in Santa Cruz County for over 18 years. In 2014, the Foundation produced a Fireworks Show in the City of Capitola to help raise funds for the development of a skate park at the McGregor property. There were no significant issues associated with the 2014 event. The Foundation has approached the City with a new date for its 2015 Fireworks Show. The Foundation would like to partner with the City to produce the Fireworks Show in Capitola on Sunday, October 11, 2015. The fireworks would be shot from either a barge or from the wharf depending upon the availability of either location. The show would be free to all attendees.

Road closures and alternate traffic routes will be similar to the 2014 event and will mirror the Wharf to Wharf event. It is anticipated the Village area will remain open until just prior to the start of the show then would be closed to vehicle traffic for the duration of the show, for approximately one to one and a half hours. Vehicles may exit the Esplanade, but vehicle access into the area will be stopped. All vehicle traffic into the Village will be closed one-half hour prior to the show to prevent cars from stopping in the middle of the road to watch the show and to prevent emergency accesses from being blocked. The Police Department may also consider closing Park Avenue 15 to 20 minutes prior to the show to prevent cars from stopping in the middle of the road to watch the show. All other areas will remain open to vehicle traffic. The Foundation would be responsible for obtaining all the necessary permits from the state and work with the City on an implementation plan and special event permit.

Item #: 9.A. Staff Report.pdf

AGENDA STAFF REPORT FEBRUARY 26, 2015

Modification to a General Event Permit for a Fireworks Show by the Monte Foundation

The Foundation has held discussions with the Business Improvement Area (BIA) Association and have mutually targeted the proposed date. Staff has met with the Wharf Business owners regarding the proposed date. While they support City activities and community events, they have concerns on the proposed date. If the Fireworks Show is initiated from the wharf, it will require a full day closure of their businesses and in the middle of a three day weekend. The fiscal impacts to their businesses are noteworthy as weekend activities during the off season are important.

FISCAL IMPACT: The costs associated with the event will be paid for through the special event permit process by the Monte Foundation. The Foundation will also be responsible for all permit costs with other agencies. Funds raised by the Foundation will be donated to benefit youth in the community.

ATTACHMENT: None

Report Prepared By:

Rudy Escalante
Chief of Police

Reviewed and Forwarded
By City Manager 



CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 26, 2015

FROM: CITY MANAGER DEPARTMENT
SUBJECT: PRESENTATION REGARDING THE SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT

RECOMMENDED ACTION: Receive presentation and provide feedback.

DISCUSSION: Santa Cruz Metropolitan Transit District (METRO) is seeking input regarding changes to their Federally-mandated ADA (Americans with Disabilities) paratransit program, ParaCruz, and the Highway 17 commuter service. Alex Clifford, METRO CEO, will present information regarding the potential changes.

FISCAL IMPACT: None

ATTACHMENT:

1. Background information provided by METRO

Report Prepared By: Jamie Goldstein
City Manager

Reviewed and Forwarded
By City Manager 

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February 6, 2015

Good Morning,

METRO is seeking input from the community regarding the possibility of making changes to their current ADA (Americans with Disabilities) federally mandated paratransit program, ParaCruz, and the Highway 17 commuter service.

METRO Paratransit Service

As you may or may not know, the Santa Cruz Metropolitan Transit District, also known as METRO, continues to be impacted by the recession that began in the latter part of 2007. During the recession, transit in California experienced a significant reduction in sales tax revenues which has contributed in a large part to a structural deficit. METRO has been using its reserves to achieve a balanced budget since about 2008. METRO is proud of its customer focused commitment which has resulted in providing services that exceed the federally mandated minimum. However, METRO's paratransit service has become one of the most costly among our peers.

In order to partially address our financial challenges, METRO's paratransit program, ParaCruz, was examined for efficiencies. Currently, there are several areas in which ParaCruz service exceeds the minimum ADA requirements. Several service efficiencies were identified, including aligning the paratransit service, non-school term service, and holiday service to the days and times fixed route service runs. Enforcement of trip-by-trip eligibility and offering curb-to-curb service for those who do not wish to be escorted to their door are also considerations for efficiency.

In addition to identifying efficiencies, ParaCruz fare structure concepts were reviewed. 'Full fares' (as defined by the ADA) were reviewed, as were different types of 'premium fare' rides. For example, charging a premium fare for re-dispatching a vehicle when a person misses their ride, or providing paratransit rides outside of the time and days that fixed route service runs.

While fixed route service will remain mostly unchanged, METRO has reviewed making alterations to the Highway 17 Express fares. This fare restructuring for the Highway 17 Express would result in a \$7.00 base fare with subsequent changes to other fare options. Additionally, this fare restructuring would establish a new 15 ride card in exchange for discontinuing the 5 Day Pass as well as discontinuing many day pass upgrade options that are outdated.

At this time these are proposed concepts and we value the public's opinion on both these proposals and the public's thoughts on how we can run a more efficient service. To that end, over the next few weeks METRO is conducting a series of public outreach meetings to gather information from the public on these proposed concepts for presentation to the Board of Directors on February 27th.

Item #: 9.B. Attach 1.pdf

We cordially invite all to attend both the public meetings and the Board meetings. The public and Board meetings are scheduled as follows:

- | | |
|----------------------|--|
| February 11 @ 6:00PM | Public Meeting # 1
Downtown Santa Cruz Public Library, 224 Church Street, Santa Cruz |
| February 12 @ 6:00PM | Public Meeting # 2
Aptos Public Library, 7695 Soquel Drive, Aptos |
| February 13 @ 8:30AM | Santa Cruz METRO Board of Directors Meeting
METRO Administrative Offices, 110 Vernon Street, Santa Cruz |
| February 23 @ 6:30PM | Public Meeting # 3
Ben Lomond Fire Station, 9430 Highway 9, Ben Lomond |
| February 24 @ 6:30PM | Public Meeting # 4
Watsonville Public Library, 275 Main Street, Watsonville |
| February 25 @ 6:00PM | Public Meeting # 5
Simpkins Family Swim Center Community Room,
979 17 th Avenue, Santa Cruz |
| February 27 @ 9:00AM | Santa Cruz METRO Board of Directors Meeting
Watsonville City Council Chambers, 275 Main Street, Watsonville |

If you are unable to attend one of the public or Board meetings, please feel free to write us an email or letter.

Email to: feedback@scmtd.com.
Address letters to: METRO Administration Offices
110 Vernon Street
Santa Cruz, CA 95060

Thank you for your time and consideration.



CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 26, 2015

FROM: DEPARTMENT OF PUBLIC WORKS
SUBJECT: REPORT ON TRAFFIC AND PARKING COMMISSION

RECOMMENDED ACTION: Receive report and provide direction to staff on the makeup and goals of the Traffic and Parking Commission.

BACKGROUND: The City Council formed the Traffic and Parking Commission in February 2009. The membership and charge of the Commission were detailed in Resolution 3740 which is included as Attachment 1. The membership was altered in 2012 following the closure of the Pacific Cove Mobile Home Park by Resolution 3941, Attachment 2. The current roster of member is included as Attachment 3.

As stated in Resolution 3740, the purpose of the Capitola Traffic and Parking Commission is to develop short, medium, and long-term plans for City Council consideration that address traffic and parking demands in the Village by considering citywide traffic and parking improvements developed in various studies and reports provided to the City Council. Once these plans are in place, the Commission shall act as an advisor to the City Council on implementation of the plans and other duties requested by the Council.

On April 12, 2010 the Commission submitted to the Council a report on Parking Expansion Alternatives, meeting their primary goal to address parking demands in the Village. The Commission was instrumental in the development of the pay stations in the Village and in reviewing the initial parking structure plans. Over the past few years the Commission has reviewed and discussed parking meter rates, beach shuttle options, the General Plan update and the development of the Beach and Village Parking Lot 2. The Commission has provided guidance to the Council on the traffic lane reconfiguration at 41st and Clares, the in-lieu parking program, renaming the Pacific Cove Parking lots, and parking time limits in the Village. The Commission is currently discussing a Village employee parking program and identifying pedestrian and bicycle issues throughout the city.

DISCUSSION: As part of the 2015 Boards, Commissions, and Committee appointment process, Council Member Bertrand requested the Council review the charge and make-up of the Traffic and Parking Commission. Broken down geographically the current Commission membership is as follows:

Village Resident (below railroad):	1
Riverview neighborhood:	3 (includes Planning Commission appointment)
Depot Hill neighborhood:	2
Cliffwood Heights neighborhood:	1
Jewel Box neighborhood:	1
Village business owners:	2 (both non-residents)

Although the majority of the issues considered by the Commission have focused on the Village, the Commission has addressed topics outside the village on occasion. The current make-up of the Commissioners represents many interests outside the Village. Should the Council want to

Item #: 9.C. Staff Report.pdf

AGENDA STAFF REPORT February 26, 2015
REPORT ON TRAFFIC AND PARKING COMMISSION

Page 2

consider changing the make-up of the Commission it is recommended that the Council request input from the current Commissioners at their next meeting scheduled for March 11, 2015, with direction to return to the Council on March 26, 2015. In addition, any specific requests of the Commission will be agendaized at their March meeting.

FISCAL IMPACT: None

ATTACHMENTS:

1. Resolution 3740
2. Resolution 3941
3. Current member roster

Report Prepared By: Steven Jesberg
Public Works Director

**Reviewed and Forwarded
By City Manager:** 

Few

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RESOLUTION NO. 3740

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA
CREATING A CAPITOLA TRAFFIC AND PARKING COMMISSION
AND DEFINING ITS MEMBERSHIP AND CHARGE

WHEREAS, on December 11, 2008, the City Council of the City of Capitola conducted at Public Hearing on the Capitola Village Comprehensive Parking Analysis and received a report from the Blue Ribbon Parking Committee summarizing the committee's work and recommendations pertaining to parking related fees and issues; and

WHEREAS, at its December 11, 2008, meeting, the City Council directed that there be a parking commission established; and

WHEREAS, on January 22, 2009, the City Council considered various options for establishing a parking commission and took action directing staff to create an eleven (11) member commission to study parking and traffic circulation in the City of Capitola; and

WHEREAS, it is the desire the City Council to receive advice and recommendations from a commission comprised of individuals living in various areas within the city.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Capitola as follows:

- A. The Capitola Traffic and Parking Commission is hereby created.
- B. The purpose of the Capitola Traffic and Parking Commission is to develop short, medium, and long-term plans for City Council consideration that address traffic and parking demands in the Village by considering citywide traffic and parking improvements developed in various studies and reports provided to the City Council. Once these plans are in place, the commission shall act as an advisor to the City Council on implementation of the plans and other duties requested by the Council.

C. The Commission shall be comprised of the following members:

- At-large Appointee of each Council Member (5)
- Planning Commissioner (1)
- Pacific Cove Mobile Home Park Resident (1)
- Village Resident (2)
- Village Business Owner (2)

All appointments shall be made by consensus of the City Council.

- D. The City will provide staff support to the Commission, with the City Manager responsible for assigning staff based on workload and relevancy to the committee projects. Staff will be primarily responsible for preparation of agendas and minutes, compilation of material for discussion at Commission meetings.
- E. The Commission shall meet at a minimum quarterly, on a calendar set by the Commission annually.

7312

RESOLUTION NO. 3740

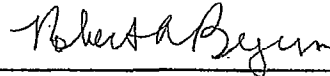
I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Capitola on the 26th day of February, 2009, by the following vote:

AYES: Council Members Graves, Storey, Nicol, Norton, and Mayor Begun

NOES: None

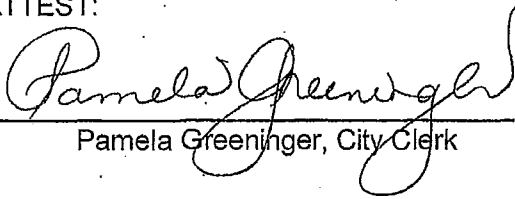
ABSENT: None

ABSTAIN: None



Robert A. Begun, Mayor

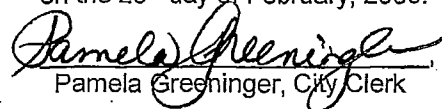
ATTEST:



CMC

Pamela Greeninger, City Clerk

This is to certify that the above and foregoing is a true and correct copy of Resolution No. 3740 passed and adopted by the Capitola City Council on the 26th day of February, 2009.



CMC

Pamela Greeninger, City Clerk

RESOLUTION NO. 3941

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA
AMENDING AND RESTATING RESOLUTION NO. 3740
CHANGING THE MEMBERSHIP CLASSIFICATIONS FOR
THE CAPITOLA TRAFFIC AND PARKING COMMISSION

WHEREAS, on February 26, 2009, the City Council of the City of Capitola adopted Resolution No. 3740 a Resolution creating the Capitola Traffic and Parking Commission (Commission) and defining its membership and charge; and

WHEREAS, the membership categories established in Resolution No. 3740 (Section C) included one member to be a resident of the Pacific Cove Mobile Home Park; and

WHEREAS, the Pacific Cove Mobile Home Park has been closed and the current Commission member appointed as a resident of the Park no longer resides in the Park.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Capitola as follows:

C. The Traffic and Parking Commission shall be comprised of the following members.

- At-large appointee by each Council member (5)
- Planning Commissioner (1)
- Village Resident (2)
- Village Business Owner (2)

All appointments shall be made by consensus of the City Council. Resident positions should be filled with full-time Capitola residents.

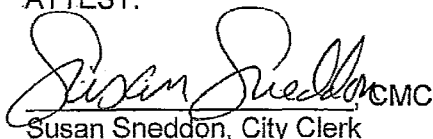
I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Capitola on the 8th day of November, 2012, by the following vote:

- AYES: Council Members Harlan, Norton, Storey, and Mayor Termini
- NOES: None
- ABSENT: Council Member Nicol
- ABSTAIN: None



Michael Termini, Mayor

ATTEST:



Susan Sneddon, City Clerk

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City of Capitola
 420 Capitola Avenue
 Capitola, CA 95010
 Phone (831) 475-7300
 FAX (831) 479-8879

**CAPITOLA TRAFFIC & PARKING COMMISSION
 CURRENT MEMBERS**

NAME	APPOINTEE	ADDRESS & PHONE NUMBER & EMAIL	DATE APPOINTED	TERM EXPIRES
Margaret Kinstler	Village Resident	2305 Old San Jose Rd Soquel, CA 95073 (H) 831-476-1370 (C) 831-566-3294 Email: mmkinstler@aol.com	5/14/09 12/9/10 1/10/13 1/8/15	12/31/16
James Steven Ross	Village Resident	218 El Camino Medio Capitola, CA 95010 (H) 831-464-2091 (C) 408-206-5980 (W) 408-779-3633 Email: eagledog41@yahoo.com	2/14/13 1/8/15	12/31/16
Carin Hanna	Village Business Owner	650 37th Avenue Santa Cruz, CA 95062 (H) 831-475-4724 (C) 831-251-6230 (W) 831-475-4466 Email: carinhanna@aol.com	5/14/09 12/9/10 1/10/13 1/8/15	12/31/16

TRAFFIC & PARKING COMMISSION – CURRENT MEMBERS

NAME	APPOINTEE	ADDRESS & PHONE NUMBER & EMAIL	DATE APPOINTED	TERM EXPIRES
Gary Wetsel	Village Business Owner	3327 Deer Hollow Drive Danville, CA 94506 (C) 510-693-9300 (W) 831-476-4984 Email: gary@mauisunrise.net	5/14/09 12/9/10 1/10/13 1/8/15	12/31/16
Vacancy	Harlan Appointee			12/31/16
Molly Ording	Bertrand Appointee	218 Monterey Avenue Capitola, CA 95010 (H) 831-475-7284 (C) 831-227-3373 Email: mollyording@yahoo.com	5/14/09 12/09/10 1/10/13 1/8/15	12/31/16
Ron Burke	Norton Appointee	1525 47 th Avenue Capitola, CA 95010 (H) 831-477-0446 (C) 831-359-7778 Email: rburke477@gmail.com	1/8/15	12/31/16
Mike Lee	Bottorff Appointee	850 Park Avenue #5A Capitola, CA 95010 (H) 831-854-2342 (C) 925-876-0251 Email: michaelalee303@yahoo.com	1/8/15	12/31/16

TRAFFIC & PARKING COMMISSION – CURRENT MEMBERS

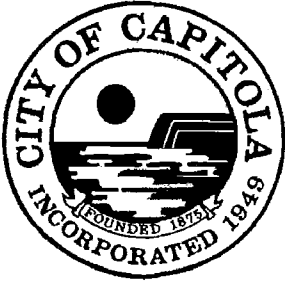
NAME	APPOINTEE	ADDRESS & PHONE NUMBER & EMAIL	DATE APPOINTED	TERM EXPIRES
Nels Westman	Termini Appointee	507 Riverview Drive Capitola, CA 95010 (H) 831-462-4362 (C) 831-566-9370 Email: nels@bestwestman.com	5/14/09 12/9/10 1/10/13 1/8/15	12/31/16
Ron Graves	Planning Commission Representative	420 Riverview Ave Capitola, CA (H) 831-475-3567 Email: fishsweetheart@netzero.com	11/7/13 1/15/15	12/31/16

Staff Representative:

Steve Jesberg, Public Works Director
831-475-7300 ext. 217
sjesberg@ci.capitola.ca.us

Revised: 1/9/15 ss

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 26, 2015

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: **835 BAY AVENUE #15-011 APN: 035-011-03, 035-381-01**

Extension request for a Conditional Use Permit for the temporary display of a model manufactured home and monument sign permit for the manufactured home sales business (Ideal Homes) with the addition of temporary storage of vehicles for the Toyota dealership in the CC (Community Commercial) Zoning District.

Environmental Determination: Categorical Exemption

Property Owner: Redtree Properties, owner/filed: 1/22/15

Representative: John Barss, Ideal Homes and Gary Shipman, Toyota

RECOMMENDED ACTION: Approve the requested permit extension for 2 additional years.

BACKGROUND: Pursuant to 17.27.060(R), a display of a model manufactured home is not listed as a permitted or conditional use in the CC zoning district and therefore subject to approval by the City Council upon the recommendation of the Planning Commission. This section can generally be used as a "catch all" for uses that are not specifically listed in the CC zoning section, but would be seen as compatible and appropriate for the zoning district.

In 2012, the City Council considered the Planning Commission's negative recommendation for the temporary display of a model manufactured home. At that hearing, the Council approved a one-year conditional use permit for the model manufactured home display, with the option of the applicant returning to the City Council for continuing the use.

In 2013, the City Council reviewed a request for permanent approval of a conditional use permit and monument sign. On a 3-1 vote, the City Council approved a two year extension of the conditional use permit and monument sign, maintaining that both are temporary.

On January 22, 2015, the City received a 2 year extension request from Ideal Homes. The request included additional consideration of temporary storage of vehicles for Toyota on the site during construction of the new dealership.

DISCUSSION: *Ideal Homes* is a business that sells manufactured homes, mobile homes, and real estate. Their primary business is to install new manufactured homes on private property or in mobile home parks throughout the county. The *Ideal Homes* office is located in a multi tenant building at 831 Bay Avenue, facing directly onto Bay Avenue. The temporary conditional use permit allowed the 1,500 square foot display model mobile home on the vacant property to the north of the 835 Bay Avenue office, commonly known as the Grimes property. The applicant is requesting an extension of the conditional use permit for the model mobile home display.

The model is setback 150' from the front property line (Bay Avenue) and maintains a 27' setback from the southern property line. Access is gained via a 4' wide asphalt walkway that connects the existing office to the model, meeting minimum ADA standards. There are planter boxes located along the frontage of the model, including three 50 gallon box trees. The model home maintains the same hours of operation as the *Ideal Homes* office, which is 9 am – 6 pm Monday – Thursday and 9 am – 5 pm

Item #: 9.D. Staff Report.pdf

Friday, Saturday, and Sunday.

Ideal Homes is also requesting an extension for the temporary monument sign. The sign is located to the south of the existing driveway within the Grimes property. It is set approximately 3' back from the existing sidewalk. The 16 square foot monument sign is two feet high.

Ideal Homes has remained in compliance with the conditions of approval over the past two years. The City did not receive any code enforcement complaints during the two year extension. The previously existing wall sign at 831 Bay Avenue was removed, as conditioned by the City Council.

The Toyota dealership on Auto Plaza Drive is currently under construction. Toyota has been utilizing the Bay Avenue property to store cars behind the mobile home display as part of their construction staging. Staff requested the temporary car storage area be included in the extension application to ensure no violations on the site. The vehicle storage and fencing will be removed upon completion of construction of the Toyota dealership. Construction is expected to be complete in May of 2015. The storage area is located behind the mobile home display and is screened from the street with a mesh lined chain link fence. There are no signs or advertising calling attention to the cars.

Pursuant to §17.81.160, prior to expiration of a permit, the applicant may apply for an extension. The application to extend shall be reviewed by the body which approved the permit. If approved by the City Council, the following conditions will apply.

CONDITIONS:

1. The project approval consists of a temporary Conditional Use Permit for Ideal Homes to display a model manufactured home and a monument sign and for Toyota to store vehicles through at 835 Bay Avenue.
2. Any significant modifications to the size or exterior appearance of the structure must be approved by the City Council.
3. The application shall be reviewed by the City Council upon evidence of non-compliance with conditions of approval or applicable municipal code provisions.
4. Business hours will be limited to 8:00 a.m. – 8:00 p.m.
5. The structure shall be setback a minimum of 150' from the front (Bay Ave) property line.
6. The use permit and monument sign permit shall be permitted for two year from the date of extension approval (February 26, 2015). The vehicle storage and fencing shall be removed upon completion of construction at the Toyota dealership on Auto Plaza Drive. Ideal Homes can apply for an extension prior to expiration on February 26, 2017.
7. Ideal Homes previously removed their wall sign to install the monument sign as required within the February 14, 2013 City Council approval. The monument sign is temporary and shall be removed at time of the use terminating or the permit expiring. The wall sign may be reinstalled at the adjacent property after the monument sign is removed.
8. Sandwich board and other movable freestanding signs are prohibited. Any sign violation shall be cause to schedule the Conditional Use Permit for revocation before the City Council.

FISCAL IMPACT: None

ATTACHMENTS:

Attachment 1 – Request for Extension
Attachment 2 – February 14, 2013 City Council Staff Report
Attachment 3 – February 14, 2013 City Council Minutes
Attachment 4 – Project Plans and Sign

Report Prepared By: Katie Cattan
Senior Planner

**Reviewed and Forwarded
By City Manager:** 

January 21, 2015

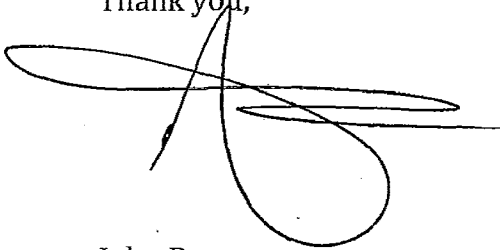
City Of Capitola
Planning Department
420 Capitola Road
Capitola, CA 95010
(831) 475-7300

To Whom It May Concern:

Ideal Homes currently has a model home located at 835 Bay Avenue in Capitola. Our approval to have the model at this location expires February 2015. At this time, we would like to extend our approval in order to keep our model at said location. Ideal Homes also has a monument sign located at the front of the property. According to the permit, it too needs to have its approval renewed. As the property owner, Redtree Property Management has approved the extended stay of the home and sign.

Please let me know if there are any questions the planning department has in regards to the extension. I can be reached at (831) 464-9191.

Thank you,



John Barss



831 Bay Avenue, Suite 1A
Capitola, CA 95010
831.464.9191 • Fax 831.464.9292

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 14, 2013

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: **835 BAY AVENUE #12-161 APN: 035-011-03, 035-381-01**

One year review of a temporary Conditional Use Permit to permanently permit a model manufactured home in conjunction with an existing manufactured home sales business (Ideal Homes) in addition to a Sign Permit for a new monument sign in the CC (Community Commercial) Zoning District.

Environmental Determination: Categorical Exemption

Property Owner: Redtree Properties, owner/filed: 12/31/12

Representative: Richard Emigh

RECOMMENDED ACTION: The subject parcel is a prime commercial property that will likely be developed in the coming years. The proposed model manufactured home is certainly not the highest and best use of the property; therefore staff would not recommend approval of a permanent conditional use permit. If the Council can support the use to continue, staff recommends the Conditional Use Permit be reviewed on a yearly basis and issued an extension. Staff cannot support the new monument sign as the model home is only a temporary use in conjunction with the Ideal Homes office that currently has exterior signage.

BACKGROUND: On February 2, 2012, the Planning Commission considered the proposed application. On a 5-0 vote, the Commission recommended that the proposed use does not conform to the CC (Community Commercial) Zoning District standards, and does not represent an appropriate gateway to the City.

The Planning Commission denial was appealed by the applicant; on February 23, 2012, the City Council considered the appeal. On a 3-2 vote, the Council approved a one-year conditional use permit for the model manufactured home display, with the option of the applicant returning to the City Council for continuing the use. The following three conditions were added:

1. The structure shall be setback a minimum of 150' from the front (Bay Ave) property line.
2. The use permit shall be good for one-year from the date of approval (February 23, 2012). The applicant can apply for an extension prior to expiration on February 23, 2013.
3. The applicant shall submit an adequate landscape plan to meet the requirements of the City Council. The landscape plan shall be subject to approval of the Community Development Department.

The Council staff report and minutes from the public hearing have been included (Attachments 1-2).

DISCUSSION: *Ideal Homes* is a business that sells manufactured homes, mobile homes and real estate. Their primary business is to install new manufactured homes on private property or in mobile home parks throughout the County. The *Ideal Homes* office is located in a multi-tenant building at 831 Bay Avenue, facing directly on to Bay Avenue. They are requesting approval of a Conditional Use Permit to permanently keep the 1,500 square foot display model home on the vacant property just to the north of their office at 835 Bay Avenue, commonly known as the Grimes property.

While this specific type of use is not listed as a permitted or conditional use in the CC zoning district, Conditional Use Section 17.27.060(R) states that a Conditional Use Permit can be granted for:

2-14-13 AGENDA REPORT: 835 BAY AVENUE IDEAL HOMES

"Other uses similar to the above, not inconsistent with the general purposes of this chapter and the general plan, subject to approval by the city council upon the recommendation of the planning commission".

This section can generally be used as a "catch all" for uses that are not specifically listed in the CC zoning section, but would be seen as compatible and appropriate for the zoning district. As it states, the approval is subject to approval by the City Council upon recommendation of the Planning Commission. The Planning Commission has recommended that the proposed use does not conform to the CC (Community Commercial) Zoning District standards, and does not represent an appropriate gateway to the City.

In terms of the general purposes of the CC district, Section 17.27.020 states:

"The purpose of CC districts is to provide at readily accessible locations for a wide variety of retail, service and administrative establishments which are required to serve a large trading area population. Principal uses should be conducted within an enclosed building. No residential uses are anticipated in this district."

The model is setback 150' from the front property line (Bay Avenue) and maintains a 27' setback from the southern property line. Access is gained via a 4' wide asphalt walkway that connects the existing office to the model, meeting minimum ADA standards. There are planter boxes located along the frontage of the model, including three 50 gallon box trees. Access to the model is limited to foot traffic via the proposed pathway, with clients parking in the adjacent office parking lot. The model home maintains the same hours of operation as the Ideal Homes office, which is 8:00 a.m. – 5:00 p.m. daily.

Signage

In addition to the continued use of the manufactured home model, the applicant is requesting a sign permit for a new monument sign. The proposed sign would be located just to the south of the existing driveway into the Grimes property, approximately 3' back of the existing sidewalk. No landscaping is currently being proposed as part of the sign permit, but per Zoning Code Section 17.57.070(6), *"The area surrounding the base of a monument sign shall be landscaped"*. If the Council approves the sign, staff would recommend that a condition be added that requires a landscape plan be submitted as part of the building permit plan check for the sign.

The Sign Ordinance requires that the height of a monument sign be no greater than eight (8) feet and that the sign area not exceed 60 square feet. The proposed sign would be two (2) feet in height and will have a sign area of 16 square feet, meeting the ordinance requirements. The monument sign would be a two-sided wood sign, painted on both sides. There is no lighting proposed for the sign.

It should be noted that soon after the model home was moved to the site last summer, Ideal Homes displayed an illegal A-frame sign and banner along Bay Avenue. They were contacted by the Community Development Department and the A-frame was removed, and a temporary banner permit was applied for and approved.

FISCAL IMPACT - N/A

ATTACHMENTS

- Attachment 1 – February 23, 2012 City Council Staff Report
- Attachment 2 – February 23, 2012 City Council Minutes
- Attachment 3 – Project Plans
- Attachment 4 – Sign Plans
- Attachment 5 – Photo of the existing site

Report Prepared By: Ryan Bane
Senior Planner

**Reviewed and Forwarded
By City Manager:** _____

CAPITOLA CITY COUNCIL MINUTES – Thursday, February 14, 2013

12367

pursuant to federal and state laws; to explore potential land-use changes that would prohibit or limit the sale of guns and ammunition; to consider requiring existing gun owners to complete a background check prior to purchasing ammunition. The motion unanimously carried with the following vote: **AYES:** Council Members Norton, Storey, Bottorff, Termini, and Mayor Harlan. **NOES:** None. **ABSENT:** None. **ABSTAIN:** None.

- C. Consideration of an Ordinance amending Sections 8.38 of the Capitola Municipal Code Pertaining to Smoking Regulations [1st Reading]. [460-70]

ACTION Motion made by Council Member Norton and seconded by Council Member Termini to approve the introduction of an Ordinance amending Sections 8.38 of the Capitola Municipal Code pertaining to smoking regulations and to waive the first reading.

- D. Discussion and consideration of a St. Patrick's Day Special Event. [1050-70]

ACTION Motion made by Council Member Bottorff, seconded by Mayor Harlan, to deny the proposal to have a City-sponsored St. Patrick's Day Special Event. The motion was carried with the following vote: **AYES:** Council Members Storey, Bottorff, and Mayor Harlan. **NOES:** Council Members Termini and Norton. **ABSENT:** None. **ABSTAIN:** None.

- E. 835 BAY AVENUE #12-161 (APN: 035-011-03, 035-381-01)

One year review of a temporary Conditional Use Permit to permanently permit a model manufactured home in conjunction with an existing manufactured home sales business (Ideal Homes), in addition to a Sign Permit for a new monument sign in the CC (Community Commercial) Zoning District. Environmental Determination: Categorical Exemption.

Property Owner: Redtree Properties, owner/filed: 12/31/12. Representative: Richard Emigh. [730-10]

Council Member Termini stated that, due to a conflict of interest, he will recuse himself from participating on this item because his company (Triad Electric) has provided services to Ideal Homes over the past 24 months. Council Member Termini left the Council Chambers and did not return to the meeting.

John Barrs, Owner of Ideal Homes, provided comments regarding the proposed signage.

Motion by Council Member Bottorff, seconded by Council Member Storey, to approve a Conditional Use Permit for the future and not to bring it back to review annually only if there are problems. The motion failed with the following vote: **AYES:** Council Members Storey and Bottorff. **NOES:** Council Member Norton and Mayor Harlan. **ABSENT:** None. **ABSTAIN:** Council Member Termini.

ACTION Motion by Council Member Norton, seconded by Council Member Storey, to approve a temporary Conditional Use Permit to be reviewed in two years, and if any sign ordinance violation does occur, the Conditional Use Permit is revoked. The motion was carried with the following vote: **AYES:** Council Members Norton, Storey, and Bottorff. **NOES:** Mayor Harlan. **ABSENT:** None. **ABSTAIN:** Council Member Termini

12368 CAPITOLA CITY COUNCIL MINUTES - Thursday, February 14, 2013

Motion by Council Member Storey, seconded by Council Member Norton, to allow a sign permit for a new monument sign in the CC (Community Commercial) Zoning District at the Ideal Home Office or on the parcel (APN: 035-011-03, 035-381-01) after the removal of the existing Ideal Homes sign located at their office. The use permit and monument sign permit shall be good for two years from the date of approval. The motion was carried with the following vote: AYES: Council Members Norton, Storey, and Bottorff. NOES: Mayor Harlan. ABSENT: None. ABSTAIN: Council Member Termini.

10. COUNCIL/STAFF COMMUNICATIONS

City Manager Goldstein acknowledged Senior Planner Bane, who has accepted a position with the City of Santa Cruz. In addition, he stated that a staff taskforce is being formed to assist with the development of the City's website provided by aHa! Consulting; Council Member Termini has offered to be a member of the taskforce.

11. CITY COUNCIL/TREASURER COMMENTS/COMMITTEE REPORTS (None provided)


12. ADDITIONAL MATERIALS (None provided)

13. ADJOURNMENT

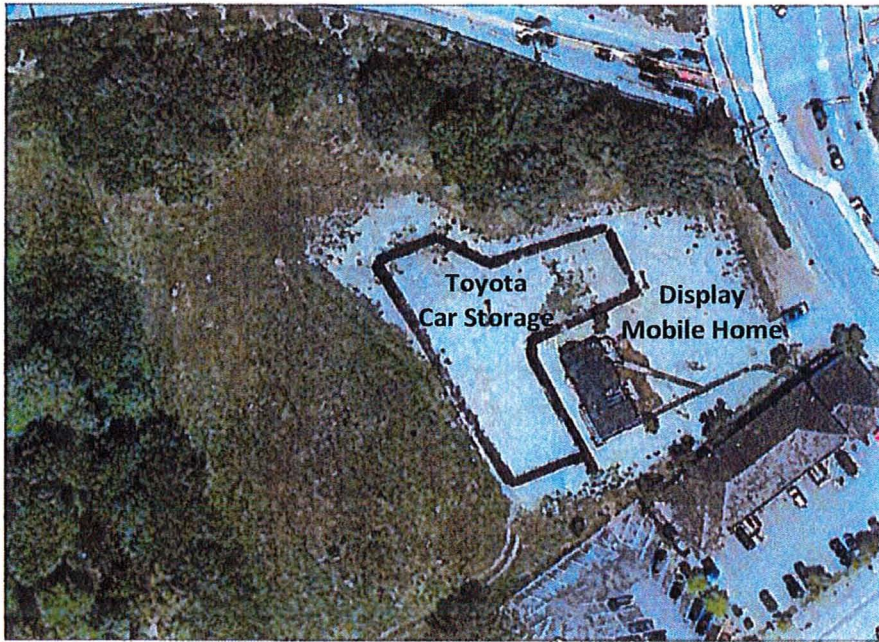
Mayor Harlan adjourned the meeting at 10:10 p.m. to the next Special Meeting of the City Council on Thursday, February 21, 2013, at 6:00 PM, in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.


Stephanie Harlan, Mayor

ATTEST:

 CMC
Susan Sneddon, City Clerk

MINUTES WERE UNANIMOUSLY APPROVED ON MARCH 14, 2013



IDEAL HOMES
"YOUR MANUFACTURED HOME PROFESSIONALS"
OPEN DAILY 9-6



8'

2'



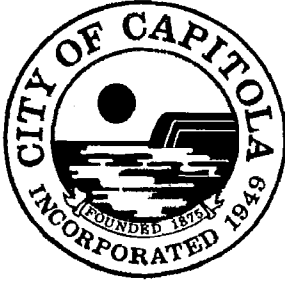
IDEAL HOMES
"YOUR MANUFACTURED HOME PROFESSIONALS"
OPEN DAILY 9-6



8'

2'

1" = 1' SCALE



CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 26, 2015

FROM: DEPARTMENT OF PUBLIC WORKS

SUBJECT: CONSIDERATION OF ESPLANADE PARK WATER USE

RECOMMENDED ACTION: Direct the Public Works Department to take the following actions regarding lawn areas in Esplanade Park and other parks:

1. Maintain the lawn areas at Esplanade Park as high value community areas.
2. Remove non-high value lawn Monterey Park and Jade Street Park.

BACKGROUND: In September 2014 the Council discussed various aspects of the water use at Esplanade Park, primarily focusing on if water recycling efforts could be implemented or lawn areas reduced. Direction was given to staff to further investigate options for water reduction at all parks, and to provide further information on water recycling options.

DISCUSSION: The attached turf reduction plan (Attachment 1) details areas where lawn area can be further reduced at City parks. This plan includes removal of non-high value lawn areas, areas not heavily used as fields or gathering areas, at Monterey Park, Noble Gulch Park, and Jade Street Park. It also provides information and costs on lawn vs. artificial turf for Esplanade Park.

The costs to replant two lawn areas at Esplanade Park is \$3000 plus crew time. Staff supports keeping natural lawn in these areas because it provides excellent places to walk, sit, and store beach and surf equipment. Artificial turf in these areas would cost \$30,000 and while it would reduce water usage, the high installation costs and unknown long term effects of the high use, sand buildup, and pet waste make this alternative less attractive at this time.

Based on this analysis, staff is recommending the City retain the natural lawn areas at Esplanade Park and reduce the lawn areas at Monterey Park and Jade Street Park to reduce water demands. Further reduction at Noble Gulch Park could be completed in the future but is not part of this recommendation at this time because this lawn may be considered higher value by residents.

Staff continues to search for ways to cost effectively recycle water at Esplanade Park. The most efficient system would be the installation of large catchment tanks that would collect and store rain water in combination with the shower water for use for irrigation. Such a tank would need to be underground and due to the high costs should be considered as part of any future park redesign. Recycling the shower water at this time would require reconstruction of the drainage system due to leaks at an estimated cost of \$20,000. Due to the relatively low water use of 50 gallons per day at the showers, staff does not recommend making this expense at this time. Staff will seek an inexpensive way to capture and reuse this water.

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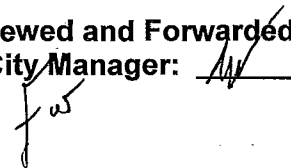
AGENDA STAFF REPORT February 26, 2015
DISCUSSION REGARDING THE ESPLANADE PARK WATER USE

Page 2

FISCAL IMPACT: \$30,000 is allocated in the CIP budget for water reduction efforts. Based on staff's recommendations the lawn reduction and replanting would cost \$6,000 to complete leaving a balance of \$24,000.

ATTACHMENTS: Turf Reduction Plan

Report Prepared By: Steven Jesberg
Public Works Director

**Reviewed and Forwarded
By City Manager:** 

Turf Reduction Plan

This plan was made prioritizing play field turf while removing non-essential ornamental turf. Consideration was given towards park usage, turf use, cost effective irrigation system conversation, and park esthetics.

Monterey Park

We would like to convert the front left lawn into a water-wise landscape consisting of plants, trees and mulch. This area is primarily ornamental turf. We would remove approximately 8000 sq/ft of turf. The existing system would be converted to a drip system to water the existing trees and any added landscape plants.

We would like to convert the front right lawn into a water-wise landscape consisting of plants, trees, and mulch. This area is primarily ornamental turf. We would remove approximately 6000 sq/ft of turf. The existing system would be converted to a drip system to water the existing trees and any added landscape plants.

Noble Gulch Park

We would like to convert the lawn fronting Bay Ave, and the slope towards 340 Bay Ave into a water-wise landscape consisting of plants and mulch. We would remove approximately 6500 sq/ft of turf. The existing system would be converted to a drip system to water the existing trees and any added landscape plants. Pathways would be included to facilitate entry from the Bay Ave side of the park.

We would keep 5000 sq/ft of lawn located in the flat between the redwood trees and park tables and benches on the Monterey Ave side of the park. This area is flat, easy to mow, is usable park space, and lends itself to an easy irrigation system conversion.

Jade Street Park

We would like to convert the center lawn, in front of the Community Center, into a water-wise landscape. Currently the only use it has is the location of the grease trap and is not used by park visitors. We would remove approximately 900 sq/ft of turf. We would like to keep the existing lawns on both sides of the Community Center entrance; the right side is used by the summer camp and the left side balances the appearance and uses very little water due to its shaded location.

We would like to convert the rear lawn, between the rear of the Community Center and the softball field, into a water-wise landscape. We would remove approximately 2500

sq/ft of turf. The current irrigation system does not function properly due to damage occurred during construction of the school. The existing system would be converted to a drip system to water any added landscape plants. A pathway would be included to facilitate entry by the summer camp to the softball field.

Esplanade Park

We have three options for the front left lawn, near Britannia Arms. We could convert it into a water-wise landscape consisting of plants, a lawn alternative (Isotoma, Creeping Thyme, or Chamomile) and mulch. We would remove approximately 750 square feet of turf. The second option would be to replace the turf with synthetic turf at a cost of \$7581. Trying synthetic turf on this site would allow us to see how it performs in an ocean environment and what type of maintenance it would require. The third option would be to replace it with natural turf at a material cost of \$1000, using crew labor. Current uses for this area are as a medical staging site for the W2W race and a place for surfboards while surfers use the Esplanade shower.

The 2130 sq/ft lawn near the beach could either be replaced with new sod at a cost of \$2000 in materials, using crew labor, or it could be replaced with synthetic turf at a cost of \$21,530. This lawn is used by beachgoers, Junior Guards, various events (Art at the Beach, Wednesday Night Concerts, Movies at the Beach, etc), and every dog that walks by.

The upper lawn is 3200 sq/ft, consists mainly of kikuyu grass, and is fine as is. It is used by beach goers who want a quieter area to enjoy the sun.

Pros & Cons of Natural Turf

The advantages of natural turf are that it is more pleasant to sit on, cool to walk on, and cheaper to install.

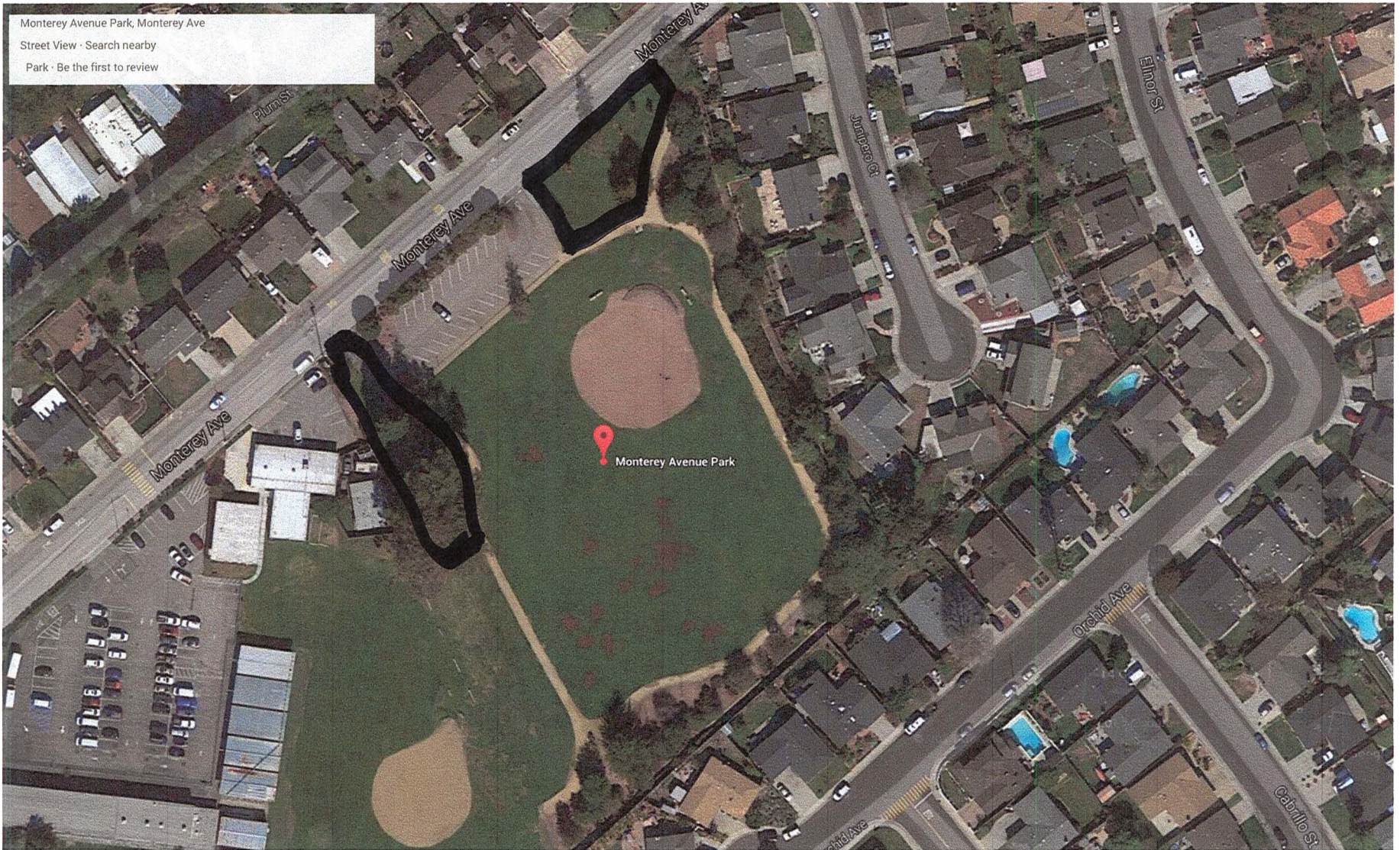
The disadvantages are that it requires weekly regular maintenance, seasonal irrigation, and will need to be replaced every 5-7 years (depending on location) due to dog spotting and sand build up.

Each lawn area should also have their irrigation systems upgraded so water efficiency is optimized.

Pros & Cons of Artificial Turf

The advantages of artificial turf are that it has a life span of 20 years, doesn't require water (except for cleaning), and will not die from dog spotting. It also has perforations that allow water to drain through and not puddle.

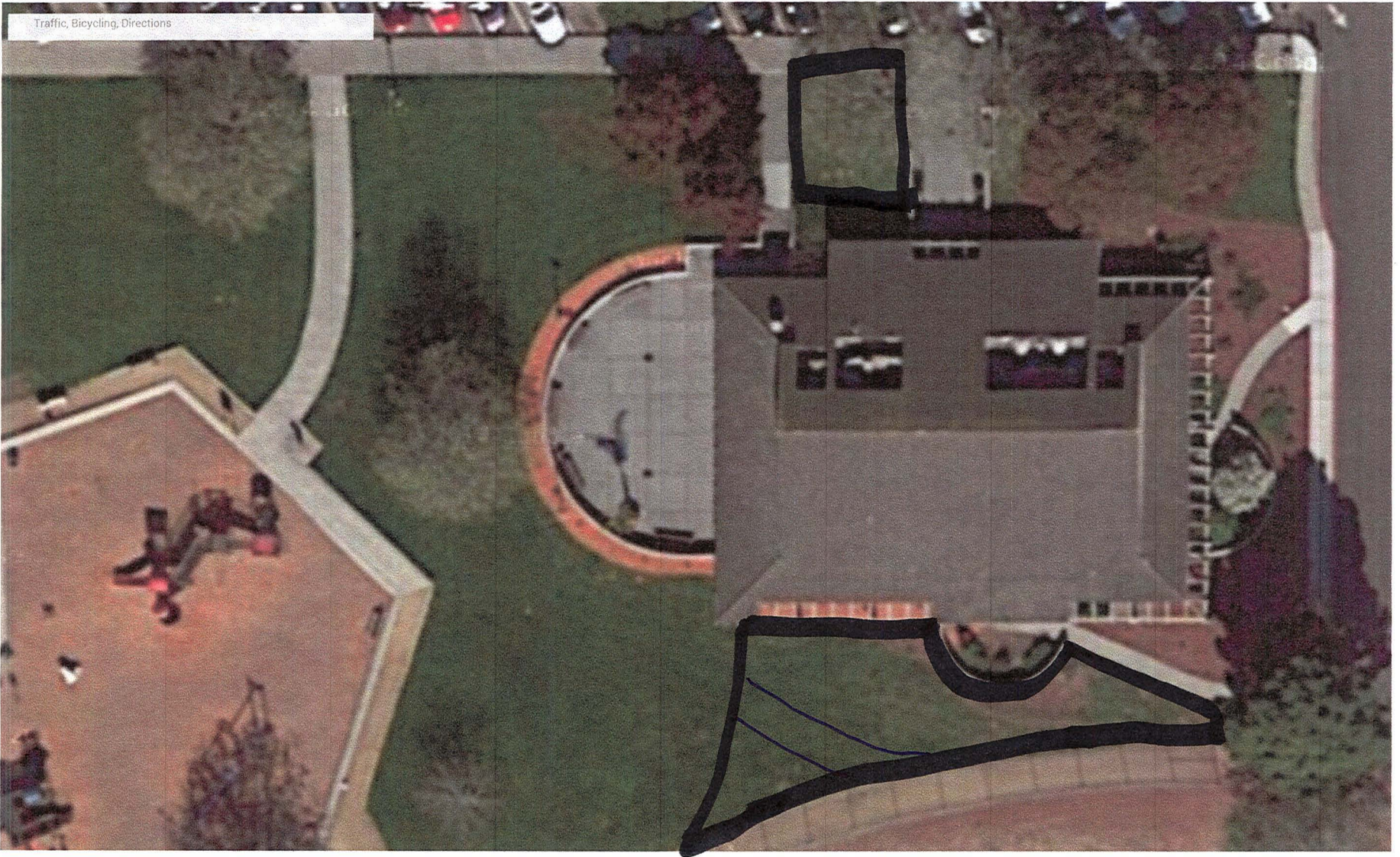
The disadvantage is that it is more expensive to install. Regular maintenance is still required but not to the extent of natural turf. The artificial turf has a sand filling which stabilizes the blades in an upright position and absorbs excess heat. It is maintained by "mowing" with a "mower" equipped with a brush that sweeps excess sand off the top. Dog urine can be neutralized by spraying an enzyme every 3-4 weeks. This is then sprayed with water.





-129-

Item #: 9.E. Attach 1.pdf



Artificial Lawns Direct

849 Almar Ave, Ste C-193
 Santa Cruz, CA. 95060
 Ron 831-431-0831

RECEIVED

DEC 01 2014

CITY OF CAPITOLA

November 10, 2014
 City of Capitola Park and Recreation
 4400 Jade Street
 Capitola, CA
 Attn: Eddie Ray Garcia

Good afternoon Eddie Ray,
 Thank you for your interest in Artificial Lawns Direct synthetic turf products, services and installations.

The following proposal is for 2 areas (shown on attached drawing, separated as area 1&2) all totaling 2842sf of our 92oz turf you select, installed to the following specifications;

- Excavate grass/weeds, lightly grade area,
- Install bender board where necessary,
- Install gopher and weed materials,
- Deliver and spread Class II base rock and compact to 85% hardness,
- Install turf, seam and spike to surface with 7" spikes,
- Fibrillate turf,
- Brush sand into turf with power brush, clean up,
- Price includes all labor, deliveries, turf, materials and sales tax

	Turf per sf	Turf x sf	Tax	Total turf	Labor/Mat'l	Total
Area 1	\$3.90	\$8,307.00	\$726.86	\$9,033.86	\$12,496.05	\$21,529.91
Area 2	\$3.90	\$2,925.00	\$255.94	\$3,180.94	\$4,399.65	\$7,580.59
					Total All	\$29,110.50

We can begin your project in four weeks and complete in three to four days (weather permitting), providing we receive your signed agreement and deposit

Artificial Lawns Direct has just completed our 12th year of installing synthetic turf. Our artificial turf test concluded grass yarns may be used anywhere without restriction, even in sensitive areas and grass yarns may also be recycled, dumped or burnt as normal waste.

Artificial Lawns Direct employees are easily identified in their light green t-shirts with logo, our equipment also has identification. For your and our protection, our company is fully licensed, bonded and insured. Our workmanship is guaranteed for 2 years of completion date and our turf has a 10 year materials warranty.

Calif Lic C-27 878870

Bonded & Insured

Payment in full is due day installation – check or cash

Artificial Lawns Direct

849 Almar Ave, Ste C-193

Santa Cruz, CA. 95060

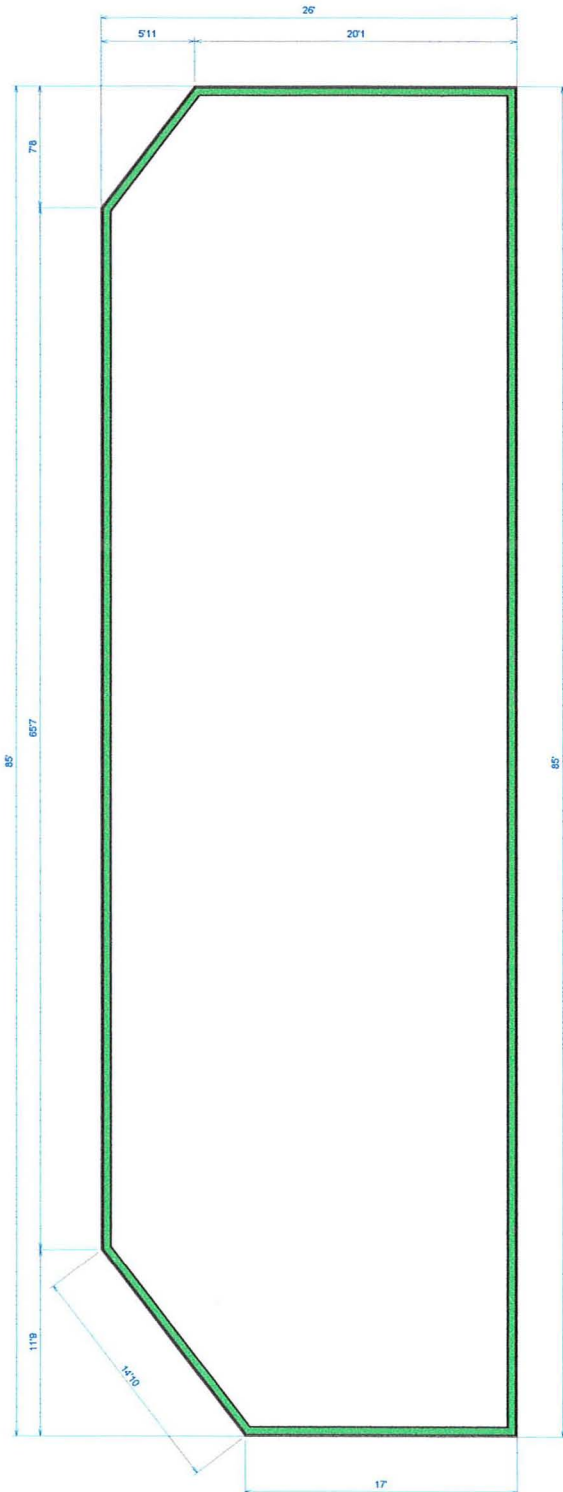
Ron 831-431-0831

Again thank you for your interest! Should you have questions or want to proceed please call my cell phone 831-431-0831

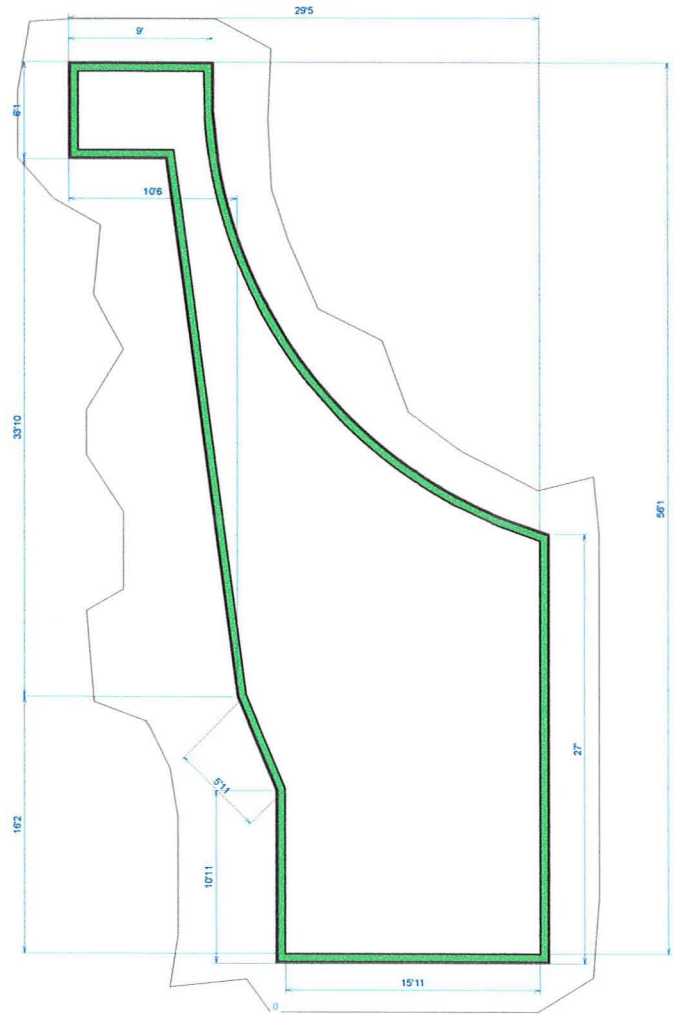
Kind regards,

Ron Shaver

CAPITOLA PARK AND RECREATION



TURF AREA 1
2113 sq ft



TURF AREA 2
729 sq ft

Artificial Lawn Direct Installation Tour of Turf

In our 12 years of turf installations, over 1,000,000 Sq Ft have been installed!!

- A) **570 Hacienda, Scotts Valley** – Exit highway 17 South bound at Granite Creek Road (end of off ramp go straight across intersection), Highway 17 North bound (end of ramp turn right go over bridge) turn right on Scotts valley drive and then immediate left just after passing Shell station at intersection, turn left on Hacienda. Go .6 miles up just past Cadillac Drive second house on right with wrought iron – just past house is side yard and children’s play area. **Similar to Emerald 80oz**
- B) **112 Esmeralda, Santa Cruz** – return to highway 17 south bound and exit Hwy 17 at Pasatiempo Drive and go over bridge. At La Madrona Drive turn left. Turn right on Carbonera Drive. At top of hill after stop, go two blocks to Esmeralda and turn right. At end of cul-de-sac on left. **Emerald 80oz**
- C) **99 Esmeralda Court. Olive Stem 92oz** Return to and cross over Carbinero Drive to Esmeralda Court home is at next street corner.
- D) **520 Isbel Ave, Santa Cruz – Emerald 70oz** Back to Carbonero Drive to
- E) **309 Carbinero Drive Emerald 70oz.** At top of hill - is Isbel Ave, turn left. House is on left side.
- F) **5 Westwood Ave. Pasatiempo Golf Club home Spring 92oz** – Return to Hwy 17 freeway overcrossing turn left towards Santa Cruz. Turn right and enter Golf course gates stay right towards Hollings House. Remain on Pasatiempo road (left at fork) turn left at Westwood. On left corner of Westwood and Oak Road.
- G) **160 Clay St. Santa Cruz C blade 92oz,** Ocean St, turn right on Broadway left on Clay.
- H) **412 West Cliff, Santa Cruz – C blade 92oz**
- I) These three homes are very close together on the hill side of highway 1, exit at Morrissey Blvd turn right, after stop sign continue straight (paralleling Hwy 1) to 101 Heather, home is on corner of Morrissey at Heather
- J) **123 Prospect Court, Similar to evergreen 80oz** next from here turn right on Prospect Heights to
- K) **665 Prospect Heights** – Back to Hwy 1 south
- L) **4795 Opal Cliff.** Hwy 1 exit at 41st Ave. Turn left at Portola Dr. Home on corner of Portola and Opal Cliff. **Emerald 92oz**
- M) **408 Pilgrim, Capitola – Olive Stemgrass 92oz** exit Hwy 1 at Bay Ave and turn right, turn right on Pilgrim
- N) **101 Livermore, Capitola – Olive Stemgrass 92oz** Bay Ave after crossing rail road tracks turn left on Esmeralda, right on Central, left on El Salto and right on Livermore last home on right..

In Southern Santa Cruz County and Watsonville area,

- A. **Seascape Tennis & Recreation Center** – Hwy 1 exit San Andreas turn right. Turn right at Stop Recreation Center on right. **The pool area Emerald 80oz** and around the picnic area **Spring Super 102oz.**
- B. **400 Canon Del Sol** – Club House picnic area **–90 Spring** From Seascape Tennis return to San Andreas Rd. and turn right, turn right at Sand Dollar Dr. (Manresa Beach), at Sea Horse

Dr. turn left, at Marina Del Rey turn left and turn right on Abalone Dr. picnic area behind Club House on left.

- C. **Auto Row in Watsonville -70 Emerald** Hwy 1 to Watsonville exit. Pass Target and Auto Row is on left approximate ½ mile on left.

In Los Gatos, Campbell and Saratoga area

- A) 236 Thomas Drive, Los Gatos
- B) 1445 Wasshickon Ave, Los Gatos
- C) 101 La Paz Road, Campbell
- D) 13881 River Ranch RD., Saratoga
- E) 826 Ticonderoga Dr., Sunnyvale
- F) 20740 Trinity Ave, Saratoga, CA

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CITY COUNCIL AGENDA REPORT

MEETING OF FEBRUARY 26, 2015

FROM: DEPARTMENT OF PUBLIC WORKS
SUBJECT: MONTEREY PARK SKATE PARK

RECOMMENDED ACTION: Establish time limits for the submission of a complete project application by the proponents of the Monterey Park Skate Park.

BACKGROUND: At the February 11, 2015 City Council meeting the Council, by a 3-2 vote, supported the proponents of a 6000 square foot skate park at Monterey Park.

DISCUSSION: Based on this Council direction the proponents have been informed of the requirements for submission of plans and other documents for the required development permits. It is recommended the Council discuss the imposition of a time line for the completion of the submission of these documents.

FISCAL IMPACT: None

ATTACHMENTS: None

Report Prepared By: Steven Jesberg
Public Works Director

Reviewed and Forwarded
By City Manager: 

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