

City of Capitola Agenda

Mayor: Stephanie Harlan
Vice Mayor: Michael Termini
Council Members: Jacques Bertrand
Ed Bottorff
Kristen Petersen

Treasurer: Peter Wilk



CAPITOLA CITY COUNCIL REGULAR MEETING

THURSDAY, APRIL 13, 2017

7:00 PM

CITY COUNCIL CHAMBERS
420 CAPITOLA AVENUE, CAPITOLA, CA 95010

CLOSED SESSION – 5:45 PM CITY MANAGER’S OFFICE

An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the Open Session Meeting.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION [Govt. Code § 54957(b)]

City Council’s Performance Evaluation of the City Manager

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION [Govt. Code § 54956.9(d)(1)]

1. City of Capitola v. Water Rock Construction, Inc.
Santa Clara Superior Court Case No. 16CV295795
2. City of Capitola v. D’Angelo
Santa Cruz County Superior Court Case No. CV 181659

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL - 7:00 PM

All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Members Kristen Petersen, Michael Termini, Jacques Bertrand, Ed Bottorff, and Mayor Stephanie Harlan

2. PRESENTATIONS

A. Presentation of Check from Capitola Public Safety Foundation to Operation Surf

3. REPORT ON CLOSED SESSION

4. ADDITIONAL MATERIALS

Additional information submitted to the City after distribution of the agenda packet.

5. ADDITIONS AND DELETIONS TO AGENDA

6. PUBLIC COMMENTS

Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

City Council Members/City Treasurer/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration.

8. BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS

A. Council Appointment to Commission on the Environment

RECOMMENDED ACTION: That Council Member Termini appoint a representative to the Commission on the Environment.

9. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.

Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

CAPITOLA CITY COUNCIL REGULAR MEETING AGENDA
April 13, 2017

- A. Consider the March 23, 2017, Special Joint Meeting Minutes and City Council Regular Meeting Minutes
RECOMMENDED ACTION: Approve minutes.
- B. Approval and Acceptance of the McGregor Park Improvement Project and the Stockton Avenue and Esplanade Intersection Improvements
RECOMMENDED ACTION: Accept the following two projects as complete and authorize the Public Works Department to file Notices of Completion and release all retentions held.
 - 1. McGregor Park constructed by Earthworks Paving Inc, at a final cost of \$369,483.96. The final price was \$184,448.96 over the original project bid price due to extensive soil remediation that became necessary once the project started. The retention amount is \$36,948.40.
 - 2. Stockton Avenue and Esplanade Intersection Improvements by Anderson Pacific Engineering at a final cost of \$382,369.91. The final price is \$158,441.91 over the original bid amount due to additional work that was added to the project to extend the sidewalk replacement and completely repave Stockton Avenue. The retention amount is \$19,118.50.

10. GENERAL GOVERNMENT / PUBLIC HEARINGS

All items listed in "General Government" are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A. Code Enforcement Protocol within the Central Village
RECOMMENDED ACTION: Accept presentation and either:
 - 1. Direct staff to continue to administer a complaint-based code enforcement program for Village sidewalk signs and outdoor displays; or
 - 2. Adopt an Administrative Policy for a proactive code enforcement program for Village sidewalk signs and outdoor displays and direct staff to return with a Fee Schedule amendment to establish a recovery fee for unpermitted signs in the public right of way removed by City staff.
- B. Review of Fiscal Year 2017/18 Goals and Objectives
RECOMMENDED ACTION: Review Fiscal Year 17/18 goals and provide staff direction.

11. ADJOURNMENT

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes "final." Please be advised that in most instances the decision become "final" upon the City Council's announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

CAPITOLA CITY COUNCIL REGULAR MEETING AGENDA
April 13, 2017

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City's website: www.cityofcapitola.org and at Capitola City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk's office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website at www.cityofcapitola.org by clicking on the Home Page link "Meeting Video." Archived meetings can be viewed from the website at anytime.



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 13, 2017

FROM: City Manager Department

SUBJECT: Presentation of Check from Capitola Public Safety Foundation to Operation Surf

DISCUSSION: The Capitola Public Safety Foundation will present a check to Operation Surf in support of this year's event for disabled veterans, held earlier this month.

Report Prepared By: Linda Fridy
City Clerk

Reviewed and Forwarded by:

A handwritten signature in blue ink, appearing to be "JG", is written over a horizontal line.

Jamie Goldstein, City Manager

4/5/2017



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 13, 2017

FROM: City Manager Department

SUBJECT: Council Appointment to Commission on the Environment

RECOMMENDED ACTION: That Council Member Termini appoint a representative to the Commission on the Environment.

BACKGROUND: On January 12, 2017, the City Council completed its annual commission appointments. At that time Council Member Michael Termini reappointed Kristin Sullivan to the Commission on the Environment (COE). In February Ms. Sullivan announced her resignation, and staff advertised for applicants to fill her unexpired term along with continued recruitment for an ex-officio student representative.

DISCUSSION: Following renewed outreach, the City Clerk received three applications for the ex-officio student position. One of those applicants is a college student, Megan Sixt, who has already received her associate's degree. Her application is Attachment 1. Staff approached her about interest in the appointed position and notified Council Member Termini, who has since interviewed Ms. Sixt.

No Council action is required to approve an ex-officio student position, but staff is pleased to report that the two other applicants, Isabella Hammond and Allyssa Millwood-Donahue, remain interested. Staff recommends that both students be allowed to participate as ex-officio members.

FISCAL IMPACT: None.

ATTACHMENTS:

1. Megan Sixt COE application

Report Prepared By: Linda Fridy
City Clerk

Council Appointment to Commission on the Environment
April 13, 2017

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

4/5/2017

MAR 08 2017

CITY OF CAPITOLA
CITY CLERK



CITY of CAPITOLA

BOARDS AND COMMISSIONS APPLICATION

Application for:

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
- Architecture & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Traffic & Parking Commission
[Central Village Resident; Village Business Owner; City Council Appointee]
Please underline category above.
- Historical Museum Board
- Planning Commission
- Library Advisory Committee
- Other Committee Commission on the Environment

Name: Sixt Megan
Last First

Residential Neighborhood: North Soquel

Occupation: Student, and California State Park Visitor Service Aide

Describe your qualifications and interest in serving on this Board/Commission/Committee: _____

I am a student at Cabrillo College and will be receiving my BS in Ecology and Evolutionary Biology from UCSC in 2018. As an ecologist, I see how humans negatively impact the environment, but also see how successful restoration projects and environmental education can be. I live in Soquel and actively volunteer in the community, including participating in invasive species removals, beach cleanups, etc. I work as a Visitor Service Aide at Seacliff and New Brighton State Beaches. I am interested in serving on this committee because I am passionate about spreading environmental awareness and taking action. I am interested in pursuing a master's degree in environmental policy and believe this would be a great way to get involved at the city scale. (See attached resume)

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

3.4.2017
Date

Megan Sixt
Signature of Applicant

Mail or Deliver Application to:
Capitola City Hall
Attn: City Clerk
420 Capitola Avenue, Capitola, CA 95010

All information contained in this page of the application is public data and will be made available for public review and copying for anyone requesting it, and may be posted on the website of the City of Capitola. All information in this page will be provided to the Capitola City Council in a public forum and will be reviewed in public. It will therefore be part of the public record.

Attachment: Megan Sixt COE application (1799 : Council Appointment to Commission on the Environment)

MEGAN SIXT

WORK EXPERIENCE

Friends of Santa Cruz State Parks | Santa Cruz, California

Visitor Service Aide | March 2016 – Current

- Public contact work, staff park entrance stations, provide valuable information to the public, operate cash register, keep work station orderly and clean

California State Parks | San Clemente, California

Seasonal Park Aide | May 2015 – September 2015

- Public contact work, staff park entrance stations, provide valuable information to the public, operate cash register, keep work station orderly and clean

The Grill | San Clemente, California

Assistant Manager | March 2012 – October 2014

- Customer service, order products, operate cash register, deposit money, delegate tasks
-

VOLUNTEER AND INTERNSHIP EXPERIENCE

UC Santa Cruz | Santa Cruz, California

Field Volunteer for PhD student Kat Beheshti | December 2016 – current

- Diving in Elkhorn Slough, deploying scientific equipment, monitoring restored seagrass plots, maintaining cages in working order

National Oceanic and Atmospheric Association | Santa Cruz, California

Lab and Field Intern and Volunteer for Cynthia Kern | October 2015 – May 2016

- Sort through substrate samples, operate dissecting scope, identify freshwater invertebrate species, keep lab space clean and orderly
- Process captured adult and juvenile salmonids in the field, PIT and FLOY tag fishes, identify fish species, operate handheld Recon, use T-wand and PIT tag reader, take scale and fin samples from adult and juvenile fishes,

UC Santa Cruz | Santa Cruz, California

Lab Intern for PhD student Joseph Cutler | January 2016 – March 2016

- Handling of preserved fish samples, removal of pharyngeal jaws, photographing fish specimen, using dichotomous keys to identify species

Saddleback College | Mission Viejo, California

Lab Intern | January 2015 – May 2015

- Handle preserved reptile samples, process and dissect specimen, catalogue data into database, visit Los Angeles County Museum to retrieve and return specimen, present project poster at conferences
-

EDUCATION

- GPA: **3.78**
- Pursuing BS in Ecology and Evolutionary Biology – expected to graduate **Fall 2017**
- **AS in Biology** from Saddleback College
- UCSC Dean's Honor Fall quarter 2016
- Saddleback College Dean's Honor Roll; Fall semester 2012 & 2013



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 13, 2017

FROM: City Manager Department

SUBJECT: Consider the March 23, 2017, Special Joint Meeting Minutes and City Council Regular Meeting Minutes

RECOMMENDED ACTION: Approve minutes.

DISCUSSION: Attached for City Council review and approval are the minutes of the special joint City Council/Library Advisory Committee meeting and the regular meeting of March 23, 2017.

ATTACHMENTS:

1. 3-23 -17 special joint meeting minutes
2. 3-23-17 regular meeting minutes

Report Prepared By: Linda Fridy
City Clerk

Reviewed and Forwarded by:

A handwritten signature in blue ink that reads "Linda Fridy". The signature is written over a horizontal line.

Linda Fridy, City Clerk

4/6/2017

**CAPITOLA CITY COUNCIL
JOINT MEETING WITH THE LIBRARY ADVISORY COMMITTEE
ACTION MINUTES
THURSDAY, MARCH 23, 2017 - 5:45 PM**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Member Ed Bottorff: Present, Council Member Jacques Bertrand: Present, Mayor Stephanie Harlan: Present, Vice Mayor Michael Termini: Present, Council Member Kristen Petersen: Present.

LAC present: Chair Gayle Ortiz and Members Toni Campbell, Ariel Gray, and Stephen Walsh. Absent: Members Barbara Gorson and Lisa Steingrube

2. ADDITIONAL MATERIALS - None

3. ADDITIONS AND DELETIONS TO THE AGENDA - None

4. GENERAL GOVERNMENT / PUBLIC HEARINGS

A. Review of Library Schematic Design [230-10]

RECOMMENDED ACTION: The Library Advisory Committee shall recommend approval by the City Council of the schematic design of the Capitola Branch Library by Noll and Tam Architects.

City Manager Jamie Goldstein introduced the architect, Chris Noll of Noll and Tam. He explained that initial designs came out of elements of the city, both natural and structural, and input from community workshops. An indoor/outdoor connection and porch elements received strong support, along with flexible interior space that manages the acoustics. It includes a Community Room at the main entrance adjacent to deck. The new site plan will move the parking lot entrance further from the Clares/Wharf intersection and maintain the existing play area. Landscaping echoes the creek theme. It includes an accessible route from short-term parking on Clares Street. Materials feature a mix of wood and formed concrete with metal accents, all of which will weather well and require little maintenance. The building has two levels, both one story, to maximize natural light, with an inverted hip roof.

The interior was designed with library staff. It has a glass wall that can be opened or closed between the children's area, quiet reading areas and group study rooms, and a possible gas fireplace. A wooden ceiling will manage sound in the open space.

The next phase of the project, assuming these plans are approved, is more specific development of plans for bid, then into construction.

Susan Nemitz, county library director, praised the collaboration and the design. In response to questions, she noted that some specific functions are still to be determined. She said the computer section is located near staff for support and to assure appropriate use.

CAPITOLA CITY COUNCIL/PLANNING COMMISSION SPECIAL JOINT MEETING MINUTES
March 23, 2017

Toni Campbell praised staff and plans, especially the well-thought-out approach to the design. Steve Walsh noted the design serves all ages. Ariel Gray supports the connection to the exterior. Committee and Council Members supported self-check stations in the kids' area as interior plans develop.

MOTION:	LIBRARY ADVISORY COMMITTEE RECOMMENDS APPROVAL OF THE SCHEMATIC DESIGNS
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Stephen Walsh, Committee Member
SECONDER:	Toni Campbell, Committee Member
AYES:	Gayle Ortiz, Ariel Gray, Stephen Walsh, Toni Campbell

B. Discussion of Library Donation/Naming Parameters [230-10]

RECOMMENDED ACTION: Provide direction regarding the types of naming opportunities the City will consider for the new library.

City Manager Goldstein introduced the options for donation opportunities and naming areas within the library spaces. He asked for guidance on whether the branch would be open to naming spaces, and if so would it be only individuals or also corporate names.

LAC Chair Gayle Ortiz noted \$2.5 million of the project is not covered under existing funds. The Capitola Branch Friends is committed to raising \$350,000. The Friends group split over whether to name the building.

City Manager Goldstein asked how many elements within the library could be named for donors and offered a list of options:

- Building Name (not Branch Name)
- Children's room
- Community room
- Teen area
- Electronic homework area
- Group study/meeting rooms
- Adult reading room
- Fireplace(s)
- Specific electronic media features
- Outdoor areas (playground, patios, etc.)
- Donor wall or bricks (for smaller donations)
- Furniture

Mayor Harlan is skeptical of naming the building. Council Member Bertrand suggested it could reflect ongoing support. Committee Member Walsh also opposes any name other than Capitola Branch Library, and thinks that the sum required is so large it is difficult to imagine receiving a donation that size. Council Member Bottorff wants to keep open the possibility of a large donation, but doesn't want names on furniture.

Regarding library board language defining the characteristics and giving it final approval on a building name, Chair Ortiz noted it is hard to say "maybe pending approval" to a large donor. Committee Member Gray does not want to close the door on potential donors including businesses or corporate foundations, and strongly supports a donor

CAPITOLA CITY COUNCIL/PLANNING COMMISSION SPECIAL JOINT MEETING MINUTES
March 23, 2017

wall/element.

Bunny Tavares, resident and Friends fundraiser, said it is rare to have a building named in a community this size. She added that limits on the number of named spaces increases their value and recognition.

Susan Nemitz said local businesses and corporate foundations may be interested in room naming.

Chair Ortiz and Mayor Harlan asked for a recommendation from the LAC. Member Campbell suggested that the only areas available for naming be the rooms and outdoor areas. There was support for individual donor naming in all categories and to consider foundations and civic groups.

MOTION:	RECOMMEND THAT DONOR NAMING RIGHTS BE AVAILABLE FOR IDENTIFIED ROOMS AND AREAS AND THAT INDIVIDUAL DONORS BE APPROVED FOR ALL SPACES WITH CONSIDERATION OF FOUNDATIONS AND CIVIC GROUPS.
RESULT:	APPROVED [3-1]
MOVER:	Toni Campbell, Committee Member
SECONDER:	Stephen Walsh, Committee Member
AYES:	Gayle Ortiz, Stephen Walsh, Toni Campbell
NOES:	Ariel Gray

5. ADJOURNMENT

The meeting was adjourned at 7:05 p.m.

Stephanie Harlan, Mayor

ATTEST:

Linda Fridy, City Clerk

Attachment: 3-23 -17 special joint meeting minutes (1745 : Approval of City Council Minutes)

**CAPITOLA CITY COUNCIL
REGULAR MEETING ACTION MINUTES
THURSDAY, MARCH 23, 2017**

**CLOSED SESSION
CITY MANGER'S OFFICE 5:15 PM**

CALL TO ORDER

Mayor Harlan called the meeting to order at 5:15 p.m. with the following items to be discussed in Closed Session:

**CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
[Govt. Code §54956.9(d)(1)]**

City of Capitola v. Water Rock Construction, Inc.
Santa Clara Superior Court Case No. 16CV295795

LIABILITY CLAIMS [Govt. Code §54956.95]

Claimant: Robert Rust
Agency claimed against: City of Capitola

There was no one in the audience; therefore, the City Council recessed to the Closed Session in the City Manager's Office.

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL - 7 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Member Ed Bottorff: Present, Council Member Jacques Bertrand: Present, Mayor Stephanie Harlan: Present, Vice Mayor Michael Termini: Present, Council Member Kristen Petersen: Present.

City Treasurer Peter Wilk was present.

2. PRESENTATIONS

- A. Proclamation in Honor of the Conflict Resolution Center's 30th Anniversary [120-40]
DISCUSSION: Mayor Harlan will present a proclamation honoring the Conflict Resolution Center of Santa Cruz County.

Mayor Harlan presented a proclamation to Shauna Mora, executive director of the Conflict Resolution Center of Santa Cruz County, as it celebrates its 30th anniversary. She noted its medication programs help with those facing small claims court, juvenile issues, divorce, and neighbor disputes.

3. REPORT ON CLOSED SESSION

City Attorney Tony Condotti said there was no reportable action on the pending litigation and the liability claim is on the consent agenda.

4. ADDITIONAL MATERIALS

- A. Item 8.H -- Revised side letter between the City of Capitola and Mid-Management Employees
- B. Item 9.A -- Public communication regarding the Capitola Library Design
- C. Item 9.C -- Public communication regarding the 835 Bay Avenue use extension

5. ADDITIONS AND DELETIONS TO AGENDA - None

6. PUBLIC COMMENTS

Pam Greeninger spoke on behalf of the Capitola Historical Museum and invited the community to the grand opening reception of "The Nature of Capitola."

Tara Ireland of the Volunteer Center said the proposed presidential budget would eliminate federal funding for the local RSVP senior and AmeriCorps programs. She distributed information and asked the City Council for support letters.

7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

Council Member Bottorff asked that the City Manager evaluation be included in the next closed session. He noted another section of the Depot Hill bluff has fallen and warned the community against walking under the cliffs.

Council Member Bertrand encouraged blood donation. He said the County Sanitation Department is still working on the smell from the pump station by the Nob Hill Center. He is asking for a new filter system to be installed in response to citizen and business concerns. He also asked to review annual goals.

Council Member Termini said the Capitola Safety Foundation provided dog crates for Community Service Officer units, CPR training for volunteers, and fees for the Explorers. The Foundation also supports Operation Surf for disabled veterans, which will be held in Capitola April 1 and 2.

Council Member Petersen said TimeBank Santa Cruz will offer graywater and compost training in Capitola in April. AMBAG will host a region 2040 vision meeting April 10 in Watsonville. Congressman Panetta has rescheduled the town hall to April 1.

Mayor Harlan noted the Soquel Union Elementary District immigration information meeting is Monday. She recently attended a law enforcement, charities, and medical provider roundtable on immigration. Many immigrants are afraid to get necessary services, and these groups want to reassure the community. The City will hold community input meetings as part of the Americans with Disabilities Act self-evaluation on April 5 at 11 a.m. and 6:30 p.m.

Treasurer Wilk, who also serves on the Commission on the Environment (COE), honored Kristin Sullivan, a founding member of the commission who recently retired.

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
March 23, 2017

City Manager Goldstein said the next City Hall update will be available on the website and published in the Capitola-Soquel Times soon.

8. CONSENT CALENDAR

MOTION:	APPROVE OR DENY THE CONSENT AGENDA ITEMS AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Termini, Vice Mayor
SECONDER:	Ed Bottorff, Council Member
AYES:	Bottorff, Bertrand, Harlan, Termini, Petersen

- A. Consider the March 9, 2017, Regular City Council Minutes
RECOMMENDED ACTION: Approve minutes.
- B. Receive Planning Commission Action Minutes for the Regular Meeting of March 2, 2017
RECOMMENDED ACTION: Receive minutes.
- C. Approval of City Check Register Reports Dated February 3, February 10, February 17 and February 24, 2017 [300-10]
RECOMMENDED ACTION: Approve check registers.
- D. Liability Claim of Robert Rust [Claims Binder]
RECOMMENDED ACTION: Deny liability claim.
- E. General Fund Cash Transfer [310-50/330-05]
RECOMMENDED ACTION: Approve a transfer between the General Fund and the Gas Tax Fund.
- F. Second Reading of an Ordinance Amending Chapter 9.61 of the Capitola Municipal Code Regarding Marijuana Sales, Processing and Cultivation [485-70]
RECOMMENDED ACTION: Adopt ordinance.
- G. Approval of Bike Lane Improvements for Highway 1 Interchanges [330-10/770-05]
RECOMMENDED ACTION: Approve the plans, specifications, and estimate for the Highway 1 Interchanges Bike Lane Improvements and authorize the Public Works Department to advertise for construction bids.
- H. Approve Job Description for Public Works Civil Engineer/Project Manager [600-10]
RECOMMENDED ACTION: Approve the public works civil engineer/project manager job description and add the position to the mid-management unit.
- I. Approval of Beach Captain Salary Adjustment [600-10]
RECOMMENDED ACTION: Repeal Resolution No. 4068 and approve a new resolution with the recommended salary adjustment to the Beach Lifeguard Captain position.

9. GENERAL GOVERNMENT / PUBLIC HEARINGS

- A. Approval of Library Schematic Design and Authorization for Staff to Initiate Environmental and Permit Approvals [230-10]
RECOMMENDED ACTION: Approve the schematic design of the Capitola Branch

Attachment: 3-23-17 regular meeting minutes (1745 : Approval of City Council Minutes)

Library by Noll and Tam Architects and authorize staff to initiate permitting.

Public Works Director Jesberg noted a presentation was made at the earlier joint meeting with the Library Advisory Committee (LAC) and he reviewed the highlights. Council approval will allow the project to begin the permitting process and stay on schedule. City Manager Goldstein noted that the LAC unanimously recommended approval earlier this evening. In response to Council questions, Director Jesberg confirmed that a number of trees will be removed and pursuant to code the project will aim for 15 percent canopy coverage.

Peter Wilk followed up on a COE concern regarding eucalyptus wind blocks and was told there are none on the library site.

In public comment, resident TJ Welch said the design is beautiful, but he has concerns about the budget. He advocated for generosity in salaries as well as projects.

Council Member Bottorff asked that naming policy be discussed by the Council so it can give direction rather than simply follow the LAC recommendation.

MOTION:	APPROVE THE SCHEMATIC DESIGNS AND AUTHORIZE STAFF TO BEGIN PERMITTING PROCESS
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Termini, Vice Mayor
SECONDER:	Ed Bottorff, Council Member
AYES:	Bottorff, Bertrand, Harlan, Termini, Petersen

- B. Discuss Public Art Funding Budget for New Library [230-10/330-05/1010-50]
RECOMMENDED ACTION: Give direction on the budget for public art funding for the Capitola Branch Library.

Assistant to the City Manager Larry Laurent presented the staff report. He explained that City and former redevelopment funds, about \$4 million to \$5 million, are the portion that the public art requirement are calculated against, but not Measure S funding. The City Council may choose to allocate 2 percent of this budget for public art projects, amend the public art ordinance to allow public projects to give 1 percent to the public art fund, or amend it to exclude public projects.

Council Member Termini advocated for removing items such as the fence or trellis from the library project and having those created by artists rather than asking the architect to remove other elements of the building and redesign it.

Council Member Bottorff confirmed that the option to reduce the requirement to 1 percent would reduce costs from \$80,000-\$100,000 to \$40,000- \$50,000, and said he preferred that cost savings. His motion to amend the ordinance to allow public projects a 1 percent option died for a lack of a second.

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
March 23, 2017

MOTION:	BUDGET A TWO PERCENT PUBLIC ART CONTRIBUTION TOWARD PROJECTS ON THE LIBRARY SITE EASILY REMOVED FROM THE DESIGN
RESULT:	ADOPTED [4 TO 1]
MOVER:	Michael Termini, Vice Mayor
SECONDER:	Jacques Bertrand, Council Member
AYES:	Bertrand, Harlan, Termini, Petersen
NAYS:	Bottorff

- C. 835 BAY AVE. #17-003 APNs: 035-011-03, 035-381-01
Extension request for a Conditional Use Permit for the temporary display of a model manufactured home and temporary sign for Ideal Homes and extension of temporary storage of vehicles for the Toyota dealership in the CC (Community Commercial) Zoning District. Environmental Determination: Categorical Exemption Property Owner: Redtree Properties Representative: Richard Emigh, filed: 1/9/17 [730-10]
RECOMMENDED ACTION: Approve the requested permit extension for two additional years.

Senior Planner Katie Herlihy presented the staff report and reviewed the history of the conditional use and extensions. The most recent permit included storage of Toyota vehicles during the dealership remodel. The applicant made improvements ahead of this application.

Richard Emigh spoke on behalf of the application. He noted that previously the site had been used for temporary storage of construction equipment and that modular homes provide affordable housing in the community.

Council Member Bottorff asked if it is a display or has other uses. John Barrs of Ideal Homes explained that a room is used for meetings and it has a design room to show samples.

Council Member Petersen asked if this display is actually or could be permanent. Mr. Emigh responded that it is not on a foundation or connected to utilities other than electricity.

Council Member Bertrand asked how long Toyota plans to use the storage. Gary Shipman of Toyota Santa Cruz noted sales and service have increased with the new dealership building and demand requires more inventory than anticipated. The property owner has warned him that county work may require relocation and he is looking for other options.

There was no public comment.

Council Member Bottorff supports the use until a permanent development is proposed. Council Member Bertrand does not like this use at an entry to the City. Council Member Petersen expressed concern that the use inhibits other uses. Council Member Termini and Mayor Harlan discussed a one-year extension to encourage another use.

Staff noted it would not recommend another extension based on this input. The Council settled on a two-year extension of both uses with a condition that no further extensions be requested.

MOTION:	APPROVE A TWO-YEAR EXTENSION WITH THE CONDITION THAT NO FURTHER EXTENSIONS BE REQUESTED
RESULT:	ADOPTED [4 TO 1]
MOVER:	Ed Botorff, Council Member
SECONDER:	Kristen Petersen, Council Member
AYES:	Botorff, Bertrand, Termini, Petersen
NAYS:	Harlan

10. ADJOURNMENT

The meeting was adjourned at 8:55 p.m.

Stephanie Harlan, Mayor

ATTEST:

Linda Fridy, City Clerk

Attachment: 3-23-17 regular meeting minutes (1745 : Approval of City Council Minutes)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 13, 2017

FROM: Public Works Department

SUBJECT: Approval and Acceptance of the McGregor Park Improvement Project and the Stockton Avenue and Esplanade Intersection Improvements

RECOMMENDED ACTION: Accept the following two projects as complete and authorize the Public Works Department to file Notices of Completion and release all retentions held.

1. McGregor Park constructed by Earthworks Paving Inc, at a final cost of \$369,483.96. The final price was \$184,448.96 over the original project bid price due to extensive soil remediation that became necessary once the project started. The retention amount is \$36,948.40.
2. Stockton Avenue and Esplanade Intersection Improvements by Anderson Pacific Engineering at a final cost of \$382,369.91. The final price is \$158,441.91 over the original bid amount due to additional work that was added to the project to extend the sidewalk replacement and completely repave Stockton Avenue. The retention amount is \$19,118.50.

BACKGROUND: The contractors working on the McGregor Park project and the Stockton Avenue and Esplanade Intersection Improvement projects completed work on these projects last fall, but final acceptance has been delayed to allow the final costs to be negotiated. The final costs for both projects were significantly higher than originally anticipated due to changes in the projects' scopes as the projects progressed. In each case, the Public Works Department negotiated and agreed to the changes in scope. Contract change orders were approved by the City Council when necessary.

DISCUSSION: The McGregor Park project constructed the framework of the multi-use park on the McGregor Property owned by the City. This project constructed the parking lot, pathways, drainage swales and other site improvements, but did not include construction of the actual skatepark or pump track. The project hit major setbacks soon after starting construction when the City was notified by the County of Santa Cruz that elevated levels of arsenic previously detected on the property would need to be remediated. This resulted in significant delays and costs as a remediation plan was developed, approved, and implemented. The notice of completion and final cost summary are included as Attachments 1 and 2.

The Stockton Avenue and Esplanade Intersection Improvement project reconstructed the sidewalks along Stockton Avenue between the Esplanade and Capitola Avenue, consolidated two crosswalks in to one and built a bulb-out in the intersection to shorten the crosswalk length. The scope of work was extended to include additional sidewalk replacement on the north side of

McGregor Park and Stockton Ave Improvements Notices of Completion
April 13, 2017

Stockton Avenue by the David Lyng Real Estate office and repave the entire width of Stockton Avenue from Capitola Avenue to the Stockton Avenue Bridge. The notice of completion and final cost summary are included as Attachments 3 and 4.

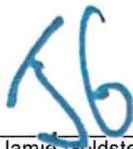
FISCAL IMPACT: The additional funding for the extra costs for both projects was taken from projects within the Capital Improvement Program that have not been constructed. The project funding will be reallocated within the CIP as it is updated with the upcoming budget cycle.

ATTACHMENTS:

1. McGregor Park Notice of Completion
2. McGregor Park Final Cost Summary
3. Stockton and Esplanade Notice of Completion
4. Stockton and Esplanade Improvements Final Cost Summary

Report Prepared By: Steve Jesberg
Public Works Director

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

4/5/2017

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City of Capitola
Public Works Department
Attn: Steven Jesberg
420 Capitola Avenue
Capitola, California 95010

SPACE ABOVE THIS LINE FOR RECORDER'S USE

THIS INSTRUMENT IS BEING RECORDED FOR THE BENEFIT OF THE CITY OF CAPITOLA.
NO RECORDING FEE IS REQUIRED PURSUANT TO GOVERNMENT CODE §27383.

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the City of Capitola, owner of the property hereinafter described, whose address is 420 Capitola Avenue, Capitola, California, has caused a work of improvements more particularly described as follows:

PROJECT NAME: McGregor Park Construction

PROJECT DESCRIPTION: Site Improvements at McGregor Park

to be constructed on property more particularly described as follows:

DESCRIPTION:

ADDRESS: 1510 McGregor Drive, Capitola CA 95010

APN: 036-341-05

The work of the improvement was completed by:

CONTRACTOR: Earthworks Paving Inc.

ADDRESS: 310A Kennedy Drive, Capitola CA 95010

The work of the improvements was actually completed on the 10th day of June 2016, and accepted by the City Council of said City on the 13th day of April 2017

Signature of City Official: _____

The undersigned certifies that he is an officer of the City of Capitola, that he has read the foregoing Notice of Completion and knows the content thereof; and that the same is true of his own knowledge, except as to those matters which are therein stated on information or belief, and as to those matters that he believes to be true. I certify under penalty of perjury that the foregoing is true and correct. Executed at the City of Capitola, County of Santa Cruz, State of California.

Steven E. Jesberg
Director of Public Works

Signed: _____

Date: _____

Attachment: McGregor Park Notice of Completion (1810 : McGregor Park and Stockton Ave Improvements Notices of Completion)

Project: McGregor Park
Date: 16-Jun-14

Item	Description	Unit	Quantity	Earthworks		Final Total		Difference	
				Unit Price	Total	Qty	Price	Qty	Amt
Base Bid Items									
1	Mobilization	Lump Sum	1	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00		\$ -
2	Clearing and Grubbing	Lump Sum	1	\$ 1,400.00	\$ 1,400.00	1	\$ 1,400.00		\$ -
3	Tree Removal	Lump Sum	1	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00		\$ -
4	Grading	Lump Sum	1	\$ 4,200.00	\$ 4,200.00	1	\$ 4,200.00		\$ -
5	Hot Mix Asphalt (Type A) ADA spaces & AC Dyke only	Tons	8	\$ 765.00	\$ 6,120.00	8	\$ 6,120.00		\$ -
7	Decomposed Granite	Tons	40	\$ 380.00	\$ 15,200.00			-40	\$ (15,200.00)
8	Concrete Wheel Stops	Each	30	\$ 45.00	\$ 1,350.00			-30	\$ (1,350.00)
9	Percolation Basins Drinking Fountains	C.Y.	6	\$ 300.00	\$ 1,800.00	6	\$ 1,800.00		\$ -
10	Split Rail Fence	L.F.	840	\$ 23.50	\$ 19,740.00	840	\$ 19,740.00		\$ -
11	Wood and Wire Fence	L.F.	645	\$ 37.00	\$ 23,865.00	645	\$ 23,865.00		\$ -
12	Relocation of Parking Lot Gate	Lump Sum	1	\$ 2,800.00	\$ 2,800.00	1	\$ 2,800.00		\$ -
13	Removable Bollards	Each	2	\$ 770.00	\$ 1,540.00	2	\$ 1,540.00		\$ -
14	LED Solar light	Each	5	\$ 4,015.00	\$ 20,075.00	5	\$ 20,075.00		\$ -
15	Benches	Each	2	\$ 1,175.00	\$ 2,350.00	2	\$ 2,350.00		\$ -
16	Dog Clean-up Station	Each	2	\$ 325.00	\$ 650.00			-2	\$ (650.00)
17	Trash Receptacle	Each	3	\$ 800.00	\$ 2,400.00			-3	\$ (2,400.00)
18	Recycling Receptable	Each	3	\$ 800.00	\$ 2,400.00			-3	\$ (2,400.00)
19	Bike Rack	Each	3	\$ 825.00	\$ 2,475.00	3	\$ 2,475.00		\$ -
20	Drinking Fountain	Each	2	\$ 7,900.00	\$ 15,800.00	2	\$ 15,800.00		\$ -
21	Game Table	Each	1	\$ 2,100.00	\$ 2,100.00	1	\$ 2,100.00		\$ -
22	Landscapeing and Irrigation	Lump Sum	1	\$ 22,150.00	\$ 22,150.00	1	\$ 22,150.00		\$ -
23	Parking Stall Designations	Lump Sum							
				Total Base Bid	\$ 151,915.00				
Bid Items Option A (Skatepark)									
24	Hot Mix Asphalt	Tons	72	\$ 160.00	\$ 11,520.00			-72	\$ (11,520.00)
25	Chain Link Fence	L.F.	440	\$ 28.00	\$ 12,320.00	440	\$ 12,320.00		\$ -
26	Percolation Basin	C.Y.	64	\$ 145.00	\$ 9,280.00	64	\$ 9,280.00		\$ -
							\$ 151,515.00		
Remediation									
	Lead Abatement			\$ 45,500.00		0.80	\$ 36,531.48	0.80	\$ 36,531.48
	Arsnic Abatement			\$ 70,500.00		0.94	\$ 66,361.35	0.94	\$ 66,361.35
	Parking Lot and Walkway paving			\$ 37,750.00		1.00	\$ 37,750.00	1.00	\$ 37,750.00
	Header Boards			\$ 12.00		975.00	\$ 11,700.00	975.00	\$ 11,700.00
	Bike Park Restoration			\$ 54,000.00		0.81	\$ 43,493.58	0.81	\$ 43,493.58
	Fencing			\$ 11,857.00		1.00	\$ 11,857.00	1.00	\$ 11,857.00
							\$ 207,693.41		
Extras									
	Lighting Escalation			\$ 2,410.40		1.00	\$ 2,410.40	1.00	\$ 2,410.40
	Pump Track Dirt Import			\$ 7,865.15		1.00	\$ 7,865.15	1.00	\$ 7,865.15
							\$ 10,275.55		
				Total Option A	\$ 33,120.00				
				All Items	\$ 185,035.00		\$ 369,483.96		\$ 184,448.96

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City of Capitola
Public Works Department
Attn: Steven Jesberg
420 Capitola Avenue
Capitola, California 95010

SPACE ABOVE THIS LINE FOR RECORDER'S USE

THIS INSTRUMENT IS BEING RECORDED FOR THE BENEFIT OF THE CITY OF CAPITOLA.
NO RECORDING FEE IS REQUIRED PURSUANT TO GOVERNMENT CODE §27383.

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the City of Capitola, owner of the property hereinafter described, whose address is 420 Capitola Avenue, Capitola, California, has caused a work of improvements more particularly described as follows:

PROJECT NAME: Stockton Avenue and Esplanade Intersection Improvements

PROJECT DESCRIPTION: Sidewalk and paving improvements

to be constructed on property more particularly described as follows:

DESCRIPTION:

ADDRESS: Stockton Avenue in the City of Capitola

APN: N/A

The work of the improvement was completed by:

CONTRACTOR: Anderson Pacific Engineering Construction Inc.

ADDRESS: 1390 Norman Avenue, Santa Clara, CA 95054

The work of the improvements was actually completed on the 10th day of November 2016, and accepted by the City Council of said City on the 13th day of April 2017

Signature of City Official: _____

The undersigned certifies that he is an officer of the City of Capitola, that he has read the foregoing Notice of Completion and knows the content thereof; and that the same is true of his own knowledge, except as to those matters which are therein stated on information or belief, and as to those matters that he believes to be true. I certify under penalty of perjury that the foregoing is true and correct. Executed at the City of Capitola, County of Santa Cruz, State of California.

Steven E. Jesberg
Director of Public Works

Signed: _____

Date: _____

Attachment: Stockton and Esplanade Notice of Completion (1810 : McGregor Park and Stockton Ave Improvements Notices of Completion)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 13, 2017

FROM: Community Development

SUBJECT: Code Enforcement Protocol within the Central Village

RECOMMENDED ACTION: Accept presentation and either:

1. Direct staff to continue to administer a complaint-based code enforcement program for Village sidewalk signs and outdoor displays; or
2. Adopt an Administrative Policy for a proactive code enforcement program for Village sidewalk signs and outdoor displays and direct staff to return with a Fee Schedule amendment to establish a recovery fee for unpermitted signs in the public right of way removed by City staff.

BACKGROUND: The City Council recently directed staff to present code enforcement protocols for unpermitted sidewalk signs and outdoor displays in the Central Village zoning district. The City Council previously considered this issue in October 2013 and directed staff to continue to employ a complaint-based code enforcement program.

DISCUSSION: Unpermitted sidewalk signs and outdoor displays of merchandise in the Village has been a long-standing code enforcement issue. In accordance with the 2013 City Council direction, staff has enforced sidewalk sign and outdoor display regulations in the Village on a complaint basis. A recent informal survey of the Village revealed that there are many existing sidewalk signs and outdoor displays that are unpermitted and/or inconsistent with zoning code standards.

Staff has prepared a draft Administrative Policy (Attachment 1) to administer a proactive code enforcement program for Village sidewalk signs and outdoor displays. If the City Council elects to adopt the policy, staff would initiate a public outreach effort to alert Village merchants of the planned enforcement program. This initial public outreach would include sending a courtesy letter to all Village businesses 30 days in advance to inform businesses of opportunities to obtain compliant signs, the regulations prohibiting unpermitted outdoor displays and sidewalk signs, and the upcoming code enforcement effort.

Following the 30-day courtesy period, Community Development staff would inventory sidewalk signs and displays in the Village and send an abatement letter via certified mail to any business in violation. At this point the proactive enforcement model would be initiated by staff. Any remaining unpermitted signs or outdoor displays would then either be removed by the City (located within the right-of-way) or the violator would be issued a citation.

Code Enforcement Protocol
April 13, 2017

If the City Council adopts the proposed policy, staff recommends the Council also direct staff to return with an amendment to the Fee Schedule to establish a recovery fee for business owners to retrieve unpermitted signs removed by City staff. Staff recommends a recovery fee of \$250 to compensate for City resources and staff time used to abate a violation.

The proposed policy is intended to establish clear guidance to staff and business so all parties understand enforcement protocols. At the same time, the policy lays out a framework for enforcement that efficiently uses staff time by authorizing the issuance of citations in the field, or removal of unauthorized sidewalk signs, rather than a multi-step notification/warning process that can be extremely time intensive.

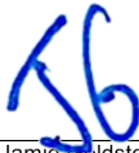
FISCAL IMPACT: None

ATTACHMENTS:

1. Draft Administrative Policy

Report Prepared By: Rich Grunow
Community Development Director

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

4/5/2017



ADMINISTRATIVE POLICY

Number: _____
 Issued: _____
 Jurisdiction: _____

ENFORCEMENT OF SIDEWALK SIGNS AND OUTDOOR DISPLAYS IN THE
 CENTRAL VILLAGE ZONING DISTRICT

I. PURPOSE

- A. The purpose of this policy is to proactively and equitably regulate sidewalk signs and outdoor displays in a manner that achieves the City's goals of maintaining the character and aesthetic integrity of the Central Village District and complying with local, state and federal laws.

II. POLICY

- A. With reference to the foregoing, the following sidewalk sign and outdoor display of merchandise policy shall be implemented and administered within the Capitola Central Village District:
1. Existing sidewalk signs within the Village that are prohibited per Capitola Municipal Code §17.57.040 and have not received approval by either the Community Development Department staff or the Planning Commission, are illegal and therefore shall be required to be removed by the business owner.
 2. Existing outdoor displays of merchandise in the Village that do not have an approved Conditional Use Permit are illegal and therefore shall be required to be removed by the business owner.

III. PROCEDURE

- A. The following protocol for proactive code enforcement of sidewalk sign violations and outdoor displays of merchandise violations will be followed:
1. If the violation is present, City Staff shall handle the violation as follows:
 - a) Sidewalk sign in right-of-way. Ask business owner to remove sign. If a business owner is not present, staff shall remove sign and store the sign at the Public Works yard. Business owner must request meeting with Community Development staff to obtain sign and pay a \$250 recovery fee to compensate for City resources and staff time used to abate the violation.
 - b) Sidewalk sign violation on private property – Ask business owner to remove the sign. If business owner is not present and sign is not removed by onsite representative, issue an administrative citation and subsequent fine for failure to remove prohibited sign on private property in the amount of \$100.
 - c) Outdoor Display of Merchandise. If a business owner has not removed an existing outdoor display, City staff will issue an administrative citation and issue subsequent fines for failure to obtain a conditional use permit (outdoor display) in the amount of \$100.
 2. Ongoing and/or repeat violations. Citations may be issued for each violation, per day. Repeat violations of illegal sidewalk signs and/or outdoor displays will result in a citation of \$100 per violation, per day.

This policy is approved and authorized by:

 Jamie Goldstein
 City Manager



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 13, 2017

FROM: City Manager Department

SUBJECT: Review of Fiscal Year 2017/18 Goals and Objectives

RECOMMENDED ACTION: Review Fiscal Year 17/18 goals and provide staff direction.

BACKGROUND: At its February 23, 2017, regular meeting, the City Council began discussion of goals and objectives for fiscal year 2017/18. Staff offered a list of items by department based on previous years and direction, and Council Members identified other priorities to add to the list. The combined result is included as Attachment 1.

On March 23, Council Member Bertrand requested this item return to Council for review prior to the Budget hearing process. The draft budget is tentatively scheduled for distribution on May 12.

DISCUSSION: Ahead of the development of the proposed budget for the upcoming fiscal year, staff seeks City Council direction for specific projects and/or service level changes that are a priority to the community. Members may wish to add or remove items as well as prioritize them based on anticipated funding and staffing.

FISCAL IMPACT: These goals and objectives will help shape the fiscal year 2017/18 budget.

ATTACHMENTS:

1. Fiscal Year 2017-18 Goals and Objectives

Report Prepared By: Jamie Goldstein
City Manager

Reviewed and Forwarded by:

Jamie Goldstein, City Manager

4/5/2017

Fiscal Year 2017/18 Goals and Objectives

Administration

- Ensure adequate funds are available for the library construction
- Negotiate MOUs with all bargaining units
- Review community grant program in the context of regional changes to local agency grant programs
- Initiate public process for mall redevelopment project (dependent on mall owners proceeding with redevelopment plans)
- **Continue planning for Pension cost increases**
- **Identify Recreation Goals**
- **Demo/training for Fiscal Transparency Tool – Budget adoption process**
- **Continue website improvements**
- **Identify options to form Econ Dev Committee**
- **Options for Council team building**
- **Options for Youth Council/Committee – increased youth membership on committees**
- **Continue public participation efforts**

Police Department

- Seek viable grant opportunities
- Complete Emergency Operations Plan
- Assess the opportunity and need for re-introduction of Neighborhood Watch Program
- Increase participation in Capitola On Watch Program.
- **Presentation on CIT training**
- **Clearly identify community policing as goal**

Public Works

- Implement Measure D Projects (RTC)
- Complete library design and construction bidding process
- Continue street paving projects
- Begin design on Measure F projects including the Wharf and Flume
- **Identify options for senior exercise equipment**
- **Prioritize Wharf Project**

Community Development

- Local adoption of the Zoning Code Update and submission to Coastal Commission
- Adoption of a Green Building Program update
- Present updates to Medical Marijuana Ordinance to ensure consistency with Proposition 64
- **Complete ADA Transition Plan**
- **Review inclusionary ordinance**