

City of Capitola Agenda

Mayor: Jacques Bertrand
Vice Mayor: Kristen Petersen
Council Members: Ed Bottorff
Yvette Brooks
Sam Storey



CAPITOLA CITY COUNCIL REGULAR MEETING

THURSDAY, APRIL 25, 2019

7:00 PM

CITY COUNCIL CHAMBERS
420 CAPITOLA AVENUE, CAPITOLA, CA 95010

CLOSED SESSION – 6:15 PM
CITY MANAGER’S OFFICE

An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the Open Session Meeting.

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Gov't. Code § 54956.9(d)(2).
(one potential cases)

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

[Gov't. Code § 54956.9 (d)(1)]
(two cases)

City of Capitola v. D'Angelo
Santa Cruz County Superior Court Case No. CV 181659

City of Capitola v. Water Rock Construction, Inc.
Santa Clara Superior Court Case No. 16CV295795

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7 PM

All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Members Sam Storey, Kristen Petersen, Yvette Brooks, Ed Bottorff, and Mayor Jacques Bertrand

2. REPORT ON CLOSED SESSION

3. ADDITIONAL MATERIALS

Additional information submitted to the City after distribution of the agenda packet.

4. ADDITIONS AND DELETIONS TO AGENDA

5. PUBLIC COMMENTS

Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

6. CITY COUNCIL / STAFF COMMENTS

City Council Members/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration. No individual shall speak for more than two minutes.

7. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.

Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

A. Consider the April 11, 2019, City Council Regular Meeting Minutes
RECOMMENDED ACTION: Approve minutes.

B. Receive the April 4, 2019, Planning Commission Regular Meeting Action Minutes
RECOMMENDED ACTION: Receive minutes.

- C. Approval of City Check Registers Dated March 1, March 8, March 15, March 22, and March 29
RECOMMENDED ACTION: Approve check registers.
- D. Second Reading of an Ordinance Amending Chapter 9 of the Capitola Municipal Code Pertaining to Cannabis
RECOMMENDED ACTION: Adopt an Ordinance to amend Chapter 9.61, Cannabis Sales, Processing and Cultivation, to remove the prohibition on retail sales and update the section to reference the required retail cannabis permit (Chapter 5.36) and conditional use permit (17.24.020.D.1b).

8. GENERAL GOVERNMENT / PUBLIC HEARINGS

All items listed in "General Government" are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A. Consider Options for Banning Flavored Tobacco / Vaping Products
RECOMMENDED ACTION: Accept report and provide direction.
- B. Consider a Resolution Allocating the 2019/20 Road Maintenance and Rehabilitation Account Funds
RECOMMENDED ACTION: Adopt the proposed resolution allocating the 2019/20 Road Maintenance and Rehabilitation Account (RMRA) funds and re-allocation of the 2018/19 RMRA funds to the Park Avenue Sidewalk Project.
- C. Consider Fee Schedule for Fiscal Year 2019-20
RECOMMENDED ACTION: Conduct the noticed public hearing on the proposed City Fee Schedule for Fiscal Year 2019/2020 and adopt the proposed Resolution repealing Resolution No. 4132 and adopting the new fee schedule.
- D. Consider Bail Schedule for Fiscal Year 2019/20
RECOMMENDED ACTION: Adopt the proposed Resolution repealing Resolution No. 4065 and adopting the new bail schedule.
- E. Second Reading of an Uncodified Ordinance Regarding Removal of Optional CalPERS Membership for Future Council Members
RECOMMENDED ACTION: Adopt ordinance.

9. ADJOURNMENT

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes "final." Please be advised that in most instances the decision become "final" upon the City Council's announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

CAPITOLA CITY COUNCIL REGULAR MEETING AGENDA
April 25, 2019

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City's website: www.cityofcapitola.org and at Capitola City Hall prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk's office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website at www.cityofcapitola.org by clicking on the Home Page link "**Meeting Agendas/Videos**." Archived meetings can be viewed from the website at any time.



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 25, 2019

FROM: City Manager Department

SUBJECT: Consider the April 11, 2019, City Council Regular Meeting Minutes

RECOMMENDED ACTION: Approve minutes.

DISCUSSION: Attached for City Council review and approval are the minutes of the regular meeting of April 11, 2019.

ATTACHMENTS:

1. 4-11 draft minutes

Report Prepared By: Linda Fridy
City Clerk

Reviewed and Forwarded by:

A handwritten signature in blue ink, appearing to be "JG", is written over a horizontal line.

Jamie Goldstein, City Manager

4/16/2019

**DRAFT
CAPITOLA CITY COUNCIL
REGULAR MEETING MINUTES
THURSDAY, APRIL 11, 2019**

Mayor Bertrand called the meeting to order at 7 p.m.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Member Yvette Brooks: Present, Council Member Ed Bottorff: Absent, Council Member Sam Storey: Present, Vice Mayor Kristen Petersen: Present, Mayor Jacques Bertrand: Present.

2. PRESENTATIONS

A. Introduce New Police Officer

Police Chief Terry McManus introduced Michael Kilroy, the department's newest police officer. A veteran policeman with 20 years' experience working in Phoenix, Officer Kilroy praised his fellow officers' skills and expressed his pleasure joining the department.

3. ADDITIONAL MATERIALS

A. Item 8.B – One public comment letter.

B. Item 8.D – Three public comment letters.

4. ADDITIONS AND DELETIONS TO AGENDA

Mayor Bertrand asked to continue item 8.B due the absence of Council Member Bottorff.

5. PUBLIC COMMENTS

Carin Hanna, Capitola Village and Wharf Business Improvement Association (BIA), shared that at its last directors meeting, the BIA voted to invite Council Member Kristen Petersen to be the board liaison, and she has accepted.

Melinda Vento, Topaz Street resident, thanked the City for its efforts addressing traffic concerns.

6. CITY COUNCIL / STAFF COMMENTS

Council Member Brooks volunteered recently at the Live Oak Senior Resource Center helping to feed seniors lunch. She invited the community to participate Mondays, Wednesdays, and Fridays at noon and added Community Bridges also needs drivers for Meals on Wheels. She visited the Museum of Art and History's new exhibit on seniors in the community and distributed information. She and Council Member Petersen also attended the county census launch.

Council Member Petersen invited the community to a public forum on April 17 at the Community Foundation regarding the Community Action Board community action plan.

Council Member Storey announced that the Police Officers Association will sponsor "Skatetola" at the Monte Family Skate park on May 11. The Art and Cultural Commission will formally unveil the new public art mural then. He also asked for a follow-up report on traffic calming efforts in the Jewel Box.

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
April 11, 2019

Mayor Bertrand also recently joined in on Meals on Wheels delivery and was surprised to find he knew many recipients. He also encouraged community engagement.

City Manager Jamie Goldstein announced the California Coastal Commission approved jetty and plume permits yesterday and invited the community on April 20 to the "fastest Easter egg hunt in the west."

7. CONSENT CALENDAR

MOTION:	APPROVE AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Storey, Council Member
SECONDER:	Kristen Petersen, Vice Mayor
AYES:	Yvette Brooks, Sam Storey, Kristen Petersen, Jacques Bertrand
ABSENT:	Ed Bottorff

- A. Consider the March 28, 2019, City Council Regular Meeting Minutes
RECOMMENDED ACTION: Approve minutes.
- B. Appoint City Treasurer
RECOMMENDED ACTION: Appoint Capitola Finance Director Jim Malberg as city treasurer.
- C. Amend the Conflict of Interest Code to Reflect Updated Job Titles
RECOMMENDED ACTION: Approve **Resolution No. 4145**.
- D. Consider a Contract Amendment for Beach Shuttle Operations with MV Transportation, Inc., to Adjust the Hourly Rate of Compensation
RECOMMENDED ACTION: Approve a contract amendment with MV Transportation for operation of the beach summer shuttle increasing the hourly rate of compensation by 5 percent, to \$86.90.

8. GENERAL GOVERNMENT / PUBLIC HEARINGS

- A. Consider a Resolution Supporting Census 2020 Complete Count Committee
RECOMMENDED ACTION: Approve **Resolution No. 4146** and direct staff to include \$5,000 in funding for regional census outreach efforts in the Fiscal Year 2019-20 budget.

City Manager Goldstein introduced Partnership Specialist Tory Del Favro of the Census Bureau. She noted California is a "giver not getter" for federal funding and explained that census self-response will be available on the internet starting in March 2020. In early outreach, officials have been hearing a mistrust of the federal government, which creates the need for local emphasis on the importance of everyone participating in the census to get a full and accurate count.

She introduced "census celebrity" Vince Baraba, a Capitola resident, who worked on censuses under two administrations. He provided background and acknowledged the concerns around a potential citizenship question. He emphasized that census information is protected by Title 17 with severe penalties for disclosure and the bureau has never released individuals' information.

There was no public comment.

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
April 11, 2019

MOTION:	APPROVE THE RESOLUTION AND BUDGET EARMARK AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Storey, Council Member
SECONDER:	Yvette Brooks, Council Member
AYES:	Yvette Brooks, Sam Storey, Kristen Petersen, Jacques Bertrand
ABSENT:	Ed Bottorff

B. Consider Village Decoration Policy

RECOMMENDED ACTION: Approve the recommended Village Streetscape Decorating Policy and proposed modifications to the Capitola Village Street Banner Program Policy, and provide direction regarding lighting on public right-of-way trees in Capitola Village.

MOTION:	POSTPONE THE HEARING UNTIL MAY 9, 2019, WHEN THE FULL COUNCIL WILL BE PRESENT
RESULT:	CONTINUED [UNANIMOUS] TO 5/9/2019 7:00 PM
MOVER:	Sam Storey, Council Member
SECONDER:	Kristen Petersen, Vice Mayor
AYES:	Yvette Brooks, Sam Storey, Kristen Petersen, Jacques Bertrand
ABSENT:	Ed Bottorff

C. Introduce an Ordinance Amending Chapter 9 of the Capitola Municipal Code Pertaining to Cannabis

RECOMMENDED ACTION: Introduce an Ordinance to amend Chapter 9.61, Cannabis Sales, Processing and Cultivation, to remove the prohibition on retail sales and update the section to reference the required retail cannabis permit (Chapter 5.36) and conditional use permit (17.24.020.D.1b).

Police Captain Andrew Dally presented the staff report. The proposed ordinance will remove the complete prohibition of retail sales and update language. Staff responded to a question noting that recent state law does not allow cities to prohibit delivery, but that directive has been challenged. It will continue to follow the issue.

There was no public comment.

MOTION:	APPROVE FIRST READING AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvette Brooks, Council Member
SECONDER:	Sam Storey, Council Member
AYES:	Yvette Brooks, Sam Storey, Kristen Petersen, Jacques Bertrand
ABSENT:	Ed Bottorff

D. Introduce Revised Zoning Code for Coastal Commission Certification

RECOMMENDED ACTION: Accept staff presentation, provide direction on revised code, and direct staff to initiate public review.

Council Member Storey noted that he needs to recuse himself from discussion of issues related to the Monarch Cove Inn due to his home's proximity. Council Member Petersen noted a similar conflict with the Village Hotel discussion. Each left the dais when those items were covered.

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
April 11, 2019

Community Development Director Katie Herlihy presented the staff report. She emphasized that comments and requested changes are from Coastal Commission staff and the update has not gone to the commission itself. This update does not include geological hazards and non-conforming property to allow more time to address new coastal policies. She highlighted eight areas for discussion:

1. New Brighton State Beach
2. Monarch Cove Inn
3. Environmentally Sensitive Habitat Areas
4. Village parking
5. Village hotel
6. Accessory dwelling units
7. Density versus floor area ratio
8. Garage exception

Public comment was provided by the following:

Lonna and Bob Blodgett, Monarch Cove Inn owners, noted previous action removing residential rights and asked for R-1 zoning of their property.

Adam Samuels, Depot Hill resident, supports residential use for the Monarch Cove property.

TJ Welch, Depot Hill resident and Planning Commissioner, supports a request for more time to make a decision.

Mike Morrissey, Depot Hill resident, followed up on his public comment letter addressing potential overstepping by the Coastal Commission.

Nels Westman, resident, shared his alarm regarding the Coastal Commission's sea level rise policy of "managed retreat" that he feels will have immediate and devastating impacts. He wants the Council to decide on whether low-lying areas may rebuild and carry on or not and advocated for specialized legal support.

Carin Hanna echoed these concerns as a property owner on both the river and in the Village, urging caution and taking time to understand the issues.

There was significant discussion about how to address competing concerns of public use and neighborhood preservation on Depot Hill, as well as legal issues, including the option of hiring a coastal specialist firm. The council supported continuing the item to allow more research and discussion initially for Monarch Cove in a motion by Council Member Petersen, seconded by Mayor Bertrand, and then later for the entire update.

MOTION:	CONTINUE THE HEARING TO ALLOW FOR ADDITIONAL TIME FOR LEGAL REVIEW AND CLARIFICATIONS
RESULT:	CONTINUED [UNANIMOUS] TO 5/9/2019 7:00 PM
MOVER:	Sam Storey, Council Member
SECONDER:	Yvette Brooks, Council Member
AYES:	Yvette Brooks, Sam Storey, Kristen Petersen, Jacques Bertrand
ABSENT:	Ed Bottorff

Attachment: 4-11 draft minutes (Approval of City Council Minutes)

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
April 11, 2019

9. ADJOURNMENT

The meeting adjourned at 9:34 p.m.

Jacques Bertrand, Mayor

ATTEST:

Linda Fridy, City Clerk

DRAFT

Attachment: 4-11 draft minutes (Approval of City Council Minutes)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 25, 2019

FROM: City Manager Department

SUBJECT: Receive the April 4, 2019, Planning Commission Regular Meeting Action Minutes

RECOMMENDED ACTION: Receive minutes.

DISCUSSION: Attached for Council review are the action minutes of the April 4, 2019, Planning Commission regular meeting.

ATTACHMENTS:

1. 4-4-19 PC Action

Report Prepared By: Chloe Woodmansee
Records Coordinator

Reviewed and Forwarded by:

A handwritten signature in blue ink, appearing to be "JG", is written over a horizontal line.

Jamie Goldstein, City Manager

4/17/2019



ACTION MINUTES CAPITOLA PLANNING COMMISSION MEETING THURSDAY, APRIL 4, 2019 7 P.M. – CAPITOLA CITY COUNCIL CHAMBERS

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Commissioners Courtney Christiansen, Ed Newman, Mick Routh, Peter Wilk and Chair TJ Welch were present.

2. ORAL COMMUNICATIONS

- A. Additions and Deletions to Agenda
- B. Public Comments
- C. Commission Comments – none
- D. Staff Comments

3. APPROVAL OF MINUTES

A. Planning Commission - Special Meeting - Feb 21, 2019 6:00 PM

MOTION: Approve the minutes from the special meeting of the planning commission on February 21, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Peter Wilk
SECONDER:	Edward Newman
AYES:	Newman, Welch, Wilk, Routh, Christiansen

4. CONSENT CALENDAR

A. 105 Sacramento Avenue #19-0079 APN: 036-144-05

Request for a one-year extension for a Design Permit to demolish an existing residence and secondary dwelling unit and construct a new two-story residence and attached secondary dwelling unit with Variance requests for garage setbacks and driveway landscaping, located within the R-1 (Single-Family Residential) zoning district.

This project is in the Coastal Zone and requires a Coastal Development Permit which is appealable to the California Coastal Commission after all possible appeals are exhausted through the City.

Environmental Determination: Categorical Exemption

Property Owner: Lani Holdener

Representative: Lani Holdener, Filed: 02.20.2019

This item was pulled off the Consent Calendar and heard during Public Hearings prior to Item 5.A.

MOTION: Approve a one-year extension for Design Permit, Variance request, and Coastal Development Permit.

Attachment: 4-4-19 PC Action [Revision 1] (PC minutes)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mick Routh
SECONDER:	Ed Newman
AYES:	Newman, Welch, Wilk, Routh, Christiansen

5. PUBLIC HEARINGS**A. 700 A Bay Avenue #19-0048 APN: 036-051-35**

Conditional Use Permit for off sale alcohol at 700 A Bay Avenue located in the CN (Neighborhood Commercial) Zoning District.

This project is in the Coastal Zone but does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Ernie Gotti & Chris Splees

Representative: Mike & Sharon Hadley, Filed: 02.05.2019

MOTION: Approve Conditional Use Permit.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Edward Newman
SECONDER:	Peter Wilk
AYES:	Newman, Welch, Wilk, Routh, Christiansen

B. 401 Capitola Avenue #19-0031 APN: 035-121-11

Conditional Use Permit and Design Permit for a take-out restaurant with a new patio and trellis located within the CN (Neighborhood Commercial) zoning district.

This project is in the Coastal Zone and does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Amy Cheng

Representative: Amy Cheng, Filed: 01.23.2019

MOTION: Approve Conditional Use Permit and Design Permit.

RESULT:	APPROVED [3 TO 0]
MOVER:	Mick Routh
SECONDER:	Courtney Christiansen
AYES:	Welch, Routh, Christiansen
RECUSED:	Newman, Wilk

C. 322 Capitola Avenue #18-0628 APN: 035-181-16

Design Permit and Coastal Development Permit for a new two-story single-family residence located within the CV (Central Village) zoning district with a Variance request for the required offsite parking spaces.

This project requires a Coastal Development Permit which is not appealable to the California Coastal Commission after all possible appeals are exhausted through the City.

Environmental Determination: Categorical Exemption

Owner: Unsophisticated Builders

Representative: Dennis Norton, Filed: 12.11.2018

MOTION: Approve Design Permit, parking Variance request, and Coastal Development Permit.

RESULT:	APPROVED [3 TO 0]
MOVER:	Mick Routh
SECONDER:	Courtney Christiansen
AYES:	Welch, Routh, Christiansen
RECUSED:	Newman, Wilk

D. 329 Cherry Avenue #18-0629 APN: 035-181-01

Design Permit and Coastal Development Permit for new two-story single-family home located within the Residential Overlay of the CV (Central Village) zoning district.

This project is in the Coastal Zone and requires a Coastal Development Permit which is not appealable to the California Coastal Commission after all possible appeals are exhausted through the City.

Environmental Determination: Categorical Exemption

Property Owner: Unsophisticated Builders

Representative: Dennis Norton, Filed: 12.11.2018

MOTION: Approve Design Permit and Coastal Development Permit.

RESULT:	APPROVED [3 TO 0]
MOVER:	Mick Routh
SECONDER:	Courtney Christiansen
AYES:	Welch, Routh, Christiansen
RECUSED:	Newman, Wilk

- 6. DIRECTOR'S REPORT - NONE
- 7. COMMISSION COMMUNICATIONS - NONE
- 8. ADJOURNMENT

Approved by the Planning Commission at the regular meeting of May 2, 2019.

Chloé Woodmansee, Clerk to the Commission

Attachment: 4-4-19 PC Action [Revision 1] (PC minutes)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 25, 2019

FROM: Finance Department

SUBJECT: Approval of City Check Registers Dated March 1, March 8, March 15, March 22, and March 29

RECOMMENDED ACTION: Approve check registers.

Account: City Main				
Date	Starting Check #	Ending Check #	Payment Count	Amount
3/01/2019	91909	91963	57	\$67,826.63
3/08/2019	91964	92033	75	\$222,836.95
3/15/2019	92034	92079	47	\$91,309.85
3/22/2019	92080	92128	53	\$135,166.31
3/29/2019	92129	92181	54	\$211,190.07

The main account check register dated February 22, 2019, ended with check #91908.

Account: Library				
Date	Starting Check #	Ending Check #	Payment Count	Amount
3/01/2019	108	110	3	\$220,527.23
3/08/2019	111	112	2	\$6,955
3/22/2019	113	114	2	\$156,765.03
3/29/2019	115	115	1	\$1,095

The library account check register dated February 15, 2019, ended with check #107.

Account: Payroll				
Date	Starting Check #	Ending Check #	Payment Count	Amount
3/01/2019	5498	5501	96	\$160,461.72
3/15/2019	5502	5504	94	\$160,814.03
3/29/2019	5505	5507	92	\$166,837.66

The payroll account check register dated February 22, 2019, ended with check #5497.

Following is a list of payments issued for more than \$10,000 and descriptions of the expenditures:

Check	Issued to	Dept	Description	Amount
-------	-----------	------	-------------	--------

Approval of City Check Registers
April 25, 2019

91945	Pacific Gas and Electric	PW	February gas and electric	\$15,287.50
109	Noll and Tam	PW	Library construction administration	\$25,279.10
110	Otto Construction Inc.	PW	Library mobilization, general conditions, earthwork utilities	\$185,485.72
91976	Community Action Board	CD	September and November program administration and rent assistance	\$16,325
92008	Santa Cruz County Clerk	CM	Election services for measures I, J, K, L and council members	\$13,494.96
EFT 746	CalPERS Health	FN	March health insurance	\$56,281.24
EFT 747	CalPERS Member Services	FN	PERS contributions PPE 2/23/19	\$49,468.36
EFT 749	IRS	FN	Federal taxes & Medicare PPE 2/23/19	\$25,219.90
92039	Atchison Barisone & Condotti	CM	February legal services	\$20,158.16
92061	Nichols Consulting Engineers	PW	Park Ave. storm damage slope repairs	\$32,880
92127	Mark and Nancy Nicholson	CD	Refund landscaping deposit	\$10,686.20
EFT 752	CalPERS Member Services	FN	PERS contributions PPE 3/9/19	\$49,865.87
EFT 754	IRS	FN	Federal taxes & Medicare PPE 3/9/19	\$25,354.41
114	Otto Construction Inc.	PW	Library surveying, staking, general conditions, earthwork	\$148,926.78
92132	American Traffic Solutions	PD	Red light enforcement	\$33,319.30
92166	Pacific Gas and Electric	PW	March gas and electricity	\$14,610.67
92172	SCC Dept. of Public Works	CM	FY18/19 household hazardous waste cost share	\$22,022
92174	Santa Cruz Regional 911	PD	FY18/19 debt service installment #2 and 4 th quarter operating services	\$104,470.25

ATTACHMENTS:

1. 3/1/19 City Check Register
2. 3/8/19 City Check Register
3. 3/15/19 City Check Register
4. 3/22/19 City Check Register
5. 3/29/19 City Check Register

Report Prepared By: Maura Herlihy
Accountant I

Approval of City Check Registers
April 25, 2019

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

4/16/2019

City main account checks dated March 1, 2019, numbered 91909 to 91963 and 2 EFTs, totaling \$67,826.63, plus payroll totaling \$160,461.72, plus 3 library checks totaling \$220,527.23, for a grand total of \$448,815.58, have been reviewed and authorized for distribution by the City Manager.

As of March 1, 2019, the unaudited cash balance is \$4,847,021.02.


CASH POSITION - CITY OF CAPITOLA 3/01/19	
	Net Balance
General Fund	\$746,869.62
Payroll Payables	\$189,800.88
Contingency Reserve Fund	\$2,036,345.66
Facilities Reserve Fund	\$404,433.06
Capital Improvement Fund	\$1,123,948.41
Stores Fund	\$35,830.73
Information Technology Fund	\$86,981.91
Equipment Replacement	\$246,561.91
Self-Insurance Liability Fund	(\$49,859.64)
Workers' Comp. Ins. Fund	\$79,234.29
Compensated Absences Fund	(\$53,125.81)
TOTAL UNASSIGNED GENERAL FUNDS	\$4,847,021.02
The <u>Emergency Reserve Fund</u> balance is \$1,344,205.54 (not included above).	
The <u>PERS Contingency Fund</u> balance is \$815,855.98 (not included above).	
The <u>Library Fund</u> balance is \$2,780,756.04 (not included above).	



 Jamie Goldstein, City Manager

3/1/19

 Date



 Jim Malberg, Interim City Treasurer

3/1/19

 Date

Attachment: 3/1/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 1, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
91909	02/27/2019			DAVID SCOTT COBABE	\$1,447.60
	Invoice	Date	Description		Amount
	DSC022619	02/26/2019	Instructor Payment		\$1,447.60
91910	03/01/2019			AFLAC	\$1,705.46
	Invoice	Date	Description		Amount
	531976	02/25/2019	February employee supplemental insurance 1001 - Payroll Payables		\$1,705.46
91911	03/01/2019			AMAZON CAPITAL SERVICES	\$24.20
	Invoice	Date	Description		Amount
	1JKW-WMGF-PKJG	02/27/2019	iPhone case		\$24.20
91912	03/01/2019			AT&T/CALNET 3	\$1,444.74
	Invoice	Date	Description		Amount
	000012621021	02/13/2019	February telephone service 1000 - General Fund 2211 - ISF - Info Tech	\$1,130.00 \$314.74	\$1,444.74
91913	03/01/2019			AT&T/CALNET 3	\$771.34
	Invoice	Date	Description		Amount
	000012621689	02/13/2019	February T-1 access		\$771.34
91914	03/01/2019			AXCIENT	\$125.00
	Invoice	Date	Description		Amount
	INV00169507	01/31/2019	January AppAssure storage 2211 - ISF - Info Tech		\$125.00
91915	03/01/2019			B & B SMALL ENGINE REPAIR	\$57.45
	Invoice	Date	Description		Amount
	413409	02/21/2019	Brush defender		\$57.45
91916	03/01/2019			BAY PHOTO LAB	\$6.94
	Invoice	Date	Description		Amount
	14019358	02/21/2019	Museum prints		\$6.94
91917	03/01/2019			C AND N TRACTORS	\$933.22
	Invoice	Date	Description		Amount
	18856W	02/19/2019	Tractor parts		\$933.22

Attachment: 3/1/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 1, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
91918	03/01/2019			CALIFORNIA LAW ENFORCEMENT ASSOCIATION	\$514.50
	Invoice	Date	Description		Amount
	CLEA012119	01/21/2019	February POA long term disability 1001 - Payroll Payables		\$514.50
91919	03/01/2019			CHARMAINE MONIZ	\$29.90
	Invoice	Date	Description		Amount
	CM022519	02/25/2019	Instructor payment		\$29.90
91920	03/01/2019			DAWN MAC LAUGHLIN	\$743.60
	Invoice	Date	Description		Amount
	DM022519	02/25/2019	Instructor payment		\$743.60
91921	03/01/2019			FARWEST NURSERY	\$35.11
	Invoice	Date	Description		Amount
	028009	02/21/2019	Bark chips for Wharf Rd.		\$35.11
91922	03/01/2019			FASTENAL COMPANY	\$21.30
	Invoice	Date	Description		Amount
	CASAT51586-2	02/13/2019	Taxes on safety gear		\$21.30
91923	03/01/2019			FIRST SECURITY	\$382.50
	Invoice	Date	Description		Amount
	581550	02/22/2019	March Esplanade patrol service		\$382.50
91924	03/01/2019			FIRST SECURITY	\$356.42
	Invoice	Date	Description		Amount
	581549	02/22/2019	March skate park patrol service		\$356.42
91925	03/01/2019			FLYERS ENERGY LLC	\$1,862.89
	Invoice	Date	Description		Amount
	19-854296	02/15/2019	498 gallons gasoline		\$1,639.47
	19-854484	02/14/2019	60 gallons diesel		\$223.42
91926	03/01/2019			FRANK PERRY	\$998.78
	Invoice	Date	Description		Amount
	FP022519	02/25/2019	Museum reimbursable expenses		\$998.78
91927	03/01/2019			GAYLORD ARCHIVAL	\$16.46
	Invoice	Date	Description		Amount
	2582076	02/02/2019	Museum archive supplies		\$16.46

Attachment: 3/1/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 1, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
91928	03/01/2019			GEORGE McMENAMIN	\$580.00
	Invoice	Date	Description		Amount
	2019-7	02/20/2019	Riparian restoration services		\$580.00
91929	03/01/2019			HOME DEPOT CREDIT SERVICES	\$233.93
	Invoice	Date	Description		Amount
	2620116	02/20/2019	30 pc. 1/4" drives		\$27.09
	2620143	02/20/2019	Hardware, grip hook, storage hanger		\$9.21
	2614966	02/20/2019	Angle valve		\$9.73
	1371446	02/21/2019	Trowels, foam float		\$54.93
	2063498	02/20/2019	Rispin bathroom supplies		\$20.63
	1011999	02/21/2019	Village streets marking wand, paint, solder kit		\$64.94
	3614892	02/19/2019	Discs		\$47.40
91930	03/01/2019			INDUSTRIAL SAFETY LLC	\$758.64
	Invoice	Date	Description		Amount
	000026393	01/29/2019	Safety supplies		\$758.64
91931	03/01/2019			JACQUES BERTRAND	\$848.73
	Invoice	Date	Description		Amount
	JB082918	08/29/2018	CA adaptation forum expenses		\$72.36
	JB020619	02/06/2019	Breakfast club meeting w/ SUSD trustees		\$17.26
	JB091918	09/19/2018	Breakfast club meeting w/ SUSD trustees		\$13.72
	JB042518	04/25/2018	4C's meeting & workshop expenses		\$31.62
	JB091418	09/14/2018	League of CA cities 2018 conference expense reimbursement		\$713.77
91932	03/01/2019			LABORMAX STAFFING	\$459.40
	Invoice	Date	Description		Amount
	26-103697	02/22/2019	Seasonal maintenance staffing		\$459.40
91933	03/01/2019			LIFE INSURANCE CO OF NORTH AMERICA-CIGNA	\$2,428.68
	Invoice	Date	Description		Amount
	CIGNA020219	02/02/2019	February LTD, STD, life, AD&D insurance		\$2,428.68
			1000 - General Fund	\$80.93	
			1001 - Payroll Payables	\$2,347.75	
91934	03/01/2019			LIUNA PENSION FUND	\$979.20
	Invoice	Date	Description		Amount
	DL1063	02/15/2019	February LIUNA pension dues		\$979.20
			1001 - Payroll Payables		

Attachment: 3/1/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 1, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
91935	03/01/2019			MADELINE C HORN	\$540.00
	Invoice	Date	Description		Amount
	030	02/22/2019	Museum cataloging & organizing		\$540.00
91936	03/01/2019			MALLORY SAFETY AND SUPPLY LLC	\$113.28
	Invoice	Date	Description		Amount
	4597867	02/14/2019	Rain jackets		\$113.28
91937	03/01/2019			MARIA PIA MOLINA MCNEILL	\$328.90
	Invoice	Date	Description		Amount
	MMM022519	02/25/2019	Instructor payment		\$328.90
91938	03/01/2019			METRO MOBILE COMMUNICATIONS	\$4,850.05
	Invoice	Date	Description		Amount
	42801	02/25/2019	New radios (5)		\$4,850.05
91939	03/01/2019			MISSION LINEN SUPPLY	\$155.43
	Invoice	Date	Description		Amount
	509294446	02/20/2019	Uniform cleaning, towels		\$105.93
	509294445	02/20/2019	Shop linen service		\$49.50
91940	03/01/2019			MITY LITE INC.	\$200.04
	Invoice	Date	Description		Amount
	00088614	02/15/2019	Sample chair, freight		\$200.04
91941	03/01/2019			MONTEREY BAY AREA SELF INSURANCE AUTHORITY	\$1,297.80
	Invoice	Date	Description		Amount
	17-0811-8	02/07/2019	Liability claim		\$1,297.80
			2213 - ISF - Self-Insurance Liability		
91942	03/01/2019			MONTEREY BAY AREA SELF INSURANCE AUTHORITY	\$2,048.85
	Invoice	Date	Description		Amount
	17-0913-3	02/07/2019	Liability claim		\$2,048.85
			2213 - ISF - Self-Insurance Liability		
91943	03/01/2019			MONTEREY BAY AREA SELF INSURANCE AUTHORITY	\$121.72
	Invoice	Date	Description		Amount
	17-0905-6	02/07/2019	Liability claim		\$121.72
			2213 - ISF - Self-Insurance Liability		
91944	03/01/2019			Monterey Bay Economic Partnership	\$5,000.00
	Invoice	Date	Description		Amount
	1525	08/01/2018	MBEP annual membership		\$5,000.00

Attachment: 3/1/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 1, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
91945	03/01/2019			PACIFIC GAS & ELECTRIC	\$15,287.50
	Invoice	Date	Description		Amount
	PGE022119-acct9	02/21/2019	February gas and electricity		\$15,276.89
	PGE021719-acct0	02/17/2019	Wharf Road Rispin Mansion utilities		\$10.61
			1000 - General Fund	\$5,375.45	
			1300 - SLESF - Supl Law	\$308.51	
			1310 - Gas Tax	\$7,609.09	
			1311 - Wharf	\$1,994.45	
91946	03/01/2019			PALACE OFFICE SUPPLIES	\$245.22
	Invoice	Date	Description		Amount
	517141-0	01/23/2019	Keyboard platform		\$91.56
	521694-0	02/22/2019	Paper		\$153.66
			1000 - General Fund	\$91.56	
			2210 - ISF - Stores Fund	\$153.66	
91947	03/01/2019			PHIL ALLEGRI ELECTRIC INC.	\$810.01
	Invoice	Date	Description		Amount
	25145	02/21/2019	Stockton bridge light repairs		\$810.01
91948	03/01/2019			PITNEY BOWES	\$147.15
	Invoice	Date	Description		Amount
	1011425595	02/24/2019	Receation postage machine quarterly rental		\$147.15
91949	03/01/2019			PRAXAIR DISTRIBUTION INC.	\$105.06
	Invoice	Date	Description		Amount
	87488811	01/31/2019	Acetylene rental		\$105.06
91950	03/01/2019			PREFERRED BENEFIT INSURANCE ADMIN.	\$5,110.30
	Invoice	Date	Description		Amount
	EIA27182	02/01/2019	February dental & vision insurance		\$5,110.30
			1000 - General Fund	\$7.10	
			1001 - Payroll Payables	\$5,103.20	
91951	03/01/2019			SACRAMENTO BAG MANUFACTURING CO	\$1,304.00
	Invoice	Date	Description		Amount
	0000178047	11/28/2018	Sand bags (2,000)		\$1,304.00
91952	03/01/2019			SAN LORENZO LUMBER	\$120.37
	Invoice	Date	Description		Amount
	55-0434468	02/20/2019	Esplanade benches roller, stain, hardware		\$18.42
	55-0434512	02/20/2019	Esplanade benches screws, washers, scissor set		\$25.54
	55-0435398	02/25/2019	Washers, lag screws		\$76.41

Attachment: 3/1/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 1, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
91953	03/01/2019			SANTA CRUZ OCCUPATIONAL MEDICAL CENTER	\$926.00
	Invoice	Date	Description		Amount
	I-22573	01/31/2019	New employee physical exam & testing		\$926.00
91954	03/01/2019			SPECTRUM BUSINESS	\$3,239.56
	Invoice	Date	Description		Amount
	0000178021919	02/19/2019	February internet service		\$3,239.56
			1000 - General Fund	\$1,291.27	
			2211 - ISF - Info Tech	\$1,948.29	
91955	03/01/2019			STATE STEEL COMPANY	\$196.00
	Invoice	Date	Description		Amount
	125249	02/19/2019	Sheet metal		\$196.00
91956	03/01/2019			TYLER TECHNOLOGIES	\$720.00
	Invoice	Date	Description		Amount
	045-252751	02/12/2019	New World custom script to delete fixed asset activity		\$720.00
			2211 - ISF - Info Tech		
91957	03/01/2019			UNITED WAY OF SANTA CRUZ COUNTY	\$30.00
	Invoice	Date	Description		Amount
	UW022819	02/28/2019	United Way employee contributions		\$30.00
			1001 - Payroll Payables		
91958	03/01/2019			UPEC LIUNA LOCAL 792	\$1,282.50
	Invoice	Date	Description		Amount
	UPEC020419	02/04/2019	February UPEC dues		\$1,282.50
			1001 - Payroll Payables		
91959	03/01/2019			WATSONVILLE BLUEPRINT	\$78.31
	Invoice	Date	Description		Amount
	83059	02/07/2019	Park Ave. sidewalks project bond copy printing		\$78.31
			1200 - Capital Improvement Fund		
91960	03/01/2019			WILDMIND SCIENCE LEARNING	\$1,350.00
	Invoice	Date	Description		Amount
	27107	02/26/2019	Camp Capitola program wildlife presentation		\$450.00
	27106	02/26/2019	Camp Capitola program wildlife presentation		\$450.00
	27105	02/26/2019	Camp Capitola program wildlife presentation		\$450.00
91961	03/01/2019			YOSHIE MORRISSEY	\$455.00
	Invoice	Date	Description		Amount
	YM022519	02/25/2019	Instructor payment		\$455.00

Attachment: 3/1/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 1, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
91962	03/01/2019			ZUMAR INDUSTRIES INC.	\$3,520.06
	Invoice	Date	Description		Amount
	81459	12/31/2018	Street signs 1310 - Gas Tax		\$3,520.06
91963	03/01/2019			Robin Adkins	\$68.40
	Invoice	Date	Description		Amount
	2003506.002	01/17/2019	Class refund		\$68.40
Type Check Totals:					\$67,417.50
<u>EFT</u>					
739	02/25/2019			DISCOVERY BENEFITS	\$135.00
	Invoice	Date	Description		Amount
	0000974273-IN	01/31/2019	January COBRA and FSA admin.		\$135.00
745	03/01/2019			ADP LLC	\$274.13
	Invoice	Date	Description		Amount
	530734872	02/22/2019	EZ Labor processing charges 2211 - ISF - Info Tech		\$274.13
Type EFT Totals:					\$409.13
Library - Library					
<u>Check</u>					
108	03/01/2019			JOHN F OTTO INC ESCROW NO 02-701154	\$9,762.41
	Invoice	Date	Description		Amount
	13058retainer	01/31/2019	Library contract 5% escrow retainage 1360 - Library Fund		\$9,762.41
109	03/01/2019			NOLL AND TAM ARCHITECTS	\$25,279.10
	Invoice	Date	Description		Amount
	0058120	01/31/2019	Library construction administration 1360 - Library Fund		\$25,279.10
110	03/01/2019			OTTO CONSTRUCTION INC.	\$185,485.72
	Invoice	Date	Description		Amount
	13058	01/31/2019	Library mobilization, general conditions, earthwork utilities 1360 - Library Fund		\$185,485.72
Type Check Totals:					\$220,527.23

Attachment: 3/1/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 1, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
CITY - Main City Totals				Counts:	Totals:
Checks				55	\$67,417.50
EFTs				2	\$409.13
All				57	\$67,826.63
Library - Library Totals					
Checks				3	\$220,527.23
EFTs				0	\$0.00
All				3	\$220,527.23
WELLS - Payroll Totals					
Checks				4	\$3,376.59
EFTs				92	\$157,085.13
All				96	\$160,461.72
Grand Totals:					
Checks				62	\$291,321.32
EFTs				94	\$157,494.26
All				156	\$448,815.58

Attachment: 3/1/19 City Check Register (Approval of City Check Registers)

City main account checks dated March 8, 2019, numbered 91964 to 92033 and 5 EFTs, totaling \$222,836.95, plus 2 library checks totaling \$6,955, for a grand total of \$229,791.95, have been reviewed and authorized for distribution by the City Manager.

As of March 8, 2019, the unaudited cash balance is \$4,909,249.51.

CASH POSITION - CITY OF CAPITOLA 3/08/19	
	Net Balance
General Fund	\$777,744.72
Payroll Payables	\$45,175.99
Contingency Reserve Fund	\$2,036,345.66
Facilities Reserve Fund	\$404,433.06
Capital Improvement Fund	\$1,300,488.08
Stores Fund	\$35,661.25
Information Technology Fund	\$86,590.00
Equipment Replacement	\$246,561.91
Self-Insurance Liability Fund	(\$49,859.64)
Workers' Comp. Ins. Fund	\$79,234.29
Compensated Absences Fund	(\$53,125.81)
TOTAL UNASSIGNED GENERAL FUNDS	\$4,909,249.51


The Emergency Reserve Fund balance is \$1,344,205.54 (not included above).
The PERS Contingency Fund balance is \$815,855.98 (not included above).
The Library Fund balance is \$2,775,326.04 (not included above).



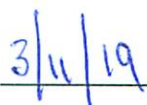
Jamie Goldstein, City Manager



Date



Jim Malberg, Interim City Treasurer



Date

Attachment: 3/8/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 8, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
91964	03/08/2019			ALLSAFE LOCK COMPANY	\$31.65
	Invoice	Date	Description		Amount
	51312	02/22/2019	Keys, tags		\$10.04
	50994	10/11/2018	Facilities keys		\$21.61
91965	03/08/2019			AMAZON CAPITAL SERVICES	\$102.35
	Invoice	Date	Description		Amount
	1PT3-4P3T-XF	02/28/2019	Trash cans for City Hall		\$74.02
	1VQV-DJYD-3	02/28/2019	HDMI cable 50 ft.		\$28.33
			2210 - ISF Stores Fund	\$74.02	
			2211 - ISF IT Fund	\$28.33	
91966	03/08/2019			AUTHENTIC APPROACH	\$1,500.00
	Invoice	Date	Description		Amount
	11001	03/01/2019	BIA communication & marketing management		\$1,500.00
			1321 - BIA		
91967	03/08/2019			AUTOMATION TEST ASSOCIATES	\$40.00
	Invoice	Date	Description		Amount
	47127	02/28/2019	February wharf meter reading		\$40.00
			1311 - Wharf Fund		
91968	03/08/2019			B & B SMALL ENGINE REPAIR	\$127.78
	Invoice	Date	Description		Amount
	414117	03/06/2019	String trimmer repairs		\$26.68
	414116	03/06/2019	DL chains, bar		\$101.10
91969	03/08/2019			BAY PHOTO LAB	\$41.84
	Invoice	Date	Description		Amount
	14037959	02/28/2019	Museum prints		\$37.55
	14019339	02/21/2019	Museum print		\$4.29
91970	03/08/2019			BIOBAG AMERICAS INC.	\$2,646.09
	Invoice	Date	Description		Amount
	462673	03/01/2019	Dog waste bags		\$2,646.09
91971	03/08/2019			BOBBY'S PIT STOP INC.	\$40.75
	Invoice	Date	Description		Amount
	0362154	01/22/2019	2000 Ford F150 smog inspection		\$40.75
91972	03/08/2019			BREEZE SMARTWARE LLC	\$1,440.00
	Invoice	Date	Description		Amount
	CA-1011	03/01/2019	CIP project tracking software		\$1,440.00

Attachment: 3/8/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 8, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
91973	03/08/2019			CAPITOLA POLICE DEPT.	\$59.00
	Invoice	Date	Description		Amount
	2019-00000001	02/28/2019	BIA Sip N' Stroll event permit 1321 - BIA		\$59.00
91974	03/08/2019			CAPITOLA PUBLIC SAFETY FOUNDATION	\$1,471.29
	Invoice	Date	Description		Amount
	CPSF030419	03/04/2019	Foundation contribution paid from Sip N' Stroll proceeds 1321 - BIA		\$1,471.29
91975	03/08/2019			CLEAN BUILDING MAINTENANCE CO.	\$3,719.13
	Invoice	Date	Description		Amount
	21791	02/28/2019	February janitorial services 1311 - Wharf Fund	\$265.50	\$3,719.13
91976	03/08/2019			COMMUNITY ACTION BOARD	\$16,325.00
	Invoice	Date	Description		Amount
	CAB092018	01/08/2019	September program admin. & rent assistance		\$10,412.50
	CAB112018	01/08/2019	November program admin. & rent assistance 5552 - Housing Successor		\$5,912.50
91977	03/08/2019			COURTNEY CHRISTIANSEN	\$250.00
	Invoice	Date	Description		Amount
	Christiansen02	02/24/2019	Digital reading device reimbursement		\$250.00
91978	03/08/2019			CRYSTAL SPRINGS WATER CO.	\$169.50
	Invoice	Date	Description		Amount
	CSW022819	02/28/2019	Monthly drinking water		\$169.50
91979	03/08/2019			D & G SANITATION	\$515.73
	Invoice	Date	Description		Amount
	258310	02/28/2019	Skate park portable toilet rental		\$252.65
	258311	02/28/2019	Esplanade park portable toilet rental		\$263.08
91980	03/08/2019			DAWN MAC LAUGHLIN	\$366.60
	Invoice	Date	Description		Amount
	DM030419	03/04/2019	Instructor payment		\$366.60
91981	03/08/2019			ELEVATOR SERVICE COMPANY INC.	\$180.00
	Invoice	Date	Description		Amount
	19810	03/01/2019	Quarterly elevator lube & inspection		\$180.00

Attachment: 3/8/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 8, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
91982	03/08/2019			FIRST SECURITY	\$344.93
	Invoice	Date	Description		Amount
	581557	02/22/2019	Jade St. park foot patrol		\$344.93
91983	03/08/2019			GARDAWORLD	\$199.69
	Invoice	Date	Description		Amount
	10469943	03/01/2019	March armored transportation service		\$199.69
91984	03/08/2019			HANYA FOJACO	\$1,501.50
	Invoice	Date	Description		Amount
	HF030419	03/04/2019	Instructor payment		\$1,501.50
91985	03/08/2019			HOME DEPOT CREDIT SERVICES	\$633.24
	Invoice	Date	Description		Amount
	7051543	02/25/2019	Prune saw, super glue, loctite		\$31.92
	6630184	02/26/2019	Electro galvanized roofing, mil oil		\$30.33
	7012448	02/25/2019	Utility knife, wood glue, multi-purpose tool		\$58.17
	1012038	02/21/2019	PD roof wet patch		\$43.38
	6012579	02/26/2019	Quikcrete		\$23.78
	7630021	02/25/2019	Gloves, bait station, duct tape		\$39.60
	8013449	01/15/2019	Ear muffs, respirator, grain pigskin fleece lining		\$59.48
	3033896	01/30/2019	Black marker, plastic restorer, interior detailer, lube, oil		\$26.25
	7623768	01/26/2019	Graffiti paint		\$21.59
	6284587	02/26/2019	City Hall mulch		\$20.34
	4644967	02/28/2019	Jade St. tarp, wood glue, staples, bucket		\$18.82
	8611063	03/06/2019	Paint, flex seal, spotlight, respirator, pliers, batteries, tools		\$248.80
	6051698	02/26/2019	Soquel Creek park cap hub		\$10.78
91986	03/08/2019			HUB INTERNATIONAL	\$204.48
	Invoice	Date	Description		Amount
	HUB022019	02/28/2019	February event insurance		\$204.48
91987	03/08/2019			ICMA RETIREMENT TRUST 457	\$6,033.34
	Invoice	Date	Description		Amount
	41738996	02/23/2019	457 contributions PPE 2/23/19 1001 - Payroll payables		\$6,033.34
91988	03/08/2019			JANELLE COX	\$77.80
	Invoice	Date	Description		Amount
	COX022719	02/27/2019	BIA Sip N' Stroll expense reimbursement 1321 - BIA		\$77.80

Attachment: 3/8/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 8, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
91989	03/08/2019			KBA Document Solutions LLC	\$668.58
	Invoice	Date	Description		Amount
	INV765356	03/01/2019	Recreation and city hall copier charges		\$99.49
	INV765357	03/01/2019	City hall copier charges		\$569.09
			2211 - ISF IT Fund	\$652.58	
91990	03/08/2019			KELLY MOORE PAINT COMPANY INC.	\$107.51
	Invoice	Date	Description		Amount
	803-00000807	02/25/2019	Graffiti cleanup supplies		\$61.45
	803-00000808	03/05/2019	Graffiti removal supplies		\$46.06
91991	03/08/2019			KINGS PAINT AND PAPER INC.	\$364.60
	Invoice	Date	Description		Amount
	A0279572	02/26/2019	Wharf rust destroyer		\$364.60
91992	03/08/2019			LABORMAX STAFFING	\$918.80
	Invoice	Date	Description		Amount
	26-103947	03/01/2019	Public works seasonal labor		\$459.40
	26-103196	02/08/2019	Public works seasonal labor		\$459.40
91993	03/08/2019			MALLORY SAFETY AND SUPPLY LLC	\$104.77
	Invoice	Date	Description		Amount
	4580633	01/14/2019	Rain jacket		\$104.77
91994	03/08/2019			MARQUIS BOOTH	\$1,048.42
	Invoice	Date	Description		Amount
	Booth022719	02/27/2019	SBSLI leadership training reimbursement		\$1,048.42
91995	03/08/2019			METROPOLITAN TRANSPORTATION COMMISSION	\$1,500.00
	Invoice	Date	Description		Amount
	4926-AR11141	03/06/2019	Annual StreetSaver subscription		\$1,500.00
			1310 - Gas Tax Fund		
91996	03/08/2019			MICHAEL KILROY	\$558.82
	Invoice	Date	Description		Amount
	KILROY02131	02/13/2019	Police academy POST training		\$558.82
91997	03/08/2019			MID COUNTY AUTO SUPPLY	\$321.24
	Invoice	Date	Description		Amount
	MID-189183	02/25/2019	Prius lube		\$6.83
	MID-191655	02/26/2019	LED lights		\$281.46
	MID-188685	02/25/2019	Auto parts		\$32.95

Attachment: 3/8/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 8, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
91998	03/08/2019			MISSION LINEN SUPPLY	\$336.83
	Invoice	Date	Description		Amount
	509370000	03/04/2019	PD mats		\$55.23
	509351239	02/27/2019	Shop towels, uniform cleaning		\$49.50
	509351240	02/27/2019	Uniform cleaning & mats		\$128.00
	509389783	03/06/2019	PW uniform cleaning, towels		\$104.10
91999	03/08/2019			MITY LITE INC.	\$97.56
	Invoice	Date	Description		Amount
	00089633	02/28/2019	Community center folding chair		\$97.56
92000	03/08/2019			OUTDOOR WORLD INC.	\$136.56
	Invoice	Date	Description		Amount
	38233	02/27/2019	PW work pants (5 pairs)		\$355.01
	1369354	01/24/2019	Returned work pants		(\$218.45)
92001	03/08/2019			OUTSIDE-IN	\$680.00
	Invoice	Date	Description		Amount
	2699	02/27/2019	BIA Sip N' Stroll stemless goblets (400) 1321 - BIA		\$680.00
92002	03/08/2019			PACIFIC YACHTING AND SAILING	\$457.60
	Invoice	Date	Description		Amount
	PS&Y030519	03/05/2019	Basic sailing class check re-issued		\$457.60
92003	03/08/2019			PALACE OFFICE SUPPLIES	\$374.67
	Invoice	Date	Description		Amount
	521708-0	02/22/2019	Pens, paper, clip dispenser		\$97.03
	521430-0	02/21/2019	USB drive, flash drive		\$124.50
	522153-0	02/26/2019	PD wall calendar		\$12.93
	9583145-0	02/28/2019	Museum foam board, labels, chipboard		\$21.38
	522391-0	02/27/2019	Note pads, envelopes, paper, document cover		\$95.46
	9583080-0	02/28/2019	Sharpie, clips, tape, dry erase kit		\$23.37
			2210 - ISF Stores Fund	\$95.46	
92004	03/08/2019			PAPA	\$375.00
	Invoice	Date	Description		Amount
	PAPA030519	03/05/2019	PAPA membership & seminar fees		\$375.00
92005	03/08/2019			PHOENIX GROUP INFORMATION SYSTEMS	\$2,932.67
	Invoice	Date	Description		Amount
	012019070	02/15/2019	January citation processing		\$2,932.67

Attachment: 3/8/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 8, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92006	03/08/2019			SANTA CRUZ APTOS AUTO TOWING	\$96.00
	Invoice	Date	Description		Amount
	10152	02/06/2019	Ford Aerostar tow		\$96.00
92007	03/08/2019			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$7,051.00
	Invoice	Date	Description		Amount
	SCAUD022019	02/28/2019	February citation processing		\$7,051.00
92008	03/08/2019			SANTA CRUZ COUNTY CLERK	\$13,494.96
	Invoice	Date	Description		Amount
	18-0017	02/20/2019	Capitola measures I, J, K, L & city council members		\$13,494.96
92009	03/08/2019			SANTA CRUZ COUNTY INFORMATION SERVICES	\$633.68
	Invoice	Date	Description		Amount
	SCC022219	02/22/2019	March open query scan charges		\$633.68
92010	03/08/2019			SANTA CRUZ COUNTY OFFICE OF EDUCATION	\$30.00
	Invoice	Date	Description		Amount
	19180	02/04/2019	New employee fingerprinting		\$30.00
92011	03/08/2019			SANTA CRUZ COUNTY PLANNING DEPT	\$4,944.00
	Invoice	Date	Description		Amount
	HAP HMIS/CE	02/27/2019	Homeless management info. system & coordinated entry system		\$4,944.00
92012	03/08/2019			SANTA CRUZ FIRE EQUIPMENT CO.	\$221.30
	Invoice	Date	Description		Amount
	103488	12/28/2018	Semi-annual wharf fire supression service 1311 - Wharf Fund		\$221.30
92013	03/08/2019			SANTA CRUZ LIVE SCAN INC	\$90.00
	Invoice	Date	Description		Amount
	1117	03/01/2019	Recreation new hire live scans		\$90.00
92014	03/08/2019			SARA CLEVENGER	\$1,000.00
	Invoice	Date	Description		Amount
	8	03/04/2019	BIA consulting services		\$500.00
	7	03/04/2019	BIA consulting services 1321 - BIA		\$500.00
92015	03/08/2019			SHIELDS CONSULTING GROUP INC.	\$1,750.00
	Invoice	Date	Description		Amount
	18-21-1	02/25/2019	State mandated cost reimbursement consulting		\$1,750.00

Attachment: 3/8/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 8, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92016	03/08/2019			SOQUEL UNION ELEMENTARY SCHOOL DISTRICT	\$430.00
	Invoice	Date	Description		Amount
	SUESD022019	02/20/2019	Plein Air event at New Brighton school		\$430.00
92017	03/08/2019			SUELLEN MCCUTCHEN	\$214.50
	Invoice	Date	Description		Amount
	SM030419	03/04/2019	Instructor payment		\$214.50
92018	03/08/2019			SUMMIT UNIFORMS	\$666.43
	Invoice	Date	Description		Amount
	51808	07/24/2018	Uniform jacket, name tag, hat, boots		\$666.43
92019	03/08/2019			SUPPLYWORKS	\$746.08
	Invoice	Date	Description		Amount
	479516478	02/25/2019	Bath tissue, paper towels		\$746.08
92020	03/08/2019			TRANSPORTATION ALLIANCE BANK INC.	\$453.38
	Invoice	Date	Description		Amount
	648781	02/21/2019	Sweeper window 1310 - Gas Tax Fund		\$453.38
92021	03/08/2019			US BANK PARS Acct 6746022400	\$285.02
	Invoice	Date	Description		Amount
	PARS022319	02/23/2019	PARS contributions PPE 2/23/19 1001 - Payroll payables		\$285.02
92022	03/08/2019			WATSONVILLE BLUEPRINT	\$78.55
	Invoice	Date	Description		Amount
	83527	02/27/2019	Library bond copies/scans		\$78.55
92023	03/08/2019			WE ALL RIDE SANTA CRUZ	\$56.31
	Invoice	Date	Description		Amount
	4161441	02/21/2019	Cleaning supplies, helmet cleaner, micro fiber towel		\$56.31
92024	03/08/2019			ZUMAR INDUSTRIES INC.	\$882.77
	Invoice	Date	Description		Amount
	82352	02/28/2019	Parking signs, slippery when wet signage		\$882.77
92025	03/08/2019			Aitana Perez	\$96.00
	Invoice	Date	Description		Amount
	222125605	02/25/2019	Citation refund		\$96.00

Attachment: 3/8/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 8, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92026	03/08/2019			Betsy Kunselman	\$63.00
	Invoice	Date	Description		Amount
	2003544.002	02/26/2019	Class refund		\$63.00
92027	03/08/2019			FBINAA State Conference	\$399.00
	Invoice	Date	Description		Amount
	FBINAA022511	02/28/2019	FBINAA conference registration fee		\$399.00
92028	03/08/2019			Gal Afriat	\$96.00
	Invoice	Date	Description		Amount
	222125118	02/25/2019	Citation refund		\$96.00
92029	03/08/2019			Giulio Marin	\$96.00
	Invoice	Date	Description		Amount
	224124617	02/20/2019	Citation refund		\$96.00
92030	03/08/2019			John Pina	\$43.00
	Invoice	Date	Description		Amount
	244124229	02/25/2019	Citation refund		\$43.00
92031	03/08/2019			Luigi Fortino	\$380.00
	Invoice	Date	Description		Amount
	233123997	02/20/2019	Citation refund		\$380.00
92032	03/08/2019			Ronald Kaplan	\$36.00
	Invoice	Date	Description		Amount
	222125772	02/20/2019	Citation refund		\$36.00
92033	03/08/2019			StopStick Ltd.	\$150.53
	Invoice	Date	Description		Amount
	0013960-IN	02/14/2019	Stop stick, cord reel, tray		\$150.53
Type Check Totals:					\$83,488.83

Attachment: 3/8/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 8, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
<u>EFT</u>					
746	03/05/2019			CalPERS Health Insurance	\$56,281.24
	Invoice	Date	Description		Amount
	10000001558E	03/05/2019	March health insurance		\$56,281.24
			1001 - Payroll Payables	\$53,676.61	
747	03/05/2019			CalPERS Member Services Division	\$49,468.36
	Invoice	Date	Description		Amount
	1001273338-4	03/05/2019	PERS contributions PPE 2/23/19		\$49,468.36
			1001 - Payroll Payables		
748	03/05/2019			EMPLOYMENT DEVELOPMENT DEPT	\$7,145.86
	Invoice	Date	Description		Amount
	1-458-437-952	03/05/2019	State taxes PPE 2/23/19		\$7,145.86
			1001 - Payroll Payables		
749	03/05/2019			INTERNAL REVENUE SERVICE	\$25,219.90
	Invoice	Date	Description		Amount
	24801289	03/05/2019	Federal taxes & Medicare PPE 2/23/19		\$25,219.90
			1001 - Payroll Payables		
750	03/01/2019			STATE DISBURSEMENT UNIT	\$1,232.76
	Invoice	Date	Description		Amount
	YYFC2OV665t	03/01/2019	Employee garnishments PPE 2/23/19		\$1,232.76
			1001 - Payroll Payables		
Type EFT Totals:					\$139,348.12
Library - Library					
111	03/08/2019			BOGARD CONSTRUCTION INC.	\$5,200.00
	Invoice	Date	Description		Amount
	160707-30	02/28/2019	Library project management services & site camera		\$5,200.00
			1360 - Library Fund		
112	03/08/2019			JAMES P ALLEN	\$1,755.00
	Invoice	Date	Description		Amount
	030719	03/07/2019	Library site inspections, consulting services		\$1,755.00
			1360 - Library Fund		
Type Check Totals:					\$6,955.00

Attachment: 3/8/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 8, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
CITY - Main City Totals			Counts:		Totals:
Checks			70		\$83,488.83
EFTs			5		\$139,348.12
All			75		\$222,836.95
Library - Library Totals					
Checks			2		\$6,955.00
EFTs			0		\$0.00
All			2		\$6,955.00
Grand Totals:					
Checks			72		\$90,443.83
EFTs			5		\$139,348.12
All			77		\$229,791.95

Attachment: 3/8/19 City Check Register (Approval of City Check Registers)

City main account checks dated March 15, 2019, numbered 92034 to 92079 and 1 EFT, totaling \$91,309.85, plus 3 payroll checks and 91 EFTs totaling \$160,814.03, for a grand total of \$252,123.88, have been reviewed and authorized for distribution by the City Manager.

As of March 15, 2019, the unaudited cash balance is \$4,869,499.92.

CASH POSITION - CITY OF CAPITOLA 3/15/19	
	Net Balance
General Fund	\$650,111.18
Payroll Payables	\$169,940.92
Contingency Reserve Fund	\$2,036,345.66
Facilities Reserve Fund	\$404,433.06
Capital Improvement Fund	\$1,267,608.08
Stores Fund	\$34,322.71
Information Technology Fund	\$83,927.56
Equipment Replacement	\$246,561.91
Self-Insurance Liability Fund	(\$49,859.64)
Workers' Comp. Ins. Fund	\$79,234.29
Compensated Absences Fund	(\$53,125.81)
TOTAL UNASSIGNED GENERAL FUNDS	\$4,869,499.92
The <u>Emergency Reserve Fund</u> balance is \$1,344,205.54 (not included above).	
The <u>PERS Contingency Fund</u> balance is \$815,855.98 (not included above).	
The <u>Library Fund</u> balance is \$2,775,250.20 (not included above).	



 Jamie Goldstein, City Manager

3/18/19

 Date



 Jim Malberg, Interim City Treasurer

3/18/19

 Date

Attachment: 3/15/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 15, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92034	03/15/2019			ADT SECURITY SERVICES INC.	\$205.46
	Invoice	Date	Description		Amount
	ADT030119	03/01/2019	Corp. yard & museum ADT monitoring		\$205.46
92035	03/15/2019			ALI CLIFFORD	\$90.53
	Invoice	Date	Description		Amount
	CLIFFORD031	03/12/2019	Holiday decor, office & class supplies reimbursement		\$90.53
92036	03/15/2019			ALLSAFE LOCK COMPANY	\$19.53
	Invoice	Date	Description		Amount
	51329	03/12/2019	Community Center keys		\$19.53
92037	03/15/2019			AMAZON CAPITAL SERVICES	\$568.49
	Invoice	Date	Description		Amount
	1LNT-CC3C-JI	03/12/2019	Pilates towels (12)		\$532.25
	1cjsxjqnjlt	03/07/2019	Document holder, brochure holders		\$36.24
92038	03/15/2019			AT&T	\$9.12
	Invoice	Date	Description		Amount
	ATT030119	03/01/2019	Monthly long distance charges 2211 - IT Fund	\$4.64	\$9.12
92039	03/15/2019			ATCHISON BARISONE & CONDOTTI	\$20,158.16
	Invoice	Date	Description		Amount
	ABC022019	02/28/2019	February legal services		\$20,158.16
92040	03/15/2019			BAY PHOTO LAB	\$182.24
	Invoice	Date	Description		Amount
	14039065	02/28/2019	Museum flat bed scan		\$19.50
	14068754	03/12/2019	Museum prints (6)		\$143.22
	14071431	03/13/2019	Museum prints		\$19.52
92041	03/15/2019			BEN NOBLE URBAN AND REGIONAL PLANNING	\$1,350.00
	Invoice	Date	Description		Amount
	1212	03/11/2019	Coastal commission revisions to zoning code 1313 - General Plan		\$1,350.00
92042	03/15/2019			BOBBY'S PIT STOP INC.	\$1,134.99
	Invoice	Date	Description		Amount
	0362753	03/06/2019	2006 Ford F250 ignition coils replaced		\$1,134.99
92043	03/15/2019			BRANTLY SANDRETTI	\$67.16
	Invoice	Date	Description		Amount
	Sandretti0301	03/01/2019	POST training meals reimbursement		\$67.16
92044	03/15/2019			CA DEPARTMENT OF JUSTICE	\$128.00
	Invoice	Date	Description		Amount
	360731	03/04/2019	Recreation fingerprinting		\$128.00
92045	03/15/2019			CAROLYN FLYNN	\$1,823.00
	Invoice	Date	Description		Amount
	CBF-03-2019	03/13/2019	Affordable housing training for staff		\$1,823.00
92046	03/15/2019			COASTAL WATERSHED COUNCIL	\$4,770.01
	Invoice	Date	Description		Amount
	1705	02/28/2019	February stormwater education, project management & admin.		\$4,770.01

Attachment: 3/15/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 15, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92047	03/15/2019			EWING IRRIGATION	\$168.69
	Invoice	Date	Description		Amount
	6902942	02/22/2019	Jade St. hose bib keys, hose swivel		\$168.69
92048	03/15/2019			FLYERS ENERGY LLC	\$1,994.64
	Invoice	Date	Description		Amount
	19-858212	02/21/2019	503 gallons gasoline		\$1,760.05
	19-858330	02/21/2019	63 gallons diesel		\$234.59
92049	03/15/2019			GEORGE McMENAMIN	\$750.00
	Invoice	Date	Description		Amount
	2019-8	03/12/2019	Bay St. & Peery Park riparian restoration		\$750.00
92050	03/15/2019			HOME DEPOT CREDIT SERVICES	\$311.38
	Invoice	Date	Description		Amount
	0631211	03/04/2019	Hex bolts, nuts		\$8.70
	7510932	03/07/2019	Spacers, lock nuts, screws		\$13.03
	7640007	03/07/2019	Tool bag, parts bin organizer		\$9.57
	2632583	03/12/2019	Lightbulbs		\$11.56
	7611157	03/07/2019	Coupling, farm hose, shelves, brackets		\$193.39
	3630676	03/01/2019	Sharpies		\$28.01
	6521955	02/26/2019	Socket cap, washers		\$5.27
	2640723	03/12/2019	Poly tube, nuts, brass comp sleeve, brass union		\$19.56
	3632355	03/11/2019	Marker, clorox cleaner, drain opener		\$22.29
92051	03/15/2019			JAMES P ALLEN	\$5,775.00
	Invoice	Date	Description		Amount
	030419	03/04/2019	City Hall & B&V parking lot tree risk analysis		\$5,460.00
	030619	03/06/2019	Tree root damage analysis 47th Ave. at Emerald		\$315.00
92052	03/15/2019			KBA Document Solutions LLC	\$33.81
	Invoice	Date	Description		Amount
	INV769858	03/13/2019	Monthly copier usage charges 2211 - IT Fund		\$33.81
92053	03/15/2019			KINGS PAINT AND PAPER INC.	\$185.88
	Invoice	Date	Description		Amount
	A0280183	03/12/2019	City Hall paint		\$52.03
	A0279255	02/19/2019	Graffiti coverup		\$133.85
92054	03/15/2019			LABORMAX STAFFING	\$459.40
	Invoice	Date	Description		Amount
	26-104181	03/08/2019	PW seasonal labor		\$459.40
92055	03/15/2019			MID COUNTY AUTO SUPPLY	\$162.96
	Invoice	Date	Description		Amount
	MID-202394	03/05/2019	Sweeper parts		\$67.80
	MID-192787	02/27/2019	Auto parts 1310 - Gas Tax	\$67.80	\$95.16
92056	03/15/2019			MILLER'S TRANSFER & STORAGE CO.	\$229.80
	Invoice	Date	Description		Amount
	90889	03/06/2019	Monthly record storage, files pickup & shred		\$229.80
92057	03/15/2019			MISSION LINEN SUPPLY	\$127.56
	Invoice	Date	Description		Amount
	509389782	03/06/2019	Shop towels, uniform cleaning		\$49.50
	509332007	02/25/2019	Community Center mats and mops		\$78.06

Attachment: 3/15/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 15, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92058	03/15/2019			MISSION PRINTERS	\$375.04
	Invoice	Date	Description		Amount
	58722	03/11/2019	Business cards assistant planner		\$47.34
	58716	03/11/2019	Business cards, envelopes 2210 - Stores Fund	\$297.10	\$327.70
92059	03/15/2019			MUNICIPAL CODE CORPORATION	\$2,400.00
	Invoice	Date	Description		Amount
	00325344	03/11/2019	Annual website hosting support 2211 - IT Fund		\$2,400.00
92060	03/15/2019			NATIONAL NOTARY ASSOCIATION	\$69.00
	Invoice	Date	Description		Amount
	NNA031219	03/12/2019	Notary membership		\$69.00
92061	03/15/2019			NICHOLS CONSULTING ENGINEERS CHTD	\$32,880.00
	Invoice	Date	Description		Amount
	303085507	03/11/2019	Park Ave. storm damage slope repairs		\$23,225.00
	303085506	01/30/2019	Park Ave. storm damage slope repairs 1200 - CIP		\$9,655.00
92062	03/15/2019			O'REILLY AUTO PARTS	\$313.46
	Invoice	Date	Description		Amount
	2763-436799	03/05/2019	Clinics		\$180.00
	2763-436768	03/05/2019	Diesel exhaust fluid, protector		\$119.85
	2763-437127	03/07/2019	Fuel cap		\$13.61
92063	03/15/2019			PALACE OFFICE SUPPLIES	\$54.09
	Invoice	Date	Description		Amount
	524023-0	03/08/2019	Stapler		\$11.86
	523980-0	03/08/2019	Office supplies		\$28.58
	9586890-0	03/13/2019	Museum foam board, pencil, pen 2210 - Stores Fund	\$40.44	\$13.65
92064	03/15/2019			PRAXAIR DISTRIBUTION INC.	\$122.41
	Invoice	Date	Description		Amount
	87795737	02/21/2019	Acetylene rental		\$122.41
92065	03/15/2019			ROYAL WHOLESALE ELECTRIC	\$41.26
	Invoice	Date	Description		Amount
	7719-642021	02/28/2019	Wire connectors		\$21.73
	7719-641583	02/20/2019	Gloves		\$19.53
92066	03/15/2019			SAN LORENZO LUMBER	\$177.17
	Invoice	Date	Description		Amount
	55-0437946	03/07/2019	Gloves, sun glasses		\$31.42
	55-0437209	03/04/2019	Beach flume lumber		\$92.09
	55-0437387	03/05/2019	Riverview pump house lumber		\$53.66
92067	03/15/2019			SANTA CRUZ FIRE EQUIPMENT CO.	\$283.53
	Invoice	Date	Description		Amount
	103891	03/08/2019	Community center kitchen fire inspection		\$283.53
92068	03/15/2019			SANTA CRUZ MUNICIPAL UTILITIES	\$616.19
	Invoice	Date	Description		Amount
	SCMU022719	02/27/2019	Monthly water service for medians		\$616.19

Attachment: 3/15/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 15, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92069	03/15/2019			SANTA CRUZ SENTINEL	\$827.20
	Invoice	Date	Description		Amount
	0001177746	02/28/2019	February legal notices		\$827.20
92070	03/15/2019			SOQUEL CREEK WATER DISTRICT	\$3,731.30
	Invoice	Date	Description		Amount
	SCWD030819	02/19/2019	Monthly water usage and irrigation fees		\$1,028.41
	SCWD031219	03/12/2019	Monthly water usage and irrigation fees		\$2,702.89
			1311 - Wharf Fund	\$576.84	
92071	03/15/2019			STOKES SIGNS	\$1,911.88
	Invoice	Date	Description		Amount
	26640	03/08/2019	Wharf entrance sign		\$1,911.88
			1311 - Wharf Fund		
92072	03/15/2019			SUPPLYWORKS	\$1,782.03
	Invoice	Date	Description		Amount
	478465792	02/15/2019	Cleaning supplies		\$1,104.13
	480395615	03/01/2019	Cleaning supplies		\$677.90
92073	03/15/2019			TOTAL COMPENSATION SYSTEMS INC.	\$990.00
	Invoice	Date	Description		Amount
	6995	02/01/2019	OPEB valuation services - 2nd installment		\$990.00
92074	03/15/2019			TRUDIE RANSOM	\$42.25
	Invoice	Date	Description		Amount
	TRansom0219	02/19/2019	Learn to SUP class		\$42.25
92075	03/15/2019			US BANK EQUIPMENT FINANCE	\$288.85
	Invoice	Date	Description		Amount
	379475718	03/01/2019	PD copier lease		\$288.85
92076	03/15/2019			US BANK EQUIPMENT FINANCE	\$103.56
	Invoice	Date	Description		Amount
	379475213	03/01/2019	Recreation copier lease		\$103.56
92077	03/15/2019			US BANK EQUIPMENT FINANCE	\$481.80
	Invoice	Date	Description		Amount
	379475254	03/01/2019	City Hall & Recreation copier leases		\$481.80
			2210 - Stores Fund	\$456.00	
92078	03/15/2019			WELLS FARGO BANK	\$2,269.63
	Invoice	Date	Description		Amount
	WF030319	03/03/2019	February credit card purchases		\$2,269.63
			2210 - Stores Fund	\$545.00	
			2211 - IT Fund	\$223.99	
			Purchases over \$500		
			Plumbing supplies	\$638.28	
			Paper folding machine	\$545.00	
92079	03/15/2019			WESTERN EXTERMINATOR COMPANY	\$121.00
	Invoice	Date	Description		Amount
	2806146	02/28/2019	City Hall rodent control		\$60.50
	6806147	02/28/2019	Turnouts rodent control		\$60.50
Type Check Totals:					\$90,587.46

Attachment: 3/15/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 15, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
--------------	----------------	--------------	-------------	------------	--------------------

EFT

751	03/11/2019			WELLS FARGO BANK	\$722.39
	Invoice	Date	Description		Amount
	WF031119	03/11/2019	March client analysis charges		\$722.39

Type EFT Totals: \$722.39

CITY - Main City Totals	Counts:	Totals:
Checks	46	\$90,587.46
EFTs	1	\$722.39
All	47	\$91,309.85
Payroll - Payroll Totals		
Checks	3	\$2,835.81
EFTs	91	\$157,978.22
All	94	\$160,814.03
Grand Totals:		
Checks	49	\$93,423.27
EFTs	92	\$158,700.61
All	141	\$252,123.88

Attachment: 3/15/19 City Check Register (Approval of City Check Registers)

City main account checks dated March 22, 2019, numbered 92080 to 92128 and 4 EFT, totaling \$135,166.31, plus 2 Library account checks totaling \$156,765.03, for a grand total of \$291,931.34, have been reviewed and authorized for distribution by the City Manager.

As of March 22, 2019, the unaudited cash balance is \$4,750,239.03.

CASH POSITION - CITY OF CAPITOLA 3/22/19

	<u>Net Balance</u>
General Fund	\$626,933.20
Payroll Payables	\$73,858.01
Contingency Reserve Fund	\$2,036,345.66
Facilities Reserve Fund	\$404,433.06
Capital Improvement Fund	\$1,267,608.08
Stores Fund	\$34,322.71
Information Technology Fund	\$83,927.56
Equipment Replacement	\$246,561.91
Self-Insurance Liability Fund	(\$49,859.64)
Workers' Comp. Ins. Fund	\$79,234.29
Compensated Absences Fund	(\$53,125.81)
TOTAL UNASSIGNED GENERAL FUNDS	<u><u>\$4,750,239.03</u></u>

The Emergency Reserve Fund balance is \$1,344,205.54 (not included above).


The PERS Contingency Fund balance is \$815,855.98 (not included above).

The Library Fund balance is \$2,663,810.17 (not included above).



Jamie Goldstein, City Manager

3/22/19
Date



Jim Malberg, Interim City Treasurer

3/25/19
Date

Attachment: 3/22/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 22, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92080	03/22/2019			AMAZON CAPITAL SERVICES	\$108.99
	Invoice	Date	Description		Amount
	1JK9-DWTJ-	03/07/2019	Chairs (3) for City Hall		\$108.99
92081	03/22/2019			BEAR ELECTRICAL SOLUTIONS INC.	\$1,700.00
	Invoice	Date	Description		Amount
	7702	02/28/2019	February traffic signal maintenance services - routine		\$616.00
	7799	02/28/2019	February traffic signal maintenance services - response		\$246.00
	7546	01/30/2019	January traffic signal maintenance services - routine		\$616.00
	7591	01/30/2019	January traffic signal maintenance services - response		\$222.00
			1310 - Gas Tax		
92082	03/22/2019			CALE AMERICA INC.	\$2,135.04
	Invoice	Date	Description		Amount
	153313	02/28/2019	February active meters		\$1,829.00
	153552	02/28/2019	Paystation card readers (2)		\$306.04
92083	03/22/2019			CALIFORNIA COAST UNIFORM COMPANY	\$36.00
	Invoice	Date	Description		Amount
	6965	03/05/2019	Uniform tailoring		\$36.00
92084	03/22/2019			CALIFORNIA LAW ENFORCEMENT ASSOCIATION	\$539.00
	Invoice	Date	Description		Amount
	CLEA02221	02/22/2019	March POA long term disability insurance		\$539.00
			1001 - Payroll Payables		
92085	03/22/2019			CAPITOLA PEACE OFFICERS ASSOCIATION	\$3,368.00
	Invoice	Date	Description		Amount
	POA030119	03/01/2019	POA and gym dues PPE 2/23/19		\$1,684.00
	POA031519	03/15/2019	POA and gym dues PPE 3/9/19		\$1,684.00
			1001 - Payroll Payables		
92086	03/22/2019			CARIN HANNA	\$264.00
	Invoice	Date	Description		Amount
	CHanna0225	02/25/2019	BIA storage January & March		\$264.00
			1321 - BIA - Capitola Village-Wharf BIA		
92087	03/22/2019			COMMUNITY TELEVISION OF SANTA CRUZ COUNTY	\$1,116.50
	Invoice	Date	Description		Amount
	2631	03/19/2019	February televised meetings		\$1,116.50

Attachment: 3/22/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 22, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92088	03/22/2019			FASTENAL COMPANY	\$36.46
	Invoice	Date	Description		Amount
	CASAT5172	02/25/2019	Shop supplies		\$36.46
92089	03/22/2019			FEDERAL EXPRESS	\$30.60
	Invoice	Date	Description		Amount
	6-490-59011	03/15/2019	State mandated cost reimbursement shipping		\$30.60
92090	03/22/2019			FIRST ALARM	\$239.10
	Invoice	Date	Description		Amount
	461510	03/15/2019	Evidence room security monitoring		\$239.10
92091	03/22/2019			FLYERS ENERGY LLC	\$3,683.09
	Invoice	Date	Description		Amount
	19-863590	03/01/2019	513 gallons gasoline		\$1,741.95
	19-863592	03/01/2019	70 gallons diesel		\$252.67
	19-868412	03/11/2019	415 gallons gasoline		\$1,409.18
	19-868414	03/11/2019	75 gallons diesel		\$279.29
92092	03/22/2019			GEORGE H WILSON INC.	\$719.26
	Invoice	Date	Description		Amount
	020183335	03/12/2019	Heating duct repair		\$719.26
92093	03/22/2019			GRANICUS LLC	\$1,190.70
	Invoice	Date	Description		Amount
	109823	03/01/2019	March legislative management software 1320 - PEG - Public Education and Govt		\$1,190.70
92094	03/22/2019			HOME DEPOT CREDIT SERVICES	\$100.82
	Invoice	Date	Description		Amount
	2632530	03/12/2019	Shop supplies		\$100.82
92095	03/22/2019			HOSE SHOP	\$45.09
	Invoice	Date	Description		Amount
	414191	02/28/2019	Locking forks, connector		\$45.09
92096	03/22/2019			HOUSING AUTHORITY OF THE COUNTY OF SANTA CRUZ	\$3,150.00
	Invoice	Date	Description		Amount
	19-8 CSD	03/11/2019	February security deposit assistance & income eligibility fee 5552 - Cap Hsg Succ- Program Income		\$3,150.00

Attachment: 3/22/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 22, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92097	03/22/2019			HUMBOLDT PETROLEUM LLC	\$19.50
	Invoice	Date	Description		Amount
	088148	02/28/2019	February carwash services		\$19.50
92098	03/22/2019			ICMA RETIREMENT TRUST 457	\$6,033.68
	Invoice	Date	Description		Amount
	41742883	03/15/2019	Employee 457 contributions PPE 3/9/19 1001 - Payroll Payables		\$6,033.68
92099	03/22/2019			KBA Document Solutions LLC	\$8.10
	Invoice	Date	Description		Amount
	INV770653	03/14/2019	Recreation copier charges		\$8.10
92100	03/22/2019			LABORMAX STAFFING	\$459.40
	Invoice	Date	Description		Amount
	26-104433	03/15/2019	Public works seasonal labor		\$459.40
92101	03/22/2019			LAURIE HILL	\$59.68
	Invoice	Date	Description		Amount
	LH031519	03/15/2019	Art & Cultural dinner retreat reimbursement		\$59.68
92102	03/22/2019			LIFE INSURANCE CO OF NORTH AMERICA-CIGNA	\$2,433.58
	Invoice	Date	Description		Amount
	CIGNA0312103/01/2019	03/01/2019	March LTD, STD, AD&D, life insurance		\$2,433.58
			1000 - General Fund	\$121.33	
			1001 - Payroll Payables	\$2,312.25	
92103	03/22/2019			MASTER CLEANERS	\$822.16
	Invoice	Date	Description		Amount
	MC022819	02/28/2019	February uniform cleaning		\$822.16
92104	03/22/2019			METRO MOBILE COMMUNICATIONS	\$585.00
	Invoice	Date	Description		Amount
	055069	02/26/2019	Radio repair		\$585.00
92105	03/22/2019			MID COUNTY AUTO SUPPLY	\$215.50
	Invoice	Date	Description		Amount
	MID-216974	03/14/2019	Tub		\$20.53
	MID-204003	03/06/2019	Wire 500 ft.		\$77.92
	MID-211776	03/12/2019	Fuse holders, butt connector		\$31.65
	MID-210220	03/11/2019	303 protectant		\$27.90
	MID-215925	03/14/2019	Shop supplies		\$57.50

Attachment: 3/22/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 22, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92106	03/22/2019			MISSION LINEN SUPPLY	\$177.50
	Invoice	Date	Description		Amount
	509438527	03/13/2019	Shop towels, uniform cleaning		\$49.50
	509438528	03/13/2019	Shop linen service		\$128.00
92107	03/22/2019			NORTH BAY FORD	\$689.00
	Invoice	Date	Description		Amount
	271226	03/12/2019	Ford Explorer brake rotors, brake lining kit, pads, links		\$668.50
	271246	03/13/2019	Bolts		\$20.50
92108	03/22/2019			O'REILLY AUTO PARTS	\$3,563.19
	Invoice	Date	Description		Amount
	2763-438174	03/11/2019	Diagnostic tool, 1 yr. subscription		\$3,563.19
92109	03/22/2019			PALACE OFFICE SUPPLIES	\$257.37
	Invoice	Date	Description		Amount
	524972-0	03/14/2019	Office supplies		\$228.12
	524562-0	03/18/2019	Assistant planner nameplate		\$11.83
	9587287-0	03/15/2019	Earbuds, small scissors		\$17.42
92110	03/22/2019			Paula Yoshiko Suzuki	\$218.40
	Invoice	Date	Description		Amount
	PS031819	03/18/2019	Instructor payment		\$218.40
92111	03/22/2019			PET PALS DISCOUNT PET SUPPLIES	\$179.30
	Invoice	Date	Description		Amount
	2071430	02/21/2019	K-9 supplies		\$179.30
92112	03/22/2019			PRAXAIR DISTRIBUTION INC.	\$382.46
	Invoice	Date	Description		Amount
	88071113	03/05/2019	Spindle adapter		\$32.97
	88052278	03/02/2019	Rotabroach kit 2, contact tip		\$349.49
92113	03/22/2019			SAN LORENZO LUMBER	\$86.23
	Invoice	Date	Description		Amount
	55-0439245	03/13/2019	Utility lumber		\$4.73
	55-0439666	03/14/2019	Tool boxes, gloves, garden hoe, sunglasses		\$66.87
	55-0438712	03/11/2019	Locks		\$14.63
92114	03/22/2019			SANTA CRUZ FIRE EQUIPMENT CO.	\$153.26
	Invoice	Date	Description		Amount
	103749	03/05/2019	Fire extinguisher service		\$153.26

Attachment: 3/22/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 22, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92115	03/22/2019			SOQUEL NURSERY GROWERS INC.	\$106.56
	Invoice	Date	Description		Amount
	0000348685	03/13/2019	Plants for Esplanade		\$106.56
92116	03/22/2019			STAPLES ADVANTAGE	\$152.54
	Invoice	Date	Description		Amount
	8053476919	03/02/2019	Office supplies		\$152.54
92117	03/22/2019			SUMMIT UNIFORMS	\$2,349.97
	Invoice	Date	Description		Amount
	56992	02/14/2019	New hire uniform		\$2,349.97
92118	03/22/2019			SUPPLYWORKS	\$1,114.20
	Invoice	Date	Description		Amount
	481551406	03/08/2019	Cleaning supplies		\$1,114.20
92119	03/22/2019			TRANSPORTATION ALLIANCE BANK INC.	\$1,056.02
	Invoice	Date	Description		Amount
	648964	03/04/2019	Sweeper blended filaments, G.B. set 1310 - Gas Tax		\$1,056.02
92120	03/22/2019			UNITED PARCEL SERVICE	\$2.67
	Invoice	Date	Description		Amount
	0000954791	12/22/2018	UPS credit		(\$13.48)
	0000954791	03/02/2019	Postage		\$16.15
92121	03/22/2019			US BANK PARS Acct 6746022400	\$181.71
	Invoice	Date	Description		Amount
	PARS03091	03/15/2019	PARS contributions PPE 3/9/19 1001 - Payroll Payables		\$181.71
92122	03/22/2019			V & V MANUFACTURING INC	\$100.44
	Invoice	Date	Description		Amount
	47906	03/05/2019	New hire badge		\$100.44
92123	03/22/2019			VERIZON WIRELESS	\$343.77
	Invoice	Date	Description		Amount
	9823945197	02/10/2019	February telephone charges		\$343.77
92124	03/22/2019			ZEE MEDICAL SERVICE CO.	\$48.81
	Invoice	Date	Description		Amount
	66583856	03/07/2019	First aid supplies		\$48.81

Attachment: 3/22/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 22, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92125	03/22/2019			Greg Bellows Plumbing Inc.	\$10.00
	Invoice	Date	Description		Amount
	2019-3718	03/14/2019	Building permit overpayment refund (receipt 2019-3718)		\$10.00
92126	03/22/2019			Mark and Nancy Nicholson	\$500.00
	Invoice	Date	Description		Amount
	17-0354	03/11/2019	Tree deposit refund		\$500.00
92127	03/22/2019			Mark and Nancy Nicholson	\$10,686.20
	Invoice	Date	Description		Amount
	16-126	03/11/2019	Refund landscape installation deposit #16-126		\$10,686.20
92128	03/22/2019			Mary Sunseri	\$59.40
	Invoice	Date	Description		Amount
	2003553.002	03/18/2019	Class refund		\$59.40
Type Check Totals:					\$51,518.25
<u>EFT</u>					
752	03/18/2019			CalPERS Member Services Division	\$49,865.87
	Invoice	Date	Description		Amount
	1001282027	03/18/2019	PERS contributions PPE 3/9/19		\$49,865.87
			1000 - General Fund (\$0.21)		
			1001 - Payroll Payables \$49,866.08		
753	03/19/2019			EMPLOYMENT DEVELOPMENT DEPT	\$7,195.02
	Invoice	Date	Description		Amount
	0-335-790-27	03/19/2019	State taxes PPE 3/9/19		\$7,195.02
			1001 - Payroll Payables		
754	03/19/2019			INTERNAL REVENUE SERVICE	\$25,354.41
	Invoice	Date	Description		Amount
	52552151	03/19/2019	Federal taxes & Medicare PPE 3/9/19		\$25,354.41
			1001 - Payroll Payables		
755	03/18/2019			STATE DISBURSEMENT UNIT	\$1,232.76
	Invoice	Date	Description		Amount
	J9AB4R366	03/18/2019	Employee garnishments PPE 3/9/19		\$1,232.76
			1001 - Payroll Payables		
Type EFT Totals:					\$83,648.06

Attachment: 3/22/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 22, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
Library - Library					
<u>Check</u>					
113	03/22/2019			JOHN F OTTO INC ESCROW NO 02-701154	\$7,838.25
	Invoice	Date	Description		Amount
	13091	03/15/2019	Library contract retention inv #13091		\$7,838.25
			1360 - Library Fund		
114	03/22/2019			OTTO CONSTRUCTION INC.	\$148,926.78
	Invoice	Date	Description		Amount
	13091	03/15/2019	Library surveying/staking, general conditions, earthwork		\$148,926.78
			1360 - Library Fund		
Type Check Totals:					\$156,765.03

	Counts:	Totals:
CITY - Main City Totals		
Checks	49	\$51,518.25
EFTs	4	\$83,648.06
All	53	\$135,166.31
Library - Library Totals		
Checks	2	\$156,765.03
EFTs	0	\$0.00
All	2	\$156,765.03
Grand Totals:		
Checks	51	\$208,283.28
EFTs	4	\$83,648.06
All	55	\$291,931.34

Attachment: 3/22/19 City Check Register (Approval of City Check Registers)

City main account checks dated March 29, 2019, numbered 92129 to 92181 and 1 EFT, totaling \$211,190.07, plus 1 Library account check, totaling \$1,095.00, plus 3 Payroll account checks and 89 EFTs, totaling \$166,837.66, for a grand total of \$379,122.73, have been reviewed and authorized for distribution by the City Manager.

As of March 29, 2019, the unaudited cash balance is \$5,013,299.36.

CASH POSITION - CITY OF CAPITOLA 3/29/19

	<u>Net Balance</u>
General Fund	\$507,729.62
Payroll Payables	\$160,294.87
Contingency Reserve Fund	\$2,036,345.66
Facilities Reserve Fund	\$404,433.06
Capital Improvement Fund	\$1,263,654.33
Stores Fund	\$43,205.77
Information Technology Fund	\$155,046.80
Equipment Replacement	\$285,311.91
Self-Insurance Liability Fund	\$54,965.61
Workers' Comp. Ins. Fund	\$155,437.54
Compensated Absences Fund	<u>(\$53,125.81)</u>
TOTAL UNASSIGNED GENERAL FUNDS	<u><u>\$5,013,299.36</u></u>

The Emergency Reserve Fund balance is \$1,344,205.54 (not included above).

The PERS Contingency Fund balance is \$815,855.98 (not included above).

The Library Fund balance is \$2,632,715.17 (not included above).



 Jamie Goldstein, City Manager

3/21/19

 Date



 Jim Malberg, Interim City Treasurer

3/28/19

 Date

Attachment: 3/29/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 29, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92129	03/29/2019			A TOOL SHED	\$118.00
	Invoice	Date	Description		Amount
	1335842-5	03/20/2019	Tool rentals		\$118.00
92130	03/29/2019			AIMEE FITZGERALD	\$156.00
	Invoice	Date	Description		Amount
	AF032519	03/25/2019	Instructor payment		\$156.00
92131	03/29/2019			AMAZON CAPITAL SERVICES	\$503.20
	Invoice	Date	Description		Amount
	1GFT-JYRX-RHX1	03/20/2019	Handset lifter, headset		\$193.99
	1WFN-PCCR-K6NK	03/24/2019	Amazon prime membership		\$195.11
	14J6-9XD3-YJ1K	03/23/2019	Ethernet patch cables		\$92.09
	19Q1-YL96-YTWR	03/23/2019	Ethernet patch cable		\$22.01
			1000 - General Fund	\$195.11	
			2211 - ISF - Info Tech	\$308.09	
92132	03/29/2019			AMERICAN TRAFFIC SOLUTIONS INC.	\$33,319.30
	Invoice	Date	Description		Amount
	INV00028355	02/28/2019	Red light enforcement		\$33,319.30
92133	03/29/2019			AXCIENT	\$125.00
	Invoice	Date	Description		Amount
	INV00175078	02/28/2019	February AppAssure storage		\$125.00
			2211 - ISF - Information Technology		
92134	03/29/2019			B & B SMALL ENGINE REPAIR	\$206.73
	Invoice	Date	Description		Amount
	414511	03/13/2019	Technu poison oak cleaner		\$21.58
	415009	03/20/2019	Hedge trimmer, pruning saw		\$47.62
	415049	03/20/2019	Trimmer repair		\$88.38
	415050	03/20/2019	String trimmer repairs		\$49.15
92135	03/29/2019			BAY PHOTO LAB	\$86.30
	Invoice	Date	Description		Amount
	14094792	03/20/2019	Museum digital artwork		\$32.55
	14097649	03/21/2019	Photo prints for museum		\$21.68
	14112966	03/26/2019	Photo prints for museum		\$16.08
	14112965	03/26/2019	Photo prints for museum		\$15.99

Attachment: 3/29/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 29, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92136	03/29/2019			BOWMAN & WILLIAMS INC.	\$2,468.75
	Invoice	Date	Description		Amount
	13402	03/06/2019	February Rispin Peery engineering services 1200 - Capital Improvement Fund		\$2,468.75
92137	03/29/2019			CALIFORNIA COAST UNIFORM COMPANY	\$1,062.75
	Invoice	Date	Description		Amount
	6665	11/20/2018	New hire uniform vest		\$1,062.75
92138	03/29/2019			CERTIFIED FOLDER DISPLAY SERVICE INC	\$861.65
	Invoice	Date	Description		Amount
	561278	03/15/2019	BIA advertising 1321 - BIA - Capitola Village-Wharf BIA		\$861.65
92139	03/29/2019			CHARMAINE MONIZ	\$59.80
	Invoice	Date	Description		Amount
	CM032519	03/25/2019	Instructor payment		\$59.80
92140	03/29/2019			CHLOE WOODMANSEE	\$1,380.88
	Invoice	Date	Description		Amount
	CW031519	03/15/2019	City clerks training reimbursement		\$1,380.88
92141	03/29/2019			COASTAL WATERSHED COUNCIL	\$893.00
	Invoice	Date	Description		Amount
	1709	03/25/2019	February pollution prevention program		\$893.00
92142	03/29/2019			COMPLETE MAILING SERVICE INC.	\$5,250.00
	Invoice	Date	Description		Amount
	64057	03/25/2019	Postage for Summer brochure		\$5,250.00
92143	03/29/2019			EWING IRRIGATION	\$89.00
	Invoice	Date	Description		Amount
	6948141	03/05/2019	Screwdriver, wrench, straw		\$58.99
	6959595	03/07/2019	Lid		\$30.01
92144	03/29/2019			EXTREME TOWING	\$225.00
	Invoice	Date	Description		Amount
	013911	03/19/2019	Evidence vehicle tow		\$225.00
92145	03/29/2019			FASTENAL COMPANY	\$9.78
	Invoice	Date	Description		Amount
	CASAT51857	03/05/2019	Fasteners		\$9.78

Attachment: 3/29/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 29, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92146	03/29/2019			FERGUSON ENTERPRISES INC.	\$282.10
	Invoice	Date	Description		Amount
	6561763	03/12/2019	Battery sensor retrofit kit		\$282.10
92147	03/29/2019			FLYERS ENERGY LLC	\$2,012.57
	Invoice	Date	Description		Amount
	19-871882	03/15/2019	494 gallons gasoline		\$1,677.43
	19-871883	03/18/2019	90 gallons diesel		\$335.14
92148	03/29/2019			FOLD A GOAL	\$470.60
	Invoice	Date	Description		Amount
	150845A	03/15/2019	Field paint		\$470.60
92149	03/29/2019			GRANITE ROCK COMPANY	\$28.73
	Invoice	Date	Description		Amount
	1160657	03/16/2019	Gloves, shovel		\$28.73
92150	03/29/2019			HELEN KLEE	\$202.80
	Invoice	Date	Description		Amount
	HK032519	03/25/2019	Instructor payment		\$202.80
92151	03/29/2019			HO KUK MU SUL CORPORATION	\$35.10
	Invoice	Date	Description		Amount
	HKMSC032519	03/25/2019	Instructor payment		\$35.10

Attachment: 3/29/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 29, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92152	03/29/2019			HOME DEPOT CREDIT SERVICES	\$910.54
	Invoice	Date	Description		Amount
	5633711	03/19/2019	Bungee cords		\$12.94
	0523698	03/24/2019	Nuts, washers, bolts, bit set		\$95.95
	0632942	03/14/2019	Esplanade supplies		\$23.80
	1013997	03/13/2019	5 gal bucket, gorilla tape, marker, sprayer tip		\$64.21
	1642188	03/23/2019	Graffiti clean up supplies		\$25.89
	2060491	03/22/2019	Charger		\$23.85
	2632547	03/12/2019	Rags		\$21.68
	2640726	03/12/2019	PVC cement, clamp strap		\$11.09
	4371695	03/20/2019	Rust stopper		\$9.26
	4623091	03/20/2019	Paint, masking tape, electrical tape, cable ties, bucket		\$84.82
	5060138	03/19/2019	Respirator, gloves, air freshner		\$47.67
	5622993	03/19/2019	Drill accessories		\$43.53
	6032693	03/18/2019	Street paint supplies		\$59.74
	6633536	03/18/2019	Gloves, utility knife, caution tape, hammer, loctite		\$73.88
	8342301	03/26/2019	Sledge hammer, light bulbs		\$68.29
	8352087	03/26/2019	Utility pump		\$107.42
	9622523	03/15/2019	Screwdriver, earphones, tape		\$60.68
	9631436	03/05/2019	Graffiti clean up supplies		\$16.71
	9633013	03/15/2019	Sandpaper, sanding sponges, 4-port charger		\$59.13
92153	03/29/2019			HUMBOLDT PETROLEUM LLC	\$6.50
	Invoice	Date	Description		Amount
	088181	03/15/2019	March car wash service		\$6.50
92154	03/29/2019			JAMES P ALLEN	\$1,485.00
	Invoice	Date	Description		Amount
	030119	03/01/2019	Park Ave. sidewalk project arborist services 1200 - Capital Improvement Fund		\$1,485.00
92155	03/29/2019			JEANI MITCHELL	\$460.20
	Invoice	Date	Description		Amount
	JM032519	03/25/2019	Instructor payment		\$460.20
92156	03/29/2019			JIM CLARK	\$712.17
	Invoice	Date	Description		Amount
	31319	03/01/2019	Annual backflow prevention device tests		\$712.17
92157	03/29/2019			JODI CHRISTIANSEN DESIGNS	\$559.00
	Invoice	Date	Description		Amount
	JC032519	03/25/2019	Instructor payment		\$559.00

Attachment: 3/29/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 29, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92158	03/29/2019			KINGS PAINT AND PAPER INC.	\$26.57
	Invoice	Date	Description		Amount
	A0280638	03/22/2019	Painting supplies		\$26.57
92159	03/29/2019			LABORMAX STAFFING	\$459.40
	Invoice	Date	Description		Amount
	26-104704	03/22/2019	Public works seasonal labor		\$459.40
92160	03/29/2019			MARTHA MACAMBRIDGE	\$396.98
	Invoice	Date	Description		Amount
	1050	01/31/2019	City Hall newsletter mailing services		\$396.98
92161	03/29/2019			MID COUNTY AUTO SUPPLY	\$819.25
	Invoice	Date	Description		Amount
	MID-217957	03/15/2019	Pintle hook with air cushion		\$594.52
	MID-217998	03/15/2019	Automotive wire		\$27.38
	MID-221170	03/18/2019	Tarp		\$3.71
	MID-222050	03/19/2019	2011 Ford F250 starter		\$163.74
	MID-222443	03/19/2019	Cleaning solution		\$29.90
92162	03/29/2019			MISSION LINEN SUPPLY	\$204.66
	Invoice	Date	Description		Amount
	509464485	03/18/2019	Mat service		\$55.23
	509473894	03/20/2019	Shop linen service		\$49.50
	509473895	03/20/2019	Corp Yard linen service		\$99.93
92163	03/29/2019			NANCY ELLEN GALLOWAY	\$34.45
	Invoice	Date	Description		Amount
	NG032519	03/25/2019	Instructor payment		\$34.45
92164	03/29/2019			NORTH BAY FORD	\$327.37
	Invoice	Date	Description		Amount
	271255	03/13/2019	Brake rotor assemblies		\$327.37
92165	03/29/2019			O'REILLY AUTO PARTS	\$16.66
	Invoice	Date	Description		Amount
	2763-440014	03/19/2019	Spray paint, regulator		\$16.66

Attachment: 3/29/19 City Check Register (Approval of City Check Registers)

City of Capitola

City Checks Issued March 29, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92166	03/29/2019			PACIFIC GAS & ELECTRIC	\$14,610.67
	Invoice	Date	Description		Amount
	PGE032519-acct9	03/25/2019	Monthly gas & electricity		\$13,629.65
	PGE031419-acct0	03/14/2019	Wharf Road Rispin Mansion utilities		\$10.08
	PGE031519-acct5	03/15/2019	Pacific Cove parking lot utilities		\$970.94
			1000 - General Fund	\$6,260.82	
			1300 - Supl Law Enfc	\$136.07	
			1310 - Gas Tax	\$6,396.37	
			1311 - Wharf	\$1,817.41	
92167	03/29/2019			PALACE OFFICE SUPPLIES	\$89.24
	Invoice	Date	Description		Amount
	9588250-0	03/19/2019	Card stock		\$13.07
	526032-0	03/21/2019	Envelopes		\$44.88
	526019-0	03/21/2019	Paper		\$20.40
	9590122-0	03/26/2019	Batteries		\$10.89
92168	03/29/2019			PHOENIX GROUP INFORMATION SYSTEMS	\$3,287.18
	Invoice	Date	Description		Amount
	022019070	03/15/2019	February citation processing		\$3,287.18
92169	03/29/2019			PITNEY BOWES	\$429.44
	Invoice	Date	Description		Amount
	PB031919	03/19/2019	City Hall postage machine contract payment and ink		\$429.44
			2210 - ISF - Stores Fund		
92170	03/29/2019			PREFERRED BENEFIT INSURANCE ADMIN.	\$5,063.40
	Invoice	Date	Description		Amount
	EIA27522	03/01/2019	March dental and vision insurance		\$5,063.40
			1000 - General Fund		
			1001 - Payroll Payables		
92171	03/29/2019			ROBERT M PATTERSON	\$200.00
	Invoice	Date	Description		Amount
	RMP031419	03/14/2019	March citation hearings		\$200.00
92172	03/29/2019			SANTA CRUZ COUNTY DEPT OF PUBLIC WORKS	\$22,022.00
	Invoice	Date	Description		Amount
	SCC031819	03/18/2019	FY18/19 household hazardous waste cost share		\$22,022.00

Attachment: 3/29/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 29, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
92173	03/29/2019			SANTA CRUZ OCCUPATIONAL MEDICAL CENTER	\$1,115.00
	Invoice	Date	Description		Amount
	I-22623	02/28/2019	New hire medical exam		\$478.00
	I-22624	02/28/2019	Employee medical exams		\$637.00
92174	03/29/2019			SANTA CRUZ REGIONAL 911	\$104,470.25
	Invoice	Date	Description		Amount
	SCR911031519	03/15/2019	FY18/19 debt service installment #2		\$32,561.00
	SCR91103152019	03/15/2019	Fourth quarter operating regional 911 services		\$71,909.25
92175	03/29/2019			SESE EGAN GEDDES	\$175.50
	Invoice	Date	Description		Amount
	SEG032519	03/25/2019	Instructor payment		\$175.50
92176	03/29/2019			SUELLEN MCCUTCHEN	\$106.60
	Invoice	Date	Description		Amount
	SM032519	03/25/2019	Instructor payment		\$106.60
92177	03/29/2019			UNITED PARCEL SERVICE	\$60.78
	Invoice	Date	Description		Amount
	0000954791119	03/16/2019	UPS shipping charges		\$60.78
92178	03/29/2019			VISIT SANTA CRUZ COUNTY	\$975.00
	Invoice	Date	Description		Amount
	12445	03/19/2019	BIA advertising		\$475.00
	12443	03/19/2019	BIA advertising 1321 - BIA - Capitola Village-Wharf BIA		\$500.00
92179	03/29/2019			WATCHGUARD VIDEO	\$1,632.92
	Invoice	Date	Description		Amount
	4BOINV0004250	01/16/2019	Patrol car video system installation		\$750.00
	ACCINV0018435	01/17/2019	VISTA vehicle trigger kit 2211 - ISF - Information Technology		\$882.92
92180	03/29/2019			Robert Bischoff	\$51.30
	Invoice	Date	Description		Amount
	2003554.002	03/25/2019	Yoga class refund		\$51.30
92181	03/29/2019			Samuel J. Hipkins	\$500.00
	Invoice	Date	Description		Amount
	18-0622	03/26/2019	Tree deposit refund		\$500.00
Type Check Totals:					\$211,055.07

Attachment: 3/29/19 City Check Register (Approval of City Check Registers)

City Checks Issued March 29, 2019

Check Number	Invoice Number	Invoice Date	Description	Payee Name	Transaction Amount
--------------	----------------	--------------	-------------	------------	--------------------

EFT

756	03/25/2019			DISCOVERY BENEFITS	\$135.00
	Invoice	Date	Description		Amount
	0000986897-IN	02/28/2019	February COBRA and FSA admin.		\$135.00

Type EFT Totals: \$135.00

Library - Library

Check

115	03/29/2019			BUTANO GEOTECHNICAL ENGINEERING	\$1,095.00
	Invoice	Date	Description		Amount
	4106	03/04/2019	February library engineering services 1360 - Library Fund		\$1,095.00

Type Check Totals: \$1,095.00

CITY - Main City Totals

	Counts:	Totals:
Checks	53	\$211,055.07
EFTs	1	\$135.00
All	54	\$211,190.07

Library - Library Totals

Checks	1	\$1,095.00
EFTs	0	\$0.00
All	1	\$1,095.00

WELLS - Payroll Totals

Checks	3	\$3,585.28
EFTs	89	\$163,252.38
All	92	\$166,837.66

Grand Totals:

Checks	57	\$215,735.35
EFTs	90	\$163,387.38
All	147	\$379,122.73

Attachment: 3/29/19 City Check Register (Approval of City Check Registers)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 25, 2019

FROM: City Manager Department

SUBJECT: Second Reading of an Ordinance Amending Chapter 9 of the Capitola Municipal Code Pertaining to Cannabis

RECOMMENDED ACTION: Adopt an Ordinance to amend Chapter 9.61, Cannabis Sales, Processing and Cultivation, to remove the prohibition on retail sales and update the section to reference the required retail cannabis permit (Chapter 5.36) and conditional use permit (17.24.020.D.1b).

BACKGROUND: In 2014 the City passed Ordinance No. 989 which banned commercial cannabis activity in the City. Following the passage of Proposition 64 in 2016 the City Council amended that ordinance and directed staff to review options to regulate commercial cannabis activity. On July 26, 2018, the City Council adopted Ordinance No. 1021 adding Capitola Municipal Code (CMC) Chapter 5.36: Retail Cannabis Licenses, establishing a licensing structure for two cannabis retail permits and amending CMC Section 17.24.020 to authorize retail cannabis sales in the RC (Regional Commercial Zoning District). The ordinance was written to only become effective upon the certification of the passage of a tax for retail cannabis sales by voters.

In the November 2018 General Municipal Election, Capitola residents passed Measure I authorizing a retail tax on cannabis sales. On December 13, 2018, Council adopted Resolution No. 4136; certifying the election results and enacting Ordinance No. 1023 for a cannabis tax and approving Ordinance No. 1021 establishing a process for retail sales of cannabis in the RC district. The cannabis tax took full effect on January 1, 2019.

DISCUSSION: The City's original prohibition on commercial cannabis activity is codified in CMC Chapter 9.61: Marijuana Sales, Processing, and Cultivation. Specifically, it prohibits all indoor and outdoor cultivation of marijuana except in compliance with the Compassionate Use Act; possession, use, and cultivation in accordance with the Adult Use of Marijuana Act (AUMA or Proposition 64), and testing facilities that do not involve other prohibited activities. All other commercial marijuana activities are expressly prohibited in Chapter 9.61.

The proposed Ordinance amends CMC Chapter 9.61 to make it consistent with the voter-approved Chapter 5.36 and 17.24.020, updating the language to prohibit any business or premise to sell cannabis, whether medical (medicinal) or adult use (recreational) within the City of Capitola unless the business holds both a Capitola Retail Cannabis License (Capitola

Second Reading Ordinance Update Chapter 9
April 25, 2019

Municipal Code 5.36.030) and a Conditional Use Permit for Retail Cannabis Establishments (Capitola Municipal Code 17.24.020.D.1.b.). The amended language changes the term "marijuana" to "cannabis," creating consistency within the Municipal Code while following State guidelines related to proper and legal terminology. It also removes redundant language regarding the personal possession, use, and cultivation of recreational marijuana in accordance with AUMA, which became law in November 2016.

The City Council approved the first reading at its April 11, 2019, meeting.

FISCAL IMPACT: None

Report Prepared By: Linda Fridy
City Clerk

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

4/16/2019

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF CAPITOLA
 REGARDING CANNABIS SALES, PROCESSING AND CULTIVATION**

THE CITY COUNCIL OF THE CITY OF CAPITOLA DOES ORDAIN AS FOLLOWS:

Section 1: Chapter 9.61 of the Capitola Municipal Code is hereby amended to read as follows:

9.61.010 Findings

The City Council of the City makes the following findings:

- A. In 1996, the voters of the State of California approved Proposition 215, also known as the Compassionate Use Act (CUA), codified at California Health and Safety Code section 11362.5 et seq.
- B. On January 1, 2004, S.B. 240, known as the "Medical Marijuana Program" (MMP) (codified at Health and Safety Code section 11362.7 through 11362.83) went into effect to clarify the scope of the CUA.
- C. On January 9, 2014, the City Council adopted Ordinance No. 989 to regulate the processing and cultivation of medical marijuana.
- D. On November 8, 2016, California voters approved the Control, Regulate, and Tax Adult Use of Marijuana Act (AUMA), which became effective immediately. Among other things, AUMA decriminalizes under state law the possession, use, transport, and purchase of limited amounts of non-medical marijuana for individuals who are 21 years of age or older. AUMA decriminalizes under state law the planting, cultivation, harvesting, drying, and processing ("cultivation activities") of up to six marijuana plants in, or upon the grounds of, a private residence, but at the same time permits local jurisdictions to enact and enforce reasonable regulations to regulate indoor cultivation activities and to completely prohibit cultivation activities outdoors upon the grounds of a private residences until the California Attorney General determines that non-medical use of marijuana is lawful in the State under federal law.
- E. To regulate commercial use of marijuana, the AUMA added Division 10 (Marijuana) to the Business and Professions Code, which grants state agencies "the exclusive authority to create, issue, renew, discipline, suspend or revoke" licenses for businesses including the transportation, storage, distribution, sale, cultivation, manufacturing, and testing of marijuana.
- F. The AUMA authorizes cities to completely prohibit the establishment or operation of any marijuana business licensed under Division 10 within its jurisdiction including marijuana dispensaries, marijuana retailers, and marijuana delivery services. Absent appropriate local regulation authorized by the AUMA, state regulations will control marijuana activities.
- G. Cannabis activities can create negative impacts relating to overall health, safety, and well-being of City residents. To the extent allowed by California law, a prohibition of commercial marijuana processing and cultivation is necessary to avoid the risks of adverse health effects, criminal activity, loitering, offensive odors, indoor structural damage, and electrical fire hazards that may result from such activities.

Second Reading Ordinance Update Chapter 9
April 25, 2019

H. On November 6, 2018, Capitola residents passed a ballot measure authorizing the establishment of a tax on retail cannabis sales. Ordinance No. 1023 establishing a cannabis tax was considered adopted on December 13, 2018, the date the City Council adopted Resolution No. 4136 certifying the November 6, 2018, General Municipal Election.

I. On December 13, 2018, Ordinance No. 1021 became effective, adding Chapter 5.36 Retail Cannabis Licenses establishing a licensing structure for cannabis retail businesses and amending Chapter 17.24 “Commercial and Industrial Zoning Districts” section 17.24.020 to authorize retail cannabis sales in the CR (Regional Commercial) zoning district.

9.61.020 Purpose and Intent

A. It is the purpose and intent of this chapter to promote the health, safety, and general welfare of the residents and businesses within the City by regulating the sales, cultivation and processing of cannabis

B. Nothing in this chapter shall be construed to (1) allow persons to engage in conduct that endangers others or causes a public nuisance, or (2) allow any activity relating to the cultivation, processing, or distribution of cannabis ~~marijuana~~ that is illegal under state or federal law.

9.61.030 Definitions

For purposes of this chapter, the following definitions shall apply:

A. “Collective or cooperative cultivation” means the association within California of qualified patients, persons with valid identification cards, and designated primary caregivers to cultivate marijuana for medical purposes as defined in strict accordance with California Health and Safety Code sections 11362.5 et seq.

B. “Commercial cannabis activity” includes the cultivation, manufacturing, processing, packaging, distribution, and sale of cannabis and cannabis products.

C. “Cultivate” or “cultivation” is the planting, growing, harvesting, drying, processing, or storage of one or more cannabis plants or any part thereof in any location.

D. “Medical cannabis” is defined in strict accordance with California Health and Safety Code sections 11362.5 et seq.

E. “Processing” is defined as any method used to prepare cannabis or its byproducts for commercial sale, including but not limited to: drying, cleaning, curing, packaging, and extraction of active ingredients to create cannabis related products and concentrates.

F. “Primary caregiver” is defined in strict accordance with California Health and Safety Code section 11362.5 et seq.

9.61.040 Prohibited activities.

A. Indoor and outdoor cultivation of cannabis is prohibited in all areas of the City, except as outlined below in Section 9.61.040(A)(1).

Second Reading Ordinance Update Chapter 9
April 25, 2019

1. Cannabis for personal use may be cultivated in conformance with the following standards:

(a) An individual may cultivate cannabis indoors on the parcel where the individual resides. Outdoor cultivation is prohibited.

(b) A primary caregiver may cultivate medical cannabis indoors for a qualified patient for whom he/she is the primary caregiver. Outdoor cultivation is prohibited.

(c) Cannabis cultivation is permitted only on parcels with residential units. Cannabis cultivation is permitted only within a residential unit, a garage, or a self-contained outside accessory building that is secured, locked, and fully enclosed.

(d) The cannabis cultivation area shall not exceed a total of six plants per residence or property (for example, a property owner/resident may not grow six plants indoors and grow additional plants in a separate self-contained building on the property).

(e) The use of gas products (CO₂, butane, etc.) for cannabis cultivation or processing is prohibited.

(f) Cannabis cultivation for sale is prohibited. Notwithstanding this prohibition, a primary caregiver may recover from his or her qualified patient the actual costs incurred by the primary caregiver in cultivating the medical cannabis he or she delivers to the qualified patient.

(g) From the public right-of-way, there shall be no exterior evidence of cannabis cultivation.

(h) The residence shall maintain kitchens, bathrooms, and primary bedrooms for their intended use and these rooms shall not be used for cannabis cultivation.

(i) Any cannabis cultivation area located within a residence shall not create a humidity, mold or other nuisance condition.

(j) The cannabis cultivation area shall not adversely affect the health or safety of the nearby residents by creating dust, glare, excessive light, heat, noise, noxious gasses, odor, smoke, traffic, vibration, or other impacts, and shall not be hazardous due to use or storage of materials, processes, products or wastes.

2. Testing facilities which are fully enclosed in a laboratory setting may operate if consistent with local zoning regulations and do not involve any other prohibited activities, including but not limited to, cultivation, processing, packaging, or sales. Temporary storage within a permitted testing facility is allowed.

B. It is unlawful for any person conducting, operating, owning, or in control of any business or premises to sell cannabis or cannabis products, whether medical (medicinal) or adult use (recreational) within the City of Capitola unless such person holds both:

1. A valid Retail Cannabis License, as outlined in 5.36.030, and

2. A conditional use permit for a retail cannabis establishment, in compliance with 17.24.020.D.1.b.

C. Except as expressly authorized herein, all commercial cannabis activity is prohibited in all areas of the City.

9.61.050 Prohibited activities declared a public nuisance.

Any use or condition caused or permitted to exist in violation of any of the provisions of this chapter shall be and is hereby declared a public nuisance and may be abated by the City or subject to any available legal remedies, including but not limited to civil injunctions.

9.61.060 Penalties for violation.

A. Any person violating any of the provisions of this chapter shall be guilty of a misdemeanor and subject to a penalty as established by law or in the City's bail schedule. Violators shall be subject to any other enforcement remedies available to the City under any applicable state or federal statute or pursuant to any other lawful power the City may possess.

B. Each day a violation is allowed to continue and every violation of the chapter shall constitute a separate violation and shall be subject to all remedies.

C. In the event any civil suit or action is brought by the City to enforce the provisions of this chapter, the prevailing party shall be entitled to recover the amount of its reasonable costs incurred in the action or proceeding, including, but not limited to, attorney's fees.

9.61.070 Severability.

If any part or subsection of this chapter is for any reason held to be invalid, unlawful, or unconstitutional, such invalidity, unlawfulness, or unconstitutionality shall not affect the validity, lawfulness, or constitutionality of any other part of this chapter.

Section 2. Effective Dates. This ordinance shall be in full force and effect thirty (30) days from the date of its adoption by the City Council.

This ordinance was introduced on the 11th day of April, 2019, and was passed and adopted by the City Council of the City of Capitola on the 25th day of April, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 25, 2019

FROM: Capitola Police Department

SUBJECT: Consider Options for Banning Flavored Tobacco / Vaping Products

RECOMMENDED ACTION: Accept report and provide direction.

BACKGROUND: During its March 28, 2019, meeting, City Council directed staff to research options to ban flavored e-cigarette, or vaping, products in Capitola and explore additional tobacco laws to prevent youth exposure to tobacco.

DISCUSSION: Chapter 8.38 of the Capitola Municipal Code codifies specific requirements and restrictions for businesses that sell tobacco and tobacco products (tobacco retailers) to protect public health, safety, and welfare. These include smoking prohibitions in certain areas, and to guarantee the right of non-smokers to breathe smoke-free air, and to make the public aware of the hazards of secondhand smoke, and to regulate the sale of tobacco and tobacco products only to those individuals with a minimum age of 21 per State law as of June 9, 2016 (with an exception for military personnel).

California Health Safety Code 104495 (a) (8) (A) defines a “tobacco product” as:

1. Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including but not limited to cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff; and
2. Any electronic smoking device.
3. Notwithstanding any provision of subsections (1) and (2) to the contrary, “tobacco product” includes any component, part, or accessory intended or reasonably expected to be used with a tobacco product, whether or not sold separately. “Tobacco product” does not include drugs, devices, or combination products authorized for sale by the United States Food and Drug Administration.

According to the Department of Tax and Fee Administration, the City of Capitola currently has 19 tobacco retailers (Attachment 1) of which nine currently sell flavored tobacco only, three sell flavored tobacco and flavored vape liquids, two sell flavored vape liquids only, and two do not sell flavored tobacco or flavored vape liquid.

Safety Concerns: The tobacco product landscape continues to evolve to include a variety of tobacco products, most notably electronic products known as e-cigarettes. E-cigarettes are

Consider Options to Ban Flavored Tobacco April 25, 2019

designed to deliver nicotine, flavorings, and other additives to the user via an inhaled aerosol. According to a 2016 study conducted by the Office of the Surgeon General, e-cigarettes entered the marketplace around 2007 and since 2014 have been the most commonly used tobacco product among U.S. youth. In 2018, more than 3.6 million U.S. youth, including 1 in 5 high school youth and 1 in 20 middle schoolers currently use e-cigarettes.

E-cigarette aerosol is not harmless, as most of the liquid vaping products sold to the public contain nicotine, which is the addictive drug in tobacco products. Nicotine exposure during adolescence can harm the developing brain, which continues to develop until age 25, subsequently impacting learning, memory, and attention. The aerosol exhaled into the air is believed to emit harmful substances including heavy metals, volatile organic compounds, and ultrafine particles that can be inhaled into the lungs.

Many e-cigarettes are marketed and sold in kid-friendly flavors, such as bubble gum, cotton candy, and chocolate peanut butter making the product more appealing to young people. E-cigarettes can also be used to deliver other drugs, including cannabis. In 2016, the Surgeon General found that one-third of middle and high school students who used e-cigarettes had used cannabis in e-cigarettes. See Attachment 2 for additional Santa Cruz County statistics.

In 2009, the United States Food and Drug Administration (FDA) banned cigarettes with characterizing flavors other than menthol (e.g., cherry, chocolate).

Currently, the FDA does not ban flavors from other tobacco products, although according to the FDA, research suggests flavors may also make these products more enticing to youth and young adults. Data from FDA's Population Assessment of Tobacco and Health found that nearly 80 percent of youth ages 12-17 and nearly 75 percent of young adults ages 18-25 who were current tobacco users in 2014 reported that the first tobacco product they ever used was flavored.

Consistent and frequent opposition against flavored tobacco bans include the following anecdotal arguments:

- Flavored tobacco users will simply order online or visit neighboring communities that haven't prohibited the sale of flavored tobacco and tobacco products.
- Prohibiting the sale of flavored tobacco will drastically reduce retailer profits and may put them out of business. The ban unfairly punishes local business owners who are often community members.
- Adults like flavored tobacco and flavor bans unfairly punish law-abiding adults.
- There are already laws in place that prevent youth from having access to tobacco products, such as the statewide law that increased the minimum sales age to 21 and local laws that prohibit tobacco sales near schools.
- Flavored e-cigarettes help people quit smoking traditional cigarettes. Restricting the sale of flavored tobacco will make it harder for individuals to quit smoking.

Despite these arguments, a number of northern California communities have taken action to ban flavored tobacco products, including the cities of San Francisco, Santa Cruz, Oakland, and El Cerrito.

Generally, those bans cover most types of flavored tobacco and include flavored cartridges for e-cigarettes, menthol cigarettes, and other forms of flavored tobacco products. A few cities have

Consider Options to Ban Flavored Tobacco
April 25, 2019

provided an exemption for those stores that are “adult-only tobacco stores” and prohibit people under the age of 21.

While some communities have focused on only banning flavored vaping products, most northern California cities are considering more comprehensive bans on flavored tobacco products.

Current Regulations on the Sale of Tobacco Products

Sections 8.38.120 and 8.38.130 of the Capitola Municipal Code regulate the sale of tobacco products based upon the following restrictions (abbreviated):

- Seller must request I.D.
- Business not allowed to sell tobacco within 1000 feet from school or public library.
- Business shall visibly post Penal Code Section 308 (c) at the entrance of the business.
- Business shall visibly post signs at the point of purchase which comply with Business and Professions Code 22952.
- Business shall visibly post signs at each entrance stating a warning that buying tobacco for underaged persons is against the law and will result in a fine.

Options:

1. Direct staff to pro-actively monitor all retail tobacco establishments and enforce violations of Title 8, Chapter 8.38 of the Capitola Municipal Code.
2. Direct staff to prepare a new ordinance banning the sale of all flavored tobacco and flavored tobacco products in the City of Capitola.
3. Direct staff to prepare a new ordinance banning flavored vaping products.

If Council directs staff to proceed with Options 2 or 3, staff recommends the Council also direct staff to implement a local Tobacco Retail License program prohibiting any person from conducting business in the City of Capitola as a tobacco retailer without obtaining and maintaining a valid tobacco retail license (TRL). This will also require adopting a new ordinance amending the CMC.

Staff recommends the City consider establishing a TRL if Council adopts City-specific restrictions on types of tobacco products that can be sold. The TRL would then be used as a tool to help educate retailers regarding Capitola-specific rules and ensure compliance.

In addition to the proposed options listed above, several changes should be made to current code to reflect updated definitions and changes to state law. For example, on June 19, 2016, California increased the minimum age to purchase tobacco from 18 to 21, and language in Chapter 18.38.130 had not been updated to reflect new state law. Additionally, changing the language in the ordinance from “minor” to “youth” in several places is proposed.

FISCAL IMPACT: None.

ATTACHMENTS:

1. Capitola Tobacco Retailers (PDF)
2. Santa Cruz County Flavored tobacco fact sheet (PDF)

Consider Options to Ban Flavored Tobacco
April 25, 2019

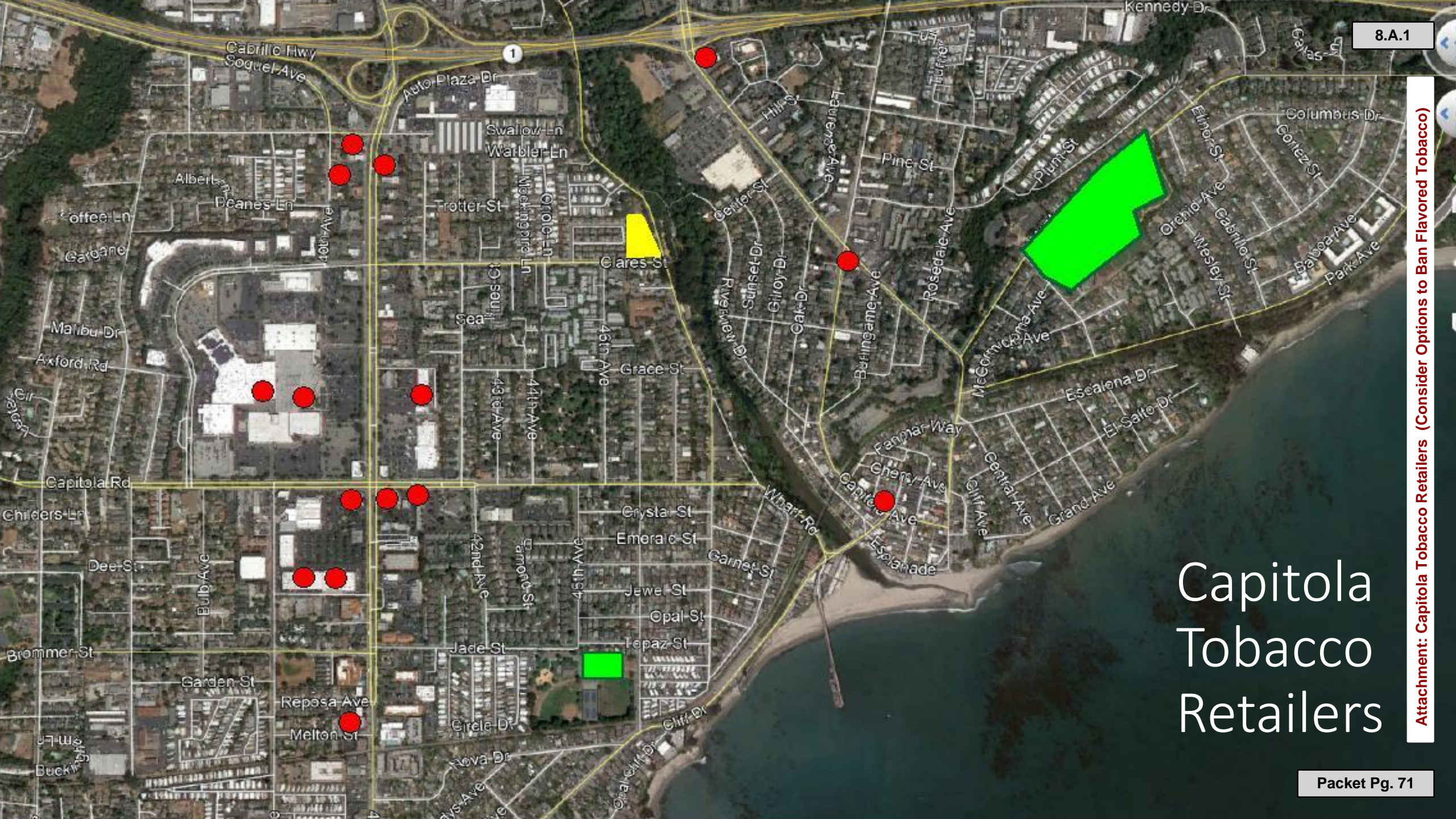
Report Prepared By: Terry McManus
Police Chief

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

4/17/2019



Capitola Tobacco Retailers

Attachment: Capitola Tobacco Retailers (Consider Options to Ban Flavored Tobacco)

Santa Cruz County Flavored Tobacco Products and Youth



The availability of e-cigarettes has increased in Santa Cruz County from 34% of stores in 2013 to **57%** in 2016.

63% of stores sell flavored non-cigarette products, which often have kid-appealing flavors such as grape, watermelon and gummy bear.



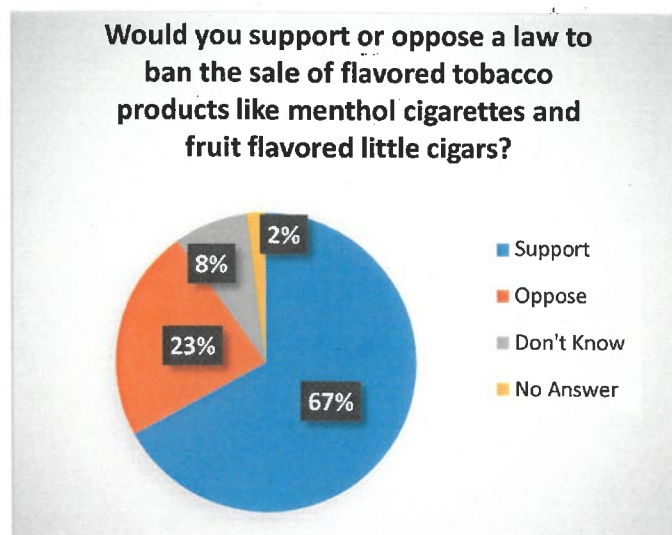
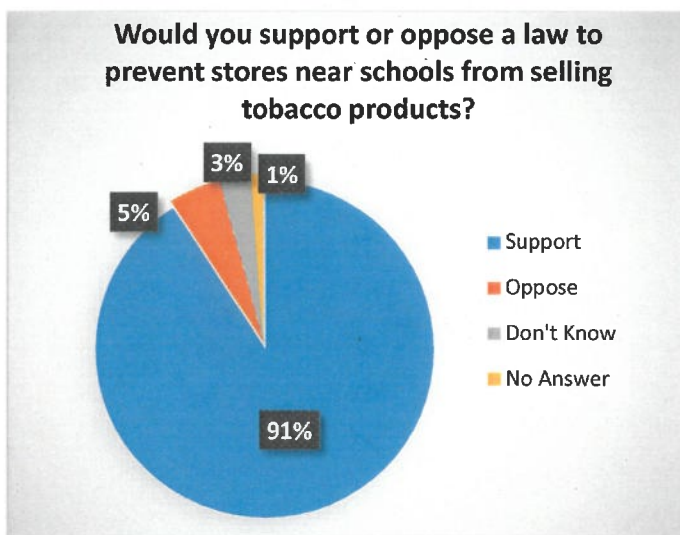
84% of stores sell menthol cigarettes.

60% of stores near schools sell flavored non-cigarette tobacco products.

16% of stores place tobacco ads in kid-friendly locations, such as at kid-level (three feet or below) or near candy or toys.



Santa Cruz County Residents Support Tobacco Laws that Protect Our Kids



* Data from Santa Cruz County 2016 Healthy Stores for a Healthy Community Store Observations and Public Intercept Surveys

Attachment: Santa Cruz County Flavored tobacco fact sheet (Consider Options to Ban Flavored Tobacco)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 25, 2019

FROM: Public Works Department

SUBJECT: Consider a Resolution Allocating the 2019/20 Road Maintenance and Rehabilitation Account Funds

RECOMMENDED ACTION: Adopt the proposed resolution allocating the 2019/20 Road Maintenance and Rehabilitation Account (RMRA) funds and re-allocation of the 2018/19 RMRA funds to the Park Avenue Sidewalk Project.

BACKGROUND: Senate Bill 1, known as SB 1 or the Road Maintenance and Rehabilitation Account (RMRA), was signed into law in April 2017 to address the state's basic road maintenance and critical safety needs. In fiscal year 2019/2020 Capitola will receive approximately \$175,000 from RMRA.

SB 1 requires that the City adopt a resolution prior to May 1 each year indicating how the City's RMRA allocation will be used for the following fiscal year.

DISCUSSION: Last year the Council designated the SB 1 funds for both 2018/19 and 2019/20 to the pavement rehabilitation project on 42nd Avenue, Diamond Avenue, and Ruby Court. It was anticipated this allocation, in addition to an allocation of Measure D funds and a General Fund contribution, would be sufficient to construct the project in 2019/20. Unfortunately, the estimated cost of the project has increased significantly above the level of available funding. The current estimate is \$1.3 million and the maximum allocation from both SB 1 and Measure D funds is \$645,000.

The Park Avenue Sidewalk project has also seen a significant increase in construction costs since it was first proposed in 2012, from \$450,000 to \$985,000. In addition to the inflationary costs of construction, these increases are due to the necessary inclusion of a retaining wall at 600 Park Avenue, the addition of flashing lights at the crosswalk at Cabrillo Street, and the replacement of a failed storm drain pipe near Wesley Street.

While both projects are ready to bid, there is insufficient funding to complete either project with the current allocation of funds. Adding \$200,000 in Transportation Development Act funds from the Regional Transportation Commission and allocating all the available SB 1 and Measure D funding to the Park Avenue Sidewalk project, which is the older project, will allow it to move forward immediately. The spreadsheet in Attachment 1 details the proposed allocations.

In order to meet the State's requirements for allocation of SB 1 funds, the attached resolution

SB 1 Project List 2019/20
April 25, 2019

must be adopted before May 1. This resolution re-allocates the 2018/19 funds to the Park Avenue Sidewalk Project and allocates the 2019/20 funds to the same project.

FISCAL IMPACT: This allocation of the RMRA funds will be reflected in the budget and Capital Improvement Program documents, which will be presented to the Council in May.

ATTACHMENTS:

1. Measure D and SB 1 Funding Proposal for 2018-19 and 2019-20 Funds (PDF)

Report Prepared By: Steve Jesberg
Public Works Director

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

4/18/2019

SB 1 Project List 2019/20
April 25, 2019

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA
ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2019/20 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated \$174,000 in RMRA funding in Fiscal Year 2019-20 from SB 1; and

WHEREAS, this is the third year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City completed an update to the pavement management program in 2017 to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the City's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City implement a complete street design, including construction of more than 1,000 feet of sidewalk along Park Avenue this year and various road improvements into the future; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will provide a dedicated source of funding for roadway projects.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Capitola, State of California, as follows:

SB 1 Project List 2019/20
April 25, 2019

1. The foregoing recitals are true and correct.
2. The following list of proposed projects will be funded in-part or solely with fiscal year 2018-19 and fiscal year 2019-20 Road Maintenance and Rehabilitation Account revenues:

Park Avenue Sidewalk Project – new sidewalks to provide complete street facilities along Park Avenue from McCormick Avenue to Cabrillo Street. Estimated useful life is 50 years, project will be completed in 2019-20

3. The following previously proposed and adopted projects in year 2018-19 will be deferred until a future year.

The pavement rehabilitation project on 42nd Avenue from Jade Street to Capitola Road, Diamond Avenue from 42nd Avenue to 45th Avenue, and Ruby Court.

I HEREBY CERTIFY that the above and foregoing Resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 25th day of April, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Jacques Bertrand, Mayor

ATTEST:

Linda Fridy, City Clerk

Measure D and SB 1 Funding Proposal of 2018-19 and 2019-20 Allocations

Project				Park Avenue Sidewalk	Funding year		42nd Ave Area Paving	Funding year
Costs	Original	Estimate		\$ 450,000			\$ 770,000	
	Current	Estimate		\$ 985,000			\$ 1,300,000	
Original Funding	General	Fund		\$ 257,000			TBD	
	Measure	D		\$ -			\$ 300,000	2019/20
	RMRA	SB 1		\$ -			\$ 345,000	2018/19 & 2019/20
		TDA		\$ 200,000			\$ -	
		Total		\$ 457,000			\$ 645,000	
Proposed Funding	General	Fund		\$ 257,000			\$ -	
	Measure	D		\$ 300,000	2019/20	←	\$ -	
	RMRA	SB 1		\$ 345,000	2018/19 & 2019/20	←	\$ -	
		TDA*		\$ 200,000			\$ -	
		Total		\$ 1,102,000			\$ -	
Schedule	Original			Summer 2019			TBD	
	Proposed			Same			TBD	

* Transportation Development Act funds. Allocated by the State through the SCCRTS to the City.



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 25, 2019

FROM: Finance Department

SUBJECT: Consider Fee Schedule for Fiscal Year 2019-20

RECOMMENDED ACTION: Conduct the noticed public hearing on the proposed City Fee Schedule for Fiscal Year 2019/2020 and adopt the proposed Resolution repealing Resolution No. 4132 and adopting the new fee schedule.

BACKGROUND: Part of the annual budget process is a review of the City's Fee Schedule. The current fee schedule is based on the comprehensive fee study adopted on November 24, 2015. The consultant recommended the City review the fee schedule on a yearly basis and implement a Consumer Price Index (CPI) adjustment, which accounts for most of the increases in fees.

State law requires the City conduct a public hearing where testimony can be taken before any fees are added or existing fees are altered.

DISCUSSION: Staff is recommending a 3.87 percent CPI adjustment, which is the calendar year 2018 rate for the Bay Area, to most fees listed on the schedule. In addition, staff is proposing several new fees outlined below.

Miscellaneous Fees: The "Annual Cannabis License Fee" is the one new proposed Miscellaneous fee. The fee is intended to recover costs associated with the annual licensing and inspections of retail cannabis operators. The new fee is proposed to be set at \$2,550 in FY 2019-20 and covers Planning Division review as well as two annual inspections by the Police Department. Staff anticipates a total of 1½ hours of Planning Division time (\$212.04), 3½ hours of police sergeant time (\$679.88), and 5½ hours of police officer time (\$1,658.08).

All other miscellaneous fees include the CPI adjustment of 3.87 percent with the following exceptions: Notice of Intent to Circulate Initiative Petition and Notary Service Fees are set by the state at a maximum of \$200 and \$15 respectively, and the 15-cent-a-page charge for Municipal Code copies, which is the cost to the City from the codifying service.

Parks and Recreation Fees: Two new fees are proposed as part of an afterschool pilot program, the "Teen Club" and "K to 6th" fees. The weekly and daily fees were developed by surveying similar programs offered in Santa Cruz County and setting Capitola's fee around the midpoint of fees charged by other programs. This approach will provide adequate resources to develop an enrichment-focused afterschool program while still providing a public service.

Adopt FY 2019-20 Fee Schedule
April 25, 2019

All other recreation fees reflect a 3.87 percent CPI adjustment, with the exception of the Junior Guards regionals fee, which has decreased from \$235 to \$93 since bus service is no longer being provided.

Police Department Fees: Police department fees reflect a 3.87 percent inflationary adjustment.

Animal Service Fees: Animal service fees are set by Santa Cruz County and this Resolution adopts the fee schedule the County has approved for 2019-20.

Building Fees: Three new fees are proposed: "Building Reinspection Fee" of \$125, "Resubmission Plan Check Fee" of \$106.77 an hour, and "Building Permit Extension Fee" of \$176. All three fees are for time and services beyond what is included with a Building Permit Fee and were established on a cost recovery basis. The Building Reinspection Fee estimates $\frac{1}{4}$ of one hour of Development Services Technician time (\$26.18) and 1 hour of Building Inspector I time (\$99.76). The Resubmission Plan Check Fee is based on the fully loaded salary and benefit cost of a Building Inspector II, which is \$106.77 per hour. Finally, the Building Permit Extension Fee anticipates one hour of Building Official time (\$124.13) and a $\frac{1}{2}$ hour of Development Services Technician time (\$52.37).

All other building fees reflect a 3.87 percent inflationary adjustment.

Planning Fees: Planning fees reflect a 3.87 percent inflationary adjustment.

Public Work Fees: Public Works fees reflect a 3.87 percent inflationary adjustment.

Historical Museum Fees: The Historical Museum fees reflect a 3.87 percent inflationary adjustment.

FISCAL IMPACT: The CPI adjustment helps offset increased costs to provide services to the community. The Fiscal Year 2019/20 Budget will incorporate the higher fees and the Fee Schedule goes into effect July 1, 2019.

ATTACHMENTS:

1. Exhibit A Fee Schedule (PDF)
2. Exhibit B Animal Service Fees 19-20 (PDF)
3. Year-to-year fee schedule comparison (PDF)

Report Prepared By: Mark Sullivan
Senior Accountant

Reviewed and Forwarded by:

Jamie Goldstein, City Manager

4/18/2019

Adopt FY 2019-20 Fee Schedule
April 25, 2019

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA REPEALING
RESOLUTION NO. 4132 AND ADOPTING THE CITY'S FEE SCHEDULE FOR
FISCAL YEAR 2019-2020**

WHEREAS, the Government Code of the State of California, Section 66018 requires local agencies to notice and hold at least one open and public meeting prior to levying a new fee or increasing an existing fee; and

WHEREAS, the City Council of the City of Capitola has held a duly noticed public hearing on April 25, 2019, to consider increases to existing fees charged for various City services; and

WHEREAS, this fee schedule sets forth the City's cost recovery fee programs, which includes minimum deposits against which staff costs, adjusted for overhead, are assessed; and

WHEREAS, the City Council adopted Resolution No. 3285 on May 22, 2003, stating that all flat fees, with the exception of those established by law, shall be adjusted annually by the Consumer Price Index (CPI) for the San Francisco, Oakland, San Jose area, which was 3.87 percent for 2018; and

WHEREAS, the City of Capitola will analyze the fee schedule on a yearly basis to ensure hour estimates and staff costs are reasonable; and

WHEREAS, the fee schedule has been updated as described in Exhibit A; and

WHEREAS, the City of Capitola has made available to the public the required data pursuant to Government Code Section 66018 for at least ten days prior to adoption of a revised fee schedule.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Capitola does hereby:

- Repeal Resolution No. 4132; and
- Adopt the City of Capitola Fee Schedule pursuant to the changes in Exhibit A attached hereto to become effective on July 1, 2019; and
- Adopt the Animal Services Fees identified in Exhibit B attached hereto to become effective on July 1, 2019.

I HEREBY CERTIFY that the above and foregoing Resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 25th day of April, 2019, by the following vote:

Description	2019/20 Fee Schedule
MISCELLANEOUS FEES	
Administrative Decision Appeal Fee	\$536
Bingo Permit	\$64
Capitola Municipal Code	0.15 / page
Capitola Municipal Code Supplement Service (Per year)	\$0
Capitola Municipal Code copies	\$0.15 / page
Gov't Code § 81008 (Political Reform Act) statements/reports (Per copy)	\$0.10 / page
Video Tapes, Flash Drive, CD/DVD Production	Cost + \$51.60 1st Hour (Minimum) + \$25.80 / hour
Entertainment Permit Application Fee	\$39
Single Event Permit	\$39
Minor Entertainment Permit	\$166
Regular Entertainment Permit	\$621
Pet Shops and Kennel License Fee (Municipal Code § 5.20.020) set only by ordinance	\$23
Returned Check Fee	\$39
Business License Overpayment Refund Fee (resolution 3532, ord 871)	0 (Set to -0- by Council in 2011)
Business License Late Payment Penalty Admin. Fee	\$35 + 10% each month late
Business License Application Fee (Reso. 3532)	\$39
Business License - Disability Access and Education Fee (State)	\$4
Temporary, Publicly Attended Activities, Application Fee (Municipal Code § 9.36.040)	\$34
Public Art (Total Building Valuation \$250,000 or more) (Municipal Code Chapter 2.58)	2% of TBV or 1% in lieu to City
Notice of Intent to Circulate Initiative Petition (Elections Code § 9103(b))	\$200
Bandstand Rental Fee	\$222 / 4 hrs or \$666 all day / deposit \$1,500
Notary Service Fees (State Code)	
Acknowledgment or proof of a deed, or other instrument, to include the seal and writing of the certificate	\$15 / signature
Administering an oath or affirmation to one person and executing the jurat, including the seal	\$15 / signature
Credit Card Transaction Fee	3%
Electric Vehicle Charging Fee	\$0.50 / hour
Cannabis Annual License Fee	\$2,550
Retail Cannabis Application Fee	\$1,662

Description	2019/20 Fee Schedule
POLICE DEPARTMENT FEES	
<u>Special Event Permit</u>	\$61
Amplified Sound Permit (Municipal Code 9.12.040)	\$30
DUI Cost Recovery Fee (Res. 3533)	Not to exceed \$12,000
Copies of reports: Crime Reports, Special Reports, etc. (Regardless of number of pages)	\$0.25 / page
Copies of: Citations, Code sections, Ordinances, etc.	\$0.25 / page
Bicycle Licenses (New)	\$0
Bicycle Licenses (Renewal)	\$0
Citation Sign-Offs	\$0
Photographs	\$19 + administration fees
VIN verifications	\$16
Video Tapes, Flash Drive, CD/DVD Production	Cost + \$51.60 1st Hour (Minimum) + \$25.80 / hour
Local Fire Arm dealers (set by state)	
New application	set by state
Renewal	set by state
Second Dealers License (set by state)	
Application	set by state
Renewal	set by state
Taxi Fee per application	set by state
Civil Subpoena (per case) (set by state)	set by state
Parking Permits (separate action by the Council)	
Neighborhoods per year (Resolution No. 3733)	\$25
Village Preferential Permit (Resolution No. 3733)	\$50 per year
Village Employer/Employee Permit (Resolution No. 3733)	\$50 per year
Morning Village Parking Permit (Resolution No. 3715)	\$50 per year
Concealed Weapon Permits (set by state)	
<i>Application</i>	
Standard	set by state
Judicial	set by state
Employment	set by state
<i>Renewal</i>	
Standard	set by state
Judicial	set by state
Employment	set by state
Firearm Surrender Fees (set by state law)	
1-5 guns	set by state
6+guns	set by state
Vehicle Storage per day	\$27
Administrative fee to release Impounded / Stored Vehicle	\$131
Surf School Permit Fee	\$536
<u>Animal Services Fees</u>	
See Exhibit B "Animal Services Fees"	

Description	2019/20 Fee Schedule
PUBLIC WORKS DEPARTMENT FEES	
Encroachment Permits	
Non-Construction Items (includes materials storage within right-of-way road and sidewalk closures)	\$68
Village Sidewalk Encroachment Permit	\$39
Construction Items	
Level A	\$205
Level B	\$454
Level C	\$906
Level D	\$1,473
Level E	\$2,041
Residential Blue Curb Application Fee	\$214
Residential Blue Curb Annual Fee	\$54
Blanket Permits (repair and maintenance of existing facilities)	\$2,266
Private Improvement Permits/Encroachment Agreement	
Applications for Minor Permits	\$226
Applications for Major Permits	\$567
New Memorial Bench	\$1,026
Replacement Memorial Bench	\$500
Memorial Plaque (wharf)	\$770
Memorial Plaque (Grand Ave)	\$770
Replacement Plaque	\$250
Memorial Plaque (tree)	\$500 + Cost of Tree
Memorial Picnic Table	\$1,643
Seasonal Boat Storage Permits	
Seasonal Permit	\$400 per month
Short Term Permit	\$15 per day
Stormwater Development Review Fee	
Stormwater Plan Review Fee	\$112
Large Project Plan Review Deposit	
Tier 2	\$3,402
Tier 3 & 4	\$4,535
Research Fee - 1/2 hour minimum charge	Cost
Information Technology Fee (Resolution No. 3796 adopted 11/12/09)	5% of Permit Fee
Final Map	Cost; \$3,000 min. deposit

Description	2019/20 Fee Schedule
PLANNING FEES	
Administration/Documents	
Continuance Request - Applicant (2+)	\$167
Staff Billing Rate	Cost
Appeals-by Applicant	Cost
Appeals- by City Officials	\$0
Appeals- by Other	\$536
Coastal Development Permit Appeal	\$0
Appeals -Building/Zoning Code Violations	\$536
Records Search/Research/Special Report	Cost
Administrative Permits	
Tree Removal I- Staff -Review	\$136
Tree Removal -- 3 or more trees on a property	\$291
Tree Installation Deposit (Refundable)	\$500 Deposit
Commercial Sidewalk/Parking Lot Sale Permit	\$81
Tenant Use Permit (MCUP)--Staff approval	\$82
Transient Rental Occupancy Use Permit	\$567
Home Occupation Use Permit	\$170
Fence Permit- Staff approval	\$46
Fence Permit- PC approval	\$851
Temporary Sidewalk Dining	\$82
Temporary Use Administrative Permit	\$82
Sign Permits	
Temporary Signs and Banner Permits	\$41
Signs-permit - Staff Review	\$137
Signs- permit - PC Review	\$567
Master Sign Program	Cost; \$3,000 min deposit
Village Sidewalk Sign Permit	\$70
Design Permits	
Residential-Single Family/Minor Design Permit - Staff Review	\$829
Residential-Single Family - PC Review	\$2,836
Residential Multi-Family - PC Review	\$3,967
Commercial - PC Review	\$4,000 Deposit
Secondary Dwelling Unit- Staff Review	\$567
Secondary Dwelling Unit- PC Review	\$1,701
Residential Multi-Family/Minor Design Permit - Staff Review	\$2,000 deposit
Commercial Minor Design Permit	\$2,000 deposit
Use Permits	
Master Conditional Use Permit	Cost; \$3,500 min. deposit
Conditional Use Permit/Minor Use Permit - Staff Review	\$1,701
Conditional Use Permit - PC approval	Cost; \$3,000 min. deposit
Temporary Use Permit	\$86
Subdivisions	
Certificate of Compliance & Lot Merger	\$567
Boundary Line Adjustment	\$906
Tentative Parcel Map	Cost; \$2,000 min. deposit
Tentative Map	Cost; \$5,000 min. deposit
Revised Map	\$2,000 Deposit
Time Extension	\$2,000 Deposit
Subdivision Modification	\$2,000 Deposit
Plan Amendments	
General Plan Amendment	Cost; \$5,000 min. deposit
Local Coastal Plan Amendment	Cost; \$5,000 min. deposit
Rezone	Cost; \$5,000 min. deposit
Planned Development Rezone	Cost; \$3,500 min. deposit

Attachment: Exhibit A Fee Schedule (Adopt FY 2019-20 Fee Schedule)

Description	2019/20 Fee Schedule
Other Discretionary Permits	
Variance	\$1,701
Coastal Development Permit	\$851
Coastal Permit Exclusion	\$96
Mobile home Park Change of Use or Closure	\$5,000 Deposit
Development Agreement	Cost; \$5,000 min. deposit
Specific Plan	Cost; \$5,000 min. deposit
Permit Time Extension -Staff Review	\$567
Permit Time Extension - PC Review	\$1,701
Permit Amendment (any permit)	50% of original cost
Annexation	Costs+ overhead / \$3,000 min. deposit
Minor Modification	\$1,701
Environmental Review	
Negative Declaration (and Mitigated ND)	Cost; \$2,000 min deposit
EIR Processing	Cost; + 17% of consultant; \$10,000 min deposit
Mitigation/Condition Monitoring Program	Cost + 21%
NEPA Compliance	Cost + 21%
Other Permits/Fees	
Conceptual Review Fee- PC	\$1,701
Conceptual Review Fee- PC and CC	\$2,551
Technical Study Preparation and Review	Cost + 21%
NOTE: Third party review costs to be required as necessary	Cost + 21%
Code Compliance	Double Application Fees
Code Compliance confiscated property recovery fee	\$268
Research Fee - 1/2 hour minimum charge	Cost
Pre-Application Review	\$238
Building Plan Check & Final Inspection	20% of Building Permit Fee
Major Development Project Fee	Cost; \$5,000 min. deposit
Inclusionary Housing	
Inclusionary Housing - Unit Sale	\$567
Inclusionary Housing - Unit Refinance	\$227
Single Family Residence	\$2.50 per square foot
Other Fees and Assessments	
General Plan Maintenance Fee	Total Building Valuation X 0.5%
Information Technology Fee (Resolution No. 3786 adopted 11/12/09)	5% of Permit Fee
Green Building Educational Resource Fund Fee (Municipal Code 17.10.080)	Fee equals .0025 times the overall building permit valuation of the project.
Affordable Housing In-Lieu Fees	
For Sale Housing Developments of two to six units (Municipal Code Chapter 18.02/Reso. 3473) :	
All Units	\$10 per sq. ft.
For Sale Housing Developments of Seven or more units	
#Units	#Units Built
7	1
8-13	1
14	2
15-20	2
21	3
22-27	3
28	4
Rental Multi-Family	\$6 per sq. ft.

NOTES:

- All Fees are non-refundable.
- Deposit accounts are billed on a time and material basis. Additional deposits may be necessary depending on the complexity of the project. Any unused monies in a deposit account will be refunded following case closure.
- The Community Development Director may reduce the total fee/deposit requirements for applications which are unlikely to require the full deposit amounts established herein.
- Applications which include a fee and a deposit payment will be processed with a single deposit account.
- Outside agency fees, including but not limited to County recordation fees, State Fish and Wildlife fees, etc. are charged at cost.
- The Community Development Director may establish a reasonable fee or deposit amount for permit types required by the Capitola Municipal Code or State law which are not included in the fee schedule.
- Flat fee applications are entitled up to two public hearings. Additional public hearings shall be charged to the applicant at cost.
- The Community Development Director may designate a project as a Major Development Project if it has a valuation of \$2M+ or is considered technically

Attachment: Exhibit A Fee Schedule (Adopt FY 2019-20 Fee Schedule)

Description	2019/20 Fee Schedule
BUILDING FEES	
The cost of a “combination building permit” shall be 1.5 times the amounts shown in Table 1-A. A “combination building permit” is defined as a permit for a scope of construction work regulated by two or more of the model codes. The model codes are the building code, the plumbing code, the mechanical code and the electrical code.	
The cost of a “building permit” shall be the amounts shown in Table 1-A. A “building permit” is defined as a permit for a scope of construction work regulated solely by a single model code. The model codes are the building code, the plumbing code, the mechanical code and the electrical code.	
TABLE 1-A	
Total Valuation	FEES
\$1.00 to \$500.00	\$26.65
\$501.00 to \$2,000.00	\$26.65 for the first \$500.00 plus \$3.46 for each additional \$100.00 or fraction thereof.
\$2,001.00 to \$25,000.00	\$78.55 for the first \$2,000.00 plus \$15.87 for each additional \$1000.00 or fraction thereof.
\$25,001.00 to \$50,000.00	\$443.56 for the first \$25,000.00 plus \$11.45 for each additional \$1,000.00 or fraction thereof.
\$50,001.00 to \$100,000.00	\$729.81 for the first \$50,000.00 plus \$7.94 for each additional \$1,000.00 or fraction thereof.
\$100,001.00 to \$500,000.00	\$1,126.81 for the first \$100,000.00 plus \$6.36 for each additional \$1,000.00 or fraction thereof.
\$500,001.00 to \$1,000,000.00	\$3,670.81 for the first \$500,000.00 plus \$5.38 for each additional \$1,000.00 or fraction thereof.
\$1,000,001.00 and up	\$6,360.81 for the first \$1,000,000.00 plus \$2.94 for each additional \$1,000.00 or fraction thereof.
Building Plan Check Fee	65% of Building Permit Fee
Reinspection Fee	\$125
Resubmitted Plan Check Fee	106.77 / hr.
Building Permit Extension Fee	\$176
Building Permit Reinstatement Fee	50% of the original, singular building permit fee or combo building permit fee, whichever is applicable to the permit being reinstated
Stop Work Order Fee	2x the singular building permit fee

Attachment: Exhibit A Fee Schedule (Adopt FY 2019-20 Fee Schedule)

Description	2019/20 Fee Schedule
Greywater System Permit	\$0
Electric Vehicle Charging Permits (* Note: These fees were added to the fee schedule for FY2011-12, but will be waived per the Green Energy Incentive Program)	
a. Level I (120 volts)	\$0
b. Level II (208-240 volts)	\$0
c. Level III (480 volts)	\$0
Solar P.V. System	\$0
Solar P.V. System (Commercial Sale/Distribution)	Cost
Solar Hot Water Heater	\$0
Research Fee - 1/2 hour minimum charge	Cost
Information Technology Fee (Resolution No. 3786 adopted 11/12/09)	5% of Permit Fee
Temporary Trailer/Mobile Home Occupancy Permit	\$54
Structural Review of Engineered Plans	cost + 21%
Outside Consultant Plan Review	cost + 21%
<u>Grading Plan Review Fees</u>	
50 cubic yard or less	\$ -
51 to 100 cubic yard	\$ 26.65
101 to 1,000 cubic yards	\$ 41.95
1,001 to 10,000 cubic yards	\$ 54.43
10,001 to 100,000 cubic yards	\$54.44 for first 10,000 plus \$27.79 for each additional 10,000 cubic yards
100,001 to 200,000 cubic yards	\$304.51 for first 100,000 plus \$15.02 for each additional 10,000 cubic yards
200,001 cubic yards or more	\$439.68 for first 200,000 plus \$8.23 for each additional 10,000 cubic yards
<u>Grading Permit Fees</u>	
50 cubic yard or less	\$ 26.65
51 to 100 cubic yard	\$ 41.95
101 to 1,000 cubic yards	\$41.95 for first 100 plus \$19.85 for each additional 100 cubic yards
1,001 to 10,000 cubic yards	\$220.60 for first 1,000 plus \$16.44 for each additional 1,000 cubic yards
10,001 to 100,000 cubic yards	\$368.56 for first 10,000 plus \$74.84 for each additional 10,000 cubic yards
100,001 to 200,000 cubic yards	\$1,042.12 for first 100,000 plus \$41.39 for each additional 10,000 cubic yards

Description	2019/20 Fee Schedule
PARKS AND RECREATION FEES	
<u>All fees are evaluated annually to determine if they are competitive with other recreation programs in Santa Cruz County</u>	
<u>Classes</u>	
Negotiated Instructor Activity Fee (Instructor receives 65% of this fee, Department retains 35%)	
Registration Fee - Resident (Capitola Residents Only)	\$18
-Department retains this fee	
Non-Resident (Anyone residing outside of the City) in addition to Residential Registration Fee	\$15
-Department retains this fee	
Senior Discount	10%
<u>Sports</u>	
<u>League Fees</u>	Costs + 30% admin fee
League fees will change depending upon number and type of leagues offered, number of games per league, number of officials, amount of equipment needed, field/site prep and maintenance, and whether or not playoffs & awards are offered. Fees are calculated based on direct costs + 30% admin fee.	
<u>After School</u>	
Teen Club	\$60/\$70 per week \$12/\$14 per day
K to 6th	\$75/\$85 per week
<u>Junior Guards</u>	
4 weeks resident/non resident	\$260/\$325
Regionals	\$93
<u>Camp Capitola</u>	
All day 2 week session, resident/non resident	\$289/\$361
1/2 day resident/non resident	\$146/\$182
All day 1 week session, resident/non resident	\$146/\$182
All day 1 week teen session, resident/non resident	\$260/\$325
Extended Care--daily resident/non resident	\$11
Extended Care--weekly resident/non resident	\$52
Transportation fee to Jr. Guards (1st Session / 2nd Session)	\$57
<u>Private Tennis Lessons</u>	75% of Activity Fee
<u>Facility Rentals</u>	
Softball & Soccer fields hourly rental; non profit youth groups/other non profit & Cap residents/all others	\$14 / \$26 / \$34
Jade Street Community Center	
Rooms A&B hourly rent	\$44
Room C hourly rent	\$60
Kitchen hourly rent	\$22
Entire Center hourly rent	\$156
Non profit discount of Jade Street Facility rents	25%
Field Prep and/or additional staffing required to prepare for or supervise the Sports rentals only	\$13 / hr
Notes: Resident include Soquel Union School District	
Costs mean staff costs adjusted for benefits, department overhead, and City overhead as calculated by the City Manager. Costs can also mean direct cost of a consultant. When consultant costs are included <u>21%</u> of such costs will be charged to cover staff time for contract management. <i>Staff costs do not accrue during an appeal unless appeal is made by applicant.</i>	
Deposits are stated as minimums. Actual deposits depend on the evaluation by staff of an individual project or application. The City Manager may lower minimum deposits if the application or project justifies a lower deposit. When an application involves multiple minimum fees the highest minimum fee applies.	

Attachment: Exhibit A Fee Schedule (Adopt FY 2019-20 Fee Schedule)

Description	2019/20 Fee Schedule
HISTORICAL MUSEUM FEES	
Research Fee - 1/2 hour minimum charge	Cost
Print of an electronically available Photograph in Collection	\$7
Digital Copies of Collection Items	\$20
Scan High Resolution Tiff File of any collection item for a customer	\$24

		Current 2018-19	Proposed 2019-20
Adoption Fees			
Dogs	Puppies 2-6 months	\$195	
	Adults 7 mon-6 yrs	\$130	
	Sr. Adult 6 yrs+	\$60	
Cats	Kittens 2-12 months	\$120	
	Adults 1-6 yrs	\$100	
	Sr. Adult 6 yrs+	\$55	
Rabbits		\$50	
Rodents		\$25	
Small caged birds		\$25	
Exotic birds (i.e. parrots)		\$75	
Small Livestock	Goats	\$75	
Large Livestock	Cow	\$100	
Horse		\$250	
Chicken/Rooster		\$10	
Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable			
	Cat	\$20	
	Dog	\$25	

Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for only adoptable animals
 Adoption fee for rescue/non-profit agencies for Rabbits \$20
 Adoption fee for rescue/non-profit agencies include a microchip

Impound Fees

		Altered	* Unaltered
Cat	First Impound	\$ 30	\$ 30 + Penalty \$ 35
	Second Impound	\$ 50	\$ 50 + Penalty \$ 50
	Third Impound	\$ 75	\$ 75 + Penalty \$100
	Fourth/Subsequent	\$ 75	\$ 75 + Penalty \$100
Dog	First Impound	\$ 75	\$ 75 + Penalty \$ 35
	Second Impound	\$ 115	\$115 + Penalty \$ 50
	Third Impound	\$ 195	\$195 + Penalty \$100
	Fourth/Subsequent	\$ 225	\$225 + Penalty \$100

*Unaltered animal penalty fee provided under California Food and Agriculture Code section 30804.7 and 31751.7

Livestock:	Large: First Impound	\$200
	Second/Subsequent	\$250
	Small: First Impound	\$75
	Second/Subsequent	\$125
	A.C. Officer Services	\$75 /hour min.2 hours (after hrs)

Board Fees - Daily

Cats	\$20/day
Dogs	\$25/day
Other	\$25

	Current 2018-19	Proposed 2019-20
License Fees – Dogs		
Altered - one year	\$29	
Unaltered - one year	\$100 with Unaltered Animal Certificate	
Late Penalty	\$15	
Senior Citizen (65+) - Altered dog	\$29	
Senior Citizen (65+) - Unaltered dog	\$100	
Potentially Dangerous/Vicious dog	\$200	
Late Penalty for dog licenses for dogs designated Potentially Dangerous, Vicious, Habitual or Public Nuisance.	\$100	
Unaltered Animal Certificate -- one time	\$350	
Exemption from Unaltered Animal Certificate	\$15 plus license fee	
Administrative fee for mailed licenses	\$1	
Replacement License Tag Fee	\$5	
Failure to License Penalty (per dog, if impounded)	\$30	
License Fees – Cats		
Unaltered Animal Certificate	\$350	
Quarantine Fees		
Home Quarantine (Field Check)	\$75	
Shelter Quarantine	\$50 plus board fees	
Service Fees		
Microchip/walk-in service	\$15	
Microchip for impounded dogs and cats	\$25	
Dog/Cat trap rental	N/C	
Dog Humane Trap Deposit	\$255	
Cat Humane Trap Deposit	\$70	
Trap Processing Fee	\$10	
Pick-Up Animal in a Trap	\$75	
Pick-Up of Owned Animal	\$75	
Pick-up and Disposal of Deceased Animal on Private Property	\$85	
Use of Livestock Trailer	\$100/\$150 (1st /2nd time)	
Medical Fees		
Medical groom	\$45	
Medical nail trim	\$15	
Medication dispensed	\$20	
Vet procedure	\$25	
Rabies	\$14	
FVRCP	N/A	\$20
DA2PP	N/A	\$20
Medical bath	\$20	
Wound prep	\$35	
Kitten Package	N/A	\$400
Puppy Package	N/A	\$400
Dental	N/A	\$350
Owner Surrender of Animal Residing in Santa Cruz County		
Owner Surrender of Dog	\$0	
Owner Surrender of Cat	\$0	
Owner Surrender of Rabbit	\$0	
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$0	
small rodents	\$0	
Large livestock	\$0	
small livestock	\$0	
Large Exotic	\$0	
Owner Surrender of Animal Residing Outside of Santa Cruz County		

	Current 2018-19	Proposed 2019-20
Owner Surrender of Dog	\$50	
Owner Surrender of Cat	\$35	
Owner Surrender of Rabbit	\$25	
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$55	
small rodents	\$15 - \$35	
Large livestock	\$10 - \$25	
small livestock	\$100	
Large Exotic	\$75	
	\$55	
Protective Custody Fee		
Owner Arrest	\$75 /hour min.(2 hours after hrs)	
Confiscate/Humane	\$75 /hour min.(2 hours after hrs)	
Emergency Hospital	\$25	
Owner Requested Euthanasia	\$75 Plus Disposal	
Disposal of Owned Dead Animals	\$50	
Refund Processing Fee	\$25	
Animal Control Officer Services	\$75/hour (2 hr minimum after hours)	
Field Return of Owned Animal	\$75	
Spay/Neuter Fees for Impounded Animals		
Cats	\$50	
Dogs	\$195	
Planned Pethood Spay/Neuter Fees		
Dog	\$190	
Cat	\$25	
Rabbit	\$75	
Pit Bulls & Chihuahuas	\$50	
Animals over 100 lbs., in heat, pregnant or cryptorchid add	\$25	\$35
Animals determined obese by veterinarian add	\$50	
*Animals over 100 lbs., in heat, pregnant or cryptorchid – add \$25. Animals determined obese by veterinarian add \$50. Animals over 7 years of age are required to receive a blood panel for an additional \$55. Late drop-off fee (more than 20 minutes) is \$20. Reschedule fee for missed appointments is \$25.		
Fees for Additional Required Services		
Microchip	\$10	
License	\$29	
Rabies	\$10	
Late drop-off fee	\$20	
Late pick-up fee	\$40/night	
Blood panel for dogs over 7 yrs of age and cats over 10 yrs of age	\$55	\$75
Planned Pethood Spay/Neuter Fees for Limited Income*		
Dog	\$50	
Cat	\$10	
Rabbit	\$50	
*Limited income eligibility determined through proof of receipt of government assistance OR through a year-to-date pay stub or W2 tax form that proves the following: 1 person household--maximum of \$35,350 annual income 2 person household--maximum of \$40,350 annual income 3 person household--maximum of \$45,400 annual income 4 person household--maximum of \$50,400 annual income		
<u>ONE STOP Fees with Purchase of License</u>		
Rabies	\$10	
Microchip	\$15	

	Current 2018-19	Proposed 2019-20
Nuisance Abatement Appeals Fee (County)	\$75	
Non-sufficient Funds Check Fee	\$40	
Puppy Training Deposits	\$100-\$200	
Training Room Rental Fees	\$22	

FINES FOR VIOLATIONS OF ANIMAL ORDINANCE – ADMINISTRATIVE CITATION PROGRAM***Failure to license**

First offense in one year	\$100
Second offense in one year	\$200
Third offense in one year	\$500

****Failure to microchip**

First offense in one year	\$100
Second offense in one year	\$200
Third offense in one year	\$500

*****Failure to provide rabies vaccination**

First offense in one year	\$100
Second offense in one year	\$200
Third offense in one year	\$500

Failure to display license (each dog)

\$50

******Failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate**

First offense	\$250
Second offense	\$500
Third offense	\$750

Dog running at large, first offense	\$100
Dog running at large, second offense	\$200
Dog running at large, third offense	\$250

Dog off leash, first offense	\$50
Dog off leash, second offense	\$150
Dog off leash, third offense	\$250

Safety of animal in parked vehicle \$250

Failure of owner to pick up after dog or cat defecating \$100

Habitual noisy animals (6.12.090) \$100

Permitting livestock to trespass, per offense \$200

All first offense recommended penalties not subject to cure will be reduced by 50% if they are paid in full by 5:00 p.m. of the first business day following issuance.

*Citations for failure to license will be dismissed if cured within 7 calendar days, including day of issuance

**Citations for failure to microchip will be dismissed if cured within 7 calendar days, including day of issuance.

***Citations for failure to provide rabies vaccination will be dismissed if cured within 7 days, including day of issuance.

****Citations for failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate, will be dismissed if ASA receives evidence that animal was spayed or neutered within 30 calendar days, including day of issuance.

Description	2019/20 Fee Schedule
MISCELLANEOUS FEES	
Administrative Decision Appeal Fee	\$536
Bingo Permit	\$64
Capitola Municipal Code	\$0.15 / page
Capitola Municipal Code Supplement Service (Per year)	\$0
Capitola Municipal Code copies	\$0.15 / page
1 – 5 copies	
6 or more copies (Per copy)	
Gov't Code § 81008 (Political Reform Act) statements/reports (Per copy)	\$0.10 / page
Video Tapes, Flash Drive, CD/DVD Production	Cost + \$51.60 1st Hour (Minimum) + \$25.80 / hour
Entertainment Permit Application Fee	\$39
Single Event Permit	\$39
Minor Entertainment Permit	\$166
Regular Entertainment Permit	\$621
Pet Shops and Kennel License Fee (Municipal Code § 5.20.020) set only by ordinance	\$24
Returned Check Fee	\$39
Business License Overpayment Refund Fee (resolution 3532, ord 871)	0 (Set to -0- by Council in 2011)
Business License Late Payment Penalty Admin. Fee	\$35 + 10% each month late
Business License Application Fee (Reso. 3532)	\$39
Business License - Disability Access and Education Fee (State)	\$4
Temporary, Publicly Attended Activities, Application Fee (Municipal Code § 9.36.040)	\$34
Public Art (Total Building Valuation \$250,000 or more) (Municipal Code Chapter 2.58)	2% of TBV or 1% in lieu to City
Notice of Intent to Circulate Initiative Petition (Elections Code § 9103(b))	\$200
Bandstand Rental Fee	\$231 / 4 hrs or \$692 all day / deposit \$1,500
Notary Service Fees (State Code)	
Acknowledgment or proof of a deed, or other instrument, to include the seal and writing of the certificate	\$15 / signature
Administering an oath or affirmation to one person and executing the jurat, including the seal	\$15 / signature
Credit Card Transaction Fee	3%
Electric Vehicle Charging Fee	\$0.50 / hour
Retail Cannabis Application Fee	\$1,662

2018/19 Fee Schedule
\$516
\$62
\$652
\$196
0.10 / page
\$0
\$0.25 / page
\$0.10 / page
Cost + \$51.60 1st Hour (Minimum) + \$25.80 / hour
\$38
\$38
\$160
\$598
\$23
\$38
0 (Set to -0- by Council in 2011)
\$35 + 10% each month late
\$38
\$4
\$34
2% of TBV or 1% in lieu to City
\$200
\$222 / 4 hrs or \$666 all day / deposit \$1,500
\$15 / signature
\$15 / signature
3%
\$0.50 / hour
\$1,600

Attachment: Year-to-year fee schedule comparison (Adopt FY 2019-20 Fee Schedule)

Description	2019/20 Fee Schedule
POLICE DEPARTMENT FEES	
Special Event Permit	\$61
Amplified Sound Permit (Municipal Code 9.12.040)	\$31
DUI Cost Recovery Fee (Res. 3533)	Not to exceed \$12,000
Copies of reports: Crime Reports, Special Reports, etc. (Regardless of number of pages)	\$0.25 / page
Copies of: Citations, Code sections, Ordinances, etc.	\$0.25 / page
Bicycle Licenses (New)	\$0
Bicycle Licenses (Renewal)	\$0
Citation Sign-Offs	\$0
Photographs	\$20 + administration fees
VIN verifications	\$16
Video Tapes, Flash Drive, CD/DVD Production	Cost + \$53.60 1st Hour (Minimum) + \$26.80 / hour
Local Fire Arm dealers (set by state)	
New application	set by state
Renewal	set by state
Second Dealers License (set by state)	
Application	set by state
Renewal	set by state
Taxi Fee per application	set by state
Civil Subpoena (per case) (set by state)	set by state
Parking Permits (separate action by the Council)	
Neighborhoods per year (Resolution No. 3733)	\$25
Village Preferential Permit (Resolution No. 3733)	\$50 per year
Village Employer/Employee Permit (Resolution No. 3733)	\$50 per year
Morning Village Parking Permit (Resolution No. 3715)	\$50 per year
Concealed Weapon Permits (set by state)	
<i>Application</i>	
Standard	set by state
Judicial	set by state
Employment	set by state
<i>Renewal</i>	
Standard	set by state
Judicial	set by state
Employment	set by state
Firearm Surrender Fees (set by state law)	
1-5 guns	set by state
6+guns	set by state
Vehicle Storage per day	\$27
Administrative fee to release Impounded / Stored Vehicle	\$131
Surf School Permit Fee	\$536
Animal Services Fees	
See Exhibit B "Animal Services Fees"	

2018/19 Fee Schedule
\$59
\$30
Not to exceed \$12,000
\$0.25 / page
\$0.25 / page
\$10
\$7
\$0
\$19 + administration fees
\$15
Cost + \$51.60 1st Hour (Minimum) + \$25.80 / hour
set by state
set by state
set by state
set by state
set by state
set by state
set by state
\$25
\$50 per year
\$50 per year
\$50 per year
set by state
set by state
set by state
set by state
set by state
set by state
set by state
set by state

Attachment: Year-to-year fee schedule comparison (Adopt FY 2019-20 Fee Schedule)

Description	2019/20 Fee Schedule
-------------	----------------------

2018/19 Fee Schedule

PUBLIC WORKS DEPARTMENT FEES

Encroachment Permits	
Non-Construction Items (includes materials storage within right-of-way road and sidewalk closures)	\$68
Village Sidewalk Encroachment Permit	\$39
Construction Items	
Level A	\$205
Level B	\$454
Level C	\$906
Level D	\$1,473
Level E	\$2,041
Residential Blue Curb Application Fee	\$214
Residential Blue Curb Annual Fee	\$54
Blanket Permits (repair and maintenance of existing facilities)	\$2,266
Private Improvement Permits/Encroachment Agreement	
Applications for Minor Permits	\$226
Applications for Major Permits	\$567
New Memorial Bench	\$1,026
Replacement Memorial Bench	\$500
Memorial Plaque (wharf)	\$770
Memorial Plaque (Grand Ave)	\$770
Replacement Plaque	\$250
Memorial Plaque (tree)	\$500 + Cost of Tree
Memorial Picnic Table	\$1,643
Seasonal Boat Storage Permits	
Seasonal Permit	\$400 per month
Short Term Permit	\$15 per day
Stormwater Development Review Fee	
Stormwater Plan Review Fee	\$112
Large Project Plan Review Deposit	
Tier 2	\$3,402
Tier 3 & 4	\$4,535
Research Fee - 1/2 hour minimum charge	Cost
Information Technology Fee (Resolution No. 3796 adopted 11/12/09)	5% of Permit Fee
Final Map	Cost; \$3,000 min. deposit

\$65
\$38
\$197
\$437
\$872
\$1,418
\$1,965
\$206
\$52
\$2,182
\$218
\$546
\$1,026
\$500
\$770
\$770
\$250
\$500 + Cost of Tree
\$1,582
\$400 per month
\$15 per day
\$108
\$3,275
\$4,366
Cost
5% of Permit Fee
Cost; \$3,000 min. deposit

Attachment: Year-to-year fee schedule comparison (Adopt FY 2019-20 Fee Schedule)

Description	2019/20 Fee Schedule
PLANNING FEES	
Administration/Documents	
Continuance Request - Applicant (2+)	\$167
Staff Billing Rate	Cost
Appeals-by Applicant	Cost
Appeals- by City Officials	\$0
Appeals- by Other	\$536
Coastal Development Permit Appeal	\$0
Appeals -Building/Zoning Code Violations	\$536
Records Search/Research/Special Report	Cost
Administrative Permits	
Tree Removal 1- Staff -Review	\$136
Tree Removal -- 3 or more trees on a property	\$291
Tree Installation Deposit (Refundable)	\$500 Deposit
Commercial Sidewalk/Parking Lot Sale Permit	\$81
Tenant Use Permit (MCUP)-Staff approval	\$82
Transient Rental Occupancy Use Permit	\$567
Home Occupation Use Permit	\$170
Fence Permit- Staff approval	\$46
Fence Permit- PC approval	\$851
Temporary Sidewalk Dining	\$82
Temporary Use Administrative Permit	\$82
Sign Permits	
Temporary Signs and Banner Permits	\$41
Signs-permit - Staff Review	\$137
Signs- permit - PC Review	\$567
Master Sign Program	Cost; \$3,000 min deposit
Village Sidewalk Sign Permit	\$70
Design Permits	
Residential-Single Family/Minor Design Permit - Staff Review	\$829
Residential-Single Family - PC Review	\$2,836
Residential Multi-Family - PC Review	\$3,967
Commercial - PC Review	\$4,000 Deposit
Secondary Dwelling Unit- Staff Review	\$567
Secondary Dwelling Unit- PC Review	\$1,701
Residential Multi-Family/Minor Design Permit - Staff Review	\$2,000 deposit
Commercial Minor Design Permit	\$2,000 deposit
Use Permits	
Master Conditional Use Permit	Cost; \$3,500 min. deposit
Conditional Use Permit/Minor Use Permit - Staff Review	\$1,701
Conditional Use Permit - PC approval	Cost; \$3,000 min. deposit
Temporary Use Permit	\$86
Subdivisions	
Certificate of Compliance & Lot Merger	\$567
Boundary Line Adjustment	\$906
Tentative Parcel Map	Cost; \$2,000 min. deposit
Tentative Map	Cost; \$5,000 min. deposit
Revised Map	\$2,000 Deposit
Time Extension	\$2,000 Deposit
Subdivision Modification	\$2,000 Deposit
Plan Amendments	
General Plan Amendment	Cost; \$5,000 min. deposit
Local Coastal Plan Amendment	Cost; \$5,000 min. deposit
Rezone	Cost; \$5,000 min. deposit
Planned Development Rezone	Cost; \$3,500 min. deposit

2018/19 Fee Schedule
\$161
Cost
Cost
\$0
\$516
\$0
\$516
Cost
\$131
\$280
\$500 Deposit
\$78
\$79
\$546
\$164
\$44
\$819
\$79
\$79
\$39
\$132
\$546
Cost; \$3,000 min deposit
\$67
\$798
\$2,730
\$3,819
\$4,000 Deposit
\$546
\$1,638
\$2,000 deposit
\$2,000 deposit
Cost; \$3,500 min. deposit
\$1,638
Cost; \$3,000 min. deposit
\$83
\$546
\$872
Cost; \$2,000 min. deposit
Cost; \$5,000 min. deposit
\$2,000 Deposit
\$2,000 Deposit
\$2,000 Deposit
Cost; \$5,000 min. deposit
Cost; \$5,000 min. deposit
Cost; \$5,000 min. deposit
Cost; \$3,500 min. deposit

Attachment: Year-to-year fee schedule comparison (Adopt FY 2019-20 Fee Schedule)

Description	2019/20 Fee Schedule
Other Discretionary Permits	
Variance	\$1,701
Coastal Development Permit	\$851
Coastal Permit Exclusion	\$96
Mobile home Park Change of Use or Closure	\$5,000 Deposit
Development Agreement	Cost; \$5,000 min. deposit
Specific Plan	Cost; \$5,000 min. deposit
Permit Time Extension -Staff Review	\$567
Permit Time Extension - PC Review	\$1,701
Permit Amendment (any permit)	50% of original cost
Annexation	Costs+ overhead / \$3,000 min. deposit
Minor Modification	\$1,701
Environmental Review	
Negative Declaration (and Mitigated ND)	Cost; \$2,000 min deposit
EIR Processing	Cost; + 17% of consultant; \$10,000 min deposit
Mitigation/Condition Monitoring Program	Cost + 21%
NEPA Compliance	Cost + 21%
Other Permits/Fees	
Conceptual Review Fee- PC	\$1,701
Conceptual Review Fee- PC and CC	\$2,551
Technical Study Preparation and Review	Cost + 21%
NOTE: Third party review costs to be required as necessary	Cost + 21%
Code Compliance	Double Application Fees
Code Compliance confiscated property recovery fee	\$268
Research Fee - 1/2 hour minimum charge	Cost
Pre-Application Review	\$238
Building Plan Check & Final Inspection	20% of Building Permit Fee
Major Development Project Fee	Cost; \$5,000 min. deposit
Inclusionary Housing	
Inclusionary Housing - Unit Sale	\$567
Inclusionary Housing - Unit Refinance	\$227
Single Family Residence	\$2.50 per square foot
Other Fees and Assessments	
General Plan Maintenance Fee	Total Building Valuation X 0.5%
Information Technology Fee (Resolution No. 3786 adopted 11/12/09)	5% of Permit Fee
Green Building Educational Resource Fund Fee (Municipal Code 17.10.080)	Fee equals .0025 times the overall building permit valuation of the project.
Affordable Housing In-Lieu Fees	
For Sale Housing Developments of two to six units (Municipal Code Chapter 18.02/Reso. 3473) :	
All Units	\$10 per sq. ft.
For Sale Housing Developments of Seven or more units	
#Units	#Units Built
7	1
8-13	1
14	2
15-20	2
21	3
22-27	3
28	4
Rental Multi-Family	\$6 per sq. ft.

2018/19 Fee Schedule
\$1,638
\$819
\$92
\$5,000 Deposit
Cost; \$5,000 min. deposit
Cost; \$5,000 min. deposit
\$546
\$1,638
50% of original cost
Costs+ overhead / \$3,000 min. deposit
\$1,638
Cost; \$2,000 min deposit
Cost; + 17% of consultant; \$10,000 min deposit
Cost + 21%
Cost + 21%
\$1,638
\$2,456
Cost + 21%
Cost + 21%
Double Application Fees
\$258
Cost
\$229
20% of Building Permit Fee
Cost; \$5,000 min. deposit
\$546
\$219
\$2.50 per square foot
Total Building Valuation X 0.5%
5% of Permit Fee
Fee equals .0025 times the overall building permit valuation of the project.
\$10 per sq. ft.
\$0
Total # units minus 7 @ \$10 per avg. sq. ft. per unit
\$0
Total # units minus 14 @ \$10 per avg. sq. ft. per unit
\$0
Total # units minus 21 @ \$10 per avg. sq. ft. per unit
\$0
\$6 per sq. ft.

- NOTES:
- All Fees are non-refundable.
 - Deposit accounts are billed on a time and material basis. Additional deposits may be necessary depending on the complexity of the project. Any unused monies in a deposit account will be refunded following case closure.
 - The Community Development Director may reduce the total fee/deposit requirements for applications which are unlikely to require the full deposit amounts established herein.
 - Applications which include a fee and a deposit payment will be processed with a single deposit account.
 - Outside agency fees, including but not limited to County recordation fees, State Fish and Wildlife fees, etc. are charged at cost.
 - The Community Development Director may establish a reasonable fee or deposit amount for permit types required by the Capitola Municipal Code or State law which are not included in the fee schedule.
 - Flat fee applications are entitled up to two public hearings. Additional public hearings shall be charged to the applicant at cost
 - The Community Development Director may designate a project as a Major Development Project if it has a valuation of \$2M+ or is considered technically

Attachment: Year-to-year fee schedule comparison (Adopt FY 2019-20 Fee Schedule)

Description	2019/20 Fee Schedule
BUILDING FEES	
The cost of a "combination building permit" shall be 1.5 times the amounts shown in Table 1-A. A "combination building permit" is defined as a permit for a scope of construction work regulated by two or more of the model codes. The model codes are the building code, the plumbing code, the mechanical code and the electrical code.	
The cost of a "building permit" shall be the amounts shown in Table 1-A. A "building permit" is defined as a permit for a scope of construction work regulated solely by a single model code. The model codes are the building code, the plumbing code, the mechanical code and the electrical code.	
TABLE 1-A	
Total Valuation	FEES
\$1.00 to \$500.00	\$26.65
\$501.00 to \$2,000.00	\$26.65 for the first \$500.00 plus \$3.46 for each additional \$100.00 or fraction thereof.
\$2,001.00 to \$25,000.00	\$78.55 for the first \$2,000.00 plus \$15.87 for each additional \$1000.00 or fraction thereof.
\$25,001.00 to \$50,000.00	\$443.56 for the first \$25,000.00 plus \$11.45 for each additional \$1,000.00 or fraction thereof.
\$50,001.00 to \$100,000.00	\$729.81 for the first \$50,000.00 plus \$7.94 for each additional \$1,000.00 or fraction thereof.
\$100,001.00 to \$500,000.00	\$1,126.81 for the first \$100,000.00 plus \$6.36 for each additional \$1,000.00 or fraction thereof.
\$500,001.00 to \$1,000,000.00	\$3,670.81 for the first \$500,000.00 plus \$5.38 for each additional \$1,000.00 or fraction thereof.
\$1,000,001.00 and up	\$6,360.81 for the first \$1,000,000.00 plus \$2.94 for each additional \$1,000.00 or fraction thereof.
Building Plan Check Fee	65% of Building Permit Fee
Reinspection Fee	\$125
Resubmitted Plan Check Fee	106.77 / hr.
Building Permit Extension Fee	\$176
Building Permit Reinstatement Fee	50% of the original, singular building permit fee or combo building permit fee, whichever is applicable to the permit being reinstated
Stop Work Order Fee	2x the singular building permit fee

2018/19 Fee Schedule
\$25.66
\$25.66 for the first \$500.00 plus \$3.33 for each additional \$100.00 or fraction thereof.
\$75.61 for the first \$2,000.00 plus \$15.28 for each additional \$1000.00 or fraction thereof.
\$427.05 for the first \$25,000.00 plus \$11.02 for each additional \$1,000.00 or fraction thereof.
\$702.55 for the first \$50,000.00 plus \$7.64 for each additional \$1,000.00 or fraction thereof.
\$1,084.55 for the first \$100,000.00 plus \$6.12 for each additional \$1,000.00 or fraction thereof.
\$3,532.55 for the first \$500,000.00 plus \$5.18 for each additional \$1,000.00 or fraction thereof.
\$6,122.55 for the first \$1,000,000.00 plus \$2.83 for each additional \$1,000.00 or fraction thereof.
65% of Building Permit Fee
N/A
N/A
N/A
50% of the original, singular building permit fee or combo building permit fee, whichever is applicable to the permit being reinstated
2x the singular building permit fee

Attachment: Year-to-year fee schedule comparison (Adopt FY 2019-20 Fee Schedule)

Description	2019/20 Fee Schedule
Greywater System Permit	\$0
Electric Vehicle Charging Permits (<i>* Note: These fees were added to the fee schedule for FY2011-12, but will be waived per the Green Energy Incentive Program</i>)	
a. Level I (120 volts)	\$0
b. Level II (208-240 volts)	\$0
c. Level III (480 volts)	\$0
Solar P.V. System	\$0
Solar P.V. System (Commercial Sale/Distribution)	Cost
Solar Hot Water Heater	\$0
Research Fee - 1/2 hour minimum charge	Cost
Information Technology Fee (Resolution No. 3786 adopted 11/12/09)	5% of Permit Fee
Temporary Trailer/Mobile Home Occupancy Permit	\$54
Structural Review of Engineered Plans	cost + 21%
Outside Consultant Plan Review	cost + 21%
<u>Grading Plan Review Fees</u>	
50 cubic yard or less	\$ -
51 to 100 cubic yard	\$ 26.65
101 to 1,000 cubic yards	\$ 41.95
1,001 to 10,000 cubic yards	\$ 54.43
10,001 to 100,000 cubic yards	\$54.44 for first 10,000 plus \$27.79 for each additional 10,000 cubic yards
100,001 to 200,000 cubic yards	\$304.51 for first 100,000 plus \$15.02 for each additional 10,000 cubic yards
200,001 cubic yards or more	\$439.68 for first 200,000 plus \$8.23 for each additional 10,000 cubic yards
<u>Grading Permit Fees</u>	
50 cubic yard or less	\$ 26.65
51 to 100 cubic yard	\$ 41.95
101 to 1,000 cubic yards	\$41.95 for first 100 plus \$19.85 for each additional 100 cubic yards
1,001 to 10,000 cubic yards	\$220.60 for first 1,000 plus \$16.44 for each additional 1,000 cubic yards
10,001 to 100,000 cubic yards	\$368.56 for first 10,000 plus \$74.84 for each additional 10,000 cubic yards
100,001 to 200,000 cubic yards	\$1,042.12 for first 100,000 plus \$41.39 for each additional 10,000 cubic yards

2018/19 Fee Schedule
\$0
\$0
\$0
\$0
\$0
Cost
\$0
Cost
5% of Permit Fee
\$52
cost + 21%
cost + 21%
\$ -
\$ 25.66
\$ 40.39
\$ 52.41
\$52.41 for first 10,000 plus \$26.75 for each additional 10,000 cubic yards
\$293.15 for first 100,000 plus \$14.46 for each additional 10,000 cubic yards
\$423.28 for first 200,000 plus \$7.92 for each additional 10,000 cubic yards
\$ 25.66
\$ 40.39
\$40.39 for first 100 plus \$19.11 for each additional 100 cubic yards
\$212.38 for first 1,000 plus \$15.83 for each additional 1,000 cubic yards
\$354.85 for first 10,000 plus \$72.05 for each additional 10,000 cubic yards
\$1,003.30 for first 100,000 plus \$39.85 for each additional 10,000 cubic yards

Attachment: Year-to-year fee schedule comparison (Adopt FY 2019-20 Fee Schedule)

Description | **2019/20 Fee Schedule**

2018/19 Fee Schedule

HISTORICAL MUSEUM FEES

	Cost
Research Fee - 1/2 hour minimum charge	
Print of an electronically available Photograph in Collection	\$7
Digital Copies of Collection Items	\$20
Scan High Resolution Tiff File of any collection item for a customer	\$24

	Cost
	\$7
	\$19
	\$23

Attachment: Year-to-year fee schedule comparison (Adopt FY 2019-20 Fee Schedule)

Description	2019/20 Fee Schedule	2018/19 Fee Schedule
PARKS AND RECREATION FEES		
All fees are evaluated annually to determine if they are competitive with other recreation programs in Santa Cruz County		
Classes		
Negotiated Instructor Activity Fee (Instructor receives 65% of this fee, Department retains 35%)		Negotiated
Registration Fee - Resident (Capitola Residents Only)	\$18	\$16 per class
-Department retains this fee		
Non-Resident (Anyone residing outside of the City) in addition to Residential Registration Fee	\$15	\$14 per class
-Department retains this fee		
Senior Discount	10%	10%
Sports		
League Fees	Costs + 30% admin fee	Costs + 30% admin fee
League fees will change depending upon number and type of leagues offered, number of games per league, number of officials, amount of equipment needed, field/site prep and maintenance, and whether or not playoffs & awards are offered. Fees are calculated based on direct costs + 30% admin fee.		
After School		
Teen Club	\$60/\$70 per week \$12/\$14 per day	
K to 6th	\$75/\$85 per week	
Junior Guards		
4 weeks resident/non resident	\$260/\$325	\$250/\$314
Regionals	\$93	\$235
Camp Capitola		
All day 2 week session, resident/non resident	\$289/\$361	\$278/\$325
1/2 day resident/non resident	\$146/\$182	\$140/\$187
All day 1 week session, resident/non resident	\$146/\$182	\$139/\$163
All day 1 week teen session, resident/non resident	\$260/\$325	\$250/\$339
Extended Care--daily resident/non resident	\$11	\$10
Extended Care--weekly resident/non resident	\$52	\$50
Transportation fee to Jr. Guards (1st Session / 2nd Session)	\$57	\$55
Private Tennis Lessons	75% of Activity Fee	75% of Activity Fee
Facility Rentals		
Softball & Soccer fields hourly rental; non profit youth groups/other non profit & Cap residents/all others	\$14 / \$26 / \$34	\$13 / \$25 / \$33
Jade Street Community Center		
Rooms A&B hourly rent	\$44	\$42
Room C hourly rent	\$60	\$58
Kitchen hourly rent	\$22	\$21
Entire Center hourly rent	\$156	\$150
Non profit discount of Jade Street Facility rents	25%	25%
Field Prep and/or additional staffing required to prepare for or supervise the Sports rentals only	\$13 / hr	\$13 / hr
Notes: Resident includes Soquel Union School District		
Costs mean staff costs adjusted for benefits, department overhead, and City overhead as calculated by the City Manager. Costs can also mean direct cost of a consultant. When consultant costs are included 21% of such costs will be charged to cover staff time for contract management. <i>Staff costs do not accrue during an appeal unless appeal is made by applicant.</i>		
Deposits are stated as minimums. Actual deposits depend on the evaluation by staff of an individual project or application. The City Manager may lower minimum deposits if the application or project justifies a lower deposit. When an application involves multiple minimum fees the highest minimum fee applies.		

Attachment: Year-to-year fee schedule comparison (Adopt FY 2019-20 Fee Schedule)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 25, 2019

FROM: City Manager Department

SUBJECT: Consider Bail Schedule for Fiscal Year 2019/20

RECOMMENDED ACTION: Adopt the proposed Resolution repealing Resolution No. 4065 and adopting the new bail schedule.

BACKGROUND: A regular update of the City's Bail Schedule, the official list of fines for local violations, is necessary to maintain a schedule that is consistent with the Capitola Municipal Code. New ordinances must be reviewed and incorporated to ensure that the Bail Schedule reflects the City's current code. This schedule must also be kept up to date for the Capitola Police Department to accurately process citations of code violations and for the use of the Santa Cruz County Court database.

DISCUSSION: Below is a list of Municipal Code sections that require changes to the Bail Schedule. The changes are proposed because the code section was adopted since the last bail schedule update, the bail amounts were previously missing from the bail schedule, or the code section was revised.

The full Bail Schedule, with previously adopted bail amounts and proposed changes, is also attached to this report as an exhibit to the resolution.

ORDINANCE NUMBER	CODE SECTION	VIOLATION DESCRIPTION	BASE BAIL	REASON FOR ADDITION
204	10.36.100	CHARGING FOR CAR WASH ON PUBLIC STREET	\$ 50.00	Previously omitted
388	17.81.060C	NUMBER OF ANIMALS ALLOWED IN APARTMENT OR MOBILE HOME	\$ 100.00	Previously omitted
1017	17.96.020C	CHICKENS KEPT IN NON-PERMITTED SPACE	\$ 100.00	New
	17.96.020D	HONEYBEES KEPT IN NON-PERMITTED SPACE	\$ 100.00	New
	17.96.020E	PROHIBITED ANIMAL(S)	\$ 100.00	New
1021	5.36.030	RETAIL CANNABIS LICENSE	\$ 1,000.00	New

Bail Schedule Update
April 25, 2019

		REQUIRED FOR ALL COMMERCIAL CANNABIS ACTIVITY - MEDICINAL AND ADULT USE		
	9.61.040	CANNABIS PROCESSING AND CULTIVATION PROHIBITED	\$ 1,000.00	New
1027	10.44.030	PERSONAL TRANSPORTATION DEVICE (PTD) PROHIBITED ON SIDEWALKS	\$ 30.00	New
	10.44.040	OPERATING BIKE ON RIVERVIEW PATH FROM MACDONALD TO STOCKTON PROHIBITED	\$ 30.00	New
	10.44.060	PARKING IN PUBLIC RIGHT-OF- WAY PROHIBITED	\$ 31.00	New
	10.44.070	UNLAWFUL PARKING	\$ 31.00	New
	10.44.080	UNAUTHORIZED RACING AND/OR TRICK RIDING	\$ 100.00	New
	10.44.090	PTD/BIKE RACK PERMIT REQUIRED	\$ 48.00	New
	10.44.100	VALID PEDICAB OWNER'S PERMIT REQUIRED	\$ 40.00	New
	10.44.120	BICYCLE SERIAL NUMBER DESTRUCTION	\$ 100.00	Revised

FISCAL IMPACT: None.

ATTACHMENTS:

1. City Bail Schedule - 2019/20 DRAFT (PDF)

Report Prepared By: Chloe Woodmansee
Records Coordinator

Reviewed and Forwarded by:

Jamie Goldstein, City Manager

4/18/2019

Bail Schedule Update
April 25, 2019

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA REPEALING
RESOLUTION NO. 4065 AND ADOPTING A NEW BAIL SCHEDULE**

WHEREAS, the City Council of the City of Capitola adopted Resolution No. 4065 amending the City's Bail Schedule on November 10, 2016; and

WHEREAS, the City of Capitola determines the fines for violating the Capitola Municipal Code; and

WHEREAS, the City Council has adopted Ordinances which require inclusion of fines and changes to existing fines from its last adoption of the City's Bail Schedule in 2016; and

WHEREAS, staff has conducted a thorough review of the City's Bail Schedule and has determined and recommends City Council approval of the proposed additions, deletions, and corrections presented to the City Council at its meeting of April 25, 2019.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Capitola as follows:

1. Resolution No. 4065 is hereby repealed in its entirety.
2. The City of Capitola Bail Schedule, attached hereto as Exhibit A, is hereby approved.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the City Council of the City of Capitola on the 25th day of April, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Jacques Bertrand, Mayor

ATTEST:

Linda Fridy, City Clerk

**CITY OF CAPITOLA BAIL SCHEDULE
2019**

<u>Code Section</u>	<u>Violation Description</u>	<u>Base Bail</u>
1.40.020	CAMPAIGN CONTRIBUTION LIMITATIONS VIOLATION	\$ 250.00
3.34.040	FAILURE BY MOBILEHOME PARK OWNER TO SUBMIT RESIDENT LIST	\$ 50.00
4.04.010	VIOLATION OR FAILURE TO COMPLY WITH CODE PROVISIONS: (MISDEMEANORS & INFRACTIONS)	\$ 1,000.00
	1ST OFFENSE	\$ 100.00
	2ND OFFENSE	\$ 200.00
	3RD OFFENSE	\$ 500.00
5.06.030	PEDDLING OR SOLICITING WITHOUT A BUSINESS LICENSE IS PROHIBITED	\$ 75.00
5.06.040	PEDDLING, SOLICITING, OR CANVASSING UPON PREMISES WHERE "NO SOLICITORS" ARE INDICATED IS PROHIBITED	\$ 75.00
5.06.050	PEDDLING, SOLICITING, OR CANVASSING OUTSIDE OF DESIGNATED HOURS ARE PROHIBITED	\$ 75.00
5.08.230A	VALID TAXICAB OWNER'S PERMIT REQUIRED	\$ 40.00
5.08.230B	VALID TAXICAB OWNER'S DRIVER'S PERMIT REQUIRED	\$ 40.00
5.12.020	VALID CARDROOM OWNER/DEALER PERMIT REQUIRED	\$ 40.00
5.12.040	USE OF HOUSE PLAYERS PROHIBITED	\$ 40.00
5.12.050	ALCOHOLIC BEVERAGES PROHIBITED	\$ 40.00
5.12.060	LOITERING PROHIBITED	\$ 40.00
5.12.080	VALID CARDROOM LICENSE REQUIRED	\$ 40.00
5.12.140	MINORS IN CARDROOMS PROHIBITED	\$ 40.00
5.14.040	FAILURE TO REGISTER SECURITY ALARM SYSTEM	\$ 100.00
5.14.090	FALSE ALARM FINES:	
	THREE (3) OR FOUR (4) FALSE ALARMS IN ANY CALENDAR YR	\$ 100.00
	FIVE (5) FALSE ALARMS IN ANY CALENDAR YEAR	\$ 150.00
	SIX (6) OR MORE FALSE ALARMS IN ANY CALENDAR YEAR	\$ 200.00
5.16.040	ALLOWING MINOR AT BINGO GAME	\$ 40.00
5.16.150	SERVING ALCOHOL AT BINGO GAME	\$ 40.00
5.16.180	CONDUCTING BINGO GAME WITHOUT PERMIT	\$ 40.00
5.16.280	BINGO PERMIT POSTING REQUIRED	\$ 40.00
5.20.020	OPERATING KENNEL OR PET SHOP WITHOUT PERMIT	\$ 500.00
5.24.020	ENTERTAINMENT PERMIT REQUIRED	\$ 110.00
5.24.090	ENTERTAINMENT PERMITS - VIOLATION OF PERMIT CONDITIONS	\$ 110.00
5.32.030	FIREARMS LICENSE REQUIRED	\$ 500.00
5.36.030	RETAIL CANNABIS LICENSE REQUIRED FOR ALL COMMERCIAL CANNABIS ACTIVITY – MEDICINAL AND ADULT USE	\$ 1,000.00
5.40.020	VENDING MACHINE SALES OF TOBACCO PRODUCTS ARE PROHIBITED	\$ 75.00
5.40.030	VENDING MACHINE SALES OF TOBACCO PRODUCTS ARE ALLOWED ONLY IF MACHINES ARE TOKEN OPERATED	\$ 250.00
5.40.040	VENDOR-ASSISTED SALE OF TOBACCO PRODUCTS IS REQUIRED	\$ 250.00
6.08.020	INTERFERENCE WITH POUNDMASTER	\$ 100.00
6.08.120	FAILURE OR REFUSAL TO STATE TRUE NAME/EVIDENCE OF RABIES VACCINATION/LICENSE	\$ 50.00
6.12.030	VICIOUS/DANGEROUS ANIMALS	\$ 50.00
6.14.010	DOG LICENSE REQUIRED	\$ 30.00

6.14.020	DISPLAY DOG LICENSE REQUIRED	\$ 25.00
6.14.040	VACCINATION REQUIRED	\$ 40.00
6.14.130	NUMBER OF FEMALE DOG KEPT IN ONE PLACE	\$ 20.00
6.14.200	DOGS IN PUBLIC PLACES - PROHIBITED LOCATIONS	\$ 40.00
6.14.215	FAILURE OF OWNER TO PICK UP AFTER DOG DEFECATING	\$ 25.00
6.14.380	ANIMALS DOGS DEFECATING IN PUBLIC PROHIBITED	\$ 30.00
6.14.310	DOGS AT LARGE PROHIBITED	\$ 35.00
6.14.320	LEASH REQUIRED FOR DOGS OFF PREMISES	\$ 30.00
6.14.330	SAFETY OF ANIMALS IN MOTOR VEHICLES REQUIRED	\$ 60.00
6.14.340	SAFETY OF ANIMALS IN PARKED VEHICLES REQUIRED	\$ 60.00
6.14.380	ANIMALS DEFECATING ON PUBLIC/PRIVATE PROPERTY PROHIBITED	\$ 30.00
6.14.390	ANIMAL NOISE NUISANCE	\$ 30.00
6.14.400	DOGS THREATENING OR INJURING PERSONS PROHIBITED	\$ 100.00
6.14.410	DOMESTICATED ANIMAL KILLING OR INJURING OTHER DOMESTICATED ANIMALS	\$ 100.00
6.14.420	PROHIBITION OF LIVESTOCK OR WILD ANIMALS TO BE AT LARGE	\$ 30.00
6.14.430	PROHIBITION AGAINST DOGS THREATENING OR INJURING WILD GAME OR LIVESTOCK	\$ 100.00
6.14.440	DOGS THREATENING OR INJURING PERSONS PROHIBITED	\$ 100.00
6.14.445	POSSESSION OF WILD ANIMAL SPECIES PROHIBITED	\$ 110.00
6.14.455	USE OF STEEL-JAWED LEG-HOLD TRAPS PROHIBITED	\$ 110.00
6.14.590	DUTY TO REPORT ANIMAL BITES REQUIRED	\$ 50.00
6.16.030	MANDATORY SPAYING/NEUTERING	\$ 110.00
6.16.040	CARE OF FERAL CATS PROHIBITED WITHOUT SIGNED STATEMENT	\$ 50.00
6.18.060	PERMIT FOR WILD ANIMALS REQUIRED	\$ 110.00
6.18.070	KEEPING DISEASED ANIMALS PROHIBITED	\$ 50.00
6.18.100	PLACEMENT OF DEAD ANIMALS IN PUBLIC PLACES PROHIBITED	\$ 20.00
6.18.120	WILLFUL INJURY TO WILDLIFE PROHIBITED	\$ 30.00
6.20.020	FEEDING WATERFOWL/PIGEONS IN RESTRICTED AREA PROHIBITED	\$ 60.00
6.20.030	SELLING WATERFOWL/PIGEONS PROHIBITED	\$ 60.00
6.20.040	RELEASING WATERFOWL/PIGEONS IN RESTRICTED AREA PROHIBITED	\$ 30.00
6.24.010	FEEDING WILD RODENTS AND VERMIN PROHIBITED	\$ 30.00
8.04.020	ACCUMULATION OF REFUSE - PUBLIC/PRIVATE PROPERTY	\$ 30.00
8.04.040	ACCUMULATION OF COMMERCIAL GARBAGE	\$ 100.00
8.04.050	PLACE, DEPOSIT, KEEP, BURY ANY GARBAGE ON, IN, OR UNDER ANY PREMISES	\$ 100.00
8.04.060	ACCUMULATION OF GARBAGE IN PUBLIC	\$ 50.00
8.04.068	MANDATORY GARBAGE SERVICE	\$ 50.00
8.04.070	GARBAGE CONTAINERS OUT OF PUBLIC VIEW ON NON-COLLECTION DAYS	\$ 50.00
8.04.080	HAULING OF TRASH BY ANY PERSON, FIRM, OR CORPORATION BESIDES THOSE DESIGNATED BY THE CITY TO BE EXCEPTIONS IS PROHIBITED.	\$ 250.00
8.04.100	COLLECTION- INTERFERENCE PROHIBITED	\$ 250.00
8.04.110	BURNING PROHIBITED	\$ 100.00
8.04.120	UNAUTHORIZED USE OF DUMPSTER	\$ 100.00
8.06.035	RECYCLING REQUIRED	\$ 50.00

8.06.050	RECYCLABLE WASTE MATERIAL - UNAUTHORIZED COLLECTION	\$ 50.00
8.07.070	REDUCTION OF SINGLE-USE PLASTIC AND PAPER CARRYOUT BAGS	
	1ST OFFENSE (30 days or more after first warning)	\$ 100.00
	2ND OFFENSE (60 days or more after first warning)	\$ 200.00
	3RD OFFENSE (90 days or more after first warning)	\$ 500.00
8.08.100A	WILLFULLY OBSTRUCTING, HINDERING OR DELAYING EMERGENCY RESPONSE DURING DECLARED EMERGENCY	\$ 500.00
8.08.100B	VIOLATING ANY RULE OR REGULATION DURING DECLARED EMERGENCY OR DISASTER	\$ 500.00
8.08.100C	UNATHROIZED WEARING OR DISPLAYING OF EMERGENCY IDENTIFICATION DURING DELCARED EMERGENCY OR DISASTER	\$ 500.00
8.12.010	FOOD ESTABLISHMENTS- PERMIT REQUIRED	\$ 100.00
8.12.070	FOOD HANDLER – PERMIT REQUIRED	\$ 100.00
8.14.010	UNIT PRICING OF COMMODOTIES REQUIRED	\$ 100.00
8.20.010	POWER BOATS PROHIBITED ON SOQUEL CREEK	\$ 100.00
8.24.030	WATER WELL PERMIT REQUIRED	\$ 100.00
8.36.030	PROHIBITED FOOD SERVICE WARE:	
	1ST OFFENSE	\$ 100.00
	2ND OFFENSE	\$ 200.00
	3RD/FUTURE OFFENSE	\$ 300.00
8.36.035	PROHIBITED RETAIL SALES OF POLYSTYRENE FOAM PRODUCTS:	
	1ST OFFENSE	\$ 100.00
	2ND OFFENSE	\$ 200.00
	3RD/FUTURE OFFENSE	\$ 300.00
8.36.040	REQUIRED BIODEGRADABLE AND COMPOSTABLE DISPOSABLE FOOD SERVICE WARE:	
	1ST OFFENSE	\$ 100.00
	2ND OFFENSE	\$ 200.00
	3RD/FUTURE OFFENSE	\$ 300.00
8.38.050	PROHIBITION OF SMOKING IN INDOOR PUBLIC PLACES	\$ 30.00
8.38.060	PROHIBITION OF SMOKING IN OUTDOOR PUBLIC PLACES	\$ 30.00
8.38.070	PROHIBITION OF SMOKING IN CERTAIN PLACES	\$ 30.00
8.38.090	SMOKING POLICY IN PLACES OF EMPLOYMENT REQUIREMENT	\$ 30.00
8.38.120	POSTINGS OF SIGNS	\$ 50.00
8.38.130A	REQUESTING AND EXAMINING IDENTIFICATION TO ESTABLISH PURCHASER'S AGE REQUIRED	\$ 50.00
8.38.130B	SELLING TOBACCO PRODUCTS NEAR SCHOOLS OR PUBLIC LIBRARIES PROHIBITED	\$ 50.00
8.38.150	FAILURE TO COMPLY WITH SMOKING REGULATIONS/SMOKING IN PROHIBITED AREAS	\$ 50.00
8.40.130A	FAILURE TO COMPLY WITH SAFE DRUG AND SHARPS DISPOSAL PROGRAM REQUIREMENTS	\$ 50.00
8.40.140H	KNOWING AND WILLFUL FAILURE TO COMPLY WITH SAFE DRUG AND SHARPS DISPOSAL PROGRAM REQUIREMENTS	\$ 500.00
8.46.030	BOAT MOORING	\$ 60.00
8.60.020	GRAFFITI PROHIBITED	\$ 500.00
8.60.050	DISPLAYING AEROSOL SPRAY PAINT CONTAINERS AND MARKER PENS IN ANY AREA ACCESSIBLE TO THE PUBLIC WITHOUT EMPLOYEE ASSISTANCE IS PROHIBITED.	\$ 250.00
8.64.060	ANY VIOLATION OF ORDERS OR DIRECTIVES FOR WATER SPORTS AND EQUIPMENT IS PROHIBITED.	\$ 100.00

8.68.010	ANY TRANSFERRING OF OWNERSHIP OF A FIREARM WITHOUT AN EFFECTIVE TRIGGER LOCK AND PRINTED MATERIAL ADVISING SAFE STORAGE PRACTICES IS PROHIBITED	\$ 250.00
9.04.030	PUBLIC NUDITY	\$ 75.00
9.08.010	UNLAWFUL OPERATION OF TATTOO BUSINESS	\$ 100.00
9.10.010	REMAINING ON BUSINESS PROPERTY AFTER REQUESTED TO LEAVE	
	1ST OFFENSE	\$ 100.00
	2ND OFFENSE	\$ 250.00
9.12.010	NOISE PROHIBITED, 10PM TO 8AM	\$ 110.00
9.12.015A	MECHANICAL SWEEPERS, PARKING LOT VACUUM MACHINES, AND LEAF BLOWERS ON NON-RESIDENTIAL PRIVATE PROPERTY PROHIBITED BETWEEN 11 PM TO 7 AM	\$ 50.00
9.12.015B	MECHANICAL SWEEPERS, PARKING LOT VACUUM MACHINES, AND LEAF BLOWERS ON RESIDENTIAL PRIVATE PROPERTY PROHIBITED WEEKDAYS BETWEEN 5 PM AND 8 AM AND WEEKENDS BETWEEN 4 PM AND 10 AM	\$ 50.00
9.12.015C	LEAF BLOWERS IN EXCESS OF 65 dBA PROHIBITED	\$ 50.00
9.12.015D	UNLAWFUL TO CAUSE LEAVES OR DEBRIS FROM LEAF BLOWER OPERATIONS TO BE BLOWN OR DEPOSITED ON OTHER PROPERTY	\$ 50.00
9.12.040	AMPLIFIED SOUND WITHOUT A PERMIT	\$ 100.00
9.12.070	SOUND AMPLIFICATION PERMITS - VIOLATION OF PERMIT CONDITIONS	\$ 100.00
9.20.010	DISCHARGING FIREARMS	\$ 250.00
9.20.015	POSSESSION OF FIREARMS ON CITY PROPERTY OR PUBLIC PROPERTY IN THE VICINITY OF A SCHOOL PROHIBITED	\$ 500.00
9.22.050	ANY DISPLAY OR TRANSFER OF OWNERSHIP OF A FIREARM ON THE SATURDAY NIGHT SPECIALS LIST IS PROHIBITED	\$ 250.00
9.24.010	UNLAWFUL SALE OF FIREWORKS	\$ 500.00
9.24.020	UNLAWFUL DISCHARGE OF FIREWORKS	\$ 500.00
9.28.010	NO VEHICLES ON BEACH	\$ 100.00
9.28.020	ILLEGAL CAMPING ON BEACH	\$ 50.00
9.28.030	NO OPEN FIRES ON BEACHES	\$ 50.00
9.28.040	UNLAWFUL SALES ON BEACHES	\$ 50.00
9.30.020	VIOLATION OF SURF SCHOOL REGULATIONS	\$ 50.00
-9.30.030	OPERATION OF SURF SCHOOL WITHOUT A PERMIT:	
	1ST OFFENSE	\$ 50.00
	2ND OFFENSE	\$ 100.00
	3RD OFFENSE	\$ 250.00
9.32.020	CONSUMING INTOXICATION LIQUOR IN PUBLIC PLACE, WAY OR SCHOOL GROUNDS	\$ 50.00
9.32.030	CONTAINERS PROHIBITED ON STREET, PARK, SCHOOL GROUNDS, BEACH	\$ 50.00
9.34.010	PUBLIC URINATION / DEFECACTION PROHIBITED	\$ 50.00
9.40.010	UNAUTHORIZED DISPLAY OF SIGNS ON PUBLIC STREETS, PATHS OR RIGHTS OF WAY PROHIBITED	\$ 50.00
9.44.060	UNLAWFUL DISTRIBUTION OF DRUG PARAPHENALIA	\$ 50.00
9.48.020	CAMPING PROHIBITED	\$ 50.00
9.52.010	UNENCLOSED STORAGE IN RESIDENTIAL ZONES PROHIBITED	\$ 50.00
9.61.040	MEDICAL MARIJUANA PROCESSING AND CULTIVATION PROHIBITED	\$ 1,000.00
10.04.030	PERSONS OTHER THAN OFFICIALS NOT TO DIRECT TRAFFIC	\$ 50.00

10.04.040	OBEDIENCE TO POLICE OR OTHER AUTHORIZED OFFICERS	\$ 100.00
10.04.070	BICYCLES PROHIBITED ON SIDEWALKS	\$ 30.00
10.04.080	OPERATION OF DEVICES ON SIDEWALKS PUBLIC EMPLOYEES TO OBEY TRAFFIC REGULATIONS	\$ 30.00
10.04. 100070	OBSTRUCTION OR INTERFERENCE/ERASED CHALK MARKS	\$ 70.00
10.28.010	DRIVING THROUGH FUNERAL PROCESSION	\$ 50.00
10.28.020	CLINGING TO MOVING VEHICLES	\$ 50.00
10.28.030	COMMERCIAL VEHICLES USING PRIVATE DRIVEWAYS	\$ 50.00
10.28.040	RIDING OR DRIVING ON SIDEWALK	\$ 50.00
10.28.050	NEW PAVEMENT MARKINGS	\$ 30.00
10.28.060	LIMITED ACCESS	\$ 30.00
10.28.070	RESTRICTIONS ON USE OF FREEWAYS	\$ 30.00
10.28.080	OBEDIENCE TO BARRIERS AND SIGNS	\$ 50.00
10.28.090	OBSTRUCTING INTERSECTION OR CROSSWALK	\$ 50.00
10.28.100	TRAFFIC BARRIERS	\$ 50.00
10.28.110	FUNERAL ZONE VIOLATION	\$ 50.00
10.32.020	PEDESTRIANS MUST USE CROSSWALKS BUSINESS DISTRICT	\$ 30.00
10.32.030C	REMAINING ON MEDIANS PROHIBITED	\$ 20.00
10.32.030D	ENTERING A ROUNDABOUT IS PROHIBITED	\$ 20.00
10.32.030E	SUBSEQUENT OFFENSE WITHIN 6 MONTHS	\$ 100.00
10.36.010	PARKING PERMIT REQUIRED	\$ 48.00
10.36.020	STOPPING OR STANDING IN PARKWAYS	\$ 23.00
10.36.040	NO PARKING AREAS AS POSTED	\$ 41.00
10.36.045	EXPIRED METER ZONE	\$ 36.00
10.36.060	CITY HALL PARKING LOT USE: ONE-HOUR AND PERMIT PARKING	\$ 23.00
10.36.065	PARKING METER TAMPERING PROHIBITED	\$ 100.00
10.36.070	STORAGE OF VEHICLE ON STREET +72 HOURS:	
	1ST OFFENSE	\$ 73.00
	2ND OFFENSE	\$ 98.00
	3RD OFFENSE	\$ 128.00
10.36.070A	PARKING A VEHICLE ON A STREET OR ALLEY FOR MORE THAN 72 CONSECUTIVE HOURS IS PROHIBITED	\$ 65.00
10.36.070B	STORAGE OF COMMERCIAL VEHICLE ON PUBLIC STREET	
10.36.070B	1ST OFFENSE	\$ 50.00
10.36.070B	2ND OFFENSE	\$ 100.00
10.36.090	REPAIRING VEHICLE ON PUBLIC STREET	\$ 50.00
10.36.100	CHARGING FOR CAR WASH ON PUBLIC STREET	\$ 50.00
10.36.110	PARKING ADJACENT TO SCHOOLS	\$ 23.00
10.36.120	PARKING ON NARROW STREET: ON OR BETWEEN WHITE LINES	\$ 38.00
10.36.130	PARKING ON GRADES: WHEELS NOT CURBED	\$ 38.00
10.36.140	PEDDLER AND VENDOR PARKING	\$ 23.00
10.36.140B	VENDOR LICENSE REQUIRED	\$ 50.00
10.36.150	EMERGENCY PARKING SIGNS	\$ 30.00
10.36.160	DISABLED COMMERCIAL VEHICLES: WARNING SIGNALS	\$ 20.00
10.36.170A	RED ZONE	\$ 43.00
10.36.170B	YELLOW ZONE	\$ 41.00
10.36.170C	PASSENGER ZONE WHITE CURB	\$ 41.00
10.36.170D	GREEN CURB - 24 MINUTES	\$ 41.00
10.36.180	PARKING OF TALL VEHICLES WITHIN 100 FT OF AN INTERSECTION:	
10.36.180	1ST OFFENSE	\$ 50.00

10.36.180	2ND OFFENSE	\$ 100.00
10.36.195	NO PARKING WEEKENDS AND HOLIDAYS WITHOUT PERMIT	\$ 48.00
10.36.210	PARALLEL PARKING 18 INCHES FROM CURB: ONE-WAY STREETS	\$ 38.00
10.36.220	DIAGONAL PARKING	\$ 31.00
10.36.230	PARKED OUT OF SPACE	\$ 31.00
10.36.240	NO STOPPING ZONES	\$ 23.00
10.36.250	TAXICAB STANDS	\$ 23.00
10.36.270	HEAVY VEHICLES - USE OF STREETS	\$ 30.00
10.36.280	HEAVY VEHICLES - PARKING	\$ 53.00
10.36.290	PARKING RESTRICTIONS AUTHORIZED: TWO-HOUR PARKING	\$ 39.00
10.36.360	STOPPING OR STANDING OR PARKING IN ALLEYS	\$ 38.00
10.36.380	PARKING RESTRICTIONS CITY-CONTROLLED OFF-STREET PARKING	\$ 30.00
10.44.010	BICYCLE LICENSE REQUIRED	\$ 25.00
10.44.030	PERSONAL TRANSPORTATION DEVICE (PTD) PROHIBITED ON SIDEWALKS	\$ 30.00
10.44.040	BICYCLE SECONDHAND DEALER REPORT REQUIRED OPERATING ON RIVERVIEW PATH FROM MACDONALD TO STOCKTON PROHIBITED	\$ 100.00
10.44.050	BICYCLE SALE REPORT REQUIRED	\$ 100.00
10.44.060	BICYCLE LICENSE PLATE OR SERIAL NUMBER DESTRUCTION PARKING IN PUBLIC RIGHT OF WAY PROHIBITED	\$ 100.00
10.44.070	UNLAWFUL PARKING	\$ 31.00
10.44.080	UNAUTHORIZED RACING AND/OR TRICK RIDING	\$ 100.00
10.44.090	PTD/BIKE RACK PERMIT REQUIRED	\$ 48.00
10.44.100	VALID PEDICAB OWNER'S PERMIT REQUIRED	\$ 40.00
10.44.120	BICYCLE LICENSE PLATE OR SERIAL NUMBER DESTRUCTION	\$ 100.00
10.48.010	TRUCK ROUTES	\$ 50.00
10.48.020	ADVERTISING VEHICLES WITH SOUND AMPLIFYING LOUDSPEAKER	\$ 50.00
10.48.040	COMMERCIAL VEHICLES PROHIBITED FROM STREETS	\$ 50.00
10.56.010	MAXIMUM VEHICLE LENGTH	\$ 73.00
12.04.020	PERMITS ARE REQUIRED TO CONSTRUCT CURBS, GUTTERS AND SIDEWALKS	\$ 100.00
12.08.010	PERMIT TO OPEN, EXCAVATE OR TRENCH IN PUBLIC STREET REQUIRED	\$ 100.00
12.12.110	PERMITS ARE REQUIRED FOR ANY WORK DONE TO A HERITAGE TREE, DISREGARDING MAINTENANCE TRIMMING	\$250 / \$1,000
12.12.120	ANY DESTRUCTION VISITED UPON ANY PUBLIC TREE, OR DESTRUCTION TO A PRIVATE TREE THAT COULD SUBSEQUENTLY HARM A PUBLIC TREE WITHOUT FIRST OBTAINING A PERMIT IS PROHIBITED	\$250 / \$1,000
12.12.130	FAILURE TO PROTECT OR MAINTAIN TREES ON CONSTRUCTION/DEMOLITION SITES IS A VIOLATION	\$250 / \$1,000
12.12.160	CUTTING OR REMOVAL OF TREES IN THE CITY WITHOUT A TREE REMOVAL PERMIT IS PROHIBITED	\$250 / \$1,000
12.12.270	VIOLATION OF COMMUNITY TREE / FOREST MANAGEMENT ORDINANCE	TREE REPLACE- MENT VALUE
12.40.015	UNLAWFUL USE OF PUBLIC PARKS	\$ 100.00
12.42.010	DEPOT HILL BLUFF - PROHIBITION AGAINST GRADING, DISTURBING, ERECTING ANY STRUCTURE, MINING OR EXTRACTING MATERIALS:	

	1ST OFFENSE IN A 12-MONTH PERIOD	\$ 100.00
	2ND OFFENSE IN A 12-MONTH PERIOD	\$ 250.00
	3RD OFFENSE IN A 12-MONTH PERIOD	\$ 500.00
12.44.010	PROHIBITION LIMITING BOATS ON CAPITOLA BEACH DURING WORKING HOURS	\$ 50.00
12.48.010	DOGS PROHIBITED ON WHARF	\$ 50.00
12.48.020	DIVING AND JUMPING FROM WHARF PROHIBITED	\$ 50.00
12.48.030	TYING BOATS TO WHARF PROHIBITED	\$ 50.00
12.48.040	OVERHEAD CASTING FROM WHARF PROHIBITED	\$ 30.00
12.48.050	UNAUTHORIZED VEHICLES PROHIBITED ON WHARF	\$ 108.00
12.48.060	BURNING ON WHARF PROHIBITED	\$ 50.00
12.48.070	TRESPASSING ON WHARF WHILE CLOSED PROHIBITED	\$ 50.00
12.48.090	WATER SKIING /JET SKIING, CAPITOLA BEACH	\$ 50.00
12.48.110	POWER BOAT, CAPITOLA BEACH	\$ 50.00
12.48.120	30 MINUTE FLOATING DOCK LIMIT	\$ 30.00
12.48.130	PRIVATE VOLLEYBALL NETS ON BEACH PROHIBITED DURING THE SUMMER PERIOD	\$ 30.00
12.48.140	GLASS CONTAINERS AND ALCOHOLIC BEVERAGE CONTAINERS LARGER THAN ONE GALLON PROHIBITED ON PUBLIC BEACH	\$ 30.00
12.52.010	SKATEBOARDING IS PROHIBITED IN (NEARLY ALL OF) ESPLANADE /CAPITOLA VILLAGE AREA	\$ 30.00
12.52.010A	SKATEBOARDING PROHIBITED ON SIDEWALKS OR CURBS	\$ 30.00
12.52.010B	SKATEBOARDING PROHIBITED - ESPLANADE PARK/RESTROOMS	\$ 30.00
12.52.010C	SKATEBOARDING PROHIBITED - PACIFIC COVE MOBILEHOME PARK AND PACIFIC COVE PARKING LOT	\$ 30.00
12.52.010D	SKATEBOARDING PROHIBITED - SIDEWALKS OF CERTAIN STREETS LOCATED IN CAPITOLA VILLAGE	\$ 30.00
12.52.010E	SKATEBOARDING PROHIBITED - SIDEWALKS OF CERTAIN STREETS LOCATED IN CAPITOLA VILLAGE	\$ 30.00
12.52.020	SKATEBOARDING PROHIBITED IN ANY AREAS NOT INCLUDED IN SECTION 12.52.010 IF ONE OR MORE SIGNS IS POSTED PROHIBITING SKATEBOARDING	\$ 30.00
12.52.030A	SKATEBOARDING - STOP AT ALL STOP SIGNS/RED LIGHTS	\$ 30.00
12.52.030B	SKATEBOARDING - YIELD TO VEHICLES AT YIELD SIGNS	\$ 30.00
12.52.030C	SKATEBOARDING - YIELD TO PEDESTRIANS AT CROSSWALKS	\$ 30.00
12.52.030D	SKATEBOARDING - DO NOT IMPEDE TRAFFIC OR INTERFERE WITH THE FLOW OF VEHICULAR TRAFFIC	\$ 30.00
12.52.030E	SKATEBOARDING - YIELD TO APPROACHING VEHICLES WHEN ENTERING ANY ROADWAY	\$ 30.00
12.52.030F	SKATEBOARDING - DO NOT BE TOWED BY A MOTOR VEHICLE OF ANY SPEED OR A BICYCLE AT ANY UNSAFE SPEED	\$ 50.00
12.52.030G	SKATEBOARDING - YIELD BICYCLE LANES TO BICYCLES	\$ 30.00
12.52.030H	SKATEBOARDING - DO NOT TRAVEL INTO PATH OF A CLOSE VEHICLE CONSTITUTING AN IMMEDIATE HAZARD	\$ 30.00
12.52.030I	SKATEBOARDING WITH DUE CARE AT A SAFE SPEED VIOLATION	\$ 50.00
12.52.040	WHEN SKATEBOARDING ON SIDEWALKS THAT ARE NOT PROHIBITED, SKATEBOARDERS MUST YIELD TO ALL PEDESTRIANS AND PROCEED WITH CARE WHEN NEAR PEDESTRIANS	\$ 30.00
12.54.020	UNLAWFUL USE OF SKATEBOARD PARK	\$ 30.00
12.56.010	ENCROACHMENT WITHOUT PERMIT	\$ 100.00

12.56.090	INSTALLING PRIVATE IMPROVEMENTS OR OBSTRUCTIONS IN ANY PUBLIC RIGHT-OF-WAY IS PROHIBITED, BARRING THE SPECIFIED EXCEPTIONS	\$ 100.00
12.58.030	ENTERING OR REMAINING ON POSTED PROPERTY WITHOUT WRITTEN PERMISSION OF CITY MANAGER	
	1ST OFFENSE IN A 12-MONTH PERIOD	\$ 100.00
	2ND OFFENSE IN A 12-MONTH PERIOD	\$ 200.00
	3RD OFFENSE IN A 12-MONTH PERIOD	\$ 500.00
12.60.010	TRESPASS ON PUBLIC TRANSIT FACILITIES	\$100 / \$500
12.64.020	DISPLAY OR SALE OF MERCHANDISE PROHIBITED	\$ 50.00
13.02.090	FAILURE TO COMPLY WITH PLUMBING FIXTURE RETROFIT REQUIREMENTS IS PROHIBITED	\$ 100.00
13.04.050	PUBLIC SEWAGE CONNECTION REQUIRED FOR BUILDINGS INTENDED FOR HUMAN HABITATION	\$ 500.00
13.16.070	UNLAWFUL DISCHARGE TO STORM DRAIN SYSTEM	\$ 500.00
13.16.180	VIOLATION OR FAILURE TO COMPLY WITH STORM WATER POLLUTION PREVENTION AND PROTECTION ORDINANCE MAY BE SUBJECT TO ENFORCEMENT ACTIONS OUTLINED IN TITLE 4	
	1ST -OFFENSE	\$ 100.00
	2ND OFFENSE	\$ 200.00
	3RD -OFFENSE	\$ 500.00
15.04.020	BUILDING CODE VIOLATIONS	\$ 100.00
15.12.010	ILLEGAL USE OF MOBILEHOME	\$ 50.00
15.14.010	TRANSPORTING A MOBILEHOME ACROSS PUBLIC STREETS/ALLEYS WITHOUT A PERMIT IS PROHIBITED	\$ 250.00
15.14.020	APPLICATION TO TRANSPORT A MOBILEHOME, FILED 3 DAYS PRIOR TO ANTICIPATED TRANSPORTATION IS REQUIRED	\$ 250.00
15.14.030	MOBILEHOME: A FIFTY DOLLAR PERMIT FEE IS REQUIRED	\$ 250.00
15.14.040	ALLOWING A MOBILEHOME TO STAND ON A PUBLIC STREET/ALLEY FOR MORE THAN 12 HOURS IS PROHIBITED	\$ 250.00
17.54.070	ERECTING FENCE WITHOUT A PERMIT	\$ 100.00
17.57.020	PERMIT REQUIRED FOR SIGN	\$ 100.00
17.57.040	SIGN PROHIBITED VIOLATION	\$ 100.00
17.57.050	TEMPORARY SIGN VIOLATION	\$ 100.00
17.57.060	CENTRAL VILLAGE SIGN VIOLATION	\$ 100.00
17.57.070	PERMANENT SIGN VIOLATION	\$ 100.00
17.60.020	FAILURE TO OBTAIN CONDITIONAL USE PERMIT	\$ 100.00
17.81.060	ANIMAL OFFENSIVE OR ENDANGER TO NEIGHBORS	\$ 100.00
17.81.060B	NUMBER OF ANIMALS ALLOWED IN SINGLE-FAMILY DWELLING	\$ 100.00
17.81.060C	NUMBER OF ANIMALS ALLOWED IN APARTMENT OR MOBILE HOME	\$ 100.00
17.81.110	ACCESSORY STRUCTURE WITHOUT A PERMIT	\$ 100.00
17.81.140	DISH ANTENNAE PROHIBITED	\$ 80.00
17.96.020C	CHICKENS KEPT IN NON-PERMITTED SPACE	\$ 100.00
17.96.020D	HONEYBEES KEPT IN NON-PERMITTED SPACE	\$ 100.00
17.96.020E	PROHIBITED ANIMAL(S)	\$ 100.00
17.98.080	WIRELESS COMMUNICATION FACILITIES ARE PROHIBITED WITHIN 500 FEET OF SPECIFIED ZONING DISTRICTS (FAMILY RESIDENCE, SCHOOLS, PARKS AND OPEN SPACE, PUBLIC FACILITIES, ETC.) AND WITHIN 3,000 FEET OF COASTLINE	\$ 250.00



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF APRIL 25, 2019

FROM: City Manager Department

SUBJECT: Second Reading of an Uncodified Ordinance Regarding Removal of Optional CalPERS Membership for Future Council Members

RECOMMENDED ACTION: Adopt ordinance.

BACKGROUND/DISCUSSION: At the October 11, 2018, City Council meeting, the City Council directed staff to initiate the process to remove the optional CalPERS (California Public Employees Retirement System) membership for future Council members. The attached ordinance implements this prior Council direction.

Currently two City Council members are part of CalPERS; this would not impact the current Council, only future Councils. City Council members not part of CalPERS are covered by PARS (Public Agency Retirement System).

At the March 28, 2019, City Council meeting, the Council approved the first reading of the ordinance and a resolution of intent.

FISCAL IMPACT: There is no fiscal impact in Fiscal Years 2018/2019 or 2019/2020. The additional cost to the City of a Council Member participating in CalPERS retirement rather than PARS is approximately \$325 annually per Council Member.

ATTACHMENTS:

1. Updated CalPERS contract (PDF)

Report Prepared By: Larry Laurent
Assistant to the City Manager

Reviewed and Forwarded by:

Jamie Goldstein, City Manager

4/18/2019

Second Reading Removal of CalPERS Membership for Council
April 25, 2019

ORDINANCE NO. _____

**AN UNCODIFIED ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF CAPITOLA AUTHORIZING AN AMENDMENT
TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF CAPITOLA
AND THE BOARD OF ADMINISTRATION OF THE
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

The City Council of the City of Capitola does ordain as follows:

SECTION 1. The City Council of the City of Capitola hereby declares the following:

That an amendment to the contract between the City Council of the City of Capitola and the Board of Administration, California Public Employees' Retirement System is hereby authorized, a copy of said amendment being attached hereto, marked Exhibit A, and by such reference made a part hereof as though herein set out in full.

SECTION 2. The City Manager of the City of Capitola is hereby authorized, empowered, and directed to execute said amendment for and on behalf of said Agency.

SECTION 3. PUBLICATION. This ordinance shall be published and posted as required by law.

SECTION 4. EFFECTIVE DATE. This Ordinance shall be in full force and effect 30 days after the date of final passage.

This ordinance was introduced on the 28th day of March, 2019, and was passed and adopted by the City Council of the City of Capitola on the 25th day of April, 2019, by the following vote:

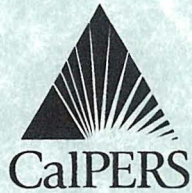
AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Jacques Bertrand, Mayor

Attest:

Linda Fridy, City Clerk



California
Public Employees' Retirement System

AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
City Council
City of Capitola

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective May 15, 1970, and witnessed January 12, 1970, and as amended effective January 1, 1982, September 1, 1983, April 1, 1992, May 16, 1999, June 11, 2000, April 29, 2001 and December 30, 2007 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 14 are hereby stricken from said contract as executed effective December 30, 2007, and hereby replaced by the following paragraphs numbered 1 through 17 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members, age 62 for new miscellaneous members, age 50 for classic local safety members and age 57 for new safety members.
 2. Public Agency shall participate in the Public Employees' Retirement System from and after May 15, 1970 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Local Fire Fighters (herein referred to as local safety members);
 - b. Local Police Officers (herein referred to as local safety members);
 - c. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
 - a. **COUNCIL MEMBERS PROSPECTIVELY ON AND AFTER THE EFFECTIVE DATE OF THIS AMENDMENT TO CONTRACT.**
6. Removal of the exclusion of "ALL HOURLY RATED OR HOURLY BASIS EMPLOYEES" pursuant to Section 20503, is declarative of agency's previous interpretation and does not mandate any new classes of employees into membership.

7. The percentage of final compensation to be provided for each year of credited prior and current service for classic local miscellaneous members in employment before and not on or after December 30, 2007 shall be determined in accordance with Section 21354 of said Retirement Law, subject to the reduction provided therein for service prior to December 31, 1981, termination of Social Security, for members whose service has been included in Federal Social Security (2% at age 55 Full and Modified).
8. The percentage of final compensation to be provided for each year of credited prior and current service for classic local miscellaneous members in employment on or after December 30, 2007 shall be determined in accordance with Section 21354.4 of said Retirement Law, subject to the reduction provided therein for service prior to December 31, 1981, termination of Social Security, for members whose service has been included in Federal Social Security (2.5% at age 55 Full and Modified).
9. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).
10. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local safety member shall be determined in accordance with Section 21362.2 of said Retirement Law (3% at age 50 Full).
11. The percentage of final compensation to be provided for each year of credited prior and current service as a new local safety member shall be determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Full).
12. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 21572 (Increased Level of 1959 Survivor Benefits).
 - b. Section 20938 (Limit Prior Service to Members Employed on Contract Date) for elected officials employed on April 1, 1992.
 - c. Section 20965 (Credit for Unused Sick Leave).
 - d. Section 20503 (To Remove the Exclusions of "All Hourly Rated or Hourly Basis Employees" and recreation Department Employees, Prospectively from June 11, 2000).
 - e. Section 20042 (One-Year Final Compensation) for classic members only.
 - f. Section 21024 (Military Service Credit as Public Service).

g. Section 20516 (Employees Sharing Cost of Additional Benefits):

Section 21354 (2% @ 55 Full formula) and Section 20965 (Credit for Unused Sick Leave), effective 5/16/1999, 4.770%, Section 20042 (One-Year Final Compensation) effective 4/29/2001, 1.446%, and Section 21354.4 (2.5% @ 55 Full formula) effective 12/30/2007, 2.043% for classic local miscellaneous members.

The employee cost sharing contributions are not to exceed 8.259%. The maximum employee cost sharing contribution is the normal cost plus the increase in the accrued liability due to the benefit improvement amortized over 20 years. In no event shall the employee cost sharing contribution attributable to the unfunded liability remain in effect beyond June 30, 2019. Thereafter, in any given contribution year, the maximum employee cost sharing contribution cannot exceed 3.105% of payroll.

13. Public Agency, in accordance with Government Code Section 20790, ceased to be an "employer" for purposes of Section 20834 effective on January 1, 1982. Accumulated contributions of Public Agency shall be fixed and determined as provided in Government Code Section 20834, and accumulated contributions thereafter shall be held by the Board as provided in Government Code Section 20834.
14. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
15. Public Agency shall also contribute to said Retirement System as follows:
 - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
16. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

17. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

CITY COUNCIL
CITY OF CAPITOLA

BY _____
ARNITA PAIGE, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

Attachment: Updated CalPERS contract (Second Reading Removal of CalPERS Membership for Council)