

City of Capitola Agenda

Mayor: Michael Termini
Vice Mayor: Jacques Bertrand
Council Members: Ed Bottorff
Stephanie Harlan
Kristen Petersen
Treasurer: Peter Wilk



JOINT BUDGET STUDY SESSION

CAPITOLA CITY COUNCIL/SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY

WEDNESDAY, MAY 16, 2018

6:00 PM

CITY COUNCIL CHAMBERS
420 CAPITOLA AVENUE, CAPITOLA, CA 95010

All correspondences received prior to 5:00 p.m. on the Tuesday preceding a City Council/Successor Agency Joint Budget Study Session will be distributed to Council/Agency Members to review prior to the meeting. Information submitted after 5 p.m. on that Tuesday may not have time to reach Council/Agency Members, nor be read by them prior to consideration of an item.

All matters listed on the Joint Budget Study Session of the City Council/Successor Agency Agenda shall be considered as Public Hearings.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council/Board Members Kristen Petersen, Jacques Bertrand, Ed Bottorff, Stephanie Harlan, and Mayor/Chair Michael Termini

2. ADDITIONAL MATERIALS

Additional information submitted to the City after distribution of the agenda packet.

3. ADDITIONS AND DELETIONS TO THE AGENDA

4. PUBLIC COMMENT

Oral Communications allows time for members of the Public to address the City Council/Successor Agency on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

5. CITY COUNCIL / SUCCESSOR AGENCY / CITY TREASURER / STAFF COMMENTS

City Council/Successor Agency/City Treasurer/Staff may comment on matters of a general nature or identify issues for staff response or future Council/Agency consideration.

6. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.

Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

1. Consider Approval of the January 11, 2018, Successor Agency Meeting Minutes
RECOMMENDED ACTION: Approve minutes.

7. GENERAL GOVERNMENT / PUBLIC HEARINGS

All items listed in "General Government" are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A. Presentation of the Proposed 2018/2019 Fiscal Year Budget for the City of Capitola General Fund and the Capitola Successor Agency
RECOMMENDED ACTION: Receive the proposed budgets, provide staff direction, and continue budget deliberations to the next scheduled budget hearing on May 30.

8. ADJOURNMENT

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes "final." Please be advised that in most instances the decision become "final" upon the City Council's announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

CAPITOLA CITY COUNCIL /SUCCESSOR AGENCY JOINT BUDGET STUDY
SESSIONAGENDA

May 16, 2018

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City's website: www.cityofcapitola.org and at Capitola City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk's office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website at www.cityofcapitola.org by clicking on the Home Page link "Meeting Video." Archived meetings can be viewed from the website at anytime.



JOINT BUDGET STUDY SESSION CAPITOLA CITY COUNCIL/ SUCCESSOR AGENCY AGENDA REPORT

MEETING OF MAY 16, 2018

FROM: City Manager Department

SUBJECT: Consider Approval of the January 11, 2018, Successor Agency Meeting Minutes

RECOMMENDED ACTION: Approve minutes.

DISCUSSION: Attached for review and approval are the minutes of the Successor Agency meeting of January 11, 2018.

ATTACHMENTS:

1. 1-11-18 draft minutes

Report Prepared By: Linda Fridy
City Clerk

Reviewed and Forwarded by:

Jamie Goldstein, City Manager

5/11/2018

**DRAFT
MINUTES OF THE CITY OF CAPITOLA AS SUCCESSOR AGENCY
TO THE FORMER CAPITOLA REDEVELOPMENT AGENCY
THURSDAY, JANUARY 11, 2018
AFTER THE ADJOURNMENT OF THE CITY COUNCIL MEETING**

1. CALL TO ORDER AND ROLL CALL

Chair Termini called the meeting to order at 10:17 p.m.

Board Member Stephanie Harlan: Absent, Board Member Ed Bottorff: Present, Chairman Michael Termini: Present, Vice Chair Jacques Bertrand: Present, Board Member Kristen Petersen: Present.

2. ADDITIONAL MATERIALS - None

3. ADDITIONS AND DELETIONS TO THE AGENDA - None

4. PUBLIC COMMENTS - None

5. CONSENT CALENDAR

MOTION:	APPROVE ITEMS AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Bottorff, Board Member
SECONDER:	Kristen Petersen, Board Member
AYES:	Ed Bottorff, Michael Termini, Jacques Bertrand, Kristen Petersen
ABSENT:	Stephanie Harlan

- A. Consider the June 8, 2017, City of Capitola as Successor Agency to the Former Capitola Redevelopment Agency Minutes
RECOMMENDED ACTION: Approve minutes.
- B. Approval of Successor Agency Check Register January 1, 2017 - December 31, 2017 [780-30]
RECOMMENDED ACTION: Approve the Successor Agency Check Register for January 1, 2017, to December 31, 2017.
- C. Appointments to the Oversight Board of the Successor Agency to the former Capitola Redevelopment Agency [780-50]
RECOMMENDED ACTION: Appoint Mayor's representative (Mayor Termini) and representative from the recognized employee organization representing the employees of the former redevelopment agency to the Oversight Board (Katie Herlihy).

Attachment: 1-11-18 draft minutes (Approval of Minutes)

CAPITOLA SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY
 REGULAR MEETING MINUTES
 January 11, 2018

6. GENERAL GOVERNMENT/PUBLIC HEARINGS

- A. Consider Approval of the Recognized Obligation Payment Schedule for July 1, 2018, to June 30, 2019 (ROPS 18-19) [780-30]

RECOMMENDED ACTION: Approve the Recognized Obligation Payment Schedule.

Finance Director Jim Malberg presented the staff report, noting the agency is winding down and the remaining expenses are related to the ongoing housing programs.

MOTION:	ADOPT THE PAYMENT SCHEDULE AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Bottorff, Board Member
SECONDER:	Kristen Petersen, Board Member
AYES:	Ed Bottorff, Michael Termini, Jacques Bertrand, Kristen Petersen
ABSENT:	Stephanie Harlan

7. ADJOURNMENT

The meeting adjourned at 10:22 p.m.

 Michael Termini, Chair

ATTEST:

 Linda Fridy, Secretary

Attachment: 1-11-18 draft minutes (Approval of Minutes)



JOINT BUDGET STUDY SESSION CAPITOLA CITY COUNCIL/ SUCCESSOR AGENCY AGENDA REPORT

MEETING OF MAY 16, 2018

FROM: Finance Department

SUBJECT: Presentation of the Proposed 2018/2019 Fiscal Year Budget for the City of Capitola General Fund and the Capitola Successor Agency

RECOMMENDED ACTION: Receive the proposed budgets, provide staff direction, and continue budget deliberations to the next scheduled joint budget hearing on May 30.

DISCUSSION: The City of Capitola proposed Fiscal Year (FY) 2018/19 and FY 2019/20 Budget is a two-year financial plan for the City. The proposed budget was prepared based on a combination of known factors, such as increases in CalPERS (Public Employees' Retirement System) costs, and conservative estimates for both revenues and expenditures.

The budget is the City's operating plan and a primary mechanism by which the Council's goals and vision for the City are transmitted to staff for implementation.

The document is organized to present information in several ways. General Fund revenues and expenditures are shown to provide information about longer-term patterns and overall fiscal stability, then revenues and expenditures for the City's various funds and departments are shown to provide additional detail and information about the City's programs and projects.

Overall, the FY 2018/19 proposed budget reflects a local economy that continues to grow, however, at a slower pace than in recent years. The budget maintains a high level of services for residents of Capitola. Nevertheless, the City must also remain focused on the long-term budget picture, which includes dramatically increasing CalPERS costs. Those increasing PERS costs will likely result in challenging budgetary decisions in coming years.

The draft budget has been distributed and is available for public review in the City Hall lobby, as well as on the City's website.

Report Prepared By: Jim Malberg
Finance Director

Joint CC & SA Mtg - Proposed 2018/2019 Fiscal Year Budget
May 16, 2018

Reviewed and Forwarded by:

A handwritten signature in blue ink, appearing to be 'JG', is written above a horizontal line.

Jamie Goldstein, City Manager

5/11/2018