

City of Capitola Agenda

Mayor: Stephanie Harlan
Vice Mayor: Michael Termini
Council Members: Jacques Bertrand
Ed Bottorff
Kristen Petersen

Treasurer: Peter Wilk



REVISED

CAPITOLA CITY COUNCIL REGULAR MEETING

THURSDAY, MAY 25, 2017

7:00 PM

**CITY COUNCIL CHAMBERS
420 CAPITOLA AVENUE, CAPITOLA, CA 95010**

CLOSED SESSION - 6:30 PM CITY MANAGER'S OFFICE

An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the Open Session Meeting.

LIABILITY CLAIMS [Govt. Code § 54956.95]

Claimant: Thanh-Thanh Hoang
Agency claimed against: City of Capitola

Claimant: Savannah Smith
Agency claimed against: City of Capitola

Claimant: Ian Smith and the Estate of Luke Ian Howard Smith
Agency claimed against: City of Capitola

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL - 7:00 PM

All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Members Kristen Petersen, Michael Termini, Jacques Bertrand, Ed Bottorff, and Mayor Stephanie Harlan

2. REPORT ON CLOSED SESSION

3. ADDITIONAL MATERIALS

Additional information submitted to the City after distribution of the agenda packet.

- A. Item 9.A. Coastal Commission and Public Communications regarding Grand Avenue closure.

4. ADDITIONS AND DELETIONS TO AGENDA

5. PUBLIC COMMENTS

Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

6. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

City Council Members/City Treasurer/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration.

7. BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS

- A. Appointment of Capitola Representative and Alternate to the Community Action Board

RECOMMENDED ACTION: Make appointments.

8. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.

Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

CAPITOLA CITY COUNCIL REGULAR MEETING AGENDA
May 25, 2017

- A. Consider the May 11, 2017, City Council Regular Meeting Minutes
RECOMMENDED ACTION: Approve minutes.
- B. Receive Planning Commission Action Minutes for the Regular Meeting of May 4, 2017
RECOMMENDED ACTION: Receive minutes.
- C. Approval of City Check Register Reports Dated April 7, April 14, April 21, and April 28, 2017
RECOMMENDED ACTION: Approve check registers.
- D. Liability Claim of Thanh-Thanh Hoang
RECOMMENDED ACTION: Deny liability claim.
- E. Liability Claim of Savannah Smith
RECOMMENDED ACTION: Deny liability claim.
- F. Fee Schedule for Fiscal Year 2017/18
RECOMMENDED ACTION: Adopt the proposed Resolution repealing Resolution No. 4054 and adopting the new fee schedule.
- G. Liability Claim of Ian Smith and the Estate of Luke Ian Howard Smith
RECOMMENDED ACTION: Deny liability claim.

9. GENERAL GOVERNMENT / PUBLIC HEARINGS

All items listed in "General Government" are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A. Discuss a Geological Report and the Continuation of the Temporary Closure of the Grand Avenue Pathway between Oakland Avenue and Hollister Avenue
RECOMMENDED ACTION: Accept the report and direct the continued temporary closure of Grand Avenue between Oakland Avenue and Hollister Avenue.
- B. Mermaid Triathlon and Duathlon Special Event Permit
RECOMMENDED ACTION: Review and approve the Mermaid Series' request for a Special Event Permit, including an Encroachment Permit, an Amplified Sound Permit, and a Banner Permit, for the 2017 Mermaid Triathlon and Duathlon.
- C. Approve a Notice of Completion for the 2016 Road Rehabilitation Project and Authorize an Allocation in the Capital Improvement Program for Storm Damage Repair Design Work on Park Avenue
RECOMMENDED ACTION:
 - 1. Accept the 2016 Road Rehabilitation Project as complete at a final cost of \$1,373,030.78 and authorize the Public Works Department to file the Notice of Completion and release the contract retention amount of \$68,651.54.
 - 2. Authorize a budget allocation within the Capital Improvement Fund of \$100,000 for engineering services for storm damage repairs to Park Avenue and authorize the Director of Public Works to enter into a contract for engineering services at an amount not to exceed \$100,000.

10. ADJOURNMENT

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes “final.” Please be advised that in most instances the decision become “final” upon the City Council’s announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City’s website: www.cityofcapitola.org and at Capitola City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk’s office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk’s office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast “Live” on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed “Live” on the City’s website at www.cityofcapitola.org by clicking on the Home Page link “**Meeting Video.**” Archived meetings can be viewed from the website at anytime.

CALIFORNIA COASTAL COMMISSION

CENTRAL COAST DISTRICT OFFICE
725 FRONT STREET, SUITE 300
SANTA CRUZ, CA 95060
PHONE: (831) 427-4863
FAX: (831) 427-4877
WEB: WWW.COASTAL.CA.GOV



May 23, 2017

City Council
City of Capitola
420 Capitola Avenue
Capitola, CA 95010

Subject: Grand Avenue Pathway Relocation - Item 9A, May 25, 2017 City Council Hearing.

Dear Hon. Mayor Harlan and fellow Council Members:

We write today to express our strong support for relocating the Grand Avenue bluff top pathway inland along the City-owned right of way consistent with the original recommendation to Council back in March. We have reviewed the staff report, including the attached geologic report, which appears to suggest that the path will essentially be abandoned and remain closed indefinitely. We believe the City should explore other alternatives to allow the public, including the residents of the City of Capitola, to continue to have access to this amazing coastal resource and its magnificent coastal views.

Our understanding is that, over the years, the City has granted *revocable* encroachment permits to a number of private property owners with property frontage along the old Grand Avenue right-of-way. We strongly encourage the City to reclaim all areas of the publically-owned right-of-way along this entire stretch of Depot Hill that have been encroached upon by such private residential development so that this *publicly-owned right-of-way property* can be used to ensure that a path remains available for public access. We believe that reverting the encroached-upon areas to public access use is consistent with Coastal Act and relevant City Local Coastal Program (LCP) policies that require maximization of public access and recreation opportunities. And while we understand the significant erosion concerns raised by the geologic report, we would submit that an appropriate interim solution may be to establish a less formalized pathway (e.g. compacted dirt, decomposed granite, etc. as opposed to concrete or asphalt) along the inland extent of the public right-of-way to allow the public to continue to utilize this incredible coastal resource.

Thank you for your consideration.

Susan Craig
District Manager
Central Coast District Office

Communication: Item 9.A. Coastal Commission and Public Communications regarding Grand Avenue closure. (ADDITIONAL MATERIALS)

Jesberg, Steve (sjesberg@ci.capitola.ca.us)

From: John Hart <johnhart@me.com>
Sent: Wednesday, May 24, 2017 2:54 PM
To: Jesberg, Steve (sjesberg@ci.capitola.ca.us)
Cc: John Hart; Misha Burich; Judy Hart; Gene Bernald; Mary-Lynne Bernald; Jim Catellanos; MARGARITA JIMENEZ; Welch, Troy (TJ) (noworries4TJ@mac.com)
Subject: Saving the Footpath

Steve

I have read the Erik Zinn's Limited Geological Investigation report and am not at all surprised by its conclusions.

In my 4/19/16 Vision Capitola presentation, I stated that,

I would like the 50's neighborhood characteristics of the Depot Hill preserved/improved. and that Key to achieving this was... **preserving the 4 block walking path along the bluff on Depot Hill. In some sections, the path already comes within 2-3 feet of the top edge of the bluff. In 5-15 years, if nothing is done, parts of this continuous path will be lost forever. and much of the social hub of the Depot Hill will be lost as well.**

I agree with the staff recommendation that **the footpath remain closed unless the bluff in that zone reaches a stable status, and the situation can be reevaluated.** Furthermore, I believe that unless Capitola acts quickly, more and more sections of the footpath will follow the Oakland/Hollister section example and be lost to the public. Recent drone videos have made this obvious.

On the positive side, I believe that there are solutions to stabilizing the bluff and that some of the solutions may provide other benefits as well. Furthermore, all of the solutions have a common characteristic; they must be implemented within very few years. If the city delays, there will be no solutions. Consequently, if the City Council wants a solution, they need to form a Dept Hill Strategy Committee which I believe should be chaired by the mayor, The Committee will evaluate bluff stabilization alternates, explore ways to fund the effort, and recommend a strategy before the end of the summer. At a minimum, the strategy must ensure that

- the closed section of the footpath between Oakland and Hollister is reopened.
- the other sections of the footpath are never closed.

I would be happy to be a member of such a committee.

John Hart
404 Grand Ave

Communication: Item 9.A. Coastal Commission and Public Communications regarding Grand Avenue closure. (ADDITIONAL MATERIALS)

Jesberg, Steve (sjesberg@ci.capitola.ca.us)

From: Mary-Lynne Bernald <mlbernal@saratoga.ca.us>
Sent: Wednesday, May 24, 2017 4:42 PM
To: John Hart
Cc: Jesberg, Steve (sjesberg@ci.capitola.ca.us); Misha Burich; Judy Hart; Gene Bernald; Jim Catellanos; MARGARITA JIMENEZ; Welch, Troy (TJ) (noworries4TJ@mac.com)
Subject: Re: Saving the Footpath

Dear Steve and City Council,

In response to John Hart's email, I would like to go on record that I agree wholeheartedly with John's proposal. And would add only one thing: that a Depot Hill resident, such as John, should be appointed to the committee AND an additional Depot Hill resident should also be named as alternate with voting rights should the first named resident (John Hart) be unable to attend a committee meeting. This matter is too important to have any delays in decision making and moving forward toward an immediate solution. That solution must take into account the ramifications of any inaction: the loss of the entire public walkway and view shed along Depot Hill as a result of the domino effect of more landslides when no action is taken at the base to prevent such occurrences.

Most sincerely,
Mary-Lynne Bernald

Sent from my iPad

On May 24, 2017, at 2:53 PM, "John Hart" <johnhart@me.com> wrote:

Steve

I have read the Erik Zinn's Limited Geological Investigation report and am not at all surprised by its conclusions.

In my 4/19/16 Vision Capitola presentation, I stated that,

I would like the 50's neighborhood characteristics of the Depot Hill preserved/improved. and that Key to achieving this was... **preserving the 4 block walking path along the bluff on Depot Hill. In some sections, the path already comes within 2-3 feet of the top edge of the bluff. In 5-15 years, if nothing is done, parts of this continuous path will be lost forever. and much of the social hub of the Depot Hill will be lost as well.**

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On the positive side, I believe that there are solutions to stabilizing the bluff and that some of the solutions may provide other benefits as well. Furthermore, all of the solutions have a common

characteristic; they must be implemented within very few years. If the city delays, there will be no solutions. Consequently, if the City Council wants a solution, they need to form a Dept Hill Strategy Committee which I believe should be chaired by the mayor, The Committee will evaluate bluff stabilization alternates, explore ways to fund the effort, and recommend a strategy before the end of the summer. At a minimum, the strategy must ensure that

- the closed section of the footpath between Oakland and Hollister is reopened.
- the other sections of the footpath are never closed.

I would be happy to be a member of such a committee.

John Hart
404 Grand Ave

Fridy, Linda (lfridy@ci.capitola.ca.us)

From: judith peracchi <judithperacchi@sbcglobal.net>
Sent: Wednesday, May 24, 2017 8:03 PM
To: City Council
Cc: Don Peracchi
Subject: Grand Avenue

Dear Council Members,

It is with deep concern that I am writing to address the Grand Avenue issue to be discussed at the 5/25 Pubic Hearing. As owners along the "Grand Avenue" bluff line at Livermore Avenue we have been more then casual interested observers of your actions since 1983.

During those early years while planning & eventually completing our residence, we heard ambitious "promises " of a sea wall esplanade starting in the village & ending at what was then popularly named Pot Belly Beach. That vision was two-fold; to serve beach going walkers during low tide and mitigate bluff erosion. Such vision allowed for confidence in the go-forward residential development & improvements existing today, that has become part of Capitola's charm.

Grand plans are not always achieved and leadership changes but a lack of any plan other then abdication remains a disservice and disappointment to the Capitola community at large & bluff home owners in particular.

I encourage you as current leadership to collectively reconsider what looks to be abdication of any bluff mitigation and stretch into a proactive and creative stance.

Yours Truly, Judith Peracchi

Sent from my iPhone

Communication: Item 9.A. Coastal Commission and Public Communications regarding Grand Avenue closure. (ADDITIONAL MATERIALS)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF MAY 25, 2017

FROM: City Manager Department

SUBJECT: Appointment of Capitola Representative and Alternate to the Community Action Board

RECOMMENDED ACTION: Make appointments.

BACKGROUND: Capitola holds a seat on the Community Action Board (CAB)'s board of directors and the City Council makes an appointment of a representative and alternate for three-year terms. Council Member Kristen Petersen was appointed in 2014 prior to her election to Council and wishes to continue as the City's representative. Bud Winslow resigned as the alternate in fall 2016.

DISCUSSION: CAB staff and Council Member Petersen learned of Capitola resident Tanya Allen's interest in serving on the CAB board as the alternate. Ms. Allen applied for the position (Attachment 1) and interviewed with CAB, which recommends her appointment (Attachment 2). Staff recommends the Council reappoint Council Member Petersen and appointment Ms. Allen for terms from June 2017 through May 2020.

FISCAL IMPACT: None.

ATTACHMENTS:

1. Tanya Allen CAB application
2. CAB Letter of Support for Tanya Allen

Report Prepared By: Linda Fridy
City Clerk

Appointment of CAB reps
May 25, 2017

Reviewed and Forwarded by:

A handwritten signature in blue ink, appearing to be 'JG', is written above a horizontal line.

Jamie Goldstein, City Manager

5/18/2017



CITY of CAPITOLA BOARDS AND COMMISSIONS APPLICATION

Application for:

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
- Architecture & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Traffic & Parking Commission
 [Central Village Resident; Village Business Owner; City Council Appointee]
Please underline category above.
- Historical Museum Board
- Planning Commission
- Other Committee CAB for Capitola -Alternate
- Library Advisory Committee

Name: Allen Tanya
Last First

Residential Neighborhood: Capitola Jewel Box

Occupation: Representative for sales

Describe your qualifications and interest in serving on this Board/Commission/Committee: _____

I have lived in Santa Cruz County for 20+ years. When I first moved here my first job was at the Seaside Co. in the Operations Office at the Boardwalk. I really appreciate this area and the unique healthy lifestyle it provides for me and my family. Please see my Application for Nomination as a Low-Income Sector Rep on the Board of Directors of the Community Action Board of Santa Cruz, County, Inc. for further information. Thank you.

(Use additional paper, if necessary)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

May 6, 2017

Date

Tanya Allen

Signature of Applicant

Mail or Deliver Application to:
Capitola City Hall
Attn: City Clerk
420 Capitola Avenue, Capitola, CA 95010

All information contained in this page of the application is public data and will be made available for public review and copying for anyone requesting it, and may be posted on the website of the City of Capitola. All information in this page will be provided to the Capitola City Council in a public forum and will be reviewed in public. It will therefore be part of the public record.

Attachment: Tanya Allen CAB application (1762 : Appointment of CAB reps)



Application for Nomination as a Low-Income Sector Representative on the Board of Directors of the Community Action Board of Santa Cruz County, Inc.

Please complete this application and send to:

MariaElena De La Garza, Executive Director

Community Action Board of Santa Cruz County, Inc, 406 Main Street, Suite 207, Watsonville, CA 95076

Or Fax to: (831) 724-3447 **Or** E-mail to: mariaelena@cabinc.org and Helen@cabinc.org

First & Last Name Tanya Allen

Street Address: [REDACTED]

City: Capitola Zip: 95010

Phone: Home [REDACTED] Work

Cell Phone: [REDACTED]

E-Mail: [REDACTED]

1.) Please tell us which Low-Income Sector you are applying to represent?

- LIVE OAK, CAPITOLA and SOQUEL**
 SCOTTS VALLEY and SAN LORENZO VALLEY
 APTOS, LA SELVA BEACH, and FREEDOM

2.) Please tell us the Supervisorial District that you live in? Capitola

3.) What is your length of residence in the area 20 years

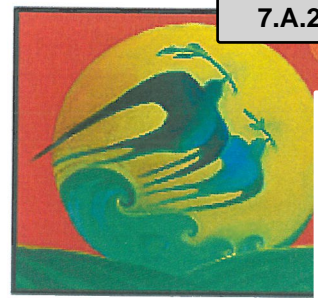
4.) Please briefly describe below your qualifications or interest in becoming a Low-Income Sector Representative to the CAB Board. The qualifications need not be related to your expertise at being a Board member but could outline your work, volunteer service, or experience with low-income people.

I enjoy living here and raising my 12 year old son here. I really appreciate all the many family oriented activities that occur throughout the year here. In the past, I lived in Santa Cruz and worked three different jobs while going to school. I received my A.A. degree at Cabrillo College and am finishing up my B.A. degree in Human Dev. with a emphasis in Child Dev. I will eventual pursue a teaching credential. I have closely observed local real estate prices escalate and fear that I may have to move my family out of the area since prices continue to rise and I have many friends and coworkers that feel the same way. According to the Census ASC in 2005 when my son was 1 years old the Real Per Capita Income for Santa Cruz was \$30,750 and its now \$32,374. The local household income has not changed but houses prices continue to rise. I want my son to grow up in this safe charming community

5.) Please describe how you will exhibit support from the low-income community?

I can express my support because I have respect, compassion and empathy for families that are experiencing hardship in our community. I recently read an article by, Linda Meric, a Professor for Children, Youth and Family Policy at Brandeis Univ, and I believe what she does, "Don't Make Policy About Us, Without us!" I feel I can help assist in sharing the commonality of issues related to this and have seen within our community. I will support the effort of CAB and their support in recognizing the importance of Low-Income individuals in the community who want to thrive in this distinguished community.

Attachment: Tanya Allen CAB application (1762 : Appointment of CAB reps)



Community Action Board
of Santa Cruz County

May 12, 2017

City of Capitola
420 Capitola Avenue
Capitola, CA. 95010

Re: Capitola Alternate Representative Appointment

ALCANCE

Dear Mayor Harlan and Council Members,

CalWORKS
Emergency
Payment
Program

The Board of Directors of the Community Action Board of Santa Cruz County, Inc. (CAB) has met with applicant Tanya Allen and supports her appointment to our board as the City of Capitola Alternate Representative.

Please find enclosed her Boards and Commissions application. Thank you for your continued partnership with CAB to meet the needs of low-income City of Capitola residents.

Davenport
Resource
Service
Center

Respectfully,

Maria Elena De La Garza
Community Action Board
Executive Director

Day Worker
Center

Santa Cruz
County
Immigration
Project

Rental
Assistance
Program



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF MAY 25, 2017

FROM: City Manager Department

SUBJECT: Consider the May 11, 2017, City Council Regular Meeting Minutes

RECOMMENDED ACTION: Approve minutes.

DISCUSSION: Attached for City Council review and approval are the minutes of the regular meeting of May 11, 2017.

ATTACHMENTS:

1. 5-11-17 Draft Minutes

Report Prepared By: Linda Fridy
City Clerk

Reviewed and Forwarded by:

A handwritten signature in blue ink, appearing to be "JG", is written over a horizontal line.

Jamie Goldstein, City Manager

5/18/2017

**DRAFT CAPITOLA CITY COUNCIL
REGULAR MEETING ACTION MINUTES
THURSDAY, MAY 11, 2017**

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Member Ed Bottorff: Present, Council Member Jacques Bertrand: Present, Mayor Stephanie Harlan: Present, Vice Mayor Michael Termini: Present, Council Member Kristen Petersen: Present.

City Treasurer Peter Wilk was present.

2. PRESENTATIONS

A. Public Service Recognition Week Proclamation [120-40]

Mayor Harlan thanked the employees of Capitola and civil servants across the country.

3. ADDITIONAL MATERIALS

A. Item 8.B -- Memorandum from Public Works Director Steven Jesberg regarding costs for the Capitola Branch Library

B. Item 8.C -- Revised staff report regarding the City's Fee Schedule

C. Item 8.D -- Public communication regarding the Zoning Code Update

4. ADDITIONS AND DELETIONS TO AGENDA- None

5. PUBLIC COMMENTS

Bob Edgren spoke to homeless issues.

6. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

Council Member Termini noted the Chamber of Commerce community awards dinner is May 19. He also thanked the City's Regional Transportation Committee representative, Council Member Bertrand, who along with Supervisor McPherson asked that an upcoming study include both a rail trail and trail-only options. He praised the City's exemplary police department after receiving complimentary correspondence.

Council Member Petersen reminded the audience that the Human Race is May 13. She will participate representing the Community Action Board.

Mayor Harlan attended the California water conference for the County Sanitation District and shared information she learned. She also recently attended the League of California City's Monterey Bay Chapter dinner focusing on pensions and CalPERS.

City Treasurer Wilk said the Finance Advisory Committee received the proposed budget and is still working through it. He also participated in the oral board panel to replace departing Finance Director Mark Welch.

Community Development Director Rich Grunow updated the Council on the new Village sign

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
May 11, 2017

policy enforcement. Business in violation were given 30 days to come into compliance.

City Manager Goldstein noted the draft budget has been distributed and will be available online. He attended the first Community Choice Aggregate power meeting with Council Member Bertrand. He thanked Director Welch for his time with the City.

Public Works Director Steve Jesberg told the Council the City has been unable to install the seasonal floating docks because it discovered that steel piles had broken underwater. In response to Council questions, he noted the Wharf repair design will take place when funding is available in the new fiscal year. Council Member Termini asked that a future agenda include a discussion of whether the City could use bonds based on Measure F funds to accelerate the project.

7. **CONSENT CALENDAR**

MOTION:	APPROVE THE CONSENT AGENDA ITEMS AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Termini, Vice Mayor
SECONDER:	Ed Bottorff, Council Member
AYES:	Bottorff, Bertrand, Harlan, Termini, Petersen

- A. Consider the April 27, 2017, City Council Regular Meeting Minutes
RECOMMENDED ACTION: Approve minutes.
- B. Consider Section 218 Medicare-Only Agreement [630-10/500-10 A/C: Social Security Administration]
RECOMMENDED ACTION: Adopt a resolution authorizing the initiation of division election procedures to enter a section 218 Medicare-only agreement between the City of Capitola and the Social Security administration for eligible employees.
- C. Award Contract for the Construction of the Highway 1 Enhanced Bike Lane Project (Green Bike Lanes) [770-05/500-10 A/C: D & M Traffic Services]
RECOMMENDED ACTION:
 - 1. Award a contract to D&M Traffic Services for construction of the Highway 1 Enhanced Bike Lane Improvement Project with a base bid of \$51,775.37 for improvements along the 41st Avenue interchange and
 - 2. Authorize the Director of Public Works to issue a change order to add the Bay Avenue interchange and the Park Avenue interchange at the costs of \$25,194.98 and \$38,081.85 respectively pending adoption of a 2017/18 budget that includes an additional appropriation to this project.

8. **GENERAL GOVERNMENT / PUBLIC HEARINGS**

- A. Animal Service Agreement [400-10/500-10 A/C: Santa Cruz County Animal Services Authority (ASA)
RECOMMENDED ACTION: Direct staff to work with the Santa Cruz County Animal Services Authority (ASA) to prepare the necessary documentation for Capitola to become a member of ASA, beginning July 1, 2017.

Police Chief Terry McManus presented the staff report including a history of animal services contracts and costs. He explained the City’s community service officers (CSO) handle all animal calls during regular hours, and on-duty officers at other times. For the upcoming fiscal year, the ASA asked the City to join the Joint Powers Agreement (JPA)

Attachment: 5-11-17 Draft Minutes (1839 : Approval of City Council Minutes)

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
May 11, 2017

and Capitola requested a revised cost-sharing formula. The City averages 100 animal-related calls a year. The proposed plan for rejoining the JPA has costs phased in over four years, about \$9,500 more a year. The City also worked with Animal Services to design a new protocol that maintains local first response.

Council Member Termini confirmed the new program would reduce demand on CSOs. Mayor Harlan confirmed the program would have adequate response times and that the City would retain the right to leave the JPA in the future.

MOTION:	SUPPORT EFFORTS TO REJOIN THE ANIMAL SERVICES AUTHORITY AND DIRECT STAFF TO BRING BACK AN AGREEMENT
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Termini, Vice Mayor
SECONDER:	Ed Bottorff, Council Member
AYES:	Bottorff, Bertrand, Harlan, Termini, Petersen

B. Approve Design Costs for Capitola Branch Library [230-10/500-10 A/C: Noll & Tam Architects]

RECOMMENDED ACTION: Authorize an adjustment to the design contract for the Capitola Branch Library with Noll and Tam Architects in the amount of \$533,000 for: increased architectural costs; sub-consultant fees for such services as engineering and landscape architecture; and supplemental services such as furniture design and stormwater design, but not increasing the overall project budget.

Director Jesberg presented the staff report and history of the design contract and costs. These changes were listed but not highlighted when the total project budget of \$13 million was approved in January. The architectural firm has not been "nickel and diming" the City on early work and staff continues to have high confidence in its work.

David Tanza, project manager, discussed the process to date and the relationship with the design firm. He praised the clear focus and direction from staff and advisory boards that so far have prevented cost overruns.

Council Member Bottorff does not want to assume that the project will continue to come in on or under budget. Mayor Harlan shares concerns about the cost but supports the revised contract.

MOTION:	AUTHORIZE A \$533,000 INCREASE IN THE EXISTING CONTRACT WITH NOLL AND TAM FOR LIBRARY DESIGN SERVICES
RESULT:	ADOPTED [4 TO 1]
MOVER:	Michael Termini, Vice Mayor
SECONDER:	Jacques Bertrand, Council Member
AYES:	Jacques Bertrand, Stephanie Harlan, Michael Termini, Kristen Petersen
NAYS:	Ed Bottorff

C. Fee Schedule for Fiscal Year 2017/18 [390-40]

RECOMMENDED ACTION: Conduct the noticed public hearing on the proposed City Fee Schedule for Fiscal Year 2017/2018 and adopt the proposed Resolution repealing Resolution No. 4054 and adopting the new fee schedule.

Finance Director Welch presented the staff report. The Fee Schedule is the first step in

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
May 11, 2017

the budget adoption process. Most cost increases are tied to a 3.1 percent rise in the Consumer Price Index, which relates to the cost-of-living adjustment in salaries.

Council Member Petersen confirmed the process for the new confiscation fee.

Mayor Harlan requested reducing the recently increased administrative appeal fee from \$500 to \$300. Council Member Bottorff said the current fee reduces frivolous appeals. Community Development Director Grunow confirmed that the actual cost is often much higher due to staff costs and that appeals increase costs to an applicant. There was consensus to keep the fee at \$500.

Council also asked about the reasoning behind the \$1,058 charge for Planning Commission review of a tree removal permit and after discussion, decided to continue approval to allow staff to research it.

MOTION:	APPROVE ALL FEES EXCEPT THE TREE PERMIT REVIEW FEE AND CONTINUE THE PUBLIC HEARING TO THE NEXT REGULAR MEETING	
RESULT:	CONTINUED [4-1]	Next: 5/25/2017 7:00 PM
MOVER:	Michael Termini, Vice Mayor	
SECONDER:	Ed Bottorff, Council Member	
AYES:	Ed Bottorff, Jacques Bertrand, Michael Termini, Kristen Petersen	
NOES:	Stephanie Harlan	

D. Zoning Code Update [730-85]
RECOMMENDED ACTION: Accept the staff presentation, discuss and provide direction on the proposed land use regulation to limit development on a third story to residential, and direct staff to initiate the public review of the Zoning Code.

Director Grunow noted the Council wished to revisit two items from the April 27 meeting and can address any other issues. He reviewed the Environmentally Sensitive Habitat Area map and definitions. Several parking lots and developed areas were included in the old map, which was reviewed by a qualified local biologist. The biologist added a section near New Brighton State Beach and removed other areas that do not meet the criteria.

Council Member Bottorff clarified the new designations and asked if it would preclude development near the McGregor Park. Director Grunow said it would need review under the California Environmental Quality Act.

In response to a public comment question from Bob Edgren, Director Grunow confirmed that within Brookvale Terrace the creek remains sensitive habitat but developed areas are removed.

Council Member Petersen confirmed that Monarch Cove was preserved. Council Member Termini asked what is the benefit to removing areas? Staff explained that developed areas do not meet the definition and require biological studies and greater setbacks. Council accepted the new map while emphasizing that the City supports environmental preservation.

Senior Planner Katie Herlihy addressed a question about fee waivers for accessory dwelling units (ADUs) in exchange for a deed restriction. The existing provision has not been used and is hard to enforce, so the Planning Commission recommended removal.

Attachment: 5-11-17 Draft Minutes (1839 : Approval of City Council Minutes)

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
May 11, 2017

Council Member Bertrand would like to encourage more affordable housing. Council Member Bottorff agrees but does not want to create a problem with monitoring. Santa Cruz has a rental inspection program. Council Member Petersen does not want to allow a tenant to be displaced, but the program doesn't regulate rental rates, just income levels. Planner Herlihy noted several new changes proposed in the update increase the ability to add an ADU. Council consensus was to keep the existing language.

Planner Herlihy reviewed a question about restricting third-story uses to residential within the Village. Not many parcels have space to meet parking needs to expand to a third story. Restricting transient use could result in absentee-owner second homes and defeat the goal of having an evening population in the area.

Corrie Sid of the Capitola Hotel advocated for flexibility and support of the local business community rather than limiting options.

Council Member Bottorff wants to see only residential/hotel uses on third stories to support businesses. The Council concurred.

Planner Herlihy said if the Council supports the draft as revised, it can go out for a 60-day public review over the summer and return to the Planning Commission and City Council in late summer or early fall for adoption hearings.

MOTION:	ACCEPT THE CHANGES TO THE DRAFT ZONING CODE AND DIRECT STAFF TO BEGIN THE PUBLIC REVIEW PROCESS
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Termini, Vice Mayor
SECONDER:	Ed Bottorff, Council Member
AYES:	Bottorff, Bertrand, Harlan, Termini, Petersen

9. ADJOURNMENT

The meeting adjourned at 9:11 p.m.

Stephanie Harlan, Mayor

ATTEST:

Linda Fridy, City Clerk

Attachment: 5-11-17 Draft Minutes (1839 : Approval of City Council Minutes)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF MAY 25, 2017

FROM: Community Development

SUBJECT: Receive Planning Commission Action Minutes for the Regular Meeting of May 4,
2017

RECOMMENDED ACTION: Receive minutes.

ATTACHMENTS:

1. May 4, 2017, Planning Commission Action Minutes

Report Prepared By: Linda Fridy
City Clerk

Reviewed and Forwarded by:



**DRAFT ACTION MINUTES
CAPITOLA PLANNING COMMISSION MEETING
THURSDAY, MAY 4, 2017
7 P.M. – CAPITOLA CITY COUNCIL CHAMBERS**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Commissioner TJ Welch: Present, Commissioner Linda Smith: Present, Chairperson Edward Newman: Present, Commissioner Susan Westman: Present, Commissioner Sam Storey: Present

2. ORAL COMMUNICATIONS

- A. Additions and Deletions to Agenda**
- B. Public Comments**
- C. Commission Comments**
- D. Staff Comments**

3. APPROVAL OF MINUTES

A. Planning Commission - Special Meeting - Feb 16, 2017 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Linda Smith, Commissioner
SECONDER:	Susan Westman, Commissioner
AYES:	Newman, Smith, Storey, Welch, Westman

B. Planning Commission - Regular Meeting - Mar 2, 2017 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Susan Westman, Commissioner
SECONDER:	TJ Welch, Commissioner
AYES:	Newman, Smith, Storey, Welch, Westman

4. CONSENT CALENDAR

A. Revised Environmentally Sensitive Habitat Area Map

Revised Environmentally Sensitive Habitat Area Map for the Comprehensive Zoning Code update (Municipal Code Chapter 17).

The Zoning Code serves as the Implementation Plan of the City's Local Coastal Program and therefore must be certified by the Coastal Commission.

Environmental Determination: Addendum to the General Plan Update EIR

Property: The Zoning Code update affects all properties within the City of Capitola.

Representative: Katie Herlihy, Senior Planner, City of Capitola

Item 4.A. Commissioner Storey pulled item from Consent Calendar for discussion and was heard after Public Hearings

MOTION: Approve Revised Environmentally Sensitive Habitat Map

RESULT:	APPROVED [4 TO 1]
MOVER:	Susan Westman, Commissioner
SECONDER:	TJ Welch, Commissioner
AYES:	Newman, Smith, Welch, Westman
NAYS:	Storey

B. 2205 Wharf Road #16-041 APN: 034-141-34

Minor land division to create two lots of record and a design permit for a new Single-Family Residence for a property located in the RM-LM (Residential Multi-Family – Low-Medium Density) Zoning District.

This project is not in the Coastal Zone and does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Christopher Wright

Representative: Dennis Norton, filed: 3/14/16

MOTION: Continue to next regular Planning Commission meeting on June 1, 2017 at 7 P.M.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Susan Westman, Commissioner
SECONDER:	TJ Welch, Commissioner
AYES:	Newman, Smith, Storey, Welch, Westman

5. PUBLIC HEARINGS

A. 1649 41st Avenue 16-224 034-151-09

Design Permit to replace the existing convenient store with a new 2,573 sf convenient store and sign permit with variance for two new wall signs at the Shell gas station, located in the CC (Community Commercial) zoning district.

This project is not in the Coastal Zone and does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Peninsula Petroleum, LLC

Representative: M. J. Castelo, filed: 12/19/16

MOTION: Deny variance without prejudice, and approve Design Permit with conditions.

RESULT:	APPROVED [4 TO 1]
MOVER:	Susan Westman, Commissioner
SECONDER:	Linda Smith, Commissioner
AYES:	Newman, Smith, Welch, Westman
NAYS:	Storey

B. 212 Monterey Avenue #16-111 035-261-11

Design Permit application for an exterior remodel and addition of 304 square feet to an existing two-story multi-family residential building, with a variance request to height, located in the CV (Central Village) Zoning District.

This project is in the Coastal Zone and requires a Coastal Development Permit, which is appealable to the California Coastal Commission after all possible appeals are exhausted through the city.

Environmental Determination: Categorical Exemption

Property Owner: Joe Mingione

Representative: Derek Van Alstine, filed: 5/31/16

MOTION: Continue the application to next regular Planning Commission meeting of June 1, 2017, and directed applicant to install orange netting at the proposed roof height prior to the next meeting.

RESULT:	APPROVED [4 TO 1]
MOVER:	Sam Storey, Commissioner
SECONDER:	Susan Westman, Commissioner
AYES:	Newman, Smith, Storey, Westman
NAYS:	Welch

C. 4530 Garnet Street #16-157 034-034-02

Design Permit application for a remodel and 497 square foot addition to an existing single-family residence located in the R-1 (Single-Family Residential) zoning district.

This project is in the Coastal Zone but does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Clark Cochran

Representative: Dennis Norton, filed: 8/15/16

MOTION: Approve the project with amended conditions.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Susan Westman, Commissioner
SECONDER:	Sam Storey, Commissioner
AYES:	Newman, Smith, Storey, Welch, Westman

D. Capitola Mall Redevelopment - Request to Continue to June 1, 2017

ACTION: Commission consensus to continue to next Planning Commission meeting on June 1, 2017

6. DIRECTOR'S REPORT**7. COMMISSION COMMUNICATIONS****8. ADJOURNMENT**



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF MAY 25, 2017

FROM: Finance Department

SUBJECT: Approval of City Check Register Reports Dated April 7, April 14, April 21, and April 28, 2017

RECOMMENDED ACTION: Approve check registers.

BACKGROUND: Check registers are attached for:

Account: City Main				
Date	Starting Check #	Ending Check #	Check/EFT Count	Amount
4/07/2017	86261	86334	78	\$164,883.53
4/14/2017	86335	86398	46	\$149,281.35
4/21/2017	86399	86453	59	\$201,952.20
4/28/2017	86454	86491	39	\$84,958.77

The City Main check register dated March 31, 2017, ended with check #86260.

Account: Library				
Date	Starting Check #	Ending Check #	Check/EFT Count	Amount
4/07/2017	16	17	2	\$7,480.00
4/28/2017	18	18	1	\$7,215.00

The Library account check register dated March 24, 2017, ended with check #15.

Account: Payroll				
Date	Starting Check #	Ending Check #	Check/EFT Count	Amount
4/14/2017	5097	5104	102	\$153,558.47
4/28/2017	5105	5112	99	\$150,765.63

The Payroll account check register dated March 31, 2017, ended with check #5096.

Following is a list of checks issued for more than \$10,000.00 and a brief description of the expenditure:

Check	Issued to	Dept.	Description	Amount
86313	Santa Cruz County Clerk	CM	Election supplies and expenses	\$13,882.60

Approval of City Check Registers
May 25, 2017

eft422	CalPERS Member Services	FN	PERS contributions PPE 3-25-17	\$47,195.62
eft424	IRS	FN	Federal taxes & Medicare	\$27,569.34
86337	Atchison, Barison, Condotti and Kovacevich	CM	March legal services	\$25,187.21
86389	SZS Consulting Group	PW	ADA transition plan and evaluation	\$10,813.30
86393	Tyler Technologies	CM	Financial software annual contract	\$18,654.00
86395	Visit Santa Cruz County	FN	Quarterly tourism marketing district	\$43,527.00
86401	Anderson Pacific Engineering Construction Inc.	PW	Stockton Ave intersection improvements retention release	\$19,118.50
86408	Earthworks	PW	McGregor Park retention release	\$36,948.00
eft429	CalPERS Member Services	FN	PERS contributions PPE 4-08-17	\$47,008.71
eft431	IRS	FN	Federal taxes & Medicare	\$28,374.96
86469	Granite Rock Company	PW	2016 Street rehabilitation projects	\$32,264.37
86475	Kimley-Horn and Associates	PW	Engineering consultant services, Hill St. pedestrian improvements	\$10,802.06
86484	Pacific Gas and Electric	FN	Monthly utilities	\$13,894.25

ATTACHMENTS:

1. 04-07-17 City Check Register
2. 04-14-17 City Check Register
3. 04-21-17 City Check Register
4. 04-28-17 City Check Register

Report Prepared By: Maura Herlihy
Account Technician

Reviewed and Forwarded by:

Jamie Goldstein, City Manager

5/18/2017

City accounts payable checks dated 4/7/2017, numbered 86261 to 86334 and 4 EFTs, totaling \$164,883.53, plus 2 Library checks, totaling \$7,480.00, for a grand total of \$172,363.53, have been reviewed and authorized for distribution by the City Manager.

As of 4/7/2017, the unaudited cash balance is \$3,990,657.32.

CASH POSITION - CITY OF CAPITOLA 4/7/17

	<u>Net Balance</u>
General Fund	\$642,300.74
Payroll Payables	\$10,047.78
Contingency Reserve Fund	\$1,898,345.66
Facilities Reserve Fund	\$284,870.00
Capital Improvement Fund	\$546,481.12
Stores Fund	\$21,528.44
Information Technology Fund	\$104,768.95
Equipment Replacement	\$129,794.88
Self-Insurance Liability Fund	\$198,526.70
Worker's Comp. Ins. Fund	\$120,588.79
Compensated Absences Fund	\$33,404.26
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$3,990,657.32</u>

The Emergency Reserve Fund Balance is \$1,269,705.54 (not included above).
The PERS Contingency Fund Balance is \$300,000.00 (not included above).



Jamie Goldstein, City Manager

4/10/17

Date



Peter Wilk, City Treasurer

4/11/17

Date

Attachment: 04-07-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/07/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transactio Amou
86261	04/03/2017	Open			HOLA	\$50.
	Invoice		Date	Description		Amount
	CSLSA04317		04/03/2017	CSLSA annual spring meeting		\$50.00
86262	04/03/2017	Open			HOLA	\$50.
	Invoice		Date	Description		Amount
	CSLSA04317-2		04/03/2017	CSLSA annual spring meeting		\$50.00
86263	04/07/2017	Open			A SIGN ASAP	\$141.
	Invoice		Date	Description		Amount
	170195		03/27/2017	Capitola bluffs "digging prohibited" signs		\$141.05
86264	04/07/2017	Open			ACCELA INC	\$1,134.
	Invoice		Date	Description		Amount
	INV-ACC28621		03/07/2017	March legislative management software 2211 - ISF - Information Technology		\$1,134.00
86265	04/07/2017	Open			ADT SECURITY SERVICES INC.	\$189.
	Invoice		Date	Description		Amount
	ADT03282017		03/28/2017	Security services		\$189.99
86266	04/07/2017	Open			AFLAC	\$1,483.
	Invoice		Date	Description		Amount
	703045		03/31/2017	March supplemental insurance 1001 - Payroll Payables		\$1,483.71
86267	04/07/2017	Open			ALVAREZ TECHNOLOGY GROUP INC	\$2,204.
	Invoice		Date	Description		Amount
	40731		03/28/2017	Dell extended service for Assure backup		\$1,952.33
	40728		03/27/2017	4GB memory upgrade		\$87.27
	40624		03/23/2017	4GB memory upgrade 2211 - ISF - Information Technology		\$164.73
86268	04/07/2017	Open			AT&T/CALNET 3	\$1,876.
	Invoice		Date	Description		Amount
	000009420144		03/13/2017	Monthly telephone service & T-1 access		\$766.60
	000009419476		03/13/2017	Monthly telephone service & T-1 access 1000 - General Fund	\$1,570.63	\$1,109.74
				2211 - ISF - Information Technology	\$305.71	
86269	04/07/2017	Open			B & B SMALL ENGINE REPAIR	\$128.
	Invoice		Date	Description		Amount
	369729		03/30/2017	Helmet and pruning saw		\$112.26
	369825		03/31/2017	Filler cap		\$15.99
86270	04/07/2017	Open			BRINKS AWARDS & SIGNS	\$578.09
	Invoice		Date	Description		Amount
	81965		03/24/2017	Custom engraved ribbons (720)		\$578.09

Attachment: 04-07-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/07/2017

Invoice #	Date	Description	Amount	
86271	04/07/2017	Open	CA DEPARTMENT OF CONSERVATION	\$348.
DOC033117	03/31/2017	Jan - March strong motion instrumentation & seismic mapping fee	\$348.47	
86272	04/07/2017	Open	CAL LINE EQUIPMENT INC	\$504.
89088	03/27/2017	Chipper service	\$504.15	
86273	04/07/2017	Open	CALIFORNIA BUILDING STANDARDS COMMISSION	\$121.
BSC033117	03/31/2017	Jan - March building standards fee	\$121.50	
86274	04/07/2017	Open	CHUCK DICKS	\$12.
DICKS040317	04/03/2017	Early Spring Instructor Payments 2017	\$12.35	
86275	04/07/2017	Open	COAST PAPER & SUPPLY INC.	\$73.
503703	03/29/2017	Butcher paper for evidence	\$73.99	
86276	04/07/2017	Open	COMMUNITY TELEVISION OF SCC	\$1,268.
2371	02/14/2017	January televised meetings	\$560.50	
2381	03/21/2017	February televised meetings	\$708.00	
86277	04/07/2017	Open	COMMUNITY TREE SERVICE INC	\$3,225.
7573	03/24/2017	Palm tree removal 103 Stockton Ave.	\$3,225.00	
86278	04/07/2017	Open	COMPLETE MAILING SERVICE INC.	\$1,459.
1764	03/23/2017	Late Spring brochure mailing	\$1,459.71	
86279	04/07/2017	Open	CRITERION PICTURES USA INC.	\$295.
236601	04/05/2017	Chasing Mavericks licensing fee	\$295.00	
86280	04/07/2017	Open	CUBE SOLUTIONS	\$807.
19343	11/07/2016	Garrett ergonomic supplies	\$807.38	
86281	04/07/2017	Open	CUMMINS PACIFIC	\$11.
027-35863	03/31/2017	Valve gaskets for sweeper 1310 - Gas Tax Fund	\$11.22	
86282	04/07/2017	Open	D & G SANITATION	\$306.
239103	03/31/2017	Esplanade park fencing	\$54.25	
239104	03/31/2017	McGregor Park portable toilets	\$252.23	

Attachment: 04-07-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/07/2017

Invoice	Date	Description	Amount	
86283	04/07/2017	Open	ED MORRISON	\$2,660.
Invoice	Date	Description	Amount	
2017-09	04/03/2017	March PW inspections	\$2,660.00	
86284	04/07/2017	Open	EWING IRRIGATION	\$493.
Invoice	Date	Description	Amount	
2985162	03/22/2017	Weed fabric and staples	\$254.58	
3032250	03/30/2017	Nets, wire, tone probe	\$190.85	
3039745	03/31/2017	Topper	\$9.42	
3039746	03/31/2017	Staples	\$38.58	
86285	04/07/2017	Open	FEDERAL EXPRESS	\$81.
Invoice	Date	Description	Amount	
5-740-54236	03/17/2017	Shipping charges	\$81.92	
86286	04/07/2017	Open	FERGUSON ENTERPRISES INC.	\$753.
Invoice	Date	Description	Amount	
5278562	03/23/2017	Bathroom faucets	\$753.80	
86287	04/07/2017	Open	FIRST ALARM SECURITY & PATROL INC.	\$310.
Invoice	Date	Description	Amount	
528334	03/21/2017	April McGregor park patrol services	\$310.00	
86288	04/07/2017	Open	FLYERS ENERGY LLC	\$1,821.
Invoice	Date	Description	Amount	
17-440397	03/31/2017	438 gallons ethanol	\$1,331.01	
17-440398	03/31/2017	176 gallons diesel	\$490.83	
86289	04/07/2017	Open	FOLD A GOAL	\$860.
Invoice	Date	Description	Amount	
120392A	03/28/2017	Field marking paint	\$860.12	
86290	04/07/2017	Open	GRANITE ROCK COMPANY	\$1,378.
Invoice	Date	Description	Amount	
1020245	03/25/2017	Granitepatch	\$1,378.74	
		1310 - Gas Tax Fund		
86291	04/07/2017	Open	HENDERSON MARINE SUPPLY	\$550.
Invoice	Date	Description	Amount	
38684	03/29/2017	Floating dock bumpers	\$550.73	
		1311 - Wharf Fund		

Attachment: 04-07-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/07/2017

Invoice	Date	Description	Amount	
86292	04/07/2017	Open	HOME DEPOT CREDIT SERVICES	\$877.
7011973	03/07/2017	Sheetrock supplies	\$120.87	
6050260	03/08/2017	Sheetrock supplies	\$17.22	
1022730	03/13/2017	Nitrile gloves	\$28.06	
1022762	03/13/2017	Grinding wheels	\$51.65	
5572670	03/09/2017	Angle grinder	\$213.84	
9023055	03/15/2017	Concrete mix, rebar tiewire, pliers, gloves	\$54.86	
9560071	03/15/2017	Wipes	\$7.86	
7013193	03/17/2017	Saw blade	\$60.42	
7210367	03/17/2017	Goggles, chisel, tape measure	\$33.29	
3560749	03/21/2017	Plumbing supplies	\$33.36	
3120704	03/21/2017	Return angle valve	(\$19.38)	
3595347	03/21/2017	Angle stop	\$19.38	
3013570	03/21/2017	Face shield and earmuffs	\$88.43	
12836	03/14/2017	Concrete supplies	\$20.14	
8051339	03/16/2017	Floating dock supplies	\$39.86	
0582940	04/03/2017	LED bulbs	\$107.37	
		1000 - General Fund	\$785.72	
		1311 - Wharf Fund	\$91.51	
86293	04/07/2017	Open	HOUSING AUTHORITY OF SCC	\$2,746.
17-9COCHAP	03/15/2017	Homeless action partnership cost share	\$2,746.00	
86294	04/07/2017	Open	ICMA RETIREMENT TRUST 457	\$3,595.
41364702	03/31/2017	Employee 457 contributions 1001 - Payroll Payables	\$3,595.21	
86295	04/07/2017	Open	INDEPENDENT ELECTRIC SUPPLY INC.	\$4,416.
S103062346.001	03/23/2017	Lamp post Cap Ave/San Jose accident	\$4,416.58	
86296	04/07/2017	Open	JAMES P ALLEN	\$405.
022717	02/27/2017	Post storm tree assessments	\$405.00	
86297	04/07/2017	Open	LABORMAX STAFFING	\$975.
26-75038	03/31/2017	Seasonal labor	\$975.28	
86298	04/07/2017	Open	LIUNA PENSION FUND	\$1,238.
CS3668	03/31/2017	LIUNA pension dues PPE 03-25-17 1001 - Payroll Payables	\$1,238.40	
86299	04/07/2017	Open	METRO MOBILE COMMUNICATIONS	\$1,261.
39070	03/28/2017	Yeung motor headset, helmet kit	\$1,261.99	

Attachment: 04-07-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/07/2017

Invoice #	Date	Description	Amount
86300 04/07/2017 Open MICROFLEX CORP \$647.1			
Invoice	Date	Description	Amount
IN1749575	03/23/2017	Gloves	\$388.22
IN1748976	03/22/2017	Gloves	\$258.82
86301 04/07/2017 Open MID COUNTY AUTO SUPPLY \$302.1			
Invoice	Date	Description	Amount
28778	03/13/2017	Black hot rod primer	\$13.00
28963	03/14/2017	Supplies	\$28.61
28016	03/07/2017	Connectors	\$59.16
27939	03/06/2017	Air filter	\$12.14
29668	03/20/2017	Battery terminal	\$46.64
28243	03/08/2017	Light bulbs	\$50.89
29824	03/21/2017	Battery cables	\$22.53
29894	03/22/2017	Battery terminal	\$15.59
30813	03/29/2017	Engine oil	\$11.48
30780	03/29/2017	Anti sieze lubricant	\$4.12
31269	04/03/2017	Wax, wash brush	\$38.47
86302 04/07/2017 Open MISSION LINEN SUPPLY \$686.1			
Invoice	Date	Description	Amount
504488480	03/12/2017	Recreation center mats and mops	\$67.73
504461804	03/08/2017	Linen service	\$87.12
504461803	03/08/2017	Linen service	\$33.65
504508906	03/15/2017	Linen service	\$33.65
504508907	03/15/2017	Linen service	\$101.59
504536491	03/20/2017	Mats for PD	\$48.18
504554156	03/22/2017	Linen services, shop towels	\$33.65
504554157	03/22/2017	Linen service	\$77.54
504580743	03/27/2017	Center mats & mops	\$67.73
504601074	03/29/2017	Linen service	\$101.59
504601073	03/29/2017	Linen service, shop towels	\$33.65
86303 04/07/2017 Open MISSION PRINTERS \$257.1			
Invoice	Date	Description	Amount
54712	03/16/2017	Volunteer dinner invitations and envelopes	\$257.92
86304 04/07/2017 Open NANCY HOWELLS \$173.1			
Invoice	Date	Description	Amount
Howells040317	04/03/2017	Early Spring Instructor Payments 2017	\$173.55
86305 04/07/2017 Open NELSON MEMBRENO \$1,646.1			
Invoice	Date	Description	Amount
033117	03/31/2017	Certifications training	\$536.54
040517	04/05/2017	Building inspector training reimbursement	\$1,110.00
86306 04/07/2017 Open NORTH BAY FORD \$166.1			
Invoice	Date	Description	Amount
260431	03/29/2017	Switch assembly	\$166.33

Attachment: 04-07-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/07/2017

Invoice	Date	Description	Amount	
86307	04/07/2017	Open	PALACE OFFICE SUPPLIES	\$133.1
Invoice	Date	Description	Amount	
418103-0	03/28/2017	Office supplies	\$36.81	
C9370381-0	03/24/2017	Returned paper roll	(\$6.09)	
27186-0	04/04/2017	keyboard tray	\$28.21	
418174-0	03/29/2017	Pens	\$29.03	
4582402-0	03/29/2017	Certificate holder	\$14.16	
418875-0	04/03/2017	Paper	\$31.64	
		1000 - General Fund	\$30.72	
		2210 - ISF - Stores Fund	\$103.04	
86308	04/07/2017	Open	PAT EVANS	\$12.1
Invoice	Date	Description	Amount	
Evans040317	04/03/2017	Early Spring Instructor Payments 2017	\$12.35	
86309	04/07/2017	Open	PRAXAIR DISTRIBUTION INC.	\$85.1
Invoice	Date	Description	Amount	
76674112	03/21/2017	Acetylene rental	\$85.75	
86310	04/07/2017	Open	PREFERRED BENEFIT INSURANCE ADMIN.	\$5,700.1
Invoice	Date	Description	Amount	
EIA20539	04/01/2017	April dental & vision insurance	\$5,700.50	
		1000 - General Fund	\$73.10	
		1001 - Payroll Payables	\$5,627.40	
86311	04/07/2017	Open	SAN LORENZO LUMBER	\$282.1
Invoice	Date	Description	Amount	
55-0248850	03/08/2017	Supplies for Hoopers stairs	\$88.08	
55-0233617	03/27/2017	Jade st. park lumber	\$139.74	
55-0252324	03/21/2017	Door hardware	\$54.89	
86312	04/07/2017	Open	SANTA CRUZ COUNTY ANIMAL SHELTER	\$1,320.1
Invoice	Date	Description	Amount	
4164	03/30/2017	Balance of contract for animal services	\$1,320.00	
86313	04/07/2017	Open	SANTA CRUZ COUNTY CLERK	\$13,882.1
Invoice	Date	Description	Amount	
17-0009-2	03/03/2017	Election supplies and expenses	\$13,882.60	
86314	04/07/2017	Open	SANTA CRUZ COUNTY HUMAN SERVICES DEPT	\$756.1
Invoice	Date	Description	Amount	
SCC031517	03/15/2017	FY17/18 Comprehensive economic development strategy cost share	\$756.00	
86315	04/07/2017	Open	SANTA CRUZ MUNICIPAL UTILITIES	\$151.1
Invoice	Date	Description	Amount	
031517	03/15/2017	Monthly water service for medians	\$151.03	
86316	04/07/2017	Open	SIRCHIE	\$167.1
Invoice	Date	Description	Amount	
0294144-IN	03/22/2017	Syringe collection tubes	\$167.25	

Attachment: 04-07-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/07/2017

Invoice	Date	Description	Amount	
86317	04/07/2017	Open	SOQUEL CREEK WATER DISTRICT	\$3,501.
032717irrig	03/27/2017	Monthly irrigation fees	\$2,358.41	
032717water	03/27/2017	Monthly water usage	\$1,142.99	
		1000 - General Fund	\$3,148.83	
		1311 - Wharf Fund	\$352.57	
86318	04/07/2017	Open	SPECTRUM BUSINESS	\$3,650.
SB031917	03/19/2017	Monthly internet service	\$3,650.77	
		1000 - General Fund	\$1,352.68	
		2211 - ISF - Information Technology	\$2,298.09	
86319	04/07/2017	Open	SUMMIT UNIFORMS	\$106.
39777	03/13/2017	Ear piece for Irao	\$53.29	
40034	03/22/2017	Ear piece for Valdez	\$53.29	
86320	04/07/2017	Open	SUPPLYWORKS	\$206.
395687296	03/24/2017	Restroom supplies	\$206.50	
86321	04/07/2017	Open	SWANK MOTION PICTURES INC.	\$866.
1425549	03/23/2017	Finding Dory, Moana licensing fees	\$866.00	
86322	04/07/2017	Open	T MOBILE	\$2,910.
TM033117	03/31/2017	Monthly cell phone usage	\$2,910.89	
86323	04/07/2017	Open	TARGET SPECIALTY PRODUCTS	\$269.
PI0608984	03/29/2017	QAC & QAL prep. course for Hutto & Macias	\$269.00	
86324	04/07/2017	Open	The LightHouse	\$607.
0330433	03/30/2017	LED beacons	\$607.38	
86325	04/07/2017	Open	TIMES PUBLISHING GROUP	\$350.
9259	03/27/2017	Yard sale advertising	\$350.00	
86326	04/07/2017	Open	TRENISE POT	\$64.
Pot040317	04/03/2017	Early Spring Instructor Payments 2017	\$64.35	
86327	04/07/2017	Open	UNITED PARCEL SERVICE	\$11.
0000954791137	04/01/2017	Shipping charges	\$11.85	

Attachment: 04-07-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/07/2017

Invoice #	Date	Description	Amount
86328	04/07/2017	Open	
UNITED WAY OF SANTA CRUZ COUNTY			
UW033117	03/31/2017	United Way employee contributions PPE 03-25-17 1001 - Payroll Payables	\$15.00
86329	04/07/2017	Open	
US BANK PARS			
PARS033117	03/31/2017	PARS contributions PPE 03-25-17 1001 - Payroll Payables	\$343.65
86330	04/07/2017	Open	
WATCHGUARD VIDEO			
ACCINV0010666	03/20/2017	Locking magnetic chest mounts (22) 1300 - SLESF - Supl Law Enfc	\$1,215.20
86331	04/07/2017	Open	
WATSONVILLE BLUEPRINT			
67099	02/06/2017	ADA plans for public works	\$5.98
67079	02/06/2017	ADA plans for public works	\$201.11
86332	04/07/2017	Open	
Alan Fox			
2002885.002	03/29/2017	Class refund	\$130.00
86333	04/07/2017	Open	
CBM Landscaping			
16-138	01/06/2017	Tree deposit refund	\$500.00
86334	04/07/2017	Open	
Cristina Popek			
2002893.002	03/30/2017	Class refund	\$65.00
Type Check Totals:			\$82,088.00

Attachment: 04-07-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/07/2017

EFT

Invoice	Date	Description	Amount
422	04/04/2017	Open	CalPERS Member Services Division
Invoice	Date	Description	Amount
PERS033117	04/04/2017	PERS contributions PPE 03-25-17	\$47,195.62
		1000 - General Fund	(\$0.23)
		1001 - Payroll Payables	\$47,195.85
423	04/04/2017	Open	EMPLOYMENT DEVELOPMENT DEPT
Invoice	Date	Description	Amount
1-696-271-744	04/04/2017	State taxes 3-31-17 pay day	\$6,912.25
		1001 - Payroll Payables	
424	04/04/2017	Open	INTERNAL REVENUE SERVICE
Invoice	Date	Description	Amount
54334592	04/04/2017	Federal taxes & Medicare PPE 03-25-17	\$27,569.34
		1001 - Payroll Payables	
425	04/03/2017	Open	STATE DISBURSEMENT UNIT
Invoice	Date	Description	Amount
UOLVKEA6657	04/03/2017	Employee garnishments PPE 03-25-17	\$1,117.84
		1001 - Payroll Payables	
Type EFT Totals:			\$82,795.

Library - Library

Check	Date	Description	Amount
16	04/07/2017	Open	BOGARD CONSTRUCTION INC
Invoice	Date	Description	Amount
160707-07	03/31/2017	Library construction services	\$4,900.00
		1360 - Library Fund	
17	04/07/2017	Open	JAMES P ALLEN
Invoice	Date	Description	Amount
021317	02/13/2017	Library preliminary tree resource assessment	\$2,580.00
		1360 - Library Fund	
Type Check Totals:			\$7,480.

CITY - Main City Totals

	Counts:	Total
Checks	74	\$82,088.
EFTs	4	\$82,795.
All	78	\$164,883.

Library - Library Totals

	Counts:	Total
Checks	2	\$7,480.
EFTs	0	\$0.
All	2	\$7,480.

Grand Totals:

	Counts:	Total
Checks	76	\$89,568.
EFTs	4	\$82,795.
All	80	\$172,363.

Attachment: 04-07-17 City Check Register (1864 : Approval of City Check Registers)

City accounts payable checks dated 4/14/2017, numbered 86335 to 86398 and 1 EFT, totaling \$149,281.35, plus 8 Payroll checks and 94 Payroll EFTs, totaling \$153,558.47, for a grand total of \$302,839.82, have been reviewed and authorized for distribution by the City Manager.

As of 4/14/2017, the unaudited cash balance is \$4,163,618.53.

CASH POSITION - CITY OF CAPITOLA 4/14/17

	<u>Net Balance</u>
General Fund	\$725,129.45
Payroll Payables	\$135,005.71
Contingency Reserve Fund	\$1,898,345.66
Facilities Reserve Fund	\$284,870.00
Capital Improvement Fund	\$554,509.87
Stores Fund	\$21,278.68
Information Technology Fund	\$84,360.01
Equipment Replacement	\$129,794.88
Self-Insurance Liability Fund	\$198,526.70
Worker's Comp. Ins. Fund	\$120,588.79
Compensated Absences Fund	\$11,208.78
TOTAL UNASSIGNED GENERAL FUNDS	<u><u>\$4,163,618.53</u></u>

The Emergency Reserve Fund Balance is \$1,269,705.54 (not included above).


The PERS Contingency Fund Balance is \$300,000.00 (not included above).



 Jamie Goldstein, City Manager

4/13/17

 Date



 Peter Wilk, City Treasurer

4/19/17

 Date

Attachment: 04-14-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/14/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Transac Amc
86335	04/14/2017	Open			ACCELA INC		\$1,134.00
	Invoice		Date	Description		Amount	
	INV-ACC29536		04/06/2017	April legislative management software 2211 - ISF - Information Technology		\$1,134.00	
86336	04/14/2017	Open			AT&T		\$9.12
	Invoice		Date	Description		Amount	
	ATT040117		04/01/2017	April long distance charges 1000 - General Fund 2211 - ISF - Information Tech	\$4.48 \$4.64	\$9.12	
86337	04/14/2017	Open			ATCHISON BARISONE CONDOTTI & KOVACEVICH		\$25,187.21
	Invoice		Date	Description		Amount	
	ABCK033117		03/31/2017	March legal services		\$25,187.21	
86338	04/14/2017	Open			B & B SMALL ENGINE REPAIR		\$590.12
	Invoice		Date	Description		Amount	
	370534		04/07/2017	Stihl string trimmer inspection & supplies		\$70.12	
	370770		04/11/2017	Cordless blower, fast charger, battery pack		\$520.73	
86339	04/14/2017	Open			CAROLYN FLYNN		\$3,720.00
	Invoice		Date	Description		Amount	
	CBF-03b-2017		04/05/2017	March affordable housing program management 1000 - General Fund 5552 - Cap Hsg Succ- Program	\$1,200.00 \$2,520.00	\$3,720.00	
86340	04/14/2017	Open			CHRISTINE CANDELARIA		\$1,103.03
	Invoice		Date	Description		Amount	
	7		04/03/2017	BIA consulting and website services 1321 - BIA - Capitola Village-Wharf BIA		\$1,103.03	
86341	04/14/2017	Open			CLEAN BUILDING MAINTENANCE CO.		\$3,719.13
	Invoice		Date	Description		Amount	
	17676		03/31/2017	March facility cleaning fees 1000 - General Fund 1311 - Wharf Fund	\$3,453.63 \$265.50	\$3,719.13	
86342	04/14/2017	Open			CNA SURETY		\$73.00
	Invoice		Date	Description		Amount	
	63146886N		04/11/2017	Aluffi notary public fee		\$38.00	
	63146975N01		04/11/2017	Aluffi notary public errors and omissions policy fee		\$35.00	
86343	04/14/2017	Open			COASTAL WATERSHED COUNCIL		\$4,638.00
	Invoice		Date	Description		Amount	
	1567		03/31/2017	March NPDES Public Education & Outreach		\$4,638.00	
86344	04/14/2017	Open			CRYSTAL SPRINGS WATER CO.		\$177.00
	Invoice		Date	Description		Amount	
	CSW033117		03/31/2017	Monthly drinking water		\$177.00	

Attachment: 04-14-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/14/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Transac Amc
86345	04/14/2017 Invoice 027-36687	Open	Date 04/04/2017	Description Sweeper gaskets 1310 - Gas Tax Fund	CUMMINS PACIFIC	\$133.98	\$133.98
86346	04/14/2017 Invoice 041117	Open	Date 04/11/2017	Description Pesticide applicator licensing exams - Hutto	DEPARTMENT OF PESTICIDE REGULATION	\$180.00	\$180.00
86347	04/14/2017 Invoice DSA033117	Open	Date 03/31/2017	Description January - March disability access & education fee	Division of the State Architect	\$181.00	\$181.00
86348	04/14/2017 Invoice 674021	Open	Date 03/14/2017	Description Plants	FARWEST NURSERY	\$54.36	\$54.36
86349	04/14/2017 Invoice 5299154	Open	Date 04/03/2017	Description Wharf plumbing fixtures 1311 - Wharf Fund	FERGUSON ENTERPRISES INC.	\$400.53	\$400.53
86350	04/14/2017 Invoice 000119677	Open	Date 04/05/2017	Description HVAC quarterly maintenance	GEORGE H WILSON INC	\$285.00	\$285.00
86351	04/14/2017 Invoice riparian2017-11	Open	Date 04/11/2017	Description April riparian restoration services	GEORGE McMENAMIN	\$345.00	\$345.00
86352	04/14/2017 Invoice 38712	Open	Date 04/05/2017	Description Dock bumper 1311 - Wharf Fund	HENDERSON MARINE SUPPLY	\$582.82	\$582.82
86353	04/14/2017 Invoice HSCC041017	Open	Date 04/10/2017	Description FY16/17 community grant funding 1st payment	HOSPICE of SANTA CRUZ COUNTY	\$804.00	\$804.00
86354	04/14/2017 Invoice INV532202 INV532203 INV532201	Open	Date 04/03/2017 04/03/2017 04/03/2017	Description Copier usage charges Copier usage charges Copier usage charges 1000 - General Fund 2211 - ISF - Information Tech	KBA Docusys Inc.	\$505.87 \$36.47 \$110.43 \$36.47 \$616.30	\$505.87 \$36.47 \$110.43 \$36.47 \$616.30
86355	04/14/2017 Invoice A0249884 A0249944	Open	Date 04/10/2017 04/11/2017	Description Paint for memorial benches Paint	KINGS PAINT AND PAPER INC.	\$201.39 \$201.12	\$201.39 \$201.12

Attachment: 04-14-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/14/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Transaction Amount
86356	04/14/2017	Open			LABORMAX STAFFING		\$990.00
	Invoice		Date	Description		Amount	
	26-75357		04/07/2017	Seasonal labor		\$993.46	
86357	04/14/2017	Open			LARRY LAURENT		\$674.84
	Invoice		Date	Description		Amount	
	040717		04/07/2017	CSLSA meeting travel & mileage reimbursement		\$674.84	
86358	04/14/2017	Open			MILLER'S TRANSFER & STORAGE CO.		\$214.95
	Invoice		Date	Description		Amount	
	88828		04/02/2017	Monthly record storage and warehouse handling		\$214.95	
86359	04/14/2017	Open			MOFFATT AND NICHOL		\$1,175.00
	Invoice		Date	Description		Amount	
	725553		04/10/2017	Wharf condition assessment 1311 - Wharf Fund		\$1,175.00	

Attachment: 04-14-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/14/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transact Amo
86360	04/14/2017	Open			ORCHARD SUPPLY HARDWARE	\$1,606
	Invoice		Date	Description		Amount
	159865		03/09/2017	Painting supplies		\$113.87
	030676		03/10/2017	Hose clamps, hand trowel		\$15.81
	030677		03/10/2017	Grand Ave. fence hardware		\$41.69
	150012		03/10/2017	Floating dock supplies		\$62.82
	031681		03/14/2017	Floating dock supplies		\$110.18
	150576		03/15/2017	Sanding supplies		\$27.06
	023896		03/13/2017	Shipping tape		\$18.52
	030648		03/10/2017	Cobalt bits and taps		\$36.14
	044955		03/17/2017	metal cutoffs, redwood stake		\$24.22
	026001		03/20/2017	Pliers		\$46.37
	032955		03/20/2017	Cleaning supplies, batteries		\$66.37
	022362-2017		03/08/2017	Bucket and lid		\$5.54
	159933		03/10/2017	Glue and dowel		\$4.72
	032677		03/19/2017	Graffiti supplies		\$41.61
	051015		03/16/2017	Jade St. baseball field supplies		\$56.83
	026351		03/22/2017	Washers, chisel, bevel		\$13.16
	151514		03/23/2017	Links		\$26.09
	152148		03/27/2017	Cable, washers, bolts		\$48.11
	152360		03/28/2017	Nuts and washers		\$35.60
	045671		03/20/2017	Batteries		\$28.84
	046661		03/25/2017	Graffiti paint		\$26.33
	152159		03/27/2017	Painting supplies - baseball field		\$225.01
	0152847		03/31/2017	Hose (50 ft)		\$25.76
	050336		03/06/2017	Paint, batteries		\$31.19
	043967		03/13/2017	Battery		\$7.73
	044513		03/15/2017	Light bulbs		\$8.22
	152835		03/31/2017	Septonic treatment		\$37.06
	047396		03/29/2017	nuts and bolts		\$3.39
	047766		03/31/2017	padlock and shackle		\$21.62
	042973		03/08/2017	Paint, glue, rake		\$35.31
	022663		03/09/2017	Bits, bolt		\$10.29
	023930		03/13/2017	Propane fuel		\$11.72
	031815		03/14/2017	Paint and brushes		\$11.33
	026866		03/24/2017	Drill bit, anchor		\$9.57
	027537		03/27/2017	Paint, tape, drill bit		\$11.20
	027876		03/28/2017	Painting supplies		\$47.50
	048685		04/03/2017	Shovel and gloves		\$33.11
	035774		04/04/2017	Rope		\$6.00
	035875		04/04/2017	Corp yard supplies		\$91.77
	020254		04/05/2017	Metal cutoff blades		\$17.55
	020286		04/05/2017	Screwdriver bits		\$11.89
	153643		04/05/2017	Plumbing supplies		\$16.56
	153671		04/05/2017	Rat traps		\$20.66
	153915		04/07/2017	Tire inflater, gloves, rake		\$56.92
	036490		04/08/2017	Wharf bathroom keys		\$5.16
				1000 - General Fund	\$1,380.89	
				1311 - Wharf Fund	\$225.51	

Attachment: 04-14-17 City Check Register (1864 : Approval of City Check Registers)

86361-86379

check stock void due to printer error

City Checks Issued 04/14/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transac Amount
86380	04/14/2017 Invoice 2002903.002	Open			Midge White	\$990.00
			Date	Description		Amount
			04/10/2017	Class refund		\$99.00
86381	04/14/2017 Invoice 20909	Open			OSUNA AUTO ELECTRIC & SMALL ENGINE REPAIR	\$469.99
			Date	Description		Amount
			04/05/2017	Winch motor		\$469.99
86382	04/14/2017 Invoice 22409	Open			PHIL ALLEGRI ELECTRIC INC.	\$142.50
			Date	Description		Amount
			04/03/2017	Police Dept. electrical repairs		\$142.50
86383	04/14/2017 Invoice 7719-614255 7719-614304	Open			ROYAL WHOLESALE ELECTRIC	\$103.72
			Date	Description		Amount
			04/03/2017	Floor box cover, adapter ring		\$123.72
			04/03/2017	Returned adapter ring		(\$17.50)
86384	04/14/2017 Invoice 2002908.002	Open			Rusty Ferguson	\$315.00
			Date	Description		Amount
			04/10/2017	Junior Guard fee refund		\$315.00
86385	04/14/2017 Invoice SCC033117	Open			SANTA CRUZ COUNTY AUDITOR-CONTROLLER	\$8,687.50
			Date	Description		Amount
			03/31/2017	March citation processing		\$8,687.50
86386	04/14/2017 Invoice 082	Open			Santa Cruz County Regional Transportation Comm	\$544.85
			Date	Description		Amount
			04/05/2017	Annual SC Branch Rail Line Lease #194279		\$544.85
86387	04/14/2017 Invoice 041217	Open			SENIOR CITIZENS LEGAL SERVICES	\$4,418.00
			Date	Description		Amount
			04/12/2017	Community grant funding		\$4,418.00
86388	04/14/2017 Invoice 396426462 396586976	Open			SUPPLYWORKS	\$2,256.47
			Date	Description		Amount
			03/31/2017	Bathroom supplies		\$51.86
			04/04/2017	Cleaning & bathroom supplies		\$2,202.61
86389	04/14/2017 Invoice 2	Open			SZS CONSULTING GROUP	\$10,813.30
			Date	Description		Amount
			04/06/2017	ADA transition plan & self-evaluation 1200 - Capital Improvement Fund		\$10,813.30
86390	04/14/2017 Invoice 6119	Open			THE CLEANING MACHINE INC.	\$2,680.00
			Date	Description		Amount
			03/30/2017	Village sidewalk cleaning		\$2,680.00
86391	04/14/2017 Invoice 9316 9331	Open			TIMES PUBLISHING GROUP	\$925.00
			Date	Description		Amount
			03/30/2017	Junior guards advertising		\$600.00
			04/06/2017	Camp Capitola advertising		\$325.00

Attachment: 04-14-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/14/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Transac Amc
86392	04/14/2017	Open			TOTAL COMPENSATION SYSTEMS INC		\$1,980
	Invoice		Date	Description		Amount	
	TCS041017		04/10/2017	OPEB valuation services non-refundable deposit		\$1,980.00	
86393	04/14/2017	Open			TYLER TECHNOLOGIES		\$18,654
	Invoice		Date	Description		Amount	
	045-184513		04/01/2017	Financial software annual contract 2211 - ISF - Information Technology		\$18,654.00	
86394	04/14/2017	Open			US BANCORP EQUIPMENT FINANCE INC.		\$800
	Invoice		Date	Description		Amount	
	327888616		04/03/2017	Copier leases		\$348.96	
	327888947		04/03/2017	PD copier lease		\$451.78	
				1000 - General Fund	\$550.98		
				2210 - ISF - Stores Fund	\$249.76		
86395	04/14/2017	Open			VISIT SANTA CRUZ COUNTY		\$43,527
	Invoice		Date	Description		Amount	
	VSCC033117		03/31/2017	January - March tourism marketing district remittance		\$43,527.00	
86396	04/14/2017	Open			WATSONVILLE BLUEPRINT		\$142.57
	Invoice		Date	Description		Amount	
	68461		04/06/2017	Library schematic design prints for planning review		\$142.57	
86397	04/14/2017	Open			WESTERN EXTERMINATOR COMPANY		\$109
	Invoice		Date	Description		Amount	
	4980408		03/31/2017	City Hall - rodent control		\$54.50	
	4980790		03/31/2017	Turnouts - rodent control		\$54.50	
86398	04/14/2017	Open			ZUMAR INDUSTRIES INC.		\$2,660.65
	Invoice		Date	Description		Amount	
	0169676		04/07/2017	Signs		\$2,660.65	
				1310 - Gas Tax Fund			
Type Check Totals:							\$148,367

Attachment: 04-14-17 City Check Register (1864 : Approval of City Check Registers)

EFT	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Transac Amc
427	04/11/2017	Open			WELLS FARGO BANK		\$913.60
	Invoice		Date	Description		Amount	
	WF041117		04/11/2017	April client analysis charges		\$913.60	
Type EFT Totals:							\$913.60

City Checks Issued 04/14/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transac Amt
CITY - Main City Totals					Counts:	Tot
Checks					45	\$148,361
EFTs					1	\$910
All					46	\$149,271
WELLS - Payroll Totals						
Checks					8	\$5,380
EFTs					94	\$148,170
All					102	\$153,550
Grand Totals:						
Checks					53	\$153,750
EFTs					95	\$149,080
All					148	\$302,830

Attachment: 04-14-17 City Check Register (1864 : Approval of City Check Registers)

City accounts payable checks dated 4/21/2017, numbered 86399 to 86453 and 5 EFTs, totaling \$201,952.20, have been reviewed and authorized for distribution by the City Manager.

As of 4/21/2017, the unaudited cash balance is \$4,607,389.98.

CASH POSITION - CITY OF CAPITOLA 4/21/17

	<u>Net Balance</u>
General Fund	\$1,347,026.69
Payroll Payables	\$43,486.19
Contingency Reserve Fund	\$1,898,345.66
Facilities Reserve Fund	\$284,870.00
Capital Improvement Fund	\$495,043.37
Stores Fund	\$20,551.11
Information Technology Fund	\$76,896.97
Equipment Replacement	\$129,794.88
Self Insurance Liability Fund	\$198,526.70
Worker's Comp. Ins. Fund	\$120,588.79
Compensated Absences Fund	(\$7,740.38)
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$4,607,389.98</u>

The Emergency Reserve Fund Balance is \$1,269,705.54 (not included above).


The PERS Contingency Fund Balance is \$300,000.00 (not included above).



 Jamie Goldstein, City Manager

4/20/17

 Date



 Peter Wilk, City Treasurer

5/1/17

 Date

Attachment: 04-21-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/21/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Transaction Amount
86399	04/21/2017	Open			ADAMS ASHBY GROUP INC		\$1,360.
	Invoice		Date	Description		Amount	
	1995		04/03/2017	March admin., report preparation, funding requests 1350 - CDBG Grants		\$1,360.00	
86400	04/21/2017	Open			ALVAREZ TECHNOLOGY GROUP INC		\$7,100.
	Invoice		Date	Description		Amount	
	40813		04/03/2017	May IT services 2211 - ISF - Information Technology		\$7,100.00	
86401	04/21/2017	Open			ANDERSON PACIFIC ENGINEERING CONSTRUCTION INC		\$19,118.
	Invoice		Date	Description		Amount	
	1604-04RET		02/14/2017	Stockton Ave. intersection improvements retention release 1200 - Capital Improvement Fund		\$19,118.50	
86402	04/21/2017	Open			B & B SMALL ENGINE REPAIR		\$145.
	Invoice		Date	Description		Amount	
	371022		04/13/2017	Trimmer line, sleeve		\$47.48	
	371291		04/17/2017	Honda mower repair		\$98.24	
86403	04/21/2017	Open			BEAR ELECTRICAL SOLUTIONS INC.		\$2,631.
	Invoice		Date	Description		Amount	
	4587		03/28/2017	March traffic signal maintenance - routine		\$616.00	
	4586		03/28/2017	March traffic signal maintenance - response 1310 - Gas Tax Fund		\$2,015.00	
86404	04/21/2017	Open			CALE AMERICA INC.		\$1,829.
	Invoice		Date	Description		Amount	
	144388		03/28/2017	March parking meters monthly fee		\$1,829.00	
86405	04/21/2017	Open			CAPITOLA PEACE OFFICERS ASSOCIATION		\$1,643.
	Invoice		Date	Description		Amount	
	POA041417		04/14/2017	POA and gym dues PPE 04-08-17 1001 - Payroll Payables		\$1,643.00	
86406	04/21/2017	Open			CLASSIC VAPOR CLEANERS		\$240.
	Invoice		Date	Description		Amount	
	040317		04/03/2017	March uniform cleaning		\$240.58	
86407	04/21/2017	Open			CRESTOR INC.		\$516.
	Invoice		Date	Description		Amount	
	R217103		03/09/2017	Bronze memorial plaques		\$516.78	
86408	04/21/2017	Open			EARTHWORKS PAVING CONTRACTORS INC		\$36,948.
	Invoice		Date	Description		Amount	
	2167		10/01/2016	McGregor Park retention release 1200 - Capital Improvement Fund		\$36,948.00	

Attachment: 04-21-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/21/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Transaction Amount
86409	04/21/2017	Open			EWING IRRIGATION		\$452
	Invoice		Date	Description		Amount	
	3082307		04/07/2017	Fertilizer		\$196.08	
	3082308		04/07/2017	Fertilizer		\$32.68	
	3090128		04/08/2017	Scoop shovel		\$28.69	
	3109045		04/12/2017	Weed block and staples		\$195.52	
86410	04/21/2017	Open			FLYERS ENERGY LLC		\$370
	Invoice		Date	Description		Amount	
	17-443760		04/07/2017	84 gallons ethanol		\$265.19	
	17-443762		04/07/2017	36 gallons diesel		\$104.85	
86411	04/21/2017	Open			GARDAWORLD		\$183
	Invoice		Date	Description		Amount	
	10293896		04/01/2017	April armored transportation service		\$183.82	
86412	04/21/2017	Open			HOSE SHOP		\$187
	Invoice		Date	Description		Amount	
	395968		04/13/2017	Hose assemblies, couplers, fittings		\$187.42	
86413	04/21/2017	Open			HOUSING AUTHORITY OF THE COUNTY OF SANTA CRUZ		\$4,396
	Invoice		Date	Description		Amount	
	17-9 CDBG		04/07/2017	March housing rehab. and homeownership assistance 1350 - CDBG Grants		\$4,396.00	
86414	04/21/2017	Open			HUMBOLDT PETROLEUM LLC		\$39
	Invoice		Date	Description		Amount	
	086369		03/31/2017	Vehicle cleaning		\$39.00	
86415	04/21/2017	Open			HYDROSCIENCE ENGINEERS INC.		\$5,509
	Invoice		Date	Description		Amount	
	331010001		04/05/2017	#17-006 4199 Clares St. stormwater review		\$1,200.00	
	331006011		04/05/2017	#15-029 2091 Wharf Rd. stormwater review		\$4,309.95	
86416	04/21/2017	Open			ICMA RETIREMENT TRUST 457		\$3,595
	Invoice		Date	Description		Amount	
	41373956		04/14/2017	457 contributions PPE 04-08-17 1001 - Payroll Payables		\$3,595.21	
86417	04/21/2017	Open			JIM CLARK		\$113
	Invoice		Date	Description		Amount	
	41417		04/14/2017	Backflow tests		\$113.50	
86418	04/21/2017	Open			KELLY MOORE PAINT COMPANY INC.		\$192
	Invoice		Date	Description		Amount	
	803-00000698202		04/14/2017	Street painting supplies		\$192.17	
86419	04/21/2017	Open			KINGS PAINT AND PAPER INC.		\$15.
	Invoice		Date	Description		Amount	
	A0250256		04/18/2017	Painting supplies		\$15.58	

Attachment: 04-21-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/21/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Transacti Amot
86420	04/21/2017	Open			LABORMAX STAFFING		\$1,986.
	Invoice		Date	Description		Amount	
	26-75676		04/14/2017	Seasonal labor		\$1,986.92	
86421	04/21/2017	Open			LANGUAGE LINE SERVICES INC		\$16.
	Invoice		Date	Description		Amount	
	4048879		03/31/2017	Language translation services		\$16.92	
86422	04/21/2017	Open			LIFE INSURANCE CO OF NORTH AMERICA-CIGNA		\$2,189.
	Invoice		Date	Description		Amount	
	CIGNA041417		04/14/2017	April life, AD&D, STD, LTD insurance		\$2,189.14	
				1000 - General Fund	(\$41.15)		
				1001 - Payroll Payables	\$2,230.29		
86423	04/21/2017	Open			LINDA FRIDY		\$1,024.
	Invoice		Date	Description		Amount	
	Fridy041817		04/14/2017	City clerks annual conference travel reimbursement		\$1,024.06	
86424	04/21/2017	Open			MADELINE C HORN		\$720.
	Invoice		Date	Description		Amount	
	001		04/17/2017	Museum cataloging and organizing		\$720.00	
86425	04/21/2017	Open			MBS BUSINESS SYSTEMS		\$172.
	Invoice		Date	Description		Amount	
	299677		03/22/2017	PD copier charges		\$172.76	
86426	04/21/2017	Open			NANCY HOWELLS		\$31.
	Invoice		Date	Description		Amount	
	Howells041717		04/17/2017	Early Spring Instructor Payment 2017		\$31.85	
86427	04/21/2017	Open			NICHOLS CONSULTING ENGINEERS CHTD		\$3,400.
	Invoice		Date	Description		Amount	
	303065501		04/10/2017	March 2017 pavement management program update		\$3,400.00	
				1200 - Capital Improvement Fund			
86428	04/21/2017	Open			PACIFIC TRUCK PARTS INC.		\$450.
	Invoice		Date	Description		Amount	
	1757140		04/10/2017	Sweeper cleaning		\$450.00	
				1310 - Gas Tax Fund			
86429	04/21/2017	Open			PALACE OFFICE SUPPLIES		\$303.
	Invoice		Date	Description		Amount	
	419423-0		04/06/2017	Calculator		\$6.38	
	9374666-0		04/06/2017	Office supplies		\$18.30	
	420632-0		04/14/2017	Office supplies		\$185.93	
	9378161-0		04/18/2017	Museum storage boxes		\$49.04	
	420437-0		04/13/2017	Office supplies		\$44.23	
				1000 - General Fund	\$259.65		
				2210 - ISF - Stores Fund	\$44.23		

Attachment: 04-21-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/21/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transacti Amoi
86430	04/21/2017	Open			PHOENIX GROUP INFORMATION SYSTEMS	\$1,674
	Invoice		Date	Description		Amount
	032017070		04/13/2017	March citation processing		\$1,674.57
86431	04/21/2017	Open			PK SAFETY SUPPLY	\$356
	Invoice		Date	Description		Amount
	319702		04/11/2017	Safety glasses and ear plugs		\$204.85
	319667		04/11/2017	Gloves		\$151.78
86432	04/21/2017	Open			SANTA CRUZ COUNTY INFORMATION SERVICES	\$521
	Invoice		Date	Description		Amount
	SCCISD040117		03/30/2017	April open query service		\$521.99
86433	04/21/2017	Open			SANTA CRUZ SENTINEL	\$320
	Invoice		Date	Description		Amount
	00001040474		03/31/2017	March legal notices		\$320.12
86434	04/21/2017	Open			SERVPRO OF SANTA CRUZ	\$158
	Invoice		Date	Description		Amount
	5345		02/07/2017	Hazard cleanup car #141		\$158.07
86435	04/21/2017	Open			STAPLES ADVANTAGE	\$125
	Invoice		Date	Description		Amount
	8043966681		04/08/2017	Office supplies		\$125.54
86436	04/21/2017	Open			SUNSCREEN LABS	\$1,037
	Invoice		Date	Description		Amount
	40131		04/13/2017	Sunscreen		\$1,037.94
86437	04/21/2017	Open			UNITED STATES POSTAL SERVICE	\$4,900
	Invoice		Date	Description		Amount
	CMS67077		04/13/2017	Summer brochure postage		\$4,900.00
86438	04/21/2017	Open			US BANK PARS	\$472
	Invoice		Date	Description		Amount
	PARS041417		04/14/2017	PARS contributions PPE 04-08-17 1001 - Payroll Payables		\$472.01
86439	04/21/2017	Open			WATSONVILLE BLUEPRINT	\$207
	Invoice		Date	Description		Amount
	68647		04/14/2017	Rispin/Peery park prints		\$207.92
86440	04/21/2017	Open			WELLS FARGO BANK	\$8,968
	Invoice		Date	Description		Amount
	WF040417		04/04/2017	March credit card charges		\$8,968.04
				Cellebrite, Inc. \$3,400 mobile data extraction service renewal		
				1000 - General Fund	\$7,895.66	
				1313 - General Plan Update	\$26.00	
				2210 - ISF - Stores Fund	\$683.34	
				2211 - ISF - Information Tech	\$363.04	

Attachment: 04-21-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/21/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Transaction Amount
86441	04/21/2017 Invoice 9002770895	Open	04/12/2017	Graffiti remover and lubricant	ZEP SALES & SERVICE	\$291.51	\$291.
86442	04/21/2017 Invoice 166127636	Open	04/04/2017	Citation refund	Candace or Brian Ebert	\$3.95	\$3.
86443	04/21/2017 Invoice 188125081	Open	04/04/2017	Citation refund	Daniel Castagonla	\$41.00	\$41.
86444	04/21/2017 Invoice 16-211	Open	04/19/2017	Tree deposit refund	EHM Properties	\$513.00	\$513.
86445	04/21/2017 Invoice 1199	Open	04/12/2017	Creation of sidewalk railing proposal 1315 - Public Art Fee Fund	Ernest and Lois Rich	\$500.00	\$500.
86446	04/21/2017 Invoice 177125551	Open	04/03/2017	Citation refund	George Chin or Felicidad Rosario	\$73.00	\$73.
86447	04/21/2017 Invoice 166127413	Open	04/04/2017	Citation refund	Karol Buccola	\$10.00	\$10.
86448	04/21/2017 Invoice 041217	Open	04/12/2017	Sidewalk art railing drawings, maquette, budget 1315 - Public Art Fee Fund	Michael Riegel	\$500.00	\$500.
86449	04/21/2017 Invoice 188127112	Open	04/04/2017	Citation refund	Michael Schafer or Suzanne Van Houten	\$10.00	\$10.
86450	04/21/2017 Invoice 177124528	Open	04/04/2017	Citation refund	Nathan Jones	\$86.00	\$86.
86451	04/21/2017 Invoice 22240	Open	04/05/2017	Boardroom and food for team building	Portola Hotel and Spa	\$581.58	\$581.
86452	04/21/2017 Invoice Schoenfeld040617	Open	04/06/2017	Parking overpayment refund	Stephen Schoenfeld	\$2.15	\$2.

Attachment: 04-21-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/21/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Trans	Amount
86453	04/21/2017	Open			Vincent Pham			
	Invoice		Date	Description				
	177125148		04/04/2017	Citation refund		\$96.00		
Type Check Totals:							\$118,300.00	

EFT	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Trans	Amount
428	04/17/2017	Open			STATE DISBURSEMENT UNIT			
	Invoice		Date	Description				
	DX XV59F6657		04/17/2017	Employee garnishments 4-14-17 1001 - Payroll Payables		\$1,117.84		
429	04/18/2017	Open			CalPERS Member Services Division			
	Invoice		Date	Description				
	1000846607-10		04/18/2017	PERS contributions PPE 04-08-17 1000 - General Fund (\$0.29) 1001 - Payroll Payables		\$47,008.71		
430	04/18/2017	Open			EMPLOYMENT DEVELOPMENT DEPT			
	Invoice		Date	Description				
	0-437-386-624		04/18/2017	State taxes PPE 04-08-17 1001 - Payroll Payables		\$7,077.21		
431	04/18/2017	Open			INTERNAL REVENUE SERVICE			
	Invoice		Date	Description				
	03057914		04/18/2017	Federal taxes & Medicare PPE 04-08-17 1001 - Payroll Payables		\$28,374.96		
432	04/14/2017	Open			SUPERIOR PRINTING			
	Invoice		Date	Description				
	3546780		4/12/2017	bank deposit slips		\$38.69		
Type EFT Totals:							\$83,617.00	

Attachment: 04-21-17 City Check Register (1864 : Approval of City Check Registers)

CITY - Main City Totals	Counts:	Total
Checks	55	\$118,334
EFTs	4	\$83,617
All	59	\$201,952

City accounts payable checks dated 4/28/2017, numbered 86454 to 86491 and 1 EFT, totaling \$84,958.77, plus 1 Library account check totaling \$7,215.00, plus 8 Payroll account checks and 91 EFTs totaling \$150,765.63, for a grand total of \$242,939.40 have been reviewed and authorized for distribution by the City Manager.

As of 4/28/2017, the unaudited cash balance is \$5,429,009.05.

CASH POSITION - CITY OF CAPITOLA 4/28/17

	<u>Net Balance</u>
General Fund	\$2,091,913.08
Payroll Payables	\$163,560.14
Contingency Reserve Fund	\$1,898,345.66
Facilities Reserve Fund	\$284,870.00
Capital Improvement Fund	\$451,976.94
Stores Fund	\$20,318.28
Information Technology Fund	\$76,854.96
Equipment Replacement	\$129,794.88
Self Insurance Liability Fund	\$198,526.70
Worker's Comp. Ins. Fund	\$120,588.79
Compensated Absences Fund	(\$7,740.38)
TOTAL UNASSIGNED GENERAL FUNDS	<u><u>\$5,429,009.05</u></u>

The Emergency Reserve Fund Balance is \$1,269,705.54 (not included above).

The PERS Contingency Fund Balance is \$300,000.00 (not included above).



 Jamie Goldstein, City Manager

5/1/17

 Date



 Peter Wilk, City Treasurer

5/1/17

 Date

Attachment: 04-28-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/28/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transactio Amou
86454	04/26/2017	Open			Cortel Inc.	\$2,790.00
	Invoice	REISSUE	Date	Description		Amount
	15-023		08/31/2016	CUP for wireless facility deposit refund		\$2,790.00
86455	04/28/2017	Open			AUTOMATION TEST ASSOCIATES	\$40.00
	Invoice		Date	Description		Amount
	44852		04/22/2017	April wharf meter reading & utility billing 1311 - Wharf Fund		\$40.00
86456	04/28/2017	Open			B & B SMALL ENGINE REPAIR	\$102.51
	Invoice		Date	Description		Amount
	371646		04/21/2017	Honda motor parts		\$102.51
86457	04/28/2017	Open			BILL TASHNICK	\$33.00
	Invoice		Date	Description		Amount
	Tashnick042117		04/21/2017	Softball Officials 4/10 - 4/21/17		\$33.00
86458	04/28/2017	Open			CA DEPARTMENT OF TRANSPORTATION	\$1,305.31
	Invoice		Date	Description		Amount
	SL170770		04/17/2017	January - March signals & lighting billing 1310 - Gas Tax Fund		\$1,305.31
86459	04/28/2017	Open			CASEY PRINTING	\$4,770.28
	Invoice		Date	Description		Amount
	33106011		03/17/2017	Late Spring brochure printing		\$4,770.28
86460	04/28/2017	Open			DONALD W ALLEY	\$1,762.00
	Invoice		Date	Description		Amount
	417-01		04/20/2017	Soquel lagoon permit application services		\$1,762.00
86461	04/28/2017	Open			EMBROIDERY WORKS	\$497.95
	Invoice		Date	Description		Amount
	17-4140		04/25/2017	Junior guard patches		\$497.95
86462	04/28/2017	Open			EWING IRRIGATION	\$315.35
	Invoice		Date	Description		Amount
	3116964		04/13/2017	Rake and scoop		\$44.35
	3143006		04/18/2017	Weed fabric and tone probe		\$270.99
86463	04/28/2017	Open			FASTENAL COMPANY	\$18.38
	Invoice		Date	Description		Amount
	CASAT42291		04/25/2017	Fb discs		\$18.38
86464	04/28/2017	Open			FIRST ALARM SECURITY & PATROL INC.	\$300.00
	Invoice		Date	Description		Amount
	530312		04/21/2017	Jade St. park patrol		\$300.00

Attachment: 04-28-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/28/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Transaction Amount
86465	04/28/2017	Open			FLYERS ENERGY LLC		\$3,566.00
	Invoice		Date	Description		Amount	
	17-449284		04/17/2017	168 gallons diesel		\$470.87	
	17-449282		04/17/2017	509 gallons ethanol		\$1,500.37	
	17-451510		04/20/2017	467 gallons ethanol		\$1,449.71	
	17-451511		04/20/2017	50 gallons diesel		\$145.43	
86466	04/28/2017	Open			FRED C. BEYERS		\$99.00
	Invoice		Date	Description		Amount	
	Beyers042117		04/21/2017	Softball Officials 4/10 - 4/21/17		\$99.00	
86467	04/28/2017	Open			GEORGE McMENAMIN		\$695.00
	Invoice		Date	Description		Amount	
	Riparian12		04/26/2017	Riparian restoration services		\$695.00	
86468	04/28/2017	Open			GLOBAL ENVIRONMENTAL PRODUCTS INC		\$1,692.00
	Invoice		Date	Description		Amount	
	637504		04/19/2017	Sweeper parts		\$1,503.21	
	637533		04/20/2017	Sweeper deflectors 1310 - Gas Tax Fund		\$189.35	
86469	04/28/2017	Open			GRANITE ROCK COMPANY		\$32,264.37
	Invoice		Date	Description		Amount	
	976464		02/28/2017	2016 Street Rehabilitation Project 1200 - Capital Improvement Fund		\$32,264.37	
86470	04/28/2017	Open			H. MARCHESE - PETTY CASH CUSTODIAN		\$421.47
	Invoice		Date	Description		Amount	
	PC042617		04/26/2017	Petty cash expenditures		\$421.47	
86471	04/28/2017	Open			HOSE SHOP		\$40.96
	Invoice		Date	Description		Amount	
	396155		04/19/2017	Spray nozzles & tees		\$40.96	
86472	04/28/2017	Open			HUMBOLDT PETROLEUM LLC		\$26.00
	Invoice		Date	Description		Amount	
	086413		04/15/2017	April car wash services		\$26.00	
86473	04/28/2017	Open			INTERSTATE ALL BATTERY CENTER		\$39.10
	Invoice		Date	Description		Amount	
	519874		04/18/2017	Batteries		\$39.10	
86474	04/28/2017	Open			KBA Docusys Inc.		\$42.01
	Invoice		Date	Description		Amount	
	INV538031		04/19/2017	Copier usage charges 2211 - ISF - Information Technology		\$42.01	

Attachment: 04-28-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/28/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Amount	Transaction Amount
86475	04/28/2017	Open			KIMLEY-HORN AND ASSOCIATES INC.		\$10,802.
	Invoice		Date	Description		Amount	
	097763120-0317		03/31/2017	Engineering Consultant Services		\$6,650.00	
	9156810		03/31/2017	Hill Street pedestrian Improvements 1200 - Capital Improvement Fund		\$4,152.06	
86476	04/28/2017	Open			KINGS PAINT AND PAPER INC.		\$213.
	Invoice		Date	Description		Amount	
	A0250371		04/20/2017	Graffiti removal supplies		\$213.40	
86477	04/28/2017	Open			LABORMAX STAFFING		\$1,205.
	Invoice		Date	Description		Amount	
	26-75999		04/21/2017	Seasonal labor		\$1,205.48	
86478	04/28/2017	Open			LAS ANIMAS CONCRETE		\$660.
	Invoice		Date	Description		Amount	
	125211		04/20/2017	Sand slurry		\$364.08	
	125175		04/19/2017	Sand slurry 1310 - Gas Tax Fund		\$296.58	
86479	04/28/2017	Open			LLOYDS TIRE SERVICE		\$186.
	Invoice		Date	Description		Amount	
	306353		04/24/2017	Tire mounting, balance and disposal		\$87.09	
	323922		04/24/2017	2016 Ford Explorer wheel alignment		\$99.50	
86480	04/28/2017	Open			MACKAY METERS INC		\$314.
	Invoice		Date	Description		Amount	
	1047025		03/31/2017	March credit card & parking meter fees		\$314.60	
86481	04/28/2017	Open			MAR-KEN K-9 TRAINING CENTER		\$240.
	Invoice		Date	Description		Amount	
	042-17		04/19/2017	April K-9 maintenance training		\$240.00	
86482	04/28/2017	Open			MUNISERVICES LLC		\$3,560.
	Invoice		Date	Description		Amount	
	0000045301		04/21/2017	Sales tax audit services		\$3,162.37	
	0000045302		04/21/2017	District sales tax audit services		\$397.72	
86483	04/28/2017	Open			NATIVE REVIVAL NURSERY		\$277.
	Invoice		Date	Description		Amount	
	45007		04/20/2017	Plants		\$277.92	
86484	04/28/2017	Open			PACIFIC GAS & ELECTRIC		\$13,894.
	Invoice		Date	Description		Amount	
	PGE041217-acct9		04/19/2017	Monthly gas and electricity		\$13,894.25	
				1000 - General Fund	\$4,223.58		
				1300 - SLESF - Supl Law Enfc	\$162.04		
				1310 - Gas Tax Fund	\$7,601.05		
				1311 - Wharf Fund	\$1,907.58		

Attachment: 04-28-17 City Check Register (1864 : Approval of City Check Registers)

City Checks Issued 04/28/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
86485	04/28/2017	Open			PALACE OFFICE SUPPLIES	\$459.
	Invoice		Date	Description		Amount
	421064-0		04/18/2017	Office supplies		\$45.36
	421065-0		04/18/2017	Office supplies		\$10.21
	C417798-0		04/17/2017	Returned frame		(\$25.31)
	4589944-0		04/20/2017	Office supplies		\$52.30
	9378714-0		04/20/2017	Office supplies		\$143.95
	421521-0		04/20/2017	Binder, staples		\$9.76
	421416-0		04/20/2017	File storage box, paper		\$189.63
	421732-0		04/21/2017	Office supplies		\$33.44
				1000 - General Fund	\$226.51	
				2210 - ISF - Stores Fund	\$232.83	
86486	04/28/2017	Open			S&S WORLDWIDE INC.	\$626.
	Invoice		Date	Description		Amount
	9587521		04/06/2017	Camp supplies		\$626.19
86487	04/28/2017	Open			SALINAS VALLEY PRO SQUAD	\$889.
	Invoice		Date	Description		Amount
	277701		03/27/2017	Uniform for Zamora		\$459.80
	277475		03/17/2017	Uniform jacket for Currier		\$429.56
86488	04/28/2017	Open			SERVPRO OF SANTA CRUZ	\$159.
	Invoice		Date	Description		Amount
	5638		04/21/2017	Biohazard cleanup vehicle #111		\$159.05
86489	04/28/2017	Open			SOQUEL CREEK ANIMAL HOSPITAL	\$269.
	Invoice		Date	Description		Amount
	46080		04/18/2017	Animal hospital services		\$269.30
86490	04/28/2017	Open			TOYOTA OF SANTA CRUZ	\$52.
	Invoice		Date	Description		Amount
	332184		04/20/2017	Weather stripping		\$52.36
86491	04/28/2017	Open			Kimberly Holder	\$183.
	Invoice		Date	Description		Amount
	2002919.002		04/19/2017	Camp refund		\$183.00

Attachment: 04-28-17 City Check Register (1864 : Approval of City Check Registers)

Type Check Totals: \$84,815.

EFT

426	04/25/2017	Open			DISCOVERY BENEFITS	\$143.
	Invoice		Date	Description		Amount
	0000744090-IN		04/25/2017	March COBRA and FSA admin. charges		\$143.50

Type EFT Totals: \$143.

City Checks Issued 04/28/2017

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
Library - Library						
<u>Check</u>						
18	04/28/2017	Open			KIMLEY-HORN AND ASSOCIATES INC.	\$7,215.00
	Invoice		Date	Description		Amount
	9117144		03/31/2017	Library professional services 1360 - Library Fund		\$7,215.00
Type Check Totals:						\$7,215.00

	Counts:	Total
CITY - Main City Totals		
Checks	38	\$84,815.00
EFTs	1	\$143.00
All	39	\$84,958.00
Library - Library Totals		
Checks	1	\$7,215.00
EFTs	0	\$0.00
All	1	\$7,215.00
WELLS - Payroll Totals		
Checks	8	\$4,358.00
EFTs	91	\$146,406.00
All	99	\$150,765.00
Grand Totals:		
Checks	47	\$96,388.00
EFTs	92	\$146,550.00
All	139	\$242,939.00

Attachment: 04-28-17 City Check Register (1864 : Approval of City Check Registers)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF MAY 25, 2017

FROM: City Manager Department

SUBJECT: Liability Claim of Thanh-Thanh Hoang

RECOMMENDED ACTION: Deny liability claim.

DISCUSSION: Thanh-Thanh Hoang has filed a liability claim against the City for an undetermined amount.

Report Prepared By: Liz Nichols
Executive Assistant to the City Manager

Reviewed and Forwarded by:

A handwritten signature in blue ink, appearing to be "JG", is written over a horizontal line.

Jamie Goldstein, City Manager

5/18/2017



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF MAY 25, 2017

FROM: City Manager Department
SUBJECT: Liability Claim of Savannah Smith

RECOMMENDED ACTION: Deny liability claim.

DISCUSSION: Savannah Smith has filed a liability claim against the City for an undetermined amount.

Report Prepared By: Liz Nichols
Executive Assistant to the City Manager

Reviewed and Forwarded by:

A handwritten signature in blue ink, appearing to be "JG", is written over a horizontal line.

Jamie Goldstein, City Manager

5/18/2017



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF MAY 25, 2017

FROM: Community Development

SUBJECT: Fee Schedule for Fiscal Year 2017/18

RECOMMENDED ACTION: Adopt the proposed Resolution repealing Resolution No. 4054 and adopting the new fee schedule.

BACKGROUND: Part of the annual budget process is a review of the City's Fee Schedule. The current fee schedule is based on the comprehensive fee study adopted on November 24, 2015. The consultant recommended that the City review the fee schedule on a yearly basis and implement a Consumer Price Index (CPI) adjustment, which accounts for most of the increases in fees. The proposed Fee Schedule also includes the "building permit reinstatement fee" that has been charged under old resolutions but never reflected on the fee schedule and the \$250 code compliance "confiscated property recovery fee" approved through separate resolution as part of the Village Sign Enforcement program.

State law requires the City to conduct a public hearing where testimony can be taken before any fees are added or existing fees are altered. This hearing was held on May 11, 2017. At that time, the City Council conceptually approved all fees except the "tree removal Planning Commission review" fee and continued the item to this meeting to allow staff to check on the need for a special tree removal hearing fee.

DISCUSSION: Staff has researched the fee for the Planning Commission-issued tree removal permit fee and has determined that it does not apply to any current City permitting processes. Accordingly, staff recommends removing this fee from the fee schedule. The revised proposed Fee Schedule (Attachment 1) reflects this change.

FISCAL IMPACT: The fiscal impact from the fee updates offset the increased cost to provide the services to the community. The Fiscal Year 2017/18 Budget includes the increased fee level. The proposed fee schedule will become effective July 1, 2017.

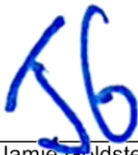
ATTACHMENTS:

1. Exhibit A 2017.18 Fee Schedule REVISED (PDF)
2. Exhibit B Animal Service Fees (PDF)

Adopt FY 2017-18 Fee Schedule
May 25, 2017

Report Prepared By: Rich Grunow
Community Development Director

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

5/18/2017

Adopt FY 2017-18 Fee Schedule
May 25, 2017

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA REPEALING
RESOLUTION NO. 4054 AND ADOPTING THE CITY'S FEE SCHEDULE FOR
FISCAL YEAR 2017/2018**

WHEREAS, the Government Code of the State of California, Section 66018 requires local agencies to notice and hold at least one open and public meeting prior to levying a new fee or increasing an existing fee; and

WHEREAS, the City Council of the City of Capitola has held a duly noticed public hearing on May 11, 2017, to consider increases to existing fees charged for various City services; and

WHEREAS, this fee schedule sets forth the City's cost recovery fee programs, which includes minimum deposits against which staff costs, adjusted for overhead, are assessed; and

WHEREAS, the City Council adopted Resolution No. 3285 on May 22, 2003, stating that all flat fees, with the exception of those established by law, shall be adjusted annually by the Consumer Price Index (CPI) for the San Francisco, Oakland, San Jose area, which was 3.1 percent for 2017; and

WHEREAS, the City of Capitola will analyze the fee schedule on a yearly basis to ensure hour estimates and staff costs are reasonable; and

WHEREAS, the fee schedule has been updated as described in Exhibit A; and

WHEREAS, the City of Capitola has made available to the public the required data pursuant to Government Code Section 66018 for at least ten days prior to adoption of a revised fee schedule.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Capitola does hereby:

- Repeal Resolution 4054; and
- Adopt the City of Capitola Fee Schedule pursuant to the changes in Exhibit A attached hereto to become effective on July 1, 2017; and
- Adopt the Animal Services Fees identified in Exhibit B attached hereto to become effective on July 1, 2017.

I HEREBY CERTIFY that the above and foregoing Resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 25th day of May, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Adopt FY 2017-18 Fee Schedule
May 25, 2017

Stephanie Harlan, Mayor

ATTEST:

Linda Fridy, City Clerk

Description	2017/18 Fee Schedule
MISCELLANEOUS FEES	
Administrative Decision Appeal Fee	\$500
Bingo Permit	\$60
Capitola Municipal Code	\$632
Capitola Municipal Code Supplement Service (Per year)	\$190
Copies:	
1 – 5 copies	\$0
6 or more copies (Per copy)	\$0.25 / page
Gov't Code § 81008 (Political Reform Act) statements/reports (Per copy)	\$0.10 / page
DVD's	
Video Tapes, Flash Drive, CD/DVD Production	Cost + \$50 1st Hour (Minimum) + \$25 / hour
Entertainment Permit Application Fee	\$37
Single Event Permit	\$37
Minor Entertainment Permit	\$155
Regular Entertainment Permit	\$579
Pet Shops and Kennel License Fee (Municipal Code § 5.20.020) set only by ordinance	\$22
Returned Check Fee	\$37
Business License Overpayment Refund Fee (resolution 3532, ord 871)	0 (Set to -0- by Council in 2011)
Business License Late Payment Penalty Admin. Fee	\$35 + 10% each month late
Business License Application Fee (Reso. 3532)	\$37
Business License - Disability Access and Education Fee (State)	\$0
Temporary, Publicly Attended Activities, Application Fee (Municipal Code § 9.36.040)	\$33
Public Art (Total Building Valuation \$250,000 or more) (Municipal Code Chapter 2.58)	2% of TBV or 1% in lieu to City
Notice of Intent to Circulate Initiative Petition (Elections Code § 9103(b))	\$211
Bandstand Rental Fee	\$215 / 4 hrs or \$645 all day / deposit \$1,500
Notary Service Fees (State Code)	0
Acknowledgment or proof of a deed, or other instrument, to include the seal and writing of the certificate	\$10 / signature
Administering an oath or affirmation to one person and executing the jurat, including the seal	\$10 / signature
Credit Card Transaction Fee	3%

Attachment: Exhibit A 2017.18 Fee Schedule REVISED (1870 : Adopt FY 2017-18 Fee Schedule)

Description	2017/18 Fee Schedule
PARKS AND RECREATION FEES	
<p><u>All fees are evaluated annually to determine if they are competitive with other recreation programs in Santa Cruz County</u></p>	
<p>Classes</p>	
Negotiated Instructor Activity Fee (Instructor receives 65% of this fee, Department retains 35%)	Negotiated
Registration Fee - Resident (Capitola Residents Only)	\$16 per class
-Department retains this fee	
Non-Resident (Anyone residing outside of the City) in addition to Residential Registration Fee	\$14 per class
-Department retains this fee	
Senior Discount	10%
<p>Sports</p>	
<p><u>League Fees</u> Costs + 30% admin fee</p>	
<p>League fees will change depending upon number and type of leagues offered, number of games per league, number of officials, amount of equipment needed, field/site prep and maintenance, and whether or not playoffs & awards are offered. Fees are calculated based on direct costs + 30% admin fee.</p>	
<p><u>Junior Guards</u></p>	
5 weeks resident/non resident	
4 weeks resident/non resident \$220/\$284	
<p><u>Camp Capitola</u></p>	
All day 2 week session, resident/non resident \$238 / \$262	
1/2 day resident/non resident \$135 / \$152	
All day 3 week session, resident/non resident \$353 / \$389	
1/2 day resident/non resident \$184 / \$201	
Extended Care--daily resident/non resident \$8.00	
Extended Care--weekly resident/non resident \$35	
Transportation fee to Jr. Guards (1st Session / 2nd Session) \$54 / \$42	
<p><u>Private Tennis Lessons</u> 75% of Activity Fee</p>	
<p><u>Facility Rentals</u></p>	
Softball & Soccer fields hourly rental; non profit youth groups/other non profit & Cap residents/all others \$13 / \$25 / \$33	
<p>Jade Street Community Center</p>	
Rooms A&B hourly rent \$42	
Room C hourly rent \$58	
Kitchen hourly rent \$21	
Entire Center hourly rent \$150	
Non profit discount of Jade Street Facility rents 25%	
Field Prep and/or additional staffing required to prepare for or supervise the Sports rentals only \$13 / hr	
<p>Notes: Resident include Soquel Union School District</p>	
<p>Costs mean staff costs adjusted for benefits, department overhead, and City overhead as calculated by the City Manager. Costs can also mean direct cost of a consultant. When consultant costs are included 21% of such costs will be charged to cover staff time for contract management. <i>Staff costs do not accrue during an appeal unless appeal is made by applicant.</i></p>	
<p>Deposits are stated as minimums. Actual deposits depend on the evaluation by staff of an individual project or application. The City Manager may lower minimum deposits if the application or project justifies a lower deposit. When an application involves multiple minimum fees the highest minimum fee applies.</p>	

Attachment: Exhibit A 2017.18 Fee Schedule REVISED (1870 : Adopt FY 2017-18 Fee Schedule)

Description	2017/18 Fee Schedule
POLICE DEPARTMENT FEES	
Special Event Permit	\$57
Amplified Sound Permit (Municipal Code 9.12.040)	\$29
DUI Cost Recovery Fee (Res. 3533)	Not to exceed \$12,000
Copies of reports: Crime Reports, Special Reports, etc. (Regardless of number of pages)	\$0.25 / page
Copies of: Citations, Code sections, Ordinances, etc.	\$0.25 / page
Bicycle Licenses (New)	\$10
Bicycle Licenses (Renewal)	\$7
Citation Sign-Offs	\$0
Photographs	\$18 + administration fees
VIN verifications	\$15
Video Tapes, Flash Drive, CD/DVD Production	Cost + \$50 1st Hour (Minimum) + \$25 / hour
Local Fire Arm dealers (set by state)	
New application	set by state
Renewal	set by state
Second Dealers License (set by state)	
Application	set by state
Renewal	set by state
Taxi Fee per application	set by state
Civil Subpoena (per case) (set by state)	set by state
Parking Permits (separate action by the Council)	
Neighborhoods per year (Resolution No. 3733)	\$25
Village Preferential Permit (Resolution No. 3733)	\$50 per year
Village Employer/Employee Permit (Resolution No. 3733)	\$50 per year
Morning Village Parking Permit (Resolution No. 3715)	\$50 per year
Concealed Weapon Permits (set by state)	
<i>Application</i>	
Standard	set by state
Judicial	set by state
Employment	set by state
<i>Renewal</i>	
Standard	set by state
Judicial	set by state
Employment	set by state
Firearm Surrender Fees (set by state law)	
1-5 guns	set by state
6+ guns	set by state
Vehicle Storage per day	\$25
Administrative fee to release Impounded / Stored Vehicle	\$122
Surf School Permit Fee	\$500
Animal Services Fees	
See Exhibit B "Animal Services Fees"	

Description	2017/18 Fee Schedule
BUILDING FEES	
The cost of a “combination building permit” shall be 1.5 times the amounts shown in Table 1-A. A “combination building permit” is defined as a permit for a scope of construction work regulated by two or more of the model codes. The model codes are the building code, the plumbing code, the mechanical code and the electrical code.	
The cost of a “building permit” shall be the amounts shown in Table 1-A. A “building permit” is defined as a permit for a scope of construction work regulated solely by a single model code. The model codes are the building code, the plumbing code, the mechanical code and the electrical code.	
TABLE 1-A	
Total Valuation	
\$1.00 to \$500.00	\$24.86
\$501.00 to \$2,000.00	\$24.86 for the first \$500.00 plus \$3.23 for each additional \$100.00 or fraction thereof.
\$2,001.00 to \$25,000.00	\$73.31 for the first \$2,000.00 plus \$14.81 for each additional \$1000.00 or fraction thereof.
\$25,001.00 to \$50,000.00	\$413.94 for the first \$25,000.00 plus \$10.68 for each additional \$1,000.00 or fraction thereof.
\$50,001.00 to \$100,000.00	\$680.94 for the first \$50,000.00 plus \$7.40 for each additional \$1,000.00 or fraction thereof.
\$100,001.00 to \$500,000.00	\$1050.94 for the first \$100,000.00 plus \$5.93 for each additional \$1,000.00 or fraction thereof.
\$500,001.00 to \$1,000,000.00	\$3,422.94 for the first \$500,000.00 plus \$5.02 for each additional \$1,000.00 or fraction thereof.
\$1,000,001.00 and up	\$5,932.94 for the first \$1,000,000.00 plus \$2.74 for each additional \$1,000.00 or fraction thereof.
Building Plan Check Fee	65% of Building Permit Fee
Building Permit Reinstatement Fee	50% of the original, singular building permit fee or combo building permit fee, whichever is applicable to the permit being reinstated
Stop Work Order Fee	2x the singular building permit fee
Greywater System Permit	\$0

Attachment: Exhibit A 2017.18 Fee Schedule REVISED (1870 : Adopt FY 2017-18 Fee Schedule)

Description	2017/18 Fee Schedule
Electric Vehicle Charging Permits (<i>* Note: These fees were added to the fee schedule for FY2011-12, but will be waived per the Green Energy Incentive Program</i>)	
a. Level I (120 volts)	\$0
b. Level II (208-240 volts)	\$0
c. Level III (480 volts)	\$0
Solar P.V. System	\$0
Solar P.V. System (Commercial Sale/Distribution)	Cost
Solar Hot Water Heater	\$0
Research Fee - 1/2 hour minimum charge	Cost
Information Technology Fee (Resolution No. 3786 adopted 11/12/09)	5% of Permit Fee
Temporary Trailer/Mobile Home Occupancy Permit	\$50
Structural Review of Engineered Plans	cost + 21%
Outside Consultant Plan Review	cost + 21%
<u>Grading Plan Review Fees</u>	
50 cubic yard or less	\$ -
51 to 100 cubic yard	\$ 24.86
101 to 1,000 cubic yards	\$ 39.14
1,001 to 10,000 cubic yards	\$ 50.78
10,001 to 100,000 cubic yards	\$50.78 for first 10,000 plus \$25.92 for each additional 10,000 cubic yards
100,001 to 200,000 cubic yards	\$284.05 for first 100,000 plus \$14.01 for each additional 10,000 cubic yards
200,001 cubic yards or more	\$410.16 for first 200,000 plus \$7.67 for each additional 10,000 cubic yards
<u>Grading Permit Fees</u>	
50 cubic yard or less	\$ 24.86
51 to 100 cubic yard	\$ 39.14
101 to 1,000 cubic yards	\$39.14 for first 100 plus \$18.52 for each additional 100 cubic yards
1,001 to 10,000 cubic yards	\$205.82 for first 1,000 plus \$15.34 for each additional 1,000 cubic yards
10,001 to 100,000 cubic yards	\$343.88 for first 10,000 plus \$69.82 for each additional 10,000 cubic yards
100,001 to 200,000 cubic yards	\$972.26 for first 100,000 plus \$38.61 for each additional 10,000 cubic yards

Attachment: Exhibit A 2017.18 Fee Schedule REVISED (1870 : Adopt FY 2017-18 Fee Schedule)

Description	2017/18 Fee Schedule
PLANNING FEES	
Administration/Documents	
Continuance Request - Applicant (2+)	\$156
Staff Billing Rate	Cost
Appeals-by Applicant	Cost
Appeals- by City Officials	\$0
Appeals- by Other	\$500
Appeals - Coastal Commission	\$0
Appeals -Building/Zoning Code Violations	\$500
Records Search/Research/Special Report	Cost
Administrative Permits	
Tree Removal - Staff -Review	\$127
Tree Removal -- 3 or more trees on a property	\$271
Tree Installation Deposit (Refundable)	\$500 Deposit
Commercial Sidewalk/Parking Lot Sale Permit	\$76
Tenant Use Permit (MCUP)--Staff approval	\$77
Transient Rental Occupancy Use Permit	\$529
Home Occupation Use Permit	\$159
Fence Permit- Staff approval	\$43
Fence Permit- PC approval	\$794
Sign Permits	
Temporary Signs and Banner Permits	\$38
Signs-permit - Staff Review	\$128
Signs- permit - PC Review	\$529
Master Sign Program	Cost; \$3,000 min deposit
Village Sidewalk Sign Permit	\$65
Design Permits	
Residential-Single Family- Staff Review	\$773
Residential-Single Family	\$2,645
Residential Multi-Family	\$3,701
Commercial	\$4,000 Deposit
Secondary Dwelling Unit- Staff Review	\$529
Secondary Dwelling Unit- PC Review	\$1,587
Use Permits	
Master Conditional Use Permit	Cost; \$3,500 min. deposit
Conditional Use Permit - Staff approval	\$1,587
Conditional Use Permit--PC approval	Cost; \$3,000 min. deposit
Temporary Use Permit	\$80
Subdivisions	
Certificate of Compliance & Lot Merger	\$529
Boundary Line Adjustment	\$845
Tentative Parcel Map	Cost; \$2,000 min. deposit
Tentative Map	Cost; \$5,000 min. deposit
Revised Map	\$2,000 Deposit
Time Extension	\$2,000 Deposit
Subdivision Modification	\$2,000 Deposit
Plan Amendments	
General Plan Amendment	Cost; \$5,000 min. deposit
Local Coastal Plan Amendment	Cost; \$5,000 min. deposit
Rezone	Cost; \$5,000 min. deposit
Planned Development Rezone	Cost; \$3,500 min. deposit
Other Discretionary Permits	
Variance	\$1,587
Coastal Development Permit	\$794
Coastal Permit Exclusion	\$89

Description	2017/18 Fee Schedule
Mobile home Park Change of Use or Closure	\$5,000 Deposit
Development Agreement	Cost; \$5,000 min. deposit
Specific Plan	Cost; \$5,000 min. deposit
Permit Time Extension -Staff Review	\$529
Permit Time Extension - PC Review	\$1,587
Permit Amendment (any permit)	50% of original cost
Annexation	Costs+ overhead / \$3,000 min. deposit
Environmental Review	
Negative Declaration (and Mitigated ND)	Cost; \$2,000 min deposit
EIR Processing	Cost; + 17% of consultant; \$10,000 min deposit
Mitigation/Condition Monitoring Program	Cost + 21%
NEPA Compliance	Cost + 21%
Other Permits/Fees	
Conceptual Review Fee- PC	\$1,587
Conceptual Review Fee- PC and CC	\$2,380
Technical Study Preparation and Review	Cost + 21%
NOTE: Third party review costs to be required as necessary	Cost + 21%
Code Compliance	Double Application Fees
Code Compliance	\$250
Research Fee - 1/2 hour minimum charge	Cost
Pre-Application Review	\$222
Building Plan Check & Final Inspection	20% of Building Permit Fee
Major Development Project Fee	Cost; \$5,000 min. deposit
Inclusionary Housing	
Inclusionary Housing -Unit Sale	\$529
Inclusionary Housing -Unit Refinance	\$212
Other Fees and Assessments	
General Plan Maintenance Fee	Total Building Valuation X 0.5%
Information Technology Fee (Resolution No. 3786 adopted 11/12/09)	5% of Permit Fee
Green Building Educational Resource Fund Fee (Municipal Code 17.10.080)	Fee equals .0025 times the overall building permit valuation of the project.
Affordable Housing In-Lieu Fees	
For Sale Housing Developments of two to six units (Municipal Code Chapter 18.02/Reso. 3473) :	
All Units	\$10 per sq. ft.
For Sale Housing Developments of Seven or more units	
#Units #Units Built	
7 1	\$0
8-13	1 Total # units minus 7 @ \$10 per avg. sq. ft. per unit
14	2 \$0
15-20	2 Total # units minus 14 @ \$10 per avg. sq. ft. per unit
21	3 \$0
22-27	3 Total # units minus 21 @ \$10 per avg. sq. ft. per unit
28	4 \$0
Rental Multi-Family	\$6 per sq. ft.

NOTES:

- All Fees are non-refundable.
- Deposit accounts are billed on a time and material basis. Additional deposits may be necessary depending on the complexity of the project. Any unused monies in a deposit account will be refunded following case closure.
- The Community Development Director may reduce the total fee/deposit requirements for applications which are unlikely to require the full deposit amounts established herein.
- Applications which include a fee and a deposit payment will be processed with a single deposit account.
- Outside agency fees, including but not limited to County recordation fees, State Fish and Wildlife fees, etc. are charged at cost.
- The Community Development Director may establish a reasonable fee or deposit amount for permit types required by the Capitola Municipal Code or State law which are not included in the fee schedule.
- Flat fee applications are entitled up to two public hearings. Additional public hearings shall be charged to the applicant at cost
- The Community Development Director may designate a project as a Major Development Project if it has a valuation of \$2M+ or is considered technically

Attachment: Exhibit A 2017.18 Fee Schedule REVISED (1870 : Adopt FY 2017-18 Fee Schedule)

Description	2017/18 Fee Schedule
PUBLIC WORKS DEPARTMENT FEES	
Encroachment Permits	
Non-Construction Items (includes materials storage within right-of-way road and sidewalk closures	\$63
Village Sidewalk Encroachment Permit	\$37
Construction Items	
Level A	\$ 191
Level B	\$ 423
Level C	\$ 845
Level D	\$ 1,374
Level E	\$ 1,904
Residential Blue Curb Application Fee	\$ 200
Residential Blue Curb Annual Fee	\$ 50
Blanket Permits (repair and maintenance of existing facilities)	\$ 2,114
Private Improvement Permits/Encroachment Agreement	
Applications for Minor Permits	\$ 211
Applications for Major Permits	\$ 529
Memorial Bench	\$ 1,058
Memorial Plaque (wharf)	\$ 794
Memorial Plaque (Grand Ave)	\$ 794
Memorial Plaque (tree)	\$500 + Cost of Tree
Memorial Picnic Table	\$ 1,533
Seasonal Boat Storage Permits	
Seasonal Permit	\$400 per month
Short Term Permit	\$15 per day
Stormwater Development Review Fee	\$ -
Stormwater Plan Review Fee	\$ 105
Large Project Plan Review Deposit	\$ -
Tier 2	\$ 3,173
Tier 3 & 4	\$ 4,231
Research Fee - 1/2 hour minimum charge	Cost
Information Technology Fee (Resolution No. 3796 adopted 11/12/09)	5% of Permit Fee
Final Map	Cost; \$3,000 min. deposit

Attachment: Exhibit A 2017.18 Fee Schedule REVISED (1870 : Adopt FY 2017-18 Fee Schedule)

Description	2017/18 Fee Schedule
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HISTORICAL MUSEUM FEES

Description	Cost
Research Fee - 1/2 hour minimum charge	
Print of an electronically available Photograph in Collection	\$7
Digital Copies of Collection Items	\$18
Scan High Resolution Tiff File of any collection item for a customer	\$22

Attachment: Exhibit A 2017.18 Fee Schedule REVISED (1870 : Adopt FY 2017-18 Fee Schedule)

Adoption Fees **Current 2016-17** **Proposed 2017-18**

Dogs	Puppies 2-6 months	\$195
	Adults 7 mon-6 yrs	\$130
	Sr. Adult 6 yrs+	\$60
Cats	Kittens 2-12 months	\$120
	Adults 1-6 yrs	\$100
	Sr. Adult 6 yrs+	\$55
Rabbits		\$50
Rodents		\$25
Small caged birds		\$25
Exotic birds (i.e. parrots)		\$75
Small Livestock	Goats	\$75
Large Livestock	Cow	\$100
Horse		\$250
Chicken/Rooster		\$10

Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable

Cat	\$20
Dog	\$25

Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for only adoptable animals
 Adoption fee for rescue/non-profit agencies for Rabbits \$20
 Adoption fee for rescue/non-profit agencies include a microchip

Impound Fees

		Altered	* Unaltered
Cat	First Impound	\$ 30	\$ 30 + Penalty \$ 35
	Second Impound	\$ 50	\$ 50 + Penalty \$ 50
	Third Impound	\$ 75	\$ 75 + Penalty \$100
	Fourth/Subsequent	\$ 75	\$ 75 + Penalty \$100
Dog	First Impound	\$ 75	\$ 75 + Penalty \$ 35
	Second Impound	\$ 115	\$115 + Penalty \$ 50
	Third Impound	\$ 195	\$195 + Penalty \$100
	Fourth/Subsequent	\$ 225	\$225 + Penalty \$100

*Unaltered animal penalty fee provided under California Food and Agriculture Code section 30804.7 and 31751.7

Livestock:	Large: First Impound	\$200
	Second/Subsequent	\$250
	Small: First Impound	\$75
	Second/Subsequent	\$125
	A.C. Officer Services	\$75 /hour min.2 hours (after hrs)

Board Fees - Daily

Cats	\$20
Dogs	\$25
Other	\$25

Attachment: Exhibit B Animal Service Fees (1870 : Adopt FY 2017-18 Fee Schedule)

Current 2016-17

Proposed 2017-18

License Fees – Dogs

Altered - one year	\$29	
Unaltered - one year	\$100 with Unaltered Animal Certificate	
Late Penalty	\$15	
Senior Citizen (65+) - one year, altered (waived for one dog)	\$29	
Potentially Dangerous/Vicious dog – one year	\$200	
Unaltered Animal Certificate -- one time	\$250	
Exemption from Unaltered Animal Certificate	\$15	plus license fee
Administrative fee for mailed licenses	\$1	

License Fees – Cats

Unaltered Animal Certificate	\$250	
Late Penalty	\$15	
Failure to license-if impounded	\$30	
Feral Cat Colony Registration Fee	\$20	

Quarantine Fees

Home Quarantine (Field Check)	\$75	
Shelter Quarantine	\$50	plus board fees

Service Fees

Microchip	\$15	
Microchip for impounded dogs and cats	\$25	
Dog/Cat trap rental	\$10	(free for Cat TNR done by ordinance)
Dog Humane Trap Deposit	\$255	
Cat Humane Trap Deposit	\$70	
Pick-Up Animal in a Trap	\$75	
Pick-Up of Owned Animal	\$75	
Pick-up and Disposal of Deceased Animal on Private Property	\$85	
Use of Livestock Trailer	\$100/\$150	(1st /2nd time)

Medical Fees

Medical groom	\$45	
Medical nail trim	\$15	
Medication dispensed	\$20	
Vet procedure	\$25	
Rabies	\$14	
Medical bath	\$20	
Wound prep	\$35	

Owner Surrender of Animal Residing in Santa Cruz County

Owner Surrender of Dog		
Owner Surrender of Cat	\$0	
Owner Surrender of Rabbit	\$0	
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$0	
small rodents	\$0	
Large livestock	\$0	
small livestock	\$0	
Large Exotic	\$0	
	\$0	

Owner Surrender of Animal Residing Outside of Santa Cruz County

Owner Surrender of Dog	\$50	
Owner Surrender of Cat	\$35	
Owner Surrender of Rabbit	\$25	
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$55	
small rodents	\$15-\$35	
Large livestock	\$10-\$25	
small livestock	\$100	
Large Exotic	\$75	
	\$55	

Attachment: Exhibit B Animal Service Fees (1870 : Adopt FY 2017-18 Fee Schedule)

Current 2016-17 **Proposed 2017-18**

Protective Custody Fee

Owner Arrest	\$75 /hour min.(2 hours after hrs)
Confiscate/Humane	\$75 /hour min.(2 hours after hrs)
Emergency Hospital	\$25

Owner Requested Euthanasia	\$50 Plus Disposal	\$75 Plus Disposal
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Disposal of Owned Dead Animals	\$30 Up to 19 lbs	\$50 Up to 19 lbs
	\$40 20 – 69 lbs	\$50 20 – 69 lbs
	\$55 70 – 99 lbs	\$50 70 – 99 lbs
	\$70 100 – Up	\$50 100 – Up

Refund Processing Fee	\$25
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Animal Control Officer Services	\$75/hour
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Field Return of Owned Animal	\$75 unaltered penalty fee if applicable
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Spay/Neuter Fees for Impounded Animals

Cats

Neuter	\$50
Spay	\$50

Dogs

Neuter 30 lbs/under	\$175	Neuter	\$195
Neuter 50 lbs/under	\$175	Spay	\$195
Neuter 75 lbs/under	\$175		
Neuter 99 lbs/under	\$175		
Neuter +100 lbs	\$175		
Spay 30 lbs/under	\$175		
Spay 50 lbs/under	\$175		
Spay 75 lbs/under	\$175		
Spay 99 lbs/under	\$175		
Spay +100 lbs	\$175		

Planned Pethood Spay/Neuter Fees

Dog	\$175	\$190
Cat	\$25	
Rabbit	\$75	
"Fix-a-Pit" Program all Pit Bulls & Chihuahuas	\$50	

Animals over 100 lbs., in heat, pregnant or cryptorchid add
Animals determined obese by veterinarian add

Fees for Additional Required Services

Microchip	\$10
License	\$29
Rabies	\$10
Late drop-off fee	\$20
Late pick-up fee	\$40/night
Blood panel for dogs over 7 yrs of age and cats over 10 yrs of age	\$50

Planned Pethood Spay/Neuter Fees for Limited Income*

Dog	\$50
Cat	\$10
Rabbit	\$50

*Limited income eligibility determined through proof of receipt of government assistance

OR through a year-to-date pay stub or W2 tax form that proves the following:

- 1 person household--maximum of \$35,350 annual income
- 2 person household--maximum of \$40,350 annual income
- 3 person household--maximum of \$45,400 annual income
- 4 person household--maximum of \$50,400 annual income

ONE STOP Fees with Purchase of License

Rabies	\$10
Microchip	\$15

Attachment: Exhibit B Animal Service Fees (1870 : Adopt FY 2017-18 Fee Schedule)

	Current 2016-17	Proposed 2017-18
Nuisance Abatement Appeals Fee (County)	\$75	
Non-sufficient Funds Check Fee	\$40	
Puppy Training Deposits	\$100-\$200	
Training Room Rental Fees	\$22	

FINES FOR VIOLATIONS OF ANIMAL ORDINANCE – ADMINISTRATIVE CITATION PROGRAM

***Failure to license**

First offense in one year	\$100
Second offense in one year	\$200
Third offense in one year	\$500

****Failure to microchip**

First offense in one year	\$100
Second offense in one year	\$200
Third offense in one year	\$500

*****Failure to provide rabies vaccination,**

First offense in one year	\$100
Second offense in one year	\$200
Third offense in one year	\$500

Failure to display license (each dog) \$50

******Failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate**

First offense	\$250
Second offense	\$500
Third offense	\$750

Dog running at large, first offense	\$100
Dog running at large, second offense	\$200
Dog running at large, third offense	\$250

Dog off leash, first offense	\$50
Dog off leash, second offense	\$150
Dog off leash, third offense	\$250

Safety of animal in parked vehicle \$250

Failure of owner to pick up after dog or cat defecating \$100

Habitual noisy animals (6.12.090) \$100

Permitting livestock to trespass, per offense \$200

All first offense recommended penalties not subject to cure will be reduced by 50% if they are paid in full by 5:00 p.m. of the first business day following issuance.

*Citations for failure to license will be dismissed if cured within 7 calendar days, including day of issuance

**Citations for failure to microchip will be dismissed if cured within 7 calendar days, including day of issuance

***Citations for failure to provide rabies vaccination will be dismissed if cured within 7 calendar days including day of issuance

****Citations for failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate will be dismissed if ASA receives evidence that animal was spayed or neutered within 30 calendar days, including day of issuance

Attachment: Exhibit B Animal Service Fees (1870 : Adopt FY 2017-18 Fee Schedule)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF MAY 25, 2017

FROM: City Manager Department

SUBJECT: Liability Claim of Ian Smith and the Estate of Luke Ian Howard Smith

RECOMMENDED ACTION: Deny liability claim.

DISCUSSION: Ian Smith and the Estate of Luke Ian Howard Smith have filed a liability claim against the City for an undetermined amount.

Report Prepared By: Liz Nichols
Executive Assistant to the City Manager

Reviewed and Forwarded by:

A handwritten signature in blue ink, appearing to be "JG", is written over a horizontal line.

Jamie Goldstein, City Manager

5/18/2017



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF MAY 25, 2017

FROM: Public Works Department

SUBJECT: Discuss a Geological Report and the Continuation of the Temporary Closure of the Grand Avenue Pathway between Oakland Avenue and Hollister Avenue

RECOMMENDED ACTION: Accept the report and direct the continued temporary closure of Grand Avenue between Oakland Avenue and Hollister Avenue.

BACKGROUND: Over the past winter a significant bluff failure occurred below Grand Avenue, which is a pedestrian-only pathway along the coastal bluffs on Depot Hill. The failure occurred near the intersection of Grand Avenue and Oakland Avenue and extended east toward Hollister Avenue.

On March 9, 2017, Council directed staff to obtain a geological report on the stability of the bluff prior to considering relocating the pedestrian pathway away from the bluff face. Public Works staff contracted with Erik Zinn of Zinn Geology, a local geologist who has studied the Capitola bluffs in the past. Mr. Zinn prepared the report included as Attachment 1.

DISCUSSION: The geological report breaks the bluff area between Oakland Avenue and Hollister Avenue into three distinct sections based on their current conditions. The geologist predicts that it will not be long before the top of the bluff along this entire reach will be at the seaward edge of the private properties.

The geologist found that funds put into construction and realignment of the footpath may be lost within one to six years, depending upon our winter conditions. A local earthquake could result in the immediate loss of the pathway.

Based on these findings, staff is recommending the pathway remain closed unless the bluff in that zone reaches a stable status and the situation can be reevaluated.

FISCAL IMPACT: Cost of maintaining the pathway closure can be covered in the Public Works annual operating budgets.

ATTACHMENTS:

1. Grand Avenue Limited Geological Investigation

Report Prepared By: Steve Jesberg

Grand Avenue Pedestrian Path
May 25, 2017

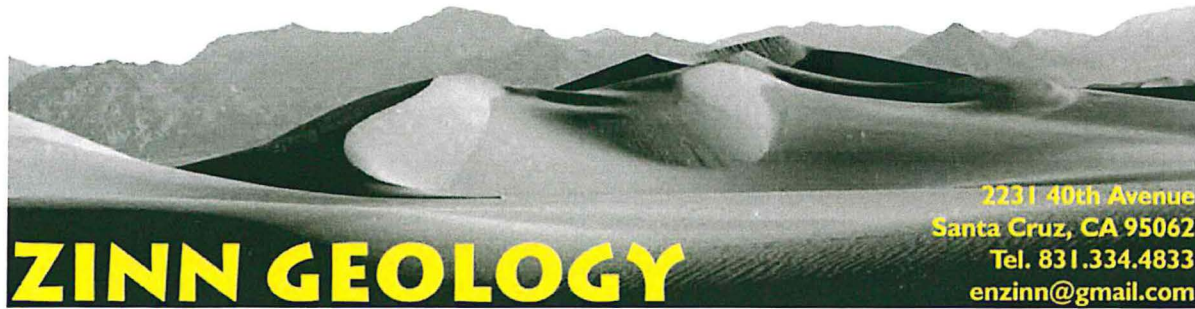
Public Works Director

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

5/18/2017



Revised 15 May 2017

Job #2017013-G-SC

City of Capitola, Public Works
Attention: Steve Jesberg, Public Works Director
420 Capitola Ave
Capitola, California 95010
Phone: (831) 475-7300
sjesberg@ci.capitola.ca.us

Re: Limited geological investigation of coastal bluff failure
Grand Avenue near intersection with Oakland Avenue and Hollister Avenue
Capitola, California 95010

Dear Mr. Jesberg:

This letter presents the results of our limited geological investigation of the bluff failure that has undermined the footpath along Grand Avenue between its intersection with Oakland Avenue and Hollister Avenue (see Plate 1).

The bluff below the footpath has been episodically retreating as the the soil and bedrock exposed on the bluff face erodes and fails in the form of shallow landslides, debris flows and rock falls, mostly in response to intense storms, wave erosion and earthquakes. The most recent shallow landslides that have caused the top of the bluff to retreat and undermine the footpath this winter appear to have been mostly driven by saturation of the marine terrace deposits soil that caps the underlying Purisima Formation bedrock.

The overall failure process for the coastal bluff at this location is a two-part process. The Purisima Formation bedrock exposed in the lower bluff is eroded and notched by waves until the notch intersects a nearly vertical bluff-parallel joint set, at which point a slab of bedrock topples. The bedrock topple process also takes the overlying marine terrace deposits along with it. This typically leaves behind a very steeply dipping to nearly vertical scar in the bluff face that exposes both the bedrock and marine terrace deposits. At that point, the wave scour process begins anew at the base of the bluff, eventually carving another notch into the bedrock. The marine terrace deposits simultaneously begin to erode and fail in a piecemeal fashion as they seek the angle of repose of about 38 degrees for the sand and gravels that compose that formation. This process continues unabated until the bedrock topples again in the future, resetting the retreat process clock.

Engineering Geology ⊗ Coastal Geology ⊗ Fault & Landslide Investigations

*Limited geological investigation
City of Capitola - Grand Avenue foot path
Revised 15 May 2017
Page 2*

We mapped the position of the bluff and the exposed formations using the base map by Bowman and Williams provided to us by the City of Capitola. We relocated the top of the bluff on that map because the bluff has apparently receded since the last time that portion of the map was modified.

The portion of the bluff studied for this investigation can be broken into three distinct zones based upon the stage of failure of the bedrock at the base (see Figure 1). The portion of the bluff nearest to the Oakland Avenue, designated "Block A", involved a toppling failure this past winter of the undercut bedrock and the marine terrace deposits. Additional failure of just the marine terrace deposits also occurred with Block A due to intense storms that saturated the slope of the upper bluff.

The portion of the bluff designated "Block B" on Figure 1 did not failure this winter. This block is marked by a vegetated upper bluff and a significantly undercut bedrock bluff face mid- and lower-bluff. This block is primed and ready to fail in a fashion similar to Block A.

The portion of the bluff designated "Block C" on Figure 1 failed only within the marine terrace deposits on the upper portion of the bluff. The bedrock exposed in the bluff face for this portion is undercut in a fashion similar to Block B and will likely fail in the near future.

We also reviewed a geological report for the Depot Hill Geological Hazard Abatement District, prepared on 12 April 2000 by Rogers Johnson and Associates. The report documents a past calculated long term bluff retreat rate of about 1.0 feet per year at that time which seems reasonable based upon our experience with past geological investigations in this area. The authors also cautioned the reader that the bluff had been severely undercut at that point, implying that a large failure of the bluff was imminent.

As noted at the beginning of this letter, the fate of the bluff and the retreat is always tied to what is happening at the base of the bluff with respect to notching and formation of sea caves. We noted two distinct conditions with respect to that observation for the area studied:

1. The landslide that occurred this winter closest to Oakland Avenue within Block A appears to have been triggered by toppling of undercut bedrock. Although we could not observe the base of the bluff in this area, since it is still obscured by landslide debris, the volume of large sandstone blocks in the debris indicates that bedrock portion of the bluff failed, perhaps as much as five to eight feet of the undercut bluff face.
2. The landslide that occurred this winter closest to Hollister Avenue in Block C, appears to have been within the marine terrace deposits only. The bedrock bluff face in this area appears to be undercut by at least ten feet and is primed to topple.

*Limited geological investigation
City of Capitola - Grand Avenue foot path
Revised 15 May 2017
Page 3*

3. Although no landsliding occurred within Block B, between the end blocks A and C, the bedrock is primed to topple at this location due to being notched at the base and overhung above the base (see Figure 1).

The marine terrace deposits within Blocks A and C are over steepened and will likely lay back to an average angle of about 38 degrees. This may come about in one to three rainy seasons. Since this region is subject to wet and dry cycles that can last for years, we need to assign a range of years to the concept of one to three rainy seasons. The conservative analysis would assume that we will have back-to-back wet seasons for the next several years, which will lay back the marine terrace deposits to the angle of repose. A more liberal analysis would assume that we will enter a drought period of three to five years, followed by wet year. Using those ranges implies that the top of the bluff within Blocks A and C may retreat significantly within one to six years.

A review of the most recent El Nino status by NOAA (which can be accessed here: http://www.cpc.ncep.noaa.gov/products/analysis_monitoring/lanina/enso_evolution-status-fcsts-web.pdf) indicates that El Nino neutral conditions are present, with increasing chances for El Nino development by late summer and fall. If we have a repeat of this past storm season next year, the top of the bluff may retreat significantly by the end of next winter.

We have projected where the top of the bluff will retreat if the marine terrace deposits lay back to the angle of repose of about 38 degrees on two cross sections and the site map (see Plate 1). Using just this analysis pushes the top of the bluff back from its current 20 to 22 feet. This line represents the retreat that could happen in one to six years.

We have not factored in the collapse of the undercut portion of the bluff or the landsliding and subsequent retreat that would occur in the event of a large magnitude earthquake. If either of those processes are factored in and occur within that time period of one to six years, the amount of bluff retreat may be even greater.

Turning to Block B, we note that the marine terrace deposits are over steepened AND the bedrock is significantly undercut. Although there is a little bit more of a buffer between the top of the bluff and the current foot path for this block as compared to the other two blocks, the buffer is not enough to push an expected time to undermining of the foot path beyond one to six years. Seismic shaking from a nearby earthquake (which can happen at any time) or another winter with large damaging waves will trigger a toppling failure of the bedrock, that will trim Block B and bring it in line with Block A.

On a final note, we understand that if the footpath is to be reopened, it will need to be repositioned further landward from its current position. Any work toward that end should be completed in a manner that will not exacerbate the tenuous stability of the marine terrace deposits exposed in the bluff face.

FINDINGS

Turning to Plate 1, the reader may note that our projected one to six year bluff retreat line impinges upon the seaward end of the residential properties. This implies that even if the footpath is pushed landward and snugged up against those properties, it may be undermined and threatened in less than a decade.

The marine terrace deposits exposed in the upper bluff are in a very fragile state with respect to landsliding. The usage of heavy equipment within 15 feet of the top of the bluff, particularly if the soils are wet, may trigger further landsliding of the marine terrace deposits.

RECOMMENDATIONS

1. The City should consider the effective life of the footpath when contemplating short term and long term expenditures for keeping the footpath open. In the long term, the City will need to protect the entire bluff from further erosion and landsliding with relatively expensive armoring methods if they want to keep the footpath open.
2. Any work performed on the footpath between Oakland Avenue and Hollister Avenue should be done by hand within 15 feet of the top of the bluff. The use of heavy vibratory equipment should be avoided if possible to lessen the possibility of triggering further landsliding of the bluff. If heavy equipment is used, the work should only be performed when the marine terrace deposits are dry, typically late spring (May) through fall (October).

Sincerely,
ZINN GEOLOGY



Erik N. Zinn
Principal Geologist
P.G. #6854, C.E.G. #2139



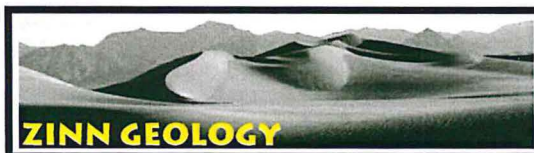
Attachment: Figure 1 - Oblique Photo Of Study Area On 19 April 2017
Plate 1 - Geologic Site Map And Cross Sections

ZINN GEOLOGY

Photo Credit : Snapshot taken from video shot on 19 April 2017, provided by Misha Burich. Original video can be seen on Youtube at <https://youtu.be/YltqbzIJPhk>

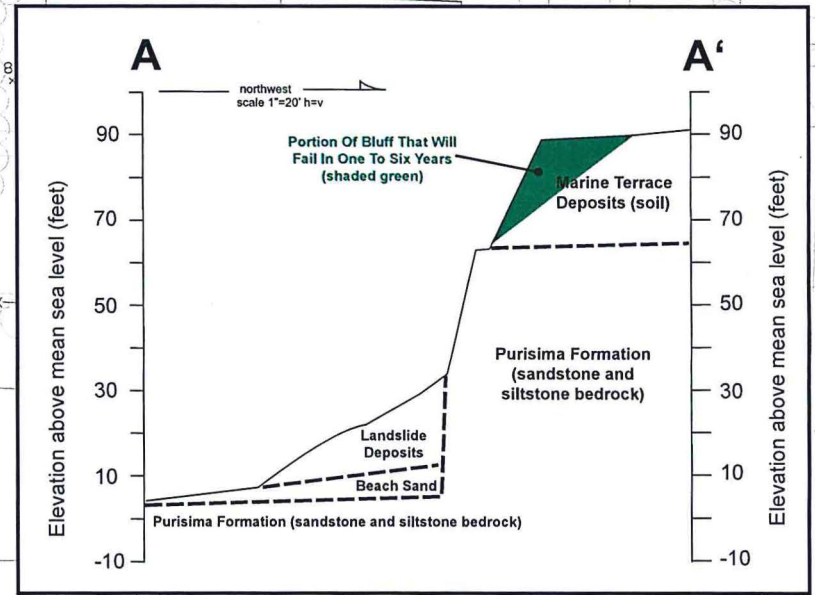
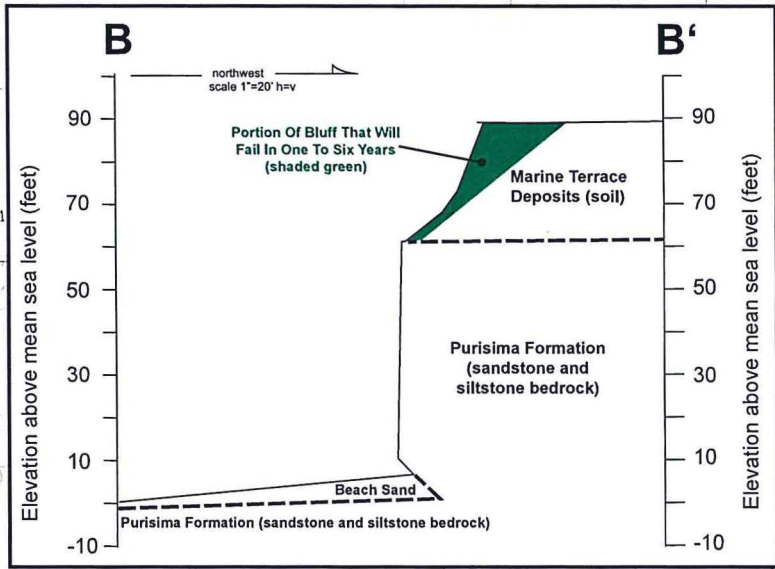


Attachment: Grand Avenue Limited Geological Investigation (1860 : Grand Avenue Pedestrian Path)



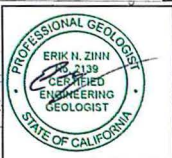
Oblique Photo Of Study Area On 19 April 2017
 City of Capitola
 Grand Avenue Coastal Bluff Footpath
 Capitola, California

FIGURE #
1
 JOB #
 2017013-G-SC



PROJECTED TOP OF BLUFF ONE TO SIX YEARS FROM NOW

CURRENT TOP OF BLUFF



ZINN GEOLOGY
 2339
 Santa Cruz, CA 95062
 Tel. 831.334.8833
 enzinn@zinn.com

Geological Site Map & Cross Sections
 City of Capitola
 Grand Avenue Footpath
 Between Oakland Ave. & Hollister Ave.

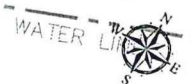
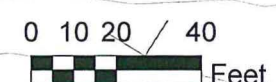
Date: 5 May 2017 Revised: 15 May 2017

Job #2014018-G-SC

Scale: Map 1"=20',
 Sections 1"=20' h=v

Drawn by: ENZ/ENZ

Plate 1



Attachment: Grand Avenue Limited Geological Investigation (1860 : Grand Avenue Pedestrian Path)



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF MAY 25, 2017

FROM: Capitola Police Department

SUBJECT: Mermaid Triathlon and Duathlon Special Event Permit

RECOMMENDED ACTION: Review and approve the Mermaid Series' request for a Special Event Permit, including an Encroachment Permit, an Amplified Sound Permit, and a Banner Permit, for the 2017 Mermaid Triathlon and Duathlon.

BACKGROUND: The Mermaid Series is an assembly of races designed specifically for women. The first Mermaid event was held in Aptos in 2005 and was later moved to Capitola in 2011. The event is normally held the first Saturday in October, which will be October 7 in 2017. Although the Special Event Permit (SEP) process allows staff approval for recurring events, during the annual summary of Special Events in November 2016 the Council requested to review the 2017 Mermaid SEP application.

DISCUSSION: There are no proposed significant changes from last year for this year's event. Two triathlon races will be held simultaneously: an Olympic triathlon and a sprint triathlon. A duathlon will also take place consisting of a shorter distance race that includes only biking and running. The run portion of each race will begin in the Upper Beach and Village Parking Lot, travel through the Village on Capitola Avenue to Stockton Avenue, up Cliff Drive to Opal Cliff Drive, southbound on 41st Avenue to East Cliff Drive, and then backtrack the same route, ending on Capitola Beach. The bike portion of the races will begin in the Upper Beach and Village Parking Lot, travel Park Avenue to McGregor Drive, through Aptos, and return via Park Avenue to the Upper Beach and Village Parking Lot. The swim portion will begin at the Wharf and end at Esplanade Park. The event will also include a beach run for girls ages 6 to 12.

Park Avenue will be closed from Monterey Avenue to McGregor Drive for race participant and spectator safety during the event. No parking will be allowed the morning of the race on Wharf Road between the Wharf and Cliff Drive, the east side of Monterey Avenue from Capitola Avenue to El Camino Medio, and the west side of Capitola Avenue from Riverview Drive to Stockton Avenue. The Upper Beach and Village Parking Lot will be closed from 8 p.m. on Friday night to 1 p.m. on race day. Signs will be posted 24 hours in advance. The event organizers are responsible for posting these areas with the no parking signs and contacting residents and business affected by the event.

Vendors will begin operating in Esplanade Park after 8 a.m. on the event day. There will be amplified music and a race announcer on the bandstand, as well as race staff directing swimmers near the Wharf. The bandstand will be used after the race for the presentation of awards.

Mermaid Triathlon & Duathlon Special Event Permit
May 25, 2017

The event will be staffed by Capitola police officers, City of Santa Cruz and California State Parks Lifeguards, and volunteers from local schools. The event operator donated approximately \$2,500 to local schools in 2016.

The Mermaid Series has been held in Capitola for the past six years without any significant issues or calls for police services. Although some noise complaints were received in prior years, the event operator, Carlo Facchino, worked with staff and event organizers to address the problems and introduce improvements to minimize the impact on the community. The Police Department received no complaints or citizen calls for police services during the 2016 event. Police Department staff assigned to road closure barricades did receive complaints from residents and visitors who were displeased with road closures and traffic congestion resulting from the Mermaid Series.

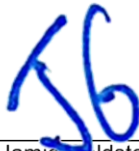
FISCAL IMPACT: The event operator will be billed for the staff time associated with the event, in addition to the permit and bandstand rental fees. Therefore, the fiscal impact to the City of Capitola is offset by the event operator fees. The event operator paid \$1,490 for staff time, \$153 for permits, and \$645 for a full-day bandstand rental in 2016.

ATTACHMENTS:

1. 2017 Mermaid SEP Application
2. 2017 Mermaid Maps

Report Prepared By: Denice Pearson
Administrative Records Analyst

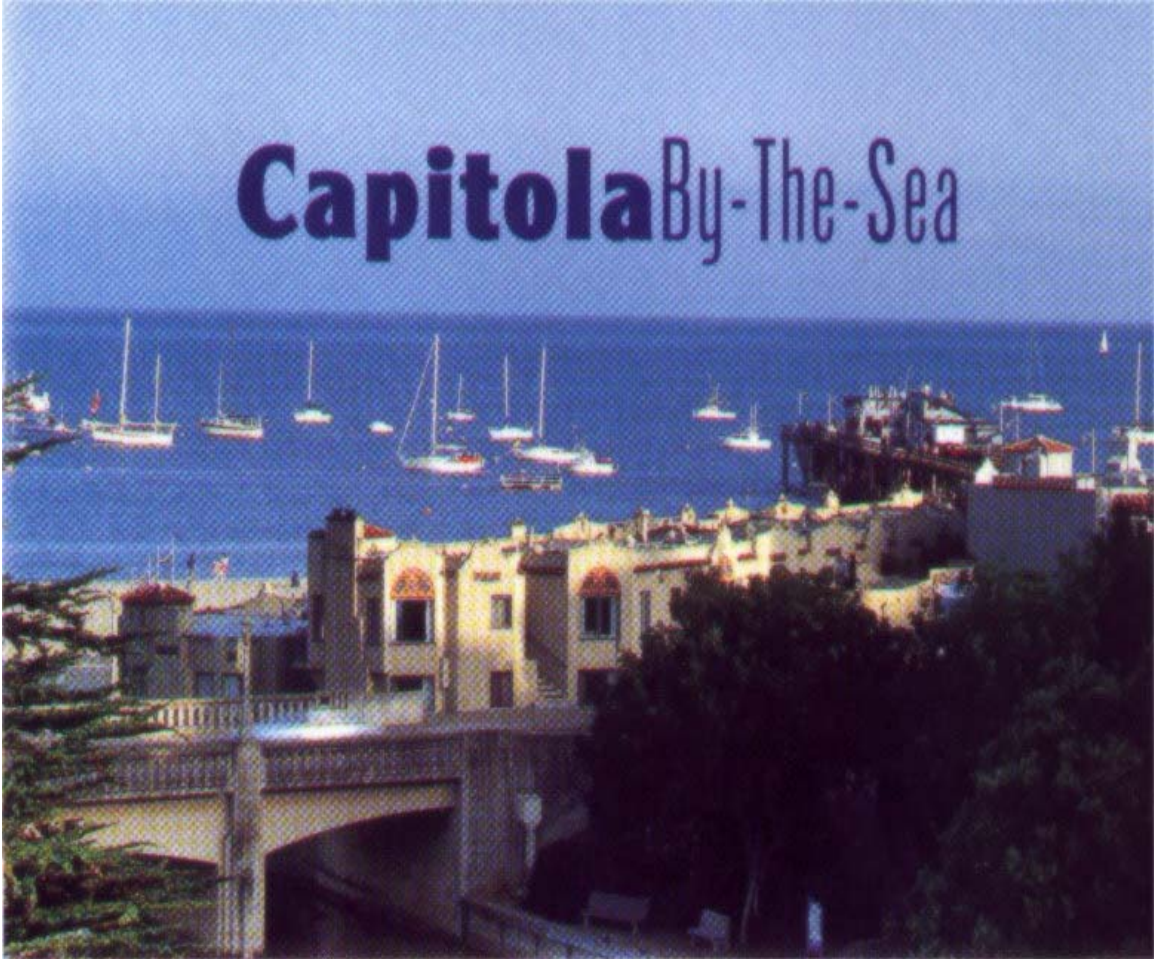
Reviewed and Forwarded by:



Jamie Goldstein, City Manager

5/18/2017

GENERAL SPECIAL EVENT PERMIT APPLICATION



CITY OF CAPITOLA

- Are admission, entry or vendor participant fees required? Yes No
 - If yes, explain: Public admission fees: \$ _____ per person
 Participant entry fees: \$ _____ per person
 Vendor fees: \$ _____ per booth
 Number of vendors: _____
 How many vendors are for profit? _____
 How many vendors are nonprofit? _____
 - \$ _____ Total estimated gross receipts, including tickets, product and sponsorship sales from this event. Explain how this amount was computed. Indicate amount per item.
 \$ _____ Admission fees
 \$ _____ Product fees
 \$ _____ Sponsorship
 \$ _____ Participant entry fees
 \$ _____ Other (Please specify): _____
 - \$ _____ Total estimated expenses for this event.
 \$ _____ Advertising
 \$ _____ Wages, salaries
 \$ _____ City services (police, fire, street closures)
 \$ _____ Insurance
 \$ _____ Business license fee
 \$ _____ Other (Please specify): _____
 - Is the organization a “tax exempt, nonprofit” organization? Yes No
 - \$ _____ Projected amount of revenue the Sponsoring Organization(s) will receive as a result of this event.
 - Specify the organization(s) to receive funding: _____
-
- City sponsorship requested? Yes No If yes, please describe:

OVERALL EVENT DESCRIPTION

- Will a staging/setup/assembly location be required? Yes No
- If yes, begin day/date: _____ Start time: _____ AM/PM
- Location: _____
- Description of the scope of the setup/assembly work (Attach additional pages and drawings as needed): _____

Attachment: 2017 Mermaid SEP Application (1827 : Mermaid Triathlon & Duathlon Special Event Permit)

- If yes, dismantle day date: _____ Completion time: _____ AM/PM
- List the street(s) requiring closure as a result of this event. Include street names, day, date and time of closing and the time of reopening: _____

City of Capitola to conduct street closures as needed (cost to be specified)

- List street(s) requiring the posting of “No Parking” signs. Indicate days, dates, and times needed and an explanation of necessity for “No Parking” zone: _____

NOTE: “No Parking” signs will be posted twenty-four hours in advance of required days, dates and time. Cost for the posting of “No Parking” signs will be specified upon review of the application by City staff.

OVERALL EVENT DESCRIPTION (continued)

- Attach a diagram (please try to make diagram reasonably to scale), showing the overall layout and setup locations. Using the letters below, indicate the site for these on your diagram.
 - A Alcoholic and nonalcoholic concession
 - B First-aid facilities
 - C Tables and chairs
 - D Fencing, barriers and/or barricades
 - E Generator locations and/or sources of electricity
 - F Canopies or tent locations
 - G Booths, exhibits, displays or enclosures
 - H Scaffolding, bleachers, platforms, stages, grandstands, related structures
 - I Vehicles and/or trailers
 - J Trash containers or dumpsters
 - K Non-food vendor locations
 - L Food concession and/or food preparation areas
 - M Portable toilet locations

N Other related event components not covered above (describe separately)

• Please describe how food will be served at the event: _____

• Will food be cooked in the event area? Yes No

• If yes, specify method: Gas Electric Charcoal Other (specify):

• Does the event involve the sale or use of alcoholic beverages? Yes No

• If yes, please describe: _____

• If alcohol is to be sold, how will the alcohol sales be regulated? _____

Please attach a copy of your ABC license.

• Will there be items or services sold at the event? Yes No

• If yes, please describe: _____

• Do the vendors have City of Capitola business licenses? Yes No

OVERALL EVENT DESCRIPTION (continued)

Portable and/or permanent toilet facilities:

- Number of portable toilets: _____ (Recommended: 1 for every 250 people)
- Number of ADA-accessible toilets: _____ (Recommended: 10% of total toilets)

(NOTE: Unless the Applicant can substantiate the availability of both accessible and non-accessible toilet facilities in the immediate area of the site, the above is required. Portable toilet facilities must be in place 24 hours in advance, cleaned and sanitized daily during the event, and must be removed by 8:00 a.m. the next business day following the event. Location sites for portable toilets must be pre-approved prior to installation.)

- Number of trash receptacles: _____
- Number of dumpsters with lids: _____ (Recommended 1 per 400 people)
- Number of recycling containers: _____ (Voluntary)
- Describe the plan for cleanup and removal of waste and garbage during and after the event:

(Note: It is the event organizer’s responsibility to dispose of waste and garbage daily throughout the term of the event, unless otherwise contracted with City staff, which will require a fee. Immediately upon conclusion of the event, the venue must be returned to a clean condition. Street sweeping can be arranged with City crews for an additional fee.)

PARKING PLAN – SHUTTLE PLAN – MITIGATION OF IMPACT

- Please provide a detailed description or diagram that indicates the proposed parking plan and/or shuttle plan for the event. Include a description of the parking plan/shuttle plan for the disabled.

- Describe plan to notify those residents, businesses, churches, etc. that will be impacted by this event.

- Does this event involve a moving route of any kind along streets or sidewalks?
Yes No
- If yes, highlight your proposed route on the enclosed map, indicating the directions of travel, and provide a written narrative to explain your route and its impact.

- ---

- Does this event involve a fixed venue site? Yes No
- If yes, highlight the site on the enclosed map, showing all the streets impacted by the event.

SAFETY - SECURITY

- Is there a professional security organization to handle security for this event? Yes
 No
- If yes, please name security company: _____
- If no, do you wish to contract police services from the Capitola Police Dept.? Yes
No (See fee schedule)
- Security company's address: _____

street

city
state
zip code
- Security Director's name: _____
- Security Director's phone number: (__) _____
- Security company's state license number: _____
- Security company's business license number: _____
- Security company's insurance carrier: _____ City or privately secured?
- On-site contact person (security supervisor): _____
- Any searches prior to entering? Yes No
- Bottle and can check? Yes No
- Metal detectors? Yes No
- How many security guards at each entrance? _____

Parking Lot Patrol (Private Security):

- Security company: _____
- Contact person (security supervisor): _____
- Number of security guards patrolling the parking lot: _____

Lighting:

- If this is an evening event, please state how the event and surrounding areas will be illuminated to ensure the safety of the participants and spectators.

Medical:

- Indicate what arrangements have been made for providing first-aid staffing:

INSURANCE REQUIREMENTS

9.B.1

INSURANCE

Applicant must provide insurance at the following minimal limits: \$1,000,000 (one million) combined single limit. (Two million for the annual Art and Wine Festival). This Certificate of Insurance must name the City as an additional insured throughout the event duration, including setup and breakdown. The Certificate of Insurance, including limits of insurance, must be received by the Special Events Coordinator by _____ to finalize this permit.

HOLD HARMLESS

The Applicant will, at its sole expense, provide the City with evidence of insurance for general liability and Worker's Compensation benefits for accidents or injuries that occur or are sustained in connection with the special event which is the subject of this permit application and contract. The Applicant agrees on behalf of itself and on behalf of its agents and employees that the Applicant will not make a claim against, sue, attach the property of, or prosecute the City or any of the City's agencies, employees, contractors or agents for injury or damages resulting from negligence or other acts, however caused, which might be asserted against the City in connection with actions taken by the City or the City's employees or agents in connection with this Special Event Permit. In addition, Applicant, on behalf of itself and its agents and employees, as well as its successors and assigns, hereby releases, discharges and holds the City harmless from, and indemnifies the City against, all actions, claims or demands Applicant, or Applicant's employees, agents, successors or assigns, or any third person now has or may hereafter have for personal injury or property damage resulting from the actions of the Applicant, the Applicant's employees or agents, or any other person under the control of the Applicant, taken pursuant to this Special Event Permit whether said actions are characterized as negligent or intentional.

Applicant Signature: _____

Carlo Facchino

ADVANCED CANCELLATION NOTICE REQUIRED

If this event is cancelled, notify the Special Events Coordinator at (831) 475-4242.

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief, that I have read, understand and agree to abide by the rules and regulations governing the special event under Capitola Municipal Code, and that I understand that this applications is made subject to the rules and regulations established by the City Council and/or the City Manager or the City Manager's designee. I agree to comply with all permit conditions and with all other requirements of the City, County, state and federal governments and any other applicable entity that may pertain to the use of the event premises and the conduct of the event. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization and, therefore, agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the event to the City of Capitola.

Name of Applicant (print): Carlo Facchino

Title: Owner

Signature of Applicant: _____

Carlo Facchino

Date: 1/18/17

Mermaid Triathlon & Duathlon

9.B.2

TRANSITION AREA (Pacific Cove parking lot)

- Start set up of the west end of the parking lot on Friday at 4:00 p.m. for set up of bike racks. We will start by coning off open spaces before setting up bike racks.
- As cars clear out we will set up bike racks
- Race Day the parking lot will be closed until 12:00 p.m. The east entrance will be open at noon with the majority of the east side open for parking. The west end will open by 2:00 p.m. and all equipment will be out by 3:00 p.m.

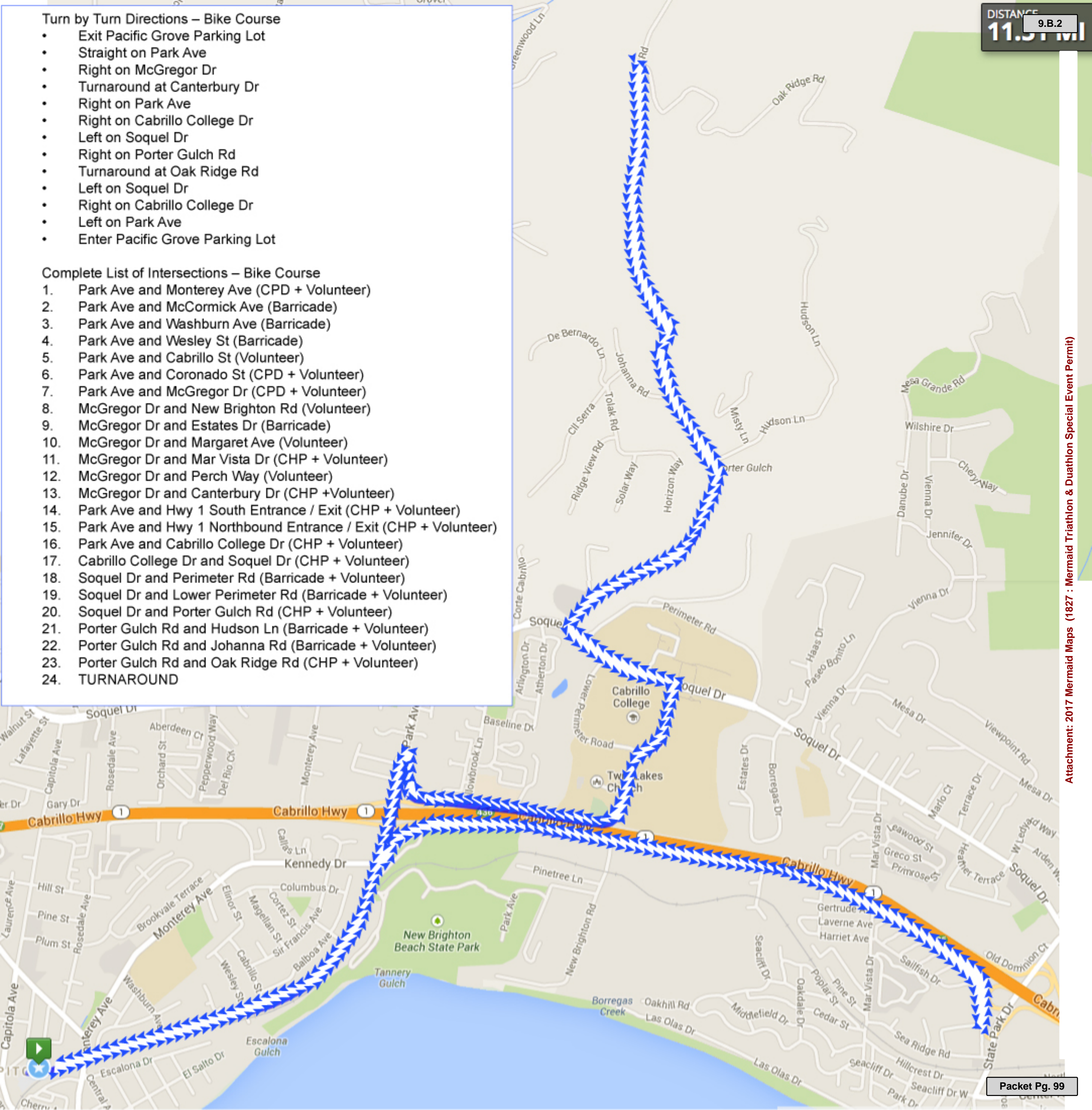
RACE Day

- Start at 7:20 a.m.
- First Biker: 7:45 a.m. / Last Biker: 10:45
- First Finisher: 9:00 a.m. / Last Finisher: 11:30 a.m.



- Turn by Turn Directions – Bike Course**
- Exit Pacific Grove Parking Lot
 - Straight on Park Ave
 - Right on McGregor Dr
 - Turnaround at Canterbury Dr
 - Right on Park Ave
 - Right on Cabrillo College Dr
 - Left on Soquel Dr
 - Right on Porter Gulch Rd
 - Turnaround at Oak Ridge Rd
 - Left on Soquel Dr
 - Right on Cabrillo College Dr
 - Left on Park Ave
 - Enter Pacific Grove Parking Lot

- Complete List of Intersections – Bike Course**
1. Park Ave and Monterey Ave (CPD + Volunteer)
 2. Park Ave and McCormick Ave (Barricade)
 3. Park Ave and Washburn Ave (Barricade)
 4. Park Ave and Wesley St (Barricade)
 5. Park Ave and Cabrillo St (Volunteer)
 6. Park Ave and Coronado St (CPD + Volunteer)
 7. Park Ave and McGregor Dr (CPD + Volunteer)
 8. McGregor Dr and New Brighton Rd (Volunteer)
 9. McGregor Dr and Estates Dr (Barricade)
 10. McGregor Dr and Margaret Ave (Volunteer)
 11. McGregor Dr and Mar Vista Dr (CHP + Volunteer)
 12. McGregor Dr and Perch Way (Volunteer)
 13. McGregor Dr and Canterbury Dr (CHP + Volunteer)
 14. Park Ave and Hwy 1 South Entrance / Exit (CHP + Volunteer)
 15. Park Ave and Hwy 1 Northbound Entrance / Exit (CHP + Volunteer)
 16. Park Ave and Cabrillo College Dr (CHP + Volunteer)
 17. Cabrillo College Dr and Soquel Dr (CHP + Volunteer)
 18. Soquel Dr and Perimeter Rd (Barricade + Volunteer)
 19. Soquel Dr and Lower Perimeter Rd (Barricade + Volunteer)
 20. Soquel Dr and Porter Gulch Rd (CHP + Volunteer)
 21. Porter Gulch Rd and Hudson Ln (Barricade + Volunteer)
 22. Porter Gulch Rd and Johanna Rd (Barricade + Volunteer)
 23. Porter Gulch Rd and Oak Ridge Rd (CHP + Volunteer)
 24. TURNAROUND



Mermaid - Run Course

Participants will exit the transition area located in the overflow parking lot at Depot Hill.

Right at Capitola Ave

Right at Cliff Dr

Left at Opal Cliff Dr

SPRINT TURNAROUND on Opal Cliff Dr just before 41st Ave

OLYMPIC COURSE (continues)

Left on 41st (Stay on Sidewalk)

Continue on path to Pleasure Point Park

OLYMPIC TURNAROUND

Return route: Sprint and Olympic Run Course

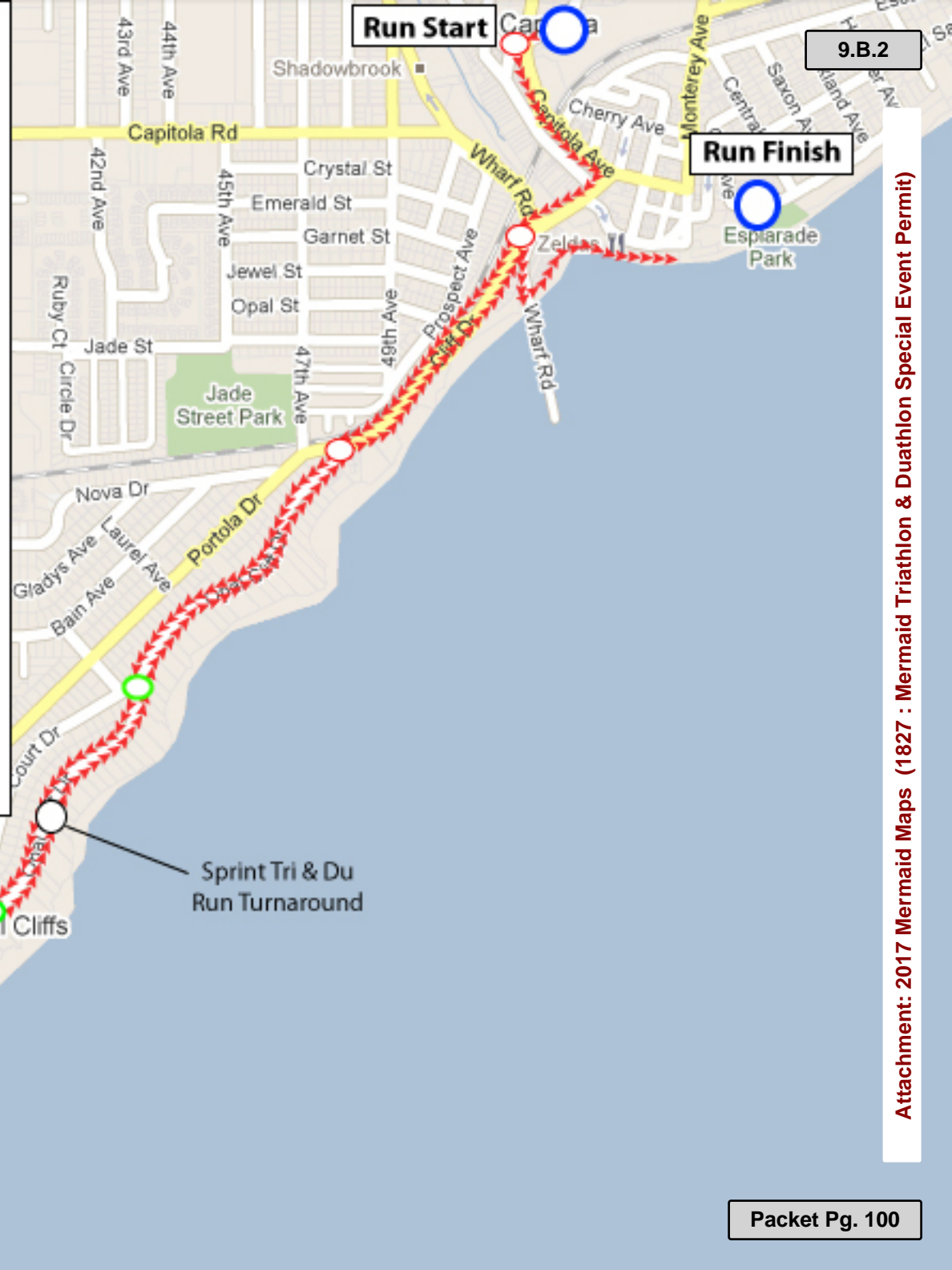
Right on Cliff Dr

Right on Wharf Rd

Head down to the sand and run across the sand to the finish in front of Esplanade Park

OLYMPIC COURSE (3 Laps along East Cliff from Opal Cliff to Pleasure Point Park)

- - Intersection staffed by Capitola Police Department
- - Intersection staffed by California Highway Patrol



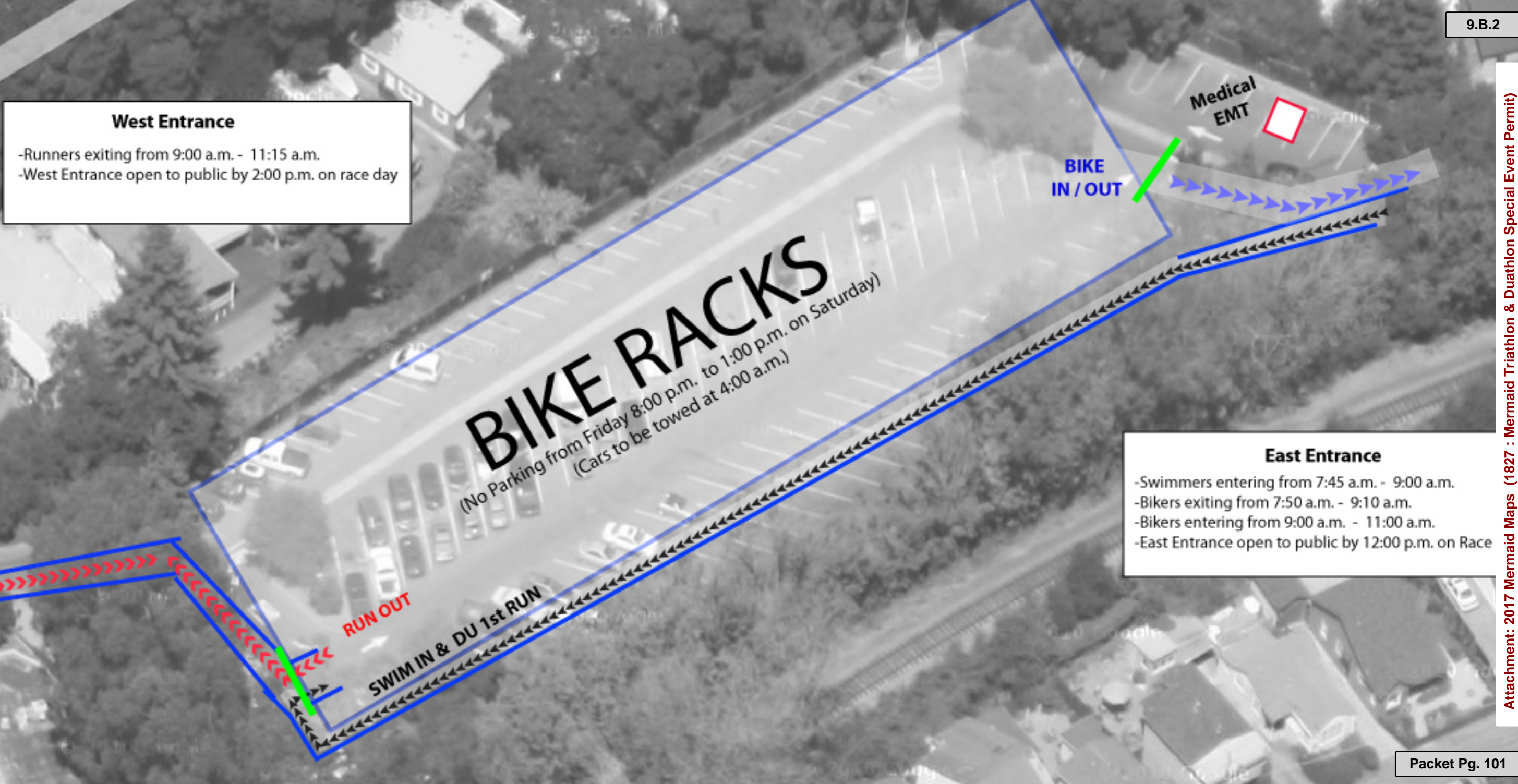
9.B.2

West Entrance

- Runners exiting from 9:00 a.m. - 11:15 a.m.
- West Entrance open to public by 2:00 p.m. on race day

East Entrance

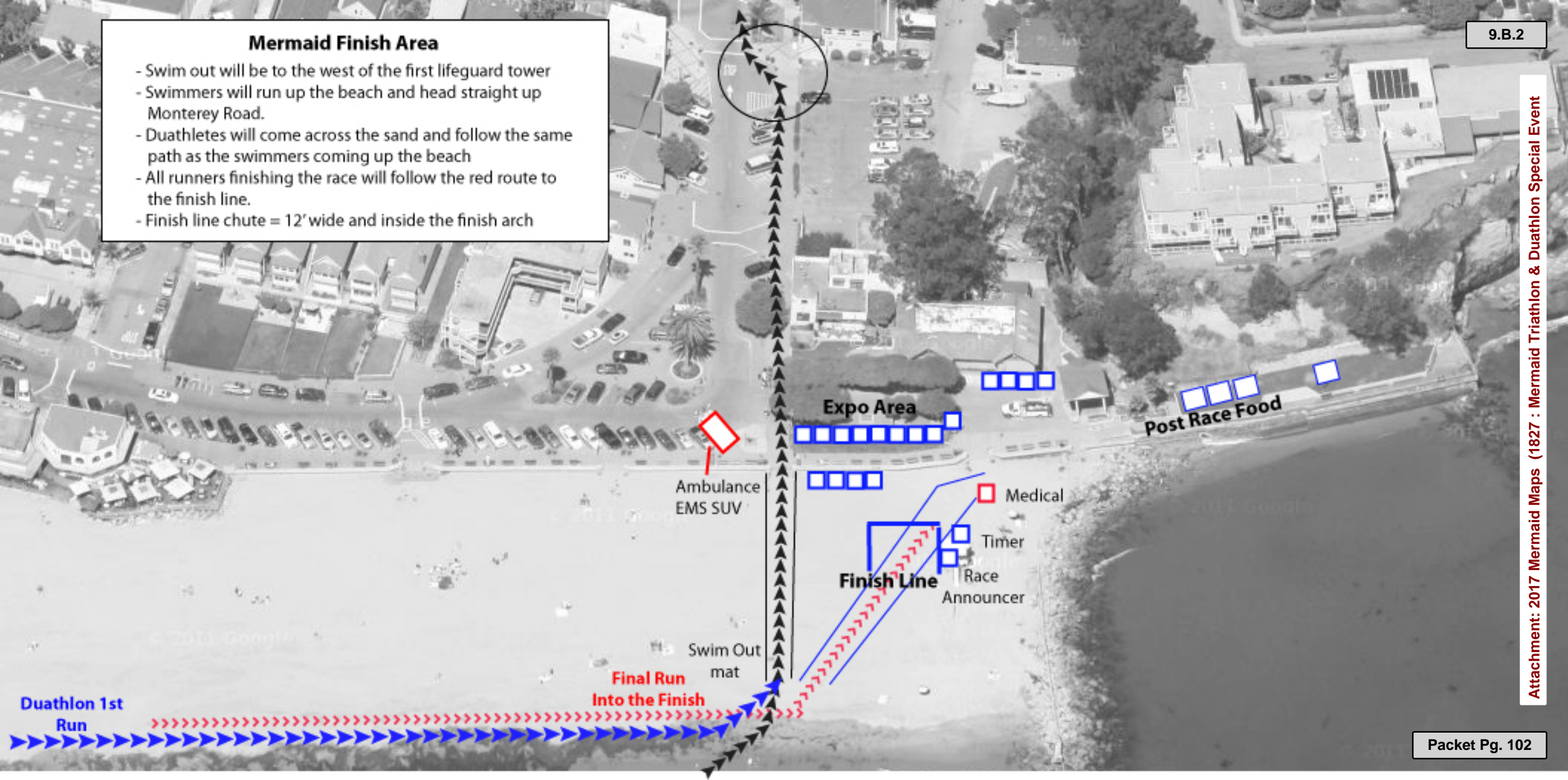
- Swimmers entering from 7:45 a.m. - 9:00 a.m.
- Bikers exiting from 7:50 a.m. - 9:10 a.m.
- Bikers entering from 9:00 a.m. - 11:00 a.m.
- East Entrance open to public by 12:00 p.m. on Race



Attachment: 2017 Mermaid Maps (1827 : Mermaid Triathlon & Duathlon Special Event Permit)

Mermaid Finish Area

- Swim out will be to the west of the first lifeguard tower
- Swimmers will run up the beach and head straight up Monterey Road.
- Duathletes will come across the sand and follow the same path as the swimmers coming up the beach
- All runners finishing the race will follow the red route to the finish line.
- Finish line chute = 12' wide and inside the finish arch



Parking Map

Option #1: Park in the new parking lot adjacent to the Transition Zone

Option #2: Park in the non-permitted residential streets (GREEN AREAS) or the Capitola Mall and ride your bike to the event

*** Do Not: Park in 2 hour metered parking, permit parking or Gayles Bakery

9.B.2

NEW PARKING LOT
Enter on Capitola Ave immediately before the Transition Area. Or on Bay Ave before Monterey Ave.


Capitola Mall


Non-Permitted Parking



Run Out

Bike Out

Swim & Duathlon Start

Finish

Attachment: 2017 Mermaid Maps (1827 : Mermaid Triathlon & Duathlon Special Event



CAPITOLA CITY COUNCIL AGENDA REPORT

MEETING OF MAY 25, 2017

FROM: Public Works Department

SUBJECT: Approve a Notice of Completion for the 2016 Road Rehabilitation Project and Authorize an Allocation in the Capital Improvement Program for Storm Damage Repair Design Work on Park Avenue

RECOMMENDED ACTION:

1. Accept the 2016 Road Rehabilitation Project as complete at a final cost of \$1,373,030.78 and authorize the Public Works Department to file the Notice of Completion and release the contract retention amount of \$68,651.54.
2. Authorize a budget allocation within the Capital Improvement Fund of \$100,000 for engineering services for storm damage repairs to Park Avenue and authorize the Director of Public Works to enter into a contract for engineering services at an amount not to exceed \$100,000.

BACKGROUND: On July 28, 2016, Graniterock was awarded a contract for construction of the 2016 Road Rehabilitation Project that reconstructed portions of Park Avenue, Kennedy Drive, and Monterey Avenue. The Notice of Completion is Attachment 1. The original contract amount was \$1,342,067.60. The final cost was \$1,373,030.78 or \$30,963.18 over the bid amount. The reasons for extra costs were due to additional tree removal necessary along Park Avenue, extra work for dealing with sink holes discovered during construction, and changes in the actual quantities of work completed. A summary of the final costs is included in Attachment 2.

Unfortunately, a few weeks after Graniterock completed the last items of work on the project, Park Avenue was damaged when several large trees fell across the road during a storm this winter. The trees damaged a portion of the eastbound bike lane and the road embankment. Graniterock was called back to help secure the damaged area so that the road could be reopened. It was staff's intent to proceed with hiring Graniterock to make repairs to the roadway through another change order, but staff has recently been advised by both FEMA and CalOES that to qualify for federal and state assistance with the repair costs, the work must be bid out and awarded to the lowest bidder.

DISCUSSION: Staff is currently seeking proposals for the engineering phase of the storm damage repairs and intends to have a firm hired in June to start work. Staff anticipates the cost to prepare the plans and specifications for the project will be \$75,000 - \$100,000. With the approval of the budget allocation and authorization to contract with an engineering firm, staff hopes we can accelerate the project schedule so that repairs can be made prior to next winter.

2016 Road Rehabilitation Completion
May 25, 2017

FISCAL IMPACT: The \$100,000 allocation within the Capital Improvement Program (CIP) can be taken from a remaining fund balance of \$70,000 from the completed Rosedale Paving Project and \$30,000 remaining from the recently completed 2016 Road Rehabilitation Project.

ATTACHMENTS:

1. Graniterock Notice of Completion
2. Capitola 2016 Road Rehabilitation - Final Cost Summary

Report Prepared By: Steve Jesberg
Public Works Director

Reviewed and Forwarded by:



Jamie Goldstein, City Manager

5/18/2017

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

City of Capitola
Public Works Department
Attn: Steven Jesberg
420 Capitola Avenue
Capitola, California 95010

SPACE ABOVE THIS LINE FOR RECORDER'S USE

THIS INSTRUMENT IS BEING RECORDED FOR THE BENEFIT OF THE CITY OF CAPITOLA.
NO RECORDING FEE IS REQUIRED PURSUANT TO GOVERNMENT CODE §27383.

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the City of Capitola, owner of the property hereinafter described, whose address is 420 Capitola Avenue, Capitola, California, has caused a work of improvements more particularly described as follows:

PROJECT NAME: 2016 Road Rehabilitation Project

PROJECT DESCRIPTION: Pavement Overlays

to be constructed on property more particularly described as follows:

DESCRIPTION: City of Capitola Streets: Park Avenue, Kennedy Drive, Monterey Avenue

ADDRESS: N/A

APN: N/A

The work of the improvement was completed by:

CONTRACTOR: Graniterock

ADDRESS: 1900 Quarry Road, Aromas, CA95004

The work of the improvements was actually completed on the 13th day of January 2017, and accepted by the City Council of said City on the 25th day of May 2017

Signature of City Official: _____

The undersigned certifies that he is an officer of the City of Capitola, that he has read the foregoing Notice of Completion and knows the content thereof; and that the same is true of his own knowledge, except as to those matters which are therein stated on information or belief, and as to those matters that he believes to be true. I certify under penalty of perjury that the foregoing is true and correct. Executed at the City of Capitola, County of Santa Cruz, State of California.

Steven E. Jesberg
Director of Public Works

Signed: _____

Date: _____

Attachment: Graniterock Notice of Completion (1811 : 2016 Road Rehabilitation Completion)

**City of Capitola
Final Cost Summary
2016 Street Rehabilitation Project
Bid Opening: July 27, 2016**

ITEM	ITEM DESCRIPTION	UNIT	QUANTITY	Graniterock		Final Totals		Difference	
				Unit Price	Cost	Qty	Cost	Qty	Cost
1	Mobilization	LS	1	\$ 22,000.00	\$ 22,000.00	1.00	\$ 22,000.00	-	\$ -
2	Water Pollution Control	LS	1	\$ 4,650.00	\$ 4,650.00	1.00	\$ 4,650.00	-	\$ -
3	Traffic Control System	LS	1	\$ 87,000.00	\$ 87,000.00	1.00	\$ 87,000.00	-	\$ -
4	Changeable Message Signs	EA	7	\$ 1,360.00	\$ 9,520.00	7.00	\$ 9,520.00	-	\$ -
5	Lead Compliance Plan	LS	1	\$ 1,518.22	\$ 1,518.22	-	\$ -	(1.00)	\$ (1,518.22)
6	Remove Thermoplastic Markings, Striping, and Lane Markers	LS	1	\$ 5,820.00	\$ 5,820.00	-	\$ -	(1.00)	\$ (5,820.00)
7	Adjust Water Valve Box to Grade	EA	29	\$ 580.00	\$ 16,820.00	33.00	\$ 19,140.00	4.00	\$ 2,320.00
8	Adjust Sanitary Sewer Manhole Frame & Cover to Grade (Revocable Bid Item)	EA	3	\$ 1,000.00	\$ 3,000.00	3.00	\$ 3,000.00	-	\$ -
9	Adjust Sanitary Sewer Cleanout Frame & Cover to Grade (Revocable Bid Item)	EA	8	\$ 1,015.00	\$ 8,120.00	11.00	\$ 11,165.00	3.00	\$ 3,045.00
10	Adjust Storm Drain Manhole Frame & Cover to Grade	EA	6	\$ 1,015.00	\$ 6,090.00	6.00	\$ 6,090.00	-	\$ -
11	Adjust Storm Drain Inlet Gate to Grade	EA	1	\$ 5,800.00	\$ 5,800.00	1.00	\$ 5,800.00	-	\$ -
12	Adjust Communications Manhole Frame & Cover to Grade (Revocable Bid Item)	EA	2	\$ 1,665.00	\$ 3,330.00	2.00	\$ 3,330.00	-	\$ -
13	Adjust Monument Box & Cover to Grade	EA	6	\$ 580.00	\$ 3,480.00	5.00	\$ 2,900.00	(1.00)	\$ (580.00)
14	Adjust Cathode Test Box & Cover to Grade (Revocable Bid Item)	EA	1	\$ 580.00	\$ 580.00	1.00	\$ 580.00	-	\$ -
15	Concrete Curb	LF	57	\$ 135.00	\$ 7,695.00	57.00	\$ 7,695.00	-	\$ -
16	Remove and Replace Concrete Curb and Gutter	LF	247	\$ 135.00	\$ 33,345.00	209.50	\$ 28,282.50	(37.50)	\$ (5,062.50)
17	Remove and Replace Concrete Sidewalk	SF	729	\$ 37.00	\$ 26,973.00	806.50	\$ 29,840.50	77.50	\$ 2,867.50
18	Remove and Replace Concrete Curb Ramp (Various Cases)	EA	21	\$ 6,000.00	\$ 126,000.00	19.00	\$ 114,000.00	(2.00)	\$ (12,000.00)
19	Concrete Spandrel	SF	1,645	\$ 36.00	\$ 59,220.00	1,645.00	\$ 59,220.00	-	\$ -
20	Concrete Valley Gutter	SF	270	\$ 56.00	\$ 15,120.00	270.00	\$ 15,120.00	-	\$ -
21	Subgrade Preparation	SY	313	\$ 48.00	\$ 15,024.00	216.00	\$ 10,368.00	(97.00)	\$ (4,656.00)
22	Over-Excavation (Revocable Item)	CY	14	\$ 223.00	\$ 3,122.00	35.00	\$ 7,805.00	21.00	\$ 4,683.00
23	Eucalyptus Tree Removal (4' trunk)	LS	1	\$ 13,000.00	\$ 13,000.00	1.00	\$ 13,000.00	-	\$ -
24	Clearing & Grubbing	SF	4,100	\$ 1.50	\$ 6,150.00	4,100.00	\$ 6,150.00	-	\$ -
25	Wedge Grinding Asphalt or Concrete Pavement	LF	9,848	\$ 3.96	\$ 38,998.08	9,848.00	\$ 38,998.08	-	\$ -
26	Conform Grinding Asphalt or Concrete Pavement	LF	427	\$ 6.00	\$ 2,562.00	427.00	\$ 2,562.00	-	\$ -
27	Cold Milling Asphalt Pavement (3-Inch Depth)	SY	1,153	\$ 9.00	\$ 10,377.00	1,153.00	\$ 10,377.00	-	\$ -
28	Excavation	CY	129	\$ 77.00	\$ 9,933.00	129.00	\$ 9,933.00	-	\$ -
29	Hot Mix Asphalt Pavement (2 Inches)	TON	3,094	\$ 88.00	\$ 272,272.00	3,249.77	\$ 285,979.76	155.77	\$ 13,707.76
30	Hot Mix Asphalt Pavement (3 Inches)	TON	214	\$ 245.00	\$ 52,430.00	214.00	\$ 52,430.00	-	\$ -
31	Hot Mix Asphalt Sidewalk (3' AC over 4' AB)	SF	250	\$ 15.00	\$ 3,750.00	250.00	\$ 3,750.00	-	\$ -
32	Road Widening (6' AC over 6' AB)	SF	3,226	\$ 10.00	\$ 32,260.00	2,229.00	\$ 22,290.00	(997.00)	\$ (9,970.00)
33	Cold-In-Place Recycling (2 Inches)	SY	4,882	\$ 10.62	\$ 51,846.84	4,882.00	\$ 51,846.84	-	\$ -
34	Cold-In-Place Recycling (3 Inches)	SY	19,633	\$ 10.62	\$ 208,502.46	20,625.00	\$ 219,037.50	992.00	\$ 10,535.04
35	Crack Sealing	LS	1	\$ 7,200.00	\$ 7,200.00	-	\$ -	(1.00)	\$ (7,200.00)
36	Thermoplastic Traffic Stripe - Detail 2	LF	1,775	\$ 0.60	\$ 1,065.00	1,895.00	\$ 1,137.00	120.00	\$ 72.00
37	Thermoplastic Traffic Stripe - Detail 9	LF	13	\$ 1.00	\$ 13.00	-	\$ -	(13.00)	\$ (13.00)
38	Thermoplastic Traffic Stripe - Detail 22	LF	3,818	\$ 1.00	\$ 3,818.00	3,976.00	\$ 3,976.00	158.00	\$ 158.00
39	Thermoplastic Traffic Stripe - Detail 39	LF	4,235	\$ 0.80	\$ 3,388.00	4,327.00	\$ 3,461.60	92.00	\$ 73.60
40	Thermoplastic Traffic Stripe - Detail 39A	LF	272	\$ 1.00	\$ 272.00	347.00	\$ 347.00	75.00	\$ 75.00
41	Thermoplastic Continental Crosswalk (White or Yellow)	LF	817	\$ 3.00	\$ 2,451.00	834.00	\$ 2,502.00	17.00	\$ 51.00
42	Thermoplastic Limit Line	LF	266	\$ 3.00	\$ 798.00	266.00	\$ 798.00	-	\$ -
43	Thermoplastic Pavement Markings (Arrows, Words, and Numerals, White or Yellow)	SF	1,170	\$ 4.00	\$ 4,680.00	1,109.00	\$ 4,436.00	(61.00)	\$ (244.00)
44	Blue Fire Hydrant Pavement Marker	EA	7	\$ 25.00	\$ 175.00	7.00	\$ 175.00	-	\$ -
45	Drop Inlet	EA	2	\$ 4,800.00	\$ 9,600.00	3.00	\$ 14,400.00	1.00	\$ 4,800.00
46	Storm Drain Pipe	LF	74	\$ 526.00	\$ 38,924.00	99.00	\$ 52,074.00	25.00	\$ 13,150.00
47	Guard Rail	LF	125	\$ 91.00	\$ 11,375.00	-	\$ -	(125.00)	\$ (11,375.00)
48	Remove and Replace Sign & Post	EA	37	\$ 127.00	\$ 4,699.00	-	\$ -	(37.00)	\$ (4,699.00)
49	Install Delineators and Object Markers	EA	41	\$ 86.00	\$ 3,526.00	28.00	\$ 2,408.00	(13.00)	\$ (1,118.00)
50	Retaining Wall	LF	400	\$ 158.00	\$ 63,200.00	464.00	\$ 73,312.00	64.00	\$ 10,112.00
51	AC Dike	LF	1,646	\$ 12.50	\$ 20,575.00	1,646.00	\$ 20,575.00	-	\$ -
	CCO No. 1 - additional tree removal					1.00	\$ 16,350.00	1.00	\$ 16,350.00
	Extra Work - Force Account					1.00	\$ 13,219.00	1.00	\$ 13,219.00
					\$ 1,342,067.60		\$ 1,373,030.78		\$ 30,963.18

	5%	\$ 68,651.54	\$ 1,373,030.78
Original Contract Amount	\$ 1,342,067.60		\$
Changes to contract	\$ 30,963.18		\$
Final Contract Amount	\$ 1,373,030.78		\$

Attachment: Capitola 2016 Road Rehabilitation - Final Cost Summary (1811 : 2016 Road Rehabilitation Completion)