

City of Capitola Agenda

Mayor: Dennis Norton
Vice Mayor: Ed Bottorff
Council Members: Jacques Bertrand
Stephanie Harlan
Michael Termini
Treasurer: Christine McBroom



REVISED

CAPITOLA CITY COUNCIL REGULAR MEETING

THURSDAY, MAY 28, 2015

**CITY HALL COUNCIL CHAMBERS
420 CAPITOLA AVENUE, CAPITOLA, CA 95010**

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM

All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.

- 1. ROLL CALL AND PLEDGE OF ALLEGIANCE**
Council Members Stephanie Harlan, Ed Bottorff, Jacques Bertrand, Michael Termini, and Mayor Dennis Norton

- 2. REPORT ON CLOSED SESSION**

- 3. ADDITIONAL MATERIALS**

Additional information submitted to the City Council after distribution of the agenda packet.

- A. 8.A.
DETAILS:
Secretary of the Interior's Standards Review.
- B. 8.C.
DETAILS:
Emails received from the public.

CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, May 28, 2015

4. ADDITIONS AND DELETIONS TO AGENDA

5. PUBLIC COMMENTS

Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

6. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

City Council Members/City Treasurer/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration.

7. CONSENT CALENDAR

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.

Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

A. Consider approving the May 14, 2015, Regular City Council Minutes.

RECOMMENDED ACTION:

Approve Minutes.

B. Approval of City Check Register Reports dated April 17, 2015; April 24, 2015; May 1, 2015; May 8, 2015; and May 15, 2015.

RECOMMENDED ACTION:

Approve the City Check Register Reports.

C. Consider a Resolution approving a Sick Leave Policy for Part-time, Temporary, and Seasonal Employees.

RECOMMENDED ACTION:

Adopt Resolution.

8. GENERAL GOVERNMENT / PUBLIC HEARINGS

General Government items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

A. Consider the conceptual design for Rispin Park.

RECOMMENDED ACTION:

Approve project scope and authorize City staff to initiate CEQA review.

B. Presentation regarding the draft Climate Action Plan and request to initiate public review.

RECOMMENDED ACTION:

Receive presentation and authorize staff to initiate public review.

CAPITOLA CITY COUNCIL REGULAR MEETING - Thursday, May 28, 2015

- C. Consider establishing a City Outreach Committee.
RECOMMENDED ACTION:
Council discretion.

- D. Consider sending a letter in opposition to the Governor's Budget Proposal affecting Redevelopment Dissolution (RN#15 09465).
RECOMMENDED ACTION:
Direct the Mayor to send a letter in opposition.

9. ADJOURNMENT

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes “final.” Please be advised that in most instances the decision become “final” upon the City Council’s announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

Notice regarding City Council: The Capitola City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City’s website: www.cityofcapitola.org and at Capitola City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, on the Monday prior to the Thursday meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk’s office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk’s office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast “Live” on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed “Live” on the City’s website at www.cityofcapitola.org by clicking on the Home Page link “**Meeting Video**”. Archived meetings can be viewed from the website at anytime.

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SECRETARY OF THE INTERIOR'S STANDARDS REVIEW

**PROPOSED RISPIN MANSION PARK
LANDSCAPE REHABILITATION PROJECT**

at the

HISTORIC RISPIN MANSION

2000 Wharf Road at Clares Street
(Parcel Numbers 35-011-07, 035-031-32 and 37, and 035-042-30)
Capitola, Santa Cruz County
California

For:

Michael Arnone, Landscape Architect
Michael Arnone + Associates
3370 Samuel Place
Santa Cruz CA 95062

Prepared by:

ARCHIVES & ARCHITECTURE LLC
PO Box 1332
San Jose, CA 95109
408.369.5683 Vox
408.228.0762 Fax

Leslie A. G. Dill, Partner and Historic Architect

May 26, 2015

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Sneddon, Su (ssneddon@ci.capitola.ca.us)

From: Mick Routh [qwakwak@gmail.com]
Sent: Wednesday, May 27, 2015 3:12 PM
To: City Council
Cc: Westman, Nels (nels@bestwestman.com)
Subject: Outreach committee

Mayor and Council members,

I have to question the necessity for item 8C on the 5/28 council agenda. Isn't it the job of the council members and city staff to do outreach and stay in tune with the community? It just seems like another layer of committee bureaucracy that sits between the council and the residents.

If the city council / staff is doing its job properly to keep residents informed, and requesting feedback before acting on major proposals, there is no need for such a committee.

Respectfully,

Mick Routh

Sent from my iPad

Item #: 3.B. 8.C. Additional Materials.pdf

Sneddon, Su (ssneddon@ci.capitola.ca.us)

From: Nels Westman [nels@bestwestman.com]
Sent: Wednesday, May 27, 2015 2:31 PM
To: City Council
Subject: 5/28/15 Council Meeting Agenda Item 8c

Dear City Council,

There appears to be some genuine confusion about what constitutes "outreach".

Some apparently feel "outreach" is a marketing term wherein city staff and paid consultants are directed by persons unknown to advance an agenda in a process heavily weighted in favor of the staff objective at the expense of an informed public process.

Others feel "outreach" is an educational and transparent process wherein a two-way dialogue occurs between city staff and the public on a relatively level playing field.

The marketing approach is clearly being employed by the Mayor's Ad Hoc Committee approach to the proposed Large Parking Structure/New City Hall/ 80-Room Hotel proposal being aggressively pursued by the Mayor and city staff. I would like to suggest that you wait before taking any action to institutionalize this approach by creating an official City Outreach Committee until you see how effective it was. Perhaps you will be able to come up with a better way to communicate with your constituents.

Thank you.

Nels Westman



CITY COUNCIL AGENDA REPORT

MEETING OF MAY 28, 2015

FROM: OFFICE OF THE CITY CLERK

SUBJECT: MAY 14, 2015, REGULAR CITY COUNCIL MINUTES

RECOMMENDED ACTION: Approve the subject minutes as submitted.

DISCUSSION: Attached for City Council review and approval are the minutes of the subject meeting.

ATTACHMENTS:

1. Draft May 14, 2015, Regular City Council Minutes;

Report Prepared By: Susan Sneddon, CMC
City Clerk

Reviewed and Forwarded
By City Manager: 

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**CAPITOLA CITY COUNCIL
REGULAR MEETING SUMMARY MINUTES
THURSDAY, MAY 14, 2015 - 7:00 PM
CLOSED SESSION – 6:30 PM
CITY MANAGER'S OFFICE**

CALL TO ORDER

Mayor Norton called the meeting to order at 6:00 PM. He announced the item to be discussed in Closed Session, as follows:

CONFERENCE WITH LABOR NEGOTIATOR (Govt. Code §54957.6)

Negotiator: Allyson Hauck, Public Law Group
Employee Organizations: (1) Association of Capitola Employees; (2) Capitola Police Captains, (3) Capitola Police Officers Association, (4) Confidential Employees; (5) Mid-Management Group; (6) Department Heads; and (7) City Manager

CALL TO ORDER

Mayor Norton noted that there was no one in the audience; therefore, the City Council recessed at 6:32 PM to the City Manager's Office.

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Members Stephanie Harlan, Ed Bottorff, Jacques Bertrand, Michael Termini, and Mayor Dennis Norton

2. PRESENTATIONS

- A. Introduction of Mark Welch, the City's new Finance Director.
Introduction provided.
- B. Introduction of Nelson Membreno, the City's new Building Inspector.
Introduction provided.
- C. Presentation of 2015 Herb Ross Community Achievement Award for the Capitola Police Officer of the Year.
The award was presented to Detective Leo Moreno

3. REPORT ON CLOSED SESSION

City Attorney Condotti stated that the City Council received a status report regarding Schroedel et al. v. the City of Capitola existing litigation; and labor negotiations for the following employee organizations: (1) Association of Capitola Employees; (2) Capitola Police Captains, (3) Capitola Police Officers Association, (4) Confidential Employees; (5) Mid-Management Group; (6) Department Heads; and (7) City Manager; there was no reportable.

4. ADDITIONAL MATERIALS

None provided

5. ADDITIONS AND DELETIONS TO AGENDA

City Manager Goldstein stated that Item No. 10.A. regarding the appeal of a Planning Commission decision to approve a minor subdivision and design permit for a single-family home and duplex at 502 Pine Street has been pulled from the agenda because the appeal has been withdrawn by the appellant.

CAPITOLA CITY COUNCIL SUMMARY MINUTES – Thursday, May 14, 2015

6. PUBLIC COMMENTS

Helen Bryce, local resident, stated that she supports Elisabeth Russell, former City Commission and Environment member's comment regarding the City needing more green space. In addition, she stated that she is opposed to the proposed skate park at Monterey Park.

The following local residents stated their opposition for the proposed skate park at Monterey Park:

- Chris Bowman
- Marilyn Warder
- Richard Lippy
- Lisa Steingrube

Community Development Director Grunow provided an update on the planning and public meeting process for the proposed skate park at Monterey Park. He stated that consults have initiated the following: environment impact report; noise/traffic/parking studies.

7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

City Treasurer McBroom announced that the City's preliminary Fiscal Year 2015-2016 Budget will be discussed at the May 19th Finance Advisory Committee meeting.

Council Member Harlan stated that the Capitola Art & Wine Kickoff Party will be held on May 21st at Bargetto Winery.

Council Member Bertrand requested that an item be agendaized regarding the consideration of the City joining the Monterey Bay Economic Partnership. In addition, he stated that he attended a recent presentation provided by "Working for Dignity"; the project is in collaboration with University of California, Santa Cruz; a study was conducted to collect baseline data on workers and working conditions in the low-wage sectors in Santa Cruz County.

8. BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS

- A. Council Member Harlan's appointments to the Commission on the Environment and the Traffic and Parking Commission.

ACTION

Council Member Harlan appointed Kailash Mozumder to the City's Commission on the Environment; and appointed Ron Graves to the City's Traffic and Parking Commission.

9. CONSENT CALENDAR

- A. Consider approving the April 23, 2015, Regular City Council Minutes; and the April 30, 2015, City Council and Planning Commission Special Joint Meeting Minutes.
- B. Receive Planning Commission Action Minutes for the Regular Meeting of May 7, 2015.
- C. Receive the Third Quarter Budget Report and Second Quarter Sales Tax Report.
- D. Consider amending the Administrative Policy regarding Board, Commission and Committee Guide Procedures.

CAPITOLA CITY COUNCIL SUMMARY MINUTES – Thursday, May 14, 2015

ACTION Motion made by Council Member Harlan, seconded by Council Member Bottorff, to approve the Consent Calendar Items 9.A., 9.B., 9.C. and 9.D. The motion was passed unanimously.

10. GENERAL GOVERNMENT / PUBLIC HEARINGS

A. 502 Pine Street #14-175 APN: 036-022-27
The appeal of a Planning Commission decision to approve a minor subdivision and design permit for a single-family home and duplex at 502 Pine Street.

The appellant withdrew this appeal prior to the Council meeting; therefore this item was not discussed.

B. Consider sending a letter in support of Assembly Bill 700 amending the Political Reform Act.

The following provided comments in support of regarding of Assembly Bill 700:

- Nancy Abbey
- Barry Boone
- Cynthia Finley

ACTION Motion made by Council Member Termini, seconded by Council Member Harlan, to approve sending a letter in support of Assembly Bill 700 amending the Political Reform Act. The motion was passed unanimously.

C. Consider approving the Side Letters to existing Memoranda of Understanding (MOUs) and Compensation Plans with the following bargaining groups: (1) Association of Capitola Employees; (2) Capitola Police Captains, (3) Capitola Police Officers Association, (4) Confidential Employees; (5) Mid-Management Group; (6) Department Heads; and (7) City Manager for a term of three years expiring June 30, 2018.

Allyson Hauck, Public Law Group (City's labor negotiator) provided a report.

ACTION Motion made by Council Member Bottorff, seconded by Council Member Termini, to approve the Side Letters to existing Memoranda of Understanding (MOUs) and Compensation Plans with the following bargaining groups: (1) Association of Capitola Employees; (2) Capitola Police Captains, (3) Capitola Police Officers Association, (4) Confidential Employees; (5) Mid-Management Group; (6) Department Heads; and (7) City Manager for a term of three years expiring June 30, 2018. The motion was carried with the following roll call vote: AYES: Council Members Bertrand Bottorff, Harlan, Termini, and Mayor Norton. NOES: None. ABSENT: None. ABSTAIN: None

D. Consider sending a letter in support of the Redwood/Coast Dairies National Monument.

Laura Kasa, Community Engagement Director for the National Monument Campaign, presented this item.

Steve Reed, National Monument Campaign Manager, provided additional support for this item.

CAPITOLA CITY COUNCIL SUMMARY MINUTES – Thursday, May 14, 2015

ACTION Motion made by Council Member Bertrand, seconded by Council Member Bottorff, to approve sending a letter in support of the Redwood/Coast Dairies National Monument. The motion was passed unanimously.

E. Receive report regarding the 2014 Summer Beach Shuttle and consider reversing the shuttle route for 2015.

ACTION Motion made by Council Member Harlan, seconded by Council Member Bottorff, to accept the report regarding the 2014 Summer Beach Shuttle and consider reversing the shuttle route for 2015. The motion was passed unanimously.

F. Consider sending a letter in support of Senate Bill 16 pertaining to a Senate Transportation Funding Proposal containing important revenues for California's local streets and roads.

ACTION Motion made by Council Member Harlan, seconded by Council Member Bottorff, to approve sending a letter in support of Senate Bill 16 pertaining to a Senate Transportation Funding Proposal containing important revenues for California's local streets and road. The motion was passed unanimously.

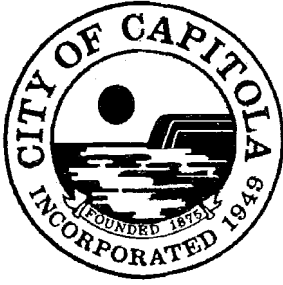
11. **ADJOURNMENT**

The meeting was adjourned at 8:15 PM.

ATTEST:

_____, CMC
Susan Sneddon, City Clerk

Dennis Norton, Mayor



CITY COUNCIL AGENDA REPORT MEETING OF MAY 28, 2015

FROM: FINANCE DEPARTMENT
SUBJECT: CITY CHECK REGISTER REPORT

RECOMMENDED ACTION: Approve the attached Check Register Reports for April 17, and April 24, May 1, May 8, and May 15, 2015.

DISCUSSION: Check Registers are attached for:

Date	Starting Check #	Ending Check #	Total Checks/EFT	Amount
4/17/15	80143	80210	73	\$114,167.47
4/24/15	80211	80270	61	\$83,462.65
5/1/15	80271	80320	55	\$137,872.69
5/8/15	80321	80372	56	\$287,713.02
5/15/15	80373	80467	100	\$172,052.41

The check register of April 10, 2015 ended with check #80142.

Following is a list of checks issued for more than \$10,000.00, and a brief description of the expenditures:

Check	Issued to:	Dept.	Purpose	Amount
80149	Atchison, Barisone et al	CM	Feb 2015 Legal Services	\$13,838.45
80190	SCC Auditor-Controller	PD	Mar 2015 Citation Surcharges	\$12,394.00
EFT 19	IRS	FIN	Payroll tax deposit, 4/17/15	\$23,219.01
80228	Harris & Associates	PW	Mar 2015 Engineering Services	\$14,300.50
80242	New World Systems	FIN	Fin Software Maintenance	\$17,390.00
80258	Teri Copeland	PW	Risk Assessment, McGregor	\$12,029.95
80272	Atchison, Barisone et al	CM	Mar 2015 Legal Services	\$28,024.96
80277	CalPERS Fiscal Svc Div	FIN	Prefund OPEB	\$39,500.00
EFT106	PG&E	PW	Monthly Gas & Electric	\$12,581.74
EFT109	IRS	FIN	Payroll Tax deposit, 5/1/15	\$21,050.09
80345	Kimley-Horn & Assoc.	CDD	Dec-Mar Gen Plan Update	\$18,015.40
80349	Michael Greenwald	PW	McGregor Skatepark	\$34,300.00
80362	Regional Gov't Svcs Auth	FIN	Fin Dir Temp Services	\$10,600.00
EFT104	CalPERS Health	FIN	May 2015 Group Health	\$58,791.60
EFT113	CalPERS Member Svcs	FIN	PERS Contr 4/17/15	\$58,773.11
EFT114	CalPERS Member Svcs	FIN	PERS Contr 5/1/15	\$58,832.40
80376	Michael Arnone	PW	Rispin Park Plan	\$10,014.75
80378	Atchison, Barisone et al	CM	Apr 2015 Legal Services	\$18,639.35
80441	SCC Auditor-Controller	PD	Apr 2015 Citation Surcharges	\$14,393.00
EFT117	IRS	FIN	Payroll Tax deposit, 5/15/15	\$33,321.65
EFT121	ICMA Retirement Trust	FIN	457 Plan Contr, 5/15/15	\$21,152.86

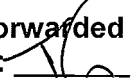
Item #: 7.B. Staff Report.pdf

5-28-15 AGENDA REPORT: Check Register Reports

ATTACHMENTS:

1. Check Register for April 17, 2015
2. Check Register for April 24, 2015
3. Check Register for May 1, 2015
4. Check Register for May 8, 2015
5. Check Register for May 15, 2015

Report Prepared By: Linda Benko
Accounts Payable Clerk

Reviewed and Forwarded
by City Manager: 

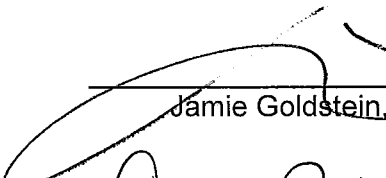
Checks dated 4/17/15 numbered 80143 to 80210 for a total of \$78,984.00 plus five EFT for \$35,183.47 have been reviewed and authorized for distribution by the City Manager

As of 4/17/15 the unaudited cash balance is \$3,512,668

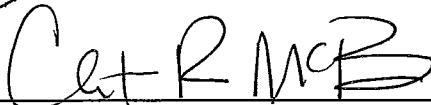
CASH POSITION - CITY OF CAPITOLA 4/17/15

	<u>Net Balance</u>
General Fund	\$ 1,161,910
Contingency Reserve Fund	\$ 1,712,646
Worker's Comp. Ins. Fund	\$ 230,832
Self Insurance Liability Fund	\$ 108,889
Stores Fund	\$ 16,147
Information Technology Fund	\$ 142,244
Equipment Replacement	\$ 129,432
Compensated Absences Fund	\$ 10,568
TOTAL UNASSIGNED GENERAL FUNDS	\$ 3,512,668

The Emergency Reserve Fund Balance is \$816,655.54 (not included above).



 Jamie Goldstein, City Manager



 Christine McBroom, City Treasurer

 4/17/2015
 Date

 5/1/2015
 Date

Payment Register

4/17/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80143	04/10/2015	Open			CALIF SOCIETY OF MUNIL FIN OFF	\$150.00
	Invoice		Date	Description	Amount	
	20150422		04/13/2015	Registration, Inter. Gov't Accounting Traini	\$150.00	
80144	4/17/2015	Open			A TOOL SHED	\$550.00
	Invoice		Date	Description	Amount	
	1038656-5		04/08/2015	Excavator Rental	\$550.00	
80145	4/17/2015	Open			ALLIED INSURANCE	\$1,096.00
	Invoice		Date	Description	Amount	
	981851510-2016		03/23/2015	Surety Bond, May 2015 to May 2016	\$1,096.00	
				Fund 2213, Self-Insurance Liab		
80146	4/17/2015	Open			ALLSAFE LOCK COMPANY	\$8.66
	Invoice		Date	Description	Amount	
	47069		04/01/2015	Keys for the motors	\$8.66	
80147	4/17/2015	Open			ARNONE, MICHAEL	\$1,783.25
	Invoice		Date	Description	Amount	
	201505-1		03/13/2015	41st Ave Medians Project, Progress Billing	\$1,783.25	
				Fund 1315, Public Art Fee		
80148	4/17/2015	Open			AT&T	\$8.94
	Invoice		Date	Description	Amount	
	624-Apr2015		04/01/2015	Long Distance Service	\$4.55	
	674-Apr2015		04/01/2015	Long Distance Service	\$4.39	
80149	4/17/2015	Open			ATCHISON, BARISONE, & CONDOTTI	\$13,838.45
	Invoice		Date	Description	Amount	
	Feb2015		02/28/2015	Feb 2015 Contract Legal Services	\$13,838.45	
80150	4/17/2015	Open			B & B SMALL ENGINE REPAIR	\$119.29
	Invoice		Date	Description	Amount	
	325242		04/10/2015	Stihl blower	\$119.29	
80151	4/17/2015	Open			BANK OF AMERICA	\$1.75
	Invoice		Date	Description	Amount	
	Mar2015		03/19/2015	Parking Fees	\$1.75	
80152	4/17/2015	Open			BEAR ELECTRICAL SOLUTIONS, INC.	\$1,670.00
	Invoice		Date	Description	Amount	
	2116		03/31/2015	2 of 10-Traffic signal, st light maintenance	\$616.00	
	2117		03/31/2015	2 of 10-Traffic signal, st light maintenance	\$1,054.00	
				Fund 1310, Gas Tax		
80153	4/17/2015	Open			BEYERS, FRED, C	\$33.00
	Invoice		Date	Description	Amount	
	20150408		04/08/2015	Softball Official	\$33.00	
80154	4/17/2015	Open			BOBBY'S PIT STOP INC.	\$40.75
	Invoice		Date	Description	Amount	
	RO342533		03/23/2015	Smog Inspection, PW F-550 Bucket Truck	\$40.75	
80155	4/17/2015	Open			BROOKTOWN DESIGN	\$340.00
	Invoice		Date	Description	Amount	
	1370		04/06/2015	Art & Cultural Commission Project	\$340.00	
				Fund 1315, Public Art		

Payment Register

4/17/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80156	4/17/2015 Invoice 2015-00000676	Open	Date 04/17/2015	Description POA Dues for 4/17/15 Pay Date	CAPITOLA PEACE OFFICERS ASSOC	\$1,529.50 \$1,529.50
80157	4/17/2015 Invoice 1311	Open	Date 04/07/2015	Description Qtrly Services, Apr-Jun2015	CAPITOLA-SOQUEL CHAMBER OF COMMERCE	\$7,500.00 \$7,500.00
80158	4/17/2015 Invoice 2015Dues	Open	Date 04/06/2015	Description Membership Renewal, Sneddon, Fridy, De	CITY CLERKS ASSOC OF CALIF	\$240.00 \$240.00
80159	4/17/2015 Invoice 1367 1368 1366 1369	Open	Date 03/31/2015 03/31/2015 03/31/2015 03/31/2015	Description Urban Watch 14-15 First Flush Services 03/01-03/31/15 NPDES Public Education & Outreach FY 1 Stormwater NPDES Permit Compliance As	COASTAL WATERSHED COUNCIL	\$6,205.31 \$131.00 \$208.50 \$4,688.31 \$1,177.50
80160	4/17/2015 Invoice Mar2015	Open	Date 04/13/2015	Description March 2015 Drinking Water	CRYSTAL SPRINGS WATER CO.	\$260.25 \$260.25
80161	4/17/2015 Invoice 191865	VOID	Date 03/30/2015	Description Tires, PW F-150	DIXON AND SON, INC	\$0.00 \$705.68
80162	4/17/2015 Invoice 77099	Open	Date 03/31/2015	Description Monthly Account Usage, March 2015 Fund 2211, IT	eFolder Systems	\$125.00 \$125.00
80163	4/17/2015 Invoice 15-076036 15-076038 15-073938 15-073940	Open	Date 04/09/2015 04/09/2015 04/03/2015 04/03/2015	Description 397 Gal Ethanol 100 Gal Diesel 486 Gal Ethanol 120 Gal Diesel	FLYERS ENERGY LLC	\$3,302.04 \$1,227.84 \$273.12 \$1,468.06 \$333.02
80164	4/17/2015 Invoice 105738A	Open	Date 04/09/2015	Description Supplies for Field Maintenance	FOLD A GOAL	\$908.63 \$908.63
80165	4/17/2015 Invoice 624799	Open	Date 03/24/2015	Description Sweeper parts Fund 1310, Gas Tax	GLOBAL ENVIRONMENTAL PRODUCT	\$240.56 \$240.56
80166	4/17/2015 Invoice 324981	Open	Date 04/01/2015	Description Acct 99-31514, 12 month lease agreement Fund 2211, IT	HAINES & COMPANY, INC.	\$1,021.03 \$1,021.03

Payment Register

4/17/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80167	4/17/2015	Open			HAYWARD RUBBER STAMP	\$51.80
	Invoice		Date	Description		Amount
	5214782		04/02/2015	Rubber Stamps		\$51.80
				Fund 2210, Stores		
80168	4/17/2015	Open			HOME DEPOT CREDIT SERVICES	\$197.94
	Invoice		Date	Description		Amount
	0011215		03/25/2015	Grinder-Fund 1311, Wharf Fund		\$159.00
	8050298		03/27/2015	Pushbroom		\$38.94
80169	4/17/2015	Open			HYDROSCIENCE ENGINEERS INC.	\$1,615.00
	Invoice		Date	Description		Amount
	331005003		04/06/2015	502 Pine Street Stormwater Review		\$760.00
	331006001		04/06/2015	2091 Wharf Road Stormwater Review		\$855.00
80170	4/17/2015	Open			INTERSTATE BATTERY SYSTEMS OF SJ	\$120.24
	Invoice		Date	Description		Amount
	450917		03/20/2015	Batteries-PD		\$120.24
80171	4/17/2015	Open			KBA Docusys Inc.	\$30.69
	Invoice		Date	Description		Amount
	331697		04/06/2015	Contract C12683-01, IR1750, Copier		\$30.69
80172	4/17/2015	Open			KINGS PAINT AND PAPER INC.	\$334.95
	Invoice		Date	Description		Amount
	A0215223		03/30/2015	Graffiti paint		\$288.68
	A0215265		03/30/2015	Teak oil		\$46.27
80173	4/17/2015	Open			KRISTI ZUFALL	\$50.00
	Invoice		Date	Description		Amount
	1281		04/13/2015	Mural Photo for App development		\$50.00
				Fund 1315, Public Art		
80174	4/17/2015	Open			LABORMAX STAFFING	\$961.50
	Invoice		Date	Description		Amount
	26-46313		04/10/2015	Seasonal Labor-PW		\$961.50
80175	4/17/2015	Open			LLOYDS TIRE SERVICE	\$201.21
	Invoice		Date	Description		Amount
	280714		03/24/2015	Tire Balancing		\$201.21
80176	4/17/2015	Open			LOOMIS	\$456.05
	Invoice		Date	Description		Amount
	11592337		03/31/2015	Supplies		\$51.11
	11592249		03/31/2015	Armored car service		\$404.94
80177	4/17/2015	Open			METROPOLITAN TRANS COMMISSION	\$1,500.00
	Invoice		Date	Description		Amount
	4926-AR9577		03/02/2015	StreetSaver Subscription Renewal 5/1/15-		\$1,500.00
				Fund 1310, Gas Tax		

Payment Register

4/17/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80178	4/17/2015	Open			MID COUNTY AUTO SUPPLY	\$301.32
	Invoice		Date	Description		Amount
	416060		03/19/2015	Parts, PD CSO-II		\$23.69
	416583		03/24/2015	Sweeper Parts		\$28.18
	416646		03/24/2015	Sweeper Parts		\$87.90
	416485		03/23/2015	Shop equipment-tire test tub		\$88.03
	417307		03/30/2015	Anti-sieze		\$11.74
	416085		03/19/2015	Coupler		\$6.33
	417540		04/01/2015	Auto Parts, PD Units		\$55.45
				Fund 1000, Gen Fund=\$185.24		
				Fund 1310, Gas Tax=\$116.08		
80179	4/17/2015	Open			MILLER'S TRANSFER & STORAGE CO	\$256.55
	Invoice		Date	Description		Amount
	86601		04/06/2015	Records Mgmt: Apr Storage, Mar Handling		\$256.55
80180	4/17/2015	Open			ORCHARD SUPPLY HARDWARE	\$88.40
	Invoice		Date	Description		Amount
	6007-4798755		03/26/2015	Supplies for graffiti camera		\$22.38
	6011-4791258		04/02/2015	Museum Display Expense		\$12.35
	6014-3379344		03/28/2015	Misc.		\$24.77
	6013-6126119		03/30/2015	Drain opener		\$13.42
	6007-4799759		03/30/2015	Painting supplies		\$15.48
80181	4/17/2015	Open			PACIFIC MONARCH	\$900.00
	Invoice		Date	Description		Amount
	45291		04/10/2015	Deposit for bus to JG Regionals		\$500.00
	45292		04/10/2015	Deposit for bus to JG Regionals		\$400.00
80182	4/17/2015	Open			PALACE OFFICE SUPPLIES	\$110.06
	Invoice		Date	Description		Amount
	311990		04/02/2015	Office Supplies, City hall		\$110.06
				Fund 2210, Stores		
80183	4/17/2015	Open			PESTICIDE APPLICATORS PROF ASSOC.-PAP/	\$80.00
	Invoice		Date	Description		Amount
	133402		04/15/2015	Pesticide Applicators Seminar, Franchi		\$80.00
80184	4/17/2015	Open			PHIL ALLEGRI ELECTRIC, INC.	\$2,563.56
	Invoice		Date	Description		Amount
	19794		03/31/2015	Electrical repairs		\$2,563.56
80185	4/17/2015	Open			PITNEY BOWES INC.	\$820.69
	Invoice		Date	Description		Amount
	368989		04/03/2015	Meter Rental		\$208.80
	430244		04/01/2015	Six Month Postal Meter Maint Contract		\$611.89
				Fund 2210, Stores		
80186	4/17/2015	Open			PRAXAIR DISTRIBUTION INC.	\$105.70
	Invoice		Date	Description		Amount
	52117702		03/20/2015	Corp Yard Gases		\$105.70
80187	4/17/2015	Open			REED, DANIEL	\$99.00
	Invoice		Date	Description		Amount
	20150410		04/10/2015	Softball Official		\$99.00

Payment Register

4/17/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80188	4/17/2015	Open			REGISTER-PAJARONIAN	\$535.50
	Invoice		Date	Description		Amount
	BIA-Mar15		03/31/2015	Monterey Bay Travel Magazine, Mar2015		\$535.50
				Fund 1321, BIA		
80189	4/17/2015	Open			SAN LORENZO LUMBER	\$740.02
	Invoice		Date	Description		Amount
	55-34454		03/25/2015	Plywood		\$600.69
	55-34460		03/25/2015	Misc.		\$31.94
	55-34619		03/26/2015	Misc.		\$107.39
				Fund 1311, Wharf Fund		
80190	4/17/2015	Open			SCC AUDITOR-CONTROLLER	\$12,394.00
	Invoice		Date	Description		Amount
	Mar2015		04/13/2015	Citation Surcharges, Mar 2015		\$12,394.00
80191	4/17/2015	Open			SCC HEALTH SERVICES	\$754.00
	Invoice		Date	Description		Amount
	20150320		03/20/2015	July-Dec 2014 Blood Alcohol Testing		\$754.00
80192	4/17/2015	Open			SANTA CRUZ FIRE EQUIPMENT CO.	\$220.64
	Invoice		Date	Description		Amount
	98163		03/25/2015	Annual Fire Ext Maint, PD		\$220.64
80193	4/17/2015	Open			SENTINEL PRINTERS, INC.	\$1,109.25
	Invoice		Date	Description		Amount
	297030		03/31/2015	Temporary no parking signs		\$1,109.25
				Fund 1310, Gas Tax		
80194	4/17/2015	VOID			STAPLES ADVANTAGE	\$0.00
	Invoice		Date	Description		Amount
	8033771237		03/28/2015	Office supplies-PD		\$10.33
	1290933231		03/26/2015	Toner Cartridge		\$123.96
				Fund 1000, Gen Fund=\$10.33		
				Fund 2211, IT=\$123.96		
80195	4/17/2015	Open			SUPPLYWORKS	\$1,801.95
	Invoice		Date	Description		Amount
	1614466		03/27/2015	Cleaning supplies		\$1,801.95
80196	4/17/2015	Open			T MOBILE	\$3,493.85
	Invoice		Date	Description		Amount
	947590665-Mar15		03/31/2015	March 2015 Cell Phone Service		\$3,493.85
80197	4/17/2015	Open			T&T PAVEMENT MARKINGS	\$713.57
	Invoice		Date	Description		Amount
	2015266		03/31/2015	Signs & anchors		\$713.57
				Fund 1310, Gas Tax		
80198	4/17/2015	Open			TASHNICK, BILL	\$33.00
	Invoice		Date	Description		Amount
	20150406		04/06/2015	Softball Official		\$33.00
80199	4/17/2015	Open			TMT ENTERPRISES, INC.	\$1,015.74
	Invoice		Date	Description		Amount
	77956		03/31/2015	Pac Bell mix		\$1,015.74

Payment Register

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Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80200	4/17/2015 Invoice 2015-00000677	Open	Date 04/17/2015	Description United Way Contributions, Apr 2015	UNITED WAY OF SCC	\$50.00 \$50.00
80201	4/17/2015 Invoice 276263902	Open	Date 04/07/2015	Description Copier Leases Fund 1000, Gen Fund=\$358.82 Fund 2211, IT=\$80.48	US BANCORP EQUIPMENT FINANCE	\$439.30 \$439.30
80202	4/17/2015 Invoice 2015-00000678	Open	Date 04/17/2015	Description PARS for 4/17/15 Pay Date	US BANK PARS	\$175.32 \$175.32
80203	4/17/2015 Invoice Mar2015CC	Open	Date 04/02/2015	Description City Credit Card Charges, March 2015 Fund 1000, Gen Fund=\$1169.97 Fund 2210, Stores=\$24.95 Fund 2211, IT=\$293.18	WELLS FARGO BANK	\$1,488.10 \$1,488.10
80204	4/17/2015 Invoice 3054097 3054098	Open	Date 03/31/2015 03/31/2015	Description Pest Abatement, City Hall, March 2015 Pest Abatement - Ocean Turnouts, March 2	WESTERN EXTERMINATOR COMPAN'	\$100.00 \$50.00 \$50.00
80205	4/17/2015 Invoice 3099	Open	Date 04/05/2015	Description Rapid charger-PD	WIRELESS US LC	\$62.00 \$62.00
80206	4/17/2015 Invoice 0157912	Open	Date 03/31/2015	Description Signs Fund 1310, Gas Tax	ZUMAR INDUSTRIES INC.	\$697.72 \$697.72
80207	4/17/2015 Invoice 15-042	Open	Date 04/16/2015	Description Refund Tree Removal Deposit	LISA POWELL	\$500.00 \$500.00
80208	04/17/2015 Invoice 191865z	Open	Date 03/30/2015	Description Tires, PW F-150	DIXON AND SON, INC	\$708.68 \$708.68
80209	04/17/2015 Invoice 8033771237	Open	Date 03/28/2015	Description Office supplies-PD	STAPLES ADVANTAGE	\$10.33 \$10.33
80210	04/17/2015 Invoice 1290933231z	Open	Date 03/26/2015	Description Toner Fund 2211, IT	STAPLES ADVANTAGE	\$123.96 \$123.96
Type Check Totals:						\$78,984.00

Payment Register

4/17/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
<u>EFT</u>						
103	04/13/2015	Open			DE LAGE LANDEN FINANCIAL SVCS	\$352.40
	Invoice		Date	Description		Amount
	45061127		04/13/2015	Lease Payment, Sharp MX7001N		\$352.40
				Fund 2210, Stores		
417	04/17/2015	Open			STATE DISBURSEMENT UNIT	\$1,075.81
	Invoice		Date	Description		Amount
	2015-00000685		04/17/2015	Garnishments, 4/17/15 Pay Date		\$1,075.81
2218	04/17/2015	Open			EMPLOYMENT DEVELOPMENT DEPT	\$5,437.09
	Invoice		Date	Description		Amount
	2015-00000682		04/17/2015	State Tax Deposit, 4/17/15 Pay date		\$5,437.09
2219	04/17/2015	Open			INTERNAL REVENUE SERVICE	\$23,219.01
	Invoice		Date	Description		Amount
	2015-00000684		04/17/2015	Federal Tax Deposit, 4/17/15 Pay Date		\$23,219.01
2220	04/17/2015	Open			ICMA RETIREMENT TRUST 457	\$5,099.16
	Invoice		Date	Description		Amount
	2015-00000683		04/17/2015	457 Contribution for 4/17/15 Pay Date		\$5,099.16

Type EFT Totals:

\$35,183.47

CITY - Main City Totals

Checks	Count	Transaction Amount	Reconciled Amount
	66	\$78,984.00	\$0.00
Void	2	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	68	\$78,984.00	\$0.00

EFTs	Count	Transaction Amount	Reconciled Amount
	5	\$35,183.47	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	5	\$35,183.47	\$0.00

All	Count	Transaction Amount	Reconciled Amount
	71	\$114,167.47	\$0.00
Void	2	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	73	\$114,167.47	\$0.00

Checks dated 4/24/15 numbered 80211 to 80270 for a total of \$83,327.65 plus one EFT for \$135.00 have been reviewed and authorized for distribution by the City Manager

As of 4/24/15 the unaudited cash balance is \$5,085,532

CASH POSITION - CITY OF CAPITOLA 4/24/15

	<u>Net Balance</u>
General Fund	\$ 2,752,895
Contingency Reserve Fund	\$ 1,712,646
Worker's Comp. Ins. Fund	\$ 230,832
Self Insurance Liability Fund	\$ 108,889
Stores Fund	\$ 15,206
Information Technology Fund	\$ 125,064
Equipment Replacement	\$ 129,432
Compensated Absences Fund	\$ 10,568
TOTAL UNASSIGNED GENERAL FUNDS	\$ 5,085,532

The Emergency Reserve Fund Balance is \$816,655.54 (not included above).



 Jamie Goldstein, City Manager

4/24/2015

 Date



 Christine McBroom, City Treasurer

5/1/2015

 Date

Payment Register

4/24/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80211	04/24/2015	Open			A TOOL SHED	\$190.00
	Invoice		Date	Description		Amount
	1038767-5		04/14/2015	Tamper		\$190.00
80212	04/24/2015	Open			ABSOLUTE AUTO GLASS INC.	\$198.00
	Invoice		Date	Description		Amount
	1047616		03/18/2015	Windshield, Street Sweeper Fund 1310, Gas Tax		\$198.00
80213	04/24/2015	Open			ANTHEM SPORTS	\$128.86
	Invoice		Date	Description		Amount
	122910		04/10/2015	Field Equipment-Paint Marking Machine		\$128.86
80214	04/24/2015	Open			AUTOMATION TEST ASSOCIATES	\$25.00
	Invoice		Date	Description		Amount
	42282		04/22/2015	Apr 2015 Meter Reading, Wharf Fund 1311, Wharf Fund		\$25.00
80215	04/24/2015	Open			B & B SMALL ENGINE REPAIR	\$57.26
	Invoice		Date	Description		Amount
	324971		04/06/2015	Stihl trimmer		\$45.58
	325710		04/16/2015	Parts, Weed Whip		\$11.68
80216	04/24/2015	Open			BOBBY'S PIT STOP INC.	\$719.30
	Invoice		Date	Description		Amount
	RO342650		03/31/2015	Smog Check, PW F-150		\$40.75
	RO342634		03/30/2015	Smog Inspection, PD 081		\$40.75
	0342675		04/06/2015	Smog Inspection, 1998 Saturn		\$597.05
	0342682		04/02/2015	Smog Inspection, 2008 Ford Crown Vic		\$40.75
80217	04/24/2015	Open			C&N TRACTORS	\$72.99
	Invoice		Date	Description		Amount
	53338W		04/06/2015	Parts, John Deere Loader		\$72.99
80218	04/24/2015	Open			CA DEPT OF TRANS	\$1,067.39
	Invoice		Date	Description		Amount
	SL150755		04/13/2015	Signals & Lighting, Jan 2015-Mar 2015 Fund 1310, Gas Tax		\$1,067.39
80219	04/24/2015	Open			CALE AMERICA INC.	\$2,062.38
	Invoice		Date	Description		Amount
	135917		04/13/2015	Meter		\$233.38
	135763		03/31/2015	March active meters		\$1,829.00
80220	04/24/2015	Open			CALIF COAST UNIFORM CO	\$646.57
	Invoice		Date	Description		Amount
	3765		03/27/2015	Uniform Expense, Sandretti-PD		\$141.32
	3767		03/27/2015	Uniform Expense, J. Lopez-PD		\$374.86
	3704		03/09/2015	Uniform Expense, M. Martin-PD		\$130.39
80221	04/24/2015	Open			CALIF SOCIETY OF MUNI FIN OFF	\$40.00
	Invoice		Date	Description		Amount
	20150415		04/13/2015	Pearson financial meeting		\$40.00

Payment Register

4/24/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80222	04/24/2015	Open			CHARLEBOIS, FREDERIC	\$45.00
	Invoice		Date	Description		Amount
	2015-00000686		04/20/2015	Early Spring Inst.Payment 2015		\$45.00
80223	04/24/2015	Open			COMMUNITY TELEVISION OF SCC	\$525.00
	Invoice		Date	Description		Amount
	2153		04/07/2015	Broadcast of Council (2) and Planning (1) r		\$525.00
80224	04/24/2015	Open			CONOCO-PHILLIPS FLEET SERVICES	\$67.18
	Invoice		Date	Description		Amount
	40364833		03/31/2015	Fuel-PD		\$67.18
80225	04/24/2015	Open			DATAMAX - O'NEIL	\$1,103.66
	Invoice		Date	Description		Amount
	729525		03/24/2015	Green parking envelopes		\$1,103.66
80226	04/24/2015	Open			EWING IRRIGATION	\$144.73
	Invoice		Date	Description		Amount
	9491964		04/10/2015	Jute netting - Rotary Park		\$81.12
	9491965		04/10/2015	Top soil		\$36.72
	9508844		04/14/2015	G5 lid - Capitola Rd.		\$26.89
80227	04/24/2015	Open			GILBARCO INC.	\$166.39
	Invoice		Date	Description		Amount
	05207642		04/10/2015	Topkat for Windows Fund 2211, IT		\$166.39
80228	04/24/2015	Open			HARRIS & ASSOCIATES	\$14,300.50
	Invoice		Date	Description		Amount
	28114		04/13/2015	Professional Services 3/1-3/31/15 Fund 1200, CIP		\$14,300.50
80229	04/24/2015	Open			HOLLISTER HONDA	\$235.39
	Invoice		Date	Description		Amount
	150967		04/09/2015	Service to motor		\$235.39
80230	04/24/2015	Open			HOME DEPOT CREDIT SERVICES	\$439.66
	Invoice		Date	Description		Amount
	5013099		04/09/2015	Jigsaw		\$224.24
	2051079		04/02/2015	Chop Saw, Fleet		\$215.42
80231	04/24/2015	Open			INTERWEST CONSULTING GROUP INC	\$300.00
	Invoice		Date	Description		Amount
	21351		04/09/2015	Skate Park Half Pipe Plan Review		\$300.00
80232	04/24/2015	Open			KINGS PAINT AND PAPER INC.	\$163.89
	Invoice		Date	Description		Amount
	A0215639		04/07/2015	Rust destroyer Fund 1311, Wharf Fund		\$163.89
80233	04/24/2015	Open			LABORMAX STAFFING	\$961.50
	Invoice		Date	Description		Amount
	26-46574		04/17/2015	Seasonal Labor		\$961.50

Payment Register

4/24/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80234	04/24/2015	Open			LAS ANIMAS CONCRETE	\$306.20
	Invoice		Date	Description		Amount
	109469		04/08/2015	Sand slurry		\$306.20
80235	04/24/2015	Open			LIFE INS CO OF NORTH AMERICA-CIGNA	\$2,116.91
	Invoice		Date	Description		Amount
	Apr2015		04/01/2015	Employee Life & Disability Ins		\$2,116.91
80236	04/24/2015	Open			LLOYDS TIRE SERVICE	\$159.50
	Invoice		Date	Description		Amount
	281057		03/30/2015	Wheel Alignment, PD 081		\$99.50
	281312		04/03/2015	Tire Repair, PD Unit		\$60.00
80237	04/24/2015	Open			MASTER CAR WASH	\$198.01
	Invoice		Date	Description		Amount
	March 2015		03/31/2015	March 2015 PD Car wash		\$198.01
80238	04/24/2015	Open			MBS BUSINESS SYSTEMS	\$1,169.27
	Invoice		Date	Description		Amount
	236286		03/27/2015	Contract 21883-03, MinoltaC452 Maint Co		\$1,169.27
80239	04/24/2015	Open			McMENAMIN, GEORGE	\$462.50
	Invoice		Date	Description		Amount
	Riparian 33		04/22/2015	Riparian Restoration FY 14/15		\$462.50
80240	04/24/2015	Open			MID COUNTY AUTO SUPPLY	\$1,321.42
	Invoice		Date	Description		Amount
	417312		03/30/2015	Auto parts, PD Units		\$13.69
	417434		03/31/2015	Cap Wharf Floating Dock Ramp		\$778.29
	416916		03/26/2015	Sweeper Parts		\$33.60
	416737		03/25/2015	Trailer Connector Kit		\$25.30
	416739		03/25/2015	Ratchet Set, Fleet		\$35.86
	417510		04/01/2015	Auto Parts, PD141		\$217.45
	417854		04/03/2015	Auto Parts, PD Units		\$217.23
				Fund 1000, Gen Fund=\$509.53		
				Fund 1310, Gas Tax=\$33.60		
				Fund 1311, Wharf Fund=\$778.29		
80241	04/24/2015	Open			MISSION PRINTERS	\$61.79
	Invoice		Date	Description		Amount
	50533		04/08/2015	Business Cards, Perry		\$61.79
				Fund 2210, Stores		
80242	04/24/2015	Open			NEW WORLD SYSTEMS	\$17,390.00
	Invoice		Date	Description		Amount
	41467		04/15/2015	Finance Software Maintenance, to 4/30/16		\$17,390.00
				Fund 2211, IT		
80243	04/24/2015	Open			NORTH BAY FORD	\$49.57
	Invoice		Date	Description		Amount
	247453		04/07/2015	Door Handle, PW Ford 4x4		\$49.57

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4/24/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80244	04/24/2015	Open			O'Reilly Auto Parts	\$21.28
	Invoice		Date	Description		Amount
	PCM78522-0		02/09/2015	Record overpayment		(\$28.25)
	2763-102149		04/06/2015	Filters, fleet		\$20.53
	2763-102166		04/06/2015	Filters, Fleet		\$29.00
80245	04/24/2015	Open			OCEAN HONDA	\$103.88
	Invoice		Date	Description		Amount
	594862		04/13/2015	Battery, Bldg Dept Honda		\$103.88
80246	04/24/2015	Open			OLIVE SPRINGS QUARRY, INC.	\$290.03
	Invoice		Date	Description		Amount
	97655		04/13/2015	Cl2 base - Rotary Park		\$43.31
	97654		04/13/2015	Rotary Park drain		\$246.72
80247	04/24/2015	Open			ORCHARD SUPPLY HARDWARE	\$788.14
	Invoice		Date	Description		Amount
	6007-7899872		03/31/2015	Tarp		\$49.58
	6013-7896675		04/01/2015	Paint		\$14.44
	6007-3520297		04/02/2015	Tool box for Rob		\$335.04
	6013-1447308		04/03/2015	Misc.		\$24.75
	6010-1141215		04/06/2015	Misc.		\$38.18
	6011-3662338		04/06/2015	Misc.		\$41.81
	6013-3038276		04/07/2015	Batteries		\$47.48
	6005-1448462		04/07/2015	Sand blaster		\$45.44
	6007-3521490		04/07/2015	Misc.		\$10.32
	6005-1448511		04/07/2015	CO alarm		\$47.98
	6014-8190212		04/09/2015	Grass seed		\$20.65
	6008-1599300		04/10/2015	Battery charger		\$41.31
	6007-3520186		04/02/2015	Shop Grind Wheel		\$42.28
	6007-1740131		04/01/2015	Shop Equipment, Fleet		\$28.88
80248	04/24/2015	Open			PALACE OFFICE SUPPLIES	\$325.43
	Invoice		Date	Description		Amount
	311990-1		04/03/2015	Office Supplies, City Hall		\$10.65
	311756-1		04/03/2015	Tracie keyboard		\$149.80
	312576		04/07/2015	Office Supplies, City Hall		\$100.99
	312726		04/08/2015	Office Supplies, City Hall		\$49.88
	312818		04/08/2015	Office Supplies, City Hall		\$63.99
	312529		04/07/2015	Office supplies		\$30.12
	C312529		04/10/2015	Return Office Supplies		(\$30.12)
	C312576		04/10/2015	Return Office Supplies		(\$49.88)
				Fund 1000, Gen Fund=\$149.80		
				Fund 2210, Stores=\$175.63		
80249	04/24/2015	Open			PESTICIDE APPLICATORS PROF ASSOC.-PAP/	\$80.00
	Invoice		Date	Description		Amount
	20150423		04/22/2015	Pesticide Application Training, Tryde		\$80.00
80250	04/24/2015	Open			PITNEY BOWES INC.	\$208.99
	Invoice		Date	Description		Amount
	20150405		04/05/2015	Postage for Meter REC		\$208.99

Payment Register

4/24/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80251	04/24/2015	Open			PIVOT INTERIORS INC.	\$300.00
	Invoice		Date	Description		Amount
	302807		04/08/2015	Community Room Design Fund 1025, Fac Res Fund		\$300.00
80252	04/24/2015	Open			PLACEWORKS	\$4,988.45
	Invoice		Date	Description		Amount
	56077		03/31/2015	Mar2015 General Plan and EIR Fund 1313, Gen Plan Update		\$4,988.45
80253	04/24/2015	Open			SAN LORENZO LUMBER	\$277.79
	Invoice		Date	Description		Amount
	55-35937		03/31/2015	Misc. hardware		\$239.85
	55-37584		04/07/2015	Misc. hardware Fund 1311, Wharf		\$37.94
80254	04/24/2015	Open			SANTA CLARA COUNTY OFFICE OF THE SHER	\$302.11
	Invoice		Date	Description		Amount
	1800046531		02/23/2015	Coplink Info Sharing System, 2014		\$302.11
80255	04/24/2015	Open			SOQUEL CREEK WATER DISTRICT	\$2,284.30
	Invoice		Date	Description		Amount
	2015-00000688		04/10/2015	Semi-Monthly Water Usage, Irrigation		\$2,284.30
80256	04/24/2015	Open			SPORT ABOUT	\$4,512.67
	Invoice		Date	Description		Amount
	6794		04/06/2015	Work shirts-PW		\$87.95
	6795		04/06/2015	JG t-shirts		\$4,424.72
80257	04/24/2015	Open			SUPPLYWORKS	\$1,681.40
	Invoice		Date	Description		Amount
	1619729		04/07/2015	Urinal screens		\$41.10
	1622256		04/10/2015	Cleaning supplies		\$1,640.30
80258	04/24/2015	Open			TERI L. COPELAND	\$12,029.95
	Invoice		Date	Description		Amount
	15.03		02/17/2015	Risk Assess Svcs Jan2015, McGregor Par		\$787.95
	15.04		04/20/2015	Risk Assess Svcs, Feb/Mar2015, McGregc Fund 1200, CIP		\$11,242.00
80259	04/24/2015	Open			TRI-COUNTY BUSINESS SYSTEMS INC	\$703.81
	Invoice		Date	Description		Amount
	CNIN067368		03/31/2015	Contract 6328, Sharp MX7001N, Qtrly Mai Fund 2210, Stores		\$703.81
80260	04/24/2015	Open			UNITED PARCEL SERVICE	\$3.30
	Invoice		Date	Description		Amount
	954791105		03/07/2015	Shipping-PD		\$3.30
80261	04/24/2015	Open			UNITED STATES POSTAL SERVICE	\$5,100.00
	Invoice		Date	Description		Amount
	6720		04/20/2015	Postage for Summer brochure		\$5,100.00
80262	04/24/2015	Open			WATSONVILLE BLUEPRINT	\$39.78
	Invoice		Date	Description		Amount
	52604		04/16/2015	plans & scan-Peery Park Bikepath		\$39.78

Payment Register

4/24/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80263	04/24/2015	Open			ZEE MEDICAL SERVICE CO.	\$49.72
	Invoice		Date	Description		Amount
	66431147		04/09/2015	safety supplies		\$49.72
80264	04/24/2015	Open			ZUMAR INDUSTRIES INC.	\$816.36
	Invoice		Date	Description		Amount
	0158186		04/10/2015	3 hr. parking signs Fund 1310, Gas Tax		\$816.36
80265	04/24/2015	Open			Bliesner, Cory	\$86.00
	Invoice		Date	Description		Amount
	11125387		04/07/2015	refund 11125387		\$86.00
80266	04/24/2015	Open			Holiday Inn Express	\$268.92
	Invoice		Date	Description		Amount
	2015-00000691		03/04/2015	Pearson/Garrett hotel POST		\$268.92
80267	04/24/2015	Open			MARK MENKE	\$500.00
	Invoice		Date	Description		Amount
	14-177		04/22/2015	Tree Removal Deposit Refund, 4930 Cap I		\$500.00
80268	04/24/2015	Open			McGuire, Anna	\$115.00
	Invoice		Date	Description		Amount
	2015-00000687		04/20/2015	JG Refund		\$115.00
80269	04/24/2015	Open			Omni San Diego Hotel	\$479.52
	Invoice		Date	Description		Amount
	2015-00000692		03/04/2015	Chief travel		\$479.52
80270	04/24/2015	Open			Sloan, Kathryn	\$75.00
	Invoice		Date	Description		Amount
	111125414		04/14/2015	Refund cite #111125414		\$75.00
Type Check Totals:						\$83,327.65

Payment Register

4/24/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
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EFT

105	04/24/2015	Open			DISCOVERY BENEFITS	\$135.00
	Invoice		Date	Description		Amount
	534048		03/31/2015	Mar2015 Admin Fees		\$135.00

Type EFT Totals: \$135.00
 CITY - Main City Totals

Checks	Count	Transaction Amount	Reconciled Amount
	60	\$83,327.65	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	60	\$83,327.65	\$0.00

EFTs	Count	Transaction Amount	Reconciled Amount
	1	\$135.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	1	\$135.00	\$0.00

All	Count	Transaction Amount	Reconciled Amount
	61	\$83,462.65	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	61	\$83,462.65	\$0.00

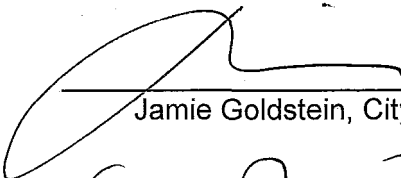
Checks dated 5/1/15 numbered 80271 to 80320 for a total of \$93,127.32 plus five EFT for \$44,745.37 have been reviewed and authorized for distribution by the City Manager

As of 5/1/15 the unaudited cash balance is \$4,835,717

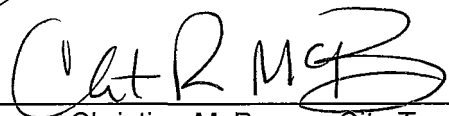
CASH POSITION - CITY OF CAPITOLA 5/1/15

	<u>Net Balance</u>
General Fund	\$ 2,508,100
Contingency Reserve Fund	\$ 1,712,646
Worker's Comp. Ins. Fund	\$ 230,832
Self Insurance Liability Fund	\$ 108,889
Stores Fund	\$ 13,103
Information Technology Fund	\$ 122,117
Equipment Replacement	\$ 129,461
Compensated Absences Fund	\$ 10,568
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 4,835,717</u>

The Emergency Reserve Fund Balance is \$816,655.54 (not included above).



 Jamie Goldstein, City Manager



 Christine McBroom, City Treasurer

 5/1/2015
 Date

 5/1/2015
 Date

Payment Register

5/1/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80271	05/01/2015	Open			ALLSAFE LOCK COMPANY	\$18.00
	Invoice		Date	Description		Amount
	47092		04/14/2015	Keys, Public Works		\$18.00
80272	05/01/2015	Open			ATCHISON, BARISONE, & CONDOTTI	\$28,024.96
	Invoice		Date	Description		Amount
	Mar2015		04/28/2015	March 2015 Legal Services		\$28,024.96
80273	05/01/2015	Open			B & B SMALL ENGINE REPAIR	\$114.63
	Invoice		Date	Description		Amount
	325243		04/10/2015	Wacker Roller & Grinder		\$114.63
80274	05/01/2015	Open			BANK OF AMERICA	\$16.00
	Invoice		Date	Description		Amount
	Mar15		04/15/2015	March 2015 Analysis Charge		\$16.00
80275	05/01/2015	Open			BEYERS, FRED	\$198.00
	Invoice		Date	Description		Amount
	4252015		04/27/2015	Softball Umpires 4/13-4/25/2015		\$198.00
80276	05/01/2015	Open			BOBBY'S PIT STOP INC.	\$40.75
	Invoice		Date	Description		Amount
	0342833		04/14/2015	Smog Inspection, 2000 Ford F-150		\$40.75
80277	05/01/2015	Open			CalPERS Fiscal Services Division	\$39,500.00
	Invoice		Date	Description		Amount
	Apr2015		04/29/2015	Employer Contribution, Prefund OPEB		\$39,500.00
80278	05/01/2015	Open			CAPITOLA PEACE OFFICERS ASSOC.	\$1,529.50
	Invoice		Date	Description		Amount
	2015-00000710		05/01/2015	POA Dues for 5/1/15 Pay Date		\$1,529.50
80279	05/01/2015	Open			Charter Communications	\$2,359.65
	Invoice		Date	Description		Amount
	3377-Apr2015		04/19/2015	Apr2015 Internet Access		\$2,359.65
				Fund 1000, Gen Fund=\$1004.46		
				Fund 2211, IT=\$1355.19		
80280	05/01/2015	Open			CODE PUBLISHING COMPANY INC.	\$75.00
	Invoice		Date	Description		Amount
	49533		04/13/2015	Muni Code Maintenance, OrdAlert Apr2015		\$75.00
80281	05/01/2015	Open			EWING IRRIGATION	\$726.63
	Invoice		Date	Description		Amount
	9523430		04/16/2015	Jade St supplies		\$158.95
	9195266		02/04/2015	Fertilizer - reseeding soccer field		\$176.66
	9200192		02/05/2015	G5 Traffic lid		\$26.89
	9205232		02/06/2015	Reseeding Monterey baseball field		\$294.44
	9210128		02/07/2015	Scoop shovel		\$69.69
80282	05/01/2015	Open			FEDERAL EXPRESS	\$23.03
	Invoice		Date	Description		Amount
	5-003-64082		04/17/2015	Postage, PD Grant Application		\$23.03

Payment Register

5/1/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80283	05/01/2015	Open			FLYERS ENERGY LLC	\$1,234.97
	Invoice		Date	Description		Amount
	15-078419		04/16/2015	106 Gal Diesel		\$289.50
	15-078418		04/16/2015	313 Gal Ethanol		\$945.47
80284	05/01/2015	Open			HERNANDEZ, TRACIE	\$293.28
	Invoice		Date	Description		Amount
	20150423		04/23/2015	Reimb Travel Exp, Supervisor Tng		\$293.28
80285	05/01/2015	Open			HUB INTERNATIONAL	\$100.18
	Invoice		Date	Description		Amount
	Apr2015		04/27/2015	Insurance for Rec Ctr Use, Apr2015		\$100.18
80286	05/01/2015	Open			KING'S CLEANERS	\$595.75
	Invoice		Date	Description		Amount
	Apr2015		04/15/2015	Uniform cleaning-PD		\$595.75
80287	05/01/2015	Open			KINGS PAINT AND PAPER INC.	\$204.09
	Invoice		Date	Description		Amount
	A0216010		04/14/2015	Paint		\$163.24
	A0216044		04/15/2015	Red Curb paint (Fund 1310, Gas Tax)		\$40.85
80288	05/01/2015	Open			LABORMAX STAFFING	\$961.50
	Invoice		Date	Description		Amount
	26-46863		04/24/2015	Contract Labor, 4/20 to 4/24/15		\$961.50
80289	05/01/2015	Open			LLOYDS TIRE SERVICE	\$116.19
	Invoice		Date	Description		Amount
	281962		04/15/2015	Tire Repair		\$116.19
80290	05/01/2015	Open			MAR-KEN K-9 TRAINING CENTER	\$480.00
	Invoice		Date	Description		Amount
	0089-15		04/17/2015	April 2015 K9 training		\$480.00
80291	05/01/2015	Open			MARK SULLIVAN	\$408.98
	Invoice		Date	Description		Amount
	20150422		04/22/2015	Reimb Travel Exp, Training Class		\$49.34
	20150427		04/27/2015	Reimb Travel Exp, SLO Workshop		\$359.64
80292	05/01/2015	Open			MID COUNTY AUTO SUPPLY	\$123.04
	Invoice		Date	Description		Amount
	418330		04/08/2015	Auto Parts		\$29.84
	418348		04/08/2015	Auto Parts		\$77.98
	418235		04/07/2015	Auto parts		\$15.22
80293	05/01/2015	Open			Miracle Recreation Equipment Co.	\$1,128.87
	Invoice		Date	Description		Amount
	678727		04/16/2015	Playground Structure		\$1,128.87
80294	05/01/2015	Open			MUNISERVICES LLC	\$241.76
	Invoice		Date	Description		Amount
	36952		04/10/2015	Sales & Use Tax Report, Q4 CY2014		\$241.76

Payment Register

5/1/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80295	05/01/2015	Open			ORCHARD SUPPLY HARDWARE	\$308.97
	Invoice		Date	Description		Amount
	6014-8190195		04/09/2015	Shop Tools, Fleet		\$100.72
	6009-3032437		04/17/2015	Tools - REC		\$10.32
	087596		03/23/2015	Misc.		\$16.51
	135858		03/29/2015	Sanding supplies		\$14.13
	078832		03/26/2015	Brooms		\$61.97
	079779		03/31/2015	Cleaner		\$10.32
	149726		04/02/2015	Misc Supplies		\$39.77
	101311		04/07/2015	Kohl's Inspection Supplies		\$55.23
80296	05/01/2015	Open			PALACE OFFICE SUPPLIES	\$132.55
	Invoice		Date	Description		Amount
	314324		04/17/2015	Office Supplies, City Hall		\$81.26
	9141058		04/15/2015	Wharf sign supplies		\$51.29
				Fund 1311, Wharf Fund=\$51.29		
				Fund 2210, Stores=\$81.26		
80297	05/01/2015	Open			PHOENIX GROUP INFORMATION SYS	\$1,897.81
	Invoice		Date	Description		Amount
	32015070		04/15/2015	March 2015 Citation Surcharges		\$1,897.81
80298	05/01/2015	Open			PITNEY BOWES INC.	\$2,020.99
	Invoice		Date	Description		Amount
	PB-Apr15		04/19/2015	Postage Refill, City Hall		\$2,020.99
				Fund 2210, Stores		
80299	05/01/2015	Open			PROVANTAGE LLC	\$1,591.75
	Invoice		Date	Description		Amount
	7362436		04/10/2015	Security Suite		\$1,591.75
				Fund 2211, IT		
80300	05/01/2015	Open			RAY ALLEN MANUFACTURING LLC	\$19.98
	Invoice		Date	Description		Amount
	310343-2		02/18/2015	K-9 decals		\$19.98
80301	05/01/2015	Open			REED, DANIEL	\$66.00
	Invoice		Date	Description		Amount
	4252015		04/27/2015	Softball Umpires 4/13-4/25/2015		\$66.00
80302	05/01/2015	Open			RENNE SLOAN HOLTZMAN SAKAI	\$2,473.50
	Invoice		Date	Description		Amount
	27594		03/31/2015	Legal Svcs, 2015 Pension Cost Sharing		\$2,473.50
80303	05/01/2015	Open			ROYAL WHOLESALE ELECTRIC	\$137.55
	Invoice		Date	Description		Amount
	7719-592089		04/16/2015	Wharf lights		\$137.55
				Fund 1311, Wharf Fund		
80304	05/01/2015	Open			SAN LORENZO LUMBER	\$20.53
	Invoice		Date	Description		Amount
	55-39793		04/15/2015	Wood		\$20.53
80305	05/01/2015	Open			SCC INFORMATION SERVICES	\$704.99
	Invoice		Date	Description		Amount
	Radio-Q3FY14-15		04/20/2015	Radio Shop Charges, Q3 FY14/15		\$704.99

Payment Register

5/1/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80306	05/01/2015	Open			SOQUEL CREEK WATER DISTRICT	\$3,117.01
	Invoice		Date	Description		Amount
	2015-00000702		04/15/2015	Semi-Monthly Water Usage, Irrigation		\$1,811.06
	2015-00000703		04/16/2015	Semi-monthly water use		\$1,305.95
				Fund 1000, Gen Fund=\$2680.21		
				Fund 1311, Wharf Fund=\$436.80		
80307	05/01/2015	Open			SPADE'S ARMORY	\$75.00
	Invoice		Date	Description		Amount
	1		04/06/2015	Replace AR spring		\$75.00
80308	05/01/2015	Open			SPORT ABOUT	\$407.02
	Invoice		Date	Description		Amount
	6819		04/24/2015	Jr Guards Sweatshirts		\$407.02
80309	05/01/2015	Open			TARGET SPECIALTY PRODUCTS	\$616.34
	Invoice		Date	Description		Amount
	P10258712		04/15/2015	Fertilizer		\$616.34
80310	05/01/2015	Open			TASHNICK, BILL	\$66.00
	Invoice		Date	Description		Amount
	4252015		04/27/2015	Softball Umpires 4/13-4/25/2015		\$66.00
80311	05/01/2015	Open			UNITED PARCEL SERVICE	\$17.62
	Invoice		Date	Description		Amount
	954791165		04/18/2015	Shipping-PD		\$17.62
80312	05/01/2015	Open			US BANK PARS	\$126.27
	Invoice		Date	Description		Amount
	2015-00000711		05/01/2015	PARS Contribution for 5/1/15 Pay Date		\$126.27
80313	05/01/2015	Open			ZEE MEDICAL SERVICE CO.	\$320.89
	Invoice		Date	Description		Amount
	66431145		04/09/2015	Medical supplies-PD		\$163.13
	66431148		04/09/2015	First Aid Supplies, Fleet		\$117.13
	66431146		04/09/2015	Resupply Breakroom First Aid Kit		\$40.63
80314	05/01/2015	Open			Larsen, Stephanie	\$176.00
	Invoice		Date	Description		Amount
	2002217-002		04/27/2015	Jr Guard refund		\$176.00
80315	05/01/2015	Open			LESLIE POTENZO	\$54.38
	Invoice		Date	Description		Amount
	2015-00000707		04/17/2015	1942 Denton's Soquel Cal RP Postcard		\$54.38
80316	05/01/2015	Open			Oliva, Griselda	\$56.00
	Invoice		Date	Description		Amount
	2002221-02		04/27/2015	Security Deposit refund		\$56.00
80317	05/01/2015	Open			RICHARD LIPPI	\$27.00
	Invoice		Date	Description		Amount
	4237		04/27/2015	Refund DVD Expense		\$27.00
				Fund 2210, Stores		

Payment Register

5/1/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80318	05/01/2015	Open			Stubblefield, Hannah	\$105.00
	Invoice		Date	Description		Amount
	22002215-002		04/27/2015	Class refund		\$105.00
80319	05/01/2015	Open			Westerson, Henry	\$36.00
	Invoice		Date	Description		Amount
	133126495		04/23/2015	Refund cite 133126495		\$36.00
80320	05/01/2015	Open			SNEDDON, SUSAN	\$37.41
	Invoice		Date	Description		Amount
	PC-12-14		12/05/2014	Reimb Misc Expenses		\$37.41

Type Check Totals: \$93,127.32

Payment Register

5/1/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
EFT						
106	05/01/2015	Open			PACIFIC GAS & ELECTRIC	\$12,581.74
	Invoice		Date	Description		Amount
	2015-00000699		04/23/2015	Monthly Elec		\$12,581.74
				Fund 1000, Gen Fund=\$3707.62		
				Fund 1300, SLESF=\$92.63		
				Fund 1310, Gas Tax=\$7002.79		
				Fund 1311, Wharf Fund=\$1778.70		
107	05/01/2015	Open			EMPLOYMENT DEVELOPMENT DEPT	\$4,938.57
	Invoice		Date	Description		Amount
	2015-00000712		05/01/2015	State Withholding for 5/1/15 Pay Date		\$4,938.57
108	05/01/2015	Open			ICMA RETIREMENT TRUST 457	\$5,099.16
	Invoice		Date	Description		Amount
	2015-00000713		05/01/2015	457 Contribution for 5/1/15 Pay Date		\$5,099.16
109	05/01/2015	Open			INTERNAL REVENUE SERVICE	\$21,050.09
	Invoice		Date	Description		Amount
	2015-00000714		05/01/2015	Federal Tax Deposit for 5/1/15 Pay Date		\$21,050.09
110	05/01/2015	Open			STATE DISBURSEMENT UNIT	\$1,075.81
	Invoice		Date	Description		Amount
	2015-00000715		05/01/2015	Garnishments for 5/1/15 Pay Date		\$1,075.81

Type EFT Totals:

\$44,745.37

CITY - Main City Totals

Checks	Count	Transaction Amount	Reconciled Amount
	50	\$93,127.32	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	50	\$93,127.32	\$0.00

EFTs	Count	Transaction Amount	Reconciled Amount
	5	\$44,745.37	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	5	\$44,745.37	\$0.00

All	Count	Transaction Amount	Reconciled Amount
	55	\$137,872.69	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	55	\$137,872.69	\$0.00

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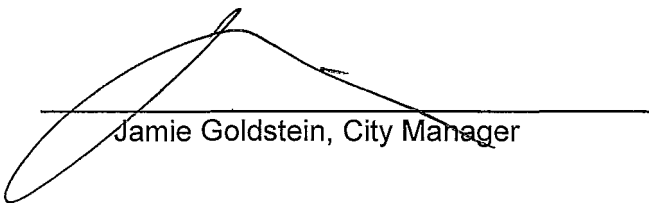
Checks dated 5/8/15 numbered 80321 to 80372 for a total of \$108,002.91 plus four EFT for \$179,710.11 have been reviewed and authorized for distribution by the City Manager

As of 5/8/15 the unaudited cash balance is \$4,792,230

CASH POSITION - CITY OF CAPITOLA 5/8/15

	<u>Net Balance</u>
General Fund	\$ 2,468,150
Contingency Reserve Fund	\$ 1,712,646
Worker's Comp. Ins. Fund	\$ 230,832
Self Insurance Liability Fund	\$ 105,576
Stores Fund	\$ 13,103
Information Technology Fund	\$ 121,893
Equipment Replacement	\$ 129,461
Compensated Absences Fund	\$ 10,568
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 4,792,230</u>

The Emergency Reserve Fund Balance is \$816,655.54 (not included above).



 Jamie Goldstein, City Manager

 5/8/2015
 Date

 Christine McBroom, City Treasurer

 Date

Payment Register

Payment Date: 5/8/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80321	05/08/2015	Open			MONTRA THAI MASSASSE	\$135.00
	Licensee Type		Date	Description		Amount
	Business		3/11/2015	Business License Refund		\$135.00
80322	05/08/2015	Open			AFLAC	\$466.76
	Invoice		Date	Description		Amount
	819953		04/21/2015	Apr Supple Insurance, Employee Funded		\$466.76
80323	05/08/2015	Open			AT&T/CALNET 2	\$1,648.69
	Invoice		Date	Description		Amount
	6478150		04/13/2015	Monthly Telephone and T-1 Service Fund 1000, Gen Fund=\$1352.38 Fund 2211, IT=\$296.31		\$1,648.69
80324	05/08/2015	Open			BAYSIDE OIL II, INC.	\$25.00
	Invoice		Date	Description		Amount
	15434		04/24/2015	Used Oil Disposal		\$25.00
80325	05/08/2015	Open			BOBBY'S PIT STOP INC.	\$40.75
	Invoice		Date	Description		Amount
	0342817		04/13/2015	Smog Inspection, 1997 Ford Aerostar		\$40.75
80326	05/08/2015	Open			CALIF LAW ENFORCEMENT ASSOC	\$514.50
	Invoice		Date	Description		Amount
	May2015		04/20/2015	POA Long Term Disability		\$514.50
80327	05/08/2015	Open			CLEAN BUILDING MAINTENANCE	\$3,489.13
	Invoice		Date	Description		Amount
	14090		04/13/2015	March 2015 Cleaning Services Fund 1000, Gen Fund=\$3271.63 Fund 1311, Wharf Fund=\$217.50		\$3,489.13
80328	05/08/2015	Open			CODE PUBLISHING COMPANY INC.	\$193.05
	Invoice		Date	Description		Amount
	49646		04/27/2015	Muni Code Electronic Update		\$193.05
80329	05/08/2015	Open			DE LAGE LANDEN FINANCIAL SERVIC	\$335.61
	Invoice		Date	Description		Amount
	45471701		04/25/2015	Acct 371362, Equip Lease, Apr-May2015 Fund 2210, Stores		\$335.61
80330	05/08/2015	Open			DELL COMPUTERS	\$858.32
	Invoice		Date	Description		Amount
	XJNPJCKF1		04/13/2015	Two Each Inspiron Computers Fund 2211, IT		\$858.32
80331	05/08/2015	Open			ED MORRISON	\$2,500.00
	Invoice		Date	Description		Amount
	34		05/04/2015	April Inspection Services		\$2,500.00
80332	05/08/2015	Open			EWING IRRIGATION	\$86.76
	Invoice		Date	Description		Amount
	9556036		04/22/2015	PVC fittings		\$23.76
	9563797		04/23/2015	Misc. Supplies		\$63.00

Payment Register

Payment Date: 5/8/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80333	05/08/2015	Open			FASTENAL COMPANY	\$127.31
	Invoice		Date	Description		Amount
	CASAT30599		04/21/2015	Auto parts		\$127.31
80334	05/08/2015	Open			FERRASCI-HARP, AMY	\$1,320.00
	Invoice		Date	Description		Amount
	47		05/05/2015	April 2015 BIA Services Fund 1321, BIA		\$1,320.00
80335	05/08/2015	Open			FLYERS ENERGY LLC	\$3,065.17
	Invoice		Date	Description		Amount
	15-080899		04/23/2015	325 Gal Ethanol		\$981.74
	15-080900		04/23/2015	55 Gal Diesel		\$150.21
	15-083337		04/30/2015	Fuel Delivery, 4/29/15		\$1,933.22
80336	05/08/2015	Open			FREEMAN, THELMA	\$113.75
	Invoice		Date	Description		Amount
	244		05/03/2015	Art on the Beach Postcard		\$113.75
80337	05/08/2015	Open			GARDEN HAVEN NURSERY	\$116.91
	Invoice		Date	Description		Amount
	18530		04/29/2015	Tree		\$116.91
80338	05/08/2015	Open			HOME DEPOT CREDIT SERVICES	\$111.45
	Invoice		Date	Description		Amount
	4026333		04/20/2015	Landscape Supplies		\$75.06
	3211311		04/21/2015	Landscape Supplies		\$36.39
80339	05/08/2015	Open			HOSE SHOP	\$92.53
	Invoice		Date	Description		Amount
	376515		04/21/2015	Auto parts		\$92.53
80340	05/08/2015	Open			INTERWEST CONSULTING GROUP INC	\$652.47
	Invoice		Date	Description		Amount
	21579		04/20/2015	Mar2015 Plan Review Services		\$652.47
80341	05/08/2015	Open			JAUJA OF CALIFORNIA	\$1,984.69
	Invoice		Date	Description		Amount
	1488		04/09/2015	Five Wood Benches		\$1,984.69
80342	05/08/2015	Open			KATHY D'ANGELO	\$158.24
	Invoice		Date	Description		Amount
	V-04302015		04/30/2015	Museum Graphics Service, Labor & Materi		\$158.24
80343	05/08/2015	Open			KATIE CATTAN	\$1,080.19
	Invoice		Date	Description		Amount
	20150422		05/01/2015	Reimb Travel Expenses, Seattle Conf		\$1,080.19
80344	05/08/2015	Open			KBA Docusys Inc.	\$105.60
	Invoice		Date	Description		Amount
	337075		05/01/2015	Canon IR2525, May-Jul2015 Exp Fund 2211, IT		\$105.60

Payment Register

Payment Date: 5/8/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80345	05/08/2015	Open			KIMLEY-HORN AND ASSOCIATES, INC	\$18,015.40
	Invoice		Date	Description		Amount
	6337292		12/31/2014	Housing Element Update, Dec 2014		\$5,196.75
	6477753		01/31/2015	Housing Element Update, Jan 2015		\$5,196.75
	6519679		02/28/2015	Housing Element Update, Feb2015		\$3,118.05
	6551266		03/31/2015	Housing Element Update, Mar2015		\$4,503.85
				Fund 1313, Gen Plan Update		
80346	05/08/2015	Open			LABORMAX STAFFING	\$961.50
	Invoice		Date	Description		Amount
	26-47142		05/01/2015	Contract Maint Worker, Apr 27 - May 1		\$961.50
80347	05/08/2015	Open			LESLIE POTENZO	\$489.38
	Invoice		Date	Description		Amount
	20150430		04/30/2015	Museum Supplies-Photos		\$489.38
80348	05/08/2015	Open			LIUNA PENSION FUND	\$806.40
	Invoice		Date	Description		Amount
	2015-00000706		04/27/2015	LIUNA Pension Dues-Apr 2015		\$806.40
80349	05/08/2015	Open			MICHAEL GREENWALD	\$34,300.00
	Invoice		Date	Description		Amount
	20150429		04/29/2015	McGregor Rd Skate Park Construction		\$34,300.00
				Fund 1200, CIP		
80350	05/08/2015	Open			MID COUNTY AUTO SUPPLY	\$385.20
	Invoice		Date	Description		Amount
	418835		04/13/2015	Auto parts, City Vehicles & Equipment		\$76.13
	418601		04/10/2015	Auto Parts		\$156.28
	418608		04/10/2015	Auto Parts		\$5.86
	418610		04/10/2015	Auto Parts		\$5.86
	418559		04/10/2015	Wacker Roller		\$103.86
	418329		04/08/2015	Auto Parts		\$8.16
	418350		04/08/2015	Sweeper Parts		\$12.51
	420533		04/27/2015	V-belt paint shaker		\$9.81
	419332z		04/16/2015	Correct Inv total, Auto parts		\$6.73
80351	05/08/2015	Open			MISSION LINEN SUPPLY	\$867.82
	Invoice		Date	Description		Amount
	Mar2015		04/13/2015	March 2015 Mat, Coveralls, and Rags Clea		\$867.82
80352	05/08/2015	Open			MONTEREY BAY AREA SELF INS	\$559.18
	Invoice		Date	Description		Amount
	MBA14-0102c		04/13/2015	Claim Payment, Greenwood		\$559.18
				Fund 2213, Self-Ins Liability		
80353	05/08/2015	Open			MONTEREY BAY AREA SELF INS	\$905.74
	Invoice		Date	Description		Amount
	MBA13-0817b		04/13/2015	Claim Payment, Kloepfer		\$905.74
				Fund 2213, Self-Ins Liability		
80354	05/08/2015	Open			MONTEREY BAY AREA SELF INS	\$181.30
	Invoice		Date	Description		Amount
	MBA14-0529b		04/13/2015	Claim Payment, Basiletti		\$181.30
				Fund 2213, Self-Ins Liability		

Payment Register

Payment Date: 5/8/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80355	05/08/2015	Open			NORTH BAY FORD	\$319.20
	Invoice		Date	Description		Amount
	247766		04/22/2015	Gasket		\$4.01
	247476		04/10/2015	Belt & Buckle, CSO-1		\$182.91
	247909		04/30/2015	Parts for 2004 F-250		\$132.28
80356	05/08/2015	Open			ORCHARD SUPPLY HARDWARE	\$518.76
	Invoice		Date	Description		Amount
	6009-6121500		04/13/2015	Floating docks		\$72.83
	6013-7890119		04/14/2015	Sealer		\$6.19
	6008-1149753		04/15/2015	Loppers		\$36.15
	6007-9872931		04/15/2015	Paint		\$13.60
	6013-3520444		04/15/2015	Misc.		\$14.96
	6012-5884479		04/16/2015	Memorial benches		\$4.52
	6011-6813986		04/16/2015	Rope		\$77.44
	6008-8199905		04/17/2015	Misc.		\$86.71
	6008-8190231		04/20/2015	Pumice stone		\$13.92
	6010-2082462		04/22/2015	Sign finish		\$18.89
	6010-2082486		04/22/2015	Misc.		\$61.94
	6010-2082519		04/22/2015	Bolts		\$11.57
	6010-2082580		04/22/2015	Washers		\$10.32
	6005-7899889		04/23/2015	Misc.		\$14.45
	6013-2082618		04/23/2015	Tack cloth		\$28.85
	6008-1140508		04/24/2015	Misc.		\$27.85
	6011-2085700		04/25/2015	Painting supplies - graffiti		\$18.57
				Fund 1000, Gen Fund=\$415.82		
				Fund 1311, Wharf Fund=\$102.94		
80357	05/08/2015	Open			OUTDOOR WORLD INC.	\$313.84
	Invoice		Date	Description		Amount
	31658		05/04/2015	Pants, PW Crews		\$313.84
80358	05/08/2015	Open			PALACE OFFICE SUPPLIES	\$219.37
	Invoice		Date	Description		Amount
	314572		04/20/2015	Paper, City Hall		\$45.84
	314812		04/21/2015	Office Supplies, City Hall		\$42.06
	315357		04/28/2015	Name Plates		\$36.76
	315604		04/27/2015	Office Supplies, City hall		\$82.42
	315674		04/29/2015	Nameplate-Westman		\$12.29
				Fund 2210, Stores		
80359	05/08/2015	Open			PLAN REVIEW CONSULTANTS INC	\$9,840.00
	Invoice		Date	Description		Amount
	Cap15-005		05/01/2015	Apr 2015 Bldg Inspection Contract Service		\$9,840.00
80360	05/08/2015	Open			PREFERRED BENEFIT INS ADMIN.	\$5,160.01
	Invoice		Date	Description		Amount
	EIA14148		05/01/2015	Dental & Vision Ins, Apr 2015		\$5,160.01
80361	05/08/2015	Open			QUENVOLD'S SAFETY SHOEMOBILES	\$164.16
	Invoice		Date	Description		Amount
	55614		04/28/2015	Safety shoes-PW Crews		\$164.16

Payment Register

Payment Date: 5/8/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80362	05/08/2015	Open			REGIONAL GOV'T SERVICES AUTH	\$10,600.00
	Invoice		Date	Description	Amount	
	4851		03/31/2015	Fin Director Services, Mar2015	\$10,600.00	
80363	05/08/2015	Open			ROYAL WHOLESALE ELECTRIC	\$27.19
	Invoice		Date	Description	Amount	
	7719-592262		04/22/2015	Screw driver	\$27.19	
80364	05/08/2015	Open			SANTA CRUZ AUTO PARTS INC.	\$517.20
	Invoice		Date	Description	Amount	
	241526		04/22/2015	Auto parts	\$517.20	
80365	05/08/2015	Open			SANTA CRUZ MUNICIPAL UTILITIES	\$810.55
	Invoice		Date	Description	Amount	
	2015-00000704		04/23/2015	WATER BILLS FOR STREET MEDIANS	\$810.55	
80366	05/08/2015	Open			SENTINEL PRINTERS, INC.	\$87.00
	Invoice		Date	Description	Amount	
	297176		04/22/2015	3 hr stickers Fund 1310, Gas Tax	\$87.00	
80367	05/08/2015	Open			SOQUEL CREEK WATER DISTRICT	\$24.83
	Invoice		Date	Description	Amount	
	10513-Apr15		04/16/2015	Irrigation Water, Cliff Dr.	\$24.83	
80368	05/08/2015	Open			T MOBILE	\$1,777.69
	Invoice		Date	Description	Amount	
	947590665-Apr15		05/01/2015	Cell Phone Service	\$1,777.69	
80369	05/08/2015	Open			TURNER RISK CONSULTING INC.	\$500.00
	Invoice		Date	Description	Amount	
	5912		04/15/2015	Confined space training	\$500.00	
80370	05/08/2015	Open			ZEE MEDICAL SERVICE CO.	\$273.31
	Invoice		Date	Description	Amount	
	66431221		04/27/2015	ReSupply Fleet First Aid Supplies	\$273.31	
80371	05/08/2015	Open			Harvell, Susan	\$78.00
	Invoice		Date	Description	Amount	
	2002223-002		05/05/2015	Class refund	\$78.00	
80372	05/08/2015	Open			Jaime, Kathy	\$78.00
	Invoice		Date	Description	Amount	
	2002222.002		05/05/2015	Class refund	\$78.00	

Type Check Totals:

\$108,002.91

Payment Register

Payment Date: 5/8/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
<u>EFT</u>						
104	05/08/2015	Open			CalPERS Health Insurance	\$58,791.60
	Invoice		Date	Description	Amount	
	2015-00000690		04/15/2015	Group Health-May 2015	\$58,791.60	
112	05/08/2015	Open			EMPLOYMENT DEVELOPMENT DEPT	\$3,313.00
	Invoice		Date	Description	Amount	
	UI-Q1-2015		04/29/2015	Unemployment Expense, Q1 CY2015 Fund 2213, Self-Ins Liability	\$3,313.00	
113	05/08/2015	Open			CalPERS Member Services Division	\$58,773.11
	Invoice		Date	Description	Amount	
	2015-00000717		04/17/2015	PERS Contr for 4/17/15 Pay Date	\$58,773.11	
114	05/08/2015	Open			CalPERS Member Services Division	\$58,832.40
	Invoice		Date	Description	Amount	
	2015-00000721		05/01/2015	PERS Contr for 5/1/15 Pay Date	\$58,832.40	

Type EFT Totals:
CITY - Main City Totals

\$179,710.11

Checks	Count	Transaction Amount	Reconciled Amount
	52	\$108,002.91	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	52	\$108,002.91	\$0.00

EFTs	Count	Transaction Amount	Reconciled Amount
	4	\$179,710.11	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	4	\$179,710.11	\$0.00

All	Count	Transaction Amount	Reconciled Amount
	56	\$287,713.02	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	56	\$287,713.02	\$0.00

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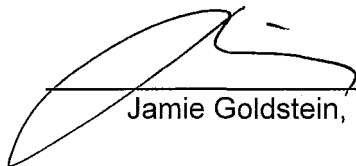
Checks dated 5/15/15 numbered 80373 to 80467 for a total of \$105,991.07 plus 6 EFT for \$66,061.34 have been reviewed and authorized for distribution by the City Manager

As of 5/15/15 the unaudited cash balance is \$4,792,230

CASH POSITION - CITY OF CAPITOLA 5/15/15

	<u>Net Balance</u>
General Fund	\$ 2,410,096
Contingency Reserve Fund	\$ 1,712,646
Worker's Comp. Ins. Fund	\$ 230,832
Self Insurance Liability Fund	\$ 102,271
Stores Fund	\$ 12,495
Information Technology Fund	\$ 120,756
Equipment Replacement	\$ 129,461
Compensated Absences Fund	\$ 65,568
TOTAL UNASSIGNED GENERAL FUNDS	<u>\$ 4,784,125</u>

The Emergency Reserve Fund Balance is \$816,655.54 (not included above).



 Jamie Goldstein, City Manager

5/15/2015

 Date

 Christine McBroom, City Treasurer

 Date

Payment Register

5/15/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80373	05/15/2015	Open			ADAMS, BECKY	\$332.80
	Invoice		Date	Description		Amount
	2015-00000749		05/11/2015	Late Spring Instructor Payments 2015		\$332.80
80374	05/15/2015	Open			ADAMS ASHBY GROUP, LLC	\$640.00
	Invoice		Date	Description		Amount
	1392		05/02/2015	Grant Application, 14-CDBG-9877		\$640.00
80375	05/15/2015	Open			ADVANTAGE CREDIT INC.	\$10.00
	Invoice		Date	Description		Amount
	188482		04/30/2015	Employee Credit Check		\$10.00
80376	05/15/2015	Open			ARNONE, MICHAEL	\$10,014.75
	Invoice		Date	Description		Amount
	201503-2		04/24/2015	Rispin Park Plan 4.24.15 Fund 1200, CIP		\$10,014.75
80377	05/15/2015	Open			AT&T	\$8.94
	Invoice		Date	Description		Amount
	624-May2015		05/01/2015	Long Distance Service, May 2015		\$4.55
	674-May2015		05/01/2015	Long Distance Service, May 2015		\$4.39
80378	05/15/2015	Open			ATCHISON, BARISONE, & CONDOTTI	\$18,639.35
	Invoice		Date	Description		Amount
	Apr2015		04/30/2015	April 2015 Legal Services		\$18,639.35
80379	05/15/2015	Open			BANK OF AMERICA CC	\$20.23
	Invoice		Date	Description		Amount
	392		04/29/2015	City Manager Lunch w/Finance Director		\$20.23
80380	05/15/2015	Open			BETZ, SHERRI	\$4,468.10
	Invoice		Date	Description		Amount
	2015-00000748		05/11/2015	Late Spring Instructor Payments 2015		\$4,468.10
80381	05/15/2015	Open			BEYERS, FRED	\$198.00
	Invoice		Date	Description		Amount
	Beyers50815		05/08/2015	Softball Officials 4/28-5/8/15		\$198.00
80382	05/15/2015	Open			BIG CREEK LUMBER	\$64.86
	Invoice		Date	Description		Amount
	376290		05/01/2015	Wood Fund 1311, Wharf Fund		\$64.86
80383	05/15/2015	Open			BLISS, PAULA	\$852.80
	Invoice		Date	Description		Amount
	2015-00000747		05/11/2015	Late Spring Instructor Payments 2015		\$852.80
80384	05/15/2015	Open			BOBBY'S PIT STOP INC.	\$163.00
	Invoice		Date	Description		Amount
	342868		04/16/2015	Smog Inspection, 1989 Mazda Truck		\$40.75
	342886		04/17/2015	Smog Inspection, 1999 Ford Ranger		\$40.75
	342977		04/24/2015	Smog Inspection, 2008 F-250		\$40.75
	343059		04/30/2015	Smog Inspection, PW041, 2004 F-250		\$40.75

Payment Register

5/15/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80385	05/15/2015	Open			BURKE, COLLEEN	\$65.00
	Invoice		Date	Description		Amount
	2015-00000746		05/11/2015	Late Spring Instructor Payments 2015		\$65.00
80386	05/15/2015	Open			C&N TRACTORS	\$1,827.50
	Invoice		Date	Description		Amount
	53968W		04/17/2015	Tractor Teeth		\$1,827.50
80387	05/15/2015	Open			CA DEPARTMENT OF JUSTICE	\$64.00
	Invoice		Date	Description		Amount
	95960		05/05/2015	Fingerprinting		\$64.00
80388	05/15/2015	Open			CALE AMERICA INC.	\$1,829.00
	Invoice		Date	Description		Amount
	136058		04/30/2015	April active meters		\$1,829.00
80389	05/15/2015	Open			CALIFORNIA COAST UNIFORM CO	\$1,115.13
	Invoice		Date	Description		Amount
	3859		04/20/2015	Uniform Exp, Sandretti		\$295.69
	3840		04/16/2015	Uniform Exp, Farotte		\$371.71
	3798		04/06/2015	Uniform Exp, Mitchell		\$149.97
	3768		03/27/2015	Uniform Exp, Keane (Explorer)		\$297.76
80390	05/15/2015	Open			CAPITOLA PEACE OFFICERS ASSOC	\$1,501.50
	Invoice		Date	Description		Amount
	2015-00000754		05/15/2015	POA Dues for Pay Date 5/15/15		\$1,501.50
80391	05/15/2015	Open			CAROLYN FLYNN	\$3,800.00
	Invoice		Date	Description		Amount
	CBF4-2015		05/07/2015	April 2015 Housing Services		\$3,800.00
				Fund 1000, Gen Fund=\$1950.00		
				Fund 1350, CDBG Grants=\$1850.00		
80392	05/15/2015	Open			CHARLEBOIS, FREDERIC	\$4,173.65
	Invoice		Date	Description		Amount
	2015-00000735		05/11/2015	Late Spring Instructor Payments 2015		\$4,173.65
80393	05/15/2015	Open			CLARK, DAVE	\$159.25
	Invoice		Date	Description		Amount
	2015-00000745		05/11/2015	Late Spring Instructor Payments 2015		\$159.25
80394	05/15/2015	Open			CONOCO-PHILLIPS FLEET SERVICES	\$39.00
	Invoice		Date	Description		Amount
	40709759		04/26/2015	Fuel-PD		\$39.00
80395	05/15/2015	Open			CRYSTAL SPRINGS WATER CO.	\$161.25
	Invoice		Date	Description		Amount
	Apr2015		05/12/2015	April 2015 Drinking Water		\$161.25
80396	05/15/2015	Open			D & G SANITATION	\$32.00
	Invoice		Date	Description		Amount
	221382		04/30/2015	Portable toilet at Jade St.		\$32.00

Payment Register

5/15/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80397	05/15/2015	Open			DAVIDSON, ANA LUCIA	\$167.70
	Invoice		Date	Description		Amount
	2015-00000744		05/11/2015	Late Spring Instructor Payments 2015		\$167.70
80398	05/15/2015	Open			DICKS, CHUCK	\$284.05
	Invoice		Date	Description		Amount
	2015-00000743		05/11/2015	Late Spring Instructor Payments 2015		\$284.05
80399	05/15/2015	Open			EVANS, PAT	\$284.05
	Invoice		Date	Description		Amount
	2015-00000740		05/11/2015	Late Spring Instructor Payments 2015		\$284.05
80400	05/15/2015	Open			FAIA, MICHELE	\$682.50
	Invoice		Date	Description		Amount
	2015-00000739		05/11/2015	Late Spring Instructor Payments 2015		\$682.50
80401	05/15/2015	Open			FITZGERALD, AIMEE	\$444.60
	Invoice		Date	Description		Amount
	2015-00000738		05/11/2015	Late Spring Instructor Payments 2015		\$444.60
80402	05/15/2015	Open			FLYERS ENERGY LLC	\$1,736.32
	Invoice		Date	Description		Amount
	15-086366		05/08/2015	100 Gal Diesel		\$313.81
	15-086364		05/08/2015	400 Gal Ethanol		\$1,422.51
80403	05/15/2015	Open			FOJACO, HANYA	\$806.00
	Invoice		Date	Description		Amount
	2015-00000737		05/11/2015	Late Spring Instructor Payments 2015		\$806.00
80404	05/15/2015	Open			FRANCA, CLAUDIO	\$206.70
	Invoice		Date	Description		Amount
	2015-00000736		05/11/2015	Late Spring Instructor Payments 2015		\$206.70
80405	05/15/2015	Open			GEDDES, SESE EGAN	\$93.60
	Invoice		Date	Description		Amount
	2015-00000741		05/11/2015	Late Spring Instructor Payments 2015		\$93.60
80406	05/15/2015	Open			GOLD COAST ARMORY	\$745.87
	Invoice		Date	Description		Amount
	513999		04/29/2015	9mm luger		\$745.87
80407	05/15/2015	Open			HARRELL, ADRIENNE	\$747.50
	Invoice		Date	Description		Amount
	2015-00000734		05/11/2015	Late Spring Instructor Payments 2015		\$747.50
80408	05/15/2015	Open			INK, BRUCE	\$421.20
	Invoice		Date	Description		Amount
	2015-00000733		05/11/2015	Late Spring Instructor Payments 2015		\$421.20
80409	05/15/2015	Open			INTERSTATE BATTERY SYS OF SAN JOSE	\$143.22
	Invoice		Date	Description		Amount
	450936		04/23/2015	Batteries		\$143.22

Payment Register

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Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80410	05/15/2015	Open			JOHNSTON, DAVID L.	\$533.00
	Invoice		Date	Description		Amount
	2015-00000732		05/11/2015	Late Spring Instructor Payments 2015		\$533.00
80411	05/15/2015	Open			JUNKER, LAUREN	\$312.00
	Invoice		Date	Description		Amount
	2015-00000731		05/11/2015	Late Spring Instructor Payments 2015		\$312.00
80412	05/15/2015	Open			KBA Docusys Inc.	\$30.69
	Invoice		Date	Description		Amount
	337446		05/04/2015	Contract C12683-01, Rec Dept Copier Exp		\$30.69
80413	05/15/2015	Open			KINNAMON, LORRAINE	\$85.80
	Invoice		Date	Description		Amount
	2015-00000730		05/11/2015	Late Spring Instructor Payments 2015		\$85.80
80414	05/15/2015	Open			KOEBLER, SUZANNE	\$150.00
	Invoice		Date	Description		Amount
	20150328		03/28/2015	Facilitator, Arts Commission Retreat		\$150.00
80415	05/15/2015	Open			LABORMAX STAFFING	\$1,923.00
	Invoice		Date	Description		Amount
	26-47424		05/08/2015	Contract Labor, PW, two workers, 1 week		\$1,923.00
80416	05/15/2015	Open			LAMB, RAVI KEN	\$256.75
	Invoice		Date	Description		Amount
	2015-00000724		05/11/2015	Late Spring Instructor Payments 2015		\$256.75
80417	05/15/2015	Open			LAS ANIMAS CONCRETE	\$437.91
	Invoice		Date	Description		Amount
	109753		04/21/2015	CPD Motorcycle pad		\$437.91
80418	05/15/2015	Open			LLOYDS TIRE SERVICE	\$203.31
	Invoice		Date	Description		Amount
	282051		04/16/2015	Tire Replacement		\$203.31
80419	05/15/2015	Open			LOOMIS	\$520.49
	Invoice		Date	Description		Amount
	11607948		04/30/2015	April Armored Car Service		\$520.49
80420	05/15/2015	Open			MARRUJO, SANDY	\$561.60
	Invoice		Date	Description		Amount
	2015-00000729		05/11/2015	Late Spring Instructor Payments 2015		\$561.60
80421	05/15/2015	Open			MASTER CAR WASH	\$85.01
	Invoice		Date	Description		Amount
	20150506		05/06/2015	April car wash		\$85.01
80422	05/15/2015	Open			MCCUTCHEN, SUELLEN	\$250.25
	Invoice		Date	Description		Amount
	2015-00000728		05/11/2015	Late Spring Instructor Payments 2015		\$250.25

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Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80423	05/15/2015	Open			McMENAMIN, GEORGE	\$610.00
	Invoice		Date	Description		Amount
	Pkg1		05/07/2015	Mapping & prioritizing plant species on the		\$210.00
	Rip34		05/12/2015	Riparian Restoration FY 14/15		\$400.00
80424	05/15/2015	Open			MID COUNTY AUTO SUPPLY	\$365.75
	Invoice		Date	Description		Amount
	420228		04/23/2015	Auto Parts		\$86.58
	420295		04/24/2015	Return Auto Parts		(\$47.91)
	419332		04/16/2015	Oil Filters		\$76.86
	419968		04/22/2015	Air Filter		\$21.89
	419127		04/15/2015	Auto parts		\$228.33
80425	05/15/2015	Open			MILLER'S TRANSFER & STORAGE CO	\$228.35
	Invoice		Date	Description		Amount
	86693		05/02/2015	Records Storage (May) and Handling (Apr)		\$228.35
80426	05/15/2015	Open			MISSION LINEN SUPPLY	\$849.72
	Invoice		Date	Description		Amount
	159078-Apr15		04/30/2015	Apr2015 Parks/Streets/Fleet Laundry Svc		\$425.38
	158899-Apr15		04/30/2015	Apr2015 Fleet Laundry Service		\$196.92
	158966-Apr15		04/30/2015	April2015 Laundry Services, Comm Ctr		\$103.06
	159038-Apr15		04/30/2015	Apr2015 Laundry Service, PD		\$124.36
80427	05/15/2015	Open			MISSION PRINTERS	\$54.88
	Invoice		Date	Description		Amount
	50720		05/01/2015	Business Cards, M Welch Fund 2210, Stores		\$54.88
80428	05/15/2015	Open			MITCHELL, JEANI	\$624.00
	Invoice		Date	Description		Amount
	2015-00000727		05/11/2015	Late Spring Instructor Payments 2015		\$624.00
80429	05/15/2015	Open			MONIZ, CHARMAINE	\$28.60
	Invoice		Date	Description		Amount
	2015-00000726		05/11/2015	Late Spring Instructor Payments 2015		\$28.60
80430	05/15/2015	Open			MONTEREY BAY AREA SELF INS AUTI	\$70.58
	Invoice		Date	Description		Amount
	MBA14-0102d		04/21/2015	Claim Payment, Greenwood Fund 2213, Self-Ins Liability		\$70.58
80431	05/15/2015	Open			MONTEREY BAY AREA SELF INS AUTI	\$1,588.97
	Invoice		Date	Description		Amount
	MBA13-0817c		04/21/2015	Claim Payment, Kloepfer Fund 2213, Self-Ins Liability		\$1,588.97
80432	05/15/2015	Open			OLIVE SPRINGS QUARRY, INC.	\$64.80
	Invoice		Date	Description		Amount
	97947		05/04/2015	Track fines - Riverview path		\$64.80

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Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80433	05/15/2015	Open			ORCHARD SUPPLY HARDWARE	\$271.16
	Invoice		Date	Description		Amount
	6013-8383768		04/27/2015	Painting supplies - graffiti		\$38.72
	6008-5661299		04/28/2015	Paint cleaning supplies		\$44.77
	6008-1141552		04/30/2015	Jade St bleachers		\$119.53
	6013-1444784		04/30/2015	Graffiti paint		\$12.40
	6013-3034287		04/28/2015	Graffiti paint		\$6.20
	6009-7895234		05/05/2015	Misc Shop Supplies		\$30.97
	6011-1447181		05/01/2015	Potting mix		\$18.57
80434	05/15/2015	Open			PALACE OFFICE SUPPLIES	\$581.12
	Invoice		Date	Description		Amount
	315722		04/28/2015	Materials for Draft Budget		\$127.04
	315722-1		04/30/2015	Index tabs for Budget notebooks		\$355.25
	316197		04/30/2015	Office supplies-PD		\$68.71
	315568		04/27/2015	office supplies-PD		\$30.12
80435	05/15/2015	Open			PORT SUPPLY	\$2,934.65
	Invoice		Date	Description		Amount
	2302986		05/01/2015	Lifeguard supplies		\$2,934.65
80436	05/15/2015	Open			POT, TRENISE	\$2,212.60
	Invoice		Date	Description		Amount
	2015-00000725		05/11/2015	Late Spring Instructor Payments 2015		\$2,212.60
80437	05/15/2015	Open			REED, DANIEL H.	\$66.00
	Invoice		Date	Description		Amount
	Reed50815		05/08/2015	Softball Officials 4/28-5/8/15		\$66.00
80438	05/15/2015	Open			ROYAL WHOLESALE ELECTRIC	\$206.09
	Invoice		Date	Description		Amount
	7719-592332		04/24/2015	Floor lamp		\$8.16
	7719-592534		04/30/2015	Exterior light		\$197.93
80439	05/15/2015	Open			SAN LORENZO LUMBER	\$276.45
	Invoice		Date	Description		Amount
	55-43845		04/29/2015	Jade St benches		\$80.70
	55-43855		04/29/2015	Jade St benches		\$34.80
	55-41197		04/20/2015	Wharf spikes		\$160.95
				Fund 1000, Gen Fund=\$115.50		
				Fund 1311, Wharf Fund=\$160.95		
80440	05/15/2015	Open			SANTA CLARA CTY OFFICE OF THE SHERIFF	\$500.00
	Invoice		Date	Description		Amount
	1800047281		04/22/2015	March 2015 range services		\$250.00
	1800046746		03/12/2015	February 2015 range services		\$250.00
80441	05/15/2015	Open			SCC AUDITOR-CONTROLLER	\$14,393.00
	Invoice		Date	Description		Amount
	Cites-Apr2015		05/08/2015	Citation Surcharges, Apr2015		\$14,393.00

Payment Register

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Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80442	05/15/2015	Open			SCC ENVIRONMENTAL HEALTH SVC	\$1,280.00
	Invoice		Date	Description	Amount	
	IN0074370		04/21/2015	Health Permit Invoice Corp Yard, Beg 6/1/	\$1,280.00	
80443	05/15/2015	Open			SCC INFORMATION SERVICES	\$521.99
	Invoice		Date	Description	Amount	
	May 2015		05/04/2015	Open query scan for May 2015	\$521.99	
80444	05/15/2015	Open			SANTA CRUZ SENTINEL	\$366.93
	Invoice		Date	Description	Amount	
	Apr2015		04/30/2015	April Legal Ads	\$366.93	
80445	05/15/2015	Open			SANTA CRUZ SENTINEL	\$191.50
	Invoice		Date	Description	Amount	
	0005440732		04/30/2015	Employment Ad JG	\$191.50	
80446	05/15/2015	Open			SANTA CRUZ SENTINEL	\$323.00
	Invoice		Date	Description	Amount	
	0005453001		04/30/2015	Employment Ad Camp	\$323.00	
80447	05/15/2015	Open			SPORT ABOUT EQUIPMENT	\$719.97
	Invoice		Date	Description	Amount	
	22679KM		05/01/2015	Softballs	\$719.97	
80448	05/15/2015	Open			SPRINT	\$553.72
	Invoice		Date	Description	Amount	
	974855313-161		04/29/2015	City Cell Phone Contract (closing stmt)	\$553.72	
80449	05/15/2015	Open			STAPLES ADVANTAGE	\$557.24
	Invoice		Date	Description	Amount	
	8033962597		04/11/2015	Office supplies-PD	\$225.07	
	8034133810		04/25/2015	Breakroom Supplies, PD	\$332.17	
80450	05/15/2015	Open			SUMMIT UNIFORM CORP	\$615.53
	Invoice		Date	Description	Amount	
	22068		04/22/2015	Uniform Expense, Booth	\$615.53	
80451	05/15/2015	Open			SUPPLYWORKS	\$1,361.55
	Invoice		Date	Description	Amount	
	1628132		04/24/2015	Cleaning supplies	\$1,361.55	
80452	05/15/2015	Open			TASHNICK, BILL	\$66.00
	Invoice		Date	Description	Amount	
	50815		05/08/2015	Softball Officials 4/28-5/8/15	\$66.00	
80453	05/15/2015	Open			UNITED PARCEL SERVICE	\$19.84
	Invoice		Date	Description	Amount	
	954791185		05/02/2015	Shipping-PD	\$19.84	
80454	05/15/2015	Open			UPEC LIUNA LOCAL 792	\$1,211.25
	Invoice		Date	Description	Amount	
	Apr2015		04/30/2015	UPEC Dues-April 2015	\$1,211.25	

Payment Register

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Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
80455	05/15/2015	Open			US BANCORP EQUIPMENT FINANCE, INC.	\$519.78
	Invoice		Date	Description		Amount
	278053426		05/04/2015	Copier Lease Agreements, 4 machines		\$519.78
				Fund 1000, Gen Fund=\$358.82		
				Fund 2211, IT=\$160.96		
80456	05/15/2015	Open			US BANK PARS	\$404.65
	Invoice		Date	Description		Amount
	2015-00000755		05/15/2015	PARS deductions for 5/15/15 Pay Date		\$404.65
80457	05/15/2015	Open			USA PROTECT, LLC dba LP POLICE	\$450.00
	Invoice		Date	Description		Amount
	515LP31150		05/01/2015	Monthly Plan Fee, April 2015		\$450.00
80458	05/15/2015	Open			WESTERN EXTERMINATOR COMPAN'	\$100.00
	Invoice		Date	Description		Amount
	3127888		04/30/2015	Apr 2015 Pest control, City Hall		\$50.00
	2015-00000753		04/30/2015	Apr 2015 Pest control, Ocean Turnout		\$50.00
80459	05/15/2015	Open			Benvenuto, John	\$96.00
	Invoice		Date	Description		Amount
	133127170		05/12/2015	Refund cite 133127170		\$96.00
80460	05/15/2015	Open			CHRISTINA ALBERTI	\$116.62
	Invoice		Date	Description		Amount
	41990		05/08/2015	Replace PR CH#4199, March 2015		\$116.62
80461	05/15/2015	Open			Doug Kaplan	\$1,258.00
	Invoice		Date	Description		Amount
	15-032		05/12/2015	828 Bay Ave, #220		\$1,258.00
80462	05/15/2015	Open			GOLDEN STATE BULB GROWERS	\$326.25
	Invoice		Date	Description		Amount
	CBF-1		05/13/2015	Misc. Supplies		\$326.25
80463	05/15/2015	Open			Ideal Homes, John Barss	\$9.00
	Invoice		Date	Description		Amount
	15-011		05/12/2015	835 Bay Ave CUP extension		\$9.00
80464	05/15/2015	Open			Julie & Matthew Haniger	\$2,908.75
	Invoice		Date	Description		Amount
	15-004		05/12/2015	Planning Dept Refund, 113 Oakland Ave.		\$2,908.75
80465	05/15/2015	Open			Linda Butler	\$1,568.00
	Invoice		Date	Description		Amount
	15-006		05/12/2015	4850 Opal St Additions		\$1,568.00
80466	05/15/2015	Open			Tim Martin	\$1,154.50
	Invoice		Date	Description		Amount
	14-178		05/12/2015	4800 Topaz Ave Historic Review		\$1,154.50
80467	5/15/2015	Open			UNITED STATES POSTAL SERVICE	\$1,071.05
	Invoice		Date	Description		Amount
	20150515a		5/15/2015	Twilight Concert Postcard Postage		\$1,071.05

Type Check Totals:**\$105,991.07**

Payment Register

5/15/2015

Check Number	Invoice Number	Status	Invoice Date	Description	Payee Name	Transaction Amount
EFT						
116	05/15/2015	Open			EMPLOYMENT DEVELOPMENT DEPT	\$9,778.44
	Invoice		Date	Description		Amount
	2015-00000756		05/15/2015	State Tax Withheld 5/15/15 Pay Date		\$9,778.44
117	05/15/2015	Open			INTERNAL REVENUE SERVICE	\$33,231.65
	Invoice		Date	Description		Amount
	2015-00000758		05/15/2015	Federal Tax & Medicare for Pay Date 5/15,		\$33,231.65
118	05/15/2015	Open			STATE DISBURSEMENT UNIT	\$1,075.81
	Invoice		Date	Description		Amount
	2015-00000759		05/15/2015	Garnishments for Pay Date 5/15/15		\$1,075.81
119	05/14/2015	Open			STATE BOARD OF EQUALIZATION	\$474.77
	Invoice		Date	Description		Amount
	20150515		05/14/2015	Use Tax on Three Invoices		\$474.77
120	05/14/2015	Open			STATE BOARD OF EQUALIZATION	\$347.81
	Invoice		Date	Description		Amount
	1015178		05/14/2015	Use Tax on Out of State Purchase		\$347.81
121	05/15/2015	Open			ICMA RETIREMENT TRUST 457	\$21,152.86
	Invoice		Date	Description		Amount
	2015-00000757		05/15/2015	457 Contribution for 5/15/15 Pay Date		\$21,152.86

Type EFT Totals:

\$66,061.34

CITY - Main City Totals

Checks	Count	Transaction Amount	Reconciled Amount
	94	\$105,991.07	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	94	\$105,991.07	\$0.00

EFTs	Count	Transaction Amount	Reconciled Amount
	6	\$66,061.34	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	6	\$66,061.34	\$0.00

All	Count	Transaction Amount	Reconciled Amount
	100	\$172,052.41	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	0	\$0.00	\$0.00
	100	\$172,052.41	\$0.00



CITY COUNCIL AGENDA REPORT

MEETING OF MAY 28, 2015

FROM: CITY MANAGER'S DEPARTMENT
SUBJECT: APPROVAL OF THE CITY OF CAPITOLA SICK LEAVE POLICY FOR PART-TIME, TEMPORARY, AND SEASONAL EMPLOYEES

RECOMMENDED ACTION: Adopt the proposed Resolution – Sick Leave Policy for Part-time, Temporary, and Seasonal Employees.

BACKGROUND: Effective July 1, 2015, the Healthy Workplaces, Healthy Family Act of 2014 ("Act", AB1522) requires the City of Capitola to provide sick leave for part-time, temporary, and seasonal employees.

DISCUSSION: An employee who, on or after July 1, 2015, works for 30 or more days within a year, is entitled to paid sick leave. Employees, including part-time, temporary, and seasonal employees, must earn at least one hour of paid leave for every 30 hours worked. Accrual begins on the first day of employment or July 1, 2015, whichever is later. Employees will not receive compensation for unused sick leave upon separation.

Exceptions: Employees covered by collective bargaining agreements.

FISCAL IMPACT: Not known at this time

ATTACHMENTS:

1. Proposed Resolution - Sick Leave Policy for Part-time, Temporary, and Seasonal Employees

Report Prepared By: Larry Laurent
Assistant to the City Manager

Reviewed and Forwarded
By City Manager: 

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RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA, STATE OF CALIFORNIA, ESTABLISHING EMPLOYER PAID SICK LEAVE POLICY FOR PART-TIME, TEMPORARY, AND SEASONAL EMPLOYEES

WHEREAS, the City Council of the City of Capitola has the authority to implement the requirements of the Healthy Workplaces, Healthy Families Act of 2014 ("Act", AB 1522) effective July 1, 2015; and

WHEREAS, the Act provides that City employees who work 30 or more days a year are entitled to paid sick leave to be accrued at a rate of no less than one hour for every 30 hours worked;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby adopts the provisions below as the City of Capitola's Sick Leave Policy for Part-Time, Temporary, and Seasonal Employees.

SICK LEAVE POLICY FOR PART-TIME, TEMPORARY, AND SEASONAL EMPLOYEES

Effective July 1, 2015, the Healthy Workplaces, Healthy Families Act of 2014 requires the City of Capitola to provide paid sick leave to employees under the following conditions:

Section 1: An employee begins to accrue paid sick leave at the rate of one (1) hour of paid sick leave for every thirty (30) hours worked beginning on the first day of employment. An employee is not eligible to begin using any accrued paid sick leave until after 90 days of employment with the Agency.

Section 2: An employee is only allowed to use up to a maximum of 3 days or 24 hours, whichever is greater, of paid sick leave in a 12-month period.

Section 3: An employee can only accrue paid sick leave up to a cap of 6 days or 48 hours, whichever is greater, ongoing. Sick leave does not accrue once the cap is reached, but accrual begins again when accrued sick leave drops below the cap. Any unused accrued paid sick leave carries over year to year while continuously employed.

Section 4: An employee may use the first 3 days or 24 hours of accrued paid sick leave in a 12-month period for one of the following reasons:

- For the employee's own diagnosis, care, or treatment of an existing health condition or preventative care.
- For the diagnosis, care, or treatment of an existing health condition or preventative care for an employee's family member, including:
 - Child (including a biological, adopted, or foster child, stepchild, legal ward, or a child to whom the employee stands in loco parentis).
 - Spouse or Registered Domestic Partner.
 - Parent (including biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child).
 - Grandparent.
 - Grandchild.
 - Sibling.

Section 5: To obtain any relief or services related to being a victim of domestic violence, sexual assault, or stalking including the following with appropriate certification of the need for such services:

- A temporary restraining order or restraining order.
- Other injunctive relief to help ensure the health, safety or welfare of themselves or their children.
- To seek medical attention for injuries caused by domestic violence, sexual assault, or stalking.
- To obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault, or stalking.
- To obtain psychological counseling related to an experience of domestic violence, sexual assault, or stalking.
- To participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.

Section 6: An employee shall provide reasonable advance notification of their need to use accrued paid sick leave to their supervisor if the need for paid sick leave use is foreseeable (e.g., doctor's appointment scheduled in advance). If the need for paid sick leave use is unforeseeable, the employee shall provide notice of the need for the leave to their supervisor as soon as is practicable.

Section 7: Paid sick leave will not be considered hours worked for purposes of overtime calculation.

Section 8: An employee will not receive compensation for unused accrued paid sick leave upon termination, resignation, retirement or other separation from employment from the Agency.

Section 9: If an employee separates from Agency employment and is re-hired by the Agency within one year of the date of separation, previously accrued and unused paid sick leave hours shall be reinstated. However, if a rehired employee had not yet worked the requisite 90 days of employment to use paid sick leave at the time of separation, the employee must still satisfy the 90 days of employment requirement collectively over the periods of employment with the Agency before any paid sick leave can be used.

The foregoing Resolution was adopted at a regular meeting of the City Council of the City of Capitola held on May 28, 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Dennis Norton, Mayor

ATTEST:

_____, CMC
Susan Sneddon, City Clerk



CITY COUNCIL AGENDA REPORT

MEETING OF MAY 28, 2015

FROM: DEPARTMENT OF PUBLIC WORKS

SUBJECT: REVIEW OF CONCEPTUAL PLAN FOR THE RISPIN PARK

RECOMMENDED ACTION: Approve the conceptual project scope for the Rispin Park and authorize City staff to initiate CEQA review.

BACKGROUND: in November 2014, the City accepted a housing-related parks program grant for the renovation of the Rispin property and awarded a contract to Mike Arnone and Associates (Arnone), Landscape Architects, to develop plans for the property. This project is intended to improve the grounds of the property into a park, but does not include any improvements to the mansion which has been sealed against entry. Arnone has held two public workshops to receive input from the public on the project. The first workshop was held on February 7, 2015, and was attended by 30 people. The focus of this workshop was to review the site and receive input on uses and improvements that should be incorporated into the park plans. Meeting notes prepared by the consultant are included as Attachment 1. A second workshop was held on April 11, 2015, and was attended by over 40 people. This meeting focused on reviewing preliminary plans prepared by Arnone. Meeting notes are included as Attachment 2.

DISCUSSION: The design of the park centers around three primary issues: (1) restoring the historic elements of the ground; (2) providing accessible access to all portions of the park; and (3) safety. Arnone has done an extensive amount of research to identify and obtain accurate information about many of the elements that exist throughout the grounds, including the fountain, sundial, staircase, overlook, and arbor. In each case restoring these elements has been the goal of the project. Arnone has added additional features such as tables, benches, and lighting. Two key elements of the design include treatment to the wall along Wharf Road and the addition of an amphitheater by the deck area and front door of the mansion.

The wall may be the single most important and challenging element on the site. Many of the comments received during both workshops involved the wall and whether it should be removed, lowered or left alone. The advantage for removing or lowering the wall include public safety improvements by increasing visibility of the site from the road and also reducing the area of the wall which is currently a favorite tagging site. The advantages for keeping the wall include the tranquility it creates in the garden area by blocking traffic noise and its historic value. The design prepared by Arnone includes a compromise where portions of the wall are lowered and replaced by wrought iron fencing and other portions are maintained at the existing height. In all cases, the entry arch is maintained.

The addition of an amphitheater to the site is envisioned as an area that can be used for small lectures, social events, concerts, or plays. It is positioned adjacent the front portico of the mansion in an area that provides the best view of the mansion without impacting any of the historic elements. The location of the amphitheater is located partially within the conservation easement that runs throughout the property. The conservation easement prohibits any construction within it but the area impacted is not in a key area of habitat. Staff has reached out to representatives of "Save the Habitat," a group which has previously advocated for habitat conservation on the Rispin

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Review of Conceptual Plan for the Rispin Park

property to discuss the proposed project. Staff and Save the Habitat representatives reviewed possible modifications to the conservation easement to allow the proposed location of the amphitheater. In addition, Save the Habitat representatives expressed concern regarding plans for the historic wall. Staff proposes continuing these conversations to ensure that adequate CEQA alternatives are developed to fully cover the range of possible project options.

Arnone will provide a detailed presentation of the proposed project at the hearing. A

reduced set of parks plans is included as Attachment 3. A full set of plans is available in the Public Works office for review. The goal of this meeting is for the Council to approve a scope of work based on the plans presented and authorize starting CEQA review.

The schedule of the project is to complete CEQA review this summer and then begin preparation of construction document in the fall. Construction would then take place in the Summer of 2016.

FISCAL IMPACT The project funding includes the \$385,000 grant and a proposed \$100,000 of local funding in the 2015/16 budget. Construction estimates are currently being prepared.

ATTACHMENTS:

1. February 7, 2015 workshop notes
2. April 11, 2015 workshop notes
3. Reduced plan set

Report Prepared By: Steven Jesberg
Public Works Director

Reviewed and Forwarded
By City Manager: 

Rispin Mansion Park Community Workshop 1: Meeting Notes

This is a summary of the comments collected during the February 7th, 2015 public workshop discussing improvements to Rispin Mansion Garden located in the Community Room at Capitola City Hall. There were approximately thirty (30) local citizens as well as Capitola officials in attendance with Michael Arnone + Associates Landscape Architecture leading the workshop.

With the input gathered, there was overwhelming opinion from participants to keep improvements to the existing garden features true to the original design (style and materials) of the era. There was also collective agreement and positive response to two new potential amenities; a bocce court and amphitheater.

During the open discussion, there were two recurring topics on how the proposed improvements to garden's historical site features will be carried out.

One topic focused on changes to the wall and how wall height might affect both the security and impression of serenity at the park. Potential options for renovations to the existing wall were presented, including; a lowered wall height with a wrought iron fence on top and a lowered wall height with a decorative cap. Those in favor of the lowered wall expressed a need for improved security with more visibility into the park to deter vandalism. Those in favor of the existing wall height described it as a buffer from noise and dust while promoting a sense of peacefulness within the park and expressed interest in leaving the wall as it exists today.

A second topic discussed focused on the reflecting pool that was part of the original grounds of the Rispin Mansion. There was group consensus in staying 'true' to the era in which this feature was built while modifying for today's realities of vandalism and need for water conservation. Indeed, group consensus is indicated (as in the collated comments) for all existing features to hold true to the original era while allowing changes necessary to make the park functional and safe; such as universal access and deterrents to vandalism and other crime.

At the end of the meeting, there was an informal show of hands for either a lower wall height or to maintain the existing wall. The results are as follows; (12) twelve hands for lower wall and (6) six hands for the existing. Another show of hands for a dog park or not resulted in (6) six hands for no dog park and (0) zero hands in favor. Note: several participants left the meeting during the break between 12:45 -1:15 and prior to the show of hands.

All comments recorded during the meeting are here in a collated format. Although some comments overlap categories they are only entered once. Category headings here are the same as those used at the meeting on wall charts. Participant comments are as follows;

Concerns/ Issues:

Masonry Wall (along Wharf Road)

- Wall contributes to restfulness.
- Surface can be graffitied, perhaps use plantings to deter graffiti.
- If wall is removed there will be noise, dust and smell.
- If wall is removed, problems with foot-traffic to Nob Hill on recycle days' will increase.
- Wants wall to stay to maintain serenity.
- Concerned about car danger if wall is removed. (wall won't be removed, proposal is to lower)
- Open visibility is important (in response to wall lowering).
- Iron (tubular steel) is more vandal resistant against graffiti.
- Open visibility is important - (in response to benefit of wall removal).
- Use ivy or something to deter graffiti.
- Rent wall space to local artists as has been done in Atlanta, GA (maintain existing height)
to combat graffiti problems on wall (in response to maintaining wall height).

Reflecting Pond - Note: Reflecting pond is also referred to as "pool".

- Pool - Concern about skaters on the edge of pool.

Historical elements -

- All changes should be reviewed by the State Historic Preservation Office (SHIPPO), including proposed changes to wall.

Safety -

- Past experience with people hiding behind benches at bridge crossing, situate new benches to deter that opportunity.
- Homeless camping was reduced once the benches were gone.
- Scheduled surveillance is needed (understood to be police patrol).
- Policing by motorcycle (needed) to get to the middle of the park.
- Foot patrol is needed.
- Security cameras. (this security element was seconded)
- Security cameras should have recording ability.
- Should not be 'held hostage' by existing problems.

General -

- Will park be open all night? (answer: hours will be dawn to dusk)
- (It seems) Graffiti shows up on weekends
- Consider use of Survey Monkey for greater community input (vote) on wall issues.

Amenities (Potential and Modification to Existing):Masonry Wall (along Wharf Road)

- Prefers the solid wall (to the iron fence on top) but agrees with it lowered.
- Likes the iron fence on lowered wall, fits the era of mansion and helps security.
- Flat top (lowered) wall with a method to deter skaters (skate boarders).
- Likes low wall or hedge to avoid damage (to interior of park).
- Likes the 'see-through' fence.
- Leave wall and use lights and camera for better security.
- Metal could be like the fence at El Salto Resort in Capitola.

Reflecting Pond -

- Pool - stay in keeping with 1920's era architectural elements; use mosaics in pool.
- Ideas of Mosaic on pool surface was seconded from another participant.
- Use re-circulated water.
- Water fountain (should be) operable.
- Restore the walk around the pond.
- Pool - possibly paint it (to resemble a reflection pond).
- (Stay) as much original as possible (like Balboa Park).
- Reflection pond can be 4"depth (water), but stay correct to period.
- Put water in pond as intended.
- Restore the bubbling fountain at the pond.

Dog park -

- Wants functional uses, such as a dog park. Sized similar to Branciforte St. dog park.
- Doesn't think dog park fits.
- No dog park, to maintain serenity.

Amphitheater -

- Amphitheater can be used for weddings and school study groups
- The amphitheater could dovetail with the children's library programs and activities.
- (participant) Likes the concept of amphitheater.

Bocce -

- Support of bocce was the only purpose for participant being at the meeting.
- Several people seconded this amenity.

General -

- All pathways should be accessible.
- (participant) Remembers in the 1950's the benches faced each other.

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- Look at secondary stairwell (that's now buried).
- Plaques (interpretive signage(s) are good.
- Lighting on pathways is good.
- Research solar lighting.
- New amenities should be utilitarian.

'Parked' Comments (future improvements and off-site concerns).

- Sewerage smell (several people stated this condition will be corrected/repared this summer).
- Look for more grant money (for additional improvements to the site).
- The wall and tile (on wall) at Porter Street has no graffiti.
- City should continue to look for funding and finish restoring park (future phases).
- Local architectural historian will assist with State (SHIPPO) review of proposed improvements.
- Sell bricks to help finance (additional improvements).
- Sell commemorative bricks.

Additional comments sent in via email:

- A community member commented on the community garden at the corner of Capitola road and Wharf Road, "Even though the garden is right next to a busy road and has no fence or wall, it feels open, safe and instills a peaceful feeling to the visitor. "

Rispin Mansion Park Workshop Notes
April 11th, 2015

This is a summary of comments collected during the April 11th, 2015 City of Capitola public meeting discussing proposed park improvements to Rispin Mansion Site. The meeting was held in the Community Room at Capitola City Hall with approximately forty (40) local citizens, including several City of Capitola (City) officials, in attendance.

Steve Jesberg, City of Capitola Director of Public Works, opened the meeting with introductions of the project team. The office of Michael Arnone + Associates Landscape Architecture (MA+A) then lead the meeting, beginning with a recap of the public input received at the previous public meeting held February 7th.

Notes from this previous meeting had been collated and sent on March 2, 2015 to all participants whom provided an email address. These notes were also posted on the City website under the tabs in the following order: City Government, Public Works, Resources, Rispin Park Project (<http://www.cityofcapitola.org/publicworks/page/rispin-mansion-park-project>). At the April meeting, attendees were again asked to provide an email address if they wished to receive the meeting notes and notification of when the City Council will hear discussion on this project.

In summary of the February meeting, the outcome was an overwhelming approval of the project and group consensus to keep improvements to the historic components 'true' to the era in which these features were built. Yet, the group acknowledged the necessity of modifying these features to function within the realities of today; the design of the park must deter vandalism, provide universal access and minimize water use. Furthermore, the proposal to incorporate new amenities such as a bocce ball court and amphitheater into the project was met with enthusiasm from the group.

After bringing the meeting participants up to date, a forty-five minute presentation was given by MA+A. Using Powerpoint, each proposed improvement was shown in detail and from various perspectives. Michael Arnone clearly explained each aspect of the project; repairs and modifications to the historical features, along with images of proposed amenities of game tables and amphitheater. Following the presentation was approximately forty-five minutes of group discussion. The narrative here captures a snap-shot of the main discussion points.

Moving across the proposed park from the south to north, Michael presented drafted details for re-creating each historic element along with photographs available of the original features. In showing these original photographs Michael also pointed specific attributes of each historic feature where there is uncertainty of the original form. Therefore, each of the historic garden elements are as close an approximation to the original as can be discerned from the available photographs.

Each garden feature was shown in detailed CAD drawings along with the original photographs. It was explained which forms could be salvaged, such as the remaining

fountain structure and which elements will be re-created from existing samples, such as the balustrade and stairs. Most of the more prominent features such as the fountain, sundial and arbor will be recreated from photographs and site analysis.

Departing from the turf grass interior to the garden's perimeter walkways (shown in archive photographs but no longer present today), the proposal is for use of low water-use and native plantings and walk-on ground-cover and, possibly, a public art component. In support of this, local interest groups such as the native plant society and art council have expressed a desire to assist within their respective expertise.

From the northern end of the garden, two pathways were shown leading from the historic 'rose' arbor to the lower elevation at the base of the mansion, one for universal access, the other with stairs. One participant suggested combining these uses to just the ramp and to find a solution to deter skateboarders from this pathway.

The presentation then showed concept images for the proposed wall along Wharf Road. At the first meeting, proponents of lowering the wall stated that increased visibility will deter criminal activity while those that prefer the existing wall height feel it creates a sense of tranquility. The proposed wall design showed consideration of each viewpoint; with a lowered masonry wall topped by a decorative metal fence adjacent to the most active garden area while retaining the existing wall height along the Conservation Area of the park. This topic once again prompted more discussion than other proposed changes to the garden with the same basis for each viewpoint, reduced criminal activity versus a boundary that adds to the peaceful sense in the garden.

Additionally, one participant cited the published studies, "Social Life of Small Urban Spaces", by sociologist Steve White. These studies find an imperative in a strong relation between the street and adjacent public-use areas as necessary to become successful as public spaces. The participant pointed out that the higher wall cuts off any relationship with the street and the location of the proposed game tables and amphitheater at the lower terrace also lacked any relationship with the street.

Although the opinions on wall height varied, there was full agreement that increased surveillance of the site, through security cameras and patrol, would mitigate unwanted activity. Prior to creating designs for the wall, MA+A had conferred with the City's police chief whom supports the lower wall to allow increased surveillance during patrols.

In presenting ideas for the reflecting pool, the solution again showed consideration of public input from the first meeting. The concept suggests materials true to the 1920s in a mosaic-tile design along with a central sculptural feature within the basin. With acknowledgment of 2015 water conservation measures, the water source is suggested to be captured rain water held below a false floor which then re-circulates into the basin.

Although the historic reflecting pool drew much discussion at the first meeting, the current design solution was well received with only one dissenting opinion to keep the

Rispin Mansion Park Workshop Notes
April 11th, 2015

existing depth of the pool. It was noted that the cost of proposed improvements may go beyond the grant allocation and may require additional funding to complete in the future.

As the bocce court proposed at the previous meeting wasn't shown in the plans, Michael explained that the initial location near the old bathhouse, on the lower terrace, is too small for a regulation size court. Again participants were strongly advocating a bocce court, therefore MA+A will reevaluate space within the upper terrace garden area and attempt to locate a full-size court.

Questions arose about general safety, site lighting, surveillance cameras, and additional fencing. MA+A replied that location, type of lighting and hours of operation have not been determined yet. It was explained that fencing will restrict access to the mansion during night hours (hours to be determined) but the pathways through the upper terrace that connect the existing public ramp and the new entrance to the Rispin Park will be open and not restricted at night.

During his presentation, Michael also discussed comments received from the architectural historian, Leslie Dill of Archives and Architecture. She has requested specificity in the terms used on the drawings to distinguish between restoration, repair and new construction for each component. She also stated a preference that new furnishings, such as benches, not attempt to replicate styles of that era whereby a clear distinction is made between the historical elements and those that are new.

The following is a summation of comments garnered at the April 10th meeting categorized into those that are project specific such as the historical elements and pathways and a second category of general improvements to consider.

New Ramp and Pedestrian Walk

- Several participants are concerned that skateboarders will use the ramp and that selection of the surface treatment should be chosen to deter this use.
- One participant suggested that pedestrians can use ramp, saving space and money in combining the two uses (at the Arbor).

Masonry Wall (along Wharf Road)

- One participant suggested use of plantings along the base of the wall to deter people from hiding or sleeping in this area.
- Continued concern from (2) two participants that lowering the wall will alter the sense of tranquility inside the park.

Reflecting Pool -

- The majority of participants were agreeable to the suggested design, while one participant disliked the metal sculpture and one participant preferred the pool to remain at the existing (original) depth.

Amphitheater -

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Rispin Mansion Park Workshop Notes

April 11th, 2015

- There was almost unanimous agreement that the amphitheater will benefit the community as a multi-use gathering spot to host such events as environmental education and light entertainment.
- One participant stated the amphitheater was placed in the Conservation Area and must be relocated.

Bocce Court -

- Four participants voiced strong support for a bocce court with one participant felt the court must be of regulation size. No one voiced opposition to the court or the suggestion that it be located within the upper terrace of the historic garden.

Lighting -

- One participant suggested using lighting to light trees at night.
- One participant asked if the lighting would remain on all night.

General -

- One participant requested to incorporating 'Nature Play' into the new site amenities. MA+A will research this.
- One participant inquired if restrooms may be part of this project. Steve Jesberg stated the restrooms at Peery park may be re-opened.
- One participant felt strongly that *Asclepius spp.* (Milkweed) should be included in the native plant garden to support butterfly population growth.
- One participant felt there should be signage to delineate the Conservation Area.
- Several participants asked for fencing to restrict night-time foot traffic into the neighborhood at the opposite bank for the Soquel Creek.
- There was a suggestion to change to the bathhouse to a useful amenity, such as a concession area.
- There were several suggestions to paint the mansion windows to suggest a 'real' window, such as images of people and possibly in the artistic style of Trompe l'oeil paintings.



LEGEND

- 1. UNIVERSALLY ACCESSIBLE ENTRANCE TO PARK
- 2. RENOVATED WHARF ROAD ENTRY, WALL AND STEPS
- 3. AMPHITHEATER
- 4. RENOVATED GRAND STAIRCASE AND BALUSTRADE
- 5. RENOVATED FOUNTAIN, REFLECTION POOL AND WALKWAY
- 6. WATER WISE AND NATIVE GARDEN PLANTING AREA
- 7. RENOVATED SUNDIAL AND SCULPTURE GARDEN
- 8. DANCE STEPS
- 9. HISTORIC GARDEN PLANTING AREA
- 10. EDUCATIONAL SIGNAGE
- 11. RENOVATED WELL/WATER TANK BUILDING FOR RAIN WATER HARVESTING FOR POOL
- 12. IMPROVED STRIPING AND CROSSWALKS AT CLARES/WHARF ROAD INTERSECTION
- 13. MURAL ON CONCRETE WALL OF ORDER OF POOR CLARES BUILDING
- 14. REMOVABLE BOLLARDS AT PARK ENTRY
- 15. RENOVATED ARBOR IN NEW LOCATION
- 16. RENOVATED WALL ALONG WHARF ROAD

- BENCH
- WASTE RECEPTACLE
- PICNIC TABLE
- GAME TABLE
- DRINKING FOUNTAIN
- BIKE BOLLARD
- SECURITY FENCE-DECORATIVE METAL
- SECURITY FENCE

Rispin Park Illustrative Site Plan

Scale: 1" = 16'-0" April 11, 2015

Michael Arnone + Associates
LANDSCAPE ARCHITECTURE

3370 Samuel Place, Santa Cruz CA 95062
831.462.4988 rkown1@hotmail.com www.arnonelandscape.com

Item #: 8.A. Attach 2.pdf

Since I am off to see my granddaughter in Portland, I am unable to attend the workshop today and I have asked Mike to read this as my input to the process. I've asked Mike to please convey my sincere support of his design. I don't know what he's come up with on paper, but I trust his judgement

implicitly, especially after our hour-long walk through at Rispin one morning a couple of weeks ago.

I really like the concept of the wall having wrought-iron openings and low walls with iron on top, while maintaining the classic entry features. The expanded walkways will look good as 'sand-blasted' concrete or similar treatment with brick accents at the entry, sundial (?) & Outlook Balustrade & fountain(?).

I especially hope we can do the water feature/ water catchment concept Mike discussed for the fountain and I urge having the lower fountain basin fill, but as he suggested, not have the water go into the pond. And the idea of raising the level of the bottom of the pond is brilliant! Especially with the

surface being covered with tiles done by local artists/residents/children, perhaps commemorating Rispin and early Capitola, butterflies and other local lore.

One thing I asked about, which we didn't have an answer to at the time, is site amenities, like bathrooms? Are they being added into the park features? Otherwise, it's trekking across the street to the library bathroom or the bushes?

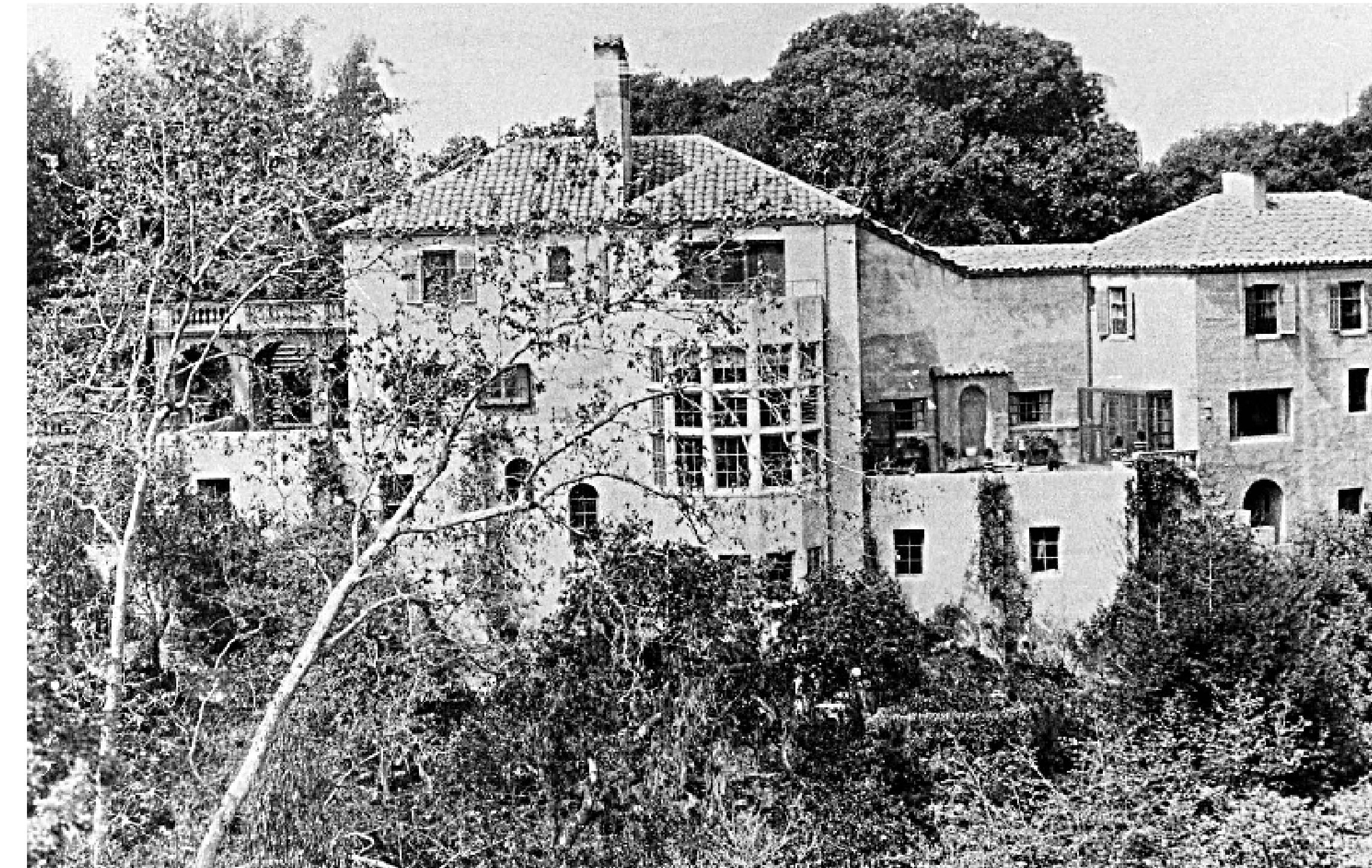
Have fun today. What a wonderful opportunity!!!

Cheers,

Barbara Bernie"

city council review plans for:
RISPIN MANSION PARK
 CITY OF CAPITOLA
 WHARF ROAD AND CLARES STREET
 May 28, 2015


Michael Arnone + Associates
 LANDSCAPE ARCHITECTURE
 3370 Samuel Place Santa Cruz, CA 95062
 831.462.4988 mike@arnonelandscap.com www.arnonelandscap.com



project contact information

City of Capitola
 Steve Jesberg, Director of Public Works
 400 Capitola Avenue
 Capitola, CA 95010
 831.475.7300

MA+A Landscape Architects
 Michael Arnone, Project Manager
 3370 Samuel Place
 Santa Cruz, CA 95062
 831.462.4988

Bowman & Williams
 Joel Ricca, RCE
 1011 Cedar Street
 Santa Cruz, CA 95060
 831.426.3560

Archieves and Architecture
 Leslie Dill, Historic Architect
 PO Box 1332
 San Jose, CA 95109-1332
 408.297.2684

Maureen Hamb, Certified Arborist
 849 Almar Avenue # C
 Santa Cruz, CA 95060
 831.420.1287

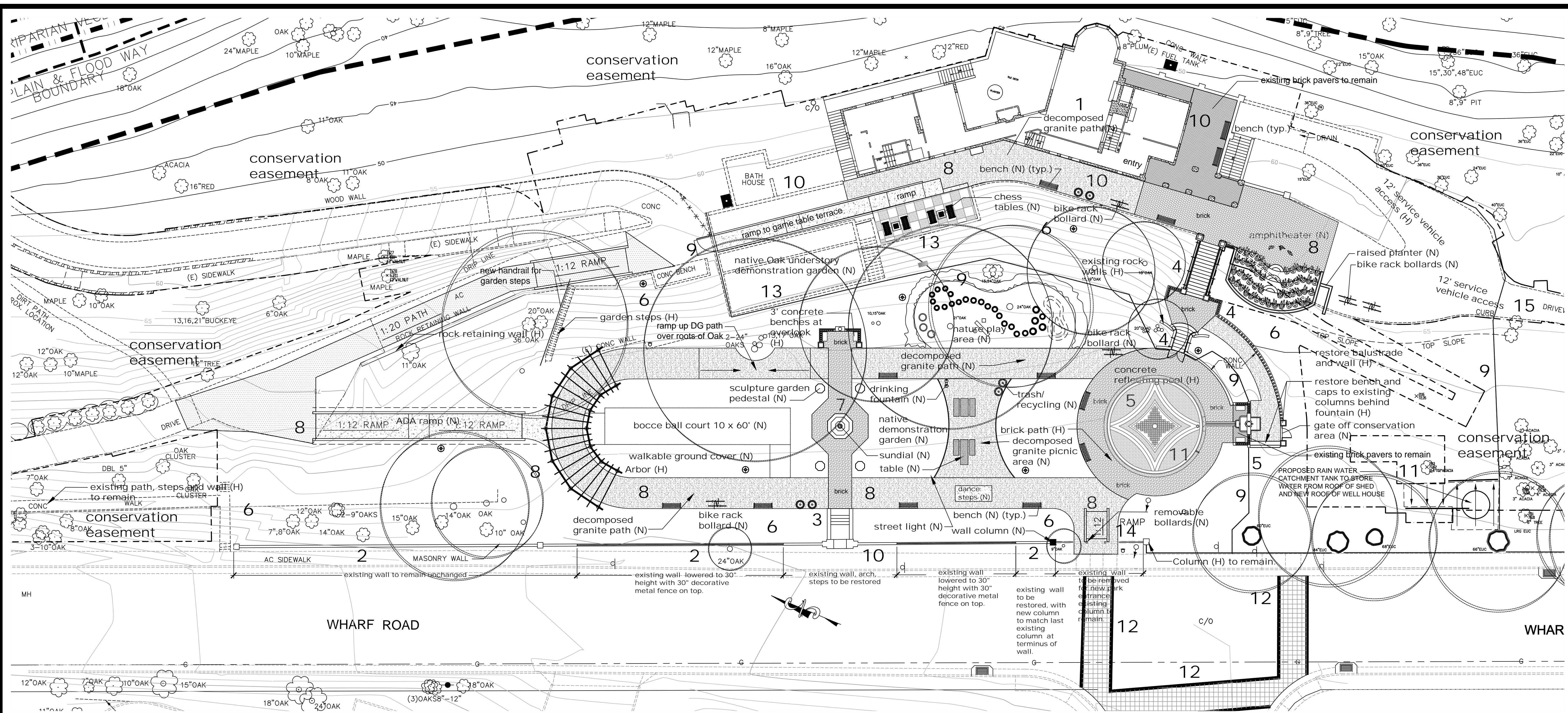
sheet index

cs	cover sheet
L1.0	site plan
L1.1	hardscape master plan
L1.2	hardscape plan south end
L1.3	hardscape plan north end
L1.4	Wharf Road wall elevations and details
L1.5	wall fountain elevations and details
L1.6	grand staircase and fence elevations and details
L1.7	entry gate, arbor, overlook and sundial elevations and details
L1.8	amphitheater and reflecting pool elevations and details
L1.9	site furnishing photos
L1.10	lighting and fencing plan
L1.11	nature play area
L1.12	mansion window mural concept

vicinity map



Clares Street and Wharf Road



EXISTING FEATURES AND PROJECT GOALS

- (N) denotes new element
(H) denotes existing element found on site
1. RISPIN MANSION BUILDING(H)
 2. WHARF ROAD ENTRY AND WALL(H)
 3. WHARF ROAD ENTRY STEPS(H)
 4. GRAND STAIRCASE AND BALUSTRADE (H)
 5. FOUNTAIN AND REFLECTION POOL (H)
 6. PLANTS AND LANDSCAPE (N)
 7. SUNDIAL (H) AND SCULPTURE GARDEN(N)
 8. UNIVERSAL ACCESS PATH OF TRAVEL(N)
 9. FENCING AND GATES (N)
 10. SIGNAGE (N)
 11. RAIN WATER HARVESTING OFF SHED AND ORIGINAL WELL/WATER TANK BUILDING (N)
 12. IMPROVE STRIPING AND CROSSWALKS AT CLARES/WHARF ROAD INTERSECTION(N)
 13. MURAL ON CONCRETE WALL OF SAINT CLARES BUILDING(N)
 14. REMOVABLE BOLLARDS AT PARK ENTRY (N).
 15. INFORMAL SERVICE DRIVE/PEDESTRIAN PATH FROM MANSION TERRACE TO SOUTH ENTRANCE AT WHARF ROAD (H)

Summary of Historic Elements found on Rispin Site and Proposed Renovations

Discussion of Intent.

The project goals for Rispin Park are to create a community park that provides passive recreation and focuses on the cultural, historical, and open space resources that are unique to the Rispin Mansion Site. The intent of the restoration is to provide examples of the architectural style of the mansion and to create a public awareness of the significance of the Mansion building and grounds as part of the history of the City of Capitola. It should be stated that the park is not intended to be an exact replication of the mansion grounds during the time it was the residence of Henry Rispin. A summary of the existing historic elements and the proposed modifications are explained below and noted on the Site Plan.

Wharf Road Wall, Entry Arch and Entry Staircase:

- Portions of the Existing wall along Wharf Road will remain unchanged, while some sections of the existing wall height will be reduced to 30' with a 30" decorative metal fence on top. One portion of the wall at the southern end of the road frontage will be removed to allow a new universally accessible entrance to the park. The section to be removed will incorporate a new column to match the existing last column at the southern terminus of the wall. Bollards and metal fencing will be added to the new park entrance.
- Steps and side walls of the staircase at the entry will be rebuilt and repaired. The Arch and side walls will be painted to match the Mansion.
- Existing wood gate to be removed and stored for display with other artifacts

Arbor:

- New columns will match historic columns found on site in height and architectural detail.
- Spacing of columns and location will be changed to accommodate new universally accessible path, and mature oaks on site.
- New vine species compatible with native oaks will be selected.

Sundial:

- Existing sundial base will remain in its present location. Pedestal will be rebuilt according to archive photographs. New, contemporary sundial/compass will be chosen, no archive photos are available that show the sundial piece.

Overlook:

- Existing overlook columns and base wall to remain. All caps and balustrades to be rebuilt according to archive photographs and existing artifacts on-site.
- New benches in same location as historical shown in archive photographs, architectural details not discernable in photos. New benches will be simple without ornamentation.

Reflecting Pool:

- Existing location and size of pool will remain unchanged. Depth of pool will be reduced to maximum of 6 inches. Repairs will be made to coping, pool sides and bottom. Plumbing and bottom of pool will be retrofitted to incorporate rainwater harvesting system.
- Brick path around pool will be installed, consistent with archive photos.
- New sculpture in center of pool will replace water feature(s) shown in archive photos. New sculpture will be distinctly different in style than those of the Rispin period.
- A tile mosaic is proposed for the bottom of the fountain. Mosaic will be commissioned by Capitola Arts Commission.

Wall Fountain and Lower Sitting Area behind Wall Fountain:

- Existing fountain will be repaired to working condition. Missing parts will be reconstructed using archive photographs and site artifacts.
- Urn will be selected to match historic using archive photographs.
- New fountain spout will be selected, historical fountain spout style not discernable in photos. New fountain spout will be simple without ornamentation.
- Lower seating area behind fountain and balustrade wall from grand staircase will be repaired according to archive photographs and existing artifacts on-site. Pathway from brick landing to seating area will be rebuilt.

Grand Staircase:

- All walls, columns, column caps, brick landings, to be repaired according to archive photographs and existing artifacts on-site. Steps to be rebuilt.
- A new metal handrail as per code will be added on each side, mounted in ground outside of cheek wall.

Miscellaneous Garden Features

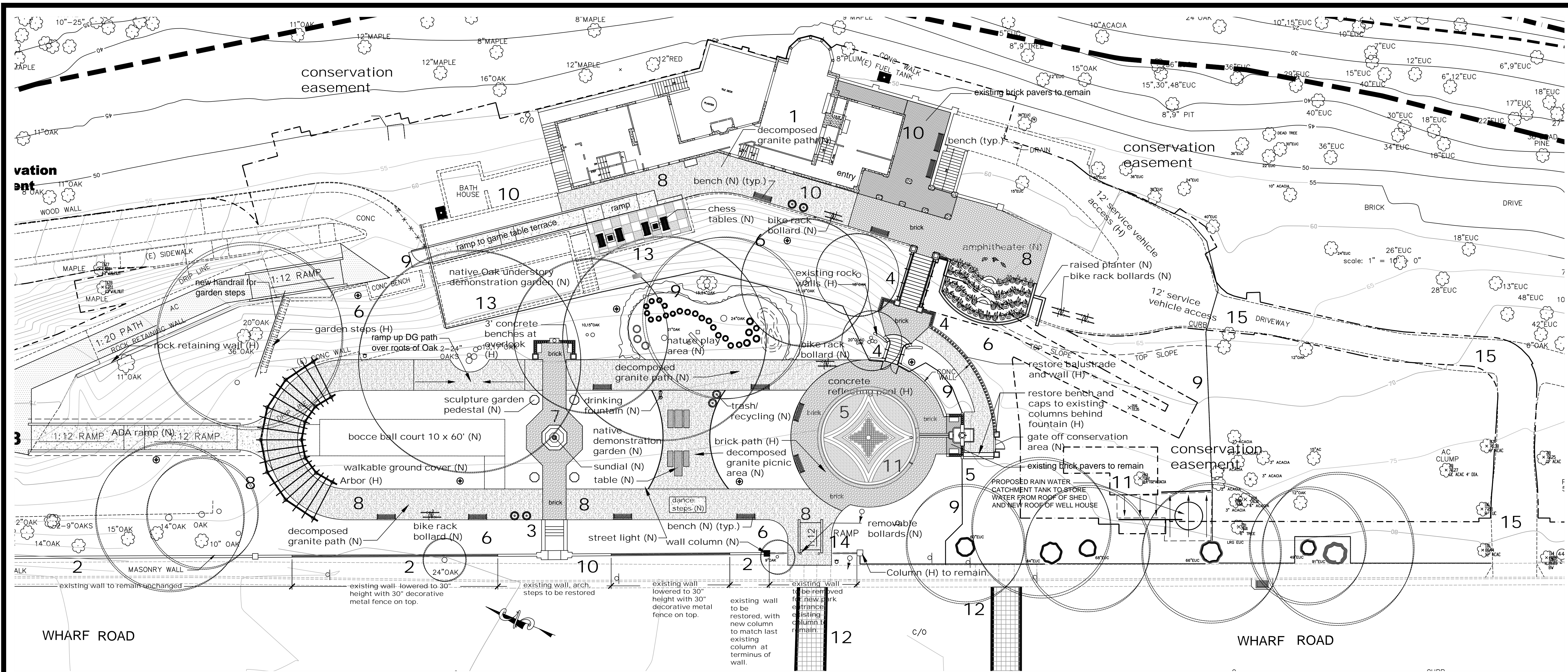
- 12" high concrete wall along old walkway at northwest corner of park to remain.
- Rock fossil walls by staircase to remain.
- Stone wall at north end of park by new ramp to remain.
- Existing 18" wide red concrete steps north of arbor to remain; add handrail as per code
- Existing 4' wide concrete steps by Game Table area to remain; add chain barricade and sign to close off

DATE	PURPOSE	BY
4.11.15	first issue review	MAA
4.24.15	second review submission	MAA
5.28.15	City Council review	MAA

scale:
1/16" = 1' - 0"

sheet title:
site plan

sheet number:
L - 1.0



Site Furnishings Legend

Key	Description	Quantity	Manufacturer	Model #	Color/Finish
□	3' Concrete Bench for fountain and outlook	4	Pottery Planet 831.465.9216 2600 Soquel Ave, Santa Cruz		to be selected stone gray
○	Container w/ Color for fountain and outlook	2			tall urn style to be selected Red
□	Container w/ Color for grandstaircase columns	4			square style to be selected Red
not shown	Acanto Fountain Emitter	1	Fountains Unique 949.305.7372 www.fountainsunique.com	No. M5822	9 1/2" diameter Distressed Copper, 3 GPM flow
♠	Accessible Chess Table with two Benches	1	Kenneth Lynch & Sons 203.264.2831 www.klynchandsons.com	6732 (chess table) 6737C (bench)	Concrete table top with metal legs Wood slats with metal legs
⊙	Pelican Sundial	1		No. 2554 Hourglass and Pelican Sundial	11 1/2" diameter Bronze
⊙	Bike Post Bollard	5	Reliance Foundry 888.735.5680 www.reliance-foundry.com	R-7530-B Cuctile Iron Bike Bollard	39" High w/ two loops; Black Textured Semi Gloss finish
○	Removable Antique Bollard	2	Reliance Foundry 888.735.5680 www.reliance-foundry.com	R-7539-AL Fluted Aluminum Bollard	36" High Aluminum w/ Black Textured Semi Gloss finish
⊙	Historical Series Accessible Pedestal Drinking Fountain	1	Most Dependable Fountains, Inc. www.mostdependable.com 800.552.6331	2008 SM	"Hi-Lo" barrier-free antique historic style heavy-duty aluminum alloy pedestal Textured Bergundy powder coat finish
⊙	6' Metal Bench with armrest	12	DuMor, Inc., Site Furnishings 800.598.4018 www.dumor.com	Bench 58, 58 SER - 3AR	6' long metal bench w/ armrest Deep Red polyester powder finish
⊙	Trash Receptacle	3		Receptacle 107	32 gal. Steel with Deep Red Powder Coat finish
⊙	Recycling Container	3		Receptacle 107	32 gal. Steel with Deep Red Powder Coat finish
⊙	Table/Benches	1		443-62 table 6', (2) 6' benches with surface plate mount	Steel with Deep Red Powder Coat finish
⊙	Accessible Table/Benches	1		443-558-1 table 8', (2) 5' benches with surface plate mount	Steel with Deep Red Powder Coat finish
⊙	Street Light fixture on Light Pole	7	Sternberg Lighting 510.638.3800 www.sternberglighting.com	AVENUE Series- B750SRLED Barrington 5201-SS Base on 5216 - FP5 - GFI - OI light pole	Olds Iron finish Acorn Style w/ roof mounted downlighting optics and LED light source with white textured polycarbonate acorn 5' fluted 16" high Old Iron finish pole with GFI
⊙	DOG STATION	2	DOODY CALLS DIRECT doodycallsdirect.com	THE SENTRY STATION	GREEN ANCHOR TO CONCRETE FOOTING

HARDSCAPE LEGEND

SYMBOL	DESCRIPTION	MANUFACTURER	COLOR	FINISH/PATTERN	SQ FT/LN FT
▨	HERRINGBONE BRICK ON CONCRETE	USE BRICK STORED ON SITE OR NEW BRICK TO MATCH	RED BRICK TO MATCH	HERRINGBONE	2800 SF
▨	BRICK PAVER ON CONCRETE	EXISTING TO BE REPAIRED OR REPLACED TO MATCH ORIGINAL	COLOR TO MATCH	MATCH PATTERN AND CUT	EXISTING
▨	CONCRETE RAMPS	N/A	NATURAL GRAY	MEDIUM BROOM FINISH	1200 SF
▨	CONCRETE STEPS	N/A	COLOR TO MATCH	TO MATCH ORIGINAL	236 SF
▨	CAL GOLD DECOMPOSED GRANITE	N/A	CALIFORNIA GOLD	WITH STABILIZER	5528 SF
▨	STAMPED ASPHALT CROSS WALKS	N/A	TERRE COTTA	16" SQUARE TILE STAMP	1190 SF
▨	5' DECORATIVE METAL FENCE	N/A	BLACK	SEE DETAIL	14' LF
▨	6' DECORATIVE METAL FENCE	N/A	BLACK	SEE DETAIL	154 LF
▨	30" DECORATIVE METAL GUARDRAIL ON TOP OF EXISTING WALL	N/A	BLACK	SEE DETAIL	105 LF
▨	6' BLACK CHAIN LINK FENCE	N/A	BLACK	N/A	371 LF

EXISTING FEATURES AND PROJECT GOALS

- (N) denotes new element
(H) denotes existing element found on site
- RISPIN MANSION BUILDING(H)
 - WHARF ROAD ENTRY AND WALL(H)
 - WHARF ROAD ENTRY STEPS(H)
 - GRAND STAIRCASE AND BALUSTRADE (H)
 - FOUNTAIN AND REFLECTION POOL (H)
 - PLANTS AND LANDSCAPE (N)
 - SUNDIAL (H) AND SCULPTURE GARDEN(N)
 - UNIVERSAL ACCESS PATH OF TRAVEL(N)
 - FENCING AND GATES (N)
 - SIGNAGE (N)
 - RAIN WATER HARVESTING OFF SHED AND ORIGINAL WELL/WATER TANK BUILDING (N)
 - IMPROVE STRIPING AND CROSSWALKS AT CLARES/WHARF ROAD INTERSECTION(N)
 - MURAL ON CONCRETE WALL OF SAINT CLARES BUILDING(N)
 - REMOVABLE BOLLARDS AT PARK ENTRY (N).
 - INFORMAL SERVICE DRIVE/PEDESTRIAN PATH FROM MANSION TERRACE TO SOUTH ENTRANCE AT WHARF ROAD (H)

Michael Arnone + Associates
LANDSCAPE ARCHITECTURE
3370 Samuel Place Santa Cruz, CA 95062
831.462.4888 m.arnone@arnonelandscapes.com www.arnonelandscapes.com

RISPIN MANSION PARK
WHARF ROAD AND CLARES STREET
CAPITOLA, CALIFORNIA



DATE	PURPOSE
4.11.15	first issue re
4.24.15	second review sub
5.28.15	City Council r

scale:

1/16" = 1'

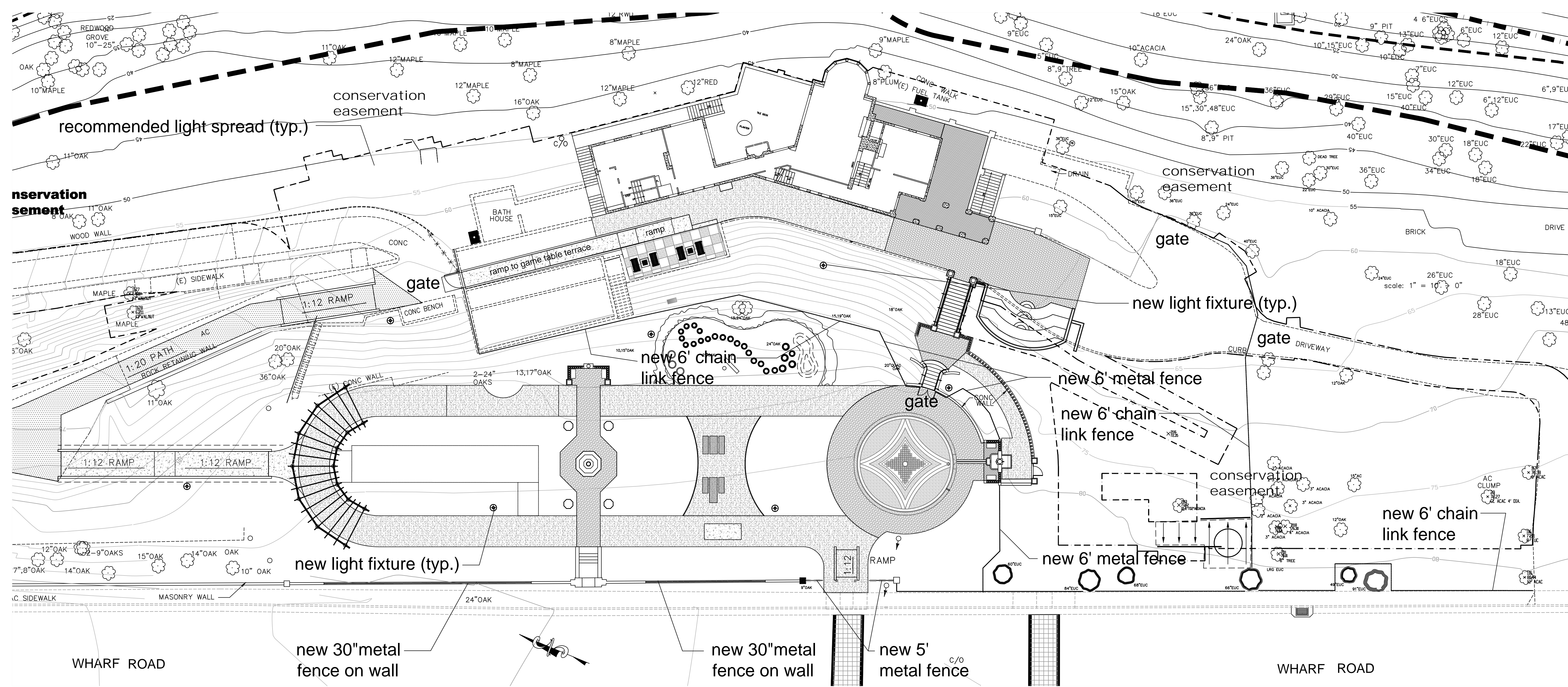
sheet title:

master

sheet number:

1

Item #: 8.A. Attach 3.pdf



FENCE LEGEND

ELEVATION VIEW	PLAN VIEW	DESCRIPTION	LOCATION	LENGTH
		5' DECORATIVE METAL FENCE w/ 6" PICKET SPACING	AT ENTRY OFF WHARF ROAD	14' LF
		6' DECORATIVE METAL FENCE w/ 6" PICKET SPACING	AT TOP OF SLOPE BEHIND TO WHARF ROAD	154 LF
		30" DECORATIVE METAL GUARDRAIL w/ 4" PICKET SPACING	ON TOP OF SECTIONS OF WALL ALONG WHARF ROAD	105 LF
		6' BLACK CHAIN LINK FENCE	PERIMETER OF PARK AREA	371 LF

Lighting Legend

Key	Description	Quantity	Manufacturer	Model #	Color/Finish
	Street Light fixture on Light Pole	7	Sternberg Lighting 510.638.3800 www.sternberglighting.com	AVENUE Series- B750SRLED Barrington 5201-SS Base on 5212 - FP5 - GFI - OI	Olde Iron finish Acorn Style w/ roof mounted downlighting optics and LED light source with white textured polycarbonate acorn 5" fluted 12' high Old Iron finish pole with GFI

Item #: 8.A. Attach 3.pdf
 Michael Arnone + Associates
 LANDSCAPE ARCHITECTURE
2020 Samuel Dixon Santa Cruz, CA 95062

RISPIN MANSION PARK
 WHARF ROAD AND CLARES STREET
 CAPITOLA, CALIF.



DATE	PURPOSE	BY
4.11.15	first issue review	MAA
4.24.15	second review submission	MAA
5.28.15	City Council review	MAA

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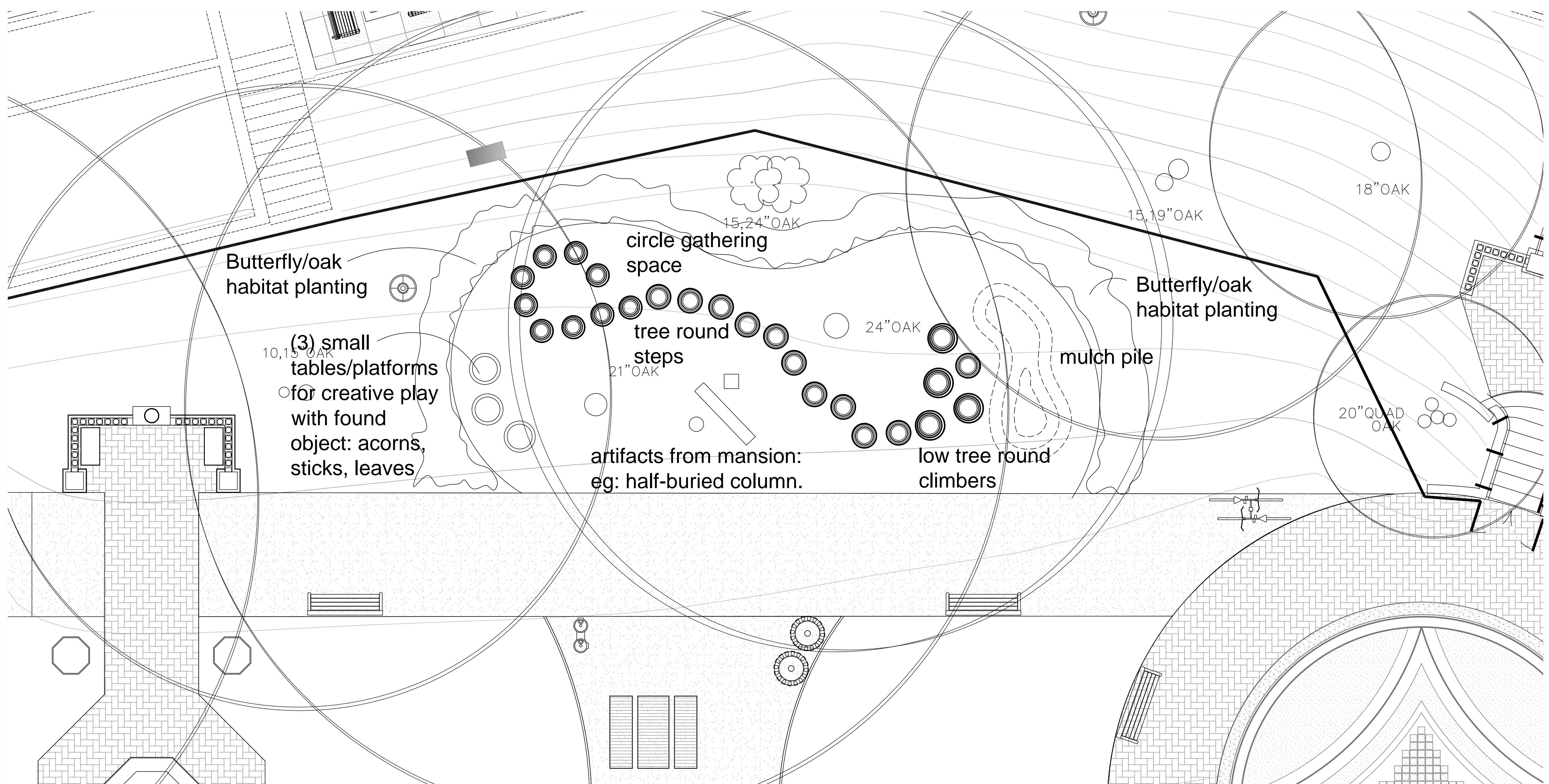
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fencing & lighting

sheet number:
L - 1.10

RISPIN MANSION PARK
 WHARF ROAD AND CLARES STREET
 CAPITOLA, CALIFORNIA



Item #: 8.A. Attach 3.pdf



-75- Photo Examples of Nature Play Areas

DATE	PURPOS
5.28.15	City Council re

scale:
 1/16" = 1'

sheet title:
 Nature
 Play a

sheet number:
 L - 1.

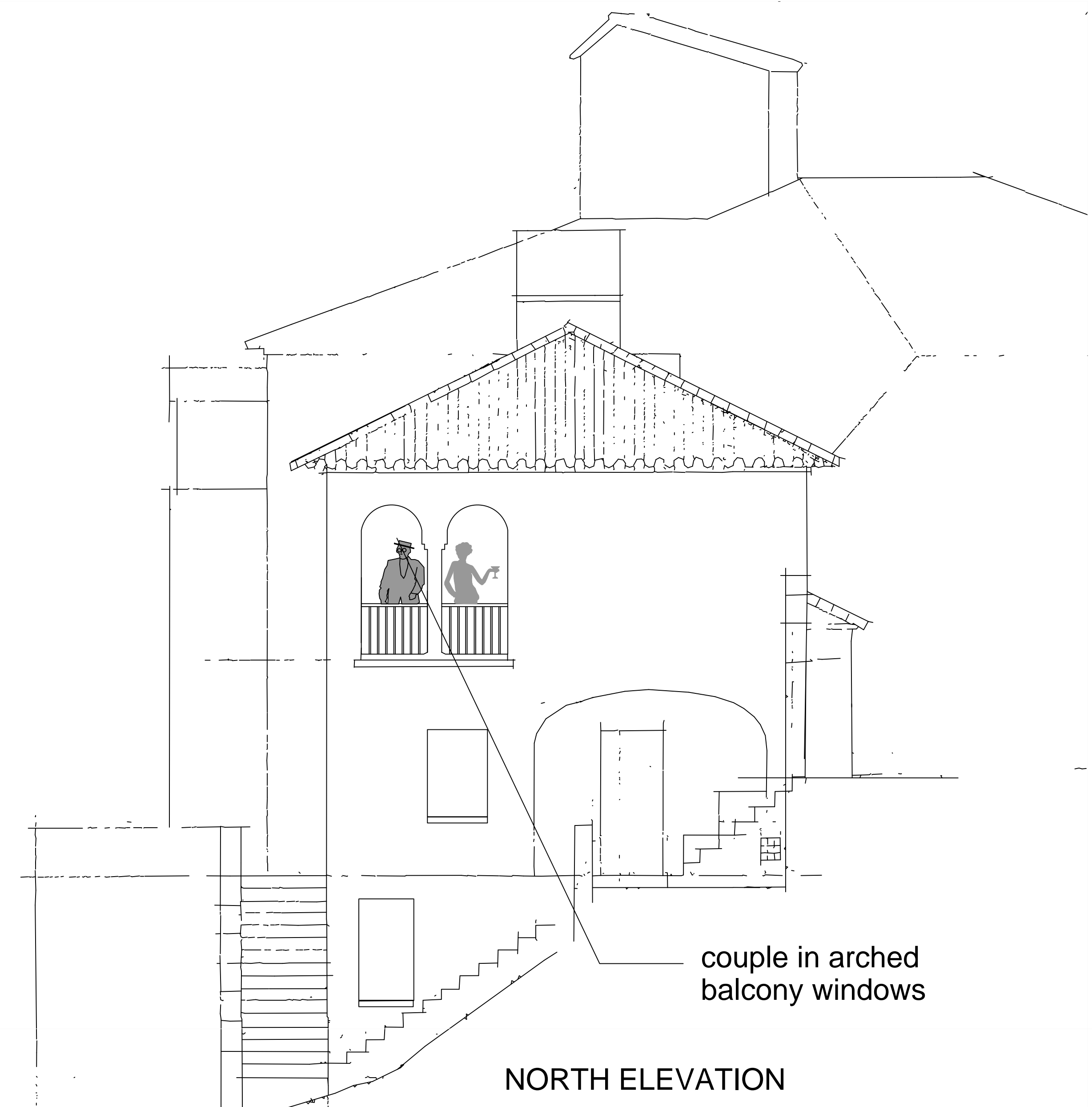


DATE	PURPOSE	BY
5.28.15	city council review submission	MAA
5.28.15	City Council review	MAA

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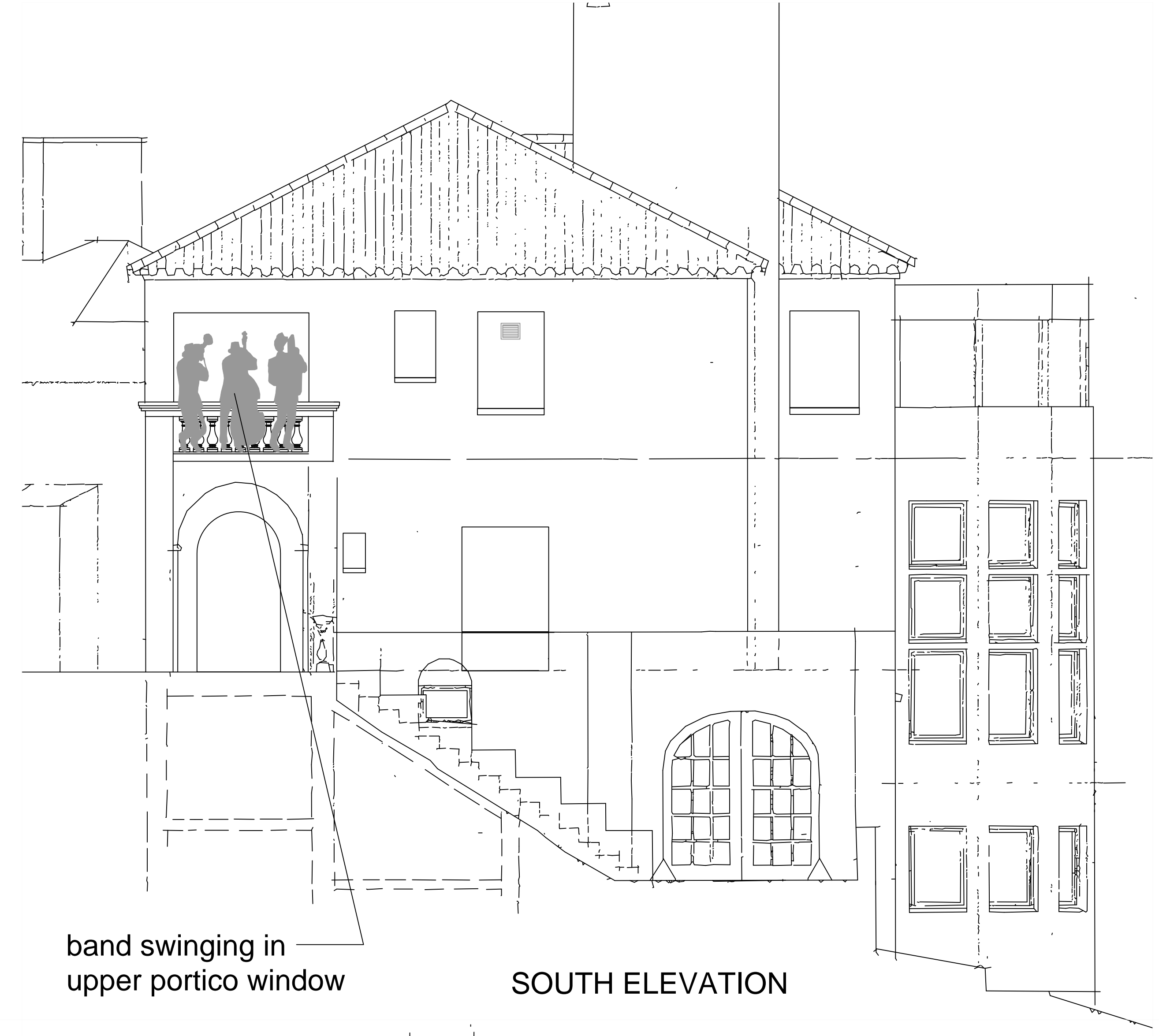
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**mansion
window murals**

sheet number:
L - 1.12



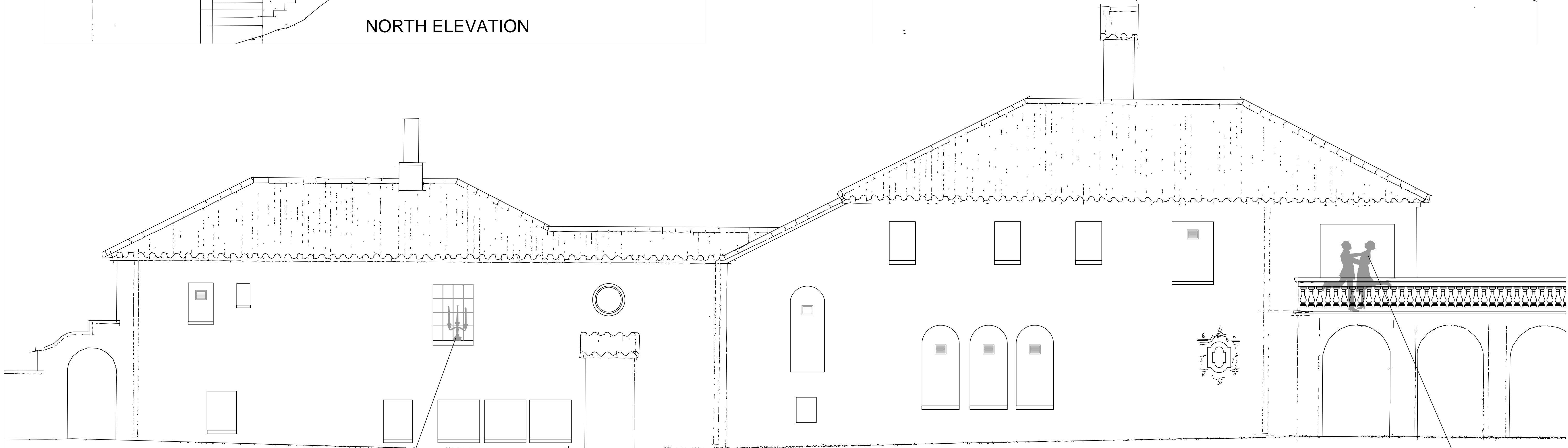
NORTH ELEVATION

couple in arched
balcony windows



SOUTH ELEVATION

band swinging in
upper portico window



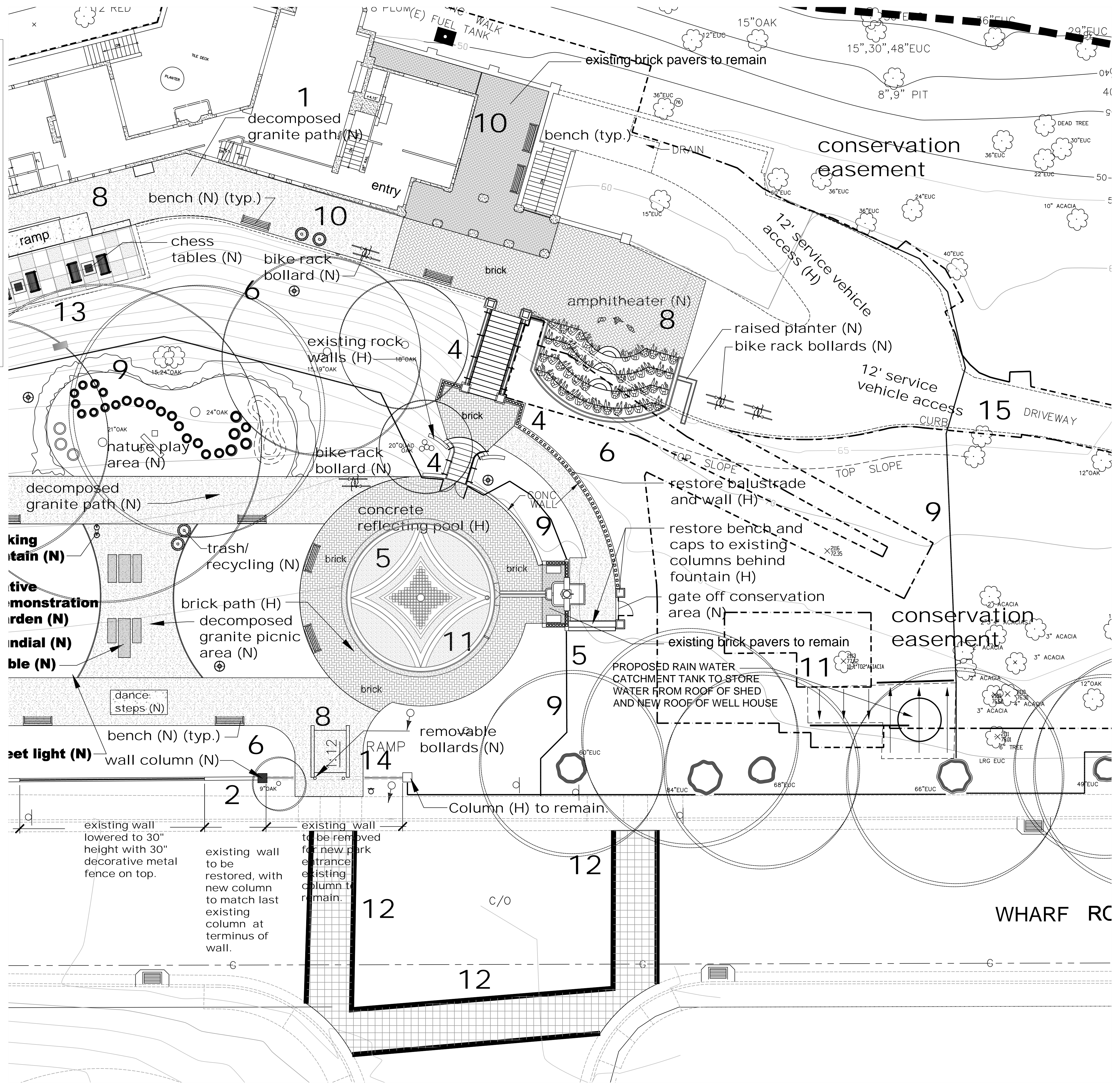
WEST ELEVATION

candlestick in divided light window

couple dancing in upper portico window

EXISTING FEATURES AND PROJECT GOALS

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- 1. RISPIN MANSION BUILDING(H)
- 2. WHARF ROAD ENTRY AND WALL(H)
- 3. WHARF ROAD ENTRY STEPS(H)
- 4. GRAND STAIRCASE AND BALUSTRADE (H)
- 5. FOUNTAIN AND REFLECTION POOL (H)
- 6. PLANTS AND LANDSCAPE (N)
- 7. SUNDIAL (H) AND SCULPTURE GARDEN(N)
- 8. UNIVERSAL ACCESS PATH OF TRAVEL(N)
- 9. FENCING AND GATES (N)
- 10. SIGNAGE (N)
- 11. RAIN WATER HARVESTING OFF SHED AND ORIGINAL WELL/WATER TANK BUILDING (N)
- 12. IMPROVE STRIPING AND CROSSWALKS AT CLARES/WHARF ROAD INTERSECTION(N)
- 13. MURAL ON CONCRETE WALL OF SAINT CLARES BUILDING(N)
- 14. REMOVABLE BOLLARDS AT PARK ENTRY (N).
- 15. INFORMAL SERVICE DRIVE/PEDESTRIAN PATH FROM MANSION TERRACE TO SOUTH ENTRANCE AT WHARF ROAD (H)



Michael Arnone + Associates
LANDSCAPE ARCHITECTURE
3370 Samuel Place Santa Cruz, CA 95062
831.462.4888 mika@arnonelandscapes.com www.arnonelandscapes.com

RISPIN MANSION PARK
WHARF ROAD AND CLARES STREET
CAPITOLA, CALIFORNIA

LICENSED LANDSCAPE ARCHITECT
MICHAEL A. ARNONE
No. 3347
(Exp. 7/31/16)
STATE OF CALIF.

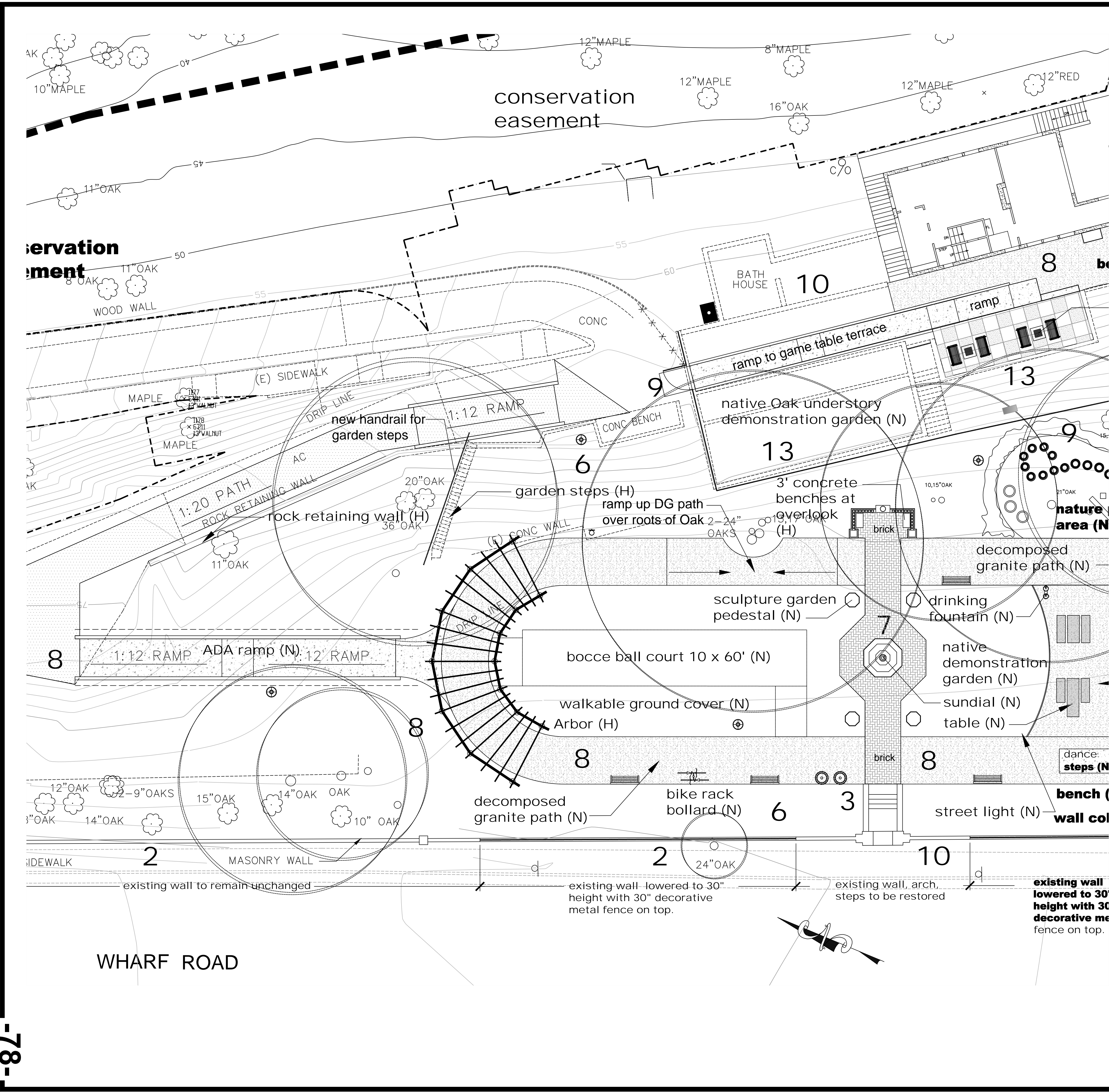
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4.11.15	first issue re
4.24.15	second review sub
5.28.15	City Council r

scale:
1" = 10'

sheet title:
hardscape
south

sheet number:
1 - 1

Item #: 8.A. Attach 3.pdf



- EXISTING FEATURES AND PROJECT GOALS**
 (N) denotes new element
 (H) denotes existing element found on site
1. RISPIN MANSION BUILDING(H)
 2. WHARF ROAD ENTRY AND WALL(H)
 3. WHARF ROAD ENTRY STEPS(H)
 4. GRAND STAIRCASE AND BALUSTRADE (H)
 5. FOUNTAIN AND REFLECTION POOL (H)
 6. PLANTS AND LANDSCAPE (N)
 7. SUNDIAL (H) AND SCULPTURE GARDEN(N)
 8. UNIVERSAL ACCESS PATH OF TRAVEL(N)
 9. FENCING AND GATES (N)
 10. SIGNAGE (N)
 11. RAIN WATER HARVESTING OFF SHED AND ORIGINAL WELL/WATER TANK BUILDING (N)
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RISPIN MANSION PARK
 WHARF ROAD AND CLARES STREET
 CAPITOLA, CALIFORNIA

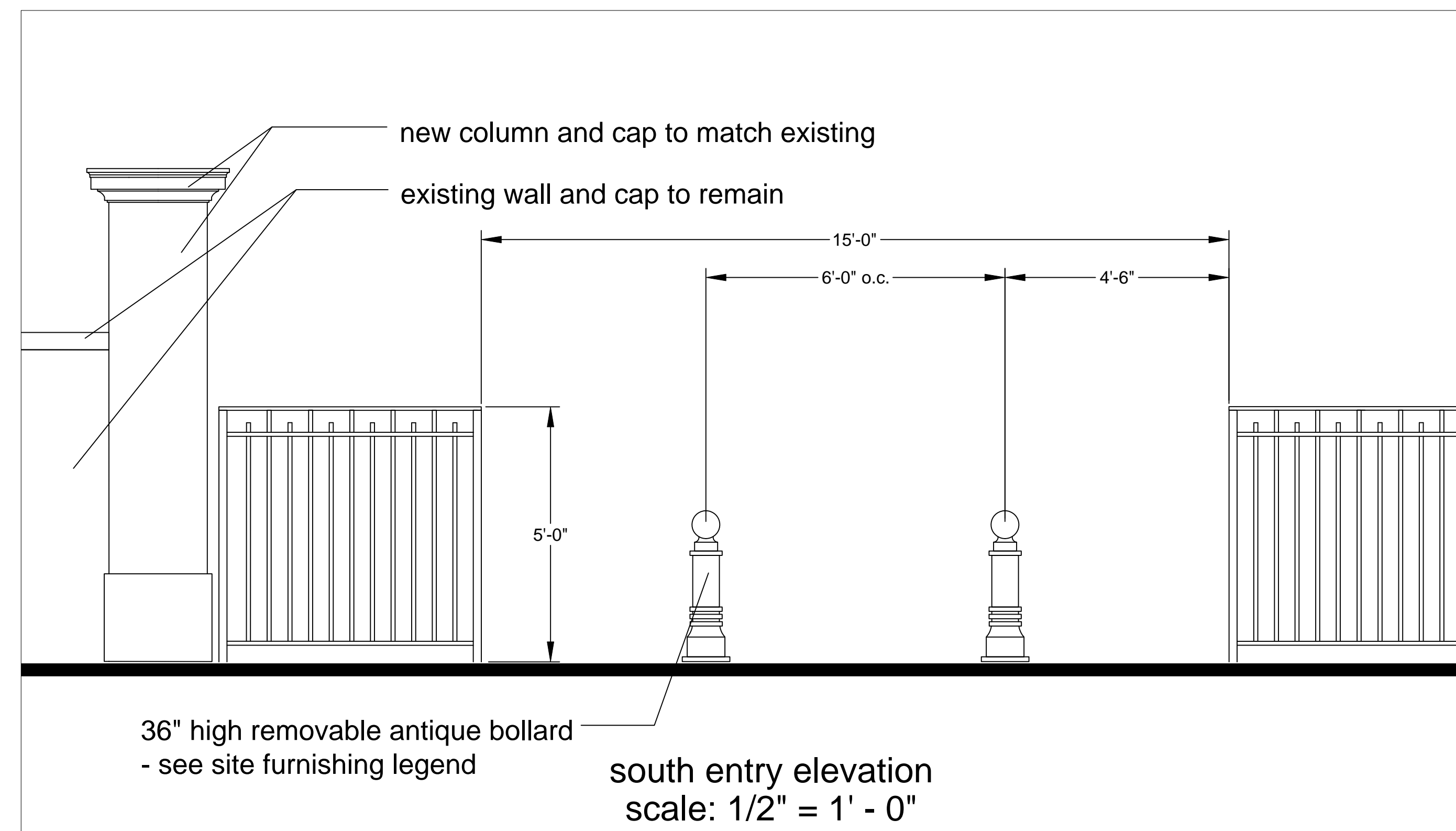
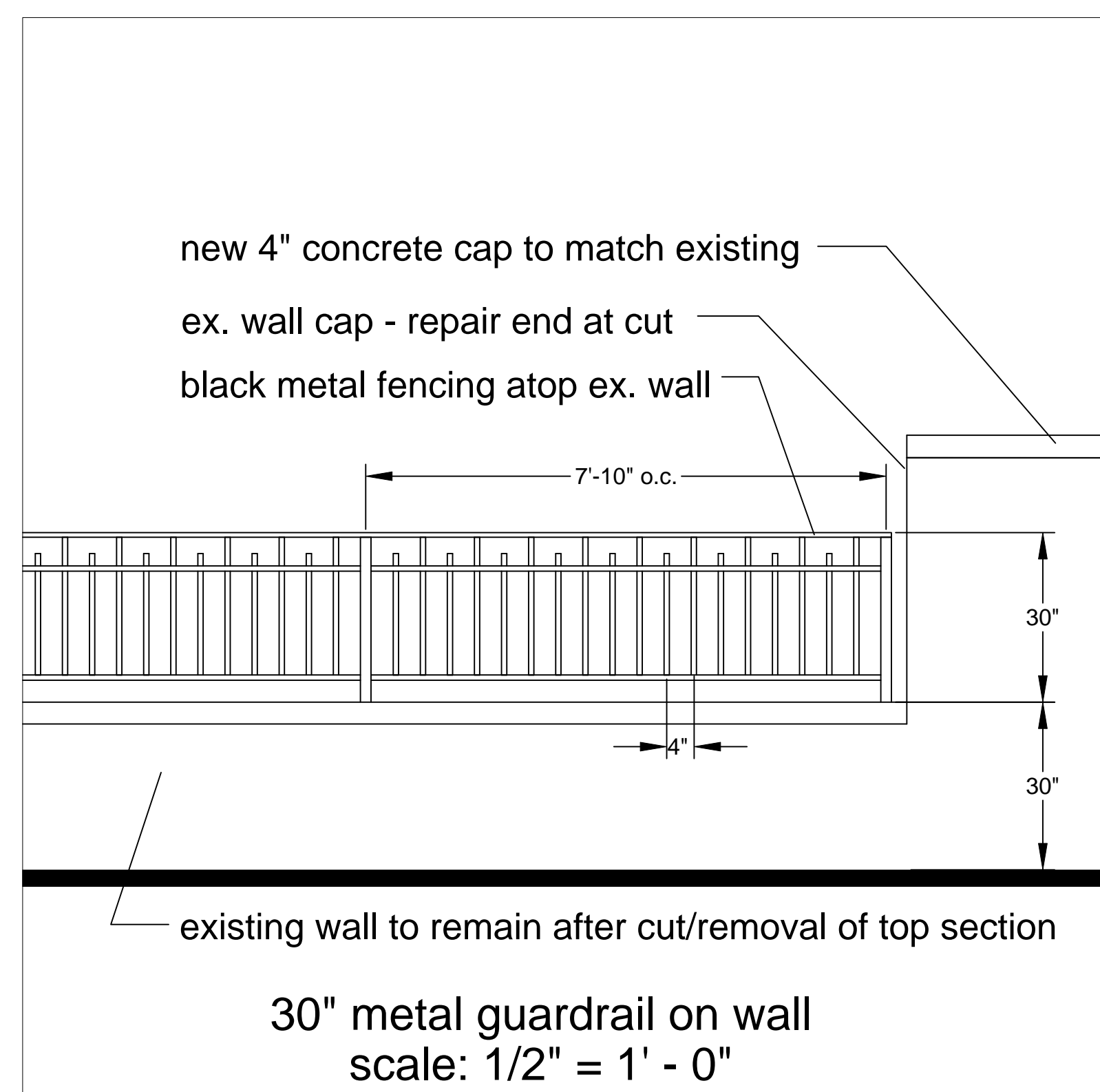
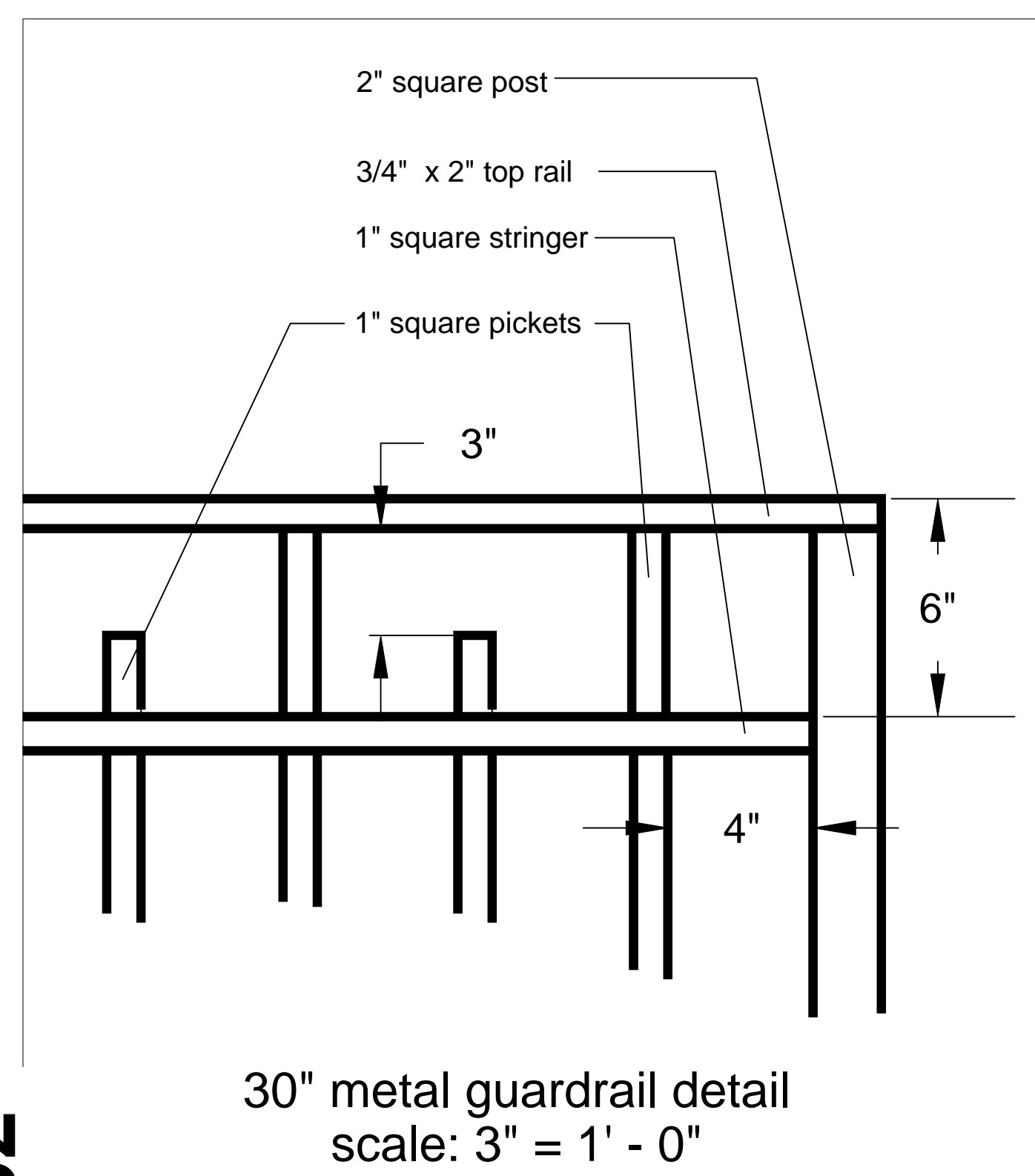
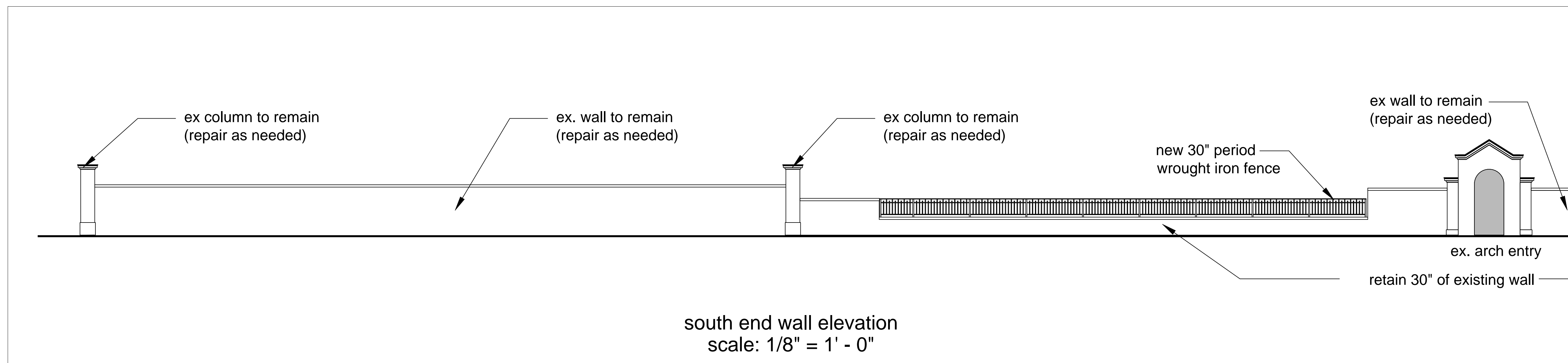
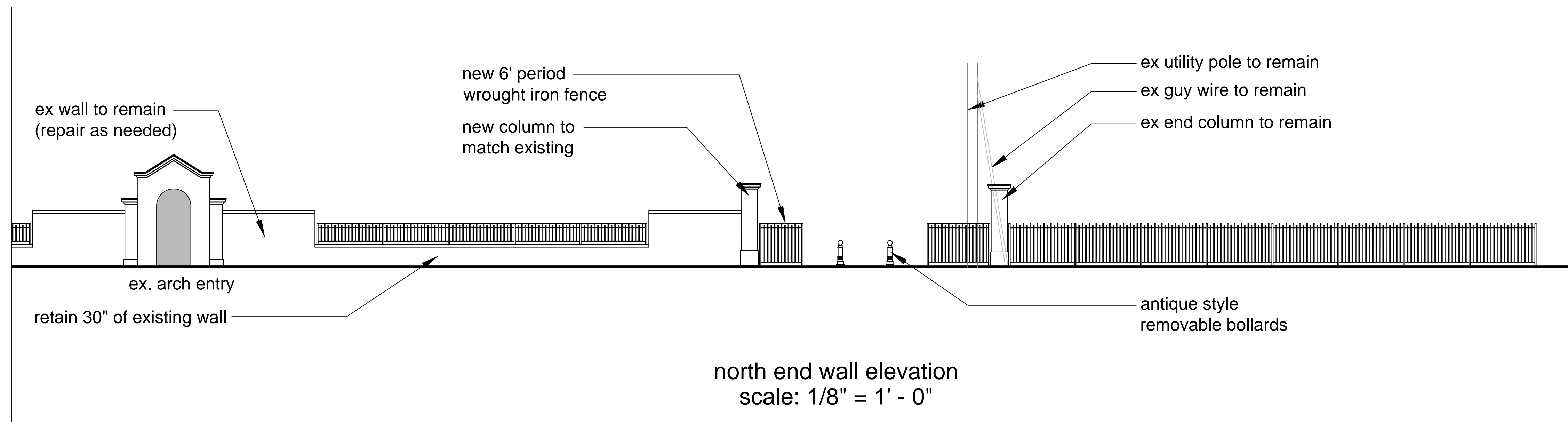


DATE	PURPOSE	BY
4.11.15	first issue review	MAA
4.24.15	second review submission	MAA
5.28.15	City Council review	MAA

scale:
 1" = 10' - 0"

sheet title:
 hardscape plan
 north end

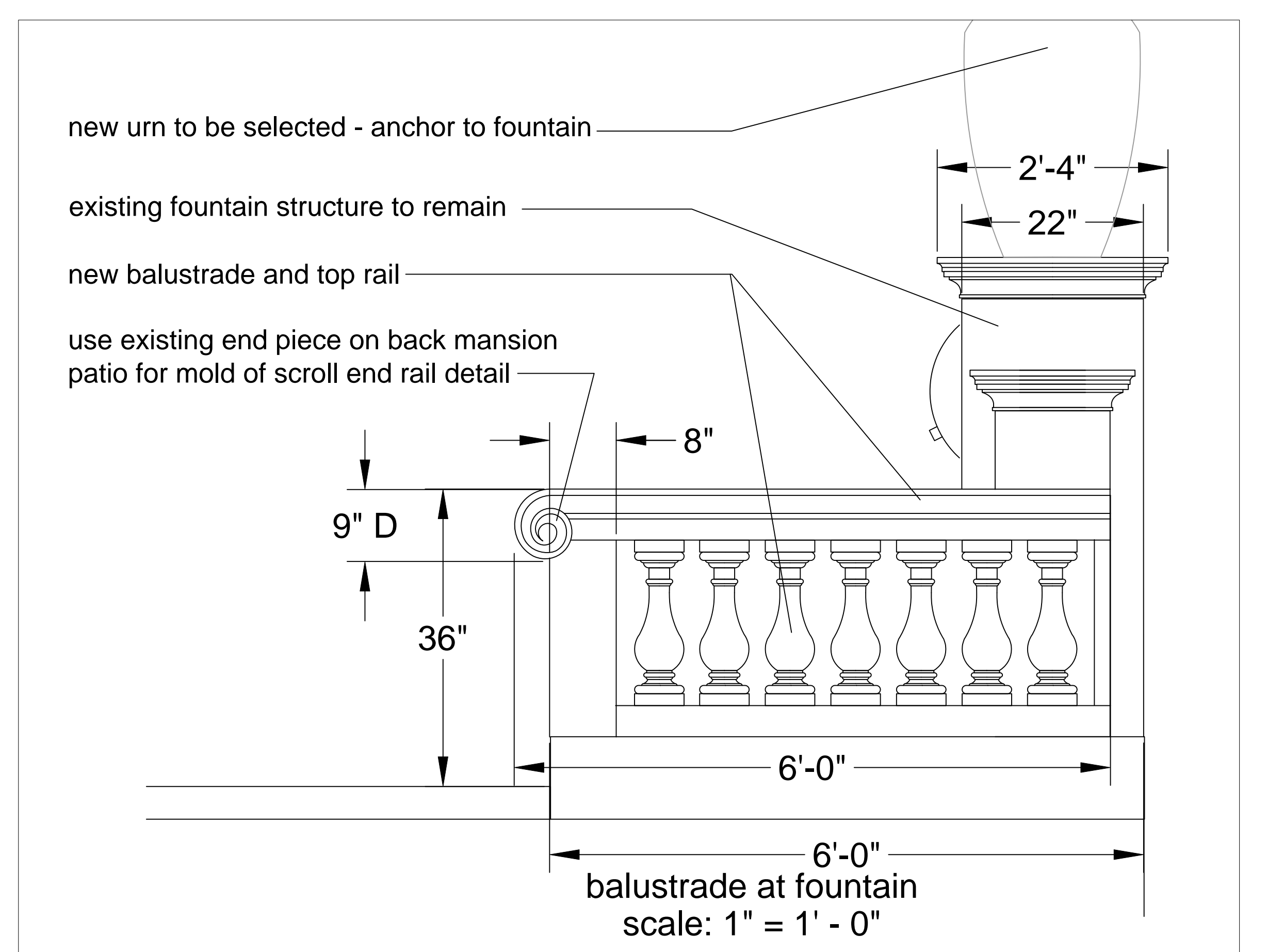
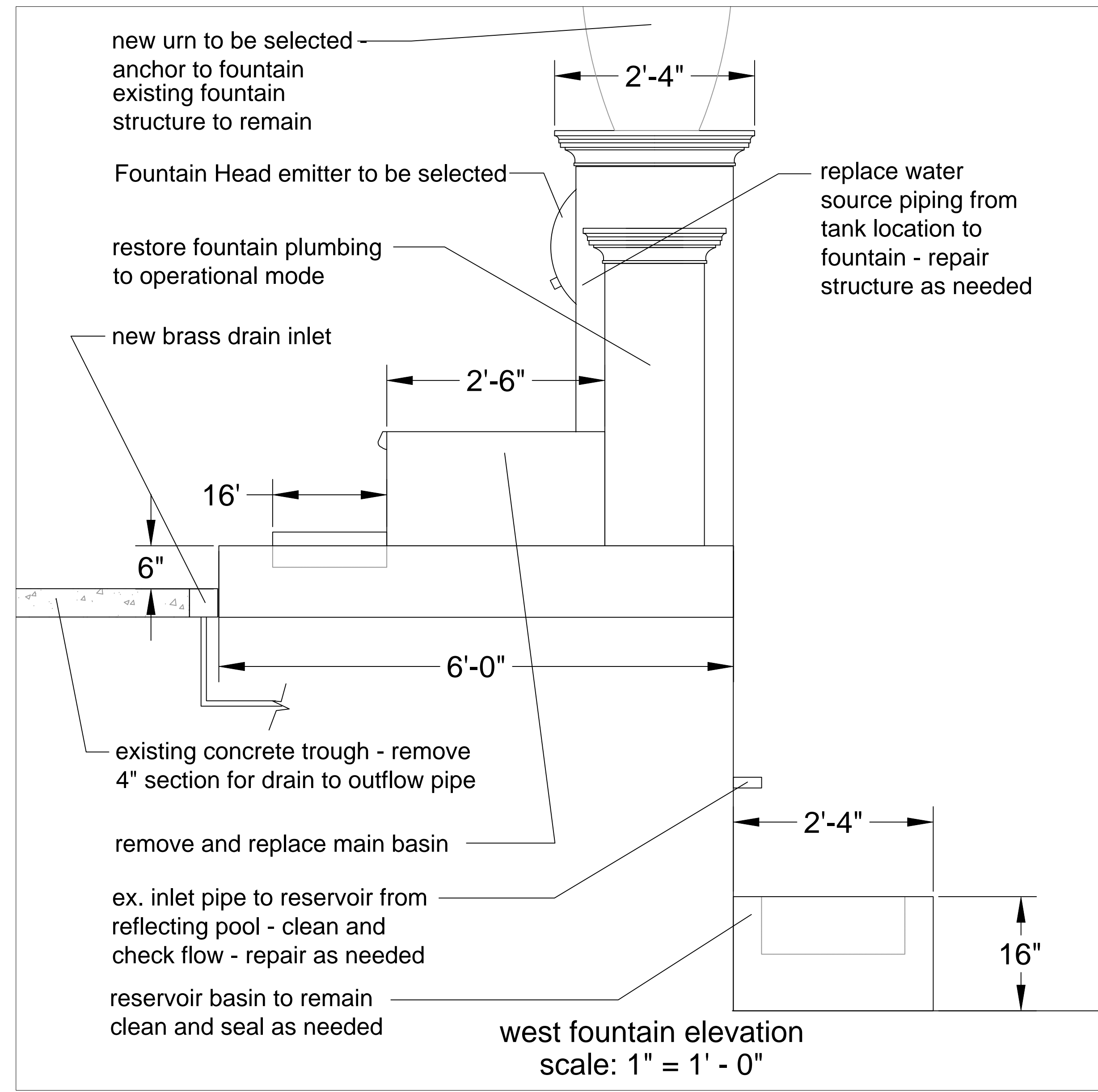
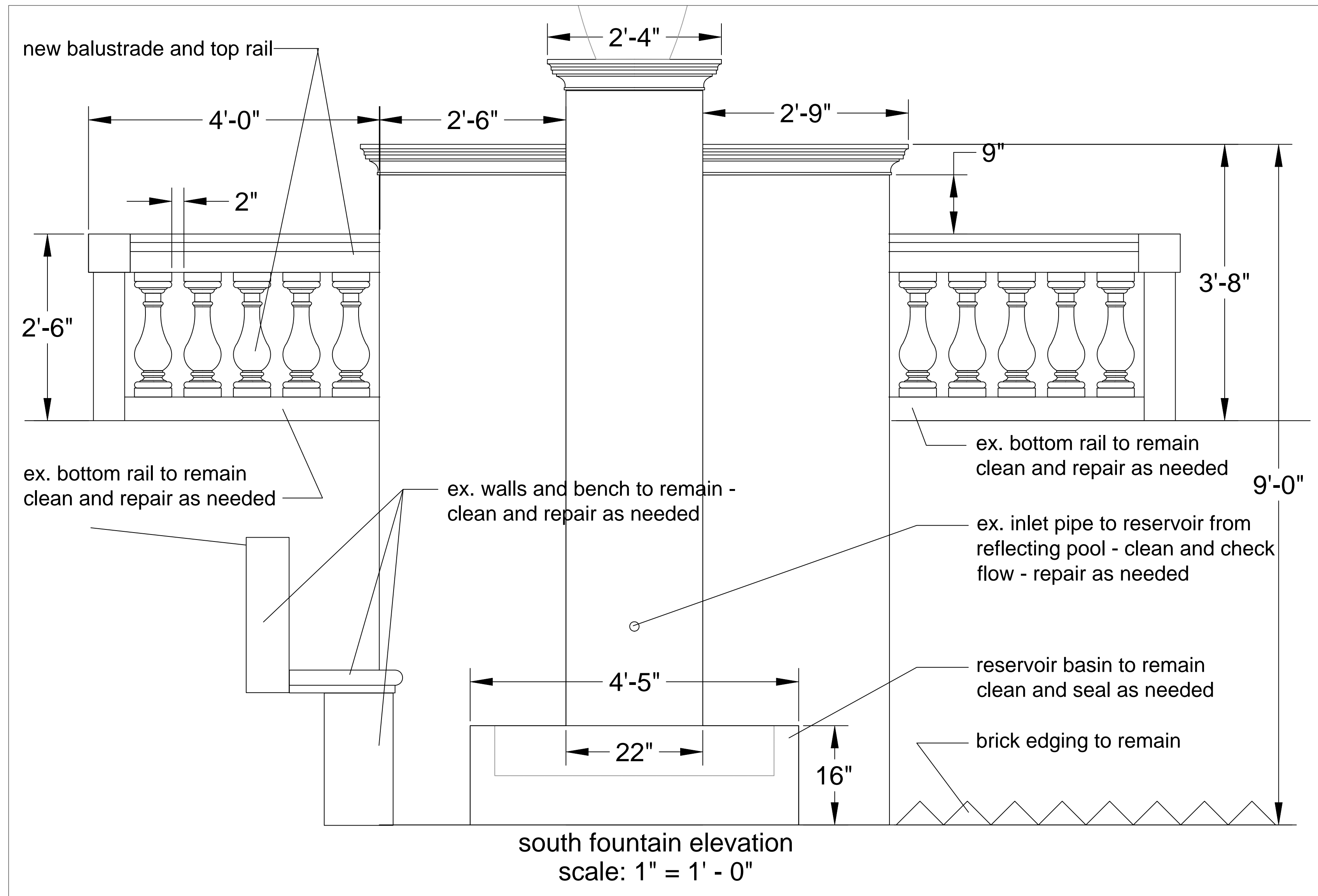
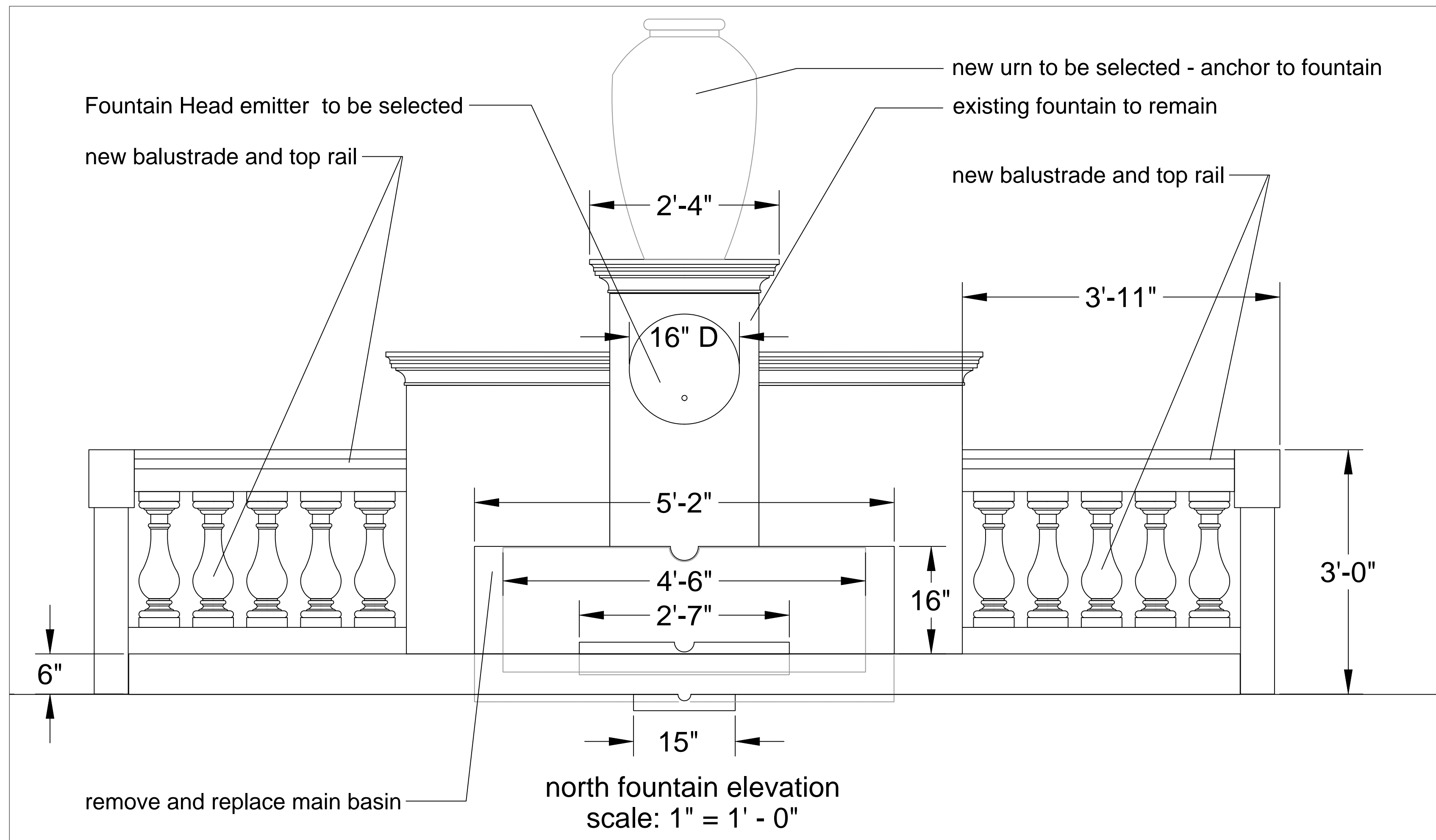
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DATE	PURPOSE
4.11.15	first issue re
4.24.15	second review sub
5.28.15	City Council re

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sheet number:

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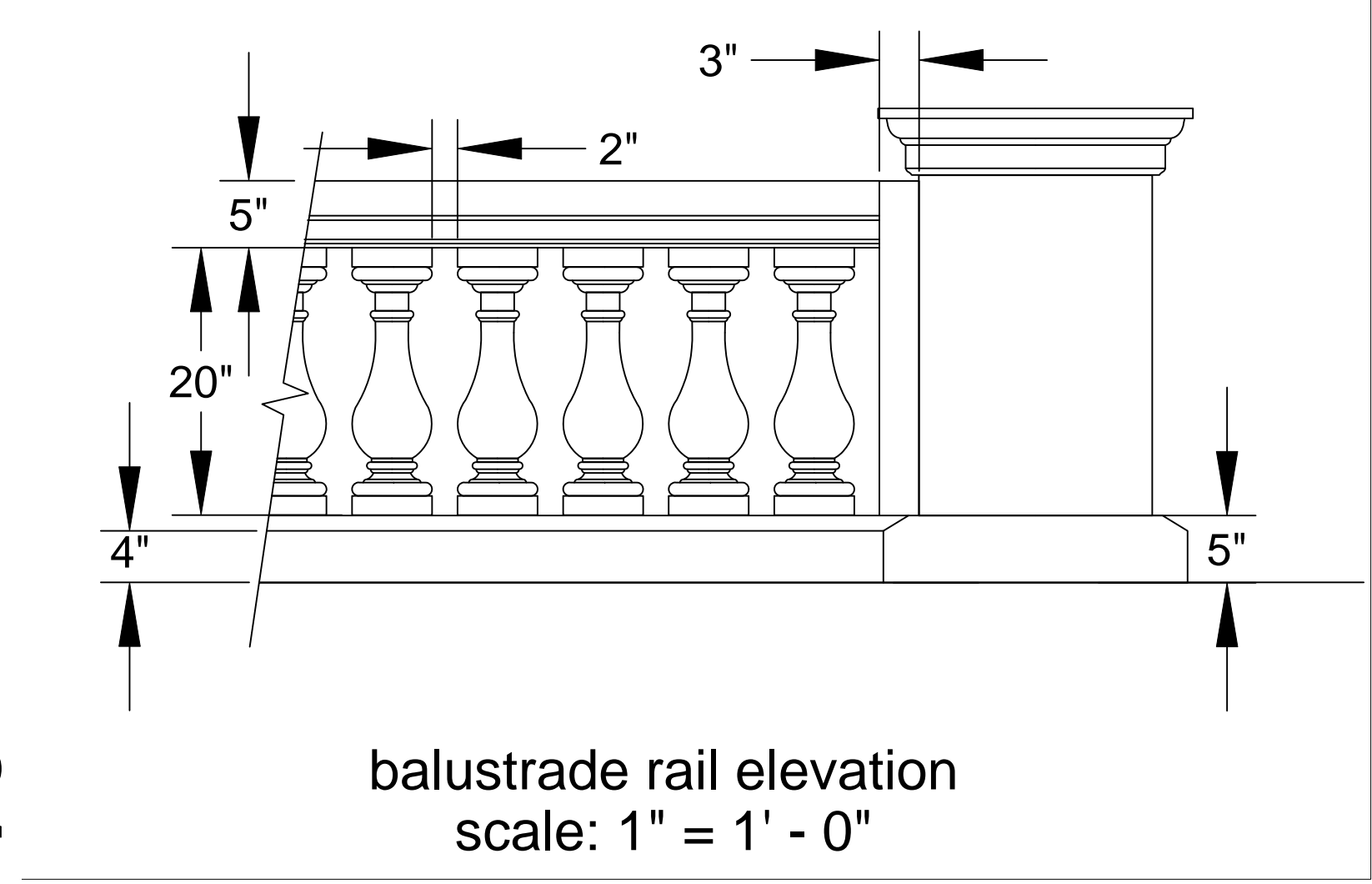
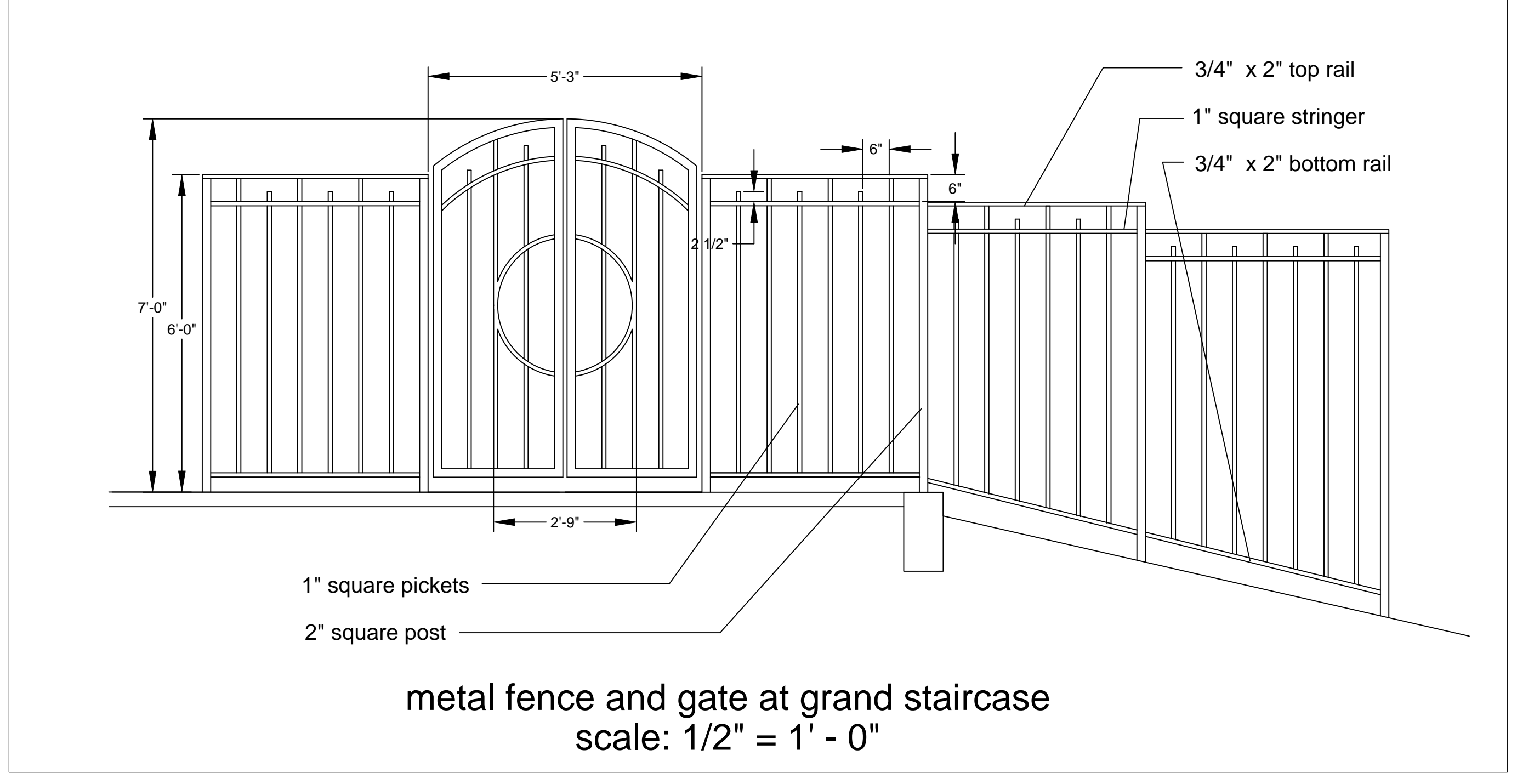
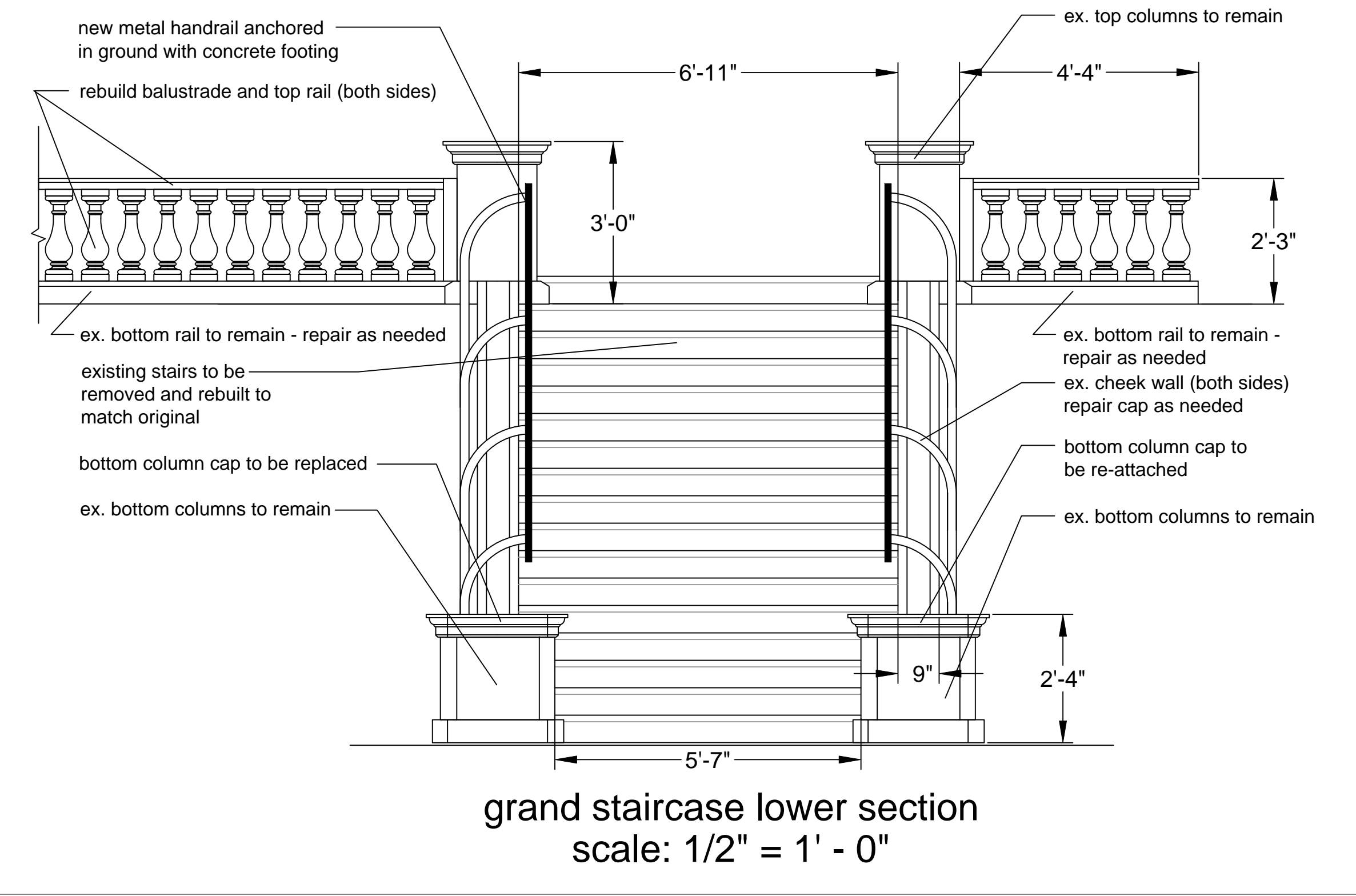
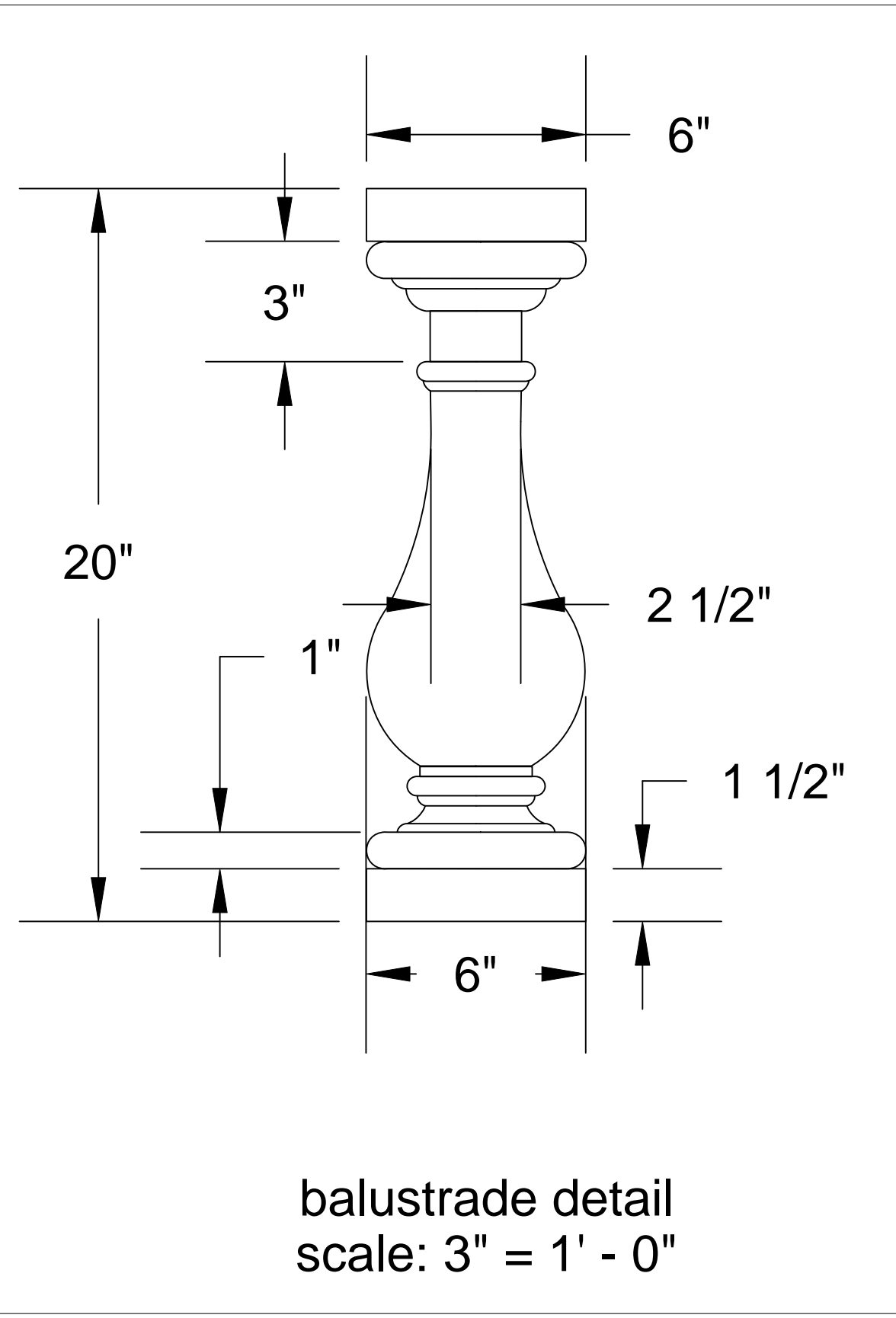
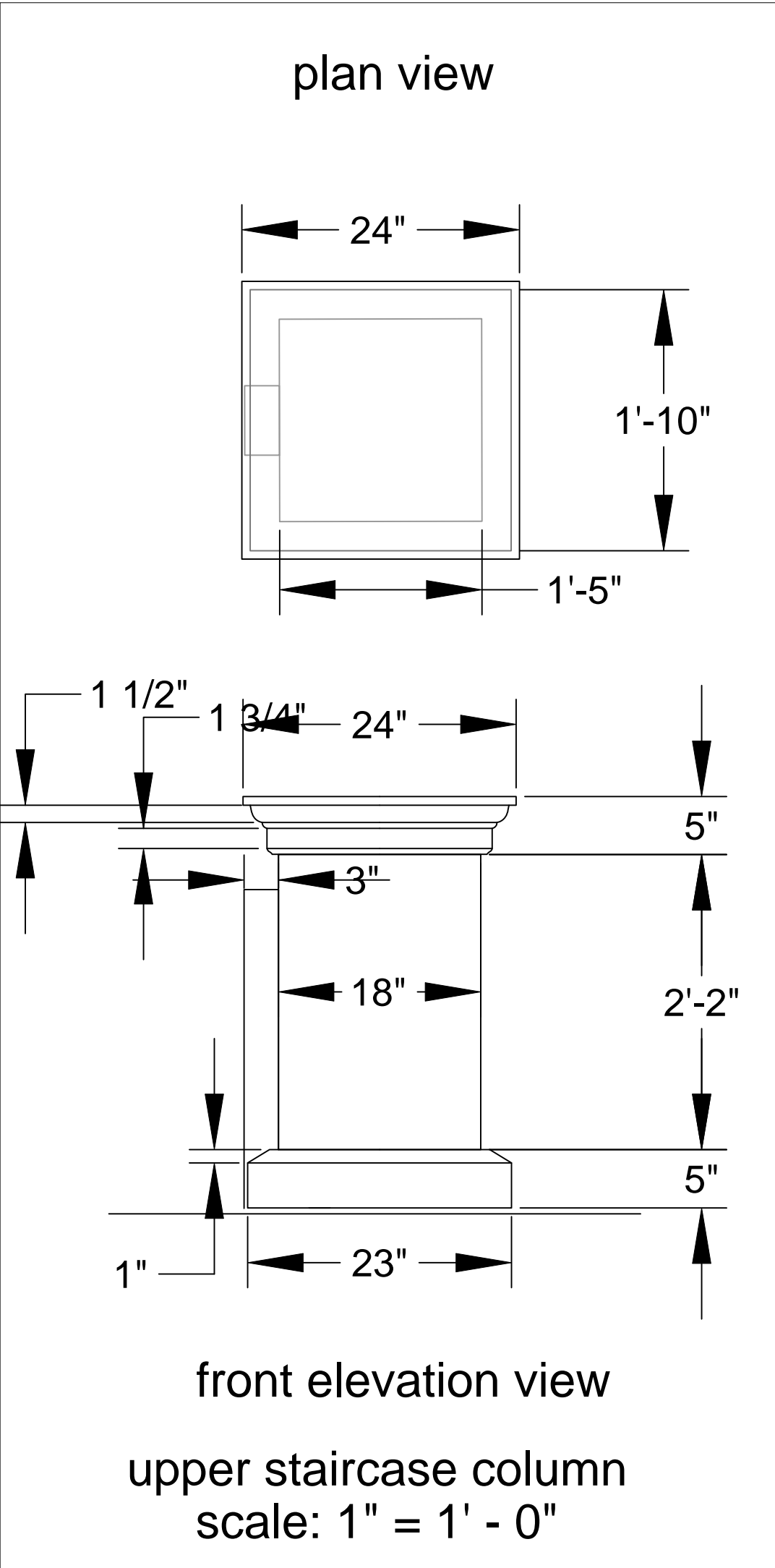
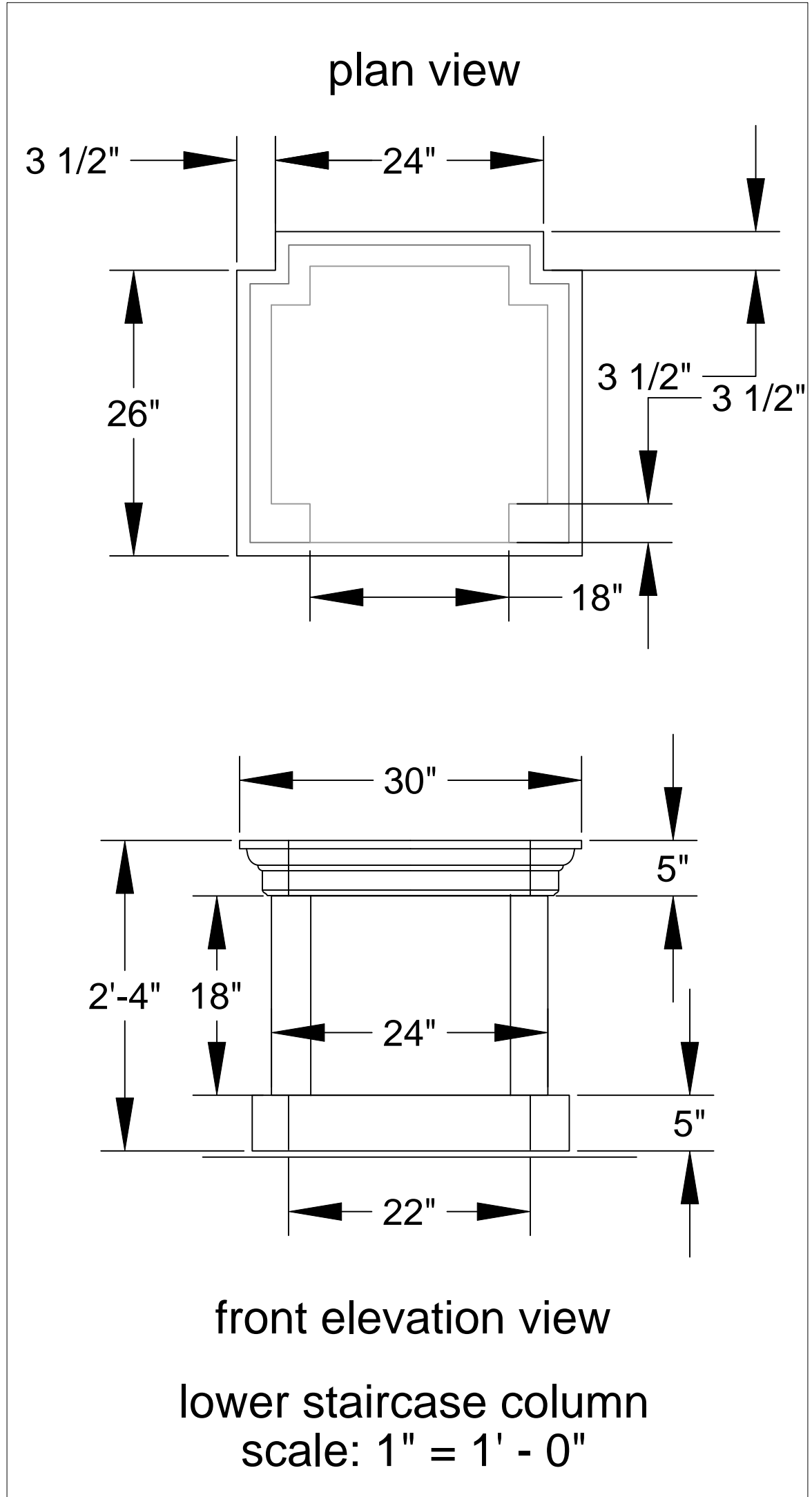
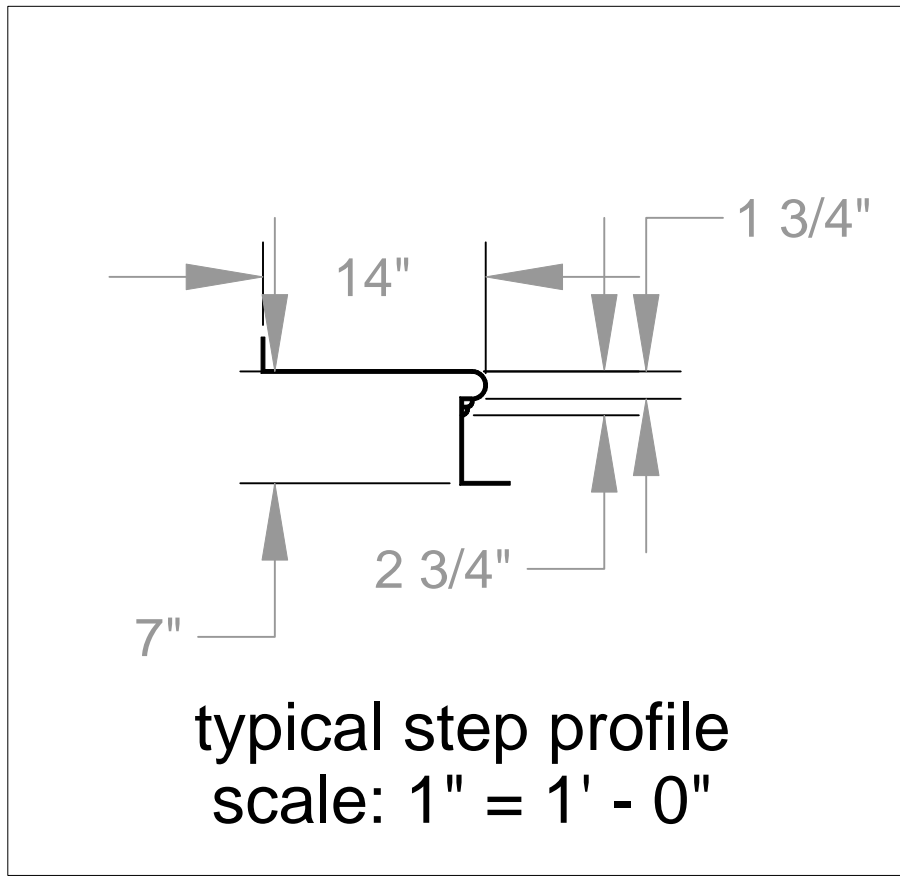
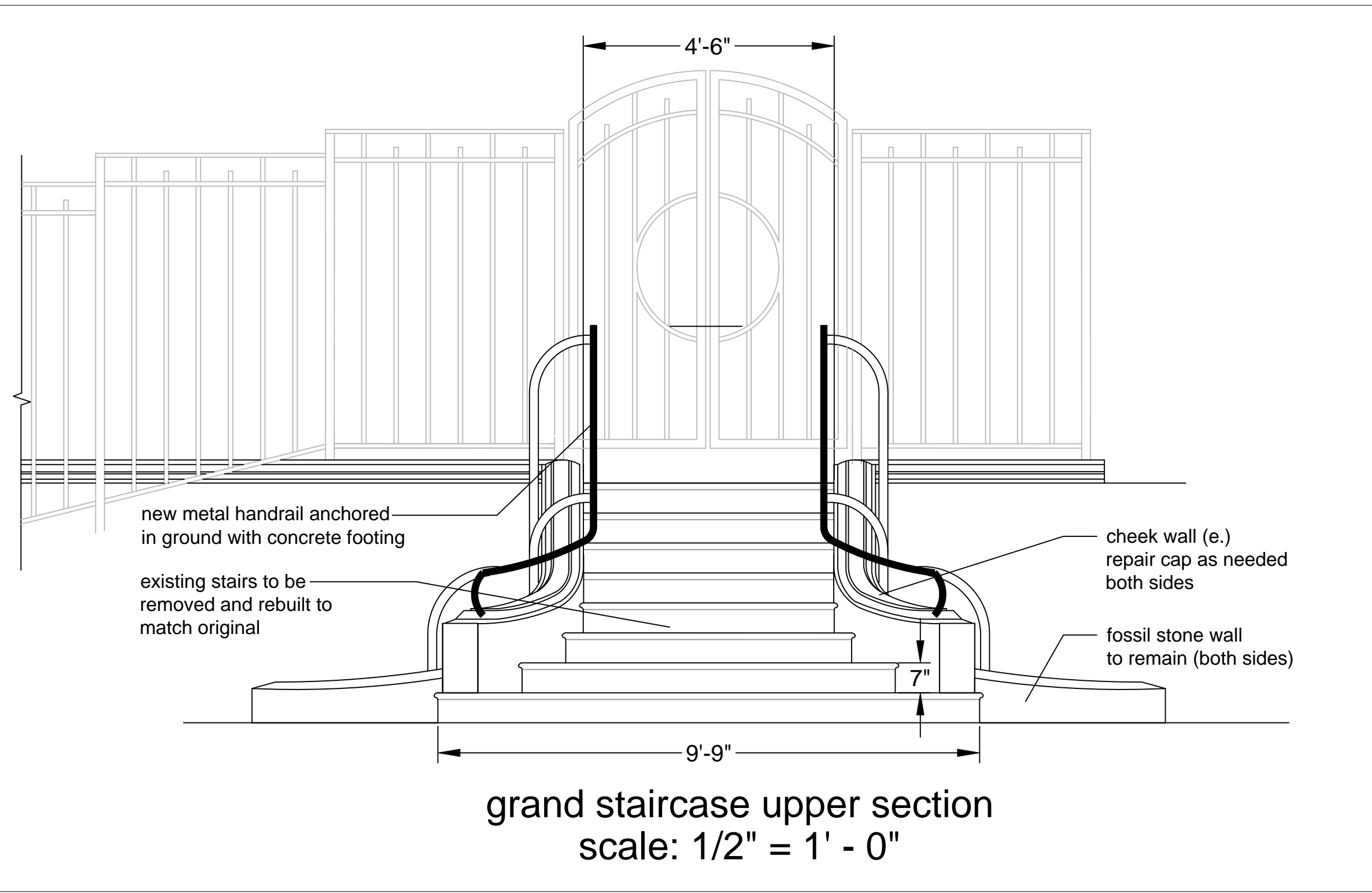


DATE	PURPOSE	BY
4.11.15	first issue review	MAA
4.24.15	second review submission	MAA
5.28.15	City Council review	MAA

scale:
as noted

sheet title:
details & elevations

sheet number:
L - 1.5



Michael Arnone + Associates
LANDSCAPE ARCHITECTURE
3370 Samuel Place, Santa Cruz, CA 95062
831.462.4898 mika@arnonelandscapes.com www.arnonelandscapes.com

RISPIN MANSION PARK
WHARF ROAD AND CLARES STREET
CAPITOLA, CALIFORNIA

LICENSED LANDSCAPE ARCHITECT
MICHAEL A. ARNONE
No. 3347
(Exp 7/31/16)
STATE OF CALIFORNIA

DATE	PURPOSE
4.11.15	first issue rev
4.24.15	second review subm
5.28.15	City Council rev

scale: as not

sheet title: details elevatic

sheet number: - 1

Item #: 8.A. Attach 3.pdf

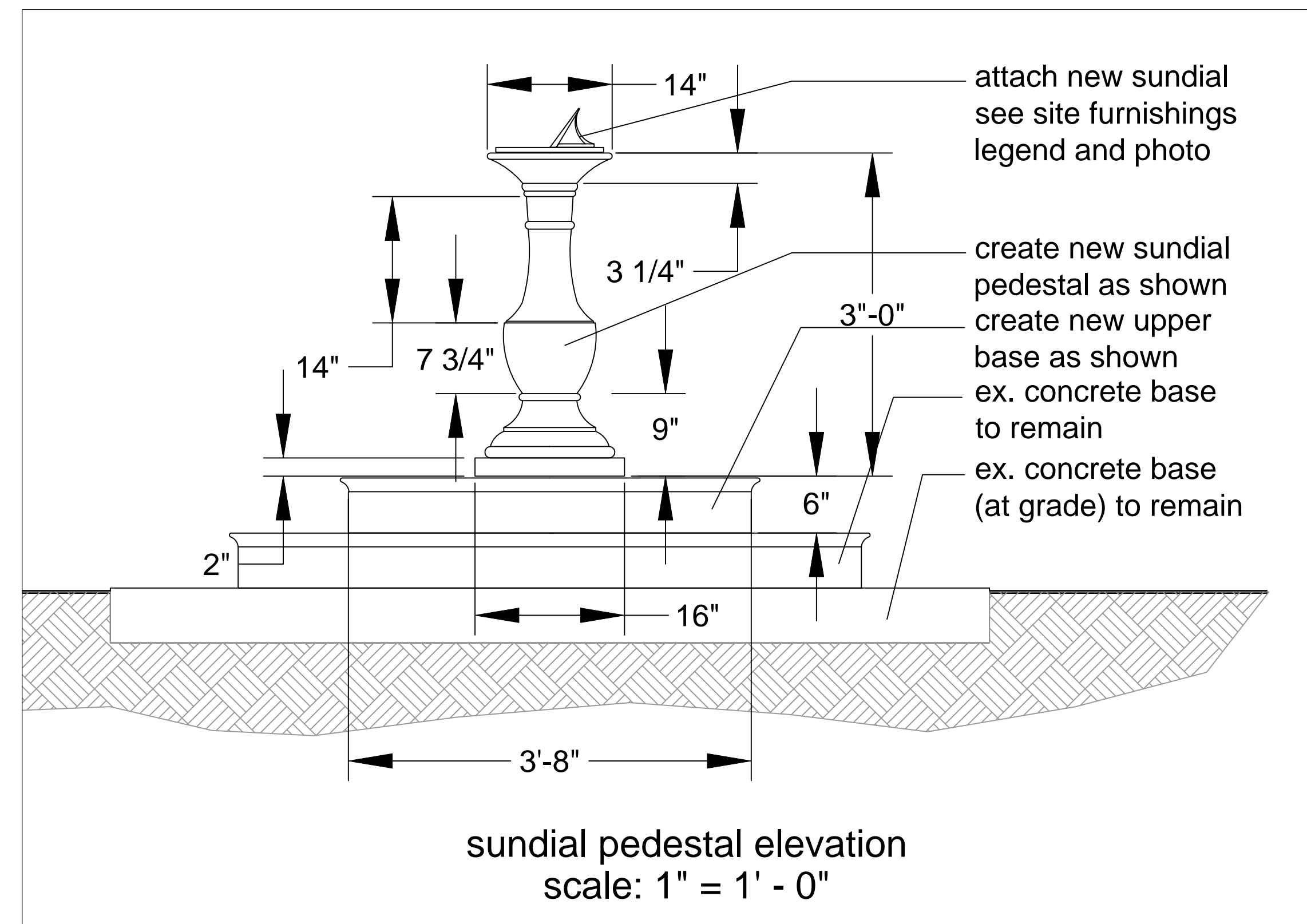
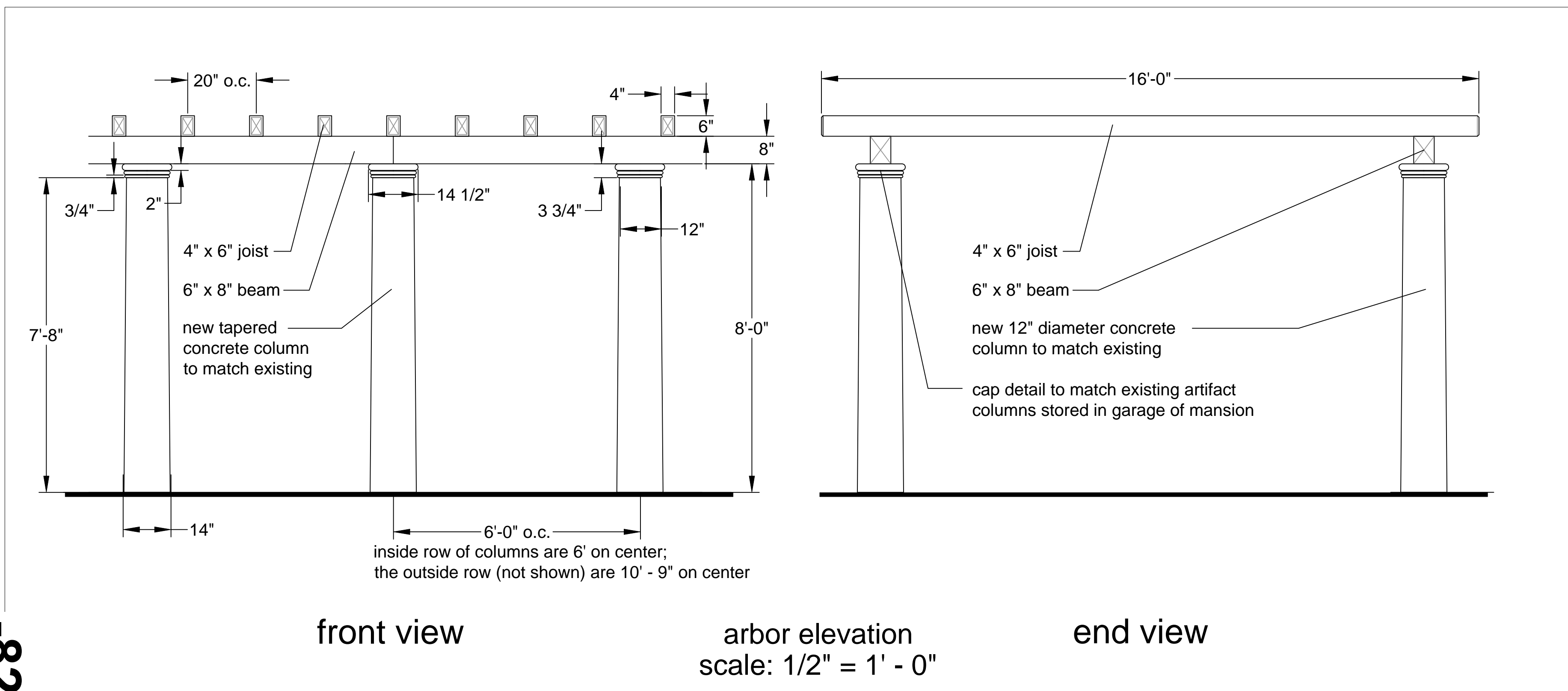
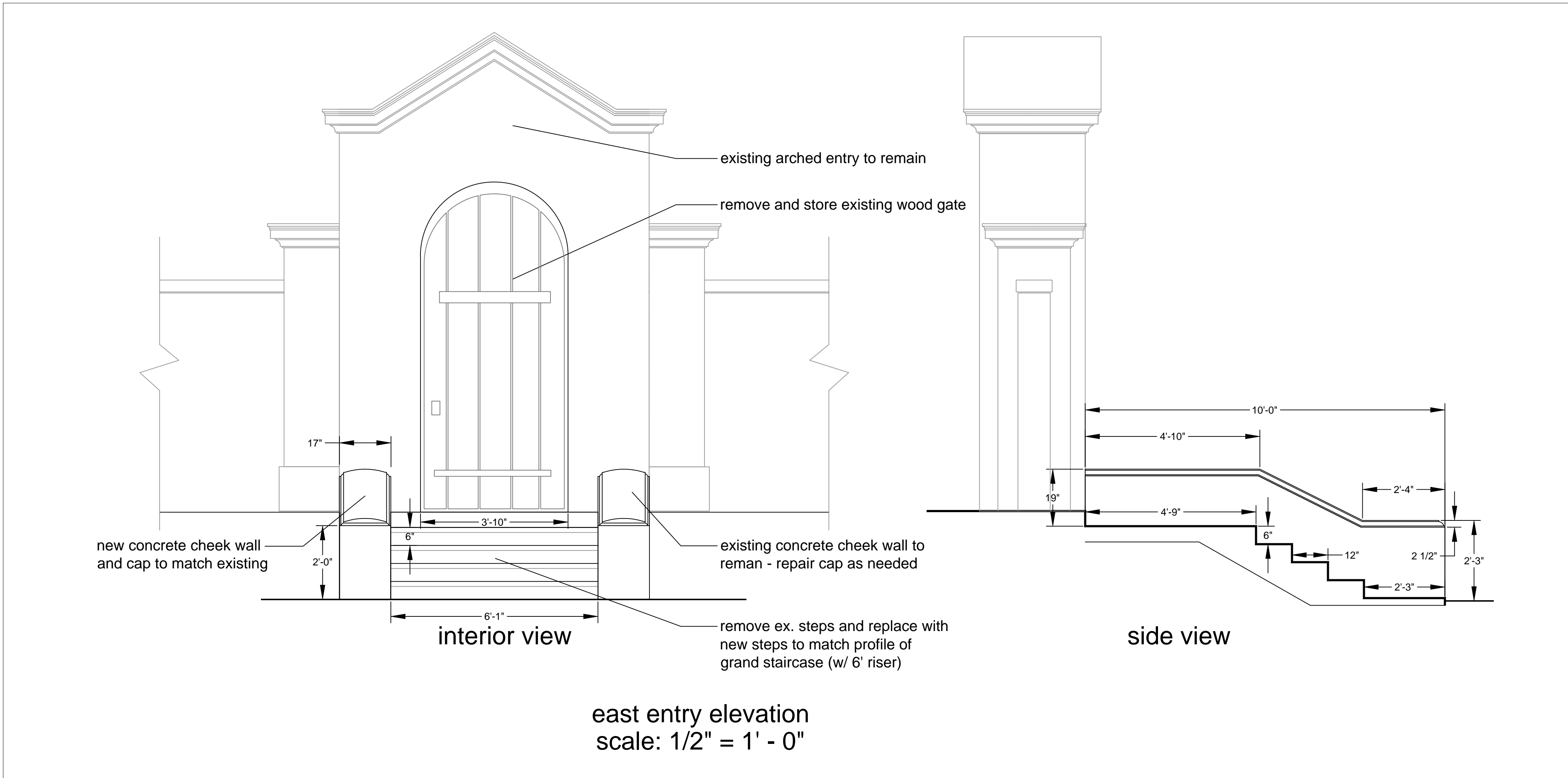
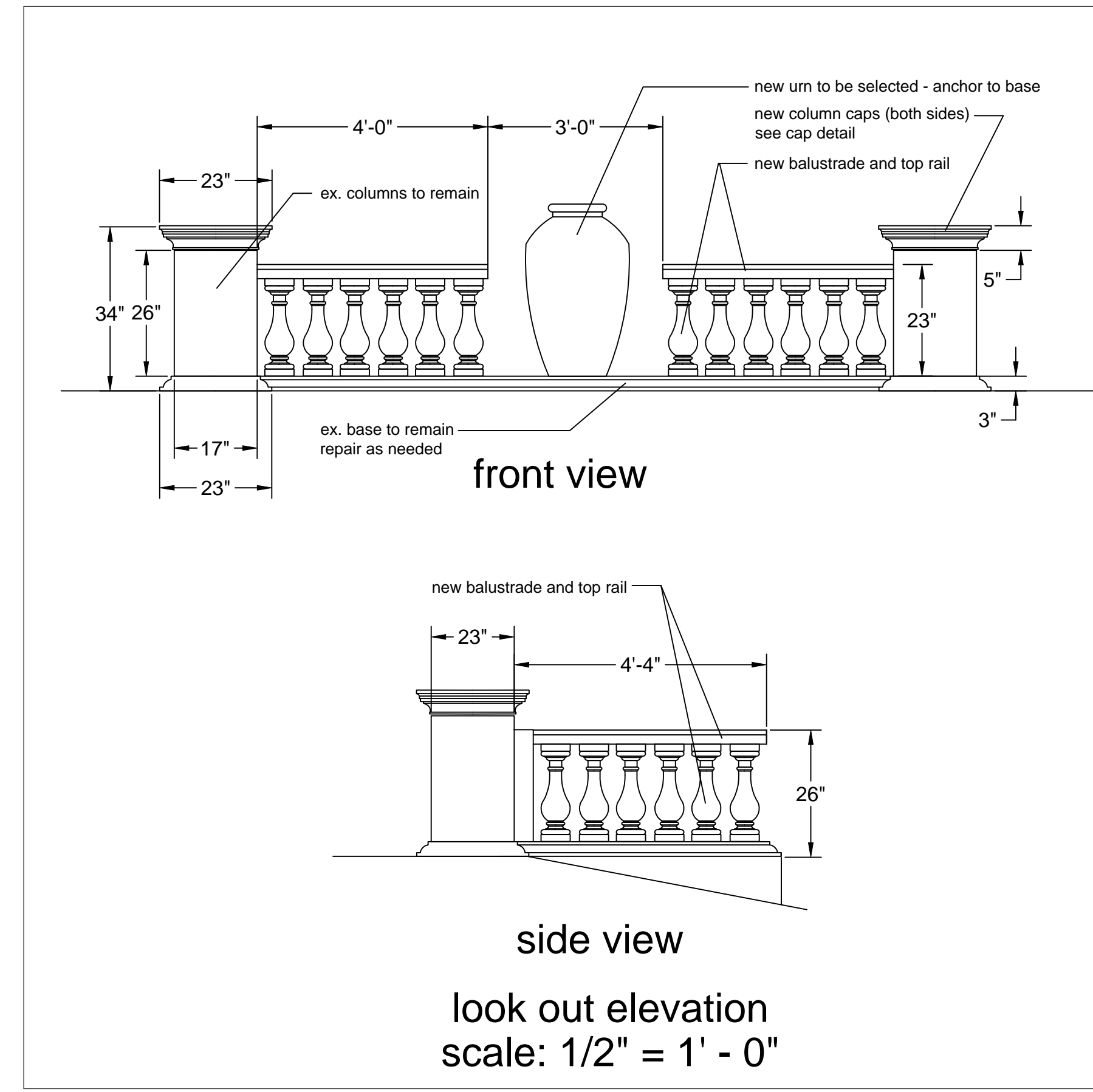
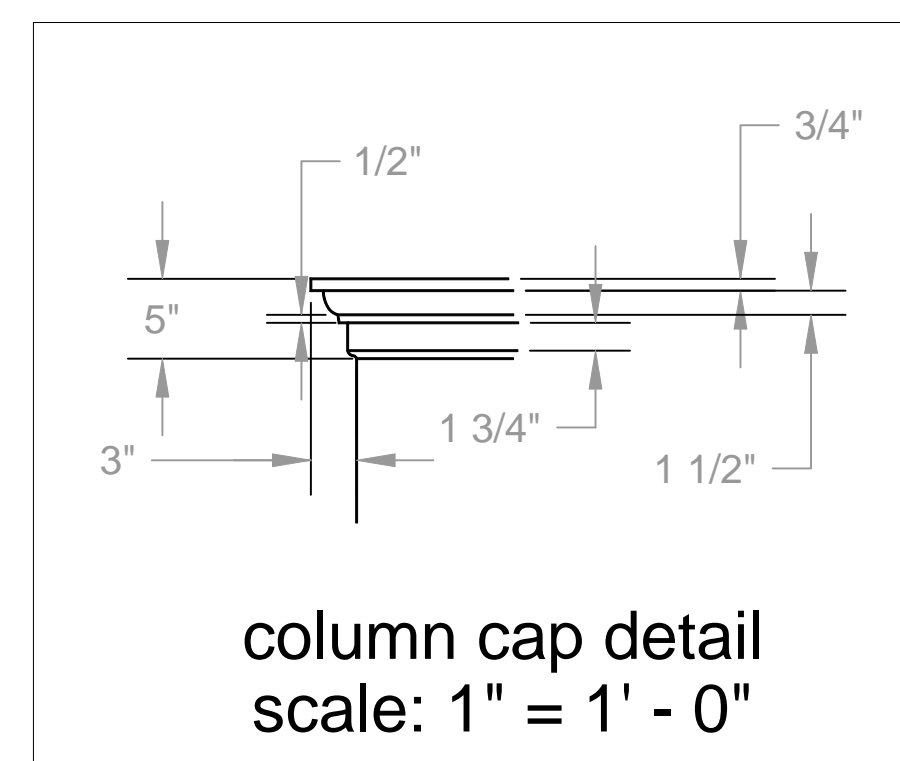


DATE	PURPOSE	BY
4.11.15	first issue review	MAA
4.24.15	second review submission	MAA
5.28.15	City Council review	MAA

scale:
as noted

sheet title:
details & elevations

sheet number:
L - 1.7



Item #: 8.A. Attach 3.pdf

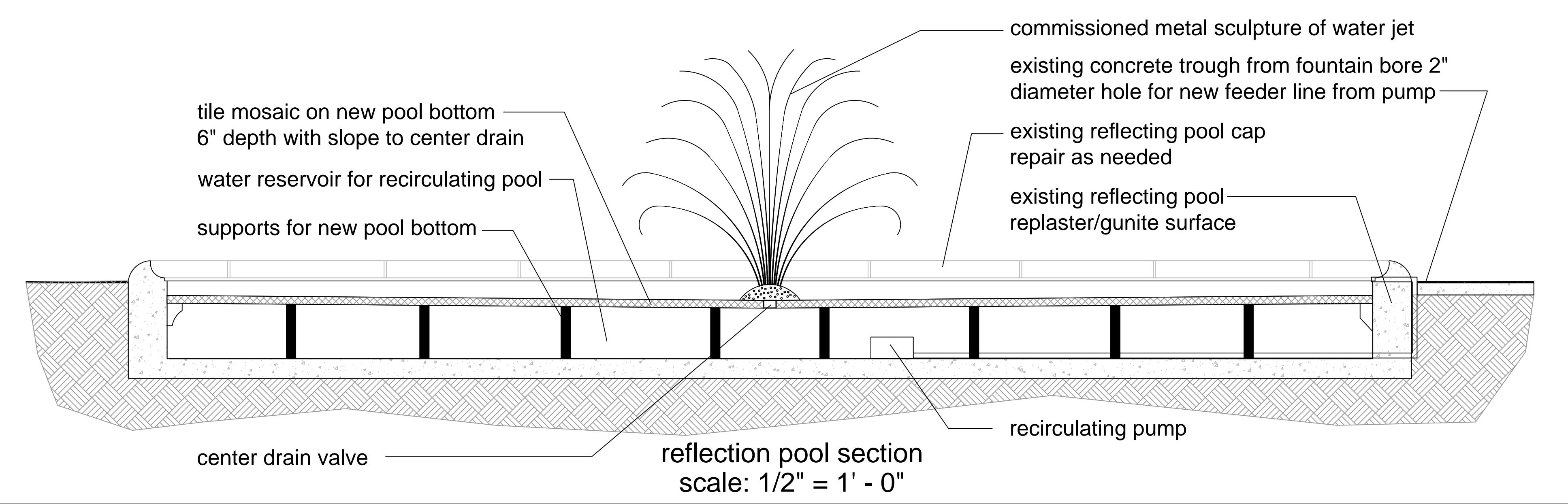
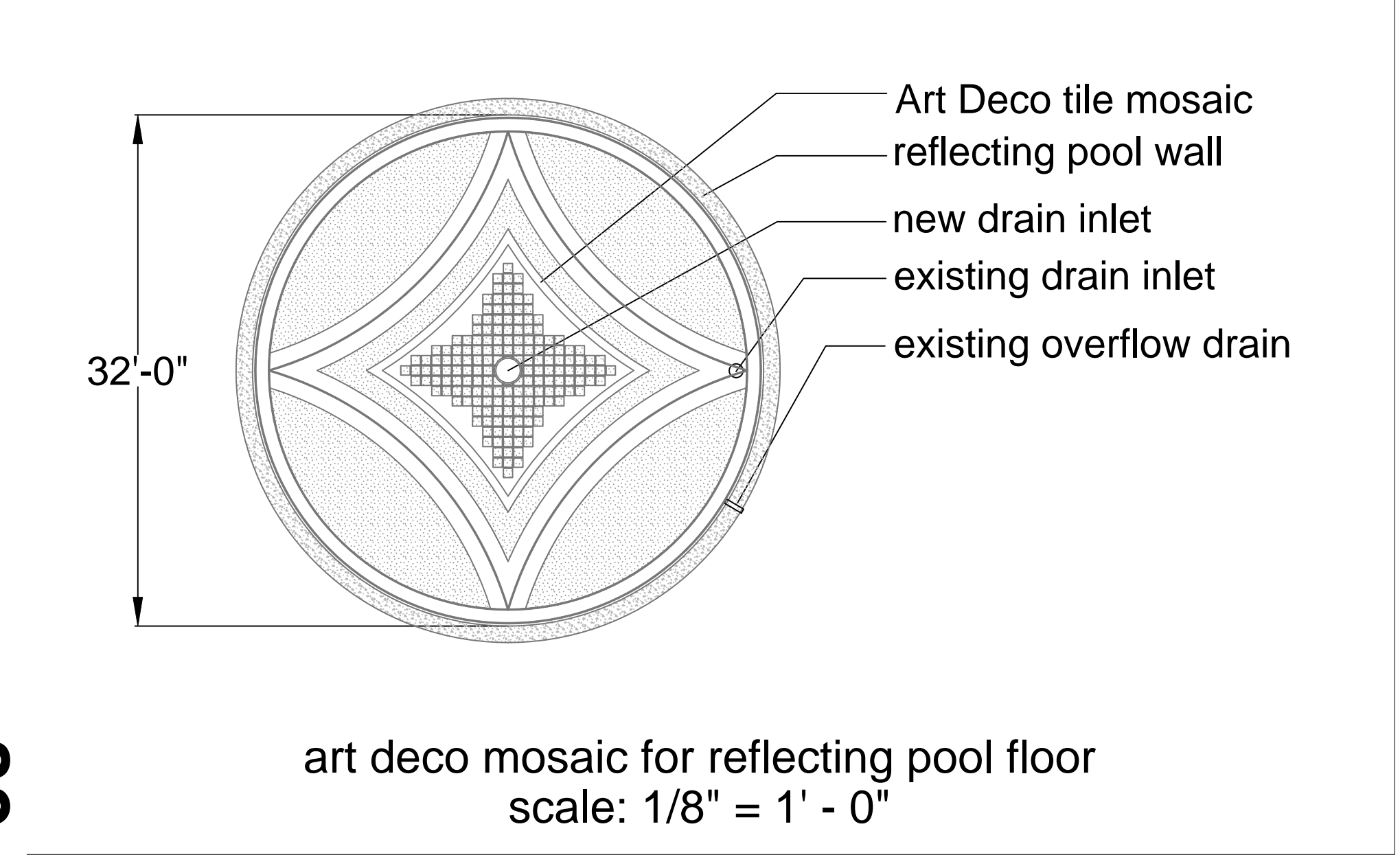
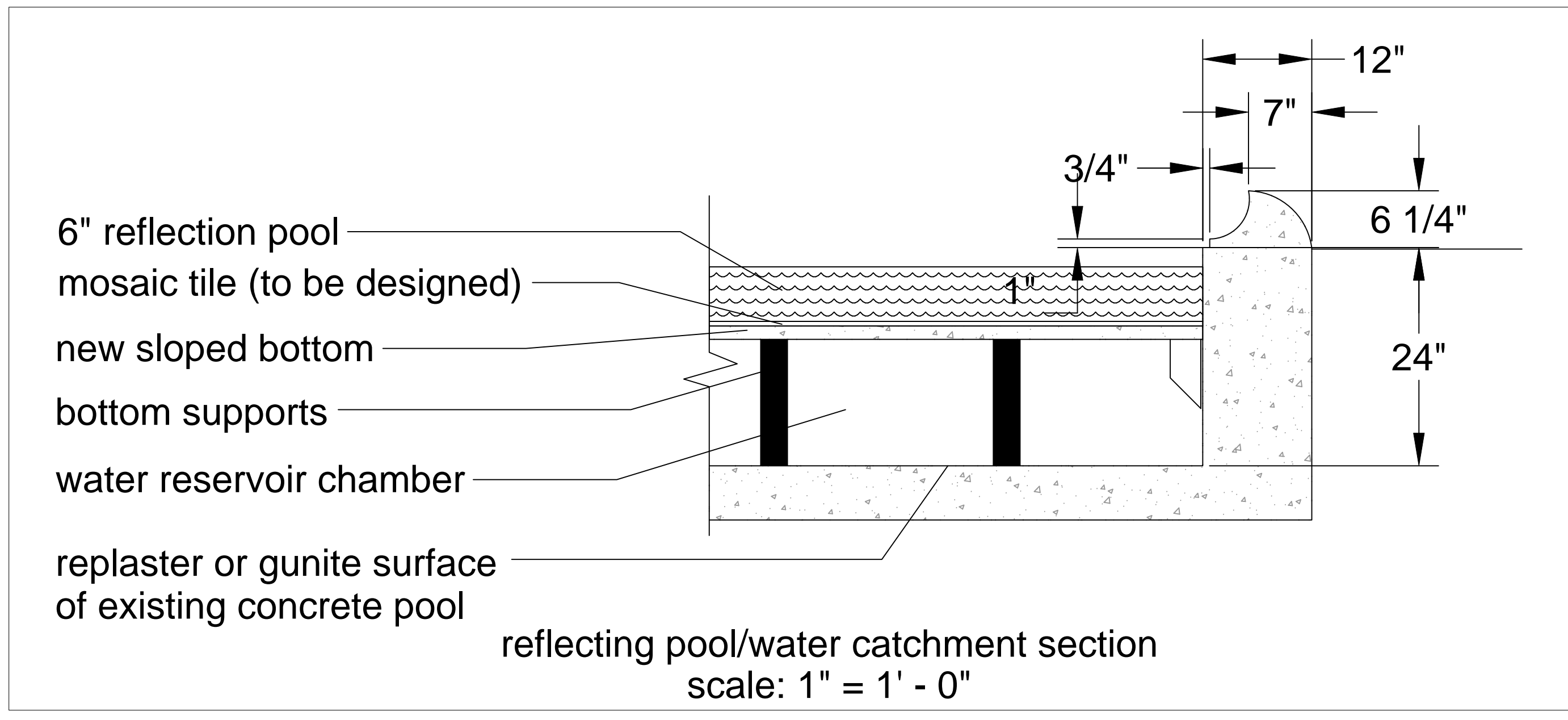
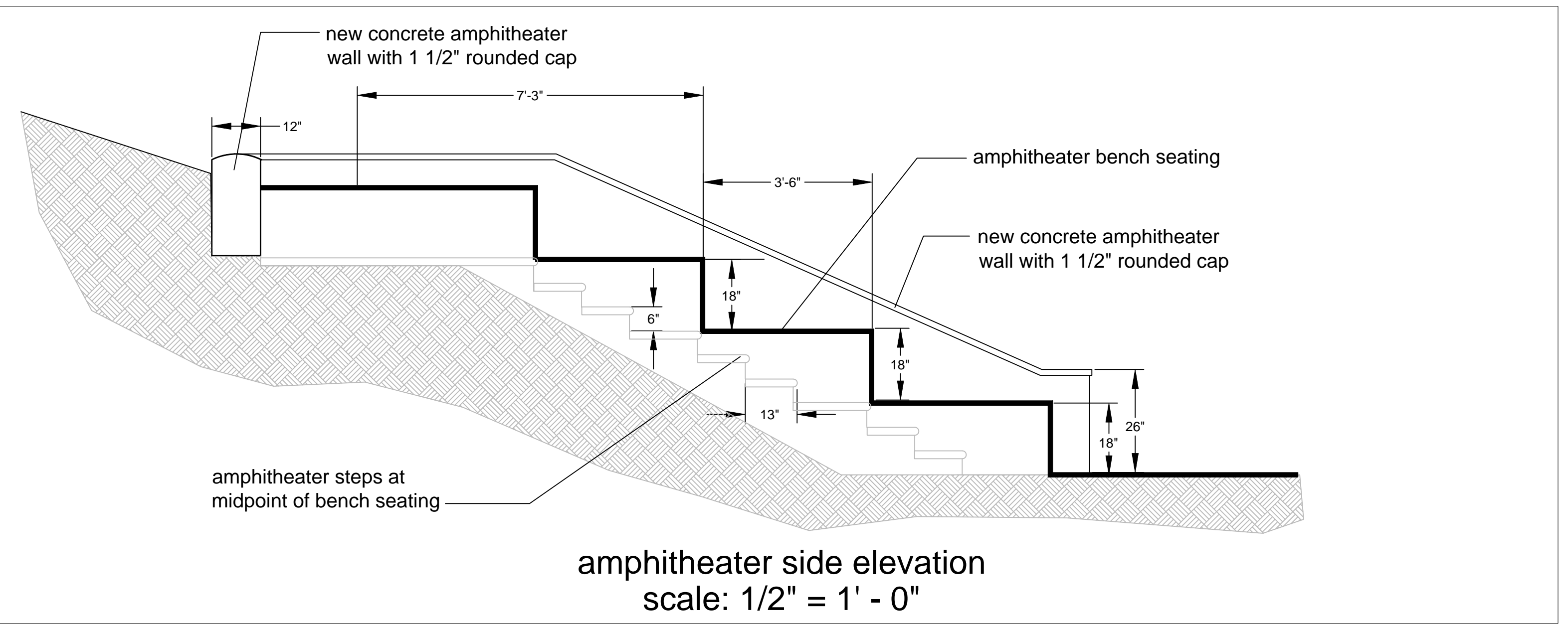
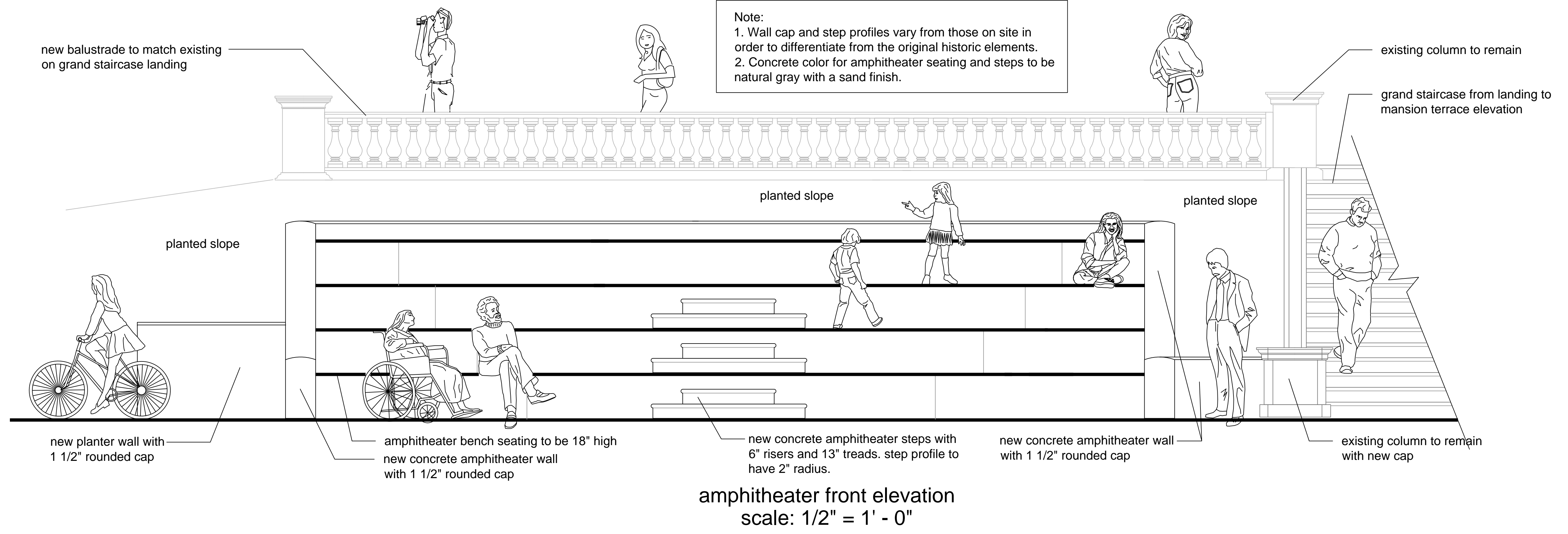
DATE	PURPOSE
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4.24.15	second review submit
5.28.15	City Council rev

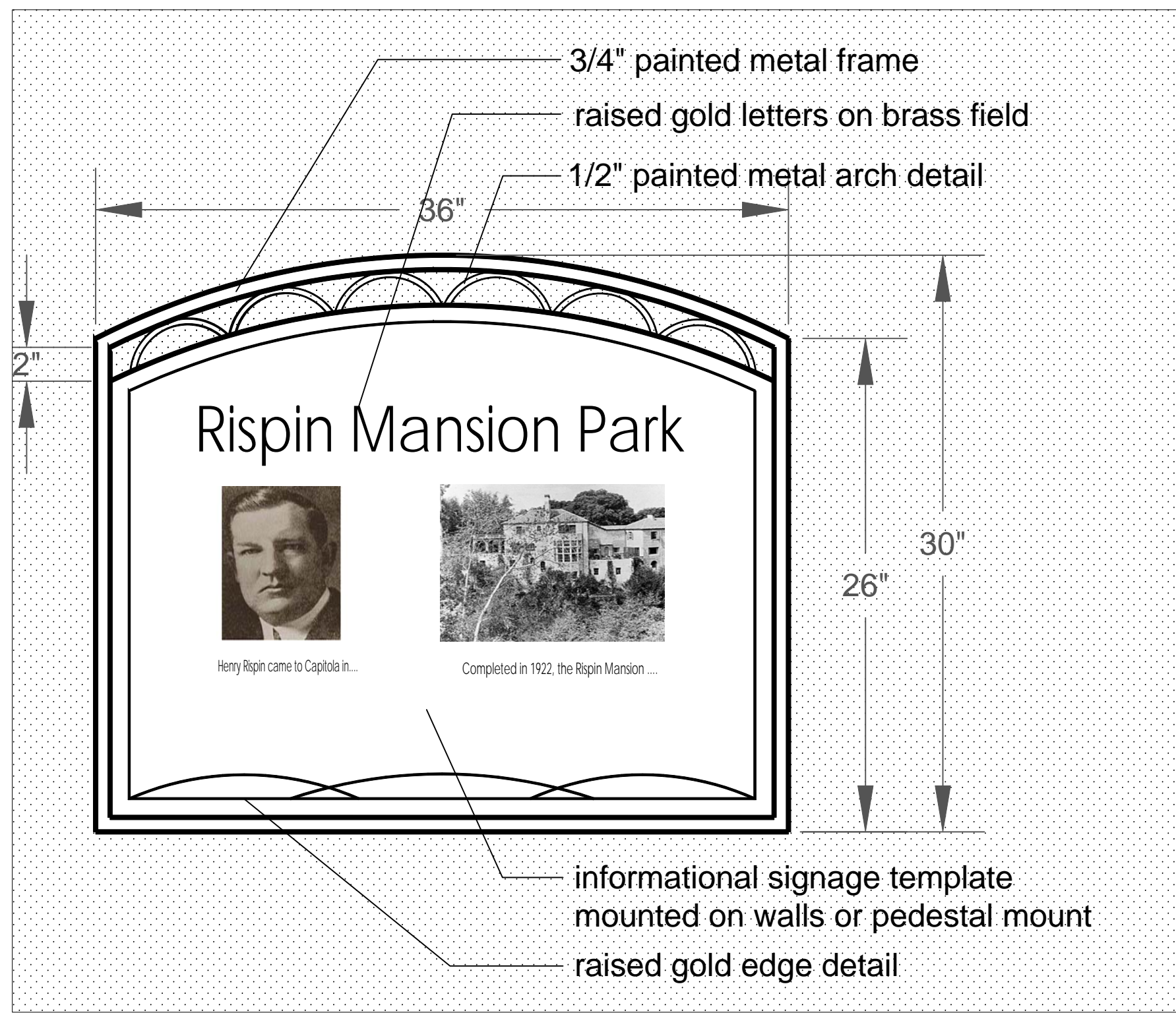
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details
elevatic

sheet number:
- 1

Note:
 1. Wall cap and step profiles vary from those on site in order to differentiate from the original historic elements.
 2. Concrete color for amphitheater seating and steps to be natural gray with a sand finish.





signage template



concrete bench



drinking fountain



bike bollard



removable bollard



sundial



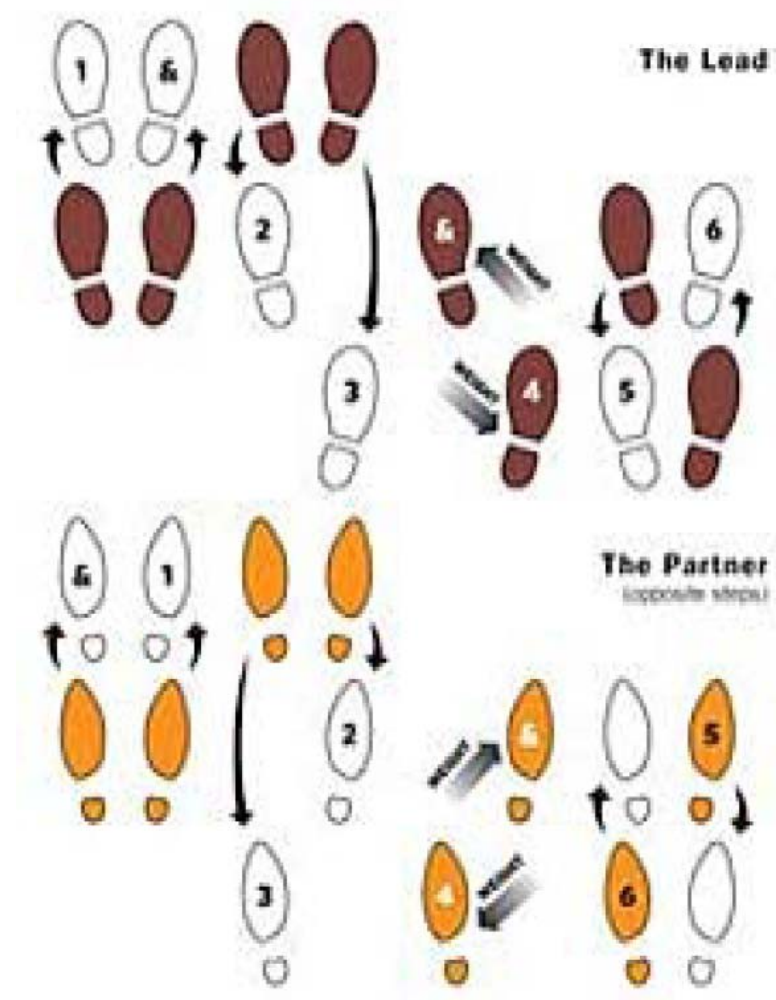
dog clean up station



Acorn style park light



trash/recycling receptacles



Charleston dance steps



fountain head



game table



game table with benches



park bench



park table



accessible park table



DATE	PURPOSE	BY
4.11.15	first issue review	MAA
4.24.15	second review submission	MAA
5.28.15	City Council review	MAA

scale:
not to scale

sheet title:
site furnishings

sheet number:
L - 1.9



CITY COUNCIL AGENDA REPORT

MEETING OF MAY 28, 2015

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: DRAFT CLIMATE ACTION PLAN – AUTHORIZATION TO INITIATE PUBLIC REVIEW

RECOMMENDED ACTION: Receive presentation and authorize staff to initiate public review.

BACKGROUND: Over the past decade, the State of California has passed several executive and legislative acts aimed at improving air quality and mitigating the causes of climate change. Notably, Assembly Bill 32, the California Global Warming Solutions Act of 2006, mandates that statewide greenhouse gas (GHG) emissions be reduced to 1990 levels by the year 2020. Senate Bill 375 and Executive Order S-3-05 also require state and local actions to reduce GHG emissions.

Independent of State legislation, the City of Capitola and its residents have long been recognized as leaders in environmental and sustainability issues. The City's enduring commitment to environmental stewardship is a prominent theme in the recently adopted General Plan Update, which was based in part on the guiding principle to: *Embrace environmental sustainability as a foundation for Capitola's way of life. Protect and enhance all natural resources – including the beaches, creeks, ocean, and lagoon – that contribute to Capitola's unique identity and scenic beauty. Reduce greenhouse gas emissions and prepare for the effects of global climate change, including increased flooding and coastal erosion caused by sea-level rise.*

The Capitola General Plan includes numerous goals and policies intended to promote resource conservation; greater water and energy efficiency; green building practices; waste reduction; and alternative modes of transportation – all of which contribute to a reduction in greenhouse gas (GHG) emissions responsible for climate change. The certified General Plan Update Environmental Impact Report (EIR) also includes mitigation measure GHG-1 which requires the City to prepare a Climate Action Plan within 18 months of adopting the General Plan Update.

DISCUSSION: The proposed Climate Action Plan (CAP) provides a roadmap for the City to combat local sources of climate change by providing a menu of actions which reduce GHG emissions. Once adopted and implemented, the CAP would fulfill several General Plan goals and bring the City into conformance with AB 32, Senate Bill 375, and Executive Order S-3-05.

CAPs are implementation plans used by over 400 California cities and counties to outline local strategies to reduce GHG emissions. CAPs typically consist of an inventory of existing GHG emissions, a forecast of future GHG emissions, identification of GHG reduction targets, and a list of GHG reduction measures necessary to achieve identified reduction targets. The draft Capitola CAP follows this model. A summary of each section is presented below.

Item #: 8.B. Staff Report.pdf

AGENDA STAFF REPORT MAY 28, 2015

DRAFT CLIMATE ACTION PLAN – AUTHORIZATION TO INITIATE PUBLIC REVIEW

Existing GHG Emissions Inventory

GHG emissions are generated by a number of human activities, including transportation, energy use, transport and treatment of water/wastewater, and solid waste disposal. According to its 2010 baseline GHG inventory prepared by AMBAG, Capitola generated approximately 88,091 metric tons of carbon dioxide equivalent (MTCO₂e) emissions. Capitola's primary source of GHG emissions is transportation, which accounts for approximately 65% of the City's overall emission inventory, followed by energy use at 33%, solid waste at 2% and water/wastewater treatment and distribution at less than 1%.

SOURCE/ACTIVITY	2010 BASELINE GHG INVENTORY	TOTAL EMISSION %
Transportation and Mobile Sources	57,123	64.8%
Energy Consumption	28,825	32.7%
Solid Waste	1,476	1.7%
Water and Wastewater Treatment	667	0.8%
TOTALS	88,091	100%

Forecast of Future GHG Emissions

The CAP includes a "business as usual" forecast and an "adjusted business as usual" forecast. The business as usual forecast assumes a scenario in which there are no federal, state, or local actions taken to reduce GHG emissions. The adjusted business as usual forecast accounts for existing state and federal emission reduction initiatives, but assumes Capitola takes no local actions.

Under the business as usual forecast, Capitola's GHG emissions would increase by approximately 2% by 2020 and 4% by 2035. The adjusted business as usual forecast projects an approximately 12% reduction in 2020 and a 22% reduction by 2035.

SCENARIO	GHG EMISSIONS MTCO ₂ e	% CHANGE
2010 Baseline	88,091	--
Business as Usual 2020	89,812	2%
Business as Usual 2035	91,743	4%
Adjusted Business as Usual 2020	77,789	-12%
Adjusted Business as Usual 2035	68,980	-22%

Capitola Reduction Targets

The proposed CAP sets a 4.9% GHG emissions reduction target by 2020. The 4.9% target was established by using the 2014 updated statewide GHG emissions inventory prepared by the California Air Resources Board (CARB) which estimated that California would need to achieve a 4.9% GHG reduction by 2020 to comply with AB 32.

The CAP also includes an interim 2035 target and a long range 2050 target as mandated by Executive Order S-3-05. The 2035 target is to reduce GHG emissions by 42.9 percent below Capitola's 2010 baseline, while the 2050 target represents an 81% reduction.

YEAR	REDUCTION TARGET	PROJECTED REDUCTION	DELTA
2020	4.9%	18%	13.1%
2035	42.9%	40.4%	- 2.5%
2050	81.0%	39.3%	- 41.7%

While the CAP demonstrates the City can exceed its 2020 reduction target and substantially meet its 2035 interim target, the 2050 target is presently unattainable for Capitola, as well as the vast majority of California jurisdictions without transformational technology advancements.

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AGENDA STAFF REPORT MAY 28, 2015
DRAFT CLIMATE ACTION PLAN – AUTHORIZATION TO INITIATE PUBLIC REVIEW

Proposed GHG Reduction Measures

The City's proposed GHG reduction measures serve as the backbone of the CAP and are presented in chapters 6 and 7. The proposed reduction measures are based on measures presented to the General Plan Advisory Committee (GPAC) on January 16, 2013, and the Commission on the Environment (COE) in September 2014 and April 2015. The GPAC recommended focusing on education and incentives, rather than regulatory mandates, and to particularly avoid measures which increase costs to property owners when selling or renovating homes and businesses. The COE indicated a preference for more mandatory measures, including point-of-sale energy efficiency audit and retrofit requirements for new and existing residential and commercial buildings.

The draft CAP has been prepared with a focus on voluntary and incentive based programs; however, in order to show quantifiable GHG reductions, some regulatory measures were needed and are included in the draft CAP. The draft CAP does not currently include point-of-sale energy efficiency retrofit requirements. A comprehensive list of proposed reduction measures is included as Attachment 2.

Proposed reduction measures are divided into six categories which are shown in the following table along with corresponding local GHG reduction projections (reductions achieved through federal and state actions are not included).

REDUCTION MEASURE	2020 REDUCTION (MTCO ₂ e)	2035 REDUCTION (MTCO ₂ e)
Vehicle Miles Travelled (transportation)	2,972	7,996
Residential and Non-Residential Energy	2,078	8,532
Water and Wastewater	67	1
Solid Waste	922	922
Parks, Open Space, and Agriculture	<i>No Measurable Reductions</i>	
Action and Implementation	<i>No Measurable Reductions</i>	
TOTAL	6,039	17,451

It's important to note that implementation of the proposed reduction measures would enable the City to significantly exceed its mandatory 2020 reduction target. Consequently, the City is not obligated to implement every reduction measure listed in the draft CAP. In this regard, the CAP provides a menu of reduction measures which provides the City with flexibility to implement select measures based on GHG reduction potential and cost considerations.

Next Steps

If authorized by the City Council, staff will release the draft CAP and associated CEQA document for a 30 day public review and comment period. At the conclusion of public review, staff will draft responses to all comments received and revise the CAP accordingly. The CAP will then be presented to the Planning Commission for a recommendation and the City Council for potential adoption.

FISCAL IMPACT: The Climate Action Plan contains numerous action items, which if adopted, would individually and collectively require funding to implement. The actual cost to implement the CAP action items is difficult to estimate given its 20+ year planning horizon. However, implementation of GHG reduction measures will require City investment of staff resources and funding. Many of the reduction measures, such as improving pedestrian and bicycle facilities, will require future commitments of capital improvement funds. Staff intends to include these

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measures in the annual Capital Improvement Project list for the City Council to consider during annual budget deliberations. Staff believes it can implement the proposed action items as presently outlined in the CAP with existing staff levels. No additional funding is currently requested.

ATTACHMENTS

1. The Draft Climate Action Plan is available online at:
http://www.cityofcapitola.org/sites/default/files/fileattachments/community_development/page/1463/preliminary_draft_climate_action_plan.pdf
2. Proposed GHG Reduction Measures.

Report Prepared By: Richard Grunow
Community Development Director

Reviewed and Forwarded
By City Manager: 

MEASURE ID	MEASURE DESCRIPTION	ACTIONS/STRATEGIES
VMT-1	Ride Sharing and Car Sharing	Develop and implement local incentives for car sharing
		Continue to support the <i>Rideshare Week Program</i>
VMT-2	Increase Bus Ridership	Develop a Transportation Demand Management Plan (TDM) for City and local employees. A TDM Program would offer incentives to encourage the use of alternative modes of transportation by City and local employees (e.g. in the Village, Bay Ave, and 41st Ave areas). Free bus passes, reimbursement for not using a parking space, emergency cab services, etc. will help reduce parking demand and reduce greenhouse gas emissions through reduced commuter traffic.
		Work with METRO to explore additional opportunities for discount bus ticket programs.
		Work with regional agencies to establish baseline values for vehicle trip makeup (origin/destination) for residents, businesses, and municipalities, and create baseline transportation numbers for in-town trips.
		Continue to work with county and regional transportation leaders to explore options for additional funding sources on regional level to support multi-modal transportation infrastructure
VMT-3	Increase Bicycle Ridership	Provide periodic status reports on 2011 Bicycle Transportation Plan implementation to the City Council.
		Complete a Quality Index assessment for Bicycle routes throughout the City and set targets to upgrade sections of key corridors to meet "Reasonable" or "Ideal" condition levels by 2020.
		Continue to implement the proposed projects defined in the 2011 Bicycle Transportation Plan to close gaps in the bicycle networks and connect major destinations and activity centers by 2020.
		Work with the County to design safe bike infrastructure across jurisdictional boundaries
		Install bike route signs including directions and mileage indicators to common destinations.
		Install high-quality bicycle-parking facilities in the Village in centralized, safe, and secure areas.
		Require bicycle parking facilities and on-site showers in major non-residential development and redevelopment projects. Major development projects include buildings that would accommodate more than 50 employees, whether in a single business or multiple tenants; major redevelopment project include projects that change 50 percent or more of the square footage or wall space.
		Encourage businesses to provide bikes, electric bikes, and scooters for employees for lunch time and work time errands.
		Encourage and support non-profit or volunteer organizations in creating a bicycle-sharing program.

VMT-4	Educate and Engage the Public About Alternative Transportation Modes	Work with community groups to encourage pedestrian and bike events.
		Allow car-free weekends or special events within the Village if it reduces single occupancy vehicle driving and is financially feasible.
		Continue to investigate and modify parking requirements and parking fees for new development.
		Consider implementing a "Park Once" campaign for Capitola Village which includes education, outreach, and signage, as appropriate.
VMT-5	Support Local Uptake of Electric Vehicles	Provide incentives, such as giving priority in plan review, processing, and field inspection services, for new and existing commercial and residential projects that provide parking spaces reserved for electric vehicles and have a charging connection.
		Continue to work with the Monterey Bay Electrical Vehicle Alliance and others to assess needs and develop future municipal and private charging infrastructure to increase public access to EV charging stations.
VMT-6	Support Rail as a Commute Option	Work with local partners and regional transportation planning groups to support the use of the Santa Cruz Branch Line corridor as a supplemental regional commute option.
VMT-7	Support Implementation of the Regional Transportation Plan and Sustainable Communities Strategy	Continue to implement intelligent transportation systems, roundabouts, signal timing and synchronization, and other efficiency methods that decrease idling time and congestion.
		Encourage the Metro Center to become a multi-modal facility with amenities and integration with a possible future shuttle system in Capitola.
		Support local and regional ride sharing programs.
		Encourage local employers to develop tools and methods to decrease emissions from work commutes, including work at home, ride-sharing, and vanpools.
		Continue to work with school districts and solicit input from elementary, middle, and high school parents to identify opportunities to decrease emissions from school commutes:
		Support school busing, carpooling, biking, and walking options as alternatives to individual parent pick-up and drop-off.
		Support development of more "safe routes to school" for students to walk and ride to school and home, and continue to explore additional funding for projects that enhance bike and walk to school opportunities.
		Evaluate opportunities for new residential subdivisions and major commercial redevelopment projects to include a pedestrian or bicycle through-connection in any new cul-de-sacs.
		Promote the ability of all residents to safely walk and bicycle to public parks. Identify improvements needed to address any deficiencies and incorporate these improvements into the City's CIP.
		Maintain an environment within the Village and Capitola Mall that prioritizes the safety and convenience of pedestrians and bicyclists.

Consider adopting a Transportation Impact Fee (TIF) Program to mitigate for transportation impacts resulting from development projects. Allocate portions of the TIF budget to bicycle and pedestrian facility projects.
Investigate and consider implementing additional parking strategies, including: developing a parking structure within walking distance of the Village, expansion of the in-lieu parking fee program, implementation of a parking management program, formation of a parking assessment district, and using "smart pricing" for metered parking spaces.
Require new major non-residential development to include designated or preferred parking for vanpools, carpools, and electric vehicles.
☐ Encourage land use intensity with connectivity near retail, employment, and transit centers.
☐ Support well-designed infill development on vacant and underutilized sites that enhances Capitola's quality of life.
☐ Encourage development of affordable housing, retail services and employment in areas of Capitola best served by current or expanded alternative transportation options.
☐ Encourage appropriate mixed-use development in the Mixed-Use and Commercial zoning districts.
☐ Amend the Zoning Code to encourage new development or significant redevelopment in the Village Mixed-Use zoning district to be vertical mixed-use (i.e., residential or office above ground-floor retail).
☐ Amend the Zoning Code and other City regulations as needed to encourage and/or remove barriers to establishing "co-working" collaborative work spaces in Capitola.
☐ Evaluate secondary dwelling unit standards in the Zoning Code and revise as appropriate to encourage additional secondary dwelling units development.
☐ Amend the Zoning Code to encourage new major developments to provide for safe and convenient pedestrian and bicycle connections between residential and commercial areas provided it does not result in spillover parking in adjacent residential neighborhoods.
☐ Revise development standards to promote a pedestrian-oriented environment in non-residential areas through reduced setbacks, principal entries that face a public street, and window and storefront requirements along the ground floor.
☐ Consider a telecommuting program for City employees.
Implement Economic Development policies that help support local shopping and jobs, and reduce "over the hill" trips:
☐ Evaluate local sales leakage and work with Santa Cruz County and other jurisdictions to provide necessary services within the county to reduce "over the hill" shopping.
☐ Support efforts to attract resident-serving commercial uses in the area south of Capitola Road.
☐ Identify locations in the City's commercial districts where ground-floor commercial uses are necessary to maintain a concentrated and functional business district, and amend the Zoning Code to require ground-floor commercial uses in these locations.

		<p>Support regional efforts to recruit and retain businesses that provide high-wage jobs.</p> <p>Support regional efforts to retain and create jobs within Santa Cruz County to reduce the number of "over the hill" commute trips.</p> <p>Actively participate in and be aware of the activities of regional workforce development organizations, such as the Comprehensive Economic Development Strategy Committee, Workforce Investment Board, and the Santa Cruz County Business Council, and publicize these efforts locally through the City's website and brochures.</p> <p>Build on existing outreach and regular events to inform business owners and entrepreneurs of available workforce development resources.</p> <p>Support regional small business assistance programs, particularly for those with an environmental focus, and publicize the availability of this assistance via local partners, the City's website, and other economic development outlets. Coordinate and promote green building programs and pursue grant funding applications.</p> <p>Pursue and support collaborations with local business initiatives/attractions to draw customers and visitors.</p> <p>In collaboration with the Capitola-Soquel Chamber of Commerce and the Capitola Village Business Improvement Area, conduct regular surveys of merchants to assess the needs and issues of locally-owned and independent businesses.</p>
<p>ENRG-1</p>	<p>Solar Energy</p>	<p>Require residential projects of six units or more to participate in the California Energy Commission's New Solar Homes Partnership, which provides rebates to developers of six units or more who offer solar power in 50% of new units and is a component of the California Solar Initiative, or a similar program with solar power requirements equal to or greater than those of the California Energy Commission's New Solar Homes Partnership.</p> <p>Amend the Zoning Code to promote solar and wind access in new and existing development.</p> <p>Amend the Tree Protection Ordinance to allow removal of non-heritage trees necessary to provide solar access in new and existing development.</p> <p>Amend the Zoning Code to remove regulatory barriers to the establishment of on-site energy generation.</p> <p>Amend the Green Building Ordinance to require all new buildings be constructed to allow for easy, cost-effective installation of future solar energy systems, where feasible. "Solar ready" features should include: proper solar orientation (i.e. south-facing roof area sloped at 20° to 55° from the horizontal); clear access on the south sloped roof (i.e. no chimneys, heating vents, or plumbing vents); electrical conduit installed for solar electric system wiring; plumbing installed for solar hot water systems; and space provided for a solar hot water storage tank.</p> <p>Amend the Zoning Code to require new or major rehabilitations of commercial, office, or industrial development to incorporate solar or other renewable energy generation to provide 15% or more of the project's energy needs.</p> <p>Complete a renewable energy feasibility study of City buildings and facilities.</p> <p>Incorporate the use of solar panels and solar hot water heaters in future City facilities.</p>

ENRG-2	Energy Upgrade California and Residential Energy Efficiency	Encourage PG&E to develop and distribute energy use report cards for their residential customers in Capitola.
		Provide incentives, such as rebates offered by the "Bright Lights" program, for multi-family housing buildings to retrofit inefficient lighting fixture with new, more efficient fixtures.
		Encourage passive solar design, in which window placement and building materials help to collect and maintain solar heat in the winter and reflect solar heat in the summer.
		Require large homes over 3,000 square-feet to provide greater efficiency than required of smaller homes to compensate for the increased energy requirements of larger homes.
		Partner with knowledgeable organizations to publicize the availability of grants, loans, and tax incentive options for various resource efficiency upgrades via the State or federal government, utility providers, and other sources. Work with Santa Cruz County and other regional government entities to ensure that Capitola is included in energy efficiency programs.
		Provide outreach support for existing programs that provide energy efficiency retro-commissioning, audits, and retrofits for housing, including rental housing, businesses, non-profit organizations, and government, special district, and school district customers (e.g. PG&E, AMBAG, Central Coast Energy Services, Ecology Action, Energy Upgrade California)
		Expand City and partner programs that enhance education regarding energy efficiency, resource conservation, and climate change programs and policies.
ENRG-3	Residential Weatherization	Participate in Weatherization Assistance Programs to improve the insulation and energy efficiency of the homes of low-income households.
ENRG-4	Renewable Energy Sources and Community Choice Aggregation	In partnership with PG&E and local alternative energy companies, develop an Alternative Energy Development Plan that includes citywide measurable goals and identifies the allowable and appropriate alternative energy facility types within the City, such as solar photovoltaics (PV) on urban residential and commercial roofs and low-scale wind power facilities. As part of this plan:
		Propose phasing and timing of alternative energy facility and infrastructure development.
		Conduct a review of City policies and ordinances and establish a streamlined development review process for new alternative energy projects that ensures noise, aesthetic, and other potential land use compatibility conflicts are avoided.
		Develop a renewable energy expansion plan for the City.
		Consider reducing permit fees or other incentives for alternative energy development.
		Provide incentives for electric car charging stations which use solar and other renewable energy generation.

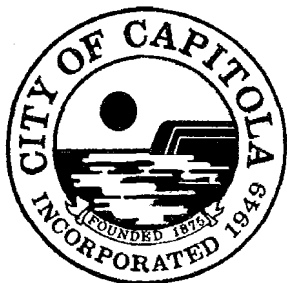
ENRG-5	Non-Residential Energy Efficiency	Partner with PG&E to promote individualized energy management planning and related services for large energy users.
		Join regional partners in advocating for the continuation and expansion of utility provider incentive programs to improve energy efficiency, and advocating for sustainable practices by the providers themselves.
		Require new development and major renovations to use energy-efficient appliances that meet ENERGY STAR standards and energy-efficient lighting techniques that exceed Title 24 standards by 30%.
		Require the installation of programmable thermostats in new buildings and as part of additions or renovations to existing buildings.
		Require outdoor lighting fixtures in new development to be energy efficient. Require parking lot light fixtures and light fixtures on buildings to be on full cut-off fixtures, except emergency exit or safety lighting, and all permanently installed exterior lighting shall be controlled by either a photocell or an astronomical time switch. Prohibit continuous all night outdoor lighting in construction sites unless required for security reasons.
		Periodically review, and if needed, amend Capitola's Green Building Ordinance to ensure effectiveness of the regulations relative to Title 24 standards.
		Provide an expedited entitlement process and/or waiver of select permit fees for exemplary projects that greatly exceed requirements and that are "LEED®-Ready."
		Incorporate green building techniques into the City's commercial and residential design guidelines.
		Train all plan review and building inspection staff on green building materials, techniques, and practices.
		Identify and remove regulatory or procedural barriers to implementing green building practices in the City by updating codes, guidelines, and zoning.
		Periodically review, and as needed, update City development codes and regulations to promote innovative energy-efficient technologies.
		Provide incentives, such as streamlined permitting and inspection processes or reduced permitting fees, for retail and hospitality establishments that utilize energy-efficient equipment.
Promote LEED-certified or similar projects by providing maps and/or coordinated tours of such facilities.		
ENRG-6	Right Lights Energy Efficiency Program	Publicize and encourage participation in the Right Lights Energy Efficiency Program, which offers no-obligation lighting audits and helps facilitate replacement of existing lighting with high-efficiency fixtures.

ENRG-7	Green Business Program	Promote the Monterey Bay Area Green Business Program and publicize businesses in Capitola which have been certified. Over time, consider whether it will be advantageous to develop a program specific to Capitola. Consider whether to support the program via contributions to technical assistance and marketing, and consider implementation of the following supportive measures:
		Prioritize green business practices and local businesses in City purchases.
		Promote the use of reusable, returnable, recyclable, and repairable goods.
		Encourage the use of locally grown and prepared foods at City events.
		Establish a Green Village campaign to encourage participation of Village businesses and property owners in resource efficiency programs. Recognize these businesses on the City's website and other outlets.
		Support the Buy Local campaign as a GHG reduction tool.
		Expand City and partner programs that enhance education regarding energy efficiency, resource conservation, and climate change programs and policies.
ENRG-8	Municipal Energy Use	Continue to make energy improvements to City facilities to maintain Capitola's certification from the Monterey Bay Green Business Program.
		Ensure that all City development projects serve as models of energy-efficient building design.
		Conduct periodic energy audits of City facilities and include any feasible energy cost reduction measures in the annual budget.
		Prioritize the purchase of ENERGY STAR-rated appliances and computer equipment as new purchases become necessary.
WW-1	Water Conservation	Amend the Green Building Ordinance to require all water use and efficiency measures identified as voluntary in the California Green Building Standards Code for new development
		Amend the Green Building Ordinance to promote water conservation through standards for water-efficient fixtures and offsetting demand so that there is no net increase in imported water use. Include clear parameters for integrating water conservations infrastructure and technologies, including low-flush toilets and low-flow showerheads. As appropriate, partner with local water conservation companies on the development and implementation of this measure.
		Develop a water efficiency retrofit ordinance to require water efficiency upgrades as a condition of issuing permits for renovations or additions. Work with local water purveyors to achieve consistent standards and review and approval procedures for implementation.
		Continue to require water efficiency retrofits at point of sale for residential, commercial, and industrial properties.
		Collaborate with the Soquel Creek Water District and Santa Cruz Water Department to enact conservation programs for commercial, industrial, and institutional (CII) accounts.

		Partner with Central Coast Energy Services to integrate low-flow toilet and showerhead replacement services into their low-income housing retrofit services, and promote these services to homeowners.
		In collaboration with the Soquel Creek Water District and Santa Cruz Water Department, promote water audit programs that offer free water audits to residential and commercial customers.
		Conduct marketing and outreach to promote water conservation rebates provided by the Soquel Creek Water District and Santa Cruz Water Department.
		Amend the Green Building Ordinance to promote water conservation through standards for watering timing and water-efficient irrigation equipment. As appropriate, partner with local water conservation companies on the development and implementation of this measure.
		Review and update the City’s Water-Efficient Landscaping Ordinance with improved conservation programs and incentives for non-residential customers consistent with the Tier 1 water conservation standards of Title 24.
		Implement incentives for the use of drought-tolerant landscaping and recycled water for landscape irrigation
WW-2	Water Recycling and Rainwater Catchment	Investigate the feasibility of adding new California grey water building/plumbing codes into the Green Building Ordinance.
		Adopt a residential rainwater collection policy and update the Zoning Code as needed to support permitting and regulation of residential rainwater systems.
		Investigate emerging technologies that reuse water within residential and commercial buildings and make that information available to the public via the City’s website and/or brochures.
		Pursue funding sources to provide rebates and reduce permit fees for cisterns.
		Provide outreach support for water-efficient landscaping programs, classes, and businesses.
WW-3	Municipal Water Use	Establish an ultra-low water use policy for City buildings and operations, and provide mechanisms to achieve policy goals.
		Work with water service providers to develop and implement a reclaimed (recycled) water distribution system (purple pipe) for landscaping and other non-potable water uses for domestic, commercial, and industrial consumers.

SW-1	Community-Wide Solid Waste Diversion and Recycling	Work with Green Waste Recovery to reduce community per capita solid waste disposal by 75 percent by 2020. Implement the following sub-measures in support of this goal:
		Conduct a study to consider providing financial incentives to households and businesses to reduce the volume of solid waste sent to the landfill. Based on the results of this study, undertake such incentives, as appropriate.
		Partner with PG&E to establish an end-of-life requirement for appliance disposal. Establish a protocol per US EPA's Responsible Appliance Disposal Program.
		Revise the Recycling Ordinance to require at least 50 percent diversion of non-hazardous construction waste from disposal, as required by the California Green Building Code.
		Amend the Green Building Ordinance to encourage building designs that minimize waste and consumption in construction projects.
		Retain Zoning Code requirements for all new and significant redevelopments/remodels of existing multi-family developments, including those with fewer than five units, to provide recycling areas for their residents.
		Work with Green Waste Recovery to improve recycling collection services in the Village and in commercial areas.
		Amend the Municipal Code to require recycling at all public events that require a City permit.
		Encourage the use of recycled asphalt pavement (RAP) for commercial and community parking lots.
		Encourage the use of reusable, returnable, recyclable, and repairable goods through incentives, educational displays, and activities.
		Encourage the reduction of waste and consumption from household and business activities in Capitola through public outreach and education activities.
Support recycling and compost efforts at City schools by providing information and educational materials.		
SW-2	Community-Wide Food Waste Reduction	Continue the City's Food Waste Reduction Program and policies related to green waste diversion to keep food and green waste out of the landfill.
OS-1	Community Gardens and Locally-Sourced Food	Identify and inventory potential community garden and urban farm sites on parks, public easements, PG&E easements, and rights-of-way, and develop a program to establish community gardens in appropriate locations.
		Encourage significant new residential developments over 50 units to include space that can be used to grow food.
		Establish a process through which a neighborhood can propose and adopt a site as a community garden.
		Work with schools to develop opportunities for creating additional community gardens on their campuses.
		As part of the Zoning Ordinance Update, identify and address barriers to urban farming and produce sales directly from farmers to consumers.
		Promote food grown locally in Capitola through marketing, outreach, and by providing locally grown and prepared food at City events, helping to reduce the transportation needs for food distribution while boosting the local economy.

		Encourage neighborhood grocery stores, farmers markets, and food assistance programs to increase their use of locally-grown and prepared goods.
		Encourage institutions, such as schools, government agencies, and businesses to serve foods produced locally and in the region.
OS-2	Urban Forests	Increase and enhance open space and urban forests and support community tree plantings
IMP-1	Comprehensive Climate Change Efforts	Participate fully in local, regional, State, and federal efforts to reduce GHG emissions and mitigate the impacts resulting from climate change, including through the following sub-measures:
		Support ongoing public efforts to increase climate change awareness, action, and advocacy.
		Support the coordination and promotion of films, events, speakers, and forums related to climate change.
		Advocate for effective State and federal policies and lead by example through reporting of local reduction success.
		Explore opportunities to engage high school students in reducing their personal GHG emissions as well as becoming leaders in communitywide GHG reductions.
		Partner with regional municipalities to establish funding to support GHG reduction efforts.
IMP-2	Climate Action Plan Implementation and Maintenance	Coordinate implementation and ongoing implementation of the Climate Action Plan through 2035, including through the following sub-measures:
		Conduct periodic reviews and revisions of the Climate Action Plan.
		Conduct GHG emissions inventories at least every five years, in partnership with regional municipalities, AMBAG, and PG&E.
		Establish a process for reporting on GHG emissions within appropriate Council reports to evaluate and analyze how actions support or are consistent with the City’s GHG reduction goals.
		Integrate City departments' operational implementation of the Climate Action Plan through coordination with staff of all relevant City programs and by assigning a staff person to serve as the City’s Climate Action Coordinator.
		Quantify and report on the effectiveness of the implementation of the Climate Action Plan and make the information available to City Council, all City departments, partners, and the public.



CITY COUNCIL AGENDA REPORT

MEETING OF MAY 28, 2015

FROM: CITY MANAGERS DEPARTMENT

SUBJECT: CONSIDERATION OF ESTABLISHING A CITY OUTREACH COMMITTEE

RECOMMENDED ACTION: None. City Council discretion to direct staff to prepare a Resolution to establish a City Outreach Committee for consideration at a Council meeting in June.

BACKGROUND: At the April 1, 2015, City Council meeting, during review of a proposed outreach plan from the Mayor's Ad Hoc Committee for the Pacific Cove/City Hall Site, Council Member Termini requested staff bring an item to City Council to consider establishing a permanent City Outreach Committee.

DISCUSSION: Currently the City has five Advisory Committees (Traffic and Parking Commission, Commission on the Environment, Historical Museum Board, Finance Advisory Committee, and the Architecture and Site Review Committee), two Ad-Hoc Committees (Library Committee and the Mayor's Select Committee – Pacific Cove/City Hall Property), and two Commissions (Planning Commission and the Art and Cultural Commission).

In general the Committees and Commissions provide recommendations to staff and City Council on matters under their purview. However, the Commissions also have specific roles outlined in the City's Municipal Code and State law, and in some cases have decision-making authority.

FISCAL IMPACT: Not known at this time

ATTACHMENTS:

1. City Meeting Calendars for March, April and May, 2015.

Report Prepared By: Jamie Goldstein
City Manager

Reviewed and Forwarded
By City Manager: 

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MARCH 2015

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Department

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Boards, Commissions, and Committees

- Any - ▼

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 Museum Board 5:30pm	4	5 Planning Commission 7:00pm	6	7
8	9	10 Art & Cultural Commission 6:30pm	11 Architectural & Site Review 3:30pm	12 City Council 7:00pm	13	14
15	16	17 Finance Advisory Committee 6:00pm	18 Traffic and Parking Commission 6:30pm	19	20 Third Fridays Art Walk 5:30pm	21 Postmarked Capitola: A History Through Postcards - Reception 12:00pm
22	23	24	25 Architectural & Site Review - Notice of Cancellation 3:30pm Commission on the Environment 6:00pm	26 City Council 7:00pm	27	28 Wharf Road Mural Extension Dedication 10:00am Art & Cultural Commission Annual Planning Retreat 11:00am
29	30	31 Mayor-Select Committee 6:30pm	1	2	3	4

Department

- Any - ▼

Boards, Commissions, and Committees

- Any - ▼

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1	2 Planning Commission 7:00pm	3	4 Easter Egg Hunt 11:00am
5	6 Commission on the Environment Workshop 6:00pm	7 Coastal Watershed Council Water Tour at Ranchito Paraiso, CCOF Certified Organic Lemon Farm 2:00pm Museum Board 5:30pm	8 Architectural & Site Review 3:30pm	9 City Council 7:00pm	10	11 Rispin Mansion Park Project 11:00am
12	13	14 Art & Cultural Commission 6:30pm	15	16	17 Third Fridays Art Walk 5:30pm	18 Citywide Garage Sale 8:00am
19	20	21 Library Ad-Hoc Committee 3:30pm	22 Architectural & Site Review 3:30pm Commission on the Environment 6:00pm	23 City Council 7:00pm	24	25
26	27	28	29	30 City Council / Planning Commission	1	2

MAY 2015

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Department

Boards, Commissions, and Committees

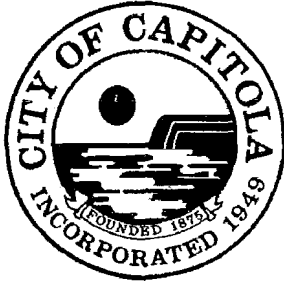
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Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	1	2
3	4	5 Museum Board 5:30pm	6	7 Planning Commission 7:00pm	8	9
10	11 Mayor-Select Committee 6:30pm	12 Art & Cultural Commission 6:30pm	13 Architectural & Site Review 3:30pm Traffic and Parking Commission 6:30pm	14 City Council 7:00pm	15 Third Fridays Art Walk 5:30pm	16
17	18 Planning Commission - Special Meeting 6:00pm	19 Finance Advisory Committee 6:00pm	20 City Council/Successor Agency - Special Joint Budget Session 6:00pm	21 Planning Commission - Special Meeting 6:00pm	22	23
24	25 Memorial Day -	26	27 Architectural & Site Review 3:30pm Commission on the Environment 6:00pm	28 City Council 7:00pm	29	30
31	1	2	3	4	5	6

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CITY COUNCIL AGENDA REPORT

MEETING OF MAY 28, 2015

FROM: CITY MANAGER DEPARTMENT

SUBJECT: CONSIDER SENDING A LETTER IN OPPOSITION TO THE GOVERNOR'S BUDGET PROPOSAL AFFECTING REDEVELOPMENT DISSOLUTION (RN#15 09465)

RECOMMENDED ACTION: Direct the Mayor to send a letter in opposition of Governor's Budget Proposal affecting Redevelopment Dissolution (RN#15 09465).

BACKGROUND: The Governor's Fiscal Year 2015/2016 budget proposal includes a trailer bill to clarify a number of issues associated with the dissolution of redevelopment agencies. The Bill (known as RN#15 09465) contains some positive clarifications' to the dissolution process, but also includes provisions that seek to limit the ability of successor agencies to claim certain expenditures as enforceable obligations and effectively overturn legal victories of other successor agencies that we have relied on and that benefit the Successor Agency of the Redevelopment Agency of the City of Capitola.

DISCUSSION: The League of California Cities has prepared the attached analysis of the key issues that negatively impact cities and their successor agencies. While the League recognizes some of the proposal's benefits, it asserts that the bill seeks to reverse court decisions, change laws retroactively, undo previous incentives, and limit transparency, accountability and opportunities for local agencies to protect their legal rights. The League has also expressed concerns about the Department of Finance's (DOF's) involvement in drafting the budget trailer bill that could affect ongoing litigation efforts and would greatly enhance the DOF's already broad authority as it pertain to dissolution. Consequently, the League has taken a position to oppose the bill unless amended to remove or resolve areas of concern. A copy of the League's March 25, 2015 letter is attached. The League has also urged cities and their successor agencies to oppose RN#15 09465 and has prepared a sample letter for local agencies to voice our opposition.

FISCAL IMPACT: No fiscal impact by this action. However, should the budget proposal; be approved as it is currently written, the Successor Agency of the Redevelopment Agency of the City of Capitola may be negatively impacted as described in the League's Key Issue Analysis.

ATTACHMENTS:

1. League of California Cities Key Issues
2. League of California Cities March 25, 2015 Opposition Letter
3. Sample Opposition Letter prepared by the League for City/Successor Agency

Report Prepared By: Susan Sneddon
City Clerk

Reviewed and Forwarded
By City Manager: 

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League of California Cities

Key Issues with DOF RDA Dissolution Trailer Bill¹

The League of California Cities is **Opposed** to the following provisions due to their many harmful impacts on existing cities. We are asking legislators to either remove these provisions or reject the proposal in its entirety.

- 1) **Overturms recent Court of Appeal decision upholding reentered agreements approved by Oversight Boards.** This change seeks to overturn *Emeryville v. Cohen* and impacts and retroactively invalidates dozens of agreements validly entered into by cities and successor agencies around the state and approved by the governing Oversight Board in those jurisdictions based upon finding that the projects were in the best interests of all impacted taxing entities. (*Section 34178, page 47, 48 and 49; Subdivision (h) page 58*). Many other cities are affected by this provision in addition to Emeryville: Bellflower; Citrus Heights; Coronado; Danville; Lawndale; Loma Linda; Petaluma; Riverside; San Leandro; Santa Rosa; Sunnyvale; Twenty-Nine Palms; Ukiah; Union City; and Watsonville.
- 2) **Undoes incentives previously offered to successor agencies to make three required payments to become eligible for a DOF “finding of completion.”** This proposal retroactively prohibits the reinstatement of reimbursement agreements between a city and a redevelopment agency for public improvements constructed by a third party; also makes these loans subject to RDA plan time limits that don’t apply to full repayment of other debts. (*Subparagraph (2), page 67*) also (*Section 34189, Page 65*)
- 3) **Retroactively undoes the effects of the February 13, 2015, ruling in *Glendale v. DOF* over the appropriate method of calculating interest rates on reinstated loans.** Judge Chang of the Sacramento Superior Court recently issued a ruling that holds that the LAIF rate that would apply to the accumulated balance on a loan was the rate in effect over the life of the loan since origination. The judge rejected DOF’s contention that the rate was the current rate on a fixed date. The language (*Subparagraph (3), on page 68*) deletes the pertinent language relied on by the Court and substitutes a rate “up to” one percent. Such a change would be a major loss of funds needed by local agencies to provide public safety and other vital services, and also significantly reduces the 20% set-aside for affordable housing.
- 4) **Undercuts local agency ability to protect legal rights by revoking statutory authority to recover legal costs outside of existing administrative cost cap.** Existing law provides that litigation costs related to assets, obligations, settlements, and judgments are not part of the administrative cost allowance. This change would be a complete reversal of previous legislative authority. (*Section 34171 (b), Page 2 and 3*). The dispute resolution process established is clear: (1) oversight board approval; (2) DOF review of the ROPS; (3) an opportunity to “meet and confer” with DOF on outstanding issues; and (4) an opportunity to appeal any final DOF decisions in a Court of Law. Successor agencies have also had to respond to lawsuits filed against the successor agency by other parties. For efficiency, all cases were directed to the

¹ Comments based upon 03/09/15 version RN # 15 094645; there is little difference with the February 18th version of the amendments. Thus, most of the changes to this document are simply updating several page numbers to indicate where issues are within the DOF draft.

Sacramento Superior Court. This proposal restricts any litigation expenses to a limited administrative cost allowance, which is even further constrained in other areas of this proposal². Further limitations (*Subdivision (F), page 6*) prohibit a city's ability to independently assist with litigation costs³. The objective of these provisions can have no other purpose but to severely limit a community's ability to protect its legal rights.

- 5) **Retroactively repeals authority for cities to make loans to successor agencies approved by oversight boards for “project-related expenses.” Imposes interest restrictions on other such loans and makes repayment subordinate to all other payments and only if funding available.** When redevelopment was eliminated, many projects were underway, incomplete or required routine maintenance, continuation of security services, etc. To ensure such public investments did not languish or deteriorate, AB 26 authorized cities to loan funds to the successor agencies with the approval of the oversight boards. This provision retroactively reverses such authority and restricts the ability of the city to recover other such loans which were made in compliance with existing law and good faith. (Subdivision (h), Page 14)
- 6) **Retroactively exempts all DOF actions from the Administrative Procedures Act.** Redevelopment dissolution law has put DOF in a position of making thousands of quasi-judicial decisions with enormous financial and other consequences for affecting individual communities, properties and third parties. The proposed language (Section 34170.1, Page 2) deems such actions equivalent to “the preparation, development or administration of the state budget.” Should such a change be enacted – especially in combination with other aspects of this proposal which attempts to reduce an ability of a successor agency to challenge DOF actions in Court—it would insulate the department's quasi-judicial decisions from needed transparency, accountability and scrutiny. This is especially troubling when in over two dozen cases Courts have ruled that DOF abused its discretion when administering RDA Dissolution Law.
- 7) **Retroactively prohibits previously authorized work associated with “winding down” the work of a former redevelopment agency.** Successor agencies are empowered to hire staff to assist with the work of “winding down” the former redevelopment agency. All of this activity is, of course, subject to review and approval of the oversight board. This proposal (Section 34177.3, Page 38 and 39) creates a long list of exclusions including “site remediation, removal of graffiti... and other similar work” to the term “winding down” and makes it retroactive. This change is puzzling, since successor agencies have an obligation to maintain the assets of the former redevelopment agency.

² The amount available for the successor agency's administrative cost allowance is further restricted by language (Subparagraph (3), Page 3) which requires the amounts of loans repaid to a city as well as the amount of a prior administrative cost allowance to be deducted before applying the 3% factor. Subparagraph (4) on Page 4 further restricts possible funding by imposing a maximum 50% cap. All of these restrictions ignore the existing authority of an oversight board to review a successor agency's administrative cost allowance and reduce it where appropriate. This language should also be contrasted with (Subdivision (j) on Page 54 and 55) which authorizes a county auditor-controller to recover “all associated costs, including those of other county departments providing related services.”

³ Subdivision (h) on Page 14, repeals existing authority for a city to loan or grant funds to a successor agency. This language also excludes “grants” which appears to work in tandem with other aspects of this proposal designed to limit the ability of the successor agency to carry out the work of dissolving redevelopment.

Other Issues: *Provided the aforementioned harmful provisions are removed*, many of the following provisions are, in isolation, potentially workable. The League is willing to work on these and other consensus-based changes to the dissolution process.

1. **2011 Refunding Bonds:** Agreements between a city and successor agency to refunding or refinancing of bonds prior to June 27, 2011, is considered an enforceable obligation. (Subparagraph (2), Page 7)
2. **Extension of RDA Time Limits to Repay Bond Debts:** An issue that has arisen is how debts will be repaid if the time limits of a former redevelopment agency have expired. This proposal waives those limits for bond repayments only, so the question remains what happens to other enforceable obligations that remain to be paid. (Section 34189, Page 65)
3. **Annual ROPS:** Changes from 6-month to annual ROPS process commencing July 1, 2016. (Subdivision (h), Page 8), Pages 35-38.
4. **Final and Conclusive:** Provides DOF with 100 days to render a decision on a final and conclusive request. (Subdivision (i), Page 46)
5. **Long Range Property Management Plans:** Provides some helpful clarification that DOF does not need to review either (1) transfers of governmental property or (2) transfers of property to be retained for development pursuant to a DOF approved Long Range Property Management Plans. It appears, however, that transfers to a third party are missing from this list. (Subdivision (h), Pages 52 and 53)
6. **Countywide Oversight Boards:** There are a number of issues that are raised with the planned transition to countywide oversight boards. (Subdivision (j), Page 54 and 55)
7. **Public Parking Lots:** Adds parking lots to the list of facilities deemed to be for a governmental purpose, provided they do not generate revenue in excess of reasonable maintenance costs. (Subparagraph (2), page 59). Agencies with previously approved plans may amend their plans to incorporate these parking lots. (Subdivision (b), Page 66).
8. **Auditor-Controller Audits:** Makes revisions to the existing audit process. Section 34186, Page 61 and 62).
9. **Process for Dissolving Successor Agency following debt repayment:** (Page 62, 63 and 64)
10. **Optional Last and Final ROPS Process:** Offers a last and final ROPS process to those agencies where issues are resolved and debt repayment can be placed on autopilot. (Pages 72-79)

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1400 K Street, Suite 400 • Sacramento, California 95814
 Phone: 916.658.8200 Fax: 916.658.8240
 www.cacities.org

DATE: March 25, 2015

TO: Members, Senate Budget Subcommittee on State Administration #4

FROM: Dan Carrigg, League Legislative Director, (916) 658-8222

RE: Governor's Budget Proposal Affecting Redevelopment Dissolution (RN#15 09465)¹

On behalf of the League of California Cities we regret to inform you that the League has taken an **Oppose, Unless Amended** position on the language (RN# 15 09465, dated March 9th) containing proposed changes to the redevelopment dissolution process. A detailed analysis of the provisions is attached.

Collectively, the changes seek to reverse court decisions, change laws retroactively, undo previous incentives, and limit transparency, accountability and opportunities for local agencies to protect their legal rights; these provisions far overshadow other minor offerings. This proposal is so harmful to the interests of cities that we urge you to reject the entire proposal if they are not removed.

Over the last three years, while the dissolution process has been very difficult, significant progress has been made. The Department of Finance (DOF) has issued findings of completion for 329 agencies; these agencies are now engaged in developing and completing their Long Range Property Management Plans, of which 177 have been approved. The state budget has also benefited significantly. The Administration projects that redevelopment dissolution will produce \$5.375 billion in Prop. 98 contributions from FY 2011-12 through FY 2015-16, and \$1 billion per year ongoing.

Naturally, some disputes remain. Per the dissolution statute, all disputes are under the jurisdiction of the Sacramento Superior Court. While applying the law to specific facts, the courts have often ruled in support of DOF's decisions; but, in other instances, local agencies have prevailed and DOF is appealing. In short, the judicial system is working through complex issues and these disputes will run their course in due time. Furthermore, DOF had a full hand in drafting the laws the Courts are interpreting. If local governments are expected to comply with and respect these laws, then the state should as well and not seek to redraft and insert new retroactive provisions in an attempt to avoid Court rulings deemed unfavorable and stifle the ability of local agencies to protect their legal rights.

The recent trend by the Legislature is to try to help, not hurt local agencies with the dissolution process. Last year, legislators advanced several bills that included helpful clean-up to dissolution statutes, supported by local government, to the Governor's desk. While two surgical measures, AB 471 and

¹ This letter and its attachment have been updated to reflect a slightly modified version of amendments released by the Department of Finance on March 9, 2015. The League's previous letter to the Assembly Budget Subcommittee #4 was drafted on the February 18th version of amendments.

Item #: 8.D. Attach 2.pdf

AB 1963, authored by Assembly Speaker Toni Atkins, were signed, other significant proposals including SB 1129 (Steinberg), AB 2493 (Bloom) and AB 1450 (Garcia) were vetoed. In 2015, the Legislature has introduced over 10 bills intended to be helpful.

The loss of redevelopment has been devastating for many communities. Cities lost the major tool they had to address the needs of poorer and blighted neighborhoods. Gone are significant resources that were used to build affordable housing, transit-oriented development, clean up brownfields and rebuild infrastructure.

We strongly urge you to reject the harmful aspects of this proposal on cities; enough harm has already been done. We do recognize, however, that there are some proposals (listed on page 3 of the attached document) that could be helpful to cities, and, of course, would be willing to work with all stakeholders on such items and others to explore opportunities for consensus-based clean-up.

Thank you for your attention to this important matter.

cc: Mr. Michael Cohen, Director, Department of Finance

May 29, 2015

The Honorable Richard Roth, Chair
Senate Budget Subcommittee on State Administration #4
State Capitola Building, Room 4034
Sacramento, Ca 95814
FAX: (916) 651-4931

RE: Governor's Budget Proposal Affecting Redevelopment Dissolution (RN#15 09465)

Dear Chairman Roth:

On behalf of the City of Capitola City Council I regret to notify you of our opposition to the Governor's Budget Proposal Affecting Redevelopment Dissolution (RN#E15 09465)

Collectively, the changes seek to reverse court decisions, change laws retroactively, undo previous incentives, and limit transparency, accountability and opportunities of local agencies to protect their legal rights; these provisions far overshadow other minor offerings. This proposal is so harmful to the interests of cities that we urge you to reject the entire proposal if they are not removed.

The Department of Finance had a full hand in drafting the laws the Courts are interpreting. If local governments are expected to comply with and respect these laws, then the state should as well and not seek to insert new retroactive provisions in the attempt to avoid Court rulings deemed unfavorable and stifle the ability of local agencies to protect their legal rights.

The City of Capitola respectfully urges your opposition to this proposal unless all provisions harmful to cities are removed.

Sincerely,

Dennis Norton, Mayor
City of Capitola

Cc: State Senator Bill Monning
Assemblymember Mark Stone
Deanna Sessums, League of California Cities, Monterey Bay Regional Public Affairs Manager

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