

City of Capitola Agenda

Mayor: Sam Storey
Vice Mayor: Dennis Norton
Council Members: Ed Bottorff
Stephanie Harlan
Michael Termini
Treasurer: Christine McBroom



REVISED

**SPECIAL JOINT BUDGET STUDY SESSION
CAPITOLA CITY COUNCIL/SUCCESSOR AGENCY
TO THE FORMER REDEVELOPMENT AGENCY**

THURSDAY, MAY 29, 2014

6:00 PM

**CITY HALL COUNCIL CHAMBERS
420 CAPITOLA AVENUE, CAPITOLA, CA 95010**

All matters listed on the Special Joint Budget Study Session of the Capitola City Council/Successor Agency Agenda shall be considered as Public Hearings.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Members Stephanie Harlan, Dennis Norton, Ed Bottorff, Michael Termini and Mayor Sam Storey

2. ADDITIONAL MATERIALS

Additional information submitted to the City Council after distribution of the agenda packet.

A. 5.A.

DETAILS:

Communications from Delaney and Ferguson.

SPECIAL JOINT BUDGET STUDY SESSION OF THE CAPITOLA CITY COUNCIL/SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY - Thursday, May 29, 2014

3. PUBLIC COMMENT

Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.

4. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

City Council Members/City Treasurer/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration.

5. GENERAL GOVERNMENT / PUBLIC HEARINGS

General Government items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

A. Continued Budget Study Session on the proposed 2014/2015 Fiscal Year Budget for the City of Capitola General Fund, the Capitola Successor Agency, and the Capital Improvement Program.

RECOMMENDED ACTION:

(1) Receive report on Community Based Health and Human Service Providers; and (2) Continue City Council/Successor Agency Budget deliberations, and provide direction to staff for preparation of the Budget Resolutions for adoption.

6. ADJOURNMENT

Adjourn to the next Special Budget Study Session of the City Council on Wednesday, June 4, 2014, at 6:00 PM, in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes “final.” Please be advised that in most instances the decision become “final” upon the City Council’s announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

Notice regarding City Council: The Capitola City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City’s website: www.cityofcapitola.org and at Capitola City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, on the Monday prior to the Thursday meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk’s office at 831-475-7300.

SPECIAL JOINT BUDGET STUDY SESSION OF THE CAPITOLA CITY COUNCIL/SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY - Thursday, May 29, 2014

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website at www.cityofcapitola.org by clicking on the Home Page link "**Meeting Video**". Archived meetings can be viewed from the website at anytime.

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5-29-14 SPECIAL JOINT BUDGET
STUDY SESSION



Human Care Alliance
PO Box 7376
Santa Cruz, CA 95061
www.humancarealliance.org

May 22, 2014

Dear City Manager Jamie Goldstein,

The Human Care Alliance wishes to recognize and thank you and the entire Capitola City Council for your consistent leadership in funding vital human services for Capitola residents. Capitola has set an example for other jurisdictions in the county to follow.

We acknowledge that the process of determining funding levels for community programs every year is time and labor intensive for everyone. We share the council's desire to reduce this burden on Councilmembers, city staff, and our own programs. HCA supports your consideration of adopting a two-year funding cycle. This simple change would immediately cut in half the amount of time and effort spent on this process. We also support your move toward establishing community programs as a line item in the city budget. Recognizing the need for responsible consideration and discussion of how to efficiently and effectively implement this goal, we would suggest a two month timeframe for process development and will actively partner with council and staff in this effort.

Thank you for your time and consideration, and once again thank you for all the City of Capitola does to support the well-being of its residents.

Sincerely,

A handwritten signature in black ink, appearing to read 'Karen Delaney', written over a horizontal line.

Karen Delaney, President

RECEIVED

MAY 27 2014

CITY OF CAPITOLA

cc: Capitola City Councilmembers

Sneddon, Su

From: Tim Brattan [tim@greybears.org]
Sent: Thursday, May 29, 2014 1:59 PM
To: City Council
Subject: Please support Grey Bears

RECEIVED

MAY 29 2014

May 29, 2014

Dear Capitola City Councilmember,

For many seniors, the adage "Roof, Food, Fire" has become a daily choice, no longer simply a technique for prioritizing needs over wants. Seniors in our local area are forced to make the choice between having a safe roof over their heads, heating their home & paying for food, while also figuring out how to pay for needed medications & services to keep them alive, on a daily basis.

Many seniors rely upon organizations such as Grey Bears & the Food Pantries backed by Second Harvest Foodbank to fill the gap, these organizations help seniors who are categorically ineligible for CalFresh, who cannot afford Meals on Wheels or the transportation costs to get to a Community Dining Facility, to feed themselves while ensuring an abundance of fresh produce.

Continued support & funding for Grey Bears is critical to ensuring that our seniors can live their lives with dignity, health & independence.

Sincerely,

Kimberly Ferguson

Resident Services Coordinator

Bay Avenue Senior Apartments

831.464.8991



CITY COUNCIL/SUCCESSOR AGENCY TO THE FORMER RDA AGENDA REPORT

SPECIAL MEETING OF MAY 29, 2014

FROM: CITY MANAGER / FINANCE DEPARTMENT

SUBJECT: CONTINUED BUDGET STUDY SESSION ON THE PROPOSED FISCAL YEAR 2014/2015 BUDGET FOR THE CITY OF CAPITOLA GENERAL FUND, CAPITOLA SUCCESSOR AGENCY, AND CAPITAL IMPROVEMENT PROGRAM

RECOMMENDED ACTION: (1) Receive report on Community Based Health and Human Service Providers; and continue City Council/Successor Agency Budget deliberations.

DISCUSSION: On May 21, 2014, City Council was presented with a balanced Proposed Fiscal Year 2014/2015 and Fiscal Year 2015/2016 Budget. During the May 21, 2014, Budget Study Session, Council requested staff to research the items listed in Attachment 1. Responses to most research requests will be presented at the June 4, 2014, Special Joint City Council/Successor Agency meeting.

This second Budget Study Session will primarily focus on the Community Based Health and Human Service Provider (Providers) grants.

Community Grant Presentations

A summary of all of the Providers who have applied for grant funding from the City is included in Attachment 2. There are 42 returning Providers requesting \$279,552 which includes requests by a majority for a Cost-Of-Living (COLA), and in some instances a request for funds in addition to a COLA. There are three new applicants; Elderday (Community Bridges program), Companion for Life (Seniors Council), and Walnut Avenue Women's Center requesting a total of \$18,000. Total funds requested by the applicants are \$297,552. The proposed budget appropriates \$254,270 which is the same amount allocated in Fiscal Year 2013/2014.

On January 23, 2014, the Council appointed a subcommittee composed of Mayor Story and Council Member Termini to develop a recommended list for allocating the designated funding to the Providers. In addition, at the February 20, 2014, City Council Goal Setting Session the Council set a goal to establish a two-year grant cycle for the Community Based Health and Human Service Providers which will be reflected in the final adopted budget.

Staff recommends the Council give the subcommittee guidelines to use when reviewing the applications. The subcommittee will bring back their recommendation to the Council for consideration at the June, 4, 2014, City Council meeting.

ATTACHMENTS

1. Research Requests
2. Community Based Health and Human Service Providers Funding Request Analysis

Report Prepared By: Tori Hannah, Finance Director
Lisa Murphy, Administrative Services Director

**Reviewed and Forwarded
By City Manager:** *JH for JG*

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Research Requests

Research Items: Presentation on June 4, 2014

- Explain change in Charges for Services from Fiscal Year 2011/12 to Fiscal Year 2015/16
- Outline staffing/positions by function
- List current debt and terms
- Project General Fund cash flow for Fiscal Year 2014/15, including cash source
- Establish funding targets for the Facility Fund
- Prioritize disaster awareness planning
- Establish Council ADA Committee
- Present information regarding TOT rates
- Provide options to establish fixed funding percentages for Community Health and Human Service Providers

Research Items: Presentation after Budget Adoption

- Provide overview of 911 budget/operations
- Options to reduce General Plan fee

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Funder: City of Capitola
FY 14/15 Funding Requests

	Continuing Programs Agency	Primary Service Strategy	FY 13/14 Funding	Requestd FY14 COLA	Additional Request	FY 14/15 Total CP Request	Capitola Clients	Undup Clients	% Capitola	Cost Per Client	Total Budget	Juris %
1	Advocacy, Inc.	FS-srv	\$7,165	\$186	\$1,200	\$8,551	234	2353	10%	\$37	\$399,384	2.14%
2	Big Brothers Big Sisters	FS-soc	\$2,692	\$70		\$2,762	19	660	3%	\$145	\$424,620	0.65%
3	Cabrillo Stroke and Disability Center	HC-hss	\$6,688	\$174		\$6,862	13	230	6%	\$528	\$387,543	1.77%
4	California Grey Bears, Inc.	BN-food	\$13,871	\$361		\$14,232	345	4424	8%	\$41	\$805,201	1.77%
5	Campus Kids Connection, Inc.	ED-ece	\$16,495	\$429		\$16,924	240	848	28%	\$71	\$2,126,187	0.80%
6	CASA of Santa Cruz County	PS-intv	\$2,957	\$77	\$1,966	\$5,000	1	218	0%	\$5,000	\$986,469	0.51%
7	Central Coast Center for Independent Living	FS-srv	\$4,627	\$120	\$9,582	\$14,329	18	185	10%	\$796	\$1,306,232	1.10%
8	Community Action Board of Santa Cruz County, Inc. shelter Pro	BN-hsg	\$1,286	\$33		\$1,319	8	513	2%	\$165	\$229,186	0.58%
	Community Bridges											
9	Meals on Wheels for Santa Cruz County	BN-food	\$55,361	\$1,440		\$56,801	89	1838	5%	\$638	\$1,501,290	3.78%
10	Lift Line	BN-trn	\$44,730	\$1,163		\$45,893	126	657	19%	\$364	\$1,630,702	2.81%
11	Live Oak Family Resource Center	PS-prev	\$4,794	\$125	\$2,581	\$7,500	60	1152	5%	\$125	\$325,396	2.30%
12	Child Development Division	ED-ece	\$863	\$22		\$885		163	0%		\$1,860,293	0.05%
13	Conflict Resolution Center of Santa Cruz	CD-eng	\$3,000	\$78		\$3,078	262	2612	10%	\$12	\$233,733	1.32%
14	Cultural Council of Santa Cruz County	FS-soc	\$930			\$930		331550	0%		\$1,231,800	0.08%
15	Dientes Community Dental Care	HC-den	\$1,308	\$34		\$1,342	440	7745	6%	\$3	\$3,938,563	0.03%
	Encompass											
16	Youth Services Counseling	MH-out	\$6,816	\$177		\$6,993	5	201	2%	\$1,399	\$2,849,211	0.25%
17	Santa Cruz AIDS Project	FS-srv	\$7,080	\$184		\$7,264	89	2195	4%	\$82	\$460,551	1.58%
18	Families In Transition	BN-hsg	\$2,352	\$61		\$2,413	11	784	1%	\$219	\$1,350,481	0.18%
	Family Service Agency of the Central Coast											
19	Counseling - North County	MH-out	\$4,575	\$119		\$4,694	31	784	4%	\$151	\$290,411	1.62%
20	I-You Venture	MH-mhs	\$1,305	\$34		\$1,339	148	913	16%	\$9	\$53,035	2.52%
21	Senior Outreach	MH-mhs	\$1,305	\$34		\$1,339	13	265	5%	\$103	\$52,683	2.54%
22	Suicide Prevention	MH-mhs	\$1,134	\$29		\$1,163	380	5720	7%	\$3	\$572,193	0.20%
23	Survivors Healing Center	MH-out	\$458	\$12		\$470	19	1491	1%	\$25	\$134,489	0.35%
24	WomenCARE	MH-mhs	\$2,195	\$57		\$2,252	5	279	2%	\$450	\$179,365	1.26%
25	Paul Lee Loft Shelter - Homeless Srv Ctr	BN-hsg	\$2,500	\$65		\$2,565	3	389	1%	\$855	\$631,531	0.41%
26	Hospice of Santa Cruz County	HC-spec	\$1,500	\$39		\$1,539	69	981	7%	\$22	\$16,927,712	0.01%
27	Native Animal Rescue	EQ-pro	\$1,118		\$82	\$1,200					\$99,900	1.20%
28	O'Neill Sea Odyssey	EQ-edu	\$2,746	\$71		\$2,817	100	100	100%	\$28	\$898,265	0.31%
29	Parents Center Santa Cruz	MH-out	\$7,018	\$182		\$7,200	45	1337	3%	\$160	\$1,853,754	0.39%
30	Santa Cruz Toddler Care Center	ED-ece	\$1,164	\$30		\$1,194	3	53	6%	\$398	\$438,273	0.27%

	Continuing Programs Agency	Primary Service Strategy	FY 13/14 Funding	Requestd FY14 COLA	Additional Request	FY 14/15 Total CP Request	Capitola Clients	Undup Clients	% Capitola	Cost Per Client	Total Budget	Juris %
31	Save our Shores	EQ-pro	\$2,000			\$2,250	10033	10033		\$0	\$688,608	0.33%
32	Second Harvest Food Bank of Santa Cruz and San Benito Counti	BN-food	\$9,755		\$390	\$10,145	1357	54600	2%	\$7	\$17,441,371	0.06%
33	Senior Citizens Legal Services	LS-rep	\$9,673	\$252		\$9,924.50	69	843	8%	\$144	\$356,623	2.78%
34	Senior Network Services, Inc.	FS-srv	\$2,391	\$62		\$2,453	821	16414	5%	\$3	\$562,616	0.44%
35	Seniors Council of Santa Cruz : Project Scout	IN-inc	\$3,207	\$83	\$1,710	\$5,000	53	2393	2%	\$94	\$62,290	8.03%
36	The Diversity Center	HC-hss	\$1,000		\$1,500	\$2,500	416	5000	8%	\$6	\$335,500	0.75%
	United Way											
37	Child Abuse Prevention	PS-prev	\$6,037			\$6,037	182	4703	4%	\$33	\$1,260,886	0.48%
38	2-1-1 Help Line	FS-srv	\$930			\$930	100	860	12%	\$9	\$99,530	0.93%
39	Community Assessment Report		\$930			\$930						
40	Vista Center for the Blind and Visually Impaired	HC-reh	\$1,771	\$46		\$1,817	11	178	6%	\$165	\$2,352,720	0.08%
41	Santa Cruz Volunteer Center	BN-hsg	\$3,000	\$80		\$3,080	131	6021	2%	\$24	\$170,068	1.81%
42	Women's Crisis Support - Defensa de Mujeres	JS-cip	\$3,543	\$92		\$3,635.12	16	1182	1%	\$227	\$1,342,985	0.27%
	TOTALS		\$254,270	\$6,021	\$19,011	\$279,552						

						Total Request	Capitola Clients	Und Clients	% Cap Clients	Cost Per Client	Budget	%
	New Group Requests											
1	Elderday (Community Bridgers)	FS-il				\$5,000.00	3	139	2%	\$1,667	\$1,664,698	0.30%
2	Companion for Life/Lifeline	BN-hsg				\$5,000.00	45	688	7%	\$111	\$205,500	2.43%
3	Walnut Avenue Women's Center											
	Family Support Services	BN-food				\$1,000.00	195	4508	4%	\$5	\$188,370	0.53%
	PAT Childcare Services	ED-ece				\$4,000.00	11	116	9%	\$364	\$550,188	0.73%
	Youth Development	FS-soc				\$3,000.00	25	890	3%	\$120	\$139,920	2.14%
	TOTALS					\$18,000						

GRAND TOTAL REQUESTED						\$297,552						
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