

City of Capitola

Commission on the Environment Regular Meeting Agenda

Wednesday, June 21, 2023 – 6:00 PM



Capitola City Hall, Community Room
420 Capitola Avenue, Capitola, CA 95010

Chair: Michelle Beritzhoff-Law

Vice-Chair: Jason Shepardson

Council Member: Mayor Margaux Keiser

Commissioners: Anthony Lacenere, Peter Wilk

PLEASE NOTE THIS IS AN IN-PERSON MEETING NO REMOTE ACCESS WILL BE PROVIDED

1. Call to Order and Roll Call

Commissioners: Chair Michelle Beritzhoff-Law, Anthony Lacenere, Mayor Margaux Keiser, Jason Shepardson, Peter Wilk

2. Additions and Deletions to the Agenda

A. Items 5B and 5D have been pulled from the June 21, 2023, Commission on the Environment agenda by staff.

3. Oral and Written Communications

The Chair may announce and set time limits at the beginning of each agenda item. The Committee Members may not discuss Oral Communications to any significant degree but may request issues raised be placed on a future agenda.

4. Consider the minutes from the May 17, 2023, Regular Commission Meeting

Recommended Action: Approve minutes.

5. General Business

A. Brown Act and Public Records Act Training by Tamar Burke, Assistant City Attorney

~~B. Use of Green Building Funds~~

~~Recommended Action: Continue discussion on potential uses for Green Building Funds (to include white roof rebate program). (This item was pulled from the agenda by staff.)~~

C. Rispin Riparian Invasive Plant Species Removal

Recommended Action: Review and discuss proposal prepared by George McMenamain for removing and controlling invasive plant species in Rispin Riparian Areas.

~~D. Use of Community Tree and Forest Management Account~~

~~Recommended Action: Discuss potential uses for the Community Tree Fund. Approve or deny of a Tree Giveaway with Arbor Day Foundation and/or the replacement of glass sculptures on~~

~~41st Avenue with trees as approved uses of the Community Tree Funds. (This item was pulled from the agenda by staff.)~~

- E. Save our Shores and City of Capitola draft contract for quarterly beach cleanups
Recommended Action: Approve contract proposal between Save our Shores and City of Capitola or make recommendations for additional edits to draft contract document.
- F. Green Business Network presentation opportunity for future COE meeting
Recommended Action: Set a date for a Green Business Network representative to give a presentation at a future COE meeting.

6. Items for Future Agenda

7. Adjournment

Next regular Commission meeting is scheduled for July 19, 2023

Agenda and Agenda Packet Materials: The Commission on the Environment Agenda is available on the City's website: www.cityofcapitola.org/ on Friday prior to the Wednesday meeting. If you need additional information, please contact the Public Works Department at (831) 475-7300.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.



PUBLIC WORKS DEPARTMENT

Memo

To: Commission on the Environment
From: Erika Senyk
Date: June 21, 2023
Re: Removal of Items 5B and 5D

At the request of the Community Development Director, staff is removing Items 5B and 5D from the June 21, 2023, Commission on the Environment agenda. These items will be added to the July 19, 2023 agenda when the Community Development Director can be present for the meeting.

City of Capitola

Commission on the Environment Meeting

Minutes



Wednesday, May 17, 2023– 6:00 PM

Capitola City Hall, Community Room
420 Capitola Avenue, Capitola, CA 95010

Chair: Michelle Beritzhoff-Law
Vice-Chair: Jason Shepardson
Council Member: Mayor Margaux Keiser
Commissioners: Anthony Lacenere, Peter Wilk

1. Call to Order and Roll Call

Commissioners Present: Mayor Margaux Keiser, Anthony Lacenere, Jason Shepardson, Peter Wilk
Chair Michelle Beritzhoff-Law was absent from the meeting.
City Staff Present: Erika Senyk

Vice-Chair Shepardson called the meeting to order at 6:01 pm.

2. Oral and Written Communications

A resident expressed a concern about a pole interjecting into the right of way near Gayle's Bakery on the intersection of Bay Ave and Capitola Ave.

3. Consider the minutes from the April 19, 2023, Commission on the Environment Meeting

Motion to approve the minutes: Commissioner Wilk
Seconded: Mayor Keiser
Motion passed 4-0-1 (Chair Beritzhoff-Law Absent)

4. General Business

A. Use of Green Building Funds

The Commission discussed two potential projects to be funded by the Green Building Funds, including habitat restoration for Steelhead in Soquel Creek and a white roofs rebate program. The Commission requested that clarification be provided by the City Attorney on what types of projects could be funded by Green Building Funds and to move the additional uses of Green Building Funds discussion to the June Commission meeting. Mayor Keiser will contact the City Attorney to request additional clarification on the eligible uses of Green Building Funds.

Commissioners divided up flyers informing residents of their eligibility for the ESHA rebate program to be distributed to eligible parcels prior to the June Commission meeting.

B. Capitola Beach Cleanups

City Staff informed commissioners of a partnership contract draft between City of Capitola and Save Our Shores for organizing four beach cleanups annually and conducting outreach to Capitola businesses. Commissioners discussed important goals and logistics for successful

beach cleanups, including hosting cleanups that are easily accessible and equitable for Capitola residents, are well promoted on the City's website, newsletter, and social media outlets, and are fun and welcoming for all community members and participants.

Commissioners requested that City Staff obtain additional information on the schedule of beach cleanups hosted by Capitola Beach Company and suggested that future beach cleanups could be hosted by the Commission. Commissioners discussed that beach cleanups hosted by the Commission or Capitola Beach Company could be scheduled in addition to beach cleanups organized by Save Our Shores.

C. Rispin Riparian Invasive Plant Species Removal

The Commission requested to move the discussion about George McMenemy's proposal for removing and controlling invasive plant species in Rispin Riparian Areas to the June Commission meeting, after clarification has been provided by the City Attorney on whether Green Building Funds can be used to fund this project. Commissioner Wilk recommended that George McMenemy attend a future Commission meeting to discuss what actions can be done for invasive plant removal within the allocated budget.

5. Items for Future Agenda

The Commission requested that the following items be agendaized for a future meeting:

- Use of Green Building Funds (to include white roof rebate program)
- Rispin Riparian Invasive Plant Species Removal Proposal prepared by George McMenemy
- Use of Community Tree and Forest Management Account (to include Tree Giveaway with the Arbor Day Foundation and replacement of glass sculptures on 41st avenue with trees)

6. Adjournment

The meeting was adjourned at 7:40 pm to the next Regular Meeting of the Commission on the Environment on June 21, 2023.