

Mayor: Dennis Norton  
Vice Mayor: Ed Bottorff  
Council Members: Jacques Bertrand  
Stephanie Harlan  
Michael Termini  
Treasurer: Christine McBroom



**REVISED**

**CAPITOLA CITY COUNCIL  
REGULAR MEETING**

**THURSDAY, SEPTEMBER 10, 2015**

**CITY HALL COUNCIL CHAMBERS  
420 CAPITOLA AVENUE, CAPITOLA, CA 95010**

**CLOSED SESSION - 6:30 PM  
CITY MANAGER'S OFFICE**

*An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the City Council's Open Session Meeting.*

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

**Significant exposure to litigation pursuant to subdivision (b) of Govt. Code §54956.9**

One potential case: Patrick and Julie Barnard, 510 Burlingame, APN: 035-103-13

**LIABILITY CLAIMS (Govt. Code §54956.95)**

Claimant: Marge Hansen

Claimant: John Russell

Agency claimed against: City of Capitola

## **REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM**

*All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.*

*All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.*

### **1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council Members Stephanie Harlan, Ed Bottorff, Jacques Bertrand, Michael Termini, and Mayor Dennis Norton

### **2. PRESENTATIONS**

A. Presentation of a proclamation for September's Childhood Cancer Awareness Month

### **3. REPORT ON CLOSED SESSION**

### **4. ADDITIONAL MATERIALS**

*Additional information submitted to the City after distribution of the agenda packet.*

A. Item 10.B.: Public Communications regarding Smoking Ordinance Amendment

### **5. ADDITIONS AND DELETIONS TO AGENDA**

### **6. PUBLIC COMMENTS**

*Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.*

### **7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS**

*City Council Members/City Treasurer/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration.*

### **8. BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS**

A. Review City Council Appointment to the City's Finance Advisory Committee  
RECOMMENDED ACTION: That Council Member Bottorff, with concurrence of the Mayor and City Council, make his appointment to fill a vacancy on the Finance Advisory Committee.

## 9. CONSENT CALENDAR

*All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.*

*Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.*

- A. Consider the August 13, 2015, Special and Regular City Council Minutes  
RECOMMENDED ACTION: Approve the subject minutes as submitted.
- B. Receive Planning Commission Action Minutes for the Regular Meeting of September 3, 2015  
RECOMMENDED ACTION: Receive minutes.
- C. Denying Liability Claims and Forward to the City's Liability Insurance Carrier  
RECOMMENDED ACTION: Deny liability claims for an undetermined amount and forward to the City's liability insurance carrier.
- D. Consider an Agreement with Rain Water Solutions for a Rain Barrel Purchasing Program and Offering a Subsidy of \$20 per Barrel to Capitola Residents and Businesses in an Amount Not to Exceed \$3,000  
RECOMMENDED ACTION: Approve agreement and subsidy.

## 10. GENERAL GOVERNMENT / PUBLIC HEARINGS

*General Government items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.*

- A. Consider Public Outreach to Solicit Community Input on the Conception Library Design and a Task Order with Anderson Brule Architects  
RECOMMENDED ACTION: Authorize staff to execute a task order with Anderson Brule Architects under the City's As-Needed Architectural Design Services Contract in an amount not to exceed \$23,300 to begin the public design process for the new Capitola Branch Library, and approve a budget amendment to transfer funds from the Library Trust Fund held by the County into the City's Library Planning Account.
- B. Introduction of an Ordinance Amending Section 8.38.060 of the Capitola Municipal Code Pertaining to Prohibitions of Smoking In Outdoor Public Places  
RECOMMENDED ACTION: Receive report on options to introduce a proposed Ordinance Amendment to the Capitola Municipal Code, Section 8.38.060 (Prohibitions of smoking in outdoor public places) to expand the outdoor public places where smoking is prohibited.
- C. Consider a Resolution Adopting the Countywide Youth Violence Prevention Strategic Plan and Supporting City Participation in the Strategic Plan Implementation (United Way Violence Program)  
RECOMMENDED ACTION: Adopt Resolution.

- D. Consider a Resolution Approving the Final Map for the Surf and Sand Mobile Home Park Subdivision, Tract No. 1566 (Continued from the August 13, 2015, City Council meeting)  
RECOMMENDED ACTION: Adopt Resolution.

## 11. ADJOURNMENT

**Note:** Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes “final.” Please be advised that in most instances the decision become “final” upon the City Council’s announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

**Notice regarding City Council:** The City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

**Agenda and Agenda Packet Materials:** The City Council Agenda and the complete Agenda Packet are available for review on the City’s website: [www.cityofcapitola.org](http://www.cityofcapitola.org) and at Capitola City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk’s office at 831-475-7300.

**Agenda Materials Distributed after Distribution of the Agenda Packet:** Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

**Americans with Disabilities Act:** Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk’s office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

**Televised Meetings:** City Council meetings are cablecast “Live” on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed “Live” on the City’s website at [www.cityofcapitola.org](http://www.cityofcapitola.org) by clicking on the Home Page link “**Meeting Video**”. Archived meetings can be viewed from the website at anytime.



**Sneddon, Su (ssneddon@ci.capitola.ca.us)**

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**From:** Carin Hanna [carinhanna@aol.com]  
**Sent:** Wednesday, September 09, 2015 10:57 AM  
**To:** City Council; Escalante, Rudy (rescalante@ci.capitola.ca.us)  
**Subject:** No Smoking Ordinance

At the September 1st board meeting of the Capitola Village BIA, the directors discussed the proposed changes to the smoking ordinance. The primary concern was the lack of enforcement of the current ban on smoking and no skateboarding in the Village. In addition lodging members and the representative of the Short Term Rental (by email) expressed concern about the affect on their guests if the area is expanded. Either smokers would stop booking in Capitola Village or break the no smoking indoors policy or the no smoking outdoor law. This also affects all the Capitola residents who live in or around the village.

The businesses on Capitola Ave have some complaints about the number of smokers on Capitola Avenue, however, the Esplanade businesses have not noticed any significant decrease in smoking on the Esplanade. Signs have been posted, yet people smoke under or in front of the signs. Some merchants have been told that they should participate in enforcement. This is not at all practical for a citizen to be responsible for enforcement of an ordinance of the City.

The City should not enact ordinances that it does not have resources to enforce.

How many signs would it take to notify everyone in the area about the smoking. A sign along side the no skateboarding signs at the entrance to the village will not deter anyone from smoking anymore than it deters skateboarders.

The questions were "How many complaints were there?" "How many citations have been issued on current ordinance violations?" "How many people asked for the possibility of expansion of the area?"

We applaud the effort to keep the cigarette butts out of the ocean and off the beach, but the area should not be increased.

BIA Board of Directors

Communication: Item 10.B.: Public Communications regarding Smoking Ordinance Amendment (ADDITIONAL MATERIALS)

**Sneddon, Su (ssneddon@ci.capitola.ca.us)**

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**From:** alec.gagne@yahoo.com  
**Sent:** Wednesday, September 09, 2015 10:43 PM  
**To:** City Council; Termini, Mike (michael@triadelectric.com)  
**Subject:** Smoking Ordinance

Hi Dennis and Mike,

I hope this email finds you well. It was brought to my attention that the city council will be discussing changes to the no-smoking ordinance in the village at tomorrow's public meeting. You may remember a few of my prior emails from last summer where we discussed the problem of guests staying at the Venetian Hotel (who are not allowed to smoke inside the hotel rooms per CMC 38.050 (Q) ) and people coming off the beach where smoking is prohibited (CMC 38.060 (A) ) routinely smoking on the common walkways between the buildings or on the balconies above the common walkways of the Venetian Court, subjecting the residents and other guests (including many children) to unwanted secondhand smoke drifting into the doors and windows of other hotel rooms and our private residences. The Venetian Court complex is semi surrounded by non-smoking areas so it tends to become the perceived safe-haven for cigarette smokers to congregate. I had asked that the city council consider prohibiting smoking in the common areas ( indoor and outdoor) of multi-unit housing so as to try to minimize this issue. Having people sit or stand a few feet outside of my open door or window to smoke their cigarette certainly detracts from the clean ocean air that my wife and I try to enjoy while in Capitola. You may recall that a few other cities such as San Jose have adopted similar multi-unit common space ordinances and copies of those ordinances were forwarded to you for review.

I've had the opportunity to examine the maps showing the proposed expanded no-smoking areas and noticed that the street area of the wharf and sidewalk by the Venetian Court as well as the lower portion of Cliff drive were not inclusive. Perhaps they should or could be. The BIA considers these areas part of the Village.

Lastly CMC 8.38.030(K) provides the following definition: ["Reasonable distance" means a distance that ensures that occupants of an area in which smoking is prohibited are not exposed to secondhand smoke created by smokers outside the area. This distance shall be a minimum of twenty feet.] So it would seem that you can't smoke within 20 feet of the wharf, the beach or the hotel rooms where smoking is prohibited. Is this interpretation correct? If so, then smoking would already by extension be prohibited on most of the common walkways of the Venetian Court as the buildings and walkways are clearly less than 20 feet from these smoking restricted zones. All the more reason to consider including the Venetian Court area in the no-smoking zone of the village and/or adopting an ordinance which regulates the common indoor and outdoor areas of multi-unit housing. If the no-smoking restriction is more obvious to the general public then perhaps we will realize a higher degree of voluntary compliance with the rules.

Thank you for your consideration and all the hard work that you do for the city and people of Capitola.

**Alec Gagne**  
**Venetian Court**  
**1500 Wharf Road #15**  
**Capitola CA**

Communication: Item 10.B.: Public Communications regarding Smoking Ordinance Amendment (ADDITIONAL MATERIALS)

**Sneddon, Su (ssneddon@ci.capitola.ca.us)**

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**From:** Mary Ann Scolari [mascolaridesign1@gmail.com]  
**Sent:** Wednesday, September 09, 2015 1:39 PM  
**To:** City Council  
**Subject:** smoking band

We have people sitting in front of our place at the Venetians smoking cigars!  
I would gladly like to eliminate that.

--

Mary Ann Scolari  
Interior Design  
408-559-8511 Office  
408-221-8566 Cell  
[www.maryannscolari.com](http://www.maryannscolari.com)



Communication: Item 10.B.: Public Communications regarding Smoking Ordinance Amendment (ADDITIONAL MATERIALS)



**Sneddon, Su (ssneddon@ci.capitola.ca.us)**

**From:** Sneddon, Su (ssneddon@ci.capitola.ca.us)  
**Sent:** Thursday, September 10, 2015 2:29 PM  
**To:** City Council  
**Subject:** 9/10/15 Add'l Material (Smoking Ordinance) from Mary Ann Scolari

Honorable Mayor and Council Members:

Please see additional comments below from Mary Ann Scolari regarding the proposed amendment to the smoking ordinance (Item 10.B.)

Susan Sneddon, City Clerk

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**From:** Mary Ann Scolari [mailto:mascolaridesign1@gmail.com]  
**Sent:** Thursday, September 10, 2015 11:32 AM  
**To:** Sneddon, Su (ssneddon@ci.capitola.ca.us)  
**Subject:** Re: smoking band

Hi Sue,

I had some other thoughts I would like to share.

Don't know if I can add this to the meeting ?.

We own #2 at the venetians. While staying here this past week we had a man leaning up against our front window looking at his emails. I kindly ask him to move. Then I had a lady sit down at our table and chairs out front. I kindly asked her to move. I had a lady walk in our front door with her young son and ask if they could use the restroom. My husband was let her in. I was upset because I had personal items laying there. Last night I was awakened by all this noise in the back of our unit. Some man was going through all the Venetian garbage cans looking for recycled bottles and cans.

This is only a few of the problems we have dealt with.

Would love some feed back.

Thanks ,

Mary Ann Scolari

On Sep 9, 2015, at 1:42 PM, Sneddon, Su (ssneddon@ci.capitola.ca.us) <ssneddon@ci.capitola.ca.us> wrote:

Thank you for your comments regarding this September 10, 2015, Capitola City Council meeting item. I will add your comments to additional material for the meeting.

Sincerely,

Susan Sneddon, City Clerk  
City of Capitola  
420 Capitola Avenue  
Capitola, CA 95010  
Phone: 831-475-7300  
Fax: 831-479-8879

Susan Sneddon, City Clerk  
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Fax: 831-479-8879

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MARY ANN SCOLARI  
INTERIOR DESIGN



## CITY COUNCIL AGENDA REPORT

**MEETING OF SEPTEMBER 10, 2015**

FROM: City Manager Department

SUBJECT: Review City Council Appointment to the City's Finance Advisory Committee

**RECOMMENDED ACTION:** That Council Member Bottorff, with concurrence of the Mayor and City Council, make his appointment to fill a vacancy on the Finance Advisory Committee.

**BACKGROUND:** On August 17, 2015, Gary Snelson, Council Member Bottorff's appointee to the Finance Advisory Committee submitted his resignation. This left a Council appointee member vacancy of an unexpired term ending December 2015. The required notice regarding the vacancy was posted on August 18, 2015, at City Hall, on the City's website and a press release was issued to local publications with an application deadline date of August 31, 2015.

**DISCUSSION:** The City received one application from Brigitte Estey. Upon receipt, the application was forwarded to Council Member Bottorff for consideration. Collectively, after the deadline date, all applications were distributed to the Mayor and City Council for review. This appointment is to fill an unexpired term ending December 2015.

**FISCAL IMPACT:** None

**ATTACHMENTS:**

1. Gary Snelson's Letter of Resignation
2. Brigitte Estey application
3. Recruitment Notice
4. Current Finance Advisory Committee Roster

Report Prepared By: Susan Sneddon  
City Clerk

Jamie Goldstein, City Manager

9/3/2015

RECEIVED

AUG 17 2015

CITY OF CAPITOLA

**Gary B. Snelson**

1605 38<sup>th</sup> Ave  
Capitola CA 95010  
(831) 476-8298  
[vn5740@yahoo.com](mailto:vn5740@yahoo.com)

Jamie Goldstein  
City Manager,  
City of Capitola  
420 Capitola Ave  
Capitola Ca 95010

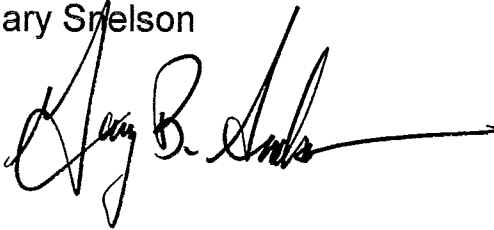
Jamie,

Please accept this letter as my resignation from the Finance Advisory Committee. I appreciate having been appointed, and have enjoyed serving on the Committee. Although I have missed Tori, the selection of Mark as her replacement was an excellent decision.

I have notified Ed Bottorff and Mark of my decision, and shared with them my reason for resigning. I see no purpose in outlining that reason in writing.

I'm certain Ed or Mark would share that with you.

Sincerely,  
Gary Snelson



Attachment: Gary Snelson's Letter of Resignation (1170 : Finance Advisory Committee Appointment)



# CITY of CAPITOLA BOARDS AND COMMISSIONS APPLICATION

Application for:

- Art & Cultural Commission  
*[Artist; Arts Professional; At Large Member]*  
*Please underline category above.*
- Finance Advisory Committee  
*[Business Representative; At Large Member]*  
*Please underline category above.*
- Historical Museum Board
- Architectural & Site Committee  
*[Architect; Landscape Architect; Historian]*  
*Please underline category above.*
- Traffic & Parking Commission  
*[Village Resident; Village Business Owner; At Large Member]*  
*Please underline category above.*
- Planning Commission
- Other Committee \_\_\_\_\_

Name: Estey Brigitte  
Last First

Residential Neighborhood: Depot Hill

Occupation: Aerospace Engineer

Describe your qualifications and interest in serving on this Board/Commission/Committee: My family and have owned our home on Depot Hill since 2003. We have grown to love this community and the city of Capitola and are interested in its long term success as a thriving community. I am interested in serving on the Finance Advisory Committee provide assistance and support to that end. I have 20 plus years of experience managing multi-million dollar budgets in support of engineering design, manufacturing, and research and development of communication satellite products. I believe my skill set provides me with the quality for the position.

(Use additional paper, if necessary)

**Please Note:** Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

8/25/15  
Date

[Signature]  
Signature of Applicant

Mail or Deliver Application to:  
 Capitola City Hall  
 Attn: City Clerk  
 420 Capitola Avenue, Capitola, CA 95010

All information contained in this page of the application is public data and will be made available for public review and copying for anyone requesting it, and may be posted on the website of the City of Capitola. All information in this page will be provided to the Capitola City Council in a public forum and will be reviewed in public. It will therefore be part of the public record.

Attachment: Brigitte Estey application (1170 : Finance Advisory Committee Appointment)





**CITY OF CAPITOLA**  
 420 Capitola Avenue  
 Capitola, CA 95010  
 (831) 475-7300  
 FAX (831) 479-8879

## **APPLICATIONS FOR APPOINTMENT TO: Capitola Finance Advisory Committee**

**NOTICE IS HEREBY GIVEN**, pursuant to Section 54974 of the Government Code, that recruitment has commenced to fill one (1) "Council Member Appointed" seat vacancy on the Capitola Finance Advisory Committee. This appointment is to fill an unexpired term ending December 2016, and will be made by Council Member Ed Bottorff.

The Capitola City Council is seeking applications from interested persons to serve on the Capitola Finance Advisory Committee. Capitola Business persons and City residents, 18 years of age or older, with an interest in the financial policy of the City of Capitola, including the City's budget, investments, revenue projections and assumptions, revenue enhancement programs, etc., are encouraged to apply. A copy of Resolution No. 3770, Defining the Composition and Purpose of the Capitola Finance Advisory Committee, is attached. Regular meetings of the committee are held on the third Tuesday of every other month at 6:00 p.m., in the Council Chambers at City Hall. Specific questions regarding the committee can be directed to staff representative Mark Welch, Finance Director, at (831) 475-7300 ext. 224, or by email at [mwelch@ci.capitola.ca.us](mailto:mwelch@ci.capitola.ca.us).

Upon review of applications received, it is anticipated that the Mayor and City Council will make appointments at their Regular Meeting of the City Council.

### **Application Deadline: Monday, August 31, 2015**

Applications may be obtained at Capitola City Hall, 420 Capitola Avenue, or by calling (831) 475-7300 and requesting an application be sent to you. In addition, a notice with an application form is available on the City's website (for printing) at [www.cityofcapitola.org](http://www.cityofcapitola.org) by selecting City Government / Boards and Commissions/ Finance Advisory Committee OR go to [www.cityofcapitola.org/bc](http://www.cityofcapitola.org/bc). Select the Finance Advisory Committee and click on "Recruitment Notice and Application."

I, Susan Sneddon, City Clerk of the City of Capitola, California, hereby certify that the above Notice was posted on August 18, 2015.

Dated: August 18, 2015

Susan Sneddon  
 City Clerk



**City of Capitola**  
 420 Capitola Avenue  
 Capitola, CA 95010  
 Phone (831) 475-7300  
 FAX (831) 479-8879

## Finance Advisory Committee Current Members

NAME	APPOINTEE	ADDRESS/PHONE NUMBER/EMAIL	DATE APPOINTED	TERM EXPIRES
Michael Termini	Mayor Norton or appointment	503 Oak Drive Capitola, CA 95010 (C) 831-476-6206 michael@triadelectric.com	12/9/04 1/18/07 12/9/10 12/8/11 1/10/13 1/9/14 1/8/15	12/31/14 12/31/15
Jacques Bertrand	Vice Mayor Bottorff's appointment	601 Monterey Avenue Capitola, CA 95010 (C) 831-476-5160 <a href="mailto:ibertrand@ci.capitola.ca.us">ibertrand@ci.capitola.ca.us</a>	1/8/15	12/31/15
Christine McBroom, Treasurer *	City Treasurer	627 Gilroy Drive Capitola, CA 95010 (W) 831-476-7300 (C) 831-247-7285 <a href="mailto:cmcbroom@lanaifinancialsolutions.com">cmcbroom@lanaifinancialsolutions.com</a>	7/23/09 12/9/10 1/10/13 9/12/13	(Bus Rep) (Bus Rep) (Bus Rep) 12/31/16
Nathan Cross	Council Member Norton's appointee	620 Gilroy Drive Capitola, CA 95010 (H) 831-462-4137 (C) 831-212-9388 4xcross@gmail.com	12/8/11 1/10/13 12/12/13 1/22/15	12/31/15 12/31/16

Finance Advisory Committee Current Members

NAME	APPOINTEE	ADDRESS/PHONE NUMBER/EMAIL	DATE APPOINTED	TERM EXPIRES
Will O'Sullivan	Council Member Harlan's appointee	201 Cortez Street Capitola, CA 95010 (H) 831-476-3231 wocrs@hotmail.com	11/22/11 1/10/13 12/12/13 1/8/15	12/31/14 12/31/15
Vacant	Council Member Bottorff's appointee			
Sondi Carcello	Business Representative	321 B Capitola Avenue Capitola, CA 95101 (H) 925-876-9147 (W) (831) 477-4455 sondiandeditswinetyme@yahoo.com	1/22/15	12/31/15

\*Christine McBroom has been on the FAC since July 2009. She was the Business Representative until she was appointed as Acting City Treasurer on 9/12/13. She was the FAC Vice Chair at the 11/29/11 FAC meeting (must have been shortly after Bob Begun passed), and Chair starting 12/20/11. Ms. McBroom has been the FAC Chair from 2012 to current.

**Staff Representative:**  
 Tony Sandhu, Finance Director  
 831-475-7300 ext. 2224  
 thannah@ci.capitola.ca.us

Revised: 8/18/15 ss



## CITY COUNCIL AGENDA REPORT

**MEETING OF SEPTEMBER 10, 2015**

FROM: City Manager Department

SUBJECT: Consider the August 13, 2015, Special and Regular City Council Minutes

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RECOMMENDED ACTION: Approve the subject minutes as submitted.

DISCUSSION: Attached for City Council review and approval are the minutes of the subject meetings.

ATTACHMENTS:

1. Draft August 13, 2015, Special City Council Minutes
2. Draft August 13, 2015, Regular City Council Minutes

Report Prepared By: Susan Sneddon  
City Clerk

A handwritten signature in blue ink, appearing to be "JG", is written over a horizontal line.

Jamie Goldstein, City Manager

9/2/2015

**CAPITOLA CITY COUNCIL  
SPECIAL MEETING SUMMARY MINUTES  
THURSDAY, AUGUST 13, 2015**

**SPECIAL MEETING OF THE CAPITOLA CITY COUNCIL**

**6:00 PM**

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council Members Stephanie Harlan, Ed Bottorff, Jacques Bertrand, Michael Termini, and Mayor Dennis Norton

**2. PUBLIC COMMENTS**

None provided.

**3. GENERAL GOVERNMENT / PUBLIC HEARINGS**

A. Council Members to receive training on the new Accela legislative software for government meeting management.

Training provided by Accela Manager, Product Training and Implementation.

**4. ADJOURNMENT**

At 6:55 PM Mayor Norton adjourned the special meeting.

**CAPITOLA CITY COUNCIL  
REGULAR MEETING ACTION MINUTES  
THURSDAY, AUGUST 13, 2015**

**CLOSED SESSION – 5:30 PM  
CITY MANAGER’S OFFICE**

**CALL TO ORDER**

Mayor Norton called the meeting to order at 5:30 PM. He announced the item to be discussed in Closed Session, as follows:

**CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Govt. Code § 54956.8)**

Property: 2091 Wharf Road, APN 034-241-05, Capitola, CA  
City Negotiator: Jamie Goldstein, City Manager  
Negotiating Parties: Joseph K. and Debbie A. Genge  
Under Negotiation: Terms for potential purchase of property by City

**LIABILITY CLAIMS (Govt. Code §54956.95)**

Claimant: Donna Ealy  
Agency claimed against: City of Capitola

Mayor Norton asked if anyone wished to address items on the Closed Session agenda. Seeing no one, the Council recessed the meeting at 5:31 p.m. to the Closed Session in the City Manager’s Office.

The Closed Session adjourned at 6:00 PM to the City Council Chambers where a Special Meeting of the City Council was held. This meeting adjourned at 6:55 PM to the Regular Meeting of the City Council.

**REGULAR MEETING OF THE CAPITOLA CITY COUNCIL – 7:00 PM**

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council Members Stephanie Harlan, Ed Bottorff, Jacques Bertrand, Michael Termini, and Mayor Dennis Norton

City Treasurer Christine McBroom was present

**2. PRESENTATIONS**

A. Introduction of Maura Herlihy, the City's New Account Technician  
Introduction provided.

B. Proclamations Recognizing Police Administrative Assistant Lorrie Wilson and Police Volunteer David Dominguez for their Assistance in Distributing Bicycle Helmets [120-40]

Proclamations received.

**3. REPORT ON CLOSED SESSION**

**4. ADDITIONAL MATERIALS**

**Item 9.A.**: Email from Helen Bryce regarding the McGregor Park Construction Project

## CAPITOLA CITY COUNCIL ACTION MINUTES– Thursday, August 13, 2015

Item 9.D.: Revised staff report regarding Zoning Code Update and Set Special Meeting Schedule

### 5. ADDITIONS AND DELETIONS TO AGENDA

Council Member Termini requested that Item 9.C. regarding an Extension Application at 407 A/B and 411 Beverly Avenue be presented at the end of the Council meeting because both Mayor Norton and himself have a conflict of interest because they reside within 300 feet of the subject property and will need to recuse themselves.

### 6. PUBLIC COMMENTS

Marie Martorella, proponent for the proposed skate park at Monterey Park, clarified that the proposed skate park at Monterey Park has the registered name of "Capitola Skate Park".

### 7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

City Manager Goldstein stated that this summer's Junior Guard Program will be coming to an end this week.

Council Member Termini stated that on August 28th will be the first movie on the beach.

Council Member Harlan reminded the public to obtain rain barrels for this next winter season.

Council Member Bertrand complimented Council Member Termini and Police Chief Escalante for their assistance with the August 4th National Night Out.

Mayor Norton requested an item be agendaized regarding the introduction of an Ordinance to increase the smoking area for the Village.

### 8. CONSENT CALENDAR

Council Member Bertrand requested that Item 8.C. and Item 8.D. be pulled for discussion.

- A. Consider Approving the July 23, 2015, Regular City Council Minutes
- B. Approval of City Check Register Reports Dated July 17, 2015; July 24, 2015; and July 31, 2015 [300-10]
- C. Consider a Resolution Approving the Final Map for the Surf and Sand Mobile Home Park Subdivision, Tract No. 1566 [730-10/730-75]
- D. Consider Authorizing a City Council Response to the 2015 Santa Cruz County Grand Jury Final Report [100-30]
- E. Consider Denying Liability Claim of Donna Ealy for an Undetermined Amount and Forward to the City's Liability Insurance Carrier [Claims Binder]

### ACTION

**Motion made by Council Member Bottorff, seconded by Council Member Harlan, to approve the Consent Calendar Items 8.A., 8.B., and 8.E. The motion was passed unanimously.**

### 9. GENERAL GOVERNMENT / PUBLIC HEARINGS

- A. Receive Report regarding the McGregor Park Construction Project [1040-20]

Richard Lippi, Protect Our Public Parks (POPP) Representative, stated that he supports this project.

## CAPITOLA CITY COUNCIL ACTION MINUTES– Thursday, August 13, 2015

Helen Bryce, local resident, stated her appreciation to staff for exploring various options for the construction of the skate park and supports the City's proposal.

Council Member Bottorff stated his original goal was to have a skate park with concrete features centrally located in the community. As the skate park at McGregor Park progressed, the Monty Foundation donated \$50,000 and the City matched this donation with another \$50,000 to construct a quality skate park at McGregor Park with a concrete surface and features. He stated concerns about the City being fiscally responsible with the idea of considering the construction of two skate parks in a community with 10,000 people.

Mayor Norton stated that the City needs to look into safe passage for the community from the middle school to the skate park at McGregor Park. He directed staff to look into surfacing alternatives and stated that the project should be completed within two months.

### ACTION

**Motion made by Council Member Termini, seconded by Council Member Bertrand, to approve authorizing an amendment to MG Creations Construction contract for the skatepark by adding \$34,600 for pouring concrete on the floor of the skate park; authorizing an amendment to Earthworks contract to increase the contract not to exceed \$90,000 for remediation of arsenic and lead on the site, and decrease the contract by \$14,040 by removing bid Item No. 24 which was to pave the floor of the skatepark, for a net increase to the contract of \$75,960; and approve a budget amendment within the Capital Improvement Program funding transferring \$110,560 to the McGregor Park Project and taking it from the Utility Undergrounding Project Fund. The motion carried with the following vote: AYES: Council Members Bertrand, Harlan, Termini, and Mayor Norton. NOES: Council Member Bottorff. ABSENT: None. ABSTAIN: None.**

*The City Council took separate action on the following action item (Item 8.B.) on the Consent Calendar.*

- 8.B. Receive Report regarding the Fiscal Year 2015/2016 Capital Improvement Program [330-20]

Helen Bryce, local resident, asked how long the sidewalk extends along Park Avenue, as well as the Rail Trail segment in the City. She asked these questions in reference to access to McGregor Park. (Public Works Director Jesberg responded).

### ACTION

**The City Council accepted the Report regarding the Fiscal Year 2015/2016 Capital Improvement Program. The motion carried unanimously.**

*The City Council took separate action on the following action item (Item 8.C.) on the Consent Calendar.*

- 8.C. Consider a Resolution Approving the Final Map for the Surf and Sand Mobile Home Park Subdivision, Tract No. 1566 (Park) [730-10/730-75]

Bob DeWitt, Civil Engineer representing the Surf and Sand Mobile Home Park (Park) owner, stated that the plans are well along for the utility upgrades at the Park; substantial work has been done on the sewer, water



## CAPITOLA CITY COUNCIL ACTION MINUTES– Thursday, August 13, 2015

utilities, power and gas lines in the Park. The final map meets the conditions of the tentative map.

**ACTION**                    **Motion made by Council Member Bertrand, seconded by Council Member Termini, to continue the approval of the Final Map for the Surf and Sand Mobile Home Park Subdivision, Tract No. 1566 to the September 10, 2015, City Council meeting. The motion carried unanimously.**

*The City Council took separate action on the following action item (Item 8.D.) on the Consent Calendar.*

8.D.     Consider Authorizing a City Council Response to the 2015 Santa Cruz County Grand Jury Final Report [100-30]

**ACTION**                    **Motion made by Council Member Bottorff, seconded by Council Member Harlan, to authorize a City Council Response to the 2015 Santa Cruz County Grand Jury Final Report. The motion carried unanimously.**

D.        Receive Status Report on the Issues and Options of the Zoning Code Update and Set Special Meeting Schedule [730-85]

**ACTION**                    **There was City Council consensus to accept the Report on the Issues and Options of the Zoning Code Update. The City Council provided the following direction to staff:**

**All zoning issues to be brought back to a Special City Council meeting with the exception of the following:**

**Issue 3. Accommodating High-Quality Development on 41st Avenue**

**Issue 4. Retail Vitality on 41st Avenue**

**In addition, the following specific zoning issues to be brought back to a Special City Council meeting for further review and discussion:**

**Issue 7. Signs: Threshold for Review and Tailored Standards**

**Issue 15. Visitor: Serving Uses on Depot Hill**

**Issue 16. Height: Residential Neighborhoods, Capitola Village, Hotel**

C.        Consider an Extension Application at 407 A/B and 411 Beverly Avenue for a Non-Conforming Multi-Family Home in the R-1 Zone [730-10]

**ACTION**                    **Motion made by Council Member Bertrand, seconded by Council Member Harlan, to approve the an Extension Application at 407 A/B and 411 Beverly Avenue for a Non-Conforming Multi-Family Home in the R-1 Zone. The motion carried with the following roll call vote: AYES: Council Members Harlan, Bertrand, and Bottorff. NOES: None. ABSENT: None. ABSTAIN: None. DISQUALIFIED: Council Member Termini and Mayor Norton.**

### 10.     ADJOURNMENT

Mayor Norton adjourned the meeting at 10:00 PM



# CITY COUNCIL AGENDA REPORT

**MEETING OF SEPTEMBER 10, 2015**

FROM: Community Development

SUBJECT: Receive Planning Commission Action Minutes for the Regular Meeting of  
September 3, 2015

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RECOMMENDED ACTION: Receive minutes.

ATTACHMENTS:

1. September 3, 2015, Planning Commission Action Summary

Report Prepared By: Linda Fridy  
Planning Commission Minutes Clerk

A handwritten signature in blue ink, appearing to be "JG", is positioned above the printed name of the City Manager.

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Jamie Goldstein, City Manager

9/4/2015



# ACTION MINUTES

## CAPITOLA PLANNING COMMISSION

### THURSDAY, SEPTEMBER 3, 2015

### 7 P.M. CITY COUNCIL CHAMBERS

#### 1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Commissioners: Ed Newman, Gayle Ortiz, TJ Welch and Susan Westman  
Absent: Chairperson Linda Smith

#### 2. ORAL COMMUNICATIONS

- A. Additions and Deletions to Agenda
- B. Public Comment
- C. Commission Comment
- D. Staff Comments

#### 3. APPROVAL OF MINUTES

- A. Approval of July 16, 2015, Planning Commission draft minutes
- B. Approval of July 20, 2015, Special Planning Commission meeting draft minutes

**ACTION: Approved 4-0**

#### 4. CONSENT CALENDAR

##### A. **416 Monterey Avenue #15-104 APN: 036-092-19**

Design Permit for the demolition of the existing structure and construction of a new 2,160-square-foot Single Family home in the R-1 (Single-Family Residential) Zoning District.

This project is in the Coastal Zone and requires a Coastal Development Permit, which is not appealable to the California Coastal Commission.

Environmental Determination: Categorical Exemption

Property Owner: Craig Blanchette

Representative: Roy Horn, filed: 6/18/15

**ACTION: Approved 4-0**

##### B. **616 Sunset Drive #15-120 APN: 035-07-217**

Design Permit for a second-story addition to the existing residence at 616 Sunset Drive, located in the R-1 (Single-Family Residential) Zoning District.

This project is located in the Coastal Zone, but does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Cesar Castillo

Representative: Stroy Kaiser, filed: 7/28/15

**ACTION: Approved 4-0**

## 5. PUBLIC HEARINGS

### A. 154 Cortez Street #15-110 APN: 036-222-12

Conditional Use Permit for a supportive housing facility to be located in the R-1 (Single-Family Residential) Zoning District.

This project is in the Coastal Zone and requires a Coastal Development Permit, which is not appealable to the California Coastal Commission.

Environmental Determination: Categorical Exemption

Property Owner: Ed Bogner

Representative: Sarah Cooper, Sobriety Works, filed: 6/30/15

**ACTION: Approved with reduced residency 4-0**

### B. 1575 38th Avenue #15-112 APN: 034-181-17

Conceptual Review for an 11-lot subdivision with 11 units total including 5 duplexes and one single-family home located in the CN (Neighborhood Commercial) Zoning District.

Proposed concept will require a future variance and a subdivision approval.

This project is not located in the Coastal Zone.

Environmental Determination: Negative Declaration

Property Owner: Joe Appenrodt, filed 7/10/15

Representative: Matthew Thompson

**ACTION: None - direction provided**

### C. Climate Action Plan

Planning Commission recommendation for adoption of the proposed Climate Action Plan.

Environmental Determination: Addendum to the General Plan EIR

Applicant: City of Capitola

Representative: Rich Grunow

**ACTION: Continued to Oct. 1, 2015, meeting**

## 6. DIRECTOR'S REPORT

## 7. COMMISSION COMMUNICATIONS

## 8. ADJOURNMENT



## CITY COUNCIL AGENDA REPORT

**MEETING OF SEPTEMBER 10, 2015**

FROM: City Manager Department

SUBJECT: Denying Liability Claims and Forward to the City's Liability Insurance Carrier

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RECOMMENDED ACTION: Deny liability claims for an undetermined amount and forward to the City's liability insurance carrier.

DISCUSSION: The following claimants have filed liability claims against the City of Capitola:

1. Marge Hansen, undetermined amount
2. John Russell, undetermined amount

Report Prepared By: Liz Nichols  
Executive Assistant to the City Manager

A handwritten signature in blue ink, appearing to be "JG", is written over a horizontal line.

Jamie Goldstein, City Manager

9/9/2015



## CITY COUNCIL AGENDA REPORT

**MEETING OF SEPTEMBER 10, 2015**

FROM: Public Works Department

SUBJECT: Consider an Agreement with Rain Water Solutions for a Rain Barrel Purchasing Program and Offering a Subsidy of \$20 per Barrel to Capitola Residents and Businesses in an Amount Not to Exceed \$3,000

RECOMMENDED ACTION: Approve agreement and subsidy.

BACKGROUND: The City of Capitola, Santa Cruz Municipal Utilities (SCMU) and Scotts Valley Water District have successful on-going Rain Barrel Programs through Rain Water Solutions (RWS), a company that works directly with municipalities to offer small rain barrels at a reduced cost for residential water catchment and storage. RWS assists in setting up and promoting a Rain Barrel Program, and providing the City with a dedicated website with program information.

As part of Capitola's Storm Water Program staff is recommending the City implement a Rain Barrel Program this winter. Under this program the City would contract with RWS to offer rain barrels to City residents at price of \$70 per barrel. Last year in an effort to encourage residents to conserve precious water resources as well as to protect water quality, the City Council reduced the initial cost of each barrel by a \$20 subsidy for up to 100 barrels, making a final cost of \$50, and limited the number of barrels to two per household. Soquel Creek Water District customers were eligible for a \$25 rebate per barrel. The initial Capitola program sold 78 rain barrels, with a total subsidy of \$1,560.

The Rain Barrel Program continues to be an important step toward protecting clean water in our community because it offers an inexpensive and proven option to help residents make a difference in their own backyards and a positive impact on the local aquifer. The program expands resident awareness and education with rainwater harvesting, including the speed in which rainfall can be collected and subsequently distributed to the landscape.

DISCUSSION: There are approximately 2,200 residential units within the City. City residents are located within two water districts who have offered different rain catchment programs.

In fall 2014 through winter 2015 the Santa Cruz Municipal Utilities (SCMU) Rain Barrel Program with RWS, successfully sold approximately 2,000 rain barrels at a discounted rate with a maximum of two barrels per customer account. SCMU will again be offering a rain barrel program with RWS this fall. Capitola residents located within the SCMU district will be eligible to participate in both SCMU and Capitola rain barrel programs.

Soquel Creek Water District offers customers a rebate of \$25 per barrel (for barrels with a storage capacity of 50-100 gallons). If the proposed Capitola rain barrel program is approved City residents within Soquel Creek Water District will be eligible for a maximum rebate of \$50.00 (two barrels).

Rain Barrel Program  
September 10, 2015

- The RWS Ivy rain barrel is a 50 gallon capacity rain barrel which is made in the USA from 100% recycled plastic. The Ivy rain barrel retails for \$205. RWS has quoted the City a discounted price of \$70 per barrel (rain barrel \$55 + shipping \$15). The rain barrels will be available for purchase directly through RWS secure e-commerce website. Residents will pick up the barrels at a distribution event to be arranged.
- Public Works staff will promote the Rain Barrel Program through the City's website, City TV scroll, display in the City Hall lobby, flyers to be enclosed with the refuse billing, and the Soquel Creek Water District website.

FISCAL IMPACT: The \$20/barrel subsidy with a maximum of 150 barrels can be supported by the Public Works Streets Storm Water Program Budget.

ATTACHMENTS:

1. RWS Program Agreement

ATTACHMENTS:

1. RWS Program Agreement

Report Prepared By: Danielle Uharriet  
Environmental Projects Manager



Jamie Goldstein, City Manager

9/9/2015



The primary objective of a rain barrel sales event is to distribute the maximum number of Ivy rain barrels to customers in your community at a discounted price. The distribution of rain barrels for one-day sales events provide an efficient and effective means when taking pre-orders and guaranty product that is being promoted. Preparation begins well before the event date, usually 8 to 6 weeks in advance.

Rain Water Solutions (RWS) agrees to the following:

- Create an online promotional website designated for your community's event
- Supply the partnering agency with a free demo Ivy rain barrel
- Provide templates for advertising and promotion of the sales event
- Take online orders/purchases and gather customer data for e-mail reminders
- Send out emails and make phone calls to customers prior to the event as a reminder to pick up their Ivy rain barrel(s)
- Provide the partnering agency with spread sheet of customers
- Handle logistics and deliver all pre-purchased Ivy rain barrels at the designated event location

Partnering Agency agrees to promote the rain barrel program by posting the website link using media relations with the suggested organizations 4 to 6 weeks prior to event:

- Water conservation and water quality organizations
- Community newspapers, bulletin boards, calendars, and list serves
- Local radio and cable television stations
- Community workshops, garden shows, and environmental workshops
- Garden and rotary clubs in target area
- Local recycling associations
- *\*\*After distribution take any rain barrels not picked up to a location that allows for an opportunity for the few rain barrels to be picked up at a later date. This varies with each program.*

Optional advertising opportunities: Placing notices in the town's or city's water bill inserts or newsletters.

Vendor Signature  Title: Vice President

Printed name: Lynn Ruck Date: September 10, 2015

Customer Signature \_\_\_\_\_ Title: \_\_\_\_\_

Printed name: \_\_\_\_\_ Date: \_\_\_\_\_

Rain Water Solutions/ 3812 Tarheel Dr. Ste C, Raleigh, NC 27609 / p-919.835.1699





## CITY COUNCIL AGENDA REPORT

**MEETING OF SEPTEMBER 10, 2015**

FROM: Community Development

SUBJECT: Consider Public Outreach to Solicit Community Input on the Conception Library Design and a Task Order with Anderson Brule Architects

**RECOMMENDED ACTION:** Authorize staff to execute a task order with Anderson Brule Architects under the City's As-Needed Architectural Design Services Contract in an amount not to exceed \$23,300 to begin the public design process for the new Capitola Branch Library, and approve a budget amendment to transfer funds from the Library Trust Fund held by the County into the City's Library Planning Account.

**BACKGROUND:** The City of Capitola is required to build a new public library to replace the existing 4,320 square foot library, housed in a modular, temporary building which opened in 1999. The current facility is outdated, undersized to serve the community's needs, and is in a state of disrepair.

In 2011, the City entered into a contract with the County of Santa Cruz and deposited \$2.6M of redevelopment monies into a County-held trust account to help fund a future library. The contract requires the City to begin construction of a minimum 7,000 square-foot library by June 30, 2018.

The Santa Cruz Public Library System adopted a Facility Master Plan in March, 2013. That plan recommended Capitola's current facility be replaced with a new 12,000 – 15,000 square-foot library. The Master Plan estimated the cost of such a new library at \$10.2 – \$12.9M.

**DISCUSSION:** The Santa Cruz Public Library System is considering a parcel tax measure which, if passed, could provide an additional \$10-11M to fund the new Capitola library. The Library Joint Powers Authority (JPA) voted in December 2014 to delay placing a tax measure on the ballot until 2016; however, a date for a possible ballot measure has not yet been selected.

Regardless of the regional parcel tax schedule, the City remains contractually obligated to begin construction of a new library by June 30, 2018. Accordingly, staff and the Library Subcommittee recommend holding a public workshop to solicit community input on a conceptual library design. The City's as-needed architectural design consultant, Anderson-Brule Architects (ABA), would be retained to help facilitate the workshop.

Based on feedback received at the public workshop, ABA would develop an inspirational color rendering to illustrate the design concept to the public. ABA would also attend the planned "sweet 16" library party where the conceptual library rendering could be unveiled to the public. A tentative schedule for upcoming library planning events is shown in the following table:

Library Public Outreach and Conceptual Design Work  
September 10, 2015

Activity	Date
City Council consider library design/workshop contract	Sept 10
Public Workshop	Early – Mid Oct
Library “Sweet 16” Party	Late Oct – Early Nov

FISCAL IMPACT: Funding for library planning and design work is available from the \$2.6M library fund held by the County of Santa Cruz. Of that amount, the City can use up to 15% or \$359,171 for library planning and design costs. A budget amendment has been prepared in the amount of \$23,300 to transfer funds from the County Trust Account to the City’s General Fund Library Planning Account to pay for these library planning and design services.

ATTACHMENTS:

1. Library Public Outreach and Design Scope of Work
2. Library Public Outreach and Design Work Budget Amendment

Report Prepared By: Rich Grunow  
Community Development Director

Jamie Goldstein, City Manager

9/4/2015



ANDERSON BRULÉ ARCHITECTS

August 21, 2015

**TO: Richard Grunow, Community Development Director**  
 City of Capitola - Community Development Department  
 420 Capitola Avenue  
 Capitola, CA 95010

**RE: Proposal for the City of Capitola Library –  
 Community Workshop & Inspirational Graphics**  
*(Under the general professional services agreement "As-Needed Architectural Design Services,"  
 as executed on January 9, 2015)*

Dear Mr. Grunow,

Anderson Brulé Architects, Inc. (ABA) is pleased to submit this proposal to assist the City in a Community Workshop focused on working with the community to get their input on the desired character and experience of the future Capitola Library. The outcome of this workshop will be used to inform inspirational graphics (a rendered perspective view and an optional rendered site plan) of the Library that will communicate what was heard from the Community, and be used moving forward as the City considers funding mechanisms.

**Scope of Work**

The following outlines our proposal for the Capitola Library Expanded Parking Study:

**Step 1: Planning Meeting with Library Ad Hoc Subcommittee**

- ABA to prepare for and facilitate a planning session with the Library Subcommittee to carefully craft the context, purpose, intended results, and scripted agenda with planned engagement activities for the Community Workshop – targeted date of September 8, 2015 at 3:30 pm
- Follow up phone call/web-teleconference with Staff to finalize details for the Community Workshop

**Step 2: Community Workshop**

- ABA to prepare for and facilitate, with Staff, a single 3 hour community workshop including development of image character boards for planned exercises
- ABA to document community workshop outcome and share outcome in the form of meeting minutes, scanned flipchart notes, photos, etc.

**Step 3: Develop Inspirational Graphics**

- ABA to take input received from the community workshop and commence a character design study to develop a design concept as the framework for the rendering
- ABA to prepare a final inspirational perspective color rendering (in watercolor format) of the proposed library
- ABA to review draft wireframes of each graphic with Staff to get input and make revisions
- ABA to finalize graphics based on input from Staff
- ABA to provide a final draft composite of the perspective rendering, rendered site plan (if selected, noted as optional below), and a summary outline of the key programmatic elements of the library
- ABA to finalize any remaining minor adjustments and comments from Staff into the final document

*Optional: ABA to develop inspirational site plan, color graphic of the proposed library*

**Kick Off Meeting for Public Awareness on Future Library Project**

- ABA to attend the educational kick off meeting on the existing library site, celebrating 16 years with the current portable and a focus on looking ahead to the future Library

<b>SCOPE OF SERVICES</b>	<b>PROPOSED FEE</b>
Step 1: Planning Meeting with Library Ad Hoc Subcommittee	\$1,800
Step 2: Community Workshop	
Part A: Workshop Attendance	\$2,500
Part B: Workshop Design, Character Boards, Preparation and Follow Up	\$5,500
Step 3: Develop Design for Inspirational Graphics	\$6,000
<b>Total Base Fixed Fee</b>	
	<b>\$15,800</b>
Perspective Water Color Rendering	\$5,000
<i>Optional: Color Rendered Site Plan</i>	<i>\$1,500</i>
Kick Off Meeting ("Birthday Party")	ABA to attend at
Public Awareness on Future Library Project	no charge
Reimbursables (estimated only– to be billed as they occur)	\$1,000

We are committed to the City of Capitola and believe we have brought the approach, resources, and proposal to achieve your goals.

Sincerely,  
ANDERSON BRULÉ ARCHITECTS, INC.



Pamela Anderson-Brulé, FAIA  
President

Attachment: Library Public Outreach and Design Scope of Work (1165 : Library Public Outreach and Conceptual Design Work)

***Assumptions***

This Proposal is based on the following assumptions:

1. Staff will provide the final site area to be considered as a part of the site plan graphic
2. Staff to provide final list of programmatic elements to be included on composite graphic
3. All final graphics are conceptual in nature and intended to provide a sense of the overall character and feel of the future library and site. The renderings are not final designs.

***Exclusions***

1. Additional site plan or perspective renderings beyond what is identified herein
2. Preparation or planning for any community workshop promotional materials
3. Other professional services beyond those provided in this proposal





## CITY COUNCIL AGENDA REPORT

**MEETING OF SEPTEMBER 10, 2015**

FROM: Capitola Police Department

SUBJECT: Introduction of an Ordinance Amending Section 8.38.060 of the Capitola Municipal Code Pertaining to Prohibitions of Smoking In Outdoor Public Places

**RECOMMENDED ACTION:** Receive report on options to introduce a proposed Ordinance Amendment to the Capitola Municipal Code, Section 8.38.060 (Prohibitions of smoking in outdoor public places) to expand the outdoor public places where smoking is prohibited.

**BACKGROUND:** In 1994, the Capitola City Council adopted Chapter 8.38 of the Capitola Municipal Code (Code) to address smoking regulations in certain areas accessible to the public. At its February 28, 2013 meeting, the City Council passed Ordinance No. 980 that amended Chapter 8.38 adding regulations relative to signage, distance requirements, outdoor and indoor public places, and dining areas. At its March 13, 2014 meeting, City Council passed Ordinance No. 994 that added a distance requirement for tobacco retailers from "public libraries." At its March 26, 2015 meeting, the City Council passed Ordinance No. 1000 that amended Chapter 8.38 that established regulations relative to electronic cigarettes, or E-Cigs. At its August 13, 2015, meeting, the Capitola City Council directed staff to evaluate the areas of outdoor public spaces where smoking is prohibited, specifically the Capitola Village, and expand the locations where smoking is prohibited in the Village.

**DISCUSSION:** The Capitola Municipal Code prohibits smoking in outdoor public places in several areas of the City. The following areas in the Capitola Village prohibit smoking: Capitola Beach; any portion of the Esplanade right-of-way; any portion of the Stockton Avenue right-of-way between Wharf Road and the Esplanade; Esplanade Park; and any portion of Monterey Avenue south of Lawn Way. Absent from the Code is San Jose Avenue between Esplanade and Capitola Avenue, Lawn Way, and Capitola Avenue between Monterey Avenue and Stockton Avenue.

The public space areas in the Village are heavily traveled with pedestrian, bicycle, and vehicle traffic. Businesses located in the Village are adjacent to the sidewalk areas that facilitate travel in the Village. Several residents occupy space above and adjacent to these heavily traveled public thoroughfare areas.

With the adjoining beach, Monterey Bay Sanctuary, and Soquel Creek, areas of public space that are in close proximity to these natural resources have a reasonable impact on wildlife as well. By expanding the areas of prohibited smoking in outdoor public places, we could potentially have a significant positive impact on the health and welfare of our community, visitors, and wildlife.

Following are the three options for the proposed Ordinance Amendment to the Capitola Municipal Code, Section 8.38.060 (Prohibitions of smoking in outdoor public places) to expand

Amend Smoking Ordinance  
September 10, 2015

the outdoor public places where smoking is prohibited:

Option 1: Keep boundaries unchanged for prohibited outdoor public places where smoking is prohibited.

Option 2: Expand area to include the central Village, bounded by Stockton Ave, Capitola Ave, and Monterey Ave.

Option 3: Expand area further to generally use the same boundaries that currently exist in the City's prohibited area for skateboarding: 1) All street sections generally south of the railroad corridor between the eastern edge of Monterey Avenue and the Creek; 2) Stockton Avenue from Wharf Road into the Village.

FISCAL IMPACT: None

ATTACHMENTS:

1. Village No Smoking existing Map Option 1 (PDF)
2. Village No Smoking area map Option 2 (PDF)
3. Village No Smoking area map Option 3 (PDF)

Report Prepared By: Rudy Escalante  
Police Chief



Jamie Goldstein, City Manager

9/3/2015



Jamie Goldstein, City Manager

9/4/2015



Amend Smoking Ordinance  
September 10, 2015

**OPTION 2**

**DRAFT ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CAPITOLA AMENDING CHAPTER 8.38.060, TO EXPAND THE BOUNDARIES OF THE PROHIBITED SMOKING AREAS IN OUTDOOR PLACES IN THE VILLAGE TO: “ANY PORTION OF STOCKTON AVENUE RIGHT-OF-WAY BETWEEN WHARF ROAD AND CAPITOLA AVENUE; ANY PORTION OF MONTEREY AVENUE RIGHT-OF-WAY SOUTH OF CAPITOLA AVENUE; ANY PORTION OF SAN JOSE AVENUE RIGHT-OF-WAY BETWEEN ESPLANADE AND CAPITOLA AVENUE; ANY PORTION OF LAWN WAY RIGHT-OF WAY; AND ANY PORTION OF CAPITOLA AVENUE RIGHT-OF-WAY BETWEEN STOCKTON AVENUE AND MONTEREY AVENUE”**

BE IT ORDAINED BY THE CITY OF CAPITOLA OF THE CITY OF CAPITOLA AS FOLLOWS:

“Section 8.38.060”

PROHIBITIONS OF SMOKING IN OUTDOOR PUBLIC PLACES

**Section 1.** 8.38.060 is hereby amended to read as follows:

**8.38.060 Prohibition of smoking in outdoor public places.**

- A. Capitola Beach;
- ~~B. Any portion of the Esplanade right-of-way;~~
- ~~C. Any portion of the Stockton Avenue right-of-way between Wharf Road and the Esplanade;~~
- ~~D. Any portion of Monterey Avenue south of Lawn Way;~~
- B. Any portion of Stockton Avenue right-of-way between Wharf Road and Capitola Avenue;
- C. Any portion of Monterey Avenue right-of-way south of Capitola Avenue;
- D. Any portion of San Jose Avenue right-of-way between Esplanade and Capitola Avenue;
- F. Any portion of Lawn Way right-of way;
- G. Any portion of Capitola Avenue right-of-way between Stockton Avenue and Monterey Avenue;
- ~~H.~~ Esplanade Park;
- ~~I.~~ Capitola Wharf;
- ~~J.~~ Jade Street Park;
- ~~K.~~ Library property at 2005 Wharf Road;
- ~~L.~~ Rispin Mansion property;
- ~~M.~~ Peery Park;
- ~~N.~~ Soquel Creek Park;
- ~~O.~~ Public parcel located north of Stockton Bridge at 101 Stockton Avenue;
- ~~P.~~ City Hall property;
- ~~Q.~~ Noble Gulch Park;
- ~~R.~~ Monterey Park;
- ~~S.~~ Cortez Park;
- ~~T.~~ McGregor Park;
- U. Public events that are open to the general public regardless of any fee or age requirement to include farmer’s markets, theater plays and permitted public events. (Ord. 1000 § 1 (part), 2015; Ord. 980 § 3, 2013; Ord. 943 § 3, 2009. Formerly 8.38.055)

**Section 2.** This Ordinance shall take effect and be in full force on \_\_\_\_\_.

Amend Smoking Ordinance  
September 10, 2015

This Ordinance was introduced on the 10<sup>th</sup> day of September, 2015, and was passed and adopted by the City Council of the City of Capitola on the \_\_\_ day of \_\_\_\_, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED: \_\_\_\_\_  
Dennis Norton, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk

Amend Smoking Ordinance  
September 10, 2015

**OPTION 3**

**DRAFT ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CAPITOLA AMENDING CHAPTER 8.38.060, TO EXPAND THE BOUNDARIES OF THE PROHIBITED SMOKING AREAS IN OUTDOOR PLACES IN THE VILLAGE TO FOLLOW THE SAME BOUNDARIES THAT CURRENTLY EXIST IN THE CITY'S PROHIBITED AREA FOR SKATEBOARDING AS THE FOLLOWING: "1) ALL STREET SECTIONS GENERALLY SOUTH OF THE UNION PACIFIC RAILROAD CORRIDOR BETWEEN THE EASTERN EDGE OF MONTEREY AVENUE AND THE WESTERN EDGE OF WHARF ROAD; 2) WHARF ROAD FROM THE UNION PACIFIC RAILROAD CORRIDOR NORTH TO CAPITOLA ROAD; 3) CLIFF DRIVE FROM STOCKTON AVENUE TO OPAL CLIFF DRIVE; AND 4) THE ESPLANADE PARK, INCLUDING THE BANDSTAND AND RESTROOMS"**

BE IT ORDAINED BY THE CITY OF CAPITOLA OF THE CITY OF CAPITOLA AS FOLLOWS:

"Section 8.38.060"

**PROHIBITIONS OF SMOKING IN OUTDOOR PUBLIC PLACES**

**Section 1.** 8.38.060 is hereby amended to read as follows:

**8.38.060 Prohibition of smoking in outdoor public places.**

- A. Capitola Beach;
- ~~B. Any portion of the Esplanade right-of-way;~~
- ~~C. Any portion of the Stockton Avenue right-of-way between Wharf Road and the Esplanade;~~
- ~~D. Any portion of Monterey Avenue south of Lawn Way;~~
- B. All public right of way generally south of the Railroad Corridor between the eastern edge of Monterey Avenue and Soquel Creek;
- D. Any portion of Stockton Avenue right of way east of Wharf Road;
- E. Esplanade Park;
- F. Capitola Wharf;
- G. Jade Street Park;
- H. Library property at 2005 Wharf Road;
- I. Rispin Mansion property;
- J. Peery Park;
- K. Soquel Creek Park;
- L. Public parcel located north of Stockton Bridge at 101 Stockton Avenue;
- M. City Hall property;
- N. Noble Gulch Park;
- O. Monterey Park;
- P. Cortez Park;
- Q. McGregor Park;
- R. Public events that are open to the general public regardless of any fee or age requirement to include farmer's markets, theater plays and permitted public events. (Ord. 1000 § 1 (part), 2015; Ord. 980 § 3, 2013; Ord. 943 § 3, 2009. Formerly 8.38.055)

**Section 2.** This Ordinance shall take effect and be in full force on \_\_\_\_\_.

Amend Smoking Ordinance  
September 10, 2015

This Ordinance was introduced on the 10<sup>th</sup> day of September, 2015, and was passed and adopted by the City Council of the City of Capitola on the \_\_\_ day of \_\_\_\_, 2015, by the following vote:

AYES:

NOES:

ABSENT:

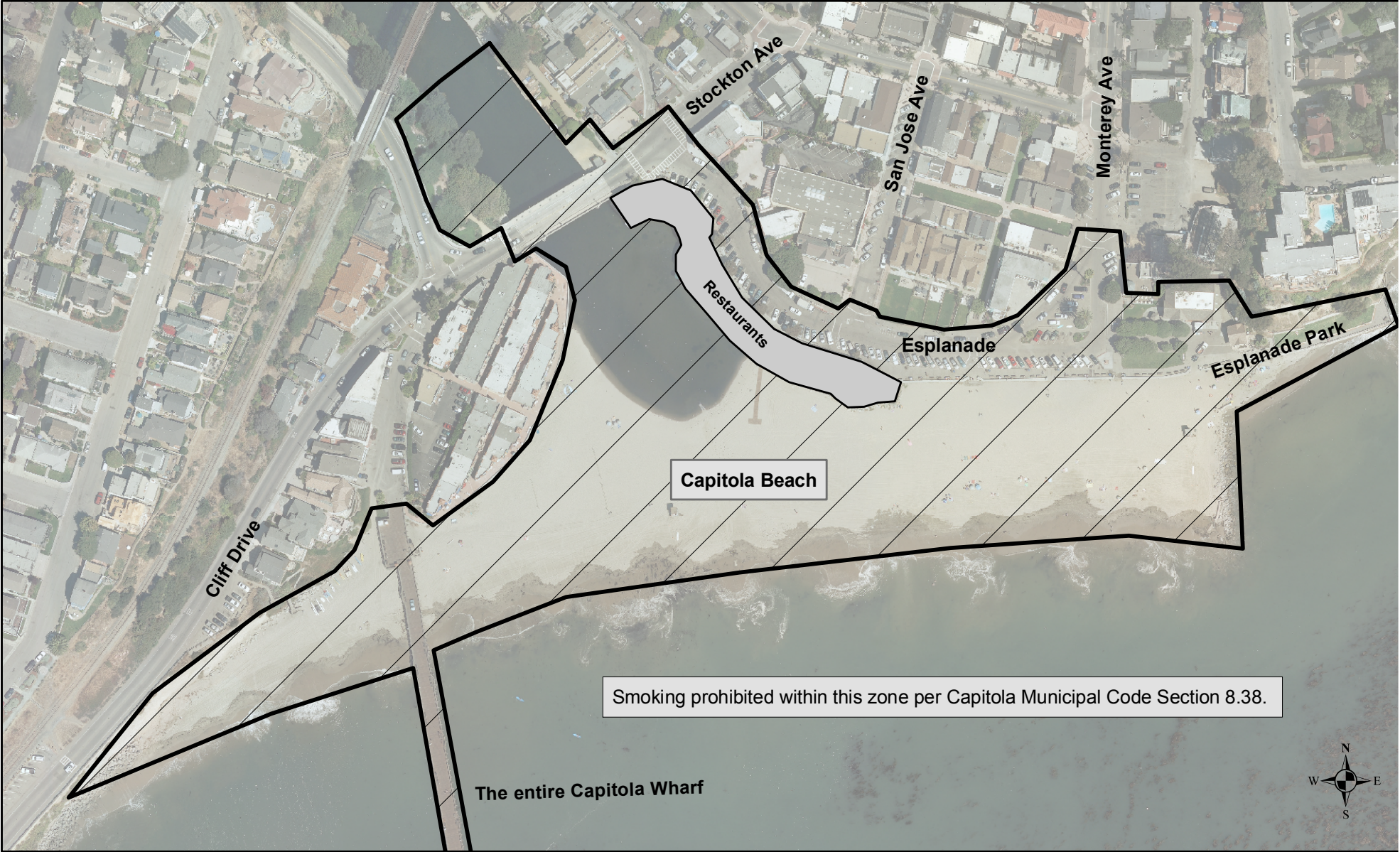
ABSTAIN:

APPROVED: \_\_\_\_\_  
Dennis Norton, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk

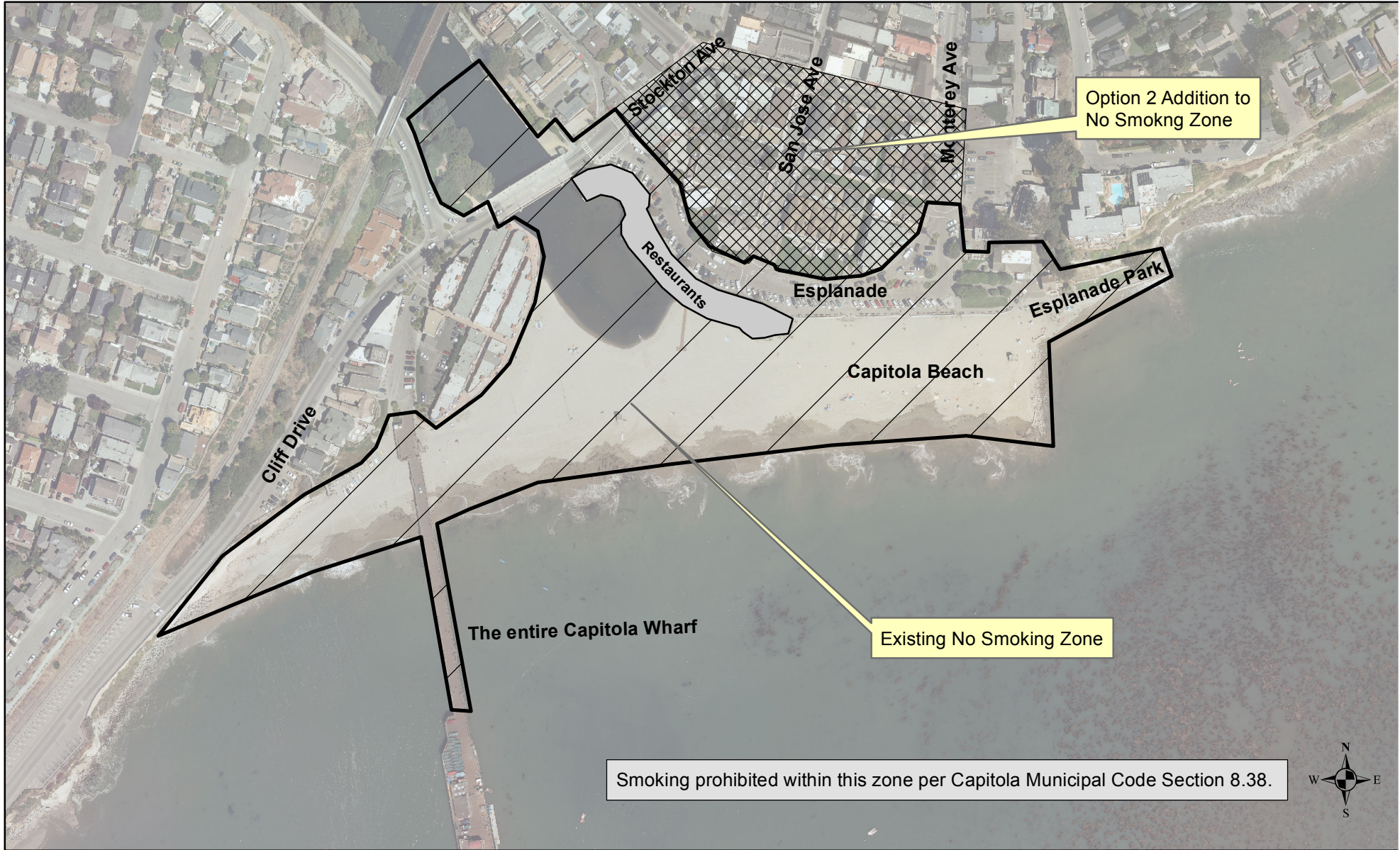




Capitola Village No Smoking Zone

Attachment: Village No Smoking existing Map Option 1 (1147 : Amend Smoking Ordinance)





**Capitola Village No Smoking Zone  
with Option 2 Addition**

Attachment: Village No Smoking area map Option 2 (1147 : Amend Smoking Ordinance)





Attachment: Village No Smoking area map Option 3 (1147 : Amend Smoking Ordinance)

### Capitola Village No Smoking Zone with Option 3 Addition







## CITY COUNCIL AGENDA REPORT

**MEETING OF SEPTEMBER 10, 2015**

FROM: Capitola Police Department

SUBJECT: Consider a Resolution Adopting the Countywide Youth Violence Prevention Strategic Plan and Supporting City Participation in the Strategic Plan Implementation (United Way Violence Program)

**RECOMMENDED ACTION:** Adopt Resolution.

**BACKGROUND:** Youth violence has become a growing concern in Santa Cruz County. Youth who experience violence have a much higher risk of dropping out of school, joining gangs, and being incarcerated at some point in their lives, compared to youth who do not experience violence. This violence both directly and indirectly impacts the health, quality of life and future of our youth and our community.

In October 2012, the Santa Cruz County Criminal Justice Council (CJC) formed the Youth Violence Prevention Task Force (YVPT) to better understand the problem of youth violence and its potential solutions. The YVPT was created to better align, coordinate and understand the efforts currently underway in the community to address youth violence, as well as to identify of common goals to help create a safer community.

The YVPT includes three working groups and a steering committee representing law enforcement, schools, faith-based organizations, non-profit organizations, community-based organizations, youth formerly incarcerated and concerned residents. As the City's representative on the CJC, Council Member Termini, the City Manager, and the Chief of Police have been participants.

The YVPT garnered quantitative and qualitative data surrounding youth violence and its causes and potential solutions to support the Strategic Plan. They engaged over 200 community stakeholders in the strategic planning process, including workgroup's and focus groups with youth and families. Further, the group identified and measured key indicators of youth violence and generated the first ever countywide data report on youth violence.

Finally, the YVPT inventoried existing efforts to address youth violence in the County and other communities. In harnessing this data, the YVPT Strategic Plan seeks to address youth violence through a public health lens of prevention, intervention and suppression.

**DISCUSSION:** The Strategic Plan will be used to inform and guide practices, policies, and programming across the County to allow communities to work in a coordinated effort to effectively address youth violence prevention. While the YVPT has been working for over two years, the work is just beginning on implementation, evaluation, and data development.

Ongoing efforts to implement the plan will need to involve continued data collection,



Youth Violence Strategic Plan  
September 10, 2015

coordination of efforts, policy/program development, evaluation and tracking our progress as a community. The City of Capitola continues to participate in youth violence prevention programs such as BASTA, Juvenile Diversion, Police Chaplains, youth employment activities, and summer recreational programs to show its commitment to providing positive outlets for youth in our community.

Supporting the Strategic Plan and participating in its implementation further demonstrates the City's commitment to reduce incidents of youth violence in Santa Cruz County, and our willingness to collaborate more closely with partner agencies, non-profits, schools and other organizations to ensure efficiencies and alignment in our collective efforts.

FISCAL IMPACT: None

ATTACHMENTS:

1. YVPT Capitola City Council (PPTX)

Report Prepared By: Rudy Escalante  
Police Chief



---

Jamie Goldstein, City Manager

9/2/2015

## DRAFT

### RESOLUTION NO. \_\_

#### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA ADOPTING THE COUNTYWIDE YOUTH VIOLENCE PREVENTION STRATEGIC PLAN AND SUPPORTING CITY PARTICIPATION IN THE STRATEGIC PLAN IMPLEMENTATION

**WHEREAS**, Youth violence has become a growing concern in Santa Cruz County; and

**WHEREAS**, Youth who experience violence have a much higher risk of dropping out of school, participating in gangs, and being incarcerated at some point in their lives, compared to those youth who do not experience violence; and

**WHEREAS**, Youth violence both directly and indirectly impacts the health, quality of life and future of our youth and our community; and

**WHEREAS**, in response to the increasing prevalence of youth violence in Santa Cruz County and its impact on the community, the Criminal Justice Council formed the Youth Violence Prevention Task Force to better understand the causes of youth violence and its potential solutions; and

**WHEREAS**, over the course of two years, the Youth Violence Prevention Task Force has engaged over 275 community members and key stakeholders from local governments, schools, law enforcement agencies, faith-based organizations, non-profits and youth and families impacted by youth violence to inform the County's first ever youth violence report and the youth violence prevention strategic planning process; and

**WHEREAS**, that effort culminated in the Countywide Youth Violence Prevention Strategic Plan, which identifies a comprehensive set of key indicators of youth violence and strategies to reduce the incidences of youth violence in the County; and

**WHEREAS**, the Strategic Plan will be used to inform and guide practices, policies across the County to allow stakeholders at all levels to work in a coordinated effort to effectively address youth violence prevention locally; and

**WHEREAS**, representatives from the City of Capitola have participated on the Task Force and strategic planning process, and the City has demonstrated leadership and commitment to the prevention youth violence through its provision of programs such as BASTA, youth employment, and youth recreation programs.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Capitola that it hereby supports the adoption of the Countywide Youth Violence Prevention Strategic Plan.

**BE IT FURTHER RESOLVED** that, I Mayor Dennis Norton, hereby authorizes the City

Youth Violence Strategic Plan  
September 10, 2015

of Capitola to work with other agencies and working groups to guide Strategic Plan implementation and encourage interagency collaboration in the greater Capitola area.

**I HEREBY CERTIFY** that the foregoing Resolution was passed and adopted by the City Council of the City of Capitola on the 10<sup>th</sup> day of September, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Dennis Norton, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk

# SANTA CRUZ COUNTY YOUTH VIOLENCE PREVENTION TASK FORCE



# Overview for Today

- Overview of Youth Violence Prevention Task Force (YVPT)
- Planning Process
- Strategic Plan
- Implementation: Turning the Curve on Youth Violence
- Discussion

TURNING THE CURVE  
YOUTH  
VIOLENCE  
PREVENTION  
STRATEGIC PLAN

SANTA CRUZ COUNTY • 2015

*The Youth Violence  
Prevention Task Force  
Mission is to create:  
an equitable, united, and safe  
county where all youth are  
engaged in family, school and  
community, have a sense of  
safety and wellbeing, feel  
they have a voice and are  
empowered to use it, and are  
able to access opportunities  
for successful transition  
into adulthood.*

# Youth Violence Prevention Organizational Chart



Attachment: YVPT Capitola City Council (1145 : Youth Violence Strategic Plan)

# Steering Committee

**Chair:** Jorge Zamora, Watsonville Police Department (Law Enforcement – South County)

- Abbie Stevens, Applied Survey Research,
- Don Lane, Santa Cruz City Council (Elected Official – North County)
- Erin Nelson-Serrano, Community Action Board (CBO Representative)
- Fernando Giraldo, Santa Cruz County Probation
- Jennifer O'Brien Rojo, International Institute for Student Support (CBO Representative)
- JoAnn Allen, Criminal Justice Council
- Les Forster, Live Oak School District (Education Representative – North County)
- Meg Yarnell, Santa Cruz County Mental Health (Public Health Representative)
- Megan Joseph, United Way of Santa Cruz County
- Nohemi Macias, Santa Cruz County Office of Education (Keeping Kids in School Representative)
- Sarah Emmert, United Way of Santa Cruz County
- Susan Brutschy, Applied Survey Research
- Suzanne Smith, Pajaro Valley Unified School District (Education Representative – South County)
- Valerie Thompson, Santa Cruz County Probation (Juvenile Probation)
- Verenise Valentin, Youth, Watsonville Youth City Council (Youth Representative)
- Yolanda Henry, Community Bridges (CBO Representative)



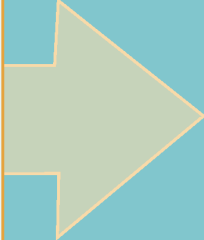
SANTA CRUZ COUNTY

# YOUTH VIOLENCE PREVENTION PLANNING

**COMMUNITY ASSESSMENT**  
Dec 2013-2014

**DEVELOP STRATEGIC PLAN**  
Jan 2014-Mar 2015

**IMPLEMENT STRATEGIC PLAN**  
April 2015-April 2020



Attachment: YVPT Capitola City Council (1145 : Youth Violence Strategic Plan)

# YOUTH IN SANTA CRUZ COUNTY

- *Youth Violence Prevention Taskforce selected ages 10-24 selected as target population*  
*Youth: Ages 10-17*  
*Young Adults: Ages 18-24*



# Workgroup Representation

***Over 300 people have participated throughout the planning process***

- **Community**
  - Community Based Organizations & Service Providers
  - Faith-Based Organizations
  - Concerned Community Members
  - Youth
- **Education**
  - County Office of Education
  - Delta School
  - Pajaro Valley USD
  - Live Oak School District
  - Santa Cruz City Schools
- **Health**
  - Children’s Mental Health
  - County Alcohol & Drug Program
- **Government**
  - Parks & Community Service Dept.
  - Juvenile Justice Delinquency Prevention Commission
  - City of Santa Cruz
- **Justice**
  - Probation
  - Public Defenders Office
  - Santa Cruz Police Dept.
  - Scotts Valley Police Dept.
  - Watsonville Police Dept.
  - Gang Task Force



# Community Input

## ***Focus Groups:***

- Family Focus Groups
  - PVUSD (English & Spanish)
  - Probation (English & Spanish)
- Youth Focus Groups
  - Juvenile Hall
  - Watsonville Evening Center
  - Youth N.O.W.
  - Santa Cruz High
- Online Education Survey
  - Countywide Educational Leaders

## ***Key Informant Interviews:***

- Over 60 stakeholders interviewed, representing:
  - Business
  - Community-Based Organizations
  - Education
  - Government
  - Justice

## **Ride-Alongs**

- Santa Cruz Police Dept.
- Watsonville Police Dept.

# Workgroup: Promote Positive Child & Youth Development

**1. Youth are life, college, and career ready.** (skipping school; suspensions & expulsions; graduation rate; youth in labor force; disconnected youth)

**2. Youth are valued & have meaningful participation in their community.** (Students who have a “high” level of Opportunities for Meaningful Participation)

“We need to recognize community members as assets. There’s a lot of caring individuals that want to reach out to youth. If we’re able to tap into adults that want to help youth, it’s a great opportunity.”  
– *Local Elected Official*

**3. Youth are supported by caring adults.** (Students who have a “high” level of Caring Relationships at school and in the community; students who feel they have a high level of expectation from an adult ally)

**4. Youth are safe and feel safe in school.**

(During the past 12 months, how many times on school property were you harassed or bullied; On school property, carried a gun or other weapons; Students who reported gang involvement; Students report feeling very safe or safe at school; discriminated for any reason at school)

# Workgroup: Ensure Supported & Functional Families

## 1. Families are connected, engaged, and valued.

(How often do you feel that people in your neighborhood help each other; I know how to make a positive change in my community”; Satisfied with local system of education)

## 2. All families have social-emotional well-being.

(How often do you feel that you have someone you can turn to when you need help; Satisfied with your overall quality of life; Have any family members or friends in Santa Cruz County experienced domestic violence or intimate partner violence in the last year)

“A thread is drawn through families from multi-generations of violence. As a community there are opportunities to change the trajectory. Families need to heal & get support”

– *Local Service Provider*

## 3. All families are equitably supported by the community.

(In any given month did you find yourself going without basic needs?; Have you felt discriminated against in Santa Cruz County in the last 12 months; Access to Services)



# Workgroup: Foster Safe & Vibrant Neighborhoods

## 1. The community is safe & thriving.

(Youth/Young adult Crime rate;  
Youth/young adult arrest rate; Gang  
activity; Youth homicide)

## 2. The community is culturally and racially aware and responsive.

(Race and ethnicity of youth arrested  
and on probation is proportionate to  
race of population in the county)

“If we strengthen the neighborhoods and bring families together, there are more people watching after the youth” – *Youth Violence Prevention Workgroup Member*

Address prevention, intervention & suppression

Strategies include Programs, Policies, Systems Changes & Capacity Building

Based on data, identified local needs and best practices

# Strategies

Identify best practices to address what is missing

Leverage what is already here and working

Integrate recommendations of those with lived experience



# Strategies rising to the top:

- ü Access to Prosocial Activities after School
- ü Data & Policy Analysis
- ü Safe Routes to Schools
- ü Family Support & Engagement; Capacity Building
- ü Early Identification & Intervention (at-risk & Gang-involved youth)
- ü Student-Parent-Teacher Relationships
- ü Law Enforcement-Community Relations
- ü School Climate: PBIS, Restorative Justice, Trauma Informed Care/Policies
- ü Culturally Responsive & Appropriate Services & Programming
- ü Multi-disciplinary Collaboration

# Next Step: Implementation

**Youth Violence Prevention  
Task Force Steering  
Committee**  
(countywide representation)

## **Watsonville Mayor's Implementation Initiative**

(includes local: city, law enforcement, youth, schools, BASTA, peace & unity coalition, faith community, service providers, business etc.)



## **Santa Cruz/Live Oak Implementation Initiative**

(includes: city, law enforcement, schools, BASTA, youth, faith community, service providers, business etc.)

**Countywide  
Implementation**  
Meetings with Key  
Stakeholders

# Please Contact Us!

**Megan Joseph**

***Director of Community Organizing***

- [mjoseph@unitedwaysc.org](mailto:mjoseph@unitedwaysc.org)
- 831-465-2207

**Sarah Emmert**

***YVPT Coordinator***

- [semmert@unitedwaysc.org](mailto:semmert@unitedwaysc.org)
- 831-465-2216

To view *Turning the Curve: Santa Cruz County's Youth Violence Prevention Strategic Plan*, visit: <http://www.unitedwaysc.org/youth-violence-prevention>

# Discussion

Questions for Clarity?

Plan Endorsement



## CITY COUNCIL AGENDA REPORT

**MEETING OF SEPTEMBER 10, 2015**

FROM: Community Development

SUBJECT: Consider a Resolution Approving the Final Map for the Surf and Sand Mobile Home Park Subdivision, Tract No. 1566 (Continued from the August 13, 2015, City Council meeting)

RECOMMENDED ACTION: Adopt Resolution.

BACKGROUND: On August 8, 2013, the City Council approved a Tentative Map for a 73-lot subdivision of the Surf and Sand Mobile Home Park. The Council considered a Final Map application at their August 13, 2015 hearing and continued the item to September 10, 2015, City Council meeting.

In response to Council direction, staff contacted representatives from the California Bureau of Real Estate, County of Santa Cruz Sanitation District, Soquel Creek Water District, and Pacific Gas & Electric to notify them of the pending subdivision and the City's concerns with the condition of utilities and infrastructure in the park.

According to the California Bureau of Real Estate, the state requires mobile home subdividers to provide all necessary utilities prior to selling lots; however, they do not assess the condition of utilities or infrastructure nor do they require any upgrades or improvements to deficient facilities.

The County Sanitation District indicated that they do not install, maintain, or require wastewater infrastructure improvements on private property. Therefore, the District would not be involved in any future wastewater improvements on the Surf and Sand property unless alterations were proposed in a public right-of-way.

The Soquel Creek Water District would require the property owner to install separate water meters for each new lot and any necessary improvements to water mains, hydrants, and service lines.

PG&E staff indicated that any deficiencies within the park would be the responsibility of the property owner(s) and PG&E would not require any improvements.

Staff also contacted the applicant's representative and offered the City's assistance to form a financing district to fund future improvements. The applicant declined the City's offer citing their intention to continue to operate a rental park for the foreseeable future.

FISCAL IMPACT: None

ATTACHMENTS:

Final Map for the Surf and Sand Mobile Home Park Subdivision  
September 10, 2015

1. Surf and Sand Subdivision Map (PDF)
2. August 13, 2015 City Council Staff Report (PDF)

Report Prepared By: Rich Grunow  
Community Development Director



---

Jamie Goldstein, City Manager

9/2/2015

Final Map for the Surf and Sand Mobile Home Park Subdivision  
September 10, 2015

## DRAFT

RESOLUTION NO. \_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAPITOLA  
APPROVING THE FINAL MAP FOR THE SURF AND SAND  
MOBILE HOME PARK SUBDIVISION, TRACT NO. 1556**

**Project:** Application #12-144  
Surf and Sand Mobile Home Park Subdivision

APN: 034-551-01

WHEREAS, a tentative map was approved for a seventy-three (73) unit subdivision by the City Council of the City of Capitola on August 8, 2013; and

WHEREAS, the land owner has caused the preparation of a final map for this subdivision pursuant to the State Map Act; and

WHEREAS, the City Surveyor, City Engineer, and City Community Development Director, have reviewed the final map and found it to be in conformance with the tentative map.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of Capitola hereby approves the final map for the Surf and Sand Mobile Home Park, Tract No. 1556.

I HEREBY CERTIFY that the above and foregoing Resolution was passed and adopted by the City Council of the City of Capitola at its regular meeting held on the 10<sup>th</sup> day of September 2015, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Dennis Norton, Mayor

ATTEST:

\_\_\_\_\_, CMC  
Susan Sneddon, City Clerk



**SURVEYOR'S STATEMENT**

This map was made by me or under my direction and is based upon a field survey performed in conformance with the Subdivision Map Act and local ordinance, at the request of Surf & Sand Homeowners Assoc. in October, 2013. The Survey is true and complete as shown.

I hereby state that this Final map substantially conforms to the approved or conditionally approved tentative map, if any. All monuments are of the character, and occupy the positions indicated. The monuments are sufficient to enable the survey to be retraced.



Robert L. Dewitt R.C.E. 20,919 Date

**AUDITOR - CONTROLLER'S STATEMENT**

I hereby state that there are no liens for unpaid State, County, municipal, or local taxes or special assessments collected as taxes against the land included in the within subdivision or against any part thereof except taxes which are not yet payable and which it is hereby estimated will not exceed the sum of \_\_\_\_\_ for the year 20\_\_\_\_-20\_\_\_\_, and that said land is not, nor is any part thereof, subject to any special assessments which have not been paid in full and that this certificate does not include any assessments of any assessment district, the bonds of which have not yet become a lien against said land or any part thereof.

Dated \_\_\_\_\_

Auditor-Controller of the County of Santa Cruz

by Deputy \_\_\_\_\_

**CITY CLERK'S STATEMENT**

I hereby state that this Map, designated as Tract No. 1556, (Surf and Sand Mobile Home Park, LLC) consisting of 5 sheets was approved by the City Council of the City of Capitola at a meeting of said Council held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Dated \_\_\_\_\_

City Clerk, City of Capitola, California

**CLERK OF THE BOARD'S STATEMENT**

The Clerk of the Board of Supervisors of the County of Santa Cruz does hereby state that all certificates and securities required by the provisions of Sections 66492 and 66493 of the Subdivision Map Act have been duly filed and deposits have been made. Pursuant to the authority delegated to me by said Board, I hereby approve said certificates and securities on behalf of the County of Santa Cruz.

Ex-Officio Clerk of the Board of Supervisors of the County of Santa Cruz, State of California

by Deputy \_\_\_\_\_

Date \_\_\_\_\_

**RECORDER'S STATEMENT**

Serial Number: \_\_\_\_\_

I hereby state that this map was presented at \_\_\_\_\_ .m., on the \_\_\_\_\_ day of \_\_\_\_\_, by the Clerk of the Board of Supervisors of the County of Santa Cruz State of California and that after examination, I accept said map for recordation on the \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_ .m., in Volume \_\_\_\_\_ of Maps Page \_\_\_\_\_, Santa Cruz County Records. Filed at the request of Surf and Sand Mobile Home Park, LLC

County Recorder \_\_\_\_\_

by Deputy \_\_\_\_\_ Date \_\_\_\_\_

**OWNERS' STATEMENT**

We hereby state that we are the owners of or have some right, title or interest in and to the real property included within the subdivision shown upon this map; that we are the only persons whose consent is necessary to pass clear title to to said property pursuant to provisions of Section 66436 of the Government Code of the State of California and that we consent to the preparation and recording of said map and said subdivision as shown within the distinctive border lines. We also hereby irrevocably dedicate a blanket Public Utilities Easement across all lots and common areas as defined by the distinctive border as shown on this map, Sheet Two of Five.

OWNERS:

An undivided 28.5% interest to Surf and Sand Mobile Home Park, LLC by Deed recorded August 3, 2007, Instrument No. 2007-0042476, and

An undivided 71.5% interest to Surf and Sand Mobile Home Park, LLC by Deed recorded August 3, 2007, Instrument No. 2007-0042477.

Ronald A. Reed, President

BENEFICIARY TO DEED OF TRUST (INSTRUMENT NO. 2011-0031128) Santa Cruz County Bank (& INSTRUMENT NO. 2012-0062725)

Name Title

**ACKNOWLEDGEMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA } COUNTY OF \_\_\_\_\_ }

On \_\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary's Signature \_\_\_\_\_

**ACKNOWLEDGEMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA } COUNTY OF \_\_\_\_\_ }

On \_\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary's Signature \_\_\_\_\_

**CITY ENGINEER'S STATEMENT**

I hereby state that I have examined this Final map and that the subdivision as shown hereon is substantially the same as it appeared on the Tentative Map, if any, and any approved alterations thereof; that all provisions of the Government Code of the State of California as amended, Sub-sections 1, 2, and 3 of Section 66442(a), and of any local ordinances applicable at the time of approval of the Tentative Map, if any, have been complied with.

Date Steven E. Jesberg, City Engineer City of Capitola, California R.C.E. No. 44,791

**CITY SURVEYOR'S STATEMENT**

I hereby state that I have examined this map pursuant to Government Code Section 66442 (b) , and pursuant to Government Code Section 66442 (a)(4). I am satisfied this map is technically correct.

Date Joe L. Akers, City Surveyor City of Capitola, California R.C.E. No. 20,372

**COMMUNITY DEVELOPMENT DEPARTMENT STATEMENT**

I hereby state that I have examined this map and that the subdivision as shown hereon is substantially the same as it appeared on the Tentative Map of this subdivision as approved by the City Council of the City of Capitola on the \_\_\_\_\_th day of \_\_\_\_\_, 20\_\_\_\_, and that all relevant permit conditions have been met. Permit No. 12-144

Richard Grunow, Director Dated

APPLICATION #12-144  
**TRACT NO. 1556**  
SURF AND SAND MOBILE HOME PARK  
SHOWING A 73 LOT SUBDIVISION OF THE LANDS  
AS DESCRIBED IN THE GRANT DEEDS RECORDED IN  
DOC.# 2007-0042476 to AN UNDIVIDED 28.5%  
INTEREST TO SURF AND SAND MOBILE HOME PARK, LLC  
and  
DOC.# 2007-0042477 to AN UNDIVIDED 71.5%  
INTEREST TO SURF AND SAND MOBILE HOME PARK, LLC  
OFFICIAL RECORDS OF SANTA CRUZ COUNTY  
AND AS LOCATED AT  
750 47TH AVE., CITY OF CAPITOLA, CALIFORNIA  
MARCH, 2015  
ROBERT L. DEWITT AND ASSOCIATES, INC.  
MANAGED BY HOGAN LAND SERVICES  
1607 OCEAN STREET, SUITE ONE  
SANTA CRUZ, CALIFORNIA  
SHEET ONE OF FIVE SHEETS



**LEGEND**

- INDICATES FOUND MONUMENT AS NOTED
  - ⊙ INDICATES SET 1-1/2" x 30" GALVANIZED I.P., TAGGED RCE 20919 OVER FOUND MONUMENT AS NOTED.
  - ⊙ INDICATES SET 1-1/2" x 30" GALVANIZED IRON PIPE, TAGGED RCE 20919
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  - { } INDICATES RECORD DATA PER DOC. 2007-0042477, & 2007-0042476.
  - I.P. INDICATES IRON PIPE
  - R&M INDICATES RECORD AND MEASURED
  - S.F. INDICATES AREA IN SQUARE FEET
  - AC. INDICATES AREA IN ACRES
- ALL DISTANCES SHOWN ARE IN FEET AND DECIMALS THEREOF.  
TOTAL AREA SUBDIVIDED BY THIS MAP = 4.34 AC.

**LINETYPE LEGEND**

- Indicates exterior boundary of lands subdivided hereon.
- Indicates interior lot line (new).
- Indicates adjacent property lines.
- Indicates existing utility easement.
- Indicates old property lines.
- LOT D: Edge for both R/W and playground for common area.

**BASIS OF BEARINGS**

N 01°01'00" E FROM FOUND STREET MONUMENTS AT 5' OFFSET FROM CENTERLINE OF 49TH AVENUE AS SHOWN HEREON AND AS SHOWN ON THAT CERTAIN RECORD OF SURVEY MAP RECORDED IN VOLUME 48 OF MAPS, AT PAGE 53. SANTA CRUZ COUNTY OFFICIAL RECORDS.

**NOTE:**

THE CABLE TELEVISION EASEMENT AND MAINTENANCE AGREEMENT RECORDED IN BOOK 4793, PAGE 371, OFFICIAL RECORDS OF SANTA CRUZ COUNTY, AS CITED IN THE FIRST AMENDED REPORT, ORDER # 0715013762-JT IS BLANKET IN NATURE AND CANNOT BE LOCATED OF RECORD. SAID EASEMENT IS DESCRIBED IN EXHIBIT A PER 4793-O.R.-371, AND AS SHOWN HEREON. THE EASEMENT IS FOR INSTALLATION, MAINTENANCE, REPAIR, REPLACEMENT AND REMOVAL OF THE EQUIPMENT AND SYSTEM.

**LOT SUMMARY**

(73 Mobile Home Lots)

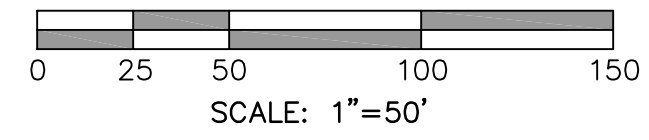
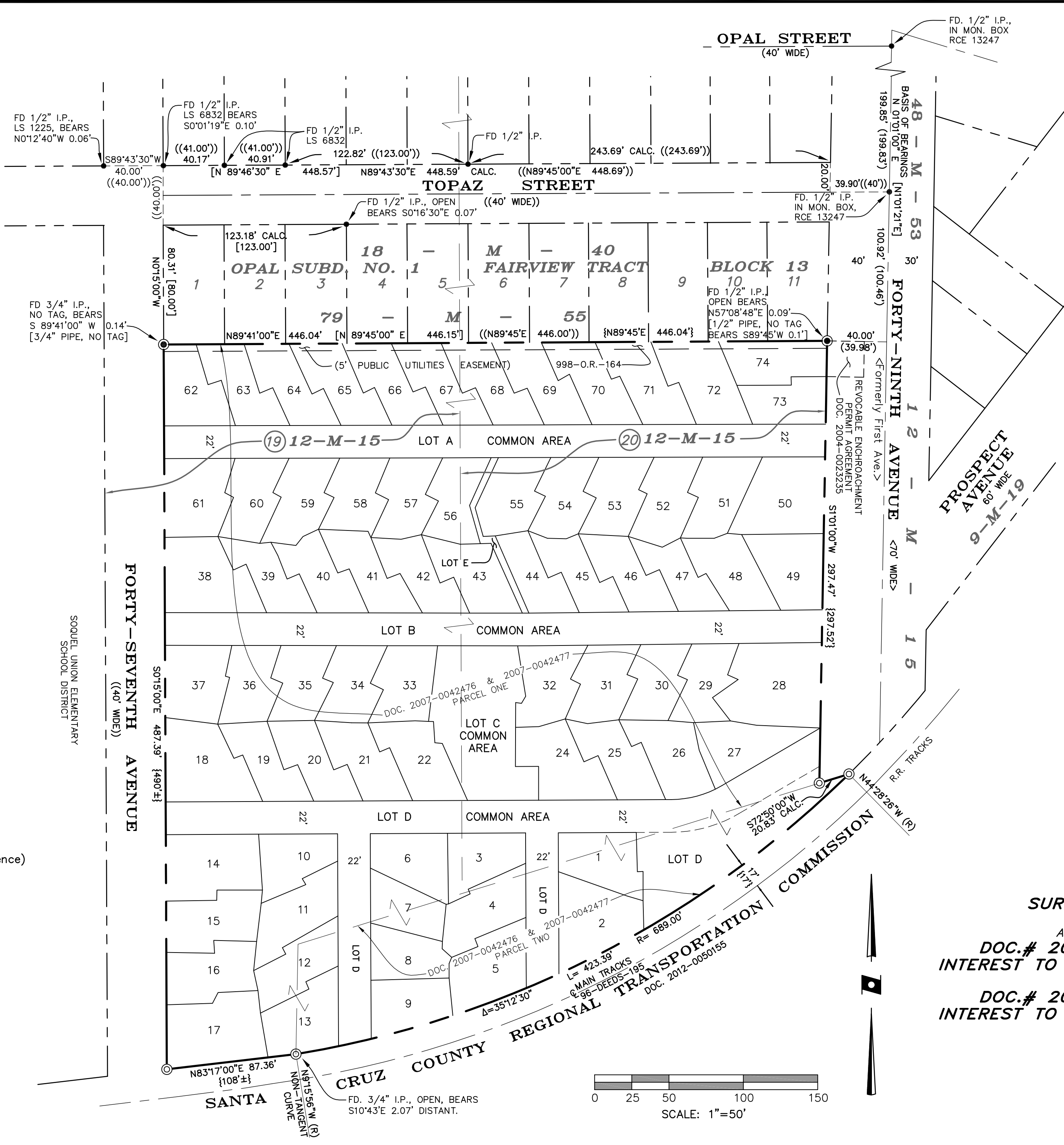
LOT NO.	AREA SQ. FT.	LOT NO.	AREA SQ. FT.
1	1,957	38	2,724
2	2,534	39	1,576
3	1,729	40	1,770
4	2,008	41	1,820
5	2,280	42	1,684
6	1,864	43	1,961
7	1,556	44	1,517
8	1,604	45	1,666
9	1,772	46	1,760
10	1,721	47	1,530
11	2,082	48	1,975
12	1,816	49	2,128
13	2,130	50	2,780
14	2,624	51	1,885
15	2,163	52	1,950
16	2,056	53	1,858
17	2,855	54	1,780
18	2,742	55	1,904
19	1,696	56	1,754
20	1,778	57	1,823
21	1,929	58	1,741
22	2,063	59	1,939
*		60	1,782
24	2,305	61	2,249
25	1,876	62	1,920
26	2,040	63	1,789
27	1,986	64	1,812
28	3,474	65	1,925
29	1,662	66	1,866
30	1,720	67	1,831
31	1,900	68	1,900
32	1,966	69	1,907
33	1,910	70	1,924
34	1,764	71	2,014
35	1,738	72	2,346
36	1,730	73	1,569
37	2,078	74	1,839

SUBTOTAL: (73 lots) 143,306 sq. ft.

**NOTE:**  
\* Lot 23 is missing from owner's information provided to this office. (No. 23 is omitted from number sequence)

**COMMON AREAS**

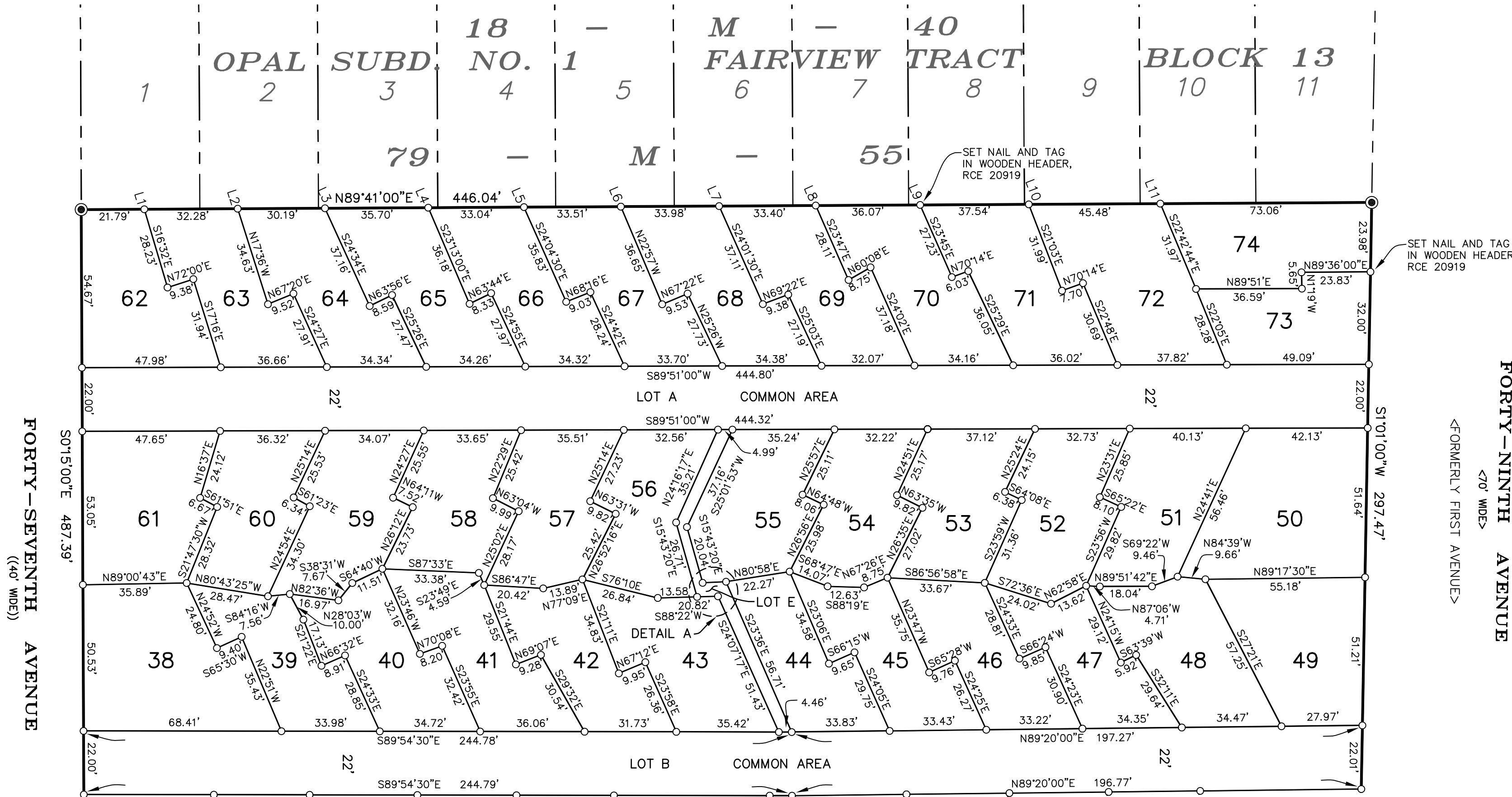
PARCEL	(S.F.)	ACRES (AC.)
A	9,780 S.F.	0.225 AC.
B	9,720 S.F.	0.223 AC.
C	5,707 S.F.	0.131 AC.
D	20,251 S.F.	0.465 AC.
E	500 S.F.	0.011 AC.
<b>TOTAL</b>	<b>45,958 S.F.</b>	<b>1.055 AC.</b>



**APPLICATION #12-144**  
**TRACT NO. 1556**  
**SURF AND SAND MOBILE HOME PARK**  
SHOWING A 73 LOT SUBDIVISION OF THE LANDS AS DESCRIBED IN THE GRANT DEEDS RECORDED IN  
**DOC.# 2007-0042476 to AN UNDIVIDED 28.5% INTEREST TO SURF AND SAND MOBILE HOME PARK, LLC and**  
**DOC.# 2007-0042477 to AN UNDIVIDED 71.5% INTEREST TO SURF AND SAND MOBILE HOME PARK, LLC**  
OFFICIAL RECORDS OF SANTA CRUZ COUNTY  
AND AS LOCATED AT  
750 47TH AVE., CITY OF CAPITOLA, CALIFORNIA  
SCALE: 1"=50' MARCH, 2015  
ROBERT L. DEWITT AND ASSOCIATES, INC.  
MANAGED BY HOGAN LAND SERVICES  
1607 OCEAN STREET, SUITE ONE  
SANTA CRUZ, CALIFORNIA  
SHEET TWO OF FIVE SHEETS



COURSE	BEARING	DISTANT
L1	S16°32'00"E	0.34
L2	S17°36'00"E	0.42
L3	S24°34'00"E	0.23
L4	S23°13'00"E	0.18
L5	S24°04'30"E	0.19
L6	S22°57'00"E	0.14
L7	S24°01'30"E	0.15
L8	S23°47'00"E	0.24
L9	S23°45'00"E	0.79
L10	S21°03'00"E	0.45
L11	S22°42'44"E	0.52

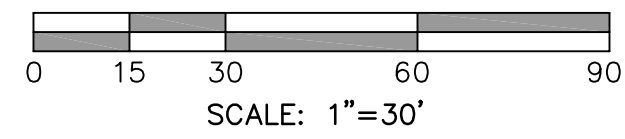


SOQUEL UNION ELEMENTARY  
SCHOOL DISTRICT

12-M-15  
FORTY-NINTH AVENUE  
<70' WIDE>  
<FORMERLY FIRST AVENUE>

PROSPECT AVENUE  
60' WIDE  
9-M-19

SEE SHEET 4 FOR LOTS 1 - 37

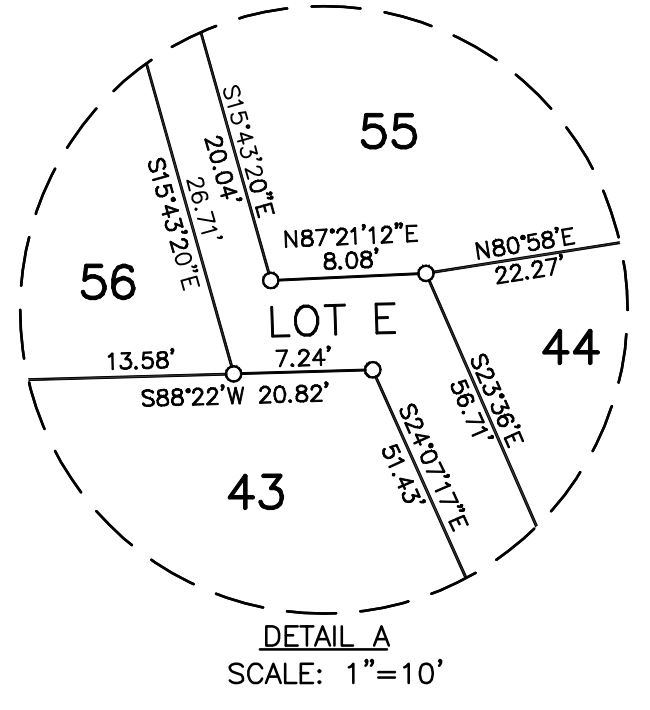


**LEGEND**

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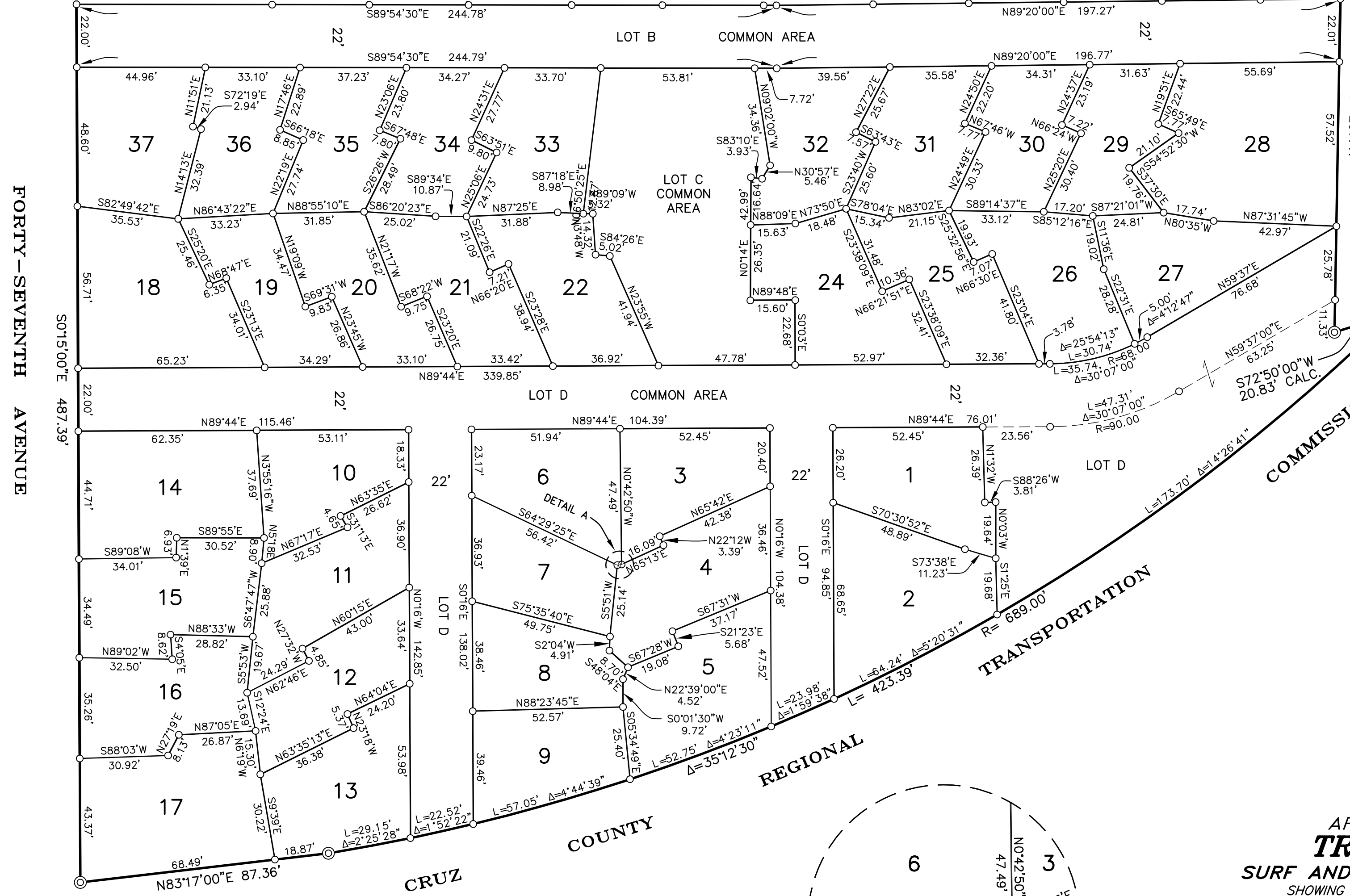
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SHEET THREE OF FIVE SHEETS

SEE SHEET 3 FOR LOTS 38 - 74

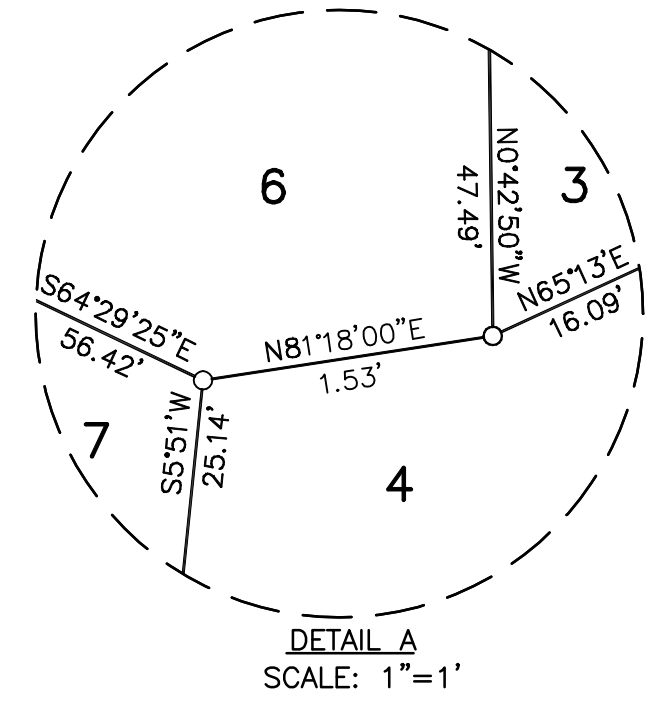
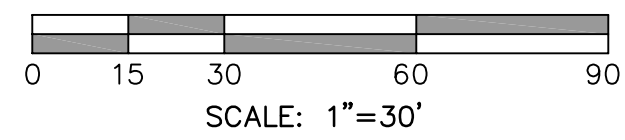


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 SHEET FOUR OF FIVE SHEETS



**CONDITIONS**

1. The project is a subdivision of APN 34-551-01 into 74 privately owned lots for mobile home dwelling use and 4 common-owned lots as shown on the Vesting Tentative Map prepared by DeWitt and Associates consisting of 5 sheets, dated October 24, 2012. This approval converts 74 individual mobile home rental spaces to 74 ownership lots. Internal streets serving the mobile home lots will be the same internal streets that served the mobile home spaces on one single lot. This approval will place internal streets in common-owned lots shown as Lots A, B and D on the tentative map. A common-owned lot, shown as Lot C on the tentative map, will provide a clubhouse/meeting room/laundry building and its associated parking area. No new construction of streets, utilities or similar improvements is proposed or authorized as a result of this approval.
2. The applicant shall submit a Final Map to the Director of Public Works for review and approval. The Final Map shall be in substantial conformance with the approved Vesting Tentative Map. The Final Map shall show the following:
  - a. The locations of all property lines and internal roadways;
  - b. The locations of all utilities and utility easements;
  - c. Identification of all common-owned lots that differentiates them from privately owned lots;
  - d. All utility easements shall be shown in a manner which meets the requirements of the utility companies and the Director of Public Works;
  - e. A notation that no new construction will occur associated with the approval of the Final Map.
3. Submittal of the Final Map to the Public Works Department shall include reproducible mylars and electronic files of the plans and profiles of said improvements. These documents shall become the property of the City of Capitola at the time of approval.
4. Prior to recordation of the Final Map, the applicant shall submit CC&Rs to the Community Development Department and the City Attorney for review and approval. The CC&Rs shall include the legal establishment of a Homeowners Association (HOA) with the following rights and responsibilities:
  - a. Authority to administer and enforce the CC&Rs;
  - b. Equal voting rights where each mobile home dwelling lot shall have one vote in voting matters of the HOA;
  - c. Management, repair and security for internal streets and all improvements on the four common-owned lots; and
  - d. Collection of dues on an equal basis from each owner of the 74 privately owned lots to fund the management, repair and security for the common-owned lots.
5. Prior to recordation of the Final Map, the applicant shall submit a rental/purchase option agreement to Community Development Department and the City Attorney for review and approval that offers each existing tenant the opportunity to purchase their lot or to continue as a tenant. This agreement shall include the following limits on future rents:
  - a. Limiting the rent increase of the non-purchasing low income residents to not exceed increases in the Consumer Price Index for the same period;
  - b. Phasing any rent increases for non-purchasing residents who are not low income to market rate rents by phasing the increase in equal increments over a four-year period.
6. Preparation of the final improvement plans and construction of the homes shall proceed in compliance with all applicable state and federal laws. The subdivider shall comply with all of the provisions of the approved Vesting Tentative Map and all pertinent provisions of State Law and the Capitola Local Coastal Plan.
7. Planning Fees associated with permit #12-144 shall be paid in full prior to recordation of the Final Map.

**CONDITIONS OF APPROVAL**

AS APPROVED BY THE CITY COUNCIL OF THE CITY OF  
CAPITOLA FOR APPLICATION 12-144 ON AUGUST 8, 2013.

**NOTE:**

INFORMATION SHOWN ON THIS SHEET IS ADVISORY ONLY AND IS NOT INTENDED TO AFFECT TITLE INTEREST. INFORMATION SHOWN HEREON IS COMPILED FROM PUBLIC RECORDS OR REPORTS AND ITS INCLUSION IN THIS MAP DOES NOT IMPLY THE CORRECTNESS OR SUFFICIENCY OF THESE RECORDS OR REPORTS BY THE PREPARER OF THIS MAP.

**NON-TITLE INFORMATION**  
**APPLICATION #12-144**  
**TRACT NO. 1556**  
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 SHEET FIVE OF FIVE SHEETS



# CITY COUNCIL AGENDA REPORT

MEETING OF AUGUST 13, 2015

FROM: DEPARTMENT OF PUBLIC WORKS

SUBJECT: RESOLUTION OF FINAL MAP APPROVAL FOR SURF AND SAND MOBILE HOME PARK SUBDIVISION TRACT NO. 1556, APPLICATION NO. 12-144

**RECOMMENDED ACTION:** Consider a Resolution approving the final map for the Surf and Sand Mobile Home Park Subdivision, Tract No. 1566.

**BACKGROUND:** On August 8, 2013, the City Council approved the tentative map for a 73-lot subdivision of the Surf and Sand Mobile Home Park.

The conditions for approval have been met and the final map is in conformance with the tentative map.

**DISCUSSION:** Government Code Section 66474.1 states that a legislative body shall not deny approval of a final or parcel map if it has previously approved a tentative map for the proposed subdivision, and if it finds that the final or parcel map is in substantial compliance with the previously approved tentative map. The City surveyor and City staff have reviewed the final map and find it is in substantial compliance with the tentative map.

**FISCAL IMPACT:** None

**ATTACHMENTS:**

1. Draft Resolution
2. Final Map

Report Prepared By: Steven Jesberg  
Public Works Director

Reviewed and Forwarded  
By City Manager: 

Attachment: August 13, 2015 City Council Staff Report (1128 : Final Map for the Surf and Sand Mobile Home Park Subdivision)