



**AGENDA**  
**ARCHITECTURAL AND SITE REVIEW COMMITTEE**  
**Wednesday, March 10, 2021**  
**3:30 P.M. – Remote Access Only**

**NOTICE OF REMOTE ACCESS ONLY:**

In accordance with the current Order from Santa Cruz County Health Services and Executive Order N-29-20 from the Executive Department of the State of California regarding social distancing, the Architectural and Site Review Committee meeting will not be physically open to the public and in person attendance cannot be accommodated.

**To watch:**

1. Attend Zoom Meeting (link and phone numbers below)

**To participate remotely and make public comment:**

1. Send email:
  - a. Prior to the meeting day, send additional materials to the Architecture & Site Review Committee via [archandsite@ci.capitola.ca.us](mailto:archandsite@ci.capitola.ca.us) by 5 p.m. the Tuesday before the meeting and they will be distributed to agenda recipients.
  - b. During the meeting, send comments via email to [archandsite@ci.capitola.ca.us](mailto:archandsite@ci.capitola.ca.us)
    - Identify the item you wish to comment on in your email's subject line. Emailed comments will be accepted during the Public Comments meeting item.
    - Emailed comments on each General Government/ Public Hearing item will be accepted after the start of the meeting until the Chairman announces that public comment for that item is closed.
    - Emailed comments should be a maximum of 450 words, which corresponds to approximately 3 minutes of speaking time.
    - Each emailed comment will be read aloud for up to three minutes and/or displayed on a screen.
    - Emails received by [archandsite@ci.capitola.ca.us](mailto:archandsite@ci.capitola.ca.us) outside of the comment period outlined above will not be included in the record.
2. Zoom Meeting (Via Computer or Phone)
  - a. Please click the link below to join the meeting:
    - <https://us02web.zoom.us/j/86075443417?pwd=dFIEdXlpUTRmNTRDZnZPVjd6WlZlZz09> (link is external)
    - If prompted for a password, enter 819941
    - Use participant option to "raise hand" during the public comment period for the item you wish to speak on. Once unmuted, you will have up to 3 minutes to speak
  - b. Dial in with phone:
    - Before the start of the item you wish to comment on, call any of the numbers below. If one is busy, try the next one
    - **1 669 900 6833**
    - **1 408 638 0968**
    - **1 346 248 7799**
    - **1 253 215 8782**
    - **1 301 715 8592**
    - **1 312 626 6799**

- **1 646 876 9923**
- Enter the meeting ID number: **860 7544 3417**
- When prompted for a Participant ID, press #
- Press \*6 on your phone to “raise your hand” when the Chairman calls for public comment. It will be your turn to speak when the Chairman unmutes you. You will hear an announcement that you have been unmuted. The timer will then be set to 3 minutes.

## REGULAR MEETING OF THE ARCHITECTURE & SITE REVIEW COMMITTEE – 3:30 PM

*All correspondences received prior to 5:00 p.m. on the Tuesday preceding an Architecture & Site Review Committee Meeting will be distributed to Committee members to review prior to the meeting. Information submitted after 5 p.m. on that Tuesday may not have time to reach Committee members, nor be read by them prior to consideration of an item.*

*All matters listed on the Regular Meeting of the Capitola Architecture & Site Review Committee Agenda shall be considered as Public Hearings.*

### 1. APPLICATIONS

#### **1400 47th Avenue**

**#21-0038**

**APN: 034-064-20**

Design Permit for a second-story addition to a nonconforming single-family residence located within the R-1 (Single-Family Residential) zoning district.

This project is in the Coastal Zone but does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Steven Thompson

Representative: Stephen Thompson, Filed: 02.04.2021

#### **4850 Topaz Street**

**#20-0515**

**APN: 034-066-06**

Design Permit for a remodel of an existing three-story single-family residence, including the conversion of third-story conditioned space into deck, located within the R-1 (Single-Family Residential) zoning district.

This project is in the Coastal Zone and does not require a Coastal Development Permit.

Environmental Determination: Categorical Exemption

Property Owner: Rod Sockolov

Representative: Kim Carpenter, Filed: 12.02.20

### 2. ADJOURN

Adjourn to a Regular Meeting of the Architectural and Site Review Committee to be held on Wednesday, March 24, 2021.

**Notice regarding Architectural and Site Review Committee meetings:** The Architectural and Site Review Committee meets regularly on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month at 3:30 p.m. in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

**Agenda and Agenda Packet Materials:** The Architectural and Site Review Agenda is available on the Internet at the City's website: [www.cityofcapitola.org](http://www.cityofcapitola.org) on the Friday prior to the Wednesday meeting. Need more information? Contact the Community Development Department at (831) 475-7300.

**Agenda Materials Distributed after Distribution of the Agenda Packet:** Materials that are a public record under Government Code § 54957.5(A) and that relate to an agenda item of a regular meeting of the Architectural and Site Review Committee that are distributed to a majority of all the members of the Architectural and Site Review Committee more than 72 hours prior to that meeting shall be available for public inspection at City Hall located at 420 Capitola Avenue, Capitola, during normal business hours.

**Americans with Disabilities Act:** Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the Community Development Department at least 24 hours in advance of the meeting at (831) 475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.