

# **CAPITOLA**

## **ART & CULTURAL COMMISSION**

### **MEETING AGENDA**

**Tuesday, January 15, 2019**  
**6:30 p.m.**  
**Capitola Community Room**

#### **Commission Members**

Roy Johnson

Mary Beth Cahalen

Mary Jo Connolly

Rick Gross

Laurie Hill

Sam Storey

James Wallace

- 1. Call to Order-Roll Call**
- 2. Approval of Agenda-**
- 3. Oral Communications-**
- 4. Approval of Minutes- November 13, 2018**
- 5. General Business –**
  - a. Chairperson Selection**
  - b. Music and Movie Selection Committees**
  - c. Commissioner Appointment**
- 6. Commissioner Reports-**
- 7. Staff Report-**
- 8. Communications-**
- 9. Future Agenda Items –**
- 10. Adjournment**

*Notice: The Art and Cultural Commission meets on the second Tuesday at 6:30 PM in the City Council Chambers located at 420 Capitola Avenue, Capitola.*

#### **Staff Representatives**

Kelly Barreto &  
Larry Laurent

*Agenda and Agenda Packet Materials: The Art and Cultural Commission Agenda is available on the City's website: [www.cityofcapitola.org/](http://www.cityofcapitola.org/) on Friday prior to the Tuesday meeting. If you need additional information please contact the City Hall Department at (831) 475-7300.*

*Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.*

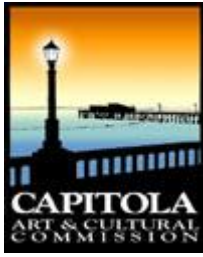
*Appeals: Any person who believes that a final action of this advisory body has been taken in error may appeal that decision to the City Council. Appeals must be in writing and delivered to the City Clerk's Office within ten (10) working days from the time of the boards' decision. The notice of appeal shall set forth appellant's name, phone number, address to which notices may be sent to the appellant, and the grounds upon which the appeal is made.*

**CAPITOLA**  
**ART & CULTURAL COMMISSION**  
**DRAFT MEETING MINUTES**

**Tuesday, November 13, 2018 6:30 p.m.**

**Council Chambers**

1. **Call to Order-Roll Call:** Present: Termini, Johnson, Storey, Cahalen, Gross, Connolly, Hill, Gross, Wallace  
Absent:
2. **Approval of Agenda-** M/S Hill/Wallace Approved Unanimously
3. **Oral Communications-** None
4. **Approval of O, 2018 Minutes-** M/S Cahalen/Wall. Approved unanimously with Commissioner Storey Abstaining.
5. **General Business-**
  - a. **Plein Air (Verbal)** – Commissioner Hill reported that there was a committee met and all want to participate next year. Thanked commissioners for their participation. Additional panels were great, sales were more than \$16,000 with 34 pieces sold. There was a waiting line to get into the event. Would like to go back to a 5-day event next year, with 3 days for competition. Maybe start the Sunday program earlier. Committee will speak with school. Commissioner Gross commented on how the commissioner came together for the event. The doubling of the art space was good, and the food truck was another good aspect. Chair Termini mentioned the need for a nonprofit organization Tax Id for payments. Commissioner Cahalen suggested the Beach Festival. Chair Termini suggested the Chamber. Commissioner Gross asked if the event could be held the Sunday of Art and Wine. Chair Termini felt there would be too much conflict and Commission Hill thought the Plein Air on its own fits the mission of the Commission. Chair Termini commented on the need to find a coordinator. Commissioner Hill said they were speaking with people.
  - b. **Public Art;** Staff reported on the three recent public art projects.
  - c. **Summer Events (Verbal);** Staff reported on the schedule of the 2019 events.
6. **Commissioner Reports** – Chair Termini suggest that the new library would be a future location for exhibitions. The library will have public art and the commission will be involved in the project.
7. **Staff Report-** None
8. **Communications-** None
9. **Future Agenda Items** – None
10. **Adjournment**



Item #: 5.a

# ART & CULTURAL COMMISSION AGENDA REPORT

## MEETING OF January 15, 2019

FROM: STAFF

DATE: January 10, 2019

SUBJECT: Election of Commission Chairpersons

**RECOMMENDED ACTION:** Elect a Chairperson and Vice Chairperson

### **BACKGROUND**

According to the Art & Cultural Commission Bylaws, the chairperson and vice chairperson shall be elected following the first day of January of each year. The positions shall be elected by a majority vote of the membership. The Chairperson presides at all meetings and is the representative of the Commission before the Council.

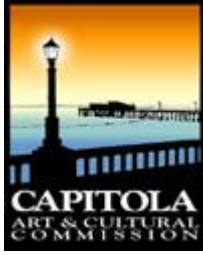
The Vice Chairperson assumes the duties of the Chairperson in their absence.

### **FISCAL IMPACT**

No fiscal impact.

### **ATTACHMENT** –

**Report Prepared By:** Larry Laurent  
Assistant to the City Manager



Item #: 5.b

# ART & CULTURAL COMMISSION AGENDA REPORT

## MEETING OF JANUARY 15, 2019

FROM: STAFF

DATE: January 10, 2019

SUBJECT: Music and Movie Selection Committees

**RECOMMENDED ACTION:** Select Commissioners for 2019 Music and Movie Committees.

### **BACKGROUND**

Each year the Commission selects members for the movie and music selection committees.

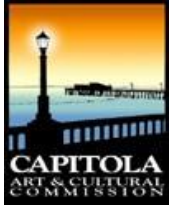
The committees will need to determine their meeting dates. The Music Selection committee generally meets at the end of January to secure the musicians and dates as soon as possible.

### **FISCAL IMPACT**

No fiscal impact.

### **ATTACHMENT**

**Report Prepared By:** Larry Laurent  
Assistant to the City Manager



# ART & CULTURAL COMMISSION AGENDA REPORT

## MEETING OF JANUARY 15, 2019

FROM: STAFF  
DATE: January 10, 2019  
SUBJECT: Commissioner Appointments

**RECOMMENDED ACTION:** Determine Commissioner Appointment recommendations to City Council for the following seats: One (1) At-Large Positions.

### **BACKGROUND**

The Art & Cultural Commission consists of nine members, currently there is a vacant at-large position.

Applications for the positions are currently open and the City has received one application for at-large commissioner.

The Capitola Municipal Code requires that the commissioners be appointed by the City Council upon recommendation by the Art & Cultural Commission and shall serve a two-year term. According to the Bylaws, members do not need to be Capitola residents.

The Commission recommendation for re-appointment will be set for approval at the January 24, 2019 City Council meeting.

### **FISCAL IMPACT**

No fiscal impact

### **ATTACHMENT**

Susan McPeak Application (At-Large)

**Report Prepared By:** Larry Laurent  
Assistant to the City Manager



