



CAPITOLA

ART & CULTURAL COMMISSION

SPECIAL MEETING AGENDA

Tuesday, August 13, 2019

6:30 p.m.

Capitola City Council Chambers

Commission Members

Roy Johnson - Chair

Laura Alioto

Mary Beth Cahalen

Courtney Christiansen

Laurie Hill

Susan McPeak

Kelly Mozumder

Sam Storey

James Wallace

- 1. Call to Order-Roll Call**
- 2. Approval of Agenda-**
- 3. Oral Communications-**
- 4. Approval of Minutes- July 9, 2019**
- 5. General Business –**
 - a. Summer Events (Verbal)**
 - b. Plein Air Chairperson Membership**
 - c. Railings (Verbal)**
 - d. Esplanade and Park Trash Cans (Verbal)**
 - e. Depot Hill Stairs (Verbal)**
 - f. Plein Air (Verbal)**
 - g. Battle of the Bands (Verbal)**
- 6. Commissioner Reports-**
- 7. Staff Report-**
- 8. Communications-**
- 9. Future Agenda Items –**
- 10. Adjournment**

Staff Representatives

Kelly Barreto &
Larry Laurent

Notice: The Art and Cultural Commission meets on the second Tuesday at 6:30 PM in the City Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The Art and Cultural Commission Agenda is available on the City's website: www.cityofcapitola.org/ on Friday prior to the Tuesday meeting. If you need additional information please contact the City Hall Department at (831) 475-7300.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

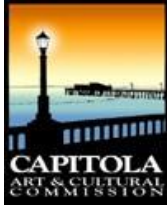
Appeals: Any person who believes that a final action of this advisory body has been taken in error may appeal that decision to the City Council. Appeals must be in writing and delivered to the City Clerk's Office within ten (10) working days from the time of the boards' decision. The notice of appeal shall set forth appellant's name, phone number, address to which notices may be sent to the appellant, and the grounds upon which the appeal is made.

CAPITOLA
ART & CULTURAL COMMISSION
DRAFT MEETING MINUTES

Tuesday, July 9, 2019 6:30 p.m.

Council Chambers

1. **Call to Order-Roll Call:** Present: Johnson, Storey, Alioto, Cahalen, Wallace, Mozumder
Absent: Hill, McPeak, Christiansen
2. **Approval of Agenda-** M/S Cahalen/Wallace Approved Unanimously
3. **Oral Communications-** None
4. **Approval of May 14, 2019 Minutes-** M Storey with changes Approved unanimously.
5. **General Business-**
 - a. **Summer Events (Verbal)** Staff reported on the concerts.
 - b. **Railings** Staff reported on the existing railing on Monterey Ave. and Wharf Road. Will look at code for adding artistic elements without replacing rails. Will report back.
 - c. **Esplanade Trash Cans;** Staff will contact Carin Hanna to see if she has interest in participating.
 - d. **Depot Hill Stairs** Staff reported on current stairs. Subcommittee of commissioners Cahalen, Alioto, and Mozumder. Commissioner Cahalen will contact people from neighborhood.
 - e. **Plein Air (Verbal)** Commissioner Mozumder reported that Commissioner Hill has been communicating via email. More artists are participating in quick draw event. Met with Lynn McFarland.
 - f. **Battle of the Bands (Verbal)-** Commissioner Wallace spoke with Expendables and Alex Lucero about helping with the bands, will be meeting with Extra Large. Looked at Hayward, 10 bands and judging panel. Commission discussed venues. Chair Johnson felt New Brighton would be the best. Commission Wallace wants the event to benefit New Brighton.
6. **Commissioner Reports** – Commissioner Mozumder thought it would good to have shopping bags for sale.
7. **Staff Report-** None
8. **Communications-**
9. **Future Agenda Items** – Library public Art, Rispin
10. **Adjournment** 7:15



Item #: 5.b

ART & CULTURAL COMMISSION AGENDA REPORT

MEETING OF AUGUST 13, 2019

FROM: STAFF
DATE: July 29, 2019
SUBJECT: Plein Air Chairperson Commissioner Position

Recommended Action: Give Direction

BACKGROUND

At the June 18, 2019 Commission Meeting, Commissioner Hill requested that an agenda item discussion a Commissioner position be created for the Plein Air Chairperson. Commissioner Hill felt that it is important to have the Plein Air Chairperson position represented on the Commission. Currently the Commission has nine members, with a quorum of five. Adding a member would also change the quorum to six.

If the Commission wishes to make modifications to its makeup, staff will need bring the proposed changes to the City Municipal code to the City Council. The Commission bylaws no longer include the number of members, only a reference to the Municipal Code section.

FISCAL IMPACT

No fiscal impact

ATTACHMENT

Art and Cultural Section of Capitola Municipal Code

Report Prepared By: Larry Laurent
Assistant to the City Manager

Chapter 2.56 ART AND CULTURAL COMMISSION

Sections:

- [2.56.010](#) Created.
- [2.56.020](#) Appointment.
- [2.56.030](#) Terms of office.
- [2.56.040](#) Officers, meetings, and procedures.
- [2.56.050](#) Duties.
- [2.56.060](#) Definitions.

2.56.010 Created.

The city shall continue to have an art and cultural commission. The art and cultural commission shall consist of nine members as follows:

- A. One city council member;
- B. One planning commissioner;
- C. One artist or arts organization representative member;
- D. One arts professional member;
- E. Five at-large members. (Ord. [944](#) § 1, 2010; Ord. [851](#) § 1, 2003)

2.56.020 Appointment.

The council member and planning commissioner appointees shall be selected by a majority vote of their respective boards. The artist or arts organization representative, arts professional, and the at-large appointees shall be appointed to the art and cultural commission by a majority vote of the city council. (Ord. [851](#) § 1, 2003)

2.56.030 Terms of office.

The art and cultural commissioners shall serve two-year terms. With the addition of two at-large member positions in 2010, one will expire on December 31, 2010, and one will expire on December 31, 2011, in order that there are two at-large member positions expiring in 2010, and three at-large member positions expiring in 2011. (Ord. [944](#) § 1, 2010; Ord. [851](#) § 1, 2003)

2.56.040 Officers, meetings, and procedures.

A. Chairperson and Vice Chairperson. As soon as practicable, following the first day of January of each year, the art and cultural commission shall select one of its members as chairperson and one of its members as vice-chairperson. The chairperson and vice chairperson shall serve a term of one year, or until a successor is elected.

B. Committees. The art and cultural commission shall designate specific committees as follows: public art, volunteers, fundraising, marketing, and any other committee as necessary. Committees shall be composed of no fewer than two and no more than three commissioners. The committees may also include nonvoting volunteer members as deemed necessary by the art and cultural commission. The committees shall report to the art and cultural commission on no less than a quarterly basis.

C. Artist Selection Panels. The art and cultural commission may establish an artist selection panel, as defined in the art and cultural master plan, to select works of art for recommendation to the city council.

D. Meetings. The art and cultural commission shall hold a regular meeting at least once each month.

E. Procedures. Procedures for the conduct of the business of the art and cultural commission, not specified in the ordinance establishing the art and cultural commission's authority, shall be set forth in bylaws, forms, applications, rules, and regulations adopted by the art and cultural commission for the conduct of its business subject to approval of the city council. All meetings of the art and cultural commission shall be open to the public and are subject to Title 5, Division 2, Part 1, Chapter 9 of the California Government Code or successor legislation. The decisions of the art and cultural commission shall be transmitted to the city manager and to such other body or bodies which have jurisdiction to review projects under consideration. If more than

one board or commission has jurisdiction over a matter decided by the art and cultural commission, the first to consider it shall refer it to the others. (Ord. [851](#) § 1, 2003)

2.56.050 Duties.

The art and cultural commission shall have the following duties and responsibilities:

- A. Advise the city council as to the allocation of public funds for the support and encouragement of existing and new programs in the arts, and for the acquisition by purchase, gift, or otherwise, of works of art;
- B. Subject to city council approval, initiate, sponsor, or direct special programs which will enhance the cultural climate of the city;
- C. Establish close liaison with other commissions and civic organizations in order to foster public interest in the arts;
- D. Advise the city council concerning the interpretation and implementation of the city's established policies and practices, including the art and cultural master plan, as they relate to the art and cultural commission's objectives;
- E. In February of each year, prepare for city council review an assessment of the art and cultural commission's goals, plans and objectives from the prior fiscal year and recommend for council approval the art and cultural commission's goals, plans, and objectives for the next fiscal year;
- F. Perform such other functions and duties as may be directed by the city council. (Ord. [851](#) § 1, 2003)

2.56.060 Definitions.

"Work of art" means, for the purposes of this chapter, any work of visual art, including, but not limited to, drawing, painting, mural, fresco, sculpture, mosaic, decoration, inscription, stained glass, monument, calligraphy, photography, graphic art, crafts, mixed media, electronic art, media art, an artistic or aesthetic element of the project architecture or landscape architecture if created by an artist or artist team, or any other element recommended by the art and cultural commission. The term "work of art" may also include functional elements of capital improvement projects, such as benches, gates, lighting, and landscaping if such elements are designed by a professional artist. (Ord. [851](#) § 1, 2003)

The Capitola Municipal Code is current through Ordinance 1030, passed April 25, 2019.

Disclaimer: The City Clerk's Office has the official version of the Capitola Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.