

CAPITOLA

ART & CULTURAL COMMISSION

MEETING AGENDA

Tuesday, December 10, 2019 6:30 p.m.
Capitola City Council Chambers

Commission Members

Roy Johnson - Chair

Laura Alioto

Mary Beth Cahalen

Courtney Christiansen

Laurie Hill

Susan McPeak

Kelly Mozumder

Sam Storey

James Wallace

Youth Member

Ayden MacKenzie

Staff Representatives

Kelly Barreto &
Larry Laurent

- 1. Call to Order-Roll Call**
- 2. Approval of Agenda-**
- 3. Oral Communications-**
- 4. Approval of Minutes- November 12, 2019**
- 5. General Business –**
 - a. Commissioner Applications**
 - b. 2020 Meeting Calendar**
 - c. Selection Committees**
 - d. Plein Air (Verbal)**
 - e. Battle of the Bands (Verbal)**
 - f. Monterey Railing (Verbal)**
 - g. Esplanade and Park Trash Cans (Verbal)**
 - h. Depot Hill Stairs (Verbal)**
- 6. Commissioner Reports-**
- 7. Staff Report-**
- 8. Communications-**
- 9. Future Agenda Items –**
- 10. Adjournment**

Notice: The Art and Cultural Commission meets on the second Tuesday at 6:30 PM in the City Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The Art and Cultural Commission Agenda is available on the City's website: www.cityofcapitola.org/ on Friday prior to the Tuesday meeting. If you need additional information please contact the City Hall Department at (831) 475-7300.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Appeals: Any person who believes that a final action of this advisory body has been taken in error may appeal that decision to the City Council. Appeals must be in writing and delivered to the City Clerk's Office within ten (10) working days from the time of the boards' decision. The notice of appeal shall set forth appellant's name, phone number, address to which notices may be sent to the appellant, and the grounds upon which the appeal is made.

CAPITOLA
ART & CULTURAL COMMISSION
DRAFT MEETING MINUTES

Tuesday, No 12vember, 2019 6:30 p.m.

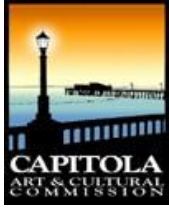
Council Chambers

1. **Call to Order-Roll Call:** Present: Johnson, Storey, Alioto, Wallace, Hill, Mozumder, Cahalen, Christiansen
Absent: McPeak
2. **Approval of Agenda-** M/S Hill/Cahalen Approved Unanimously
3. **Oral Communications-** Staff mentioned the upcoming Capitola Local Government Academy. Commissioner Cahalen talked about Capitola Village Cookie Stroll on December 7th and 8th and a Wine Stroll on February 8th.
4. **Approval of October 8, 2019 Minutes-** M/S Mozumder/Johnson. Approved unanimously.
5. **General Business-**
 - a. **Youth Commissioner** – Ayden MacKenzie has applied for the Youth Commissioner Position. Ayden gave his background and explained his interest. Chair Johnson asked how he found out about position. Ayden explained he found out about it from a local official. M/S Johnson/Wallace. Approved unanimously.
 - b. **Events Review and Planning** Staff reported on the proposed 2020 schedule.
 - c. **Plein Air (Verbal)** Commissioner Christiansen reported that the event was a great success. Received good feedback from artists, well organized. Saturday quick draw was great, added excitement. Hosting artists was successful. Commissioner Hill stated that the new quickdraw had 35 of 40 artists participating. Eleven pieces were sold for \$2900. Will make changes next year including commissions. Main event was great 15 artists sold 25 pieces for over \$12,000 and there may be additional sold after. Would like to lead next year. Jill Nelson did a great job with marketing.
 - d. **Plein Air Artwork for Marketing** Commissioner Hill reported that had used the winner of Plein Air in past, but Chris Potter allowed use this year. Normally artists license the use. He has offered the painting for \$500 and will allow for use in future material. M/S Hill/Cahalen to purchase the art. Approved unanimously.
 - e. **Battle of the Bands (Verbal)** Commissioner Wallace reported that he has met with Be Natural music school. Has received a lot of information from them. Chair Johnson asked if subcommittee has met. Commissioner Wallace will have subcommittee meet, Looking at 6 -10 bands. Commissioner Hill suggested an invitational and suggested donation rather than charging.
 - f. **Monterey and Wharf Railings (Verbal)** Chair Johnson reported that he and Commissioner Cahalen met to see the railing. It is a big project. Will need to determine the next steps. Staff will send Chair Johnson Planning Commissioner Wilk's contact information.
 - g. **Esplanade and Park Trash Cans (Verbal)** Commissioner Christiansen reported that Commissioner McPeak reached out to the BIA. Will setup meeting to move forward.

h. Depot Hill Stairs (Verbal) Commissioner Cahalen met with Subcommittee.

Will need to determine budget. Staff will send a call to artists example.

6. **Commissioner Reports** – Commissioner Christiansen report on the mall and public art. Looking for attendance at the Council meeting.
7. **Staff Report**- None
8. **Communications**- None
9. **Future Agenda Items** -
10. **Adjournment** –



ART & CULTURAL COMMISSION AGENDA REPORT

MEETING OF DECEMBER 10, 2019

FROM: STAFF
DATE: December 10, 2019
SUBJECT: Commissioner Applications

RECOMMENDED ACTION: Determine Commissioner Appointment recommendations to City Council for the following seats: Three (3) At-Large Positions.

BACKGROUND

The Art & Cultural Commission consists of nine members, currently there are three (3) at-large positions with terms ending on January 1, 2020

Commissioners Cahalen, Hill, and Wallace have all expressed interest in serving another term. Applications for the positions were posted, but the City did not receive any new applications.

The Capitola Municipal Code requires that the commissioners be appointed by the City Council upon recommendation by the Art & Cultural Commission and shall serve a two-year term. According to the Bylaws, members do not need to be Capitola residents. At the September 26, 2019 City Council meeting, term limits for Commissioners were removed from the Art and Cultural Bylaws.

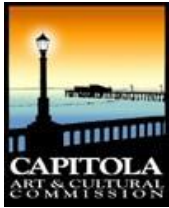
The Commission recommendation for re-appointment will be set for approval at the December 19, 2019 City Council meeting.

FISCAL IMPACT

No fiscal impact

ATTACHMENT

Report Prepared By: Larry Laurent
Assistant to the City Manager



ART & CULTURAL COMMISSION AGENDA REPORT

MEETING OF DECEMBER 10, 2019

FROM: STAFF
DATE: December 4, 2019
SUBJECT: 2020 Meeting Dates

RECOMMENDED ACTION: Approve 2020 Commission Meeting and Retreat Dates

BACKGROUND

The Art & Cultural Commission usually meets on the second Tuesday of the month.

2020 Proposed Meeting Dates

January 14
February 11
March 10
April 14
May 12
June 9
July 14
August 11
September 8
October 13
November 10
December 8

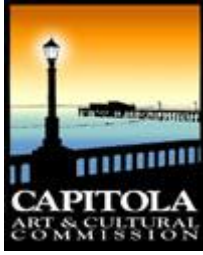
Potential Retreat dates February 29, March 7, 14, 21

FISCAL IMPACT

No fiscal impact

ATTACHMENT

Report Prepared By: Larry Laurent
Assistant to the City Manager



Item #: 5.b

ART & CULTURAL COMMISSION AGENDA REPORT

MEETING OF DECEMBER 10, 2019

FROM: STAFF

DATE: December 10, 2019

SUBJECT: Music and Movie Selection Committees

RECOMMENDED ACTION: Select Commissioners for 2020 Music and Movie Committees.

BACKGROUND

Each year the Commission selects members for the movie and music selection committees.

The committees will need to determine their meeting dates. Applications for the 2020 music events are due by January 6, 2020 and the Music Selection committee will meet after that to secure the musicians and dates as soon as possible.

FISCAL IMPACT

No fiscal impact.

ATTACHMENT

Report Prepared By: Larry Laurent
Assistant to the City Manager