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CAPITOLA
ART & CULTURAL COMMISSION
DRAFT MEETING MINUTES
Tuesday, September 13, 2022 6:30 p.m.
420 Capitola Ave

City Council Chambers

1. **Call to Order-Roll Call**: Present: Wallace, Hill, Johnson, Mozumder, Cahalen, Storey, Christiansen. Absent: Alioto, McPeak
2. **Approval of Agenda**- M/S Hill, Cahalen (7:0 unanimous)
3. **Oral Communications**- None
4. **Approval Minutes – August 9, 2022 –** M/S Storey/Johnson (7:0 unanimous)
5. **General Business**-
    a. **Staff Transitions:** Recreation Division Manager, Nikki Bryant LeBlond will be the new Staff assigned to the Art & Cultural Commission. All duties that were formerly done by Larry Laurent will pass to Nikki. Kelly Barreto's role will largely remain unchanged.
    b. **Merchandise Sale at Twilight Concerts**: Commissioners Cahalen reported on past practice of sweatshirt sales at the Twilight Concerts and stated she is in process to get currently inventory out of storage. Wanted to gauge interest on providing merchandise again. Commissioner Mozumder stated should include kids' sizes. Commissioner Hill felt the commission should change the logo and stated a subcommittee should be formed for cost analysis for merchandise. Subcommittee consist of Commissioners Cahalen, Wallace and Mozumder.
    c. **Art at the Beach Report**: Written Report provided by Leslie Fellows, Art at the Beach Program Coordinator. Chair Johnson posed the question about a plan to replace Leslie, as she is retiring. Commissioner Cahalen asked if the Commission will continue to do this event. Commissioner Hill stated an analysis should be done on recruitment process. Staff directed to bring recommendations regarding recruitment process.
    d. **Banner Project**: Chair Johnsons stated that the Commission should view the streetlight banners in the Village as Public Art and include them in the approval process. Staff commented that the streetlight banners are covered under the City's Village Streetscape Decorations Policy V-16. Staff directed to provide a report on Administrative Policy V-16 and provide recommendation to bring to council. Subcommittee consists of Chair Johnson, Commissioner Hill and Commissioner Cahalen.
    e. **Tree Stump Art Project:** Commissioner Mozumder reported on the status of the project. New deadline for proposal provided on City website.

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f. **Plein Air:** Commissioner Hill provide report on progress of event. Sponsors have been contacted and checks received from Best Western Plus and Aspromonte. Palace has returned as a sponsor. Currently there are 20 artists with hope to register more. Looking for a music combo to play at exhibition. Considering food truck for lunch at exhibition.

g. **41st Ave Art Project**: Chair Johnson reported on meeting with solar lighting specialist. Solar flood light will not be a good fit for the project. Recommended that the project be further evaluated by Public Works to identify a budget for lighting. Stated landscaping should be low maintenance such as wood chips.

h. **Begonia Art Project**: Commissioner Hill reported that she did not attend a recent council meeting to provide a report but intends to engage the council. She is preparing a call to artist for December. Commissioner Cahalen stated an idea that would include tiles of past poster. Subcommittee consists of Commissioners Hill and Cahalen

i. **Monterey Ave Railing Project**: Chair Johnson shared a to-scale measurements of the railing to further discuss the project. Stated the project may need to be scaled back to stay in budget The measurement provided by Chair Johnson will be passed to Commissioner Christiansen to format for Call to Artists.

j. **Begonia 5th Year Commemoration:** Commissioner Hill provided report on the event. The event was meaningful; well received to public and partners.

6. **Commissioner Reports**: Commissioner Christiansen reported on work the Planning Commission is doing for the Parklet Program.
7. **Staff Reports:** Staff reported on the resignation of Commissioner McPeak and will work on the recruitment process. Staff directed to prepare a report on the Attendance policy for City Advisory Bodies.
8. **Future Agenda Items:** Plein Air, Monterey Ave Railing Project, Banner Project: Village Streetscape Decorations Policy, Merchandise at Twilight Concerts, Tree Stump Project, Attendance Policy for City Advisory Bodies.
9. **Adjournment:** The meeting was adjourned at 8:05pm to the next regular Art & Cultural Commission meeting on October 11, 2022.

Signed by:

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Nikki Bryant