

CAPITOLA

ART & CULTURAL COMMISSION

MEETING AGENDA

Tuesday, January 12, 2016

6:30 p.m.

City Council Chambers

Commission Members

Michael Termini ~ Chair

~ Vice Chair

Mary Beth Cahalen

Nathan Cross

Laurie Hill

David Kraemer

Joyce Murphy

Linda Smith

Jenny Shelton

- 1. Call to Order-Roll Call**
- 2. Approval of Agenda-**
- 3. Oral Communications-**
- 4. Approval of Minutes- December 8, 2015**
- 5. General Business-**
 - a. Commissioner Chair Election**
 - b. Artist Commissioner Appointment**
 - c. Sponsorship & Event Committee**
 - d. Retreat Planning (Verbal)**
- 6. Commissioner Reports-**
- 7. Staff Report-**
- 8. Communications-**
- 9. Future Agenda Items- Climbing Sculpture, McGregor Mural, Wharf Road Railroad Overpass, Administrative Building Art Display Program review**
- 10. Adjournment**

Staff Representatives

Kelly Barreto &
Larry Laurent

Notice: The Art and Cultural Commission meets on the second Tuesday at 6:30 PM in the City Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The Art and Cultural Commission Agenda is available on the City's website: www.cityofcapitola.org/ on Friday prior to the Tuesday meeting. If you need additional information please contact the City Hall Department at (831) 475-7300.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Appeals: Any person who believes that a final action of this advisory body has been taken in error may appeal that decision to the City Council. Appeals must be in writing and delivered to the City Clerk's Office within ten (10) working days from the time of the boards' decision. The notice of appeal shall set forth appellant's name, phone number, address to which notices may be sent to the appellant, and the grounds upon which the appeal is made.

CAPITOLA
ART & CULTURAL COMMISSION
DRAFT MEETING MINUTES

Tuesday, December 8, 2015 6:30 p.m.
City Council Chambers

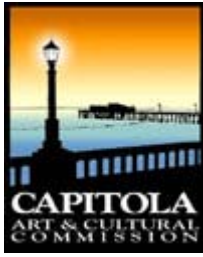
1. **Call to Order-Roll Call:** Present: Termini, Johnson, Cross, Kraemer, Smith, Wallace, Murphy, Hill Absent: Shelton, Gelman
2. **Approval of Agenda-** M/S Cross/Smith Approved Unanimously
3. **Oral Communications-** Dennis Norton and Saskia Lucas of Open Streets Santa Cruz presented a concept for a Capitola Open Streets event in early summer with a public art theme. Artists of all kind would create art and interact with the public. Chair Termini said that the commission would add the topic to an agenda early next year invite them back for a proposal.
4. **Approval of Minutes-** M/S Smith/Kraemer of November 10, 2015 meeting. Approved unanimously
5. General Business-
 - a. **Commissioner Appointments** Chair Termini informed the Commission that Commissioner Johnson and Commissioner Wallace would be termed out at the end of the year and that the Commissioners Cross, Hill and Kraemer's term expire at the end of the year and all would like to continue on the Commission. Chair Termini informed Commission that there was one At-Large applicant, Mary Beth Cahalen, and one Artist Applicant, Vanda Lavar. Commissioner Murphy motioned to approve the current commissioners, Commissioner Johnson seconded the motion. Approved unanimously.

At-Large applicant Cahalen discussed her involvement with City organizations, the Begonia Festival and The Art and Wine festival. Always wanted to be part of the commission but never had the opportunity. Artist applicant Lavar stated that she was born in Santa Cruz and her family had been in the area over 70 years. Applicant Lavar described here education and that she teaches a variety of styles and is a representative for Art corporations and could help with sponsorship.

Commission discussed the options for appointment of the Artist Applicant. Commissioner Johnson motioned to approve both applicant, Commissioner Kraemer seconded. Commission discussed motion and Commissioner Hill made a substitute motion to approve the At-Large applicant and initiate another recruitment for the Artist Commissioner, Commissioner Smith seconded the motion. Substitute motion passed 6-2.

- b. **Sponsorship and Event Selection Committee** Chair Termini requested that the item be continued until next meeting when the new commission members are seated. Commissioner Smith motioned to continue the discussion until the January 12, 2016 meeting and to schedule the music selection committee meeting for January 29, 2016. Commissioner Cross seconded the motion. Approved unanimously.
- c. **2015 Event Review** Commission accepted staff report which itemized the Art and Cultural dates and events that took place in 2015. Staff requested that commissioner review prior to Annual retreat

6. Commissioner Reports- Commissioner Smith informed the Commission of the 50th anniversary of the Capitola Historical Museum in 2016. Requested that the Commission consider allowing the museum to have some space on the postcard. Commission discussed enlarging the postcard. Commissioner Johnson thanked the Commission for his time on the Commission and stated he would remain involved. Commissioner Wallace thank the Commission and stated his intentions to stay involved.
7. Staff Report- Staff Reported that there will be a Plein Air Art Show at Gayle's Bakery beginning January 2, 2016 made up of the Award winners from the Capitola Plein Air event. Staff reported that they were unable to hold a Post Plein Aire feedback meeting with artists. Staff will compile the written and verbal communication for the next meeting.
8. Oral Communications- Commissioner Cross requested that the commission add Climbing Sculpture to future Agenda and create an evaluation subcommittee. Commissioner Cross requested that the Commission look at the possibility of having youth painted murals at the McGregor skate park.
9. Future Agenda Items – Commission Retreat, 2015 Annual Report.
10. Adjournment to next Regular Scheduled meeting



Item #: 5.a

ART & CULTURAL COMMISSION AGENDA REPORT

MEETING OF January 12, 2016

FROM: STAFF

DATE: January 4, 2016

SUBJECT: Election of Commission Chairpersons

RECOMMENDED ACTION: Elect a Chairperson and Vice Chairperson

BACKGROUND

According to the Art & Cultural Commission Bylaws, the chairperson and vice chairperson shall be elected following the first day of January of each year. The positions shall be elected by a majority vote of the membership. The Chairperson presides at all meetings and is the representative of the Commission before the Council.

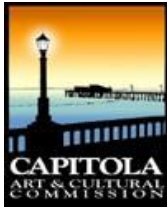
The Vice Chairperson assumes the duties of the Chairperson in their absence.

FISCAL IMPACT

No fiscal impact.

ATTACHMENT –

Report Prepared By: Larry Laurent
Assistant to the City Manager



ART & CULTURAL COMMISSION AGENDA REPORT

MEETING OF JANUARY 12, 2015

FROM: STAFF
DATE: January 4, 2016
SUBJECT: Commissioner Appointments

RECOMMENDED ACTION: Determine Commissioner Appointment recommendations to City Council for the following seat: One (1) Artist
Applicants: Vanda Lavar, Kim Hogan

BACKGROUND

At the December 8th Art and Cultural Commission meeting received one (1) application for Artist Commissioner. After reviewing the application and speaking with the applicant at the December 8, 2015 meeting, the commission requested that the application process for the applications for artist commissioner be extended 30-days until January 8, 2016. As of January 4, 2016, the City has received one (1) additional application for artist commissioner (attached).

The Capitola Municipal Code requires that the commissioners be appointed by the City Council upon recommendation by the Art & Cultural Commission and shall serve a two year term. Members do not need to be a Capitola resident according to the Bylaws.

If the Commission has a recommendation for Artist commissioner it will be brought to the January 28, 2016 City Council meeting.

FISCAL IMPACT

No fiscal impact

ATTACHMENT

Kim Hogan Application Packet

Report Prepared By: Larry Laurent
Assistant to the City Manager

RECEIVED

DEC 30 2015

CITY OF CAPITOLA



COVER SHEET CITY of CAPITOLA BOARDS AND COMMISSIONS APPLICATION (for filing in City Clerk's Office)

Citizens are encouraged to serve on the various City Boards, Committees, and Commissions. Appointments are made at a public City Council meeting.

Application for:

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
- Architecture & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Historical Museum Board
- Planning Commission
- Library Advisory Committee
- Other Committee _____

Name: Hogan Kim
Last First

Telephone: _____ 831-566-3655
Home Business Cell

E-mail Address: kimberlyannhogan@att.net

Physical Address of Residence: 4160 Jade St., Spc 103, Capitola 95010

Mailing Address: Same

Are you a resident of the City of Capitola? Yes No

RECEIVED

DEC 30 2015

CITY OF CAPITOLA



CITY of CAPITOLA BOARDS AND COMMISSIONS APPLICATION

Application for:

- Art & Cultural Commission
[Artist; Arts Professional; At Large Member]
Please underline category above.
- Architectural & Site Committee
[Architect; Landscape Architect; Historian]
Please underline category above.
- Finance Advisory Committee
[Business Representative; At Large Member]
Please underline category above.
- Traffic & Parking Commission
[Village Resident; Village Business Owner; At Large Member]
Please underline category above.
- Historical Museum Board
- Planning Commission
- Library Advisory Committee
- Other Committee _____

Name: Hogan Kimberly
Last First

Residential Neighborhood: Capitola

Occupation: Property Management

Describe your qualifications and interest in serving on this Board/Commission/Committee: _____

Have previously served on Art & Cultural and have interest in serving again. Have served on many committees + boards, been very involved, pulled back, and now wish to be involved again. Always regretted stepping down from Art & Cultural and would love to serve Capitola again on this Commission.

(Use additional paper, if necessary)

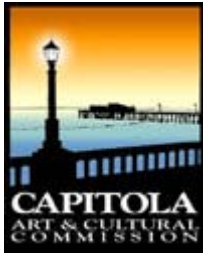
Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

12/26/15
Date

K Hogan
Signature of Applicant

Mail or Deliver Application to:
Capitola City Hall
Attn: City Clerk
420 Capitola Avenue, Capitola, CA 95010

All information contained in this page of the application is public data and will be made available for public review and copying for anyone requesting it, and may be posted on the website of the City of Capitola. All information in this page will be provided to the Capitola City Council in a public forum and will be reviewed in public. It will therefore be part of the public record.



Item #: 5.e

ART & CULTURAL COMMISSION AGENDA REPORT

MEETING OF JANUARY 12, 2016

FROM: STAFF

DATE: January 4, 2016

SUBJECT: Sponsorship and Event Planning Committees

RECOMMENDED ACTION: Select Commissioners for 2016 Sponsorship and Event Planning Committees.

BACKGROUND

Each year the Commission selects members to help with the securing of sponsors for the funding of the events organized as well as movie and band selection committees.

According to the by-laws:

The Art & Cultural Commission may designate specific committees as follows: Public Art, Volunteers, Fundraising, Marketing and any other committee as necessary. Committees shall be composed of no more than (3) commissioners. The committees may include volunteer members as deemed necessary by the Art & Cultural Commission. The committees shall report to the Art & Cultural Commission on no less than a quarterly basis.

FISCAL IMPACT

No fiscal impact.

ATTACHMENT

2016 Event Dates

Report Prepared By: Larry Laurent
Assistant to the City Manager

June 2016

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-------------------|-----|-----|-----------------------------------|-----|-----|---------------|
| | | | 1 | 2 | 3 | 4 Car Show |
| 5 Car Show | 6 | 7 | 8 1 st Twilight | 9 | 10 | 11 |
| 12 Art/Music | 13 | 14 | 15 2 nd Twilight | 16 | 17 | 18 |
| Fathers 19 Day | 20 | 21 | 22 3 rd Twilight | 23 | 24 | 25 |
| 26 Art/Music | 27 | 28 | 29 4 th Twilight | 30 | | |
| | | | | | | |

July 2016

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-------------------|------------------------------|-----|-----------------------------------|-----|-----|-----|
| | | | | | 1 | 2 |
| 3 Art/Music | 4 4 th of July | 5 | 6 5 th Twilight | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 6 th Twilight | 14 | 15 | 16 |
| 17 Art/Music | 18 | 19 | 20 7 th Twilight | 21 | 22 | 23 |
| 24 Wharf/Wharf | 25 | 26 | 27 8 th Twilight | 28 | 29 | 30 |
| 31 | | | | | | |

August 2016

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|------------------|-----|-----|-------------------------|-----|-----|-----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| | | | 9th Twilight | | | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| Art/Music | | | 10th Twilight | | | |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | | | 11th Twilight | | | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| Art/Music | | | 12th Twilight | | | |
| 28 | 29 | 30 | 31 | | | |

September 2016

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---------------------------|-----------------------|-----|-----|-----|--------------|----------|
| | | | | 1 | 2 | 3 |
| | | | | | | Begonia |
| 4 | 5 Labor Day | 6 | 7 | 8 | 9 | 10 |
| Begonia | Begonia | | | | Movie | Art/Wine |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| Art/Wine | | | | | Movie | |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| Opera at the Beach | | | | | | |
| 25 | 26 | 27 | 28 | 29 | 30 | |
| | | | | | | |

October 2016

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|------------------------|-----------------|-----|----------------------------------|-----|-----|-----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| Fire Works Show | | | | | | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 Halloween | | Add date Halloween Parade? | | | |

November 2016

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----------------------|-----|-----|-----|--------------------------------------|-----|-----------------------|
| | | 1 | 2 | 3 | 4 | 5 Plein Air |
| 6 Plein Air | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | *Add Date for Surfing Santa | | |
| | | | | | | |

