



AGENDA

TEMPORARY VILLAGE PARKING COMMITTEE

Tuesday, June 28, 2022
6:00 PM – **Remote Access Only**

CALL TO ORDER AND ROLL CALL

Commissioners: Jacques Bertrand, Vicki Guinn, Anthony Guajardo, Carin Hanna, Margaux Keiser, Dennis Norton, Molly Ording, Anthony Rovai, Peter Wilk

ORAL or WRITTEN COMMUNICATIONS

The Chair may announce and set time limits at the beginning of each agenda item. The Committee Members may not discuss Oral Communications to any significant degree, but may request issues raised be placed on a future agenda.

APPROVAL OF MINUTES – from May 31, 2022

GENERAL BUSINESS

- A. Review of Coastal Commission's Role – written report
- B. Review of Permit Parking Programs

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT to meeting on July 26, 2022

Notice: The Temporary Village Parking Committee meets monthly 6:00 PM. Meetings are Remote Access Only.

Agenda and Agenda Packet Materials: The Temporary Village Parking Committee Agenda is available on the City's website: www.cityofcapitola.org/ a minimum of 24 hours prior to a meeting. If you need additional information, please contact the Public Works Department at (831) 475-7300.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

NOTICE OF REMOTE ACCESS ONLY

In accordance with the current Santa Cruz County Health Order outlining social distancing requirements and Executive Order N-29-20 from the Executive Department of the State of California, the Commission on the Environment meeting is not physically open to the public and in person attendance cannot be accommodated.

Join Zoom Meeting

Join Zoom Meeting

Use this link: <https://us02web.zoom.us/j/87335010733?pwd=bzkrUmZOWEtjMjBlczJjWi9NQXFtQT09>

Or call one of these phone numbers: 669-900-6833 OR 408-638-0968

enter the following:

Meeting ID: 873 3501 0733

Passcode: 884556

Comment via email:

Comments and additional material may be sent to the Committee via CapitolaDPW@ci.capitola.ca.us by 12 NOON on the day of the meeting for distribution to Commission members.

Committee Goals

Goal	Actions
Examine parking meter rates to determine if there should be an inflation adjustment.	<ul style="list-style-type: none">• Review data regarding how parking costs have changed• Compare rates to other coastal cities• Evaluate change in CPI since last adjustment• Evaluate ratio of parking rates in Village to Beach and Village Parking Lots
Evaluate equity between permit costs/utility for Village Parking	<ul style="list-style-type: none">• Review data regarding costs for various parking permit types, and rights associated with each• Compare costs to existing per space meter revenue
Examine changes to parking programs rules and rates to encourage use of upper and lower Beach and	<ul style="list-style-type: none">• Examine if there are new permit variants that could be offered at low/no cost• Examine if other permit rates can be adjusted to encourage use of remote lots
Evaluate opportunities to reduce parking impacts on neighborhoods, without expanding permit zones or Coastal Commission-approve permit rules	<ul style="list-style-type: none">• Evaluate parking permit rules, that are not subject to Coastal Commission review
Parking Committee will not review:	
<ol style="list-style-type: none">1. Changes in parking meter zone areas2. Changes permit parking program boundaries3. Consider new parking meter areas or permit areas	

May 31, 2022
Temporary Village Parking Committee
Meeting Minutes

The meeting was held virtually on Zoom and began at 6:10 p.m.

Members present: Jacques Bertrand, Vicki Guinn, Anthony Guajardo, Carin Hanna, Margaux Keiser, Dennis Norton, Molly Ording, Anthony Rovai, and Peter Wilk

Members absent: None

City Staff Present: Steven Jesberg, Public Works Director
Jim Malberg, Finance Director

Community Members Present: Jana Barsten

Written and Oral Communications: Email from Jana Barsten regarding permit parking on Fanmar Way

Approval of the minutes: No minutes

General Business

- A. Introductions. Committee members introduced themselves
- B. Consider election of a Chair and Vice-Chair. Dennis Norton and Margaux Keiser were unanimously elected Chair and Vice-Chair respectively.
- C. Consideration of 2022 Meeting Schedule. The proposed meeting schedule for monthly meetings on the last Tuesday of each month for May through October 2022 was unanimously approved.
- D. Review of Work Plan and Goals. Steve Jesberg reviewed the work plan developed for the committee and the goals established by the City Council. Commission discussion ensued about issues and topics not included in the goals. Commissioner Wilk recommended that the committee establish a list of topics for future consideration as part of the final recommendations prepared for the City Council.
- E. Review of Meeting Plan. Steve Jesberg reviewed the meeting plan that establishes a plan for the meetings so that the committee recommendations can be presented to the City Council in November. No action required.
- F. Review of Parking Meter Areas and Rates. Jim Malberg made a presentation showing the existing parking meter areas and associated meter rates. The presentation also included historic revenue and expense information from the parking meters and parking enforcement programs. Commission discussion ensued and the commissioners requested a copy of the presentation. Further discussion and deliberation on this issue are planned for the July 26, 2022 commission meeting.

Items for Future Agendas – Commission discussion was held on whether to continue with the virtual meetings or switch to in person meetings. After some discussion it was unanimously agreed to hold the scheduled meeting in July in person.

Adjournment: The Commission adjourned to the next regularly scheduled meeting on June 28, 2022.

Approved at meeting of June 28, 2022

Steven E. Jesberg
Public Works Director

DRAFT

CITY OF CAPITOLA TRAFFIC AND PARKING COMMISSION Agenda Report

Meeting Date: June 28, 2022

Agenda Item: A

Subject: Role of Coastal Commission

The parking meter regulations and parking permit programs are authorized in the Capitola Municipal Code. If the City decides to modify the regulations, the municipal code will have to be updated by City Council. The California Coastal Commission has jurisdiction over these matters as they pertain to coastal access. All modifications to the code regarding parking meters and parking permit programs are part of the City's Local Coastal Program and require certification by the California Coastal Commission prior to taking effect within the Coastal Zone. Also, a Coastal Development Permit is required for the modifications. The CDP is appealable to the Coastal Commission. A flow chart is included on the following page outlining the code certification process.

Community Development Director Katie Herlihy will be providing an overview of the role of the Coastal Commission and our recent experiences with them. She will also discuss approaches to implementing changes to the meter and permit programs.

City of Capitola Municipal Code Update Process

Committee
Recommendation



City Council Adoption
of
Municipal Code Update

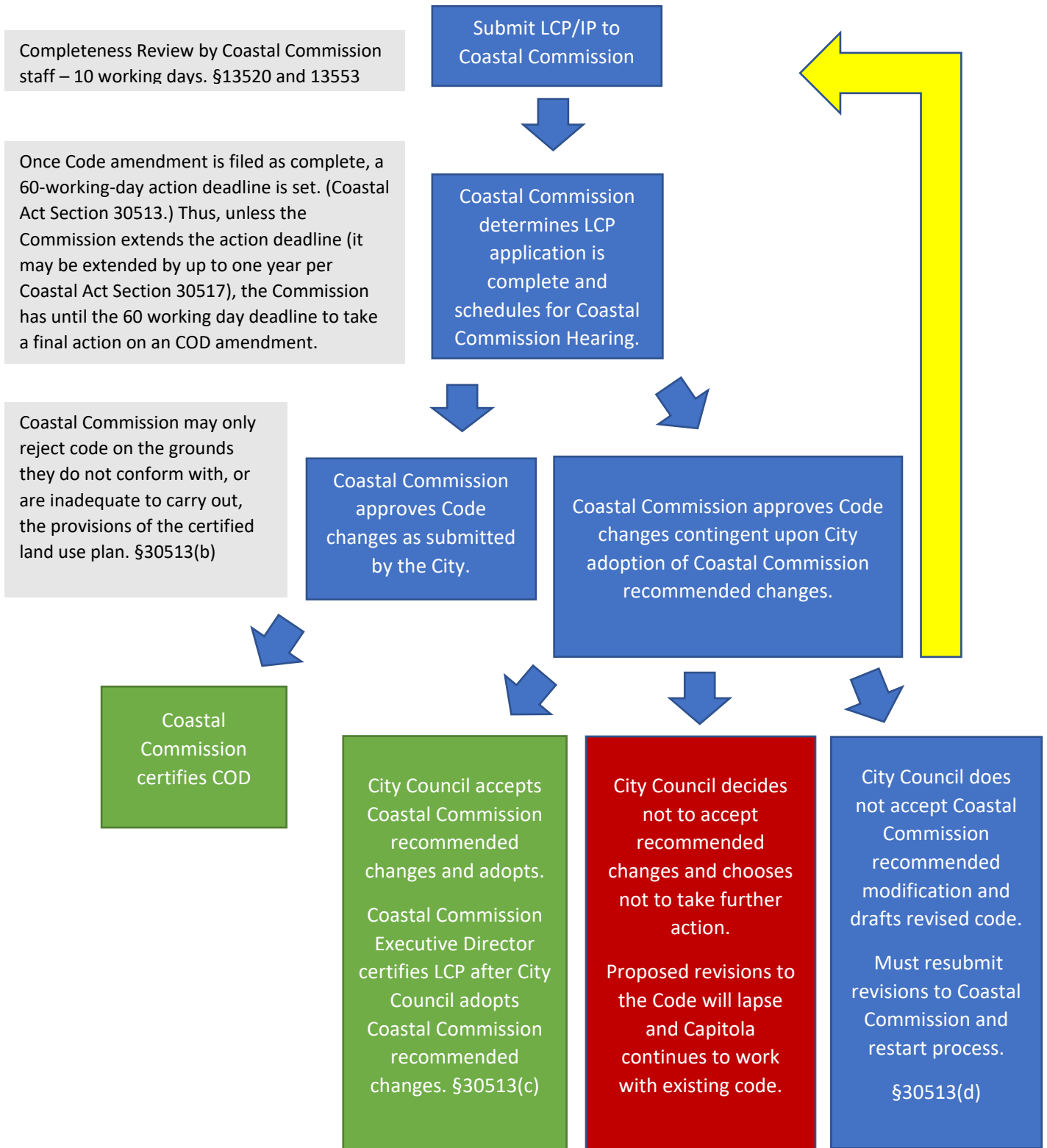


Submit Changes to
Coastal Commission
For Adoption



Coastal Commission
Adoption OR
Conditional Approval
with Revisions

Coastal Commission Municipal Code (LCP-IP) Certification Process



CITY OF CAPITOLA TRAFFIC AND PARKING COMMISSION Agenda Report

Meeting Date: June 28, 2022

Agenda Item: B

Subject: Review of Permit Parking Programs

The goals of the committee established by the City Council include the following:

Evaluate equity between permit costs/utility for Village Parking	<ul style="list-style-type: none">• Review data regarding costs for various parking permit types, and rights associated with each• Compare costs to existing per space meter revenue
Examine changes to parking programs rules and rates to encourage use of upper and lower Beach and	<ul style="list-style-type: none">• Examine if there are new permit variants that could be offered at low/no cost• Examine if other permit rates can be adjusted to encourage use of remote lots
Evaluate opportunities to reduce parking impacts on neighborhoods, without expanding permit zones or Coastal Commission-approve permit rules	<ul style="list-style-type: none">• Evaluate parking permit rules, that are not subject to Coastal Commission review

Chief Dally of the Capitola Police Department will be presenting the information on the existing parking permit programs. Additional staff from the Police Department will be in attendance to answer questions.

No action by the committee is expected tonight. A follow-up report on this item is scheduled for the August commission meeting at which time committee members can deliberate on recommendations.