Cost Documentation for
Accessibility Requirements at Existing Buildings
(projects less than or equal to $195,358)

Building Permit Application Number ______________
Owner’s Name _______________________________ Phone Number _______________
Project Description _______________________________________________________
Project Address __________________________________________________________

CBC 11B-202.4 regulates accessibility requirements for existing public and commercial
buildings. All new work shall comply with current code provisions. However, projects that are
less than or equal to a construction cost valuation of $195,358 need only apply an additional
20% (minimum) of the construction costs to existing features in order to make them accessible.

The following costs shall include detailed estimates for all elements and shall
be attached to this form:

A. Cost of Construction for the proposed project
   (without additional accessible features) $____________________

B. Total amount spent on other projects at this
   area of work within the past 3 years $____________________

C. Total Cost (Line A + Line B) $____________________

If Line C exceeds $195,358, then full compliance is required of all accessibility elements listed
in items 1 through 6 below.

If Line C is less than $195,358, then 0.20 x (amount in Line A) = $____________________

This is the minimum amount to be spent on accessible elements in the order of priority listed
below

<table>
<thead>
<tr>
<th>Currently</th>
<th>If not, will this feature comply?</th>
<th>Cost of Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Entrance (door, threshold, approach)</td>
<td>yes □ no □ yes □ no □</td>
<td>$__________</td>
</tr>
<tr>
<td>2. Route to the altered area</td>
<td>yes □ no □ yes □ no □</td>
<td>$__________</td>
</tr>
<tr>
<td>3. At least one accessible restroom for each sex</td>
<td>yes □ no □ yes □ no □</td>
<td>$__________</td>
</tr>
<tr>
<td>4. Accessible telephones (when provided)</td>
<td>yes □ no □ yes □ no □</td>
<td>$__________</td>
</tr>
<tr>
<td>5. Accessible drinking fountains (when provided)</td>
<td>yes □ no □ yes □ no □</td>
<td>$__________</td>
</tr>
<tr>
<td>6. Additional elements such as parking, storage and alarms</td>
<td>yes □ no □ yes □ no □</td>
<td>$__________</td>
</tr>
</tbody>
</table>

Note: If an accessible element does not fully comply, partial upgrades and/or equivalent
facilitation may be provided in order to achieve the greatest access. Include detailed plans to
correspond with all proposed work.

Requested by: owner □ agent □ tenant □ Phone Number ____________________________

Print Name __________________________ Signature __________________________ Date _____________

For Staff Use
Accepted □ Denied □ by: __________________________ Date: _____________
(3.27.2023)