



CITY OF CAPITOLA | Building Division
Community Development Department
420 Capitola Avenue, Capitola, CA 95010
Telephone (831) 475.7300 | Fax (831) 479.8879

OWNER-AGENT APPROVAL FORM

For persons other than the property owner who wish to obtain a building permit(s), approval of the owner is required. This document serves as the City's authorization to issue a permit to the agent listed below:

Application No. _____ APN: _____ - _____ - _____

Project Address: _____

	AGENT	OWNER
Name:	_____	_____
Address:	_____	_____
City, State, Zip:	_____	_____
Telephone:	_____	_____
E-mail:	_____	_____
Date:	_____	_____
		Signature of Owner

This document is intended for permit applications only. It is not intended to give the agent the right to act as a contractor for any part of the project.

Before a building permit can be issued, this form must be completed and signed by the property owner and returned to the agency responsible for issuing the permit.

Notes: Copy of owner's ID is required.
One (1) owner-agent form will be required for each permit.

Note: A copy of the property owner's driver's license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature.