

ADDENDUM / REVISION / RESUBMITTAL – ROUTING FORM

City of Capitola | Community Development Department | Building Division
420 Capitola Avenue, Capitola CA 95010 | ph (831) 475-7300 | building@ci.capitola.ca.us



DATE: BUILDING PERMIT #:
CHECK ONE: ADDENDUM REVISION DEFERRAL RESUBMITTAL #
PROJECT ADDRESS:
SUBMITTAL CONTACT: PHONE NUMBER:
EMAIL:
DESCRIPTION OF SUMBITTAL:

CHECK ONE:

These are changes to plans/project :

These are changes that increase or reduce the scope of work NOT related to plan check:

This is a response to plan check corrections:

Other (describe):

All documents must be submitted electronically via email to building@ci.capitola.ca.us

Check the appropriate box(s) next to the document name(s) that are submitted with this form:

Set of plans (required)	Structural Calcs	Energy Calcs
Trusses	Correction List (required if received by applicant)	Other

Response letter from each department (check applicable boxes):

Building Planning Fire Public Works Sanitation

Comments:

Applicant Signature

Note: A complete set of plans are required at each submittal.
Partial resubmittals will not be accepted.