



2020 Out-Of-School-Time Scholarship Application Guidelines



The Capitola Public Safety & Community Service Foundation reviews scholarship applications for Capitola Recreation and provides a limited amount of scholarships for children who otherwise would not be able to afford the program. The following are guidelines for applicants to ensure that the correct procedures are followed in the application and registration process:

1. Applications for Out-of-School Time (OST) program scholarships are available. A preview, including information about upcoming the OST program and the scholarship application, will be updated on the Capitola Recreation Department's website, www.cityofcapitola.org/recreation.
2. The City and other Community Organizations will provide the money for the scholarships allocated to an available fund.
3. The application should be completed and returned to the Capitola Public Safety and Community Service Foundation, preferred method via email to admin@capitolafoundation.org or mailed to: Capitola Public Safety and Community Service Foundation 708 Rosedale Avenue, Capitola, CA 95010. Submit a separate application for each child enrolled.
4. **Scholarship applications must be received after registering for the program. Priority registration starts August 11th open registration August 12th Scholarship Application Deadline is August 16th for the beginning of the school year.** This allows the scholarship committee time to review the applications and award the scholarships as soon as possible. Applications may be received after the deadline as funds allow.
5. Priority Registration is given to essential workers and SUESD staff. Open registration begins the next day. All participants pay \$25 registration fee for each month enrolled. You must register online. If you have circumstances that make it difficult to register online or you have any questions regarding the registration process, contact the recreation office at (831) 475-5935.
6. The criteria used for financial need is a percentage of the Santa Cruz County Area Median Income calculated by the State of California. The Scholarships are **not full scholarships** and are a percentage of the tuition.
7. If you are awarded a scholarship and your enrolment rolls over to the next month, you will be required to report any changes to your financial need. If no change in your financial need, the same percentage of scholarship will be applied for each month enrolled until the end of the school year, changes to the program or funds are depleted.



Out-of-School-Time
2020 PROGRAM SCHOLARSHIP APPLICATION

For Which Month(s) of Out-of-School-Time program are you applying?

September___ October ___ November ___ December ___ January___ February___ March___
April___ May___

Child’s Name: _____ Child’s Age: _____

Child’s Address: _____

Financial Need:

1. Monthly Family Income (consider all sources): \$ _____
2. Total # of Family Members in Household: _____ Number of dependents: _____
3. Has the child received scholarships from any other organization or sports club? Yes / No
4. Total Monthly Expenses: \$ _____

Why do you feel this program would be beneficial to your child?

What are your child’s interest and other club activities?

Parents or Guardian Names: _____

Address: _____

Phone / Email: _____

I authorize the Capitola Public Safety & Community Service Foundation to verify any of the above information:

Parent/Guardian Signature: _____ Date: _____

Please return this form to: Capitola Foundation by email to admin@capitolafoundation.org

**** This APPLICATION MUST BE RECEIVED BY MONDAY, AUGUST 16TH 2020 ****