



MINUTES
LIBRARY AD HOC COMMITTEE
3:30 p.m., Tuesday, July 29, 2014
Council Chambers
420 Capitola Avenue, Capitola, CA 95010

Members Present:

Barbara Gorson, Gayle Ortiz, Sandra Sandoval, Beau Kayser, Susan Westman
Council Member Michael Termini, and Council Member Dennis Norton

1. UPDATE REGARDING APPOINTMENTS AND INTRODUCTIONS

Rich updated the group on the City Council's vote on 5/22 to appoint Sandra Sandoval and Beau Kayser to the subcommittee. The subcommittee is now set with 10 members.

2. Review May 7 Minutes

The group unanimously accepted the May 7 meeting minutes.

3. Review Survey Results

The group discussed the survey results and noted the most important factors for primary library choice cited by respondents were convenience based (close to home, free and adequate parking, etc). The subcommittee felt the existing location would provide the most convenient location for library users.

4. Process/Timeline Overview

The group reviewed the draft process/timeline overview graphic. Teresa noted that formation of a library friends group was an omission in the timeline and suggested that it be formed as soon as possible, although formation does not require any action by the subcommittee. It was agreed that the subcommittee would review design options for the existing site at the next meeting.

5. Next Meeting

The group requested staff to develop a standing meeting time (e.g., the third Tuesday of each month) to facilitate meeting coordination. The group also requested that copies of the conceptual library drawings and the library needs assessment be distributed to the group prior to the next meeting.

