



ADMINISTRATIVE POLICY

Number: II-1

Issued: January 24, 2002

Jurisdiction: City Council

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY POLICY

I. PURPOSE

The purpose of this policy is to secure equal employment opportunity for all who approach the City of Capitola for employment and meet federal requirements for an Affirmative Action Policy.

II. POLICY

It is the policy of the City of Capitola to provide equal opportunity in employment for all persons who approach the City for employment, and to prohibit discrimination in employment. The City does not and will not tolerate discrimination in any form. The City has taken and will continue to take affirmative action to ensure that all individuals are treated without regard to race, religion, gender, sexual orientation, national origin, age, disability, or veteran status and are afforded equal opportunity to employment and any benefits with respect to employment. No person shall be subject to retaliation by any employee of the City for opposing any act or practice determined by any federal, state or local statute or regulation to be discriminatory.

The designated Affirmative Action Officer is the City Manager, who has the power to designate another employee to that area of responsibility.

Richard Hill
City Manager

RH/lgm

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