



420 Capitola Avenue Capitola
California 95010
Telephone: (831) 475-7300
FAX: (831) 464-8659
Website: www.cityofcapitola.org

EMPLOYMENT OPPORTUNITY

JUNIOR LIFEGUARD INSTRUCTOR/LIFEGUARD

Salary: \$13.98- \$16.18 per hour

Part-Time/Seasonal

APPLICATIONS WILL BE REVIEWED AS SUBMITTED

FILING DEADLINE: **Friday, March 10, 2017**, by 5:00 pm

CURRENT OPENING

The Capitola Recreation Department is currently accepting applications for the position of Junior Lifeguard Instructor/Lifeguard for our Summer Junior Lifeguard program. The Junior Lifeguard Instructor/Lifeguard is a Part-Time/Seasonal position from March-September, not to exceed 960 hours in a calendar year. Candidates for the Junior Lifeguard Instructor must be available to work a full-time schedule (40 hours per week) for the summer months (June through August).

DUTIES

Under the supervision of the Beach Lieutenant/Junior Lifeguard Coordinator, will act as an instructor and leader for the Junior Lifeguard program and as assigned will be responsible for beach safety while staffing the Lifeguard Towers on Capitola Beach. The Junior Lifeguard Instructor/Lifeguard will work with the Junior Lifeguard Coordinator to organize, implement and supervise Junior Lifeguard events and competitions, including sports, fitness, and swimming activities. The instructor is responsible for the safety and conduct of the group of children in his or her care on the beach and in the water. He or she should be comfortable working individually or as part of a team. The Junior Lifeguard Instructor/Lifeguard will be fully trained to understand and perform Open Water Lifesaving duties.

REQUIRED QUALIFICATIONS

- Minimum of 2 years participation in a Junior Lifeguard program.
- 18 years of age.
- Must provide a copy of valid CPR Certification (Pro or healthcare provider).
- EMT certification is highly desirable.
- Excellent health.
- The ability to complete a 1000m ocean swim time of under 20 minutes.
- Vision 20-30 corrected.
- California Driver's License (valid).
- Criminal history and fingerprint check.
- Successful completion of Capitola Lifeguard training program after initial hiring process is completed. Successful completion and maintenance of required medical training certificates. (Schedule of training is attached.)
- All applicants are required to have First Aid for Public Safety Personnel (Title 22) Certification.
- Meet the minimum requirements for a USLA open water lifeguard.
- Proof of negative tuberculosis test or clear chest X-ray must be presented within 14 days of hire.

DESIRABLE QUALIFICATIONS

Ability to: perform effectively in situations requiring specialized knowledge and safety precautions, using tact and good judgment; follow the program guidelines and perform to standard; understand and carry out oral and written directions; communicate effectively with children, parents, and other staff; be versatile, flexible, friendly, cooperative, and willing to learn new skills; be a positive role model. Previous experience working as a lifeguard (particularly on the beach) or a Junior Lifeguard instructor; lifeguard training or certification; E.M.T.

SALARY/WORK SCHEDULE

The program is held at Capitola Beach and runs from mid-June through mid-August. In addition to completing the Capitola training and testing, and obtaining all certifications, all Junior Lifeguard staff will be required to attend an orientation session on the weekend prior to the start of the program, and any other additional training sessions required throughout the season. You will be notified by the Beach Lieutenant/Junior Lifeguard Coordinator with the date(s) & time(s) closer to the start of the season.

APPLICATION DEADLINE

Applications must be submitted to Liz Nichols in the Personnel Department at the City of Capitola, 420 Capitola Ave., Capitola CA 95010, by the filing deadline. No postmarks accepted. Please include copies of required certifications and/or proof of enrollment in classes to obtain them. An application may be obtained by calling the City of Capitola at 831-475-7300 or by going to the City's website at www.cityofcapitola.org.

NOTIFICATION

If you have been selected for an interview for the position, you will be notified as soon as possible.

Reasonable Accommodations for disabled applicants will be made. If special accommodations are necessary at any stage of the examination or application process, please provide the City of Capitola with advance notice and every attempt will be made to consider your request.



The City of Capitola encourages workplace diversity and is an equal opportunity employer. The City of Capitola is committed to compliance with the Americans with Disabilities Act by including people with disabilities in all of its programs and activities.

NOTE: THIS ANNOUNCEMENT DOES NOT CONSTITUTE A CONTRACT, EXPRESSED OR IMPLIED, AND ANY PROVISIONS CONTAINED IN THIS BULLETIN MAY BE MODIFIED OR REVISED WITHOUT NOTICE.