

**SUPPLEMENTAL QUESTIONNAIRE
FOR
ASSISTANT PLANNER**

Answers to the supplemental questions should not exceed three pages. At the top of each page include your name and the page number. Duplicate each question before responding.

The application and responses to the supplemental questions will be reviewed and evaluated prior to the next step in the recruitment process.

SUPPLEMENTAL QUESTIONNAIRE

1. Describe your experience working with the public, particularly any experience working at a customer service counter. Please explain how you ensure high-quality customer service delivery.
2. Describe your experience and training in interpreting, applying, and/or drafting municipal regulations, codes, and ordinances. Please specify the nature of your work and the regulations, codes, and ordinances with which you have worked.
3. Explain why you are interested in the Assistant Planner position and how you believe you can make a positive contribution to the City of Capitola.