

**CAPITOLA CITY COUNCIL
REGULAR MEETING MINUTES
THURSDAY, SEPTEMBER 23, 2021 - 7 PM**

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL - 7 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Member Jacques Bertrand: Absent, Council Member Kristen Petersen: Remote, Vice Mayor Sam Storey: Remote, Mayor Yvette Brooks: Remote, Council Member Margaux Keiser: Remote.

2. PRESENTATIONS

A. Proclaim October 2021 College and Career Awareness Month

Mayor Brooks presented the proclamation to Dr. De la Sura, the Vice President of Instruction at Cabrillo College.

3. ADDITIONAL MATERIALS

4. ADDITIONS AND DELETIONS TO AGENDA

5. ORAL COMMUNICATIONS – NONE

6. STAFF / CITY COUNCIL COMMENTS

City Manager Jamie Goldstein announced that Governor Gavin Newsom signed Assembly Bill 361, allowing for continued virtual meetings.

Vice-Mayor Storey asked staff to arrange a presentation on the County's redistricting efforts during the next Council meeting.

7. CONSENT ITEMS

RESULT:	APPROVE ITEMS 7.B, 7.C, 7.D, 7.E, AND 7.G AS RECOMMENDED [UNANIMOUS]
MOVER:	Kristen Petersen
SECONDER:	Margaux Keiser
AYES:	Kristen Petersen, Sam Storey, Yvette Brooks, Margaux Keiser
ABSENT:	Jacques Bertrand

A. Consider the September 9, 2021, City Council Meeting Minutes
RECOMMENDED ACTION: Approve minutes.

Mayor Brooks requested an amendment to the minutes to include a comment made at the September 9 meeting encouraging the applicant to consider eco-friendly hotel initiatives when/if the hotel development is approved.

RESULT:	APPROVE THE MINUTES WITH ADDITION REGARDING ECO-FRIENDLY HOTEL INITIATIVES [UNANIMOUS]
MOVER:	Sam Storey
SECONDER:	Margaux Keiser
AYES:	Kristen Petersen, Sam Storey, Yvette Brooks, Margaux Keiser
ABSENT:	Jacques Bertrand

- B. Planning Commission Action Minutes
RECOMMENDED ACTION: Receive minutes.

- C. Approval of City Check Registers Dated August 20, August 27, September 3 and September 10
RECOMMENDED ACTION: Approve check registers.

- D. Wharf Rehabilitation Project - Phase 1 Award of Contract
RECOMMENDED ACTION: Award contract to Power Engineering, Inc. for construction of the Wharf Rehabilitation Project - Phase 1 in the amount of \$484,740.

- E. Community Development Block Grant Coronavirus Response 2&3 Resolution
RECOMMENDED ACTION: Adopt the proposed resolution repealing Resolution No.4211 and approving the CDBG-CV2/3 application.

- F. Authorize Senior Planner Position
RECOMMENDED ACTION: Authorize the City Manager to fill one vacancy at either the Senior or Associate Planner Classification.

Staff explained that there had been a recruitment for both Senior and Associated Planners, and dependent on the response Staff would like authority to hire one candidate at either classification.

RESULT:	AUTHORIZE THE CITY MANAGER TO FILL ONE VACANCY AT EITHER THE SENIOR OR THE ASSOCIATE PLANNER CLASSIFICATION [3 TO 0]
MOVER:	Sam Storey
SECONDER:	Margaux Keiser
AYES:	Sam Storey, Yvette Brooks, Margaux Keiser
ABSENT:	Jacques Bertrand
RECUSED:	Kristen Petersen

- G. Receive Update on Pandemic Response
RECOMMENDED ACTION: Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and that there is a need to continue action.

8. GENERAL GOVERNMENT / PUBLIC HEARINGS

- A. Authorize the Public Works Department to Apply for Grant Funding from the Santa Cruz County Regional Transportation Commission for Road Projects
RECOMMENDATION: Authorize the Public Works Department to submit a grant application to the Santa Cruz County Regional Transportation Commission for the

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
September 23, 2021

following projects: 1) 41st Avenue Paving Rehabilitation Project and 2) Kennedy Drive Sidewalk Project

Public Works Director Jesberg presented a staff report.

Vice-Mayor Storey asked why previously prioritized projects were not suggested for the grant application, and about the timing of budgeting for projects. Director Jesberg responded that 41st Avenue is a prioritized project and that the other projects were being addressed under current fund allocations; he also said that budgeting would be included either at the mid-year budget review, or at the budget hearings in June 2022.

There was no public comment.

MOTION:	AUTHORIZE THE PUBLIC WORKS DEPARTMENT TO SUBMIT A GRANT APPLICATION TO SCCRTC FOR THE 41ST AVENUE PAVING REHABILITATION PROJECT AND THE KENNEDY DRIVE SIDEWALK PROJECT
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Storey
SECONDER:	Kristen Petersen
AYES:	Kristen Petersen, Sam Storey, Yvette Brooks, Margaux Keiser
ABSENT:	Jacques Bertrand

B. Digital Reading Device Purchasing Policy Update

RECOMMENDED ACTION: Receive report and direct staff regarding any desired changes to Administrative Policy V-10: Digital Reading Device Purchasing.

City Manager Goldstein presented a brief staff report.

There was no public comment.

Mayor Brooks stated that an annual technology reimbursement would be more useful than a specific reimbursement for e-readers only and suggested an annual allowance of \$250.

Council Member Petersen agreed with the idea of a technology reimbursement but did not suggest a dollar amount.

Council Member Keiser asked staff if members would need to make purchases to get reimbursed, or if this would be an annual stipend regardless of purchases. In response, Mayor Brooks asked staff if the proposed program could be available upon an individual Council Member's request for reimbursement of up to \$250 a year.

Vice-Mayor Storey agreed that this was a satisfactory idea.

City Manager Goldstein asked Council if the proposed idea would be for Council Members only, or if it would include Planning Commissioners and department heads, as is stated on the current policy. The consensus was to allot a reimbursement of \$250 a year for all Council Members, eligible staff and Planning Commissioners.

MOTION:	DIRECT STAFF TO UPDATE THE POLICY TO OUTLINE A TECHNOLOGY REIMBURSEMENT PROGRAM FOR ELIGIBLE STAFF, COMMISSIONERS, AND COUNCIL MEMBERS TO QUALIFY FOR UP TO \$250 IN REIMBURSEMENT ANNUALLY
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Margaux Keiser
SECONDER:	Sam Storey
AYES:	Kristen Petersen, Sam Storey, Yvette Brooks, Margaux Keiser
ABSENT:	Jacques Bertrand

C. Consider the Selection of Pavement Engineering Inc. for on-call Pavement Management Design Services and Kimley Horn for on-call Traffic Engineering and Civil Design Services to Support Capital Improvement Project Design and Implementation

RECOMMENDED ACTION: Approve the selection of the following consulting engineers to provide on-call engineering design services for implementation of the City's Capital Improvement Program for a five-year period (FY 21/22 through FY 26/27):

1. Pavement Engineering Incorporated in an amount not to exceed \$100,000 for FY 2021/22 for pavement management program projects.
2. Kimley-Horn and Associates in an amount not to exceed \$100,000 for FY 2021/22 for traffic engineering and civil design projects.

Director Steve Jesberg presented a staff report.

Vice-Mayor Storey stated he was happy to see Park Avenue traffic calming on the list of upcoming projects and asked staff when Council could expect to see a preliminary design. Director Jesberg answered that the priority is Clares Street, but preliminary plans for Park Avenue could come before Council in late November or December, at the latest January 2022.

There was no public comment.

MOTION:	APPROVE THE SELECTION OF PAVEMENT ENGINEERING INCORPORATED AND KIMLEY-HORN AND ASSOCIATES AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Margaux Keiser
SECONDER:	Kristen Petersen
AYES:	Kristen Petersen, Sam Storey, Yvette Brooks, Margaux Keiser
ABSENT:	Jacques Bertrand

9. ADJOURNMENT

Mayor Brooks announced that considering the Governor signed AB 361, Capitola Council would continue meeting via teleconference or Zoom. The meeting was closed at 8:01 p.m. to the next regular Council meeting on October 14, 2021.

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES
September 23, 2021

Yvette Brooks, Mayor

ATTEST:

Chloé Woodmansee, City Clerk

APPROVED OCTOBER 14, 2021