

**FINAL CAPITOLA CITY COUNCIL  
REGULAR MEETING MINUTES  
THURSDAY, FEBRUARY 25, 2021 - 7 PM**

**CLOSED SESSION OF THE CAPITOLA CITY COUNCIL – 5PM**

**CALL TO ORDER AND ROLL CALL**

Mayor Brooks called the meeting to order at 5 p.m.

Council Member Margaux Keiser: Remote, Council Member Jacques Bertrand: Remote, Vice Mayor Sam Storey: Remote, Council Member Kristen Petersen: Remote, Mayor Yvette Brooks: Remote.

No members of the public were present, and the Council adjourned to the virtual meeting with the following items to be discussed in Closed Session:

**CONFERENCE WITH LABOR NEGOTIATORS**

**Gov't Code § 54957.6**

Negotiators: Algeria Ford, Larry Laurent

Employee Organizations: (1) Association of Capitola Employees; (2) Police Captains; (3) Mid-Management Group; (4) Department Heads; (5) Confidential Employees; (6) Capitola Police Officers Association; (7) City Manager

**CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

**Gov't Code § 54956.9(d)(4).**

Initiation of litigation  
(One potential case)

**REGULAR MEETING OF THE CAPITOLA CITY COUNCIL - 7 PM**

**1. PLEDGE OF ALLEGIANCE**

**2. PRESENTATIONS**

A. Introduction of Central Fire Protection District New Fire Chief, John Walbridge

Mayor Brooks introduced the new Fire Chief for the Central Fire District, John Walbridge. Chief Walbridge thanked Council for inviting him to present at the meeting and spoke briefly about the District expanding to include La Selva and Aptos. In response to a question from Council Member Bertrand, he said that headquarters will remain at its current 17<sup>th</sup> Avenue location.

Mayor Brooks commented that she and Chief Walbridge will be conducting a virtual town hall meeting on March 15 at 6pm. Information on how to join is available on the City website.

**3. REPORT ON CLOSED SESSION – council gave direction to staff**

**4. ADDITIONAL MATERIALS – one for item 9.A, one for item 9.B**

**5. ADDITIONS AND DELETIONS TO AGENDA – none**

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES  
February 25, 2021

6. PUBLIC COMMENTS – none

7. CITY COUNCIL / STAFF COMMENTS

City Manager Goldstein announced that Santa Cruz County has moved into Phase 1.B of the Vaccine Distribution Plan.

Vice-Mayor Storey reported on his first meeting of the Monterey Bay Air Resources District board.

Council Member Petersen reported on her attendance at the Criminal Justice Council meeting and said she would be participating in the Council’s Justice Policy subcommittee along with Capitola Police Chief McManus.

Council Member Bertrand asked that staff coordinate with the Sanitation Board for a presentation. He also asked that Council be brought an item addressing how funds are allocated to nonprofits.

**Requested Items for Future Agendas:**

Sanitation Presentation (Bertrand)

Community Grants/nonprofits allocation procedure overview (Bertrand)

8. CONSENT CALENDAR

<b>MOTION:</b>	<b>APPROVE AND DETERMINE AS RECOMMENDED</b>
<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jacques Bertrand, Council Member
<b>SECONDER:</b>	Sam Storey, Vice Mayor
<b>AYES:</b>	Bertrand, Petersen, Storey, Brooks, Keiser

A. Consider the January 21, 2021, City Council Special and the February 11, 2021, City Council Regular Meeting Minutes  
RECOMMENDED ACTION: Approve minutes.

B. Loma Vista Amendment  
RECOMMENDED ACTION: Approve the second amendment to the Loma Vista regulatory agreement and declaration of restrictive covenants related to asset limitations.

C. Receive Update on Pandemic Response  
RECOMMENDED ACTION: Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and that there is a need to continue action.

9. GENERAL GOVERNMENT / PUBLIC HEARINGS

A. Review the Memorial Program  
RECOMMENDED Action: Provide direction.

Assistant to the City Manager Laurent presented a staff report.

Council Member Petersen asked about memorial pricing; Assistant Laurent explained that plaques and benches have different prices, but the price is not based on the location of the

# CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES

## February 25, 2021

memorial. Council Member Petersen confirmed that the Village bricks are a Chamber project, recommended that the bricks be mentioned as secondary memorial option, and asked for more information about the painted tiles along the Esplanade Seawall.

Vice-Mayor Storey asked if memorials are bought in perpetuity. Assistant Laurent explained that the memorials remain as long as they are functional; if a bench or location needs to be retired, the "owners" of the memorial are given the option to replace it and if they chose not to, a lottery process is used to allow for a new memorial in the same location. Vice-Mayor Storey also asked if plaques must be placed eight feet apart; this is the standard width and is not always followed.

City Manager Goldstein added that the locations identified in the report may be more temporary than the plaques themselves, as they are brass and last nearly forever.

Mayor Brooks asked if the Art and Cultural Commission had been involved in the memorial program before. Assistant Laurent said that if Council was interested in a more artistic interpretation of the memorial program, the Commission could participate.

There was no public comment.

Council Member Keiser said that the Prospect Bluff park would be a desirable location for memorials, and that she would like the program to continue.

Council Member Petersen said that the wooden railing on Cliff Avenue in the Depot Hill neighborhood seemed reasonable and suggested using the wall near the Upper Esplanade but with a warning to those in the program that this option may not be permanent due to the elements. She also requested that the Art and Cultural Commission be asked to perhaps find another location for a painted tile project like the one on the seawall.

Vice-Mayor Storey asked that the distance between plaques be less than eight feet to make room for more. He also commented that no matter how many new spaces are made available, eventually the program will be full. He asked staff to consider the longer-term future of the program so that new people can eventually benefit if so desired.

Council Member Bertrand commented that the multiple memorial wall idea is pleasing because it would combine different styles and honor many families in one place, emphasizing community.

Mayor Brooks asked that Rispin Park be a considered location for a multiple memorial wall. She reiterated the idea of partnering with the Chamber, if possible.

Council Member Petersen commented that the BIA and local restaurants with ocean views may also want to get involved and offer locations for customer memorials.

<b>MOTION:</b>	<b>DIRECT STAFF TO 1) CONTINUE THE PROGRAM; 2) INVESTIGATE NEW LOCATIONS TO EXPAND, EMPHASIZING THE WALL ON UPPER ESPLANADE AND CLIFF AVENUE IN DEPOT HILL; AND 3) INVESTIGATE OPTIONS FOR A MULTIPLE MEMORIAL WALL/INSTALLATION</b>
<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kristen Petersen
<b>SECONDER:</b>	Sam Storey
<b>AYES:</b>	Bertrand, Petersen, Storey, Brooks, Keiser

**B. Consider Fiscal Year 2021-22 Budget Principles and Goals [330-05]**

**RECOMMENDED ACTION:** Adopt the Fiscal Year 2021-22 budget principles and

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES  
February 25, 2021

goals, and identify related key projects and programs.

City Manager Goldstein presented a staff report.

Council Members affirmed their priorities based on the presentation’s list of principals/goals created in early 2020 as shown below:

	Petersen	Brooks	Storey	Bertrand	Keiser
Develop options for Council consideration to address rising CalPERS costs	x		x	x	x
evaluate potential tax measures to offset impacts of mall - 2022					
Continue working with Capitola Mall ownership group to redevelop the mall					
Work toward Coastal Commission certification of zoning code update					
Respond to COVID-19					
Complete funded CIPs	x	x	x	x	x
Complete library, jetty, flume					
Obtain all permits for wharf					
Transition from COVID-19 response back to normal operations, Monitor revenue impacts from COVID-19 quickly	x	x	x	x	x
Explore grant opportunities for public safety, CIP and environmental policies and outreach programs, CDBG, Generator, On going	x	x	x	x	x
Create 3 year fiscal plan for mall redevelopment impacts (in house)					
Support creation and expansion of hotels in appropriate locations - On going					
Cut unnecessary memberships					
Review village hotel parking permits & Village parking program					
Review parklets in Village (outdoor dining) - current program ends 5/31/21	x	x	x	x	x
Review parklet & village parking program			x	x	x
Work with SUSD to allow alcohol at community center				x	
Go above and beyond keeping residents informed, ensure all members made aware of projects that affect them					
Make available free feminine hygiene for all public restrooms	x	x	x	x	x
Collaborate with local partners to update one local play structure to universal design for children of all abilities					
Expand emergency response planning and pursue grants for city hall generator	x	x	x	x	x
Have city council create and set priorities for community grants	x	x	x	x	x
Seek opportunities to help people stay connected during COVID-19					
Establish plan for children's fund considering Parks and Rec strategic plan and needs for scholarships					
Staff develop a list of projects associated with mall redevelopment - On going					
Evaluate traffic flow at Cliff and Wharf, possible roundabout					
Sidewalks on Kennedy and McGregor - discuss during budget hearings		x			
Rispin Park - waiting on grant approval					
Clares complete street project - discuss during budget hearing					
Seek partnership with school district regarding soccer field	x	x	x	x	x
Partnership with Scotts Valley regarding recreation summer programs/services	x	x	x	x	x
Administrative policy updates	x	x		x	x
Traffic calming on Park Ave. - part of CIP discussion					
Park ave path in eucalyptus grove - part of CIP discussion					
Monterey Park picnic tables	x	x	x (wiresident demand)	x	x (wiresident demand)
Signage from pac cove lots to village & beach	x	x	x	x	x
implicit bias training for staff	x	x	x (voluntary)	x	x (voluntary)
prioritize affordable housing and building community relationships	x	x	x	x	x

In addition, Council Members prioritized the following:

Council Members Bertrand and Petersen: Community Grant funding, and updates to the way funding is allocated.

Council agreed that the future of outdoor dining in the Village and developing a potential parklet program is important. Vice-Mayor Storey prioritized this topic along with a discussion of City parking programs and the Village meter rates. Council Member Petersen asked that a discussion of outdoor dining’s future be prioritized separately and as more critical than a discussion of all parking programs and the Village meter rates.

Vice-Mayor Storey: COVID response as a continued priority.

Council agreed on partnering with the City of Scotts Valley for Summer Recreation programs.

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES  
February 25, 2021

<b>MOTION:</b>	<b>APPROVE LISTED BUDGET PRIORITIES, EXCLUDING 1) THE FUTURE OF OUTDOOR DINING ALONG WITH PARKING PROGRAMS; AND 2) THE FUTURE OF OUTDOOR DINING SEPARATE FROM PARKING PROGRAMS, AND 3) PARKING PROGRAMS</b>
<b>MOVER:</b>	Kristen Petersen
<b>SECONDER:</b>	Jacques Bertrand
<b>OUTCOME:</b>	<b>AMENDED AS BELOW</b>

Council Members added the priorities below:

Vice-Mayor Storey: Park Avenue traffic and speed.

Council Member Bertrand: 1) the Eucalyptus grove at Kennedy and Park Avenue be checked, and 2) picnic tables be added at Monterey Park.

Council Member Keiser: 1) directional signs in the Parking Lots, and 2) a BIA directory.

Mayor Brooks: 1) implicit bias training for City staff, and 2) investigation into partnerships for affordable housing opportunities at the Capitola Mall Project.

<b>MOTION:</b>	<b>APPROVE LISTED BUDGET PRIORITIES INCLUDING THE FURTHER ITEMS ADDED BY COUNCIL (LISTED ABOVE), EXCLUDING 1) THE FUTURE OF OUTDOOR DINING ALONG WITH PARKING PROGRAMS; AND 2) THE FUTURE OF OUTDOOR DINING SEPARATE FROM PARKING PROGRAMS, AND 3) PARKING PROGRAMS</b>
<b>RESULT:</b>	<b>[4 TO 1]</b>
<b>MOVER:</b>	Kristen Petersen
<b>SECONDER:</b>	Jacques Bertrand
<b>AYES:</b>	Bertrand, Keiser, Petersen, Brooks
<b>NAYS:</b>	Sam Storey

C. Approve Contract Change Order No. 12 for the Capitola Branch Library Project  
RECOMMENDED ACTION: Receive report and approve Contract Change Order 12 with Otto Construction for the Capitola Branch Library Project in the total amount of \$582,402.

Public Works Director Jesberg presented the staff report.

There was no public comment.

<b>MOTION:</b>	<b>APPROVE CHANGE ORDER NO. 12</b>
<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jacques Bertrand
<b>SECONDER:</b>	Margaux Keiser
<b>AYES:</b>	Bertrand, Petersen, Storey, Brooks, Keiser

D. Adopt Resolution Approving a Community Development Block Grant-Coronavirus #2 Application

RECOMMENDED ACTION: Adopt the two proposed resolutions authorizing the City Manager to submit a Community Development Block Grant Coronavirus Response (CDBG-CV) application requesting up to \$330,261 of CDBG-CV round 2 and 3 grant

CAPITOLA CITY COUNCIL REGULAR MEETING MINUTES  
February 25, 2021

funds for COVID-19 related relief programs and to execute the grant agreement upon award.

Community Development Director Herlihy presented the background on past CDBG guidance; then introduced Paul Ashby who presented on the second round of CDBG-CV grant funding.

Vice-Mayor Storey asked for clarification regarding the proposed resolution. Mr. Ashby clarified that the proposed resolutions regard the general NOFA for CDBG funding, not the previous CDBG funding provided under the CARES Act.

Councilmember Petersen confirmed the total funding would be for \$320,000.

Mayor Brooks asked about economic development. In response to her question about CIP projects, Director Herlihy replied that advice was given against this potential funding use, as so many CIP applications were received by CDBG the City is unlikely to be awarded for this use.

There was no public comment.

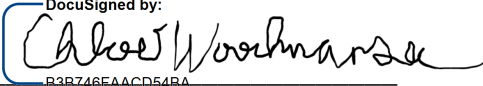
<b>MOTION:</b>	<b>ADOPT THE PROPOSED RESOLUTIONS, BRING THIS TOPIC BACK TO COUNCIL BEFORE APRIL 30 TO DISCUSS ROUND 2 &amp; 3 FUND ALLOCATION.</b>
<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kristen Petersen
<b>SECONDER:</b>	Margaux Keiser
<b>AYES:</b>	Bertrand, Petersen, Storey, Brooks, Keiser

**10. ADJOURNMENT**

The meeting was closed at 10:23pm.

DocuSigned by:  
  
 D04288B8BCC4481  
 Yvette Brooks, Mayor

ATTEST:

DocuSigned by:  
  
 B3B746FAACD54BA...  
 Chloé Woodmansee, City Clerk

**APPROVED MARCH 11, 2021**