

**CAPITOLA CITY COUNCIL  
REGULAR MEETING ACTION MINUTES  
THURSDAY, JANUARY 28, 2021 - 7 PM**

**CALL TO ORDER AND ROLL CALL**

Mayor Brooks called the meeting to order at 6 p.m.

Council Member Margaux Keiser: Remote, Council Member Jacques Bertrand: Remote, Vice Mayor Sam Storey: Remote, Council Member Kristen Petersen: Remote, Mayor Yvette Brooks: Remote.

No members of the public were present, and the Council adjourned to the virtual meeting with the following items to be discussed in Closed Session:

**CONFERENCE WITH LABOR NEGOTIATORS  
(Gov' t Code § 54957.6)**

- A. Negotiators: Jamie Goldstein, Larry Laurent, Samantha Zutler  
Employee Organizations: (1) Association of Capitola Employees; (2) Police Captains;  
3) Mid-Management Group; (4) Department Heads; (5) Confidential Employees; (6)  
Capitola Police Officers Association

**REGULAR MEETING OF THE CAPITOLA CITY COUNCIL - 7 PM**

**1. PLEDGE OF ALLEGIANCE**

**2. PRESENTATIONS**

A. Introduce New Employee Senior Mechanic Gabe Cuzick – item continued

B. Introduce New Employee Deputy City Clerk Edna Basa

**3. REPORT ON CLOSED SESSION – no action taken**

**4. ADDITIONAL MATERIALS – two materials regarding Item 9.B**

**5. ADDITIONS AND DELETIONS TO AGENDA – none**

**6. PUBLIC COMMENTS**

Raymon Cancino (Community Bridges) invited Council and the community to a COVID-19 vaccination forum, organized with Spanish speakers in mind, on February 23.

**7. CITY COUNCIL / STAFF COMMENTS**

Public Works Director Jesberg said that Soquel Creek opened at midnight on Tuesday and is currently at 1700 cubic feet. There has been some localized flooding, but responsive crews have ensured there is no damage.

Clerk Woodmansee announced a minor correction in the January 11, 2021, minutes for approval on this

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evening' s agenda.

City Manager Goldstein clarified that in Item 8.D, the Wharf House' s rent will not be waived for all of February, as the Stay Home Order was lifted prior to that month.

Council Petersen thanked Public Works staff for their work during the recent storms.

**Future Items:**

- 1) Address the full Village garbage cans (Mayor Brooks)
- 2) Prior to Council once again discussing outdoor dining encroachment permits in May, ask the BIA to survey businesses regarding how outdoor dining has impacted restaurants (Mayor Brooks)
- 3) Schedule time for Council to prioritize budget goals prior to budget adoption hearings (Mayor Brooks)

## 8. CONSENT CALENDAR

<b>MOTION:</b>	<b>APPROVE AS RECOMMENDED</b>
<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jacques Bertrand, Council Member
<b>SECONDER:</b>	Sam Storey, Vice Mayor
<b>AYES:</b>	Bertrand, Petersen, Storey, Brooks, Keiser

- A. Approval of Successor Agency Check Register January 1 - December 31, 2020[780-30]  
RECOMMENDED ACTION: Acting as the City Council and Successor Agency, approve the 2020 Successor Agency check register.
- B. Consider Approval of the Recognized Obligation Payment Schedule for July 1, 2021, to June 30, 2022 (ROPS 21-22)[780-30]  
RECOMMENDED ACTION: Acting as the City Council and Successor Agency, approve the Recognized Obligation Payment Schedule.
- C. Consider the January 14, 2021, City Council Regular Meeting Minutes  
RECOMMENDED ACTION: Approve minutes.
- D. Wharf House Lease - 3rd Amendment  
RECOMMENDED ACTION: Approve the third Amendment to the Wharf House restaurant lease.

## 9. GENERAL GOVERNMENT / PUBLIC HEARINGS

- A. Receive Update on Pandemic Response and a Presentation from Director of Santa Cruz County Health Services Agency Mimi Hall  
RECOMMENDED ACTION: 1) Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and that there is a need to continue action; and 2) Receive presentation on COVID-19 Pandemic in Santa Cruz County from Director of Santa Cruz County Health Services Agency, Mimi Hall.

Mimi Hall, Santa Cruz County' s Health Services Agency (HSA) Director, presented on the

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COVID-19 pandemic’s impact locally and in the greater area.

Council Member Keiser asked if the COVID-19 vaccines illicit symptoms in recipients like the flu vaccine. Director Hall responded that vaccines sometimes solicit symptoms of infection which means the vaccine is working, not that one has been infected.

In response to a question, Director Hall said that different cultures and populations have different relationships with vaccinations and that the HSA is addressing this through outreach and education, to ensure the community is served as a whole.

Council Member Bertrand asked where ICU beds are located locally; Director Hall responded that in-patient care is available at Dominican Hospital and Watsonville Community Hospital, and additionally Palo Alto Medical Foundation (Sutter Maternity) was recently used as a surge site. She emphasized that plenty of hospital beds but with limited health care workers the extra beds are of little use. Keeping the health care workforce healthy and intact is a priority. Council Member Bertrand confirmed that the vaccine will protect recipients from the severity of the virus’ impact, not catching/spreading the virus.

There was no public comment.

<b>MOTION:</b>	<b>MAKE DETERMINATION AND RECEIVE REPORT</b>
<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kristen Petersen, Council Member
<b>SECONDER:</b>	Margaux Keiser, Council Member
<b>AYES:</b>	Bertrand, Petersen, Storey, Brooks, Keiser

- B. Consider Extending the Partnership with Santa Cruz County Parks for the Capitola Recreation Out-of-School Time Program  
RECOMMENDED ACTION: Authorize the City Manager to amend the current Memorandum of Understanding (MOU) with Santa Cruz County Parks to collect revenue and reimburse Capitola for up to \$120,000 for Capitola Recreation’s Out-of-School Time (OST) program, for the remaining school year; and adopt the proposed resolution approving the recommended budget amendment.

Recreation Supervisor Bryant-LeBlond presented the staff report and Director Malberg explained the proposed budget amendment.

There was no public comment.

<b>MOTION:</b>	<b>AUTHORIZE THE CITY MANAGER TO AMEND THE MOU WITH SANTA CRUZ COUNTY PARKS AND ADOPT THE PROPOSED RESOLUTION AMENDING THE BUDGET</b>
<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sam Storey, Vice Mayor
<b>SECONDER:</b>	Jacques Bertrand, Council Member
<b>AYES:</b>	Bertrand, Petersen, Storey, Brooks, Keiser

- C. Receive Presentation on Recommended Uses for the Second Round of Community Development Block Grant - Coronavirus Relief Funding  
RECOMMENDED ACTION: Accept staff presentation on the Community Development Block Grant Coronavirus Response- Round 2 (CDBG-CV2) notice of

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funding availability up to \$320,261 of grant funds for COVID-19 related relief programs, take public input, discuss allocations for round two, and direct staff to return with a resolution in preparation for an application.

Director Herlihy presented the staff report.

Vice-Mayor Storey asked if Lift Line would be a new grant recipient. Director Herlihy replied that Lift Line had been a recipient in Round 1 of the CDBG funding, and they remain eligible. The Vice-Mayor asked if they could receive funding without disrupting Staff's recommended allocations. Director Herlihy was unsure how Community Bridges would choose to allocate the \$15,000 between their two programs, Meals on Wheels and Lift Line, but emphasized that Community Bridges would receive funding.

Council Member Bertrand asked qualifications for receiving funding and if Round 1 recipients were asked how funds were used. Director Herlihy replied that the qualifications are meeting HUD's three requirements. Council Member Bertrand asked if a business's new operations due to COVID-19 were qualified for grant funding. Director Herlihy replied that this will be discussed at the next ad-hoc meeting.

Mayor Brooks asked for clarification on the funding timeline. Director Herlihy replied that Round 1 had covered 12 months, and that spending can be backdated to qualify past expenses. Round 2 covers the next 24 months. The Mayor asked if additional funding resources were anticipated by staff for the same period; Director Herlihy said that funds are now being offered by different sources such as the State's Treasury rather than HUD.

Council Member Bertrand asked if staff is working with the Chamber of Commerce. Director Herlihy said that the Chamber is on the Business Recovery Task Force, and that the Small Business group at Cabrillo has been involved in the CDBG Funds ad-hoc committee.

In public comment, Lisa Burkawitz (Meals on Wheels) and Kurt Vance (Lift Line) both thanked Council for the past CDBG funding and gave brief overviews of what their programs offer those in need.

Ray Cancino (Community Bridges) asked that further CDBG funding not be used for business development and instead focus solely on programs serving low income and under-served community members.

Council Member Petersen thanked members of the public for commenting and explained that the ad-hoc committee was designed to analyze and determine where CDBG funds should be allocated to best help the community and that much effort was put into these decisions; she asked Council not to take away funding from local business development.

Vice-Mayor Storey thanked the public and the members of the ad-hoc committee. He asked staff what happens if the full allotment of money cannot be used by the recipient; in that case can the remaining money be reallocated? Director Herlihy said yes.

Mayor Brooks asked Staff to look to additional CDBG grant and funding options, other than the specific coronavirus relief programs.

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<b>MOTION:</b>	<b>ACCEPT STAFF PRESENTATION, SUPPORT STAFF RECOMMENDATIONS FOR FUND ALLOCATIONS WITH THE EXPECTATION THAT FUNDS WILL BE RE-ALLOCATED IF THEY CANNOT BE USED BY ORGANIZATIONS FIRST DESIGNATED AS GRANT RECIPIENTS BY THE CITY</b>
<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sam Storey
<b>SECONDER:</b>	Jacques Bertrand
<b>AYES:</b>	Bertrand, Petersen, Storey, Brooks, Keiser

D. Consider a Resolution Accepting a Tobacco Grant  
RECOMMENDED ACTION: Adopt a resolution accepting a California Department of Justice Tobacco Grant Funding of \$21,036 to support education, enforcement, and training and authorize amending the Fiscal Year 2020/21 general fund operating budget to increase revenues and expenditures by \$21,036; consider the formation of a Tobacco Grant focus group to assist with local youth education and outreach efforts.

Captain Dally presented a brief staff report.


There was no public comment.

Council Member Petersen announced that the American Lung Association now rates Capitola as a grade " B " City, an improvement from 2017 when the City received a " C " grade.


<b>MOTION:</b>	<b>ADOPT THE RESOLUTION ACCEPTING GRANT FUNDS; COUNCIL MEMBER BERTRAND AND MAYOR BROOKS TO PARTICIPATE IN FOCUS GROUP REGARDING YOUTH EDUCATION AND OUTREACH IF NEEDED/APPROPRIATE</b>
<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kristen Petersen
<b>SECONDER:</b>	Jacques Bertrand
<b>AYES:</b>	Bertrand, Petersen, Storey, Brooks, Keiser

**10. ADJOURNMENT**

The meeting was closed at 8:52 pm.

DocuSigned by:  
  
 D94288B8BCC4481...  
 Yvette Brooks, Mayor

ATTEST:

DocuSigned by:  
  
 B3B746FAACD54BA...  
 Chloé Woodmansee, City Clerk

**APPROVED 2/11/2021**