

City of Capitola Agenda



Mayor: Yvette Brooks
Vice Mayor: Sam Storey
Council Members: Jacques Bertrand
Margaux Keiser
Kristen Petersen

CAPITOLA CITY COUNCIL SPECIAL WORKSHOP MEETING AGENDA

THURSDAY, JANUARY 21, 2021

6 PM

All correspondences received prior to 5:00 p.m. on the Wednesday preceding a City Council Workshop will be distributed to the City Council to review prior to the meeting. Information submitted after 5 p.m. on that Tuesday may not have time to reach the City Council, nor be read by them prior to consideration of an item.

All matters listed on the City Council Workshop Agenda shall be considered as Public Hearings.

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Members Margaux Keiser, Kristen Petersen, Jacques Bertrand, Sam Storey, and Mayor Yvette Brooks.

2. ADDITIONAL MATERIALS

Additional information submitted to the City after distribution of the agenda packet.

3. ADDITIONS AND DELETIONS TO THE AGENDA

4. PUBLIC COMMENT

Please review the Notice of Remote Access for instructions.

5. GENERAL GOVERNMENT / PUBLIC HEARINGS

All items listed in "General Government" are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

CAPITOLA CITY COUNCIL SPECIAL WORKSHOP AGENDA
January 21, 2021

- A. Review Council Member Handbook, Code of Conduct, and Various City Policies
RECOMMENDED ACTION: Receive presentations regarding: 1) Council Member Handbook, 2) Code of Conduct, 3) Recusal Policy, 4) Social Media Policy, and 5) provide input on recommended City Policy updates.
- B. Discuss Processes Preparing for and Conducting City Council Meetings
RECOMMENDED ACTION: Receive presentation.
- C. Review City Council Training Requirements/Options
RECOMMENDED ACTION: Receive presentation regarding required training and provide direction regarding further Council training opportunities.

6. ADJOURNMENT

NOTICE OF REMOTE ACCESS

In accordance with the current Santa Cruz County Health Order outlining social distancing requirements and Executive Order N-29-20 from the Executive Department of the State of California, the City Council meeting is not physically open to the public and in person attendance cannot be accommodated.

To watch:

- 1) Online <http://capitolaca.igam2.com/Citizens/Default.aspx>
- 2) Spectrum Cable Television channel 8
- 3) Join the Zoom Meeting (below)

Zoom Link: <https://us02web.zoom.us/j/89267914280?pwd=d3E4NytsR003QUF2NWZlZTJnYUZhZDZ09>

- 1) ID # 892 6791 4280
- 2) Enter passcode 327773

Zoom Phone Call:

CALL **669 900 6833** OR **1 408 638 0968** OR **1 346 248 7799**

- 1) ID # 892 6791 4280
- 2) Enter passcode 327773

To submit public comment:

When submitting public comment, one comment (via phone **or** email, not both), per person, per item is allowed. If you send more than one email about the same item, the last received will be read.

- 1. Zoom Meeting (Via Computer or Phone) Link:
 - A. IF USING COMPUTER:
 - § Use participant option to “raise hand” during the public comment period for the item you wish to speak on. Once unmuted, you will have up to 3 minutes to speak
 - B. IF CALLED IN OVER THE PHONE:
 - § Press *9 on your phone to “raise your hand” when the mayor calls for public comment. Once unmuted, you will have up to 3 minutes to speak
- 2. Send Email:
 - A. During the meeting, send comments via email to publiccomment@ci.capitola.ca.us

CAPITOLA CITY COUNCIL SPECIAL WORKSHOP AGENDA
January 21, 2021

- § Emailed comments on items will be accepted after the start of the meeting until the Mayor announces that public comment for that item is closed.
- § Emailed comments should be a maximum of 450 words, which corresponds to approximately 3 minutes of speaking time.
- § Each emailed comment will be read aloud for up to three minutes and/or displayed on a screen.
- § Emails received by publiccomment@ci.capitola.ca.us outside of the comment period outlined above will not be included in the record.

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes “final.” Please be advised that in most instances the decision become “final” upon the City Council’s announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City’s website: www.cityofcapitola.org and at Capitola City Hall and at the Capitola Branch Library, 2005 Wharf Road, Capitola, prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk’s office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk’s office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast “Live” on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcast at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed “Live” on the City’s website at www.cityofcapitola.org by clicking on the Home Page link “Meeting Video.” Archived meetings can be viewed from the website at any time.