

City of Capitola Agenda



Mayor: Kristen Petersen
Vice Mayor: Yvette Brooks
Council Members: Jacques Bertrand
Ed Bottorff
Sam Storey

CAPITOLA CITY COUNCIL REGULAR MEETING

THURSDAY, JUNE 11, 2020

7 PM

NOTICE OF REMOTE ACCESS ONLY:

In accordance with the current Shelter in Place Order from Santa Cruz County Health Services and Executive Order N-29-20 from the Executive Department of the State of California, the City Council meeting will not be physically open to the public and in person attendance cannot be accommodated.

To watch:

1. Online <http://capitolaca.igam2.com/Citizens/Default.aspx>
2. Spectrum Cable Television channel 8
3. Zoom Meeting (link below)

To submit public comment:

When submitting public comment, one comment (via phone **or** email, not both), per person, per item is allowed. If you send more than one email about the same item, the last received will be read.

1. Zoom Meeting (Via Computer or Phone) Link:
 - A. <https://us02web.zoom.us/j/89240979503?pwd=RFNrN3lwRTNsTE96S3FnN1QyaKFTQT09>
 - § If prompted for a password, enter 432002
 - § Use participant option to “raise hand” during the public comment period for the item you wish to speak on. Once unmuted, you will have up to 3 minutes to speak

CAPITOLA CITY COUNCIL REGULAR MEETING AGENDA
June 11, 2020

B. Dial in with phone:

- § Before the start of the item you wish to comment on, call any of the numbers below. If one is busy, try the next one
- § **1 669 900 6833**
- § **1 408 638 0968**
- § **1 346 248 7799**
- § Enter the meeting ID number: **892 4097 9503**
- § When prompted for a Participant ID, press #
- § Press *9 on your phone to “raise your hand” when the mayor calls for public comment. Once unmuted, you will have up to 3 minutes to speak

2. Send email:

A. During the meeting, send comments via email to

publiccomment@ci.capitola.ca.us

- § Emailed comments will be accepted for General Government / Public Hearing item.
- § Emailed comments on each General Government/ Public Hearing item will be accepted after the start of the meeting until the Mayor announces that public comment for that item is closed.
- § Emailed comments should be a maximum of 450 words, which corresponds to approximately 3 minutes of speaking time.
- § Each emailed comment will be read aloud for up to three minutes and/or displayed on a screen.
- § Emails received by publiccomment@ci.capitola.ca.us outside of the comment period outlined above will not be included in the record.

CLOSED SESSION – 6:15 PM
CITY MANAGER’S OFFICE

An announcement regarding the items to be discussed in Closed Session will be made in the City Hall Council Chambers prior to the Closed Session. Members of the public may, at this time, address the City Council on closed session items only. There will be a report of any final decisions in City Council Chambers during the Open Session Meeting.

CONFERENCE WITH LABOR NEGOTIATORS
(Gov’t Code § 54957.6)

Negotiators: Jamie Goldstein, Larry Laurent

Employee Organizations: (1) Association of Capitola Employees; (2) Confidential Employees; (3) Mid-Management Group; (4) Department Heads; (5) Capitola Police Officers Association

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL - 7 PM

All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.

All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.

CAPITOLA CITY COUNCIL REGULAR MEETING AGENDA
June 11, 2020

1. **ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council Members Jacques Bertrand, Ed Bottorff, Yvette Brooks, Sam Storey, and Mayor Kristen Petersen

2. **REPORT ON CLOSED SESSION**

3. **ADDITIONAL MATERIALS**

Additional information submitted to the City after distribution of the agenda packet.

4. **ADDITIONS AND DELETIONS TO AGENDA**

5. **PUBLIC COMMENTS**

Directions for how to submit public comment are on page 1 of this agenda

6. **CITY COUNCIL / STAFF COMMENTS**

City Council Members/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration. No individual shall speak for more than two minutes.

7. **CONSENT CALENDAR**

All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.

Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.

- A. Consider the May 28, 2020, City Council Regular Meeting Minutes
RECOMMENDED ACTION: Approve minutes.
- B. Consider the City's Investment Policy
RECOMMENDED ACTION: Confirm the City's Administrative Policy Number III-1, Investment Policy as recommended by the Finance Advisory Committee.
- C. Consider the Adoption of a Resolution Setting the Fiscal Year 2020/2021 Appropriation Limit
RECOMMENDED ACTION: Adopt the resolution.
- D. Consider a Resolution of Intention to Levy Business Improvement Assessments for Fiscal Year 2020-21
RECOMMENDED ACTION: Adopt the proposed resolution of intention that provides notification of the City's intent to levy business improvement assessments for Fiscal Year 2020/2021; receiving the annual report and proposed budget of the CVWBIA; setting the date for a public hearing to be held on Thursday, June 25, 2020; and outlining noticing requirements.

8. GENERAL GOVERNMENT / PUBLIC HEARINGS

All items listed in "General Government" are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.

- A. Receive Update on the City's Pandemic Response
RECOMMENDED ACTION:
 - 1. Make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and that there is a need to continue action.
 - 2. Approve a resolution ratifying Emergency Order 4-2020, which allows for outdoor activities and encroachments for businesses operating in compliance with social distancing requirements.

- B. Consider the Fiscal Year 2020/2021 Budget and Capital Improvement Program for the City of Capitola
RECOMMENDED ACTION: Approve the Resolution adopting the Fiscal Year 2020/21 City Budget and Capital Improvement Program.

- C. Receive Community Survey Results
RECOMMENDED ACTION: Receive report and provide direction to staff regarding potential measures to place on November 2020 ballot.

- D. Consider Fee Schedule for Fiscal Year 2020-21
RECOMMENDED ACTION: Conduct the noticed public hearing on the proposed City Fee Schedule for Fiscal Year 2020/2021 and adopt the proposed Resolution amending the current fee schedule.

- E. Continue Zoning Code Update Discussion
RECOMMENDED ACTION: Continue discussion about the Zoning Code and Local Coastal Plan update to the regular City Council meeting on July 23, 2020.

9. ADJOURNMENT

Note: Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes "final." Please be advised that in most instances the decision become "final" upon the City Council's announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

Notice regarding City Council: The City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

Agenda and Agenda Packet Materials: The City Council Agenda and the complete Agenda Packet are available for review on the City's website: www.cityofcapitola.org and at Capitola City Hall prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue,

CAPITOLA CITY COUNCIL REGULAR MEETING AGENDA
June 11, 2020

Capitola. Need more information? Contact the City Clerk's office at 831-475-7300.

Agenda Materials Distributed after Distribution of the Agenda Packet: Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

Americans with Disabilities Act: Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

Televised Meetings: City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website at www.cityofcapitola.org by clicking on the Home Page link "**Meeting Agendas/Videos.**" Archived meetings can be viewed from the website at any time.