

**CAPITOLA CITY COUNCIL/SUCCESSOR AGENCY
JOINT BUDGET STUDY SESSION
FINAL MINUTES
THURSDAY, MAY 21, 2020 - 6 PM**

JOINT BUDGET STUDY SESSION OF THE CAPITOLA CITY COUNCIL/SUCCESSOR AGENCY

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Member Ed Bottorff: Remote, Council Member Jacques Bertrand: Remote, Council Member Sam Storey: Remote, Mayor Kristen Petersen: Remote, Vice Mayor Yvette Brooks: Remote.

2. ADDITIONAL MATERIALS

A. Item 6.A – two public comment emails

3. ADDITIONS AND DELETIONS TO THE AGENDA – NONE

4. CITY COUNCIL / SUCCESSOR AGENCY / CITY TREASURER / STAFF COMMENTS

Council Member Storey noted some issues with the Zoom meeting.

Council Member Bertrand asked about the Business Recovery Committee; staff suggested a brief presentation during the COVID-19 update at the next regular City Council meeting.

Mayor Petersen asked that the meeting be held in honor of Ben Kelly, who was an important member of the BIA and who was recently killed.

5. CONSENT CALENDAR

A. Consider the May 6, 2020, Capitola City Council /Successor Agency Joint Budget Study Session Special Meeting Minutes
RECOMMENDED ACTION: Approve the minutes.

MOTION:	APPROVE THE MINUTES
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Bottorff
SECONDER:	Jacques Bertrand
AYES:	Bottorff, Bertrand, Storey, Petersen, Brooks

6. GENERAL GOVERNMENT / PUBLIC HEARINGS

A. Presentation of the Proposed 2020/2021 Fiscal Year Budget for the City of Capitola General Fund and the Capitola Successor Agency
RECOMMENDED ACTION: Receive the proposed budgets, provide staff direction, and continue budget deliberations to the next scheduled joint budget hearing on June 3, 2020.

City Manager Goldstein introduced the revised budget proposal and Finance Director

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Malberg presented the staff report. Staff explained that the budget recommends significant cuts and maintains only what is legally required and necessary to continue providing city services for the fiscal year ahead.

Council confirmed with Director Malberg that there is some flexibility in how CDGB funds are allocated, and that the TOT Childhood Development Fund can be reallocated to provide for Recreation Division programs upon staff discretion.

Council Members Bertrand and Storey confirmed with Director Jesberg that any unused funds from the Library Project would go back into the general fund.

MOTION:	ADOPT THE FULL YEAR 2020-21 BUDGET WITH STAFF RECOMMENDATIONS
MOVER:	Ed Bottorff
RESULT:	DIED FOR LACK OF SECOND

MOTION:	ADOPT THE FULL YEAR 2020-21 BUDGET WITH STAFF RECOMMENDATIONS; AGENDIZE COMMUNITY GRANT PROGRAM TO ASSESS FUDNING POSSIBILITIES AT A FUTURE COUNCIL MEETING
MOVER:	Jacques Bertrand
RESULT:	DIED FOR LACK OF SECOND

Council discussed the significance of the community grant program and when to bring this item to a Council Meeting for discussion on providing potential funding for grantees in the 2020-2021 year.

Council Member Brooks confirmed with staff that a mid-budget review is typical, and that more frequent budget adjustments and reviews will take place through the calendar year due to the current unusual financial circumstances.

Mayor Petersen asked that the community grants program continue to be revised and considered once the economic situation settles and the pandemic's effects become clearer.

MOTION:	CANCEL THE JUNE 3, 2020 BUDGET HEARING, DIRECT STAFF TO BRING FORWARD THE FULL YEAR 2020-21 BUDGET FOR COUNCIL ADOPTION AT THE NEXT REGULAR CITY COUNCIL MEETING ON JUNE 11, 2020.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Yvette Brooks
SECONDER:	Ed Bottorff
AYES:	Bottorff, Bertrand, Storey, Petersen, Brooks

7. ADJOURNMENT

The meeting was closed at 7:33 PM.

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The minutes were approved on May 5, 2021.

DocuSigned by:
Yvette Brooks
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Yvette Brooks, Mayor

ATTEST:

DocuSigned by:
Chloe Woodmansee
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Chloé Woodmansee, City Clerk