

**CAPITOLA CITY COUNCIL
REGULAR MEETING ACTION MINUTES
THURSDAY, APRIL 9, 2020 - 7:00 PM**

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL - 7:00 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Member Ed Bottorff: Remote, Council Member Jacques Bertrand: Remote, Council Member Sam Storey: Remote, Mayor Kristen Petersen: Present, Vice Mayor Yvette Brooks: Remote.

2. ADDITIONAL MATERIALS – NONE

3. ADDITIONS AND DELETIONS TO AGENDA – NONE

4. PUBLIC COMMENTS – NONE

5. CITY COUNCIL / STAFF COMMENTS – NONE

6. CONSENT CALENDAR

- A. Consider the February 27, 2020, City Council Regular Meeting Minutes
RECOMMENDED ACTION: Approve minutes.

Councilmember Storey requested a change to the minutes.

MOTION:	APPROVE AS AMENDED
RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sam Storey
SECONDER:	Jacques Bertrand
AYES:	Bottorff, Bertrand, Storey, Petersen, Brooks

- B. Delay Consideration of a Village Tree Light Plan Proposal
RECOMMENDED ACTION: Delay consideration of a proposal for lighting the palm trees in the Village until the shelter in place order is lifted by the County of Santa Cruz Health Officer, so that the public may attend the hearing; and leave the existing LED rope lights in place until the Council provides further direction.

- C. Update on the Emergency Repairs to the Wharf
RECOMMENDED ACTION:
 - 1. Accept this update report on the Emergency Repairs to the Wharf, and
 - 2. By super majority vote, make the determination that all hazards related to the failed Wharf pilings as detailed in Resolution No. 4169 adopted by the City Council on March 26, 2020, have not been eliminated and that there is a need to continue action.

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MOTION:	DELAY AND MAKE DETERMINATION AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Bottorff
SECONDER:	Jacques Bertrand
AYES:	Bottorff, Bertrand, Storey, Petersen, Brooks

7. GENERAL GOVERNMENT / PUBLIC HEARINGS

A. Consider Update on the COVID-19 Emergency Declaration

RECOMMENDED ACTION:

1. By super majority vote, make the determination that all hazards related to the worldwide spread of the coronavirus (COVID-19) as detailed in Resolution No. 4168 adopted by the City Council on March 12, 2020, still exist and that there is a need to continue action, and
2. Approve a resolution ratifying emergency orders to protect public safety by limiting parking to 1 hour in Capitola Village, closing to the public the Upper and Lower Beach and Village Parking Lots, and banning large shade structures on Capitola Beach.

City Manager Goldstein presented the staff report, and City Attorney Zutler provided an updated of recent State Orders related to the COVID-19 emergency.

Councilmember Storey asked about the parking pay stations and Chief McManus responded that Police staff are sanitizing them, monitoring the public's use, and said that signs directing people to pay by mobile app are also present in the Village. Councilmember Storey asked how the public will be guided through the transition out of the current or any future Shelter in Place Orders, to which the City Manager replied that there would likely be a step-wise approach outlined by the County Health Officer.

Vice-Mayor Brooks asked how many City staff members are working with the County as disaster response workers and asked for clarification of the public comment via email process.

MOTION:	MAKE DETERMINATION AND APPROVE RESOLUTION AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Storey
SECONDER:	Ed Bottorff
AYES:	Bottorff, Bertrand, Storey, Petersen, Brooks

B. Report from the Santa Cruz County Regional Transportation Commission on an Approved Measure D Amendment and Highway 1 Projects

RECOMMENDED ACTION: Receive informational report from the Executive Director of the Santa Cruz County Regional Transportation Commission.

Guy Preston, Executive Director of the Regional Transportation Commission presented a report on the Measure D expenditures on transportation improvements.

Councilmember Bertrand asked about the bus on shoulder program in which buses will be able to use auxiliary lanes to bypass traffic. Councilmember Storey clarified that this area of the road would be for bus-use only, and that CHP would enforce this rule.

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There was no public comment.

RESULT:	RECEIVED REPORT
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C. Consider Allocating \$10,000 of Emergency Grant Funding to Help Address the COVID-19 Pandemic

RECOMMENDED ACTION: Consider uses for \$10,000 of emergency grant funds.

City Manager Goldstein presented the staff report and outlined five potential uses for the grant funds: paying for personal protective equipment (PPE) for Staff; updating the City’s website; offsetting the cost of newly online Recreation classes; installing temporary sanitation stations within Capitola for public use; or donating to the Santa Cruz Community Foundation’s COVID-19 Local Response fund.

Councilmember Bertrand asked for more information on the website upgrade, including confirmation that the process would take about 3 months.

Councilmember Storey confirmed that the Esplanade Park bathrooms are also closed while the park itself is temporarily closed to the public.

There was no public comment.

Councilmember Storey spoke about significant fiscal issues the City will face coming out of the pandemic, and said he’d rather wait on spending emergency funding other than to subsidize the cost of the PPE needed by Staff.

Vice-Mayor Brooks agreed that it is hard to determine what the City’s financial needs will be and suggested spending money on PPE and saving the rest of funding for the future

Councilmember Bertrand agreed that the priority for spending should be for PPE, however also emphasized the importance for better communication from the City’s website and supported funding use for the website upgrade.

Councilmember Bottorff acknowledged that the current COVID-19 emergency is the exact type of situation the fund was created to address. He announced support for all four Staff recommended fund uses, with priority being the PPE.

Mayor Petersen agreed the PPE should be the first use of funds and expressed interest in the other three Staff recommended uses.

Vice-Mayor Brooks agreed with the rest of Council and spoke about the significance of Virtual Recreation classes as the shelter in place Order keeps the public in their homes.

Councilmember Bottorff clarified the cost of proposed handwashing stations and the recreation fees for online classes. He then made a motion recommending fund allocation:

MOTION:	ALLOCATION OF FUNDING: \$4500 FOR PPE, \$3500 FOR WEBSITE, \$1530 FOR VIRTUAL RECREATION, \$470 FOR HANDWASHING STATIONS
RESULT:	AMMENDED
MOVER:	Ed Bottorff
SECONDER:	Jacques Bertrand

Councilmember Storey did not support the motion due to the PPE cost being \$5,000 and because

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he did not want to allocate all emergency funding prior to the emergency being declared over.

Councilmember Bertrand explained that although the website update may take some time, engagement with the public will only grow in importance.

In response to Staff's question, Vice-Mayor Brooks volunteered to join the ad-hoc website design committee, if the update is to gain funding from Council. Vice-Mayor Brooks made a motion similar to Bottorff's:

MOTION:	ALLOCATION OF FUNDING: \$4500 FOR PPE, \$3500 FOR WEBSITE, \$1530 FOR VIRTUAL RECREATION, \$470 FOR HANDWASHING STATIONS; APPOINT VICE-MAYOR BROOKS TO AD-HOC WEBSITE DESIGN COMMITTEE
RESULT:	WITHDRAWN
MOVER:	Yvette Brooks
SECONDER:	Jacques Bertrand

Councilmember Bottorff supported Vice-Mayor Brooks volunteering to serve on the ad-hoc committee and recommended that Council designate the grant funding allocations as guidelines to staff, to be altered as staff finds necessary. Vice-Mayor Brooks withdrew her motion.

MOTION:	COUNCIL RECOMENDS THE ALLOCATION OF FUNDING IN THE FOLLOWING MANNER, WITH STAFF DISCRETION TO ALTER AS APPROPRIATE: \$4500 FOR PPE, \$3500 FOR WEBSITE, \$1530 FOR VIRTUAL RECREATION, \$470 FOR HANDWASHING STATIONS; APPOINT VICE-MAYOR BROOKS TO AD-HOC WEBSITE DESIGN COMMITTEE
RESULT:	APPROVED AS AMMENDED [4 TO 1]
MOVER:	Ed Bottorff
SECONDER:	Jacques Bertrand
AYES:	Bertrand, Bottorff, Brooks, Petersen
NOES:	Sam Storey

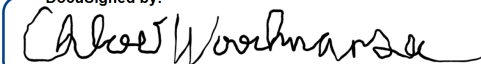
8. ADJOURNMENT

The meeting was closed at 8:33pm.

DocuSigned by:

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 Kristen Petersen, Mayor

ATTEST:

DocuSigned by:

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 Choë Woodmansee Interim City Clerk

APPROVED APRIL 23, 2020