

# City of Capitola Agenda

Mayor: Jacques Bertrand  
Vice Mayor: Kristen Petersen  
Council Members: Ed Bottorff  
Yvette Brooks  
Sam Storey



## CAPITOLA CITY COUNCIL REGULAR MEETING

THURSDAY, OCTOBER 24, 2019

7:00 PM

CITY COUNCIL CHAMBERS  
420 CAPITOLA AVENUE, CAPITOLA, CA 95010

*All correspondences received prior to 5:00 p.m. on the Wednesday preceding a Council Meeting will be distributed to Councilmembers to review prior to the meeting. Information submitted after 5 p.m. on that Wednesday may not have time to reach Councilmembers, nor be read by them prior to consideration of an item.*

*All matters listed on the Regular Meeting of the Capitola City Council Agenda shall be considered as Public Hearings.*

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council Members Sam Storey, Kristen Petersen, Yvette Brooks, Ed Bottorff, and Mayor Jacques Bertrand

**2. PRESENTATIONS**

- A. Presentation by Assembly Member Mark Stone
- B. Local Government Academy Introduction

**3. ADDITIONAL MATERIALS**

*Additional information submitted to the City after distribution of the agenda packet.*

**4. ADDITIONS AND DELETIONS TO AGENDA**

**5. PUBLIC COMMENTS**

*Oral Communications allows time for members of the Public to address the City Council on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communications. All speakers must address the entire legislative body and will not be permitted to engage in dialogue. All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the minutes. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.*

**6. CITY COUNCIL / STAFF COMMENTS**

*City Council Members/Staff may comment on matters of a general nature or identify issues for staff response or future council consideration. No individual shall speak for more than two minutes.*

**7. CONSENT CALENDAR**

*All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Council votes on the action unless members of the public or the City Council request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.*

*Note that all Ordinances which appear on the public agenda shall be determined to have been read by title and further reading waived.*

- A. Consider the September 26, 2019, City Council Regular Meeting Minutes  
RECOMMENDED ACTION: Approve minutes.
- B. Planning Commission Action Minutes  
RECOMMENDED ACTION: Receive minutes.
- C. Approval of City Check Registers Dated September 6, September 13, September 20 and September 27, 2019.  
RECOMMENDED ACTION: Approve check registers.
- D. Consider a Resolution Accepting an Alcoholic Beverage Control Grant  
RECOMMENDED ACTION: Adopt a resolution accepting a State of California Department of Alcoholic Beverage Control grant for \$13,500 to support training and enforcement, and authorize amending the Fiscal Year 2019/20 General Fund operating budget to increase revenues and expenditures by \$13,500.
- E. Consider Awarding a Contract for the Restriping of 41st Avenue  
RECOMMENDED ACTION: Award a contract to Safety Striping Service for \$29,975.25 plus a 20 percent contingency for restriping on 41<sup>st</sup> Avenue.
- F. Set Appeal of Planning Commission Denial of Tree Removal Permit  
RECOMMENDED ACTION: Schedule the appeal hearing for a tree removal permit at 1600 49<sup>th</sup> Ave. for the regular City Council meeting of January 23, 2020.

**8. GENERAL GOVERNMENT / PUBLIC HEARINGS**

*All items listed in "General Government" are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Council questions; 3) Public comment; 4) Council deliberation; 5) Decision.*

A. Consider Afterschool Program Scholarships

RECOMMENDED ACTION:

1. Approve a scholarship program for the Recreation Division afterschool program, and
2. Authorize a budget amendment to allocate \$4,000 from the dedicated early childhood and youth programs fund, and to accept a \$4,000 matching contribution for the scholarship program from the Soquel Union Elementary School District.

B. Introduction of an Ordinance Amending Chapter 15.04 of the Capitola Municipal Code Pertaining to Building and Fire Model Codes

RECOMMENDED ACTION: Adopt first reading of an Ordinance amending Municipal Code Chapter 15.04 to update building and fire codes reflecting 2020 state standards.

C. Introduce an Ordinance Amending Capitola Municipal Code Chapter 2.12, Planning Commission

RECOMMENDED ACTION: Approve the first reading of an ordinance amending section 2.12.010 regarding Planning Commission membership to require that commissioners reside within the City limits or sphere of influence.

D. Approve the Sole-Source Contract for CSG Consultants for On-Call Building Division Contract Services

RECOMMENDED ACTION: Approve a sole-source contract for on-call Building Division contract services with CSG Consultants in an amount not to exceed \$61,300 for Fiscal Year 2019/20 and \$39,600 for fiscal year 2020/21 and a budget amendment for fiscal year 2019/20 in the amount of \$78,300.

E. Consider Adding Streets within the Jewel Box Neighborhood to be Slurry Sealed as Part of the Jewel Box Sewer Project

RECOMMENDED ACTION: Authorize the Public Works Department to reimburse the County of Santa Cruz for slurry sealing additional streets within the Jewel Box neighborhood as part of the County's Jewel Box Sewer Project at an estimated cost of \$84,750; and approved a budget amendment of \$93,000 transferring funds within the Capital Improvement Program.

**9. ADJOURNMENT**

**Note:** Any person seeking to challenge a City Council decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the City Council, shall be required to commence that court action within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes "final." Please be advised that in most instances the decision become "final" upon the City Council's announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the City Council decision in court.

CAPITOLA CITY COUNCIL REGULAR MEETING AGENDA  
October 24, 2019

**Notice regarding City Council:** The City Council meets on the 2nd and 4th Thursday of each month at 7:00 p.m. (or in no event earlier than 6:00 p.m.), in the City Hall Council Chambers located at 420 Capitola Avenue, Capitola.

**Agenda and Agenda Packet Materials:** The City Council Agenda and the complete Agenda Packet are available for review on the City's website: [www.cityofcapitola.org](http://www.cityofcapitola.org) and at Capitola City Hall prior to the meeting. Agendas are also available at the Capitola Post Office located at 826 Bay Avenue, Capitola. Need more information? Contact the City Clerk's office at 831-475-7300.

**Agenda Materials Distributed after Distribution of the Agenda Packet:** Pursuant to Government Code §54957.5, materials related to an agenda item submitted after distribution of the agenda packet are available for public inspection at the Reception Office at City Hall, 420 Capitola Avenue, Capitola, California, during normal business hours.

**Americans with Disabilities Act:** Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24 hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

**Televised Meetings:** City Council meetings are cablecast "Live" on Charter Communications Cable TV Channel 8 and are recorded to be rebroadcasted at 8:00 a.m. on the Wednesday following the meetings and at 1:00 p.m. on Saturday following the first rebroadcast on Community Television of Santa Cruz County (Charter Channel 71 and Comcast Channel 25). Meetings are streamed "Live" on the City's website at [www.cityofcapitola.org](http://www.cityofcapitola.org) by clicking on the Home Page link "**Meeting Agendas/Videos.**" Archived meetings can be viewed from the website at any time.