

**CAPITOLA CITY COUNCIL
REGULAR MEETING MINUTES
THURSDAY, FEBRUARY 28, 2019**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Mayor Bertrand called the meeting to order at 7 p.m.

Council Member Yvette Brooks: Present, Council Member Ed Bottorff: Present, Council Member Sam Storey: Present, Vice Mayor Kristen Petersen: Present, Mayor Jacques Bertrand: Present.

2. PRESENTATIONS

A. Update from Santa Cruz METRO

Alex Clifford, chief executive officer of the Santa Cruz Metropolitan Transit District, provided an overview of its budget and service highlights. METRO has resolved its structural deficit and now has a five-year projected balanced budget including money for capital. He thanked voters for preserving SB1 funding.

Its most pressing capital need is replacing buses, and about 50 percent of the fleet is outdated. The agency has been replacing diesel models with compressed natural gas buses, but the state recently mandated that by 2040 the fleet must be 100 percent zero-emission and zero-emission buses are more expensive. It plans to purchase four zero-emission models early next year.

The agency will be testing bus tracking monitoring for customers to see when a bus will arrive and to collect data for efficiencies. It is also investigating smart phone fare payment and on-demand services for areas with minimal coverage.

3. ADDITIONAL MATERIALS - None

4. ADDITIONS AND DELETIONS TO AGENDA - None

5. PUBLIC COMMENTS - None

6. CITY COUNCIL / STAFF COMMENTS

Council Member Bottorff recently attended the first Airport Roundtable meeting, which proved contentious. The bylaws require an all-elected membership, but participating counties selected staff representatives and if the counties do not participate, it may impact funding. He also noted that Santa Cruz Police Officers Baker and Butler were killed on duty six years ago and acknowledged the inherent danger of police positions.

Council Member Storey reported the Art and Cultural Commission selected the Twilight Concert bands and has a retreat this week focusing on public art.

Mayor Bertrand reported the Commission on the Environment heard a Pure Water Soquel presentation from the Soquel Creek Water District.

City Manager Jamie Goldstein said the 911 board approved a new cost-sharing model.

Public Works Director Steve Jesberg reported his department opened bids for speed tables at Jade Street and 42nd Avenue. The low bid was \$62,000, which is within budget and can be awarded. Area traffic monitoring starts in two to three weeks. He also said an eight-foot-diameter Monterey cypress in the lower Beach and Village Parking Lot, which was assessed in 2017 and found to have root rot, finally came down. It is so large removal will be a challenge and the lot has been closed temporarily.

7. BOARDS, COMMISSIONS AND COMMITTEES APPOINTMENTS

A. Appointment and Swearing-In of New Standby Council Members

RECOMMENDED ACTION: Approve nominations and issue Oath of Office to standby council members.

MOTION:	APPROVE COUNCIL MEMBER STOREY’S NOMINATION OF BRUCE ARTHUR AND COUNCIL MEMBER BROOKS NOMINATION OF MICHAEL TERMINI AS STANDBY COUNCIL MEMBERS.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Bottorff, Council Member
SECONDER:	Sam Storey, Council Member
AYES:	Brooks, Bottorff, Storey, Petersen, Bertrand

B. Appointments to Architectural and Site Committee, Commission on the Environment, and Area Agency on Aging Advisory Council

RECOMMENDED ACTION: Make appointments.

Mayor Bertrand approved the reappointment of Daniel Gomez and Daniel Townsend as the alternate architects for the Architecture and Site Commission.

Council Member Storey appointed Meredith Keet as his representative to the Commission on the Environment.

MOTION:	APPOINT MAYOR BERTRAND TO THE UNFINISHED TERM AS THE REPRESENTATIVE TO THE ADVISORY COMMISSION FOR THE AREA AGENCY ON AGING.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Bottorff, Council Member
SECONDER:	Sam Storey, Council Member
AYES:	Brooks, Bottorff, Storey, Petersen, Bertrand

8. CONSENT CALENDAR

MOTION:	APPROVE AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Storey, Council Member
SECONDER:	Ed Bottorff, Council Member
AYES:	Brooks, Bottorff, Storey, Petersen, Bertrand

A. Consider the February 14, 2019, City Council Regular Meeting Minutes

RECOMMENDED ACTION: Approve minutes.

- B. Planning Commission Action Minutes
RECOMMENDED ACTION: Receive minutes.
- C. Approval of City Check Registers Dated January 4, January 11, January 18 and January 25, 2019
RECOMMENDED ACTION: Approve check registers.
- D. Second Reading of an Ordinance Amending Municipal Code Title 10 Vehicles and Traffic Pertaining to Bicycles and Personal Transportation Devices
RECOMMENDED ACTION: Approve **Ordinance No. 1027** amending Municipal Code Title 10 Vehicles and Traffic to amend Chapter 10.04 General Provisions; repeal Chapter 10.44 Bicycles; and adopt Chapter 10.44 Bicycles and Personal Transportation Devices.
- E. Second Reading of an Ordinance Amending Chapters 2.04, 2.08 and 6.14 Pertaining to the Appointment and Duties of the City Treasurer
RECOMMENDED ACTION: Approve **Ordinance No. 1028** amending Municipal Code Chapters 2.04, 2.08 and 6.14.

9. GENERAL GOVERNMENT / PUBLIC HEARINGS

- A. Consider a Contract with Central Fire Protection District for Lifeguard Training
RECOMMENDED ACTION: Authorize the City Manager to sign a one-year contract for \$12,085 between Central Fire Protection District and the City of Capitola to perform lifeguard testing and training services commencing March 2019.

Recreation Supervisor Nikki LeBlond presented the staff report including a history of efforts to meet Junior Guard training requirements. The proposed contract with Central Fire Protection District will allow it to conduct tests and provide training for the 2019 summer program. She praised the work toward a full lifeguard program with Central Fire.

Council Member Brooks confirmed that contract allows participation in regional competitions by Capitola Junior Guard. Mayor Bertrand asked about the tests, which Ms. LeBlond said is a common standard.

Fire Chief Steven Hall said this cooperation is natural expansion for Central Fire. Fire Captain Scott Harway leads the department's efforts on aquatic rescue and expansion to a full marine safety division. He has been working with Ms. LeBlond and the Junior Guards program.

There was no public comment.

Council Member Bottorff thanked Santa Cruz Marine Safety for stepping in during the training conflict and looks forward to this first step of a full Central Fire program.

MOTION:	AUTHORIZE CONTRACT AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sam Storey, Council Member
SECONDER:	Yvette Brooks, Council Member
AYES:	Brooks, Bottorff, Storey, Petersen, Bertrand

B. Mid-Year Budget Report [330-05]

RECOMMENDED ACTION: Receive Mid-Year Budget Report, amend the Fiscal Year 2018-19 Budget based on the attached budget amendment request, authorize the staff changes, and provide direction to staff.

Finance Director Jim Malberg presented the staff report and offered highlights of slight increases in certain revenue categories and decreases in some expenditures. He noted that sales tax and business licenses come in after December, so revenue was slightly behind 50 percent at that time.

Direction is sought for new Measure J transient occupancy tax (TOT) funds and the impact on community grant funding, along with the extra \$12,000 for youth and childhood programs. Staff also wants direction for allocation of the additional restricted business group TOT revenue, both splitting between existing organizations and between marketing and community improvements in their budgets. Measure J could pay the \$15,000 payment balance for the Chamber of Commerce.

Not all community grant funding has been awarded, and an area of need that has arisen is county-wide homeless projects. Staff recommends about \$10,000 toward collaborative efforts.

Commissioner Storey asked about community grants holding back about \$35,000 and if there were requests for proposals for the remainder. Council Member Petersen explained the intent last summer was to develop a long-term effort to reevaluate the process and to allow new council members to have some say in awards.

In public comment, Karen Delaney of the Volunteer Center said the current budget is a cut to programming and services, and she is surprised there has been no further evaluation.

Dave Bianchi of the Human Care Alliance requested remaining funds go toward a wage equity study, which was last conducted in 2016.

Seth McGiven, Community Bridges, asked that additional Measure J youth funds be granted to the Live Oak Community Center for after-school tutoring, \$5,000 this year and \$10,000 the next. He would also support a wage survey.

Council Member Bottorff said Capitola did not cut funding from previous awards, but instead gave all groups a 2 percent increase from their previous amounts. He would like to see the extra money go to youth recreation. He does not wish to allocate money to a wage survey.

Council Member Brooks expressed excitement about the establishment of a dedicated youth funding stream. She would support funding the remaining youth grants obligations with the Measure J restricted funds along with new funding for the Boys and Girls Club and the Children's Museum of Discovery. Other savings should support the Recreation Division's long-term planning. She made a motion to this effect, seconded by Council Member Petersen, and they accepted friendly amendments addressing community grants during Council discussion.

Council Member Storey expressed disappointment that Measure J youth funds were not in addition to existing grants. He does not support an allocation process study from grant monies, saying he has not seen it done successfully.

Council Member Bottorff noted the initial half-year of Measure J does not reflect the increase anticipated in future years.

Council Member Petersen noted that the plan was always to supplant the General Fund grant money for youth programs should Measure J pass. She acknowledged the need moving forward to address confusion about categorizing youth programs.

Mayor Bertrand supports the idea of reviewing how the grants are evaluated and emphasis on programs within the City's recreation program.

The Council supported the staff recommendation to allocate \$10,094 to regional homeless support efforts and an across-the-board increase to grantees.

MOTION:	FUND REMAINING YOUTH GRANTS WITH RESTRICTED YOUTH FUNDS (\$13,758) ALLOCATE \$6,000 TO BOTH THE BOYS AND GIRLS CLUB AND THE CHILDREN'S MUSEUM OF DISCOVERY REALLOCATE \$13,758 OF COMMUNITY GRANT GENERAL FUND MONEY TO THE RECREATION DIVISION FOR A FIVE-YEAR STRATEGIC PLAN AND STAFFING NEEDS ALLOCATE \$10,094 FROM THE UNSPENT COMMUNITY GRANTS TO REGIONAL HOMELESS NEEDS ALLOCATE \$7,000 FROM THE UNSPENT COMMUNITY GRANTS TO DEVELOP A CAPITOLA COMMUNITY GRANT COMPREHENSIVE STUDY GIVE ALL CURRENT COMMUNITY GRANT RECIPIENTS AN ADDITIONAL 2 PERCENT IN BOTH THE CURRENT AND NEXT FISCAL YEAR MAINTAIN THE LOCAL CRITICAL NEED FUND AT \$10,000 LEAVE REMAINDER IN GENERAL FUND FOR STREETS, ROADS, AND OTHER COUNCIL-IDENTIFIED PRIORITIES
RESULT:	ADOPTED [4-1]
MOVER:	Yvette Brooks, Council Member
SECONDER:	Kristen Petersen, Council Member
AYES:	Brooks, Bottorff, Petersen, Bertrand
NOES:	Storey

Moving on to the discussion of the restricted Measure J business funds, Mayor Bertrand said the City should hold private organizations to a high standard for use of tax dollars.

Council Member Bottorff supported splitting the funding evenly, setting a requirement that 25 to 33 percent of Measure J funding be used for Village enhancement/community improvements, and relying on the organizations to suggest specific projects. In Council discussion, members settled on a 25 percent minimum and Council review of the proposed budgets and projects.

Mayor Bertrand unsuccessfully sought an amendment seeking an accounting of services the City provides to the Village.

In public comment, Toni Castro of the Capitola-Soquel Chamber of Commerce said she was seeking direction and welcomes the opportunity to describe its programs and promotional efforts.

MOTION:	DIRECT STAFF TO SPLIT MEASURE J RESTRICTED BUSINESS REVENUES 50-50 BETWEEN THE CAPITOLA-SOQUEL CHAMBER OF COMMERCE AND THE CAPITOLA WHARF AND VILLAGE BUSINESS IMPROVEMENT ASSOCIATION
	REQUIRE THAT AT LEAST 25 PERCENT OF THESE FUNDS BE USED FOR COMMUNITY IMPROVEMENTS OR ENHANCEMENTS
	REQUIRE THAT THE RECIPIENTS PREPARE A DETAILED BUDGET FOR USE OF THESE FUNDS AND SUBMIT IT FOR CITY COUNCIL APPROVAL PRIOR TO DISBURSEMENT
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Bottorff, Council Member
SECONDER:	Yvette Brooks Council Member
AYES:	Brooks, Bottorff, Storey, Petersen, Bertrand

The Council expressed support for the recommended mid-year revisions.

MOTION:	APPROVE THE OVERALL MID-YEAR BUDGET AMENDMENT AND AUTHORIZE STAFFING CHANGES
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Bottorff, Council Member
SECONDER:	Kristen Petersen, Council Member
AYES:	Brooks, Bottorff, Storey, Petersen, Bertrand

- C. Consider a Resolution Ratifying a State Division of Boating and Waterways Grant Application for the Capitola Jetty and Flume Rehabilitation Project
RECOMMENDED ACTION: Consider ratification and approval of a resolution authorizing a grant application to the California State Park Division of Boating and Waterways for the Capitola Beach Flume and Jetty Rehabilitation Project.

Director Jesberg presented the staff report. Although the resolution is due by April 1, 2019, the grant would not be announced until June 2020 and work cannot begin until the grant is awarded. Approval would require delaying construction until the flume is dry again in November 2020.

Council Member Storey asked if it is possible to do half the work early and was told the City can't be reimbursed for any work done before the grant award.

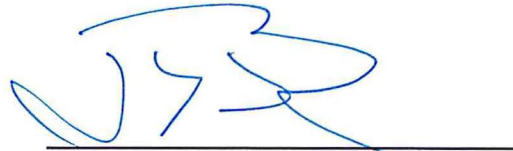
Council Member Bottorff asked if permits will still be active if the project is delayed, and was told all permits are good through 2020. Council also confirmed that there is no immediate worry about structural failure.

There was no public comment.

MOTION:	APPROVE THE RESOLUTION AS RECOMMENDED
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Bottorff, Council Member
SECONDER:	Sam Storey, Council Member
AYES:	Brooks, Bottorff, Storey, Petersen, Bertrand

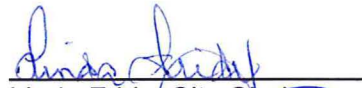
10. ADJOURNMENT

The meeting adjourned at 10 p.m.



Jacques Bertrand, Mayor

ATTEST:



Linda Fridy, City Clerk

MINUTES APPROVED MARCH 14, 2019

