

**CAPITOLA CITY COUNCIL
REGULAR MEETING MINUTES
THURSDAY, SEPTEMBER 28, 2017**

CLOSED SESSION 6:30 PM

CALL TO ORDER

Mayor Harlan called the meeting to order at 6:30 p.m. with the following item to be discussed in Closed Session:

LIABILITY CLAIMS [Govt. Code § 54956.95]

Claimant: Jacob Fisher

Agency claimed against: City of Capitola

There was no public comment; therefore, the City Council closed the Chambers and held Closed Session.

REGULAR MEETING OF THE CAPITOLA CITY COUNCIL - 7 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council Member Ed Bottorff: Present, Council Member Jacques Bertrand: Present, Mayor Stephanie Harlan: Present, Vice Mayor Michael Termini: Present, Council Member Kristen Petersen: Present.

Treasurer Peter Wilk was present.

2. PRESENTATIONS

A. Introduction of Capitola Police Department's Pink Patch Project [120-40]

Police Chief Terry McManus introduced the Capitola Police Department's Pink Patch Project. Sgt. Leo Moreno noted that all officers will wear pink patches during October to honor everyone battling cancers. The Capitola Police Officers' Association is selling the patches and pins to benefit local support organization WomenCARE and already raised \$10,000. Officers presented a patch and pin to Council members and WomenCARE representatives gave an overview of the program.

3. REPORT ON CLOSED SESSION

City Attorney Anthony Condotti noted the liability claim discussed during closed session is on the consent calendar.

4. ADDITIONAL MATERIALS

A. Item 9.A – Two public comment emails

B. Item 9.D – One public comment email

5. ADDITIONS AND DELETIONS TO AGENDA - None

6. PUBLIC COMMENTS

Denise Elerick invited the community to an opioid epidemic information event on October 1 and distributed related materials.

7. CITY COUNCIL / CITY TREASURER / STAFF COMMENTS

Council Member Bertrand announced an upcoming solutions summit sponsored by the Seniors Council promoting independence and asked interested caregivers to contact him. He attended the League of California Cities Convention and while there, a seminar on pooled transportation, which may have local applications. He asked to investigate trail options for the rail line and asked Council if it would sponsor an informational session. He noted that a Central Coast Climate Collaborative is being formed and membership should be considered at a future agenda.

Council Member Termini announced that the Safety Foundation golf tournament is October 6 and the Begonia Festival gala is October 14.

Council Member Petersen attended the League of California Cities Convention and a coastal cities issue meeting there that addressed sea level rise. A California Coastal Commission guide was discussed. She and Mayor Harlan participated in a Seaside Middle School project where a team of students learned about Capitola and gave a presentation.

Mayor Harlan distributed an emergency survival guide and encouraged preparation and awareness. She encouraged Council and community members to participate in upcoming Santa Cruz Mid-County Groundwater meetings.

Treasurer Peter Wilk acknowledged Commission on the Environment Member Megan Sixt for spearheading the fishing line receptacles on the Wharf. He noted that Measure F Wharf upgrades have started with the recent replaced pilings, and praised outreach by Save Our Shores aimed at reducing plastics on the beach.

Council Member Bertrand asked for an update on the Village Employee parking application. Public Works Director Steve Jesberg said it has just been completed and a test rollout will begin shortly.

8. CONSENT CALENDAR

Regarding Item 8.E, Mayor Harlan expressed disappointment that youth members would not be restricted to Capitola residents. Other Council members noted that residents can be given preference during the review process.

MOTION:	APPROVE OR DENY ITEMS AS RECOMMENDED.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Termini, Vice Mayor
SECONDER:	Ed Bottorff, Council Member
AYES:	Bottorff, Bertrand, Harlan, Termini, Petersen

- A. Consider the August 24, 2017, City Council Regular Meeting Minutes
RECOMMENDED ACTION: Approve minutes.

- B. Receive Planning Commission Action Minutes for the Special Meeting of September 6, 2017, and Regular Meeting of September 7, 2017
RECOMMENDED ACTION: Receive minutes.
- C. Approval of City Check Register Reports Dated August 4, August 11, August 18 and August 25, 2017 [300-10]
RECOMMENDED ACTION: Approve check registers.
- D. Liability Claim of Jacob Fisher [Claims Binder]
RECOMMENDED ACTION: Deny liability claim.
- E. Consider Policy for Youth Participation on Advisory Bodies
RECOMMENDED ACTION: Approve policy.
- F. Consider a Side Letter with the Association of Capitola Employees Regarding Union Participation in New Employee Orientation
RECOMMENDED ACTION: Approve side letter.

9. GENERAL GOVERNMENT / PUBLIC HEARINGS

- A. Consider Approval of Library Detailed Design [230-10/500-10 A/C: Noll & Tam Architects]
RECOMMENDED ACTION Approve the detail design of the Capitola Branch Library by Noll and Tam Architects.

Director Jesberg presented the staff report and updated progress in the plan details based on the previous schematic approval. He noted the plans are still working documents, and the Planning Commission will review the project in November. Architect Chris Noll noted that construction costs are increasing and his firm made some adjustments including less expensive exterior materials and some interior finishes. The deck trellis will likely be an optional element when the project is bid, and the budget continues to have a cushion for increased costs. He presented the detailed building design.

Landscape designer Joni Janecki walked the Council through the plans for the site and landscaping. Mayor Harlan asked for milkweed planting to attract butterflies. Council Member Bottorff confirmed that the tree by the exit is existing with a high canopy for good visibility. Council Member Bertrand confirmed a traffic study was prepared. In response to Council questions, Ms. Janecki said she is working with an arborist on health and preservation of existing oaks and is adding two new oaks as well as other trees.

Linda Smith asked for an option to include historic elements in the décor and coordination with the Historical Museum.

Bob Edgren expressed concern about adequate parking and asked about an Environmental Impact Report (EIR). He said he is worried about the location of the parking lot exit close to a curve. Director Jesberg clarified that a traffic study and environmental studies were done, but an EIR was not required. The traffic study suggestions are based on actual speeds, not limits. He also noted that a history room was eliminated when the overall size was reduced.

MOTION:	APPROVE THE DESIGN DETAIL PLANS FOR THE NEW LIBRARY.
RESULT:	ADOPTED [4 TO 1]
MOVER:	Michael Termini, Vice Mayor
SECONDER:	Kristen Petersen, Council Member
AYES:	Jacques Bertrand, Stephanie Harlan, Michael Termini, Kristen Petersen
NAYS:	Ed Bottorff

B. Consider Library Fundraising Memorandum of Understanding [500-10 A/C: Capital Campaign]

RECOMMENDED ACTION: Authorize the City Manager to sign the attached Memorandum of Understanding with the Capital Campaign for the Capitola Branch Library.

City Manager Jamie Goldstein presented the staff report. The memorandum addresses how public fundraising will be used in the construction of the library.

Council Member Bottorff said while he thinks the building is well designed, he continues to have concerns about the budget and a project that is not fully funded.

MOTION:	AUTHORIZE THE CITY MANAGER TO SIGN THE MEMORANDUM OF UNDERSTANDING.
RESULT:	ADOPTED [4 TO 1]
MOVER:	Michael Termini, Vice Mayor
SECONDER:	Jacques Bertrand, Council Member
AYES:	Jacques Bertrand, Stephanie Harlan, Michael Termini, Kristen Petersen
NAYS:	Ed Bottorff

C. Report on Santa Cruz County "Collective of Results and Evidence-Based Investments" for Community Group Funding

RECOMMENDED ACTION: Receive report.

Assistant to the City Manager Larry Laurent provided background on the City's community grant program. Madeline Noya from Santa Cruz County provided an overview on the County's CORE program and the transition to a new funding model. The program was developed in response to the County Board of Supervisor's desire for a better understanding and evaluation of the success of programs being funded. It used a request for proposal approach. The focus was maintaining continuity of safety net services, and in the first round of funding 94 percent of the money went to previously funded agencies, and 25 percent of funded programs were new.

Several Council Members asked how the process impacts organizations that cannot quantify results and if the process diverts staff time and money away from services. Ms. Noya said the groups are not being asked for more information than they were previously, but perhaps different information.

Clay Kempf of the Seniors Council noted his agency both funds and requests grants. It has been challenged by the "quantifiable" bar. He would welcome a streamlined application.

Treasurer Wilk expressed support for on-site audit or review.

Bob Edgren called for oversight and does not support homeless services.

Council Member Petersen advocated for a process that values homeless prevention and anti-poverty programs.

RESULT:	RECEIVED REPORT
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D. Consider a Contract for the Concept Design for the Wharf, Flume, and Jetty Improvement Projects [500-10 A/C: Moffatt & Nichol]

RECOMMENDED ACTION: Award a contract to Moffatt and Nichol in the amount of \$183,100 for the concept design and engineering for the Wharf, Flume, and Jetty Improvement Projects, and provide direction on the selection of an architect for the Wharf building improvements included in the overall Wharf project.

Director Jesberg presented the staff report. He noted that when voters approved Measure F, the City committed to direct funds toward ocean front projects. The broad goals are to improve the resiliency of the Wharf and other upgrades, line the flume, and restore the jetty to original elevations. Replacement of buildings on the Wharf are a potential additional expense. Grant funding may be available, especially for the Wharf.

He asked for direction about wharf architecture and presented three options, from maintaining existing buildings with one new bathroom, to adding a second bathroom to a complete demolition and rebuild of structures. When added to the structural portion plus flume and jetty projects, those costs could be as much as \$8.4 million, with design, engineering and permit costs an additional \$1.3 million. City Manager Goldstein said Measure F currently provides about \$1.1 million a year and has a 10-year life, but bond financing costs and other priorities such as police staffing may impact how much is available.

In response to a question from Treasurer Wilk, Director Jesberg explained the jetty is the biggest combatant against sea level rise because it provides the beach.

Council members noted that existing Wharf structures are deteriorating and expressed support for a complete rebuild as part of the Measure F commitment. They also felt architect recruitment should be begin locally. Mayor Harlan asked that the contractor avoid holding workshops during the holiday months of November and December.

MOTION:	AWARD THE CONTRACT TO MOFFATT AND NICHOL AS RECOMMENDED AND DIRECT STAFF TO RECRUIT LOCALLY FOR ARCHITECTS TO LEAD THE REBUILDING OF WHARF STRUCTURES.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Termini, Vice Mayor
SECONDER:	Ed Bottorff, Council Member
AYES:	Bottorff, Bertrand, Harlan, Termini, Petersen

- E. Review Employee Down Payment Assistance Program and Approve Resolution [100-10]

RECOMMENDED ACTION: Adopt **Resolution No. 4087** authorizing the City Manager to approve and amend policies to administer the new Employee Down Payment Assistance Program.

Assistant to the City Manager Laurent presented the staff report and policy highlights, including a preference for length of service and no interest payment for the first five years. The policy may be amended depending on financing partner requirements. City Manager Goldstein noted that the 5 percent interest after the first five years is intended to encourage repayment and get money recycled back into the program.

Treasurer Wilk said the Finance Advisory Committee understanding was that the program would be a recruiting tool and weighting in favor of seniority may undermine that effort. Council expressed support for seniority weighting as described.

MOTION:	ADOPT THE RESOLUTION AS RECOMMENDED.
RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ed Bottorff, Council Member
SECONDER:	Michael Termini, Vice Mayor
AYES:	Bottorff, Bertrand, Harlan, Termini, Petersen

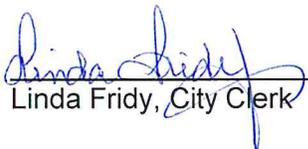
10. ADJOURNMENT

The meeting was adjourned at 10:10 p.m.

MINUTES WERE APPROVED ON OCTOBER 12, 2017.


Stephanie Harlan, Mayor

ATTEST:


Linda Fridy, City Clerk