

**CAPITOLA CITY COUNCIL  
JOINT MEETING WITH THE LIBRARY ADVISORY COMMITTEE  
ACTION MINUTES  
THURSDAY, MARCH 23, 2017 - 5:45 PM**

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Council Member Ed Bottorff: Present, Council Member Jacques Bertrand: Present, Mayor Stephanie Harlan: Present, Vice Mayor Michael Termini: Present, Council Member Kristen Petersen: Present.

LAC present: Chair Gayle Ortiz and Members Toni Campbell, Ariel Gray, and Stephen Walsh. Absent: Members Barbara Gorson and Lisa Steingrube

**2. ADDITIONAL MATERIALS - None**

**3. ADDITIONS AND DELETIONS TO THE AGENDA - None**

**4. GENERAL GOVERNMENT / PUBLIC HEARINGS**

**A. Review of Library Schematic Design [230-10]**

**RECOMMENDED ACTION:** The Library Advisory Committee shall recommend approval by the City Council of the schematic design of the Capitola Branch Library by Noll and Tam Architects.

City Manager Jamie Goldstein introduced the architect, Chris Noll of Noll and Tam. He explained that initial designs came out of elements of the city, both natural and structural, and input from community workshops. An indoor/outdoor connection and porch elements received strong support, along with flexible interior space that manages the acoustics. It includes a Community Room at the main entrance adjacent to deck. The new site plan will move the parking lot entrance further from the Clares/Wharf intersection and maintain the existing play area. Landscaping echoes the creek theme. It includes an accessible route from short-term parking on Clares Street. Materials feature a mix of wood and formed concrete with metal accents, all of which will weather well and require little maintenance. The building has two levels, both one story, to maximize natural light, with an inverted hip roof.

The interior was designed with library staff. It has a glass wall that can be opened or closed between the children's area, quiet reading areas and group study rooms, and a possible gas fireplace. A wooden ceiling will manage sound in the open space.

The next phase of the project, assuming these plans are approved, is more specific development of plans for bid, then into construction.

Susan Nemitz, county library director, praised the collaboration and the design. In response to questions, she noted that some specific functions are still to be determined. She said the computer section is located near staff for support and to assure appropriate use.

Toni Campbell praised staff and plans, especially the well-thought-out approach to the design. Steve Walsh noted the design serves all ages. Ariel Gray supports the connection to the exterior. Committee and Council Members supported self-check stations in the kids' area as interior plans develop.

<b>MOTION:</b>	<b>LIBRARY ADVISORY COMMITTEE RECOMMENDS APPROVAL OF THE SCHEMATIC DESIGNS</b>
<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Stephen Walsh, Committee Member
<b>SECONDER:</b>	Toni Campbell, Committee Member
<b>AYES:</b>	Gayle Ortiz, Ariel Gray, Stephen Walsh, Toni Campbell

B. Discussion of Library Donation/Naming Parameters [230-10]

RECOMMENDED ACTION: Provide direction regarding the types of naming opportunities the City will consider for the new library.

City Manager Goldstein introduced the options for donation opportunities and naming areas within the library spaces. He asked for guidance on whether the branch would be open to naming spaces, and if so would it be only individuals or also corporate names.

LAC Chair Gayle Ortiz noted \$2.5 million of the project is not covered under existing funds. The Capitola Branch Friends is committed to raising \$350,000. The Friends group split over whether to name the building.

City Manager Goldstein asked how many elements within the library could be named for donors and offered a list of options:

- Building Name (not Branch Name)
- Children's room
- Community room
- Teen area
- Electronic homework area
- Group study/meeting rooms
- Adult reading room
- Fireplace(s)
- Specific electronic media features
- Outdoor areas (playground, patios, etc.)
- Donor wall or bricks (for smaller donations)
- Furniture

Mayor Harlan is skeptical of naming the building. Council Member Bertrand suggested it could reflect ongoing support. Committee Member Walsh also opposes any name other than Capitola Branch Library, and thinks that the sum required is so large it is difficult to imagine receiving a donation that size. Council Member Bottorff wants to keep open the possibility of a large donation, but doesn't want names on furniture.

Regarding library board language defining the characteristics and giving it final approval on a building name, Chair Ortiz noted it is hard to say "maybe pending approval" to a

large donor. Committee Member Gray does not want to close the door on potential donors including businesses or corporate foundations, and strongly supports a donor wall/element.

Bunny Tavares, resident and Friends fundraiser, said it is rare to have a building named in a community this size. She added that limits on the number of named spaces increases their value and recognition.

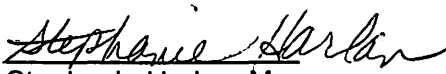
Susan Nemitz said local businesses and corporate foundations may be interested in room naming.

Chair Ortiz and Mayor Harlan asked for a recommendation from the LAC. Member Campbell suggested that the only areas available for naming be the rooms and outdoor areas. There was support for individual donor naming in all categories and to consider foundations and civic groups.

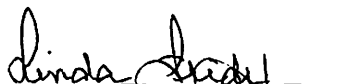
<b>MOTION:</b>	<b>RECOMMEND THAT DONOR NAMING RIGHTS BE AVAILABLE FOR IDENTIFIED ROOMS AND AREAS AND THAT INDIVIDUAL DONORS BE APPROVED FOR ALL SPACES WITH CONSIDERATION OF FOUNDATIONS AND CIVIC GROUPS.</b>
<b>RESULT:</b>	<b>APPROVED [3-1]</b>
<b>MOVER:</b>	Toni Campbell, Committee Member
<b>SECONDER:</b>	Stephen Walsh, Committee Member
<b>AYES:</b>	Gayle Ortiz, Stephen Walsh, Toni Campbell
<b>NOES:</b>	Ariel Gray

5. **ADJOURNMENT**

The meeting was adjourned at 7:05 p.m.

  
Stephanie Harlan, Mayor

ATTEST:

  
Linda Fridy, City Clerk

**MINUTES WERE UNANIMOUSLY APPROVED ON APRIL 13, 2017**