

**CAPITOLA CITY COUNCIL
SPECIAL CITY COUNCIL WORKSHOP AGENDA**

Thursday, January 3, 2013 – 6:00 PM

Capitola Community Center

4400 Jade Street, Capitola

1. ROLL CALL

PRESENT: Council Members Norton, Storey, Bottorff, Termini, and Mayor Harlan

ABSENT: None

2. GENERAL GOVERNMENT/PUBLIC HEARINGS

A. Review of the City Council Handbook. [120-37]

City Clerk Sneddon briefly highlighted sections from the City Council Handbook.

B. Presentation by City Attorney John Barisone regarding City Councils' legal powers/obligations, and the essentials of municipal law and open government issues. [120-37]

City Attorney Barisone provided the presentation which included defining serial meetings. He stated that an unintentional type of serial meeting is the improper use of e-mail. Email communication between a quorum of the Council to develop a collective concurrence constitutes an illegal serial meeting. To avoid this Council should never use the "reply to all" function when emailing.

C. Presentation by Don Miller, Santa Cruz Sentinel Editor, regarding dealing and succeeding with the media. [120-37]

Mr. Miller, Santa Cruz Sentinel Editor, provided the presentation.

D. Presentation by Dave Mora, International City/County Management Association (ICMA) Senior Advisor/California Range Rider, regarding the role as a local elected official. [120-37]

Mr. Mora, ICMA Senior Advisor and California Range Rider, provided the presentation and answered various Council Members questions.

E. Council operational goals. [120-10]

City Manager Goldstein briefly discussed various Council operational goals.

City Council requested that staff provide direction regarding abstentions.

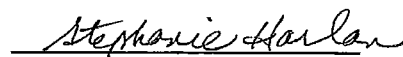
8. ADJOURNMENT

Mayor Harlan the adjourned at 9:00 PM to the next Regular Meeting of the City Council to be held on Thursday, January 10, 2013, at 7:00 p.m., in the City Hall Council Chambers, 420 Capitola Avenue, Capitola. California.

ATTEST:


Susan Sneddon, City Clerk

CMC


Stephanie Harlan, Mayor

MINUTES WERE UNANIMOUSLY APPROVED ON FEBRUARY 14, 2013