



**MINUTES**  
**COMMISSION ON THE ENVIRONMENT**  
**WORKSHOP**  
**WEDNESDAY, JUNE 22, 2016**  
**6:00 PM**  
**COMMUNITY ROOM**  
**420 CAPITOLA AVENUE, CAPITOLA, CA 95010**

**CALL TO ORDER AND ROLL CALL**

Commissioners Present: Jacques Bertrand, Amie Forest, Kailash Mozumder, Peter Wilk, and Kristin Sullivan, Chair

Commissioners Absent: None

City Staff Present: Steve Jesberg, Danielle Uharriet

Community Members Present: None

**DISCUSSION**

1. Ongoing Work Items

a. Procurement Policies

Jacques Bertrand suggested PG&E perform an audit every five years.

Kristin Sullivan requested staff provide a list of office supplies, cleaning supplies, and supplies and materials utilized by the Public Works crews, including landscape materials.

b. Website

Amie Forest has continued to work the website development. She needs more in depth access to perfect the site.

c. Peery Park Habitat Restoration Project

Peter Wilk would like to schedule another work day. He has two AmeriCorps volunteers wanting to partner for the next event. He inquired on the budget limits for the volunteer work days.

d. Eco Walk

The basic Mobile Ranger app is approximately \$10,000. Steve Jesberg will research possible grant opportunities.

e. Farmer's Market

Staff will provide the previous farmer's markets contact information to Kailash Mozumder to inquiry of any interest to start another farmer's market in Beach and Village Parking.

**ITEMS FOR FUTURE AGENDAS**

Kristin Sullivan suggested the City Clerk start a recruitment for a new student member of the COE.

**ADJOURNMENT:** Regular meeting on Wednesday, July 27, 2016.

Approved at the meeting of September 28, 2016

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Danielle Uharriet  
Environmental Projects Manager