



TERRY MCMANUS
CHIEF OF POLICE

Capitola Police Department
422 Capitola
Avenue
Capitola, CA 95010
(831) 475-4242

APPLICATION FOR ENTERTAINMENT PERMIT

Application fee of \$38 must be submitted with completed application.
(A completed Fire inspection from Central Fire must be performed before submitting the completed application) NEW AND RENEWAL

I. APPLICANT/BUSINESS OWNER INFORMATION

APPLICANT/BUSINESS NAME _____
(Use additional paper if more than one business owner exists)

BUSINESS ADDRESS _____

E-MAIL _____

BUSINESS PHONE _____

OTHER CONTACT INFORMATION _____

II. CO-PARTNER INFORMATION

(Applicable if one or more partners have incorporated. Document if this section is not applicable with "N/A")

CO-PARTNER NAME _____
(Use additional paper if more than one co-partner exists)

CO-PARTNER _____ ADDRESS _____

E-MAIL _____

CO-PARTNER _____ CONTACT _____ PHONE _____

OTHER CONTACT INFORMATION _____

III. MANAGER'S INFORMATION

MANAGER/RESPONSIBLE PARTY _____

HOME _____ ADDRESS _____

HOME PHONE _____ BUSINESS PHONE _____

E-MAIL _____

OTHER CONTACT INFORMATION _____

IV. ENTERTAINMENT OPERATION INFORMATION

TYPE OF PERMIT APPLIED FOR (Check One):

- SINGLE EVENT ENTERTAINMENT PERMIT (\$38.00)*
- MINOR ENTERTAINMENT PERMIT (\$160.00)*
- REGULAR ENTERTAINMENT PERMIT (\$598.00)*

*PLUS APPLICATION FEE OF \$38.00

HOURS OF ENTERTAINMENT _____

DAYS OF ENTERTAINMENT _____

OCCUPANCY RATING FOR ENTERTAINMENT _____

FIRE INSPECTION COMPLETED: Yes _____ No _____ DATE: _____

COPY OF FIRE INSPECTION ATTACHED: Yes _____ No _____

Have you obtained a Planning Department Use Permit for the Entertainment?

Yes _____ No _____ N/A _____

If yes, indicate permit #: _____ Approval Date: _____

(If a Use Permit is required and one has not been obtained to date, it must be approved prior to obtaining approval of a Police Department Entertainment Permit. Contact the Planning Department for information on your specific entertainment operation.)

Submit a detailed, written description of the business and proposed entertainment operations. Use a separate sheet of paper to describe

1. Type of business
2. Type of entertainment
3. Food service hours and days
4. Staffing and security plan FOR ENTERTAINMENT OPERATIONS, INCLUDING:
 - a. Security staffing (number and type of licensed security guards, doormen, and other security staff
 - b. During and after hour crowd management (interior/exterior areas)
 - c. In and out privileges
 - d. Exterior night lighting (perimeter building, adjacent alleyways, garbage and parking areas if applicable)

Submit a floor plan for location of proposed entertainment including dancing floor area, stage, tables, seating and exits.

Attach a copy of ABC alcohol license if alcohol is a part of the entertainment operation.

Attached: Yes _____ No _____ N/A _____

V. CORPORATION INFORMATION

(Applicable if one or more partners have incorporated. Document if this section is not applicable with "N/A")

NAME _____

HOME _____ ADDRESS _____

HOME PHONE _____ BUSINESS PHONE _____

E-MAIL _____

OTHER CONTACT INFORMATION _____

VI. PROPERTY OWNER INFORMATION

NAME _____

HOME _____ ADDRESS _____

HOME PHONE _____ BUSINESS PHONE _____

E-MAIL _____

OTHER CONTACT INFORMATION _____

VII. PROPERTY OWNER STATEMENT

I do hereby consent to live entertainment of the type described in this application to be conducted upon the premises owned by the above named applicant in accordance with the provisions set forth by Chapter 5.24 of the Capitola Municipal Code.

Property Owner's Signature

Date

Print Name

VIII. APPLICANT/BUSINESS OWNER'(S) STATEMENT

(All owners of the business must sign this application)

A. I agree to the conditions as set forth in the following paragraph in conjunction with Chapter 5.24 of the Capitola Municipal Code:

1. That such permit shall expire no later than one year from the date of issuance.
2. If, during any permit period, the nature of the business activity changes from the way it was described in the relevant application, it will be necessary for any permit holder to immediately apply for a new permit, Section 5.24.050.
3. To allow police officers and any official City inspectors to enter free of charge for the purpose of inspection and investigation of my establishment.
4. The issuance of a permit for one year does not establish a vested right to a renewal of the permit.
5. To uphold any special terms and conditions and restrictions of such permit as set forth by the Chief of Police.
6. That such permit is not transferable. Any changes in the permitted entertainment operation requires a written, detailed description of the proposed changes submitted to the Chief of Police **prior** to the changes being put into effect and receiving approval. Changes include though not limited to: site owner(s); business owner(s); type, days and hours of entertainment; location of entertainment; alcohol license and service; modification to the building and area(s) where entertainment is performed. Changes in the permitted entertainment operation may also require a modification to your use permit.
7. Any knowingly false, misleading, or fraudulent statement in the application for a permit may have their permit revoked under section 5.24.060.

B. I declare under penalty of perjury that the information contained herein is true and correct to the best of my knowledge.

Executed at _____, California, on
the _____ day of _____, 20__.

Business Owner #1, Signature

Business Owner #2, Signature

Print Name

Print Name

(REVISED: October 2012)