

## **Responses to Housing Impact Fee RFP Questions**

**Q1.** I'm reaching out to make sure I correctly understand what you hope to receive in the proposal. The RFP's Section V. Response Requirements lists the following items:

1. Cover letter describing specific qualifications related to above services.
2. Brief consultant biography.
3. Qualifications and examples of relevant affordable housing nexus studies.
4. Three references.
5. Price to complete all tasks listed under Section II and one optional second City Council meeting including Council directed revisions.

And the RFP's Section IV. Terms of Contract and Selection states that the evaluation will consider technical approach, including project understanding, scope of work, overall project team, staff-hour allocation per task and fee schedule. The items listed in Section IV are not explicitly listed in the Section V response requirements – we are, of course, happy to include them, but just want to confirm that you are indeed looking for a description of our technical approach, as described in Section IV?

Response: Please include your technical approach, including project understanding, scope of work, overall project team, staff-hour allocation per task and fee schedule.

**Q2.** The City received a question regarding the City's approach of assessing impact fees vs. in-lieu.

Response: The City is seeking an impact fee for our single-family units and additions, rather than an in-lieu fee. We plan impose an impact fee that is independent of the provision of affordable units. The City will update the IHO in early 2021.