



City of Capitola

Fence Permit Application

A fence includes the following materials: wood, masonry, metal and other permanent materials, but does not include living plants.

INSTRUCTIONS: Fill out completely and return to Community Development Department. Attach a property site plan showing the location of the fence, residence, driveway and an elevation of the fence structural plans.

Permit Requirements – Municipal Code Section 17.54

1. Fences shall be built on the applicant’s property and shall not encroach into neighboring properties or the public right-of-way. It is recommended that a survey be completed prior to fence installation to confirm your property boundaries. It is the applicant’s responsibility to ensure the fence is located wholly within their property.
2. Fence height in the front and side yard area shall not exceed 3’-6” with a staff approval permit. If higher, then Planning Commission approval is required.
3. Fence height in the rear and side yard area shall not exceed 8’-0” provided that the top 2’-0” are lattice or other open material with staff approval permit. If higher, then Planning Commission approval is required.
4. Corner Lots: Fencing shall be set back at least 5-0” from the property line on the side of the lot which has the greatest length along the street.
5. Corner Lot Line of Site: A height no greater than 30” shall extend 20’ on the minor street and 30’ on the major street and along the driveway extending 15’ along the property line.

Project Address: _____

Property Owner: _____ **Phone:** _____

Applicant (If other than owner) _____ **Phone:** _____

I hereby certify that I will comply with all provisions of Section 17 of the Municipal Code of the City of Capitola, and do hereby declare that the facts given on this application are true and correct to the best of my knowledge.

Property Owner Signature _____ **Date** _____

Applicant Signature _____ **Date** _____



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STAFF USE ONLY

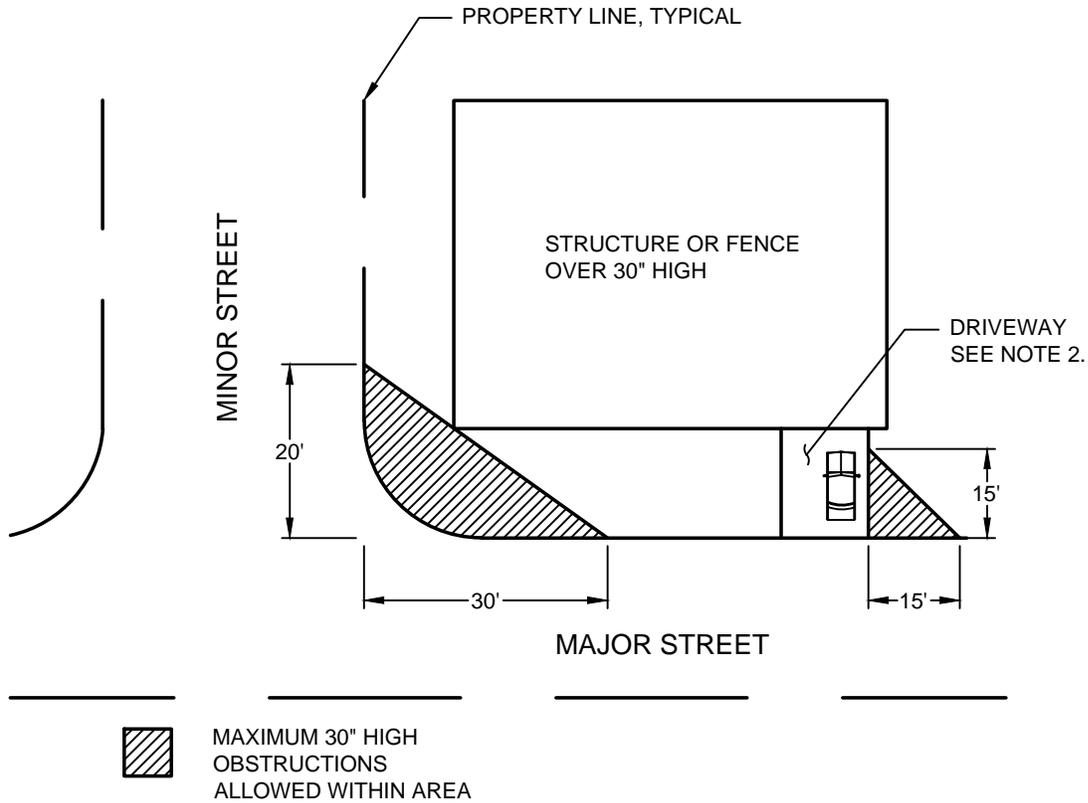
- Site Plan and fence detail plan attached
- Fence Permit + 5% Information Technology Fee

See current fee schedule for most up-to-date fees

Department Approval: _____

Date: _____

Updated: 11/2016



NOTES:

1. MAJOR STREET ADT > 2000; MINOR STREET ADT < 2000.
2. DRIVEWAY SHALL BE LOCATED AS FAR AS PRACTICAL FROM INTERSECTION.
3. SITE DISTANCE TRIANGLE TYPICAL EACH SIDE OF DRIVEWAY.
4. ALTERNATIVE ANALYSIS ALLOWED PER TOPIC 405 CALTRANS HIGHWAY DESIGN MANUAL 4TH EDITION.

NOT TO SCALE		STANDARD DRAWINGS FOR INTERSECTION SITE DISTANCE	DRAWN: 1/15	REV:
DRAWN BY: B&W				
CHECKED BY: JFR		STEVEN JESBERG, PUBLIC WORKS DIRECTOR	DRAWING No. CAP - 010	