

| Description | 2023/2024 Fee Schedule |
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| MISCELLANEOUS FEES | |
| Administrative Decision Appeal Fee | \$593 |
| Bingo Permit | \$71 |
| Capitola Municipal Code | 0.15 / page |
| Capitola Municipal Code Supplement Service (Per year) | \$0 |
| Copies: | |
| 1-5 copies | \$0 |
| 6 or more copies (per copy) | \$0.25 / page |
| Gov't Code § 81008 (Political Reform Act) statements/reports (Per copy) | \$0.10 / page |
| Video Tapes, Flash Drive, CD/DVD Production | Cost + \$57.21 1st Hour (Minimum) + \$28.60 / hour |
| Simple film permit | \$54 |
| Major film permit | \$272 |
| Entertainment Permit Application Fee | \$44 |
| Single Event Permit | \$44 |
| Minor Entertainment Permit | \$184 |
| Regular Entertainment Permit | \$689 |
| Pet Shops and Kennel License Fee (Municipal Code § 5.20.020) set only by ordinance | \$20 |
| Returned Check Fee | \$44 |
| Business License Overpayment Refund Fee (resolution 3532, ord 871) | \$0 (Set to -0- by Council in 2011) |
| Business License Late Payment Penalty Admin. Fee | \$35 + 10% each month late |
| Business License Application Fee (Reso. 3532) | \$25 |
| Business License - Disability Access and Education Fee (State) | \$4 |
| Temporary, Publicly Attended Activities, Application Fee (Municipal Code § 9.36.040) | \$34 |
| Public Art (Total Building Valuation \$250,000 or more) (Municipal Code Chapter 2.58) | 2% of TBV or 1% in lieu to City |
| Notice of Intent to Circulate Initiative Petition (Elections Code § 9103(b)) | \$200.00 |
| Bandstand Rental Fee | \$246 / 4 hrs or \$492 all day / deposit \$1,500 |
| Outdoor Dining Rental Fees | |
| Parking Spaces | \$3,400 annually for each space or partial space |
| Sidewalks and non-parking spaces | \$18.00 per square foot annually |
| Outdoor Dining Maintenance Deposit | |
| Sidewalks and non-parking spaces | \$500 |
| 1-2 parking spaces | \$1,000 |
| 3-5 parking spaces | \$1,500 |
| Notary Service Fees (State Code) | |
| Acknowledgment or proof of a deed, or other instrument, to include the seal and writing of the certificate | \$15 / signature |
| Administering an oath or affirmation to one person and executing the jurat, including the seal | \$15 / signature |
| Credit Card Transaction Fee | 3% |
| Electric Vehicle Charging Fee | \$0.50 / hour |
| Cannabis Annual License Fee | \$2,827 |
| Retail Cannabis Application Fee | \$1,843 |

| Description | 2023/2024 Fee Schedule |
|---|--|
| POLICE DEPARTMENT FEES | |
| Special Event Permit | \$68 |
| Amplified Sound Permit (Municipal Code 9.12.040) | \$32 |
| DUI Cost Recovery Fee (Res. 3533) | Not to exceed \$12,000 |
| Copies of reports: Crime Reports, Special Reports, etc. (Regardless of number of pages) | \$0.25 / page |
| Copies of: Citations, Code sections, Ordinances, etc. | \$0.25 / page |
| Bicycle Licenses (New) | \$0 |
| Bicycle Licenses (Renewal) | \$0 |
| Citation Sign-Offs | \$0 |
| Photographs | \$20 + administration fees |
| VIN verifications | \$18 |
| Video Tapes, Flash Drive, CD/DVD Production | Cost + \$57.21 1st Hour (Minimum) + \$28.60 / hour |
| Firearm Dealer License - City Application | \$100 |
| Local Firearm dealers (set by state) | |
| New application | set by state |
| Renewal | set by state |
| Second Dealers License (set by state) | |
| Application | set by state |
| Renewal | set by state |
| Taxi Fee per application | set by state |
| Tobacco retail license | \$289 |
| Civil Subpoena (per case) (set by state) | set by state |
| Parking Permits (separate action by the Council) | |
| Neighborhoods per year (Resolution No. 3733) | \$25 |
| Village Preferential Permit (Resolution No. 3733) | \$50 per year |
| Village Employer/Employee Permit (Resolution No. 3733) | \$50 per year |
| Morning Village Parking Permit (Resolution No. 3715) | \$50 per year |
| Carrying a Concealed Weapon (CCW) Permit - City Application | \$115 |
| Concealed Weapon Permits (set by state) | |
| Application | |
| Standard | set by state |
| Judicial | set by state |
| Employment | set by state |
| Renewal | |
| Standard | set by state |
| Judicial | set by state |
| Employment | set by state |
| Firearm Surrender Fees (set by state law) | |
| 1-5 guns | set by state |
| 6+ guns | set by state |
| Vehicle Storage per day | \$30 |
| Administrative fee to release Impounded / Stored Vehicle | \$145 |
| Surf School Permit Fee | \$594 |

| Description | 2023/2024 Fee Schedule |
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| PUBLIC WORKS DEPARTMENT FEES | |
| Encroachment Permits | |
| Revocable Encroachment Permit - Outdoor Dining | \$230 |
| Non-Construction Items (includes materials storage within right-of-way road and sidewalk closures) | \$75 |
| Village Sidewalk Encroachment Permit | \$44 |
| Village Parking Space Encroachment Permit (annually) | \$3,400 |
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| Construction Items | |
| Level A | \$227 |
| Level B | \$503 |
| Level C | \$1,004 |
| Level D | \$1,633 |
| Level E | \$2,263 |
| | |
| Residential Blue Curb Application Fee | \$237 |
| Residential Blue Curb Annual Fee | \$60 |
| | |
| Blanket Permits (repair and maintenance of existing facilities) | \$2,513 |
| Private Improvement Permits/Encroachment Agreement | |
| Applications for Minor Permits | \$251 |
| Applications for Major Permits | \$629 |
| New Memorial Bench | \$1,137 |
| Replacement Memorial Bench | \$554 |
| Memorial Plaque | \$854 |
| Replacement Plaque | \$277 |
| Memorial Plaque (tree) | \$545 + Cost of Tree |
| Memorial Picnic Table | \$1,822 |
| Seasonal Boat Storage Permits | |
| Seasonal Permit | \$400 per month |
| Short Term Permit | \$15 per day |
| Stormwater Development Review Fee | |
| Stormwater Plan Review Fee | \$124 |
| Large Project Plan Review Deposit | |
| Tier 2 | \$3,771 |
| Tier 3 & 4 | \$5,028 |
| | |
| Research Fee - 1/2 hour minimum charge | Cost |
| Information Technology Fee (Resolution No. 3786 adopted 11/12/09) | 5% of Permit Fee |
| Final Map | Cost; \$3,000 min. deposit |

| Description | 2023/2024 Fee Schedule |
|--|----------------------------|
| PLANNING FEES | |
| <u>Administration/Documents</u> | |
| Continuance Request - Applicant (2+) | \$185 |
| Staff Billing Rate | Cost |
| Appeals-by Applicant | Cost |
| Appeals- by City Officials | \$0 |
| Appeals- by Other | \$594 |
| Coastal Development Permit Appeal | \$0 |
| Appeals -Building/Zoning Code Violations | \$594 |
| Records Search/Research/Special Report | Cost |
| <u>Administrative Permits</u> | |
| Tree Removal- Staff-Review | \$150 |
| Tree Removal -- 3 or more trees on a property | \$323 |
| Tree Installation Deposit (Refundable) | \$500 Deposit |
| Tree replacement in-lieu fee (if available) | \$600 per tree |
| Tree removal w/ PC approval | \$1,000 deposit |
| Commercial Sidewalk/Parking Lot Sale Permit | \$89 |
| Tenant Use Permit (MCUP)--Staff approval | \$90 |
| Transient Rental Occupancy Use Permit | \$629 |
| Home Occupation Use Permit | \$189 |
| Fence Permit- Staff approval | \$50 |
| Fence Permit- PC approval | \$943 |
| Sidewalk vendor permit | \$138 |
| Sidewalk vendor annual refuse fee | \$555 |
| Temporary Sidewalk Dining | \$90 |
| Temporary Use Administrative Permit | \$90 |
| <u>Sign Permits</u> | |
| Temporary Signs and Banner Permits | \$45 |
| Signs-permit - Staff Review | \$151 |
| Signs- permit - PC Review | \$629 |
| Master Sign Program | Cost; \$3,000 min deposit |
| Village Sidewalk Sign Permit | \$77 |
| <u>Design Permits</u> | |
| Residential-Single Family/Minor Design Permit - Staff Review | \$919 |
| Residential-Single Family - PC Review | \$3,143 |
| Residential Multi-Family - PC Review | \$4,398 |
| Commercial - PC Review | \$4,000 Deposit |
| Secondary Dwelling Unit- Staff Review | \$629 |
| Secondary Dwelling Unit- PC Review | \$1,887 |
| Residential Multi-Family/Minor Design Permit - Staff Review | \$2,000 deposit |
| Commercial Minor Design Permit | \$2,000 deposit |
| Historic In-Kind Replacement Design Permit | \$500 deposit |
| Outdoor Dining - Custom Deck | \$1,000 deposit |
| <u>Use Permits</u> | |
| Master Conditional Use Permit | Cost; \$3,500 min. deposit |
| Conditional Use Permit/Minor Use Permit - Staff Review | \$1,854 |
| Conditional Use Permit - PC approval | Cost; \$3,000 min. deposit |
| Temporary Use Permit | \$94 |
| <u>Subdivisions</u> | |
| Certificate of Compliance & Lot Merger | \$629 |
| Boundary Line Adjustment | \$1,004 |
| Tentative Parcel Map | Cost; \$2,000 min. deposit |
| Tentative Map | Cost; \$5,000 min. deposit |
| Revised Map | \$2,000 Deposit |
| Time Extension | \$2,000 Deposit |
| Subdivision Modification | \$2,000 Deposit |

| Description | 2023/2024 Fee Schedule |
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| Plan Amendments | |
| General Plan Amendment | Cost; \$5,000 min. deposit |
| Local Coastal Plan Amendment | Cost; \$5,000 min. deposit |
| Rezone | Cost; \$5,000 min. deposit |
| Planned Development Rezone | Cost; \$3,500 min. deposit |
| Other Discretionary Permits | |
| Variance | \$1,887 |
| PC review of minor modifications | \$1,696 |
| Coastal Development Permit | \$943 |
| Coastal Permit Exclusion | \$106 |
| Mobile home Park Change of Use or Closure | \$5,000 Deposit |
| Development Agreement | \$10,000 min. deposit |
| Developer agreement annual review | \$2,500 deposit |
| Specific Plan | Cost; \$5,000 min. deposit |
| Permit Time Extension -Staff Review | \$629 |
| Permit Time Extension - PC Review | \$1,887 |
| Permit Amendment (any permit) | 50% of original cost |
| Annexation | Costs+ overhead / \$3,000 min. deposit |
| Minor Modification | \$1,887 |
| Environmental Review | |
| Negative Declaration (and Mitigated ND) | Cost; \$2,000 min deposit |
| EIR Processing | Cost; + 21% of consultant; \$10,000 min deposit |
| Mitigation/Condition Monitoring Program | Cost + 21% |
| NEPA Compliance | Cost + 21% |
| Other Permits/Fees | |
| Conceptual Review Fee- PC | \$1,887 |
| Conceptual Review Fee- PC and CC | \$2,828 |
| Technical Study Preparation and Review | Cost + 21% |
| NOTE: Third party review costs to be required as necessary | Cost + 21% |
| Code Compliance | Double Application Fees |
| Code Compliance confiscated property recovery fee | \$298 |
| Research Fee - 1/2 hour minimum charge | Cost |
| Pre-Application Review | \$264 |
| Building Plan Check & Final Inspection | 20% of Building Permit Fee |
| Major Development Project Fee | Cost; \$5,000 min. deposit |
| Historical significance determination | \$4,250 deposit |
| Inclusionary Housing | |
| Inclusionary Housing - Unit Sale | \$629 |
| Inclusionary Housing - Unit Refinance | \$252 |
| Single Family Residence | \$2.50 per square foot |
| Other Fees and Assessments | |
| General Plan Maintenance Fee | Total Building Valuation X 0.5% |
| Information Technology Fee (Resolution No. 3786 adopted 11/12/09) | 5% of Permit Fee |
| Green Building Educational Resource Fund Fee (Municipal Code 17.10.080) | Fee equals .0025 times the overall building permit valuation of the project. |
| Affordable Housing In-Lieu Fees | |
| For Sale Housing Developments of two to six units (Municipal Code Chapter 18.02) : | |
| All Units | \$25 per sq. ft. |
| For Sale Housing Developments of Seven or more units | |
| #Units | #Units Built |
| 7 | 1 |
| 8-13 | 1 |
| 14 | 2 |
| 15-20 | 2 |
| 21 | 3 |
| 22-27 | 3 |
| 28 | 4 |
| Rental Multi-Family | |
| | \$6 per sq. ft. |

| Description | 2023/2024 Fee Schedule |
|--|------------------------|
| <u>Affordable Housing Impact Fees</u> | |
| For Sale Housing Developments of Six or Less Units | \$25 per square foot |
| Rental Multi-Family | \$6 per square foot |
| Additional to Housing Units of 50% or more (charged to additional square footage only) | \$2.50 per square foot |

NOTES:

1. All Fees are non-refundable.
2. Deposit accounts are billed on a time and material basis. Additional deposits may be necessary depending on the complexity of the project. Any unused monies in a deposit account will be refunded following case closure.
3. The Community Development Director may reduce the total fee/deposit requirements for applications which are unlikely to require the full deposit amounts established herein.
4. Applications which include a fee and a deposit payment will be processed with a single deposit account.
5. Outside agency fees, including but not limited to County recordation fees, State Fish and Wildlife fees, etc. are charged at cost.
6. The Community Development Director may establish a reasonable fee or deposit amount for permit

| Description | 2023/2024 Fee Schedule |
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| BUILDING FEES | |
| The cost of a “combination building permit” shall be 1.5 times the amounts shown in Table 1-A. A “combination building permit” is defined as a permit for a scope of construction work regulated by two or more of the model codes. The model codes are the building code, the plumbing code, the mechanical code and the electrical code. | |
| The cost of a “building permit” shall be the amounts shown in Table 1-A. A “building permit” is defined as a permit for a scope of construction work regulated solely by a single model code. The model codes are the building code, the plumbing code, the mechanical code and the electrical code. | |
| | |
| TABLE 1-A | |
| Total Valuation | FEES |
| \$1.00 to \$500.00 | \$29.55 |
| \$501.00 to \$2,000.00 | \$29.55 for the first \$500.00 plus \$3.83 for each additional \$100.00 or fraction thereof. |
| \$2,001.00 to \$25,000.00 | \$87.00 for the first \$2,000.00 plus \$17.59 for each additional \$1000.00 or fraction thereof. |
| \$25,001.00 to \$50,000.00 | \$491.57 for the first \$25,000.00 plus \$12.69 for each additional \$1,000.00 or fraction thereof. |
| \$50,001.00 to \$100,000.00 | \$808.82 for the first \$50,000.00 plus \$8.81 for each additional \$1,000.00 or fraction thereof. |
| \$100,001.00 to \$500,000.00 | \$1,249.32 for the first \$100,000.00 plus \$7.05 for each additional \$1,000.00 or fraction thereof. |
| \$500,001.00 to \$1,000,000.00 | \$4,069.32 for the first \$500,000.00 plus \$5.97 for each additional \$1,000.00 or fraction thereof. |
| \$1,000,001.00 and up | \$7,054.32 for the first \$1,000,000.00 plus \$3.23 for each additional \$1,000.00 or fraction thereof. |
| Building Plan Check Fee | 65% of Building Permit Fee |
| Reinspection Fee | \$0 |
| Resubmitted Plan Check Fee | \$122.30 / hr. |
| Building Permit Extension Fee | \$0 |
| Building Permit Reinstatement Fee | 50% of the original, singular building permit fee or combo building permit fee, whichever is applicable to the permit being reinstated |
| Stop Work Order Fee | 2x the singular building permit fee |
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| Greywater System Permit | \$0 |

| Description | 2023/2024 Fee Schedule |
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| Electric Vehicle Charging Permits (* Note: These fees were added to the fee schedule for FY2011-12, but will be waived per the Green Energy Incentive Program) | |
| a. Level I (120 volts) | \$0 |
| b. Level II (208-240 volts) | \$0 |
| c. Level III (480 volts) | \$0 |
| Solar P.V. System | \$0 |
| Solar P.V. System (Commercial Sale/Distribution) | \$0 |
| Solar Hot Water Heater | \$0 |
| Research Fee - 1/2 hour minimum charge | Cost |
| Information Technology Fee (Resolution No. 3786 adopted 11/12/09) | 5% of Permit Fee |
| Temporary Trailer/Mobile Home Occupancy Permit | \$0 |
| Structural Review of Engineered Plans | cost + 21% |
| Outside Consultant Plan Review | cost + 21% |
| | |
| | |
| <u>Grading Plan Review Fees</u> | |
| 50 cubic yard or less | \$ - |
| 51 to 100 cubic yard | \$ - |
| 101 to 1,000 cubic yards | \$ - |
| 1,001 to 10,000 cubic yards | \$ - |
| 10,001 to 100,000 cubic yards | \$60.36 for first 10,000 plus \$30.81 for each additional 10,000 cubic yards |
| 100,001 to 200,000 cubic yards | \$337.69 for first 100,000 plus \$16.65 for each additional 10,000 cubic yards |
| 200,001 cubic yards or more | \$487.57 for first 200,000 plus \$9.12 for each additional 10,000 cubic yards |
| | |
| <u>Grading Permit Fees</u> | |
| 50 cubic yard or less | \$ - |
| 51 to 100 cubic yard | \$ - |
| 101 to 1,000 cubic yards | \$46.51 for first 100 plus \$22.01 for each additional 100 cubic yards |
| 1,001 to 10,000 cubic yards | \$244.60 for first 1,000 plus \$18.23 for each additional 1,000 cubic yards |
| 10,001 to 100,000 cubic yards | \$408.67 for first 10,000 plus \$82.97 for each additional 10,000 cubic yards |
| 100,001 to 200,000 cubic yards | \$1,155.40 for first 100,000 plus \$45.88 for each additional 10,000 cubic yards |

| Description | 2023/2024 Fee Schedule |
|---|---------------------------------------|
| PARKS AND RECREATION FEES | |
| <u>All fees are evaluated annually to determine if they are competitive with other recreation programs in Santa Cruz County</u> | |
| <u>Classes</u> | |
| Activity Fee (Instructor receives 65% of this fee, Department retains 35%) | |
| Registration Fee - Resident - Department retains this fee | \$20 |
| Drop-in and Workshop Registration Fee - Department retains this fee | \$10 |
| Online Class Registration fee-Department retains this fee | 5.5% of Activity Fee |
| Non-Resident Fee: in addition to Registration Fee - Department retains this fee | \$17 |
| Drop-in Activity Fee | Prorated cost of Session Activity Fee |
| Senior Discount | 10% of Activity Fee |
| Negotiated Instructor of Private Tennis Lessons Activity Fee (Instructor receives 75% of this fee, Department retains 25%) | |
| <u>Sports</u> | |
| <u>League Fees</u> | Costs + 30% admin fee |
| League fees will change depending upon number and type of leagues offered, number of games per league, number of officials, amount of equipment needed, field/site prep and maintenance, and whether or not playoffs & awards are offered. Fees are calculated based on direct costs + 30% admin fee. | |
| <u>After School</u> | |
| Resident/non resident | \$5.45/\$6.18 per hour |
| *Hourly rate used only to calculate monthly fee amount | |
| * Scholarships may be available | |
| Late Pick-Up Fee | \$1 per minute |
| Parent's Night Out | \$25/\$31 |
| <u>Junior Guards</u> | |
| Resident/non resident | \$303 / \$378 |
| U-19 resident/non resident | \$190 |
| Late Pick-Up Fee | \$1 per minute |
| Regionals | \$103 |
| * Scholarships may be available | |
| <u>Camp Capitola</u> | |
| *Daily rate used only to calculate program fee | \$34/\$42 |
| All day 2 week session, resident/non resident | \$336 / \$420 |
| 1/2 day 2-week session, resident/non resident | \$170 / \$210 |
| All day 1 week session, resident/non resident | \$170 / \$210 |
| All day 1 week teen session, resident/non resident | \$303/ \$378 |
| Junior Leader program | \$73 |
| Late Pick-Up Fee | \$1 per minute |
| Extended Care--daily add on, resident/non resident | \$13 |
| AM Extended Care--per 2 week session resident/non resident or AM & PM for 1 week long session | \$58 |
| PM Extended Care--per 2 week session resident/non resident | \$58 |
| Transportation/Lunch Break fee | \$63 |
| * Scholarships may be available | |
| <u>Family Camp</u> | |
| 3 night family camp Adult (13+) / Child (3-12) | \$358 / \$244 per night |
| <u>Facility Rentals</u> | |
| Field and Courts hourly rental; non profit youth groups/other non profit & Cap residents/all others | \$15/ \$29 / \$38 |
| Jade Street Community Center | |
| Rooms A&B hourly rent | \$49 |
| Room C hourly rent | \$67 |
| Patio hourly rent | \$10 |
| Kitchen hourly rent | \$24 |

| Description | 2023/2024 Fee Schedule |
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| Entire Center hourly rent | \$173 |
| Non profit discount of Jade Street Facility rents | 25% |
| Community Center Deposit | |
| 1 to 50 people | \$111 |
| 51 to 150 people | \$277 |
| 151 to 250 people | \$554 |
| Lost key fee | \$27 |
| Event vendor fee | \$111 |
| Staffing required to prepare for or supervise recreation activities | Cost |
| Notes: Resident include Soquel Union Elementary School District | |
| Costs mean staff costs adjusted for benefits, department overhead, and City overhead as | |
| Deposits are stated as minimums. Actual deposits depend on the evaluation by staff of an individual project or application. The City Manager may lower minimum deposits if the application or project justifies a lower deposit. When an application involves multiple minimum fees the highest minimum fee applies. | |
| Art & Cultural | |
| Merchandise Fee | Cost + 50% administration fee |
| Plein Air Artist Application Fee | \$50 |
| Plein Air Art Exhibition service fee | 30% retained by City, 70% paid to Artist |

| Description | 2023/2024 Fee Schedule |
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| HISTORICAL MUSEUM FEES |
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| Research Fee - 1/2 hour minimum charge | Cost |
| Print of an electronically available Photograph in Collection | 8 |
| Digital Copies of Collection Items | 22 |
| Scan High Resolution Tiff File of any collection item for a customer | 26 |